

# MEETING — AGENDA —

*Ngā Take*

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# COMMUNITY COMMITTEE

*Komiti Hapori*

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**CC15**

**Thursday, 14 February 2019**

**"The Gallery", Te Puna Quarry Park  
108 Te Puna Quarry Road, Tauranga**

**10.00am**

# Notice of Meeting No CC15 Te Karere

## Community Committee Komiti Hapori

**Thursday, 14 February 2019**  
**"The Gallery", Te Puna Quarry Park**  
**108 Te Puna Quarry Road, Tauranga**  
**10.00am**

His Worship the Mayor

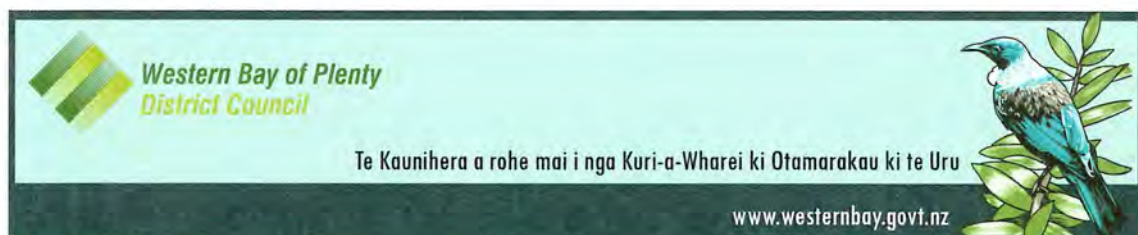
G J Webber

Councillors:

P Mackay (Chairperson)  
M Murray-Benge (Deputy Chairperson)  
G Dally  
M Dean  
M Lally  
K Marsh  
D Marshall  
J Palmer  
J Scrimgeour  
D Thwaites  
M Williams

Media  
Staff

Miriam Taris  
**Chief Executive Officer**  
**Western Bay of Plenty District Council**



# Community Committee Delegations

## Mangai o Te Kaunihera

### **Quorum:**

The quorum for this meeting is six members.

### **Role**

Subject to compliance with Council strategies, policies, plans and legislation:

- To develop relationships in community sectors to enable Council to achieve local solutions to local problems and promote positive change and sustainability for strong, healthy and safe communities.
- To develop for recommendation to the Policy Committee the plans, programmes and policies for co-ordination with other agencies including but not restricted to government, regional and community agencies to further community development outcomes.
- To work with others to share information and to connect community groups to each other where appropriate.
- To establish a strategic focus to align Council economic, cultural, social and environmental development programmes with community outcomes as set out in the Long Term Plan.
- To develop and maintain a strong relationship with Tangata Whenua by ensuring Maori values are considered.
- To maintain liaison with the relevant community boards regarding issues raised in their board areas.

### **Delegations:**

- To monitor the work of the Community Development Team through receipt of regular reports.
- To receive community development plans and where appropriate make recommendations to Council or its Committees to assist in the implementation of the plans.
- To receive and resolve on or recommend to Council or its Committees as appropriate the reports, recommendations and minutes of any Joint Committee, working group or forum as directed by Council.
- To facilitate the involvement of external parties in achieving Council outcomes in the Long Term Plan.
- To promote and advocate on behalf of Council the co-ordination of community services and agencies for the well-being of the community.
- To advise Council and its Committees on community plans, policies and projects that impact on the achievement of Council outcomes.
- To develop and promote strategies and programmes to facilitate community participation in issues which contribute to Council strategies and outcomes.
- To monitor performance and outcomes of community halls, including development and maintenance of relationships with Community Hall Committees.

- To monitor Community Service Contracts, set service delivery requirements and receive reports from but not limited to the following:
  - Katikati Open Air Art
  - Tauranga Safer Cities
  - Tauranga Citizens Advice Bureau
  - Sport BOP
  - BOP Surf Lifesaving – Waihi Beach and Maketu
  - Katikati Resource Centre
  - Tauranga Art Gallery
  - Creative Tauranga
  - Wild about NZ
  - Te Puke Economic Development Group
  - Katch Katikati
  - Waihi Beach Events and Promotions
  
- To receive resolve on or refer to Council and its Committees as appropriate the recommendations from the Rural Forum.

### **Community Grants**

Subject to compliance with Council strategies, policies, plans and legislation to allocate or recommend allocation of discretionary funds in accordance with the following delegations:

- To allocate funds from the Discretionary Community Grants fund in accordance with Council's criteria and policies for the fund.
- To consider applications to the Facilities in the Community Grant Fund and make recommendations to Council through the annual plan process on such applications in accordance with Council's criteria and policies for the fund.
- To monitor the allocation of all discretionary grants made by Council and its Community Boards.

### **Financial Delegations**

Allocation of annual budgeted funds from the Discretionary Community Grants fund.

Allocation of Ecological Financial Contributions Accumulated in accordance with Council policy.

### **Other**

The Committee will meet at least five times a year, in once in each of the following communities:

- Kaimai Ward
- Te Puke/Maketu Ward
- Katikati/Waihi Beach Ward
- Māori Community
- Rural Community

The Committee may without confirmation by Council exercise or perform any function, power or duty relating to those matters delegated by Council in like manner, and with the same effect, as the Council could itself have exercised or performed them.

The Committee may delegate any of its functions, duties or powers to a subcommittee subject to the restrictions on its delegations and provided that any sub-delegation to subcommittees includes a statement of purpose and specification of task.

The Committee may make recommendations to Council or its Committees on any matters to achieve the outcomes required in the role of the Committee but outside its delegated authorities.

# Agenda for Meeting No. CC15

Pages

**Present  
In Attendance  
Apologies**

## **Public Forum**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Committee for up to three minutes on items that fall within the delegations of the Committee provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Presentations**

- |        |   |      |
|--------|---|------|
| CC15.1 | <b>Community Team</b>   | 8-13 |
|        | Update from the Community Team and context setting of today's programme.  |      |
| CC15.2 | <b>Community Team</b>   |      |
|        | Presentation from the Community Team on Western Bay's Community Plans.  |      |
| CC15.3 | <b>Omokoroa Community Board and Omokoroa Connectors Group</b>   |      |
|        | Presentation from the Omokoroa Community Board Chairperson, Murray Grainger - Update on the Omokoroa Community Plan Implementation Process. |      |

CC15.4 **Te Puna Community Plan**

Presentation from the Te Puna Community Plan Facilitator, Karen Summerhays, on the Te Puna Community Plan: Overview and learnings to date on the implementation process.

CC15.5 **Te Puna Connectors Group**

Presentation from the Te Puna Connectors Group Member, Jo Gravit, on the Te Puna Community Plan: Environmental Sector update on pest-free management plan.

CC15.6 **Te Puna Connectors Group**

Presentation from the Pirirakau Environment Manager, Te Puna Connectors Group Co-Chair, Julie Shepherd, on the Tahataharoa Wetlands update.

## COMMUNITY TEAM UPDATE 31 January 2019

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### 1. Purpose

The purpose of this report is to update Elected Members on recent and future activities taking place in and around the District that may be relevant to them.

### 2. Activities and updates

#### 2.1 Community Committee

- Five Community Committee meetings, and one working group meeting (Community Matching Fund) will be held this year on the following dates:
  - 14 February
  - 28 March
  - 9 May
  - 20 June
  - 11 July (Working Group)
  - 1 August.
- This year, alongside the review on Council's current Communities Strategy, we'll explore further the themes of Community Plans, Youth Engagement and Development, Community Collaboration, Ethnic/Migrant/Welcoming Communities, and Community Capacity Building and Development.
- Some key highlights will include:
  - At our first meeting of 2019, members of both the Te Puna and Omokoroa Connectors Groups have been invited to present and will give an update on where things are at with their community plans.
  - At the June meeting, the focus will be on relationship building with our community service delivery providers in a world café style conversation format (similar format to 2018).
  - At the August and last meeting of 2019, the CMF Working Group will recommend to the Committee, regarding the allocations of the matching fund.
  - Throughout the year, we'll hear first hand from past CMF recipients on where things are at with their projects.

#### 2.2 Youth Engagement and Development

- The Community Team attended a youth engagement and development event (Rangatahi Rangona) at Katikati which took place on Tuesday 11 December.
- This event was facilitated by Noelene Te Whakaara, a past presenter at the Committee.
- The purpose of the event was to discuss the opportunities, challenges and aspirations of Katikati youth.



- The event was well attended with nearly 50 representatives from various local community groups, schools, local and central government, and not-for-profit organisations.

### **2.3 Community safety**

- Over the summer period, community safety initiatives such as neighbourhood support, community patrols, and lifeguard services at our beaches, are adjusted to reflect the increase of people into the sub-region, and the many festive events and activities that occur during that time.
- Community Patrols in our communities receive taskings directly from Police to observe people and traffic movements in key 'hotspot' areas and or events, including our council reserves.
- Neighbourhood Support coordinators increase communication and promotion of crime prevention awareness, particularly in regards to holidaymakers leaving their homes for periods of time. Police advise that there has been a significant increase in burglaries, and car break ins recently.

### **2.4 Community matching fund**

- Operationally, the Community Team has kicked off preparation for this year's funding round.
- Various teams across Council are part of the CMF staff project team including Communications, Governance, and Policy and Planning.
- The following are the key timelines for the funding round:
  - Applications open – Monday 29 April
  - Applications close – Wednesday 29 May
  - Working Group meeting – Thursday 11 July
  - Community Committee decision – Thursday 1 August.

### **2.5 Natural Environment**

- Bay Conservation Alliance (BCA) is emerging as a force in the environmental field in our sub region. Having started with four groups as members, they now have six. These group members include:
  - Otanewainuku Kiwi Trust
  - Aongatete Forest Project
  - Uretara Estuary Managers
  - Maketu Ongatoro Wetland Society
  - Te Whakakaha Trust
  - Friends of the Blade.
- However, the support they enjoy is not just at the local level. They have been given a special mention in the Parliamentary Commissioner for the Environment's (2017) report entitled "Taonga of an Island Nation" (p.110), where they mentioned BCA as "*a professional support team tasked with taking the load off volunteers so that they can get on with the practical work.*"
- This report recommends that BCA is a model of environmental best practice for New Zealand that should be explored further.
- In recognition of this new emphasis in national direction, the Department of Conservation's Community Conservation Fund which has \$8 million for the 2019 year will also make funds available for a trial of regional hubs.
- With Eugenie Sage the Environment Minister attending the BCA official launch on 21 September 2018, BCA are hopeful that they are well placed to deliver

one of those funded trials. This would be a wonderful achievement for BCA who now enjoy the support of our District's top environmental groups.

### **2.6 Welcoming Communities/Ethnic and Migrant Communities**

- Since the Welcoming Plan was adopted by Joint Governance last October, Haidee Kalirai, Welcoming Communities Advisor, with advice and assistance from the Community Team, has continued progressing the Plan.
- Some key highlights include:
  - Preparing an action plan of priorities for the next two years as a result of the adoption
  - Various presentations and festivals across the sub-region including the Diwali Festival, Russian Cultural Festival and presentation to the Volunteering Bay of Plenty Board.
- Please refer to the attachment titled 'Welcoming Communities Advisor Update January 2019', for more information. **Attachment A.**



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Caroline Lim  
**Community Team Leader**



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Frank Begley  
**Community Relationships Manager**

**Attachment A: Welcoming Communities Advisor Update January 2019**  
 Haidee Kalirai , Community Development Advisor: Welcoming Communities  
 Tauranga Western Bay Welcoming Communities Tactical Meeting  
 31 January 2019

**National Welcoming Communities Updates:**

- Work is continuing to finalise the accreditation model for Welcoming Communities – attended workshop in Wellington on Monday 3 December 2018 to go over the accreditation process.
- Next evaluation cycle – Running the final survey in April/May 2019. Site visits with Martin Jenkins during June/July 2019.
- Next six monthly report due to MBIE on 14 February.
- “Welcoming newcomers to our community” poster – tips for local residents.

| Task  | What has been achieved  | Next steps   |
|---|---|--|
| <b>Adoption of the Welcoming Plan 2018 - 2023</b><br><br><i>8.1 Receiving communities and newcomers share and celebrate their cultures with each other, facilitated by the council and others in the community.</i> | Presented to joint governance committee on 17 October.<br><br>Adopted at Western Bay of Plenty District Council on 1 November and Tauranga City Council on 13 November.<br><br>Durga Puja celebration by the Tauranga Bengali Hindu Community<br>Russian cultural festival<br>Te Puke international festival<br><br>Te Puke Sikh Parade | Action plan designed to be available for the tactical group meeting. Haidee to bring along.<br><br>Launch of the plan – discuss ideas.<br><br>Council continues to be responsive to migrant communities’ events - giving support to access available funding, event planning processes and procedures and to give input on ‘welcoming’ messages i.e how to build |

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| <p><b>3.3 All community members are well informed about the services available in the community. Newcomers are made aware of, and are using these services.</b></p> <p><b>4.4 Different cultures are celebrated and people are supported to express their cultural beliefs and customs, including language and religious practices.</b></p> <ul style="list-style-type: none"> <li>➤ Explore expanding national language week events through libraries</li> <li>➤ Work with migrant communities to increase cultural activities hosted at libraries</li> </ul> <p><b>2.1 The community is well informed about the local benefits of immigration and the Welcoming Communities programme including success stories</b></p> | <p>Tauranga BOP Migrant Expo – debrief report attached.</p> <p>Diwali events/ education displays across all Tauranga City, Te Puke and Katikati Libraries working with local Indian communities</p> <p>Presented to the board of Volunteering Bay of Plenty about their actions in the Welcoming Plan to incorporate into their strategic planning.</p> <p>Met further with the team at Sport Bay of Plenty to move forward actions to support migrant communities’ engagement in sports and recreation. Survey planned to be delivered at the Multicultural Festival on 16 March.</p> <p>Civil Defence presentation to community welfare teams on cultural diversity in the</p> | <p>intercultural awareness and promote to the wider community and include local leaders.</p> <p>Continue to get photography from events to build up council image library which reflects our communities’ diversity</p> <p>Meeting with library teams across WBOPDC and TCC in February to incorporate Welcoming Communities into their planning for the year.</p> <p>TCC Libraries team are planning to have an adult fiction section in different languages.</p> <p>TCC Libraries are working with a Chinese cultural exchange group to have activities in library around Race Relations Day (21 March).</p> |
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| <p><b>4.1 Coordinated, comprehensive and appropriate welcoming support services are available from council, other agencies and community organisations.</b><br/>Continue to support, encourage and welcome individuals through provision of citizenship ceremonies</p> <p><b>2.1 The council's engagement with all residents is two-way culturally appropriate and fit for purpose.</b><br/>Create Multilingual "Welcome to Tauranga/ Western Bay of Plenty" newcomers webpage.</p> <p>Diversity Toolkit</p> | <p>region and how to incorporate Welcoming Communities elements into their own work.</p> <p>Supporting Mayoral Welcome for international students with Multicultural Tauranga to be held on 12 March 2019. Being organised by Education Tauranga.</p> <p>Reviewing citizenship ceremonies including information contained in citizenship packs to support with engagement with local government and the community.</p> <p>Investigating collecting contact details of new citizens to keep them informed of opportunities and information that can support settlement, participation and inclusion.</p> <p>Pronunciation training at WBOPDC</p> <p>Newcomers guide to Tauranga is being worked on.</p> <p>Met with Ethnic Development Advisor at Hamilton City Council who developed the toolkit and also shared information to support their own development of Welcoming Communities.</p> |  |
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