



Leadership **Representation** Māngai



Representation Māngai

This Activity has two areas of focus. It includes running the process to provide the District with a democratically elected Mayor, Councillors and Community Board members and the governance of the District by these elected members. This involves the organising and preparation of Council meetings, and organising civic events such as citizenship ceremonies. The activity also includes Māori representation arrangements and collaborative processes with other councils.

What we provide

One Mayor

Eleven councillors

Five Community Boards

- Waihi Beach
- Katikati
- Ōmokoroa
- Te Puke
- Maketu

Three Ward Forums

- Katikati-Waihi Beach
- Kaimai
- Maketu-Te Puke

One Māori Representation Forum

Why we provide this activity

Our community outcome

Elected members represent the views of residents and make decisions which improve our communities and environment, now and for the future.

- We have effective representation arrangements for our communities.
- We engage with our communities, listen well, lead effectively and make well-informed decisions.
- We actively seek and consider the full range of residents' views on our plans, policies and projects.
- We have strong relationships with Tangata Whenua and work together in a range of ways so that Tangata Whenua perspectives inform our decisions.
- Our strategic relationships at all levels are maintained and strengthened.



Representation

Overview

As our communities become increasingly diverse, the need for effective representation and participation in decision making becomes more important. The activity reflects a desire by residents for greater participation in local government and in matters that affect their lives and communities.

We continue to have three wards (Kaimai Ward, Katikati-Waihi Beach Ward and Maketu-Te Puke Ward), a Mayor, and 11 councillors. We still have five community boards representing Ōmokoroa, Katikati, Waihi Beach, Te Puke and Maketu, following the representation review completed in 2019.

We also have three Ward Forums made up of elected members appointed by Council, which represent our wards' interests for both urban and rural areas. Ward Forums make recommendations to Council or committees on community development plans and community issues; consider matters referred by Council; encourage community participation and communicate with community organisations within their ward.

We will continue to strengthen relationships with iwi and hapū and develop emerging leadership structures, so that opportunities for collaboration and partnership continue for the benefit of the whole community.

We will continue to work with iwi and hapū to provide for their representation aspirations.

In 2016, the Partnership Forum adopted Te Ara Mua - a strategic plan that identified issues of significance for iwi and hapū. Te Ara Mua outlines how Council will work with iwi and hapū to address issues of significance, and progress mutually agreed work programme actions. We will continue to implement this plan.

Our region is unique in that it has already developed a number of initiatives to encourage a collaborative response to improve the wellbeing of its residents. For example, the SmartGrowth initiative is a shared response to managing growth in the Western Bay of Plenty sub-region (see Planning for the Future chapter).

We want to ensure that our District has the most effective local government structure in place.

We need to ensure that the community has a say about the preferred structure of local government and preparing for any change that may occur.

Our representation activity includes:

- The leadership and direction provided to the organisation and wider community by the Mayor, councillors, community boards and ward forums.
- Māori representation arrangements ensuring Tangata Whenua perspectives on issues and making recommendations to Council and its committees.
- The support provided to Council and its committees by the democracy services activity.



How we will achieve our community outcome

Goal	Our approach
We have effective representation arrangements for our communities.	<ul style="list-style-type: none"> • Consider options relating to the future structure of this Council. • Enable citizens to elect their representatives every three years.
We engage with our communities, listen well, lead effectively and make well informed decisions.	<ul style="list-style-type: none"> • Hold Council meetings in communities more often, where appropriate. • Increase councillor presence in communities by increasing the number of councillor facilitated meetings. • Increase councillor participation in community organisations, boards and co-governance structures. • Provide opportunities for elected members to strengthen their leadership and governance skills.
We actively seek and consider the full range of residents views on our plans, policies and projects.	<ul style="list-style-type: none"> • Offer communities a wide range of opportunities to participate in our processes and decisions. • Effectively communicate ways our communities can connect with us and participate in matters that affect them. • Regularly engage with residents about upcoming decisions and communicate the outcomes of these decisions. • Listen to and consider the range of views communicated to make better decisions. • Better understand and improve the ways in which decisions are informed by the range of views communicated to us. • Engage with the community to develop, consult on and implement an Annual Plan and Long Term Plan in line with the requirements of the Local Government Act 2002.
We have strong relationships with Tangata Whenua and work together in a range of ways so that Tangata Whenua perspectives inform our decisions.	<ul style="list-style-type: none"> • Provide for the on-going involvement of Tangata Whenua in our decision-making. • Strengthen relationships with iwi and hapū by identifying and supporting agreed projects that will better meet the needs of Tangata Whenua. • Provide opportunities for elected members to increase their knowledge of the Treaty of Waitangi, tikanga Māori and te reo Māori.
Our strategic relationships at all levels are maintained and strengthened.	<ul style="list-style-type: none"> • Represent and advocate for our District at local, regional and central government committees, sub-regional strategies, networks and forums.

What are we planning to do

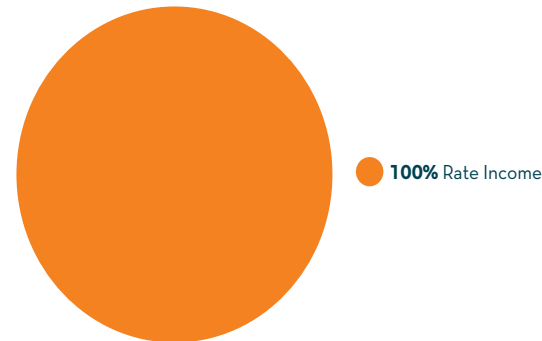
All information from 2023 - 2031 includes an adjustment for inflation.

Project number	Project name	\$'000									
		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
236801	Representation Review (occurs every six years)	-	-	42	43	-	-	-	-	49	50
250401	Triennial Elections	203	-	-	227	-	-	245	-	-	262
284801	Elected Members induction	130	-	-	146	-	-	157	-	-	168
296101	Recruitment of CEO	-	-	-	81	-	-	-	-	92	-
315901	Waihi Beach Community Board Grants	5	5	5	5	6	6	6	6	6	6
316001	Katikati Community Board Grants	8	8	8	9	9	9	9	10	10	10
316101	Ōmokoroa Community Board Grants	8	9	10	10	11	12	13	13	13	14
316201	Te Puke Community Board Grants	11	11	12	12	12	13	13	13	13	14
316301	Maketu Community Board Grants	5	5	5	5	6	6	6	6	6	6
354701	Representation - Live Streaming Council Meetings	20	36	37	38	39	40	41	42	43	44

Where the money comes from

Please refer to 'Policies, Summaries & Statements' for the Revenue and Financing Policy for the representation activity.

Funding sources for 2021-22







How we will track progress

What we do	How we track progress	Result 2020	Target				
			2022	2023	2024	2025-27	2028-31
We have effective representation arrangements for our communities. We engage with our communities, listen well, lead effectively and make well-informed decisions.	Key Performance Measure Percentage of meetings attended by Elected Members (Mayor and councillors) and Community Board members.	95%	≥80%	≥80%	≥80%	≥80%	≥80%
	<ul style="list-style-type: none"> Elected Members at Council and committee meetings. Community Board Members at Community Board meetings. 	96%	≥80%	≥80%	≥80%	≥80%	≥80%
We actively seek and consider the full range of residents' views on our plans, policies and projects. We have strong relationships with Tangata Whenua and work together in a range of ways so that Tangata Whenua perspectives inform our decisions.	Key Resident Measure Level of satisfaction with representation provided by elected members:						
	<ul style="list-style-type: none"> Community Māori 	53% 41%	≥60% ≥60%	≥60% ≥60%	≥65% ≥65%	≥65% ≥65%	≥70% ≥70%
Our strategic relationships at all levels are maintained and strengthened.	Supporting Measures Percentage of eligible population that votes in Local Body Elections.	39.14%	No election	≥40%	No election	≥40%	≥40%
	Level of satisfaction with opportunities to participate in decision making.						
	<ul style="list-style-type: none"> Community Māori 	50% 37%	≥60% ≥60%	≥60% ≥60%	≥65% ≥65%	≥65% ≥65%	≥65% ≥65%
Representation will be provided by: <ul style="list-style-type: none"> One Mayor 11 councillors Five Community Boards. Three Ward Forums One Māori representation forum 	Percentage of residents satisfied that the decisions Council has made are in the best interests of the District.	47%	≥60%	≥60%	≥60%	≥60%	≥60%
	Number of meetings held per annum:						
	<ul style="list-style-type: none"> Council 	12	≥8	≥8	≥8	≥8	≥8
	<ul style="list-style-type: none"> Community Boards (per board) (eight weekly) 	4	≥6	≥6	≥6	≥6	≥6
	<ul style="list-style-type: none"> Māori representation forum Ward Forums 	2 New	≥2 ≥4	≥2 ≥4	≥2 ≥4	≥2 ≥4	≥2 ≥4
Council will engage with communities about decisions that impact on their community.	Number of engagement opportunities with Elected Members held within the communities around the District.	8	≥4	≥4	≥4	≥4	≥4

Key assumptions

Assumption	Description	Risks
Council committee and board structure	We will have seven committees, one Partnership Forum, and full Council.	Changes to the number of committees may impact on operating costs of governance support services.
Joint committee structure	Existing joint committees continue to operate: <ul style="list-style-type: none"> • SmartGrowth Implementation Committee • Regional Transport Committee • Bay of Plenty Civil Defence Emergency Management Group. 	<p>If some joint committees ceased there could be a reduced understanding by other councils and organisations of how we operate.</p> <p>Changes to the number of joint committees may impact on operating costs of governance support services.</p>
Elected members' expenses and general remuneration and remuneration for statutory hearings	No change to the Elected Members' Expenses Policy approved by the Remuneration Authority. Elected members' remuneration is reviewed annually by the Remuneration Authority and distributed through salaries. Remuneration for elected members' attendance at statutory hearings under the Resource Management Act 1991 is assumed at 20 days per year.	Changes to elected members' expenses policy could result in higher or lower expense claims, increasing or decreasing operating costs. If more statutory hearings are required elected members' costs would increase but this would be met partially by the consent applications fees.
Amalgamation	The Western Bay of Plenty District Council remains a separate entity and no amalgamation proposal is included (or amalgamation is not completed) during this Long Term Plan timeframe.	If amalgamation does occur this would require substantial review of all planned actions and projects.
Public reporting standards	Accounting standards and public reporting requirements do not significantly change (International Financial Reporting standards; New Zealand Chartered Accountants Code of Ethics).	If standards change significantly, operating costs may increase because systems would require modifications to produce the information in a new format.

Significant effects of providing this activity

Wellbeing	Positive	Negative	How are we addressing these effects
 <p>Social</p>	<ul style="list-style-type: none"> Improved ability for the public to participate and influence Council decision making. Improved participation in decision making reduces a range of social issues for disadvantaged groups. Working with local, sub-regional, regional and national networks and agencies is vital in keeping informed and advocating for the needs of our District. Improved participation increases the community's satisfaction with decisions made by Council. 	<ul style="list-style-type: none"> Lack of knowledge and/or interest in Council activities and processes present barriers to residents participating in and influencing our decision-making. The views expressed by the public are not always in agreement with each other which can lead to some residents believing their views have not been taken into account. Working with other agencies can be timeconsuming and the outcomes are not always tangible. 	<ul style="list-style-type: none"> Efforts are made to ensure Council information is readily available and everyone has the opportunity to participate. Projects will be undertaken to improve public participation and influence over our decision making. Council meetings will be held in the community to encourage local community attendance. Selective involvement in a range of local, sub-regional, regional and national networks.
 <p>Cultural</p>	<ul style="list-style-type: none"> Provision for Tangata Whenua representation, for example through the Partnership Forums. Increased opportunities for co-governance and co-management of assets. 	<ul style="list-style-type: none"> Our formal processes for decision making and consultation may unintentionally discourage minority and disadvantaged groups within the community from taking part. The perception of many Tangata Whenua that there is insufficient Māori representation in Council. 	<ul style="list-style-type: none"> A variety of engagement methods are considered when formulating consultation plans for major projects. We developed Te Ara Mua: The Pathway, which is a strategy that sets out actions undertaken by Council in partnership with the Partnership Forum. We work with Tangata Whenua on projects and ensure we meet Treaty of Waitangi (Tiriti o Waitangi) obligations. We provide training for councillors in the Treaty of Waitangi (Te Tiriti o Waitangi), tikanga Māori and te reo Māori. We use Council's Tangata Whenua engagement guidelines.
 <p>Environmental</p>	<ul style="list-style-type: none"> Effective representation ensures our decision-making protects and improves the environment. 	<ul style="list-style-type: none"> None identified. 	<ul style="list-style-type: none"> Leadership and governance training for councillors.
 <p>Economic</p>	<ul style="list-style-type: none"> A strong local economy is a key part of a robust, attractive, sustainable community. 	<ul style="list-style-type: none"> Increased costs of providing more opportunities for the public to participate. 	<ul style="list-style-type: none"> Continually monitoring costs and endeavouring to balance the amount and type of engagement we undertake with the costs of engagement processes.