



MEETING - AGENDA -

Ngā Take

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Western Bay of Plenty
District Council

WAIHI BEACH

COMMUNITY BOARD

Poari Hapori

WB22
Monday, 29 July 2019
Centre
6.30pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No WB22 Te Karere

Waihi Beach Community Board Poari Hapori

Monday, 29 July 2019
Waihi Beach Community Centre
6.30pm

Members: A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

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Waihi Beach Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB22

Pages

**Present
In Attendance
Apologies**

Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB22.1

Minutes of meeting no. WB21 of the Waihi Beach Community Board held on 17 June 2019

6-12

Recommendation

THAT the minutes of meeting no. WB21 of the Waihi Beach Community Board held on 17 June 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB22.2	<p>Waihi Beach Monitoring 2018 - 19</p> <p>Attached is a report from the Compliance and Monitoring Manager dated 7 May 2019.</p>	13-19
WB22.3	<p>Chairperson's Report</p> <p>Attached is a report from the Chairperson dated 10 July 2019.</p>	20-30
WB22.4	<p>Councillor's Report</p> <p>Attached is a report from Councillor Marshall dated 18 July 2019.</p>	31
WB22.5	<p>Community Board Grant Application – July 2019</p> <p>Attached is a report from the Senior Governance Advisor dated 11 July 2019.</p>	32-33
WB22.6	<p>Infrastructure Services Report Waihi Beach – July 2019</p> <p>Attached is a report from the Deputy Chief Executive dated 9 July 2019.</p>	34-59
WB22.7	<p>Draft Financial Report Waihi Beach – June 2019</p> <p>Attached is a report from the Management Accountant dated 10 July 2019.</p>	60-62
WB22.8	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of August and September 2019.</p> <p>Recommendation</p> <p><i>THAT the schedule of meetings for August and September 2019 be received.</i></p>	63

Western Bay of Plenty District Council

**Minutes of Meeting No. WB21 of the
Waihi Beach Community Board held on 17 June 2019
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, and Councillors D Marshall and M Williams

In Attendance

G Allis (Deputy Chief Executive Officer)

Apologies

Apologies for lateness were received from Councillor Williams and the Deputy Chief Executive Officer. The Senior Governance Advisor and the Roading Engineer (West) were unable to attend the meeting due to traffic congestion in the district.

Resolved: Members Sole / Roberts

THAT the apologies for lateness from Councillor Williams and the Deputy Chief Executive Officer and for absence from Council staff members be received.

Declaration of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Public Forum

Resolved: Members Sole / Roberts

THAT the meeting adjourn for the purpose of holding a public forum.

Rubbish Bins

Helen Mieklejohn extended thanks for the provision of two rubbish bins placed in the vicinity of the Beach Motel and the Sushi Shop.

Trapping of Rats

It was reported that approximately a thousand rats had been caught during the current trapping programme and vermin pest numbers were now decreasing.

Sand Removal

A resident spoke of concern relating to the removal of sand from the dune in front of 9 seafront homes. Letters had been sent to the Bay of Plenty Regional Council and Western Bay District Council about the concerns. It had been requested that the removed sand be replaced.

Residents wished to be consulted and be informed of future work. It was suggested that there had been some favouritism shown in specific work for some landowners.

Jim Cowern noted that sand scraping was legitimate but sand harvesting was not.

Waihi Beach Library - WiFi not working

Kevin Walsh advised that the Wifi service at the Waihi Beach Library had not been working.

A service request for this item would be instigated.

Footpath Crossfall on Seaforth Road

Brian Comrie asked about the status of the request to reduce the crossfall on the footpath on Seaforth Road. It had been suggested that options for the construction of a section of the footpath on the opposite side of Seaforth Road be re-considered.

The Roading Engineer (West) would be requested to provide an update on options relating to the footpath crossfall on Seaforth Road. This item would be further discussed at the first workshop to be held by the newly elected Waihi Beach Community Board members prior to their first Board meeting in November/December for the 2019/2022 triennium.

Dump Station at Island View Road

Brian Comrie asked how many times had the dump station at Island View Road been blocked and the grinder pump lifted to be cleared.

Seaforth Road Car Park – KiwiCamp Installation

It was reported that the carpark at No.4 Seaforth Road went completely under water in big storm events. The Deputy Chief Executive Officer advised that the KiwiCamp facility would be above the ground and utility systems of the unit would be sealed.

- It was advised that there was no plan for a dump station at Seaforth Road car park.
- There would be a CCTV camera system on the building monitoring the car park area.
- Concern was expressed that uncertified campers would use the KiwiCamp site.

It was advised that the Compliance Programme planned for next summer was similar to that in place for the 2019/20 summer.

Removal of Trees from Archie Leach Memorial / Pohutukawa Park

Mike Hickey advised that more trees had been removed from the Archie Leach/Pohutukawa Park Reserve and asked if the 3 large dead trees were staying or were they to be removed.

He also asked who was paying for the tree work that was currently underway and the reason why it was being done.

It was suggested that the road boundary and the reserve boundary be surveyed. Member Hepenstall and Mr Mike Hickey advised their concern that the owner of No.2 West Street was occupying the reserve. The Deputy Chief Executive Officer advised that the boundaries had been surveyed.

Waihi Beach Compliance and Monitoring

Mike Hickey asked about the amount spent on beach security.

The Deputy Chief Executive Officer advised that \$50 - \$60k had been spent across the district over the last summer.

The absence of the report from the Compliance Manager showing the statistics of enforcement and monitoring over the 2018/19 summer period was noted.

It was requested that the Compliance Manager be invited to attend the next Board Meeting to present the Compliance and Monitoring Report.

KiwiCamp - Survey Results and Process

A report of the survey results and process relating to the KiwiCamp installation will be made available to the Community Board.

Anzac Bay Public Toilets

An inquiry was made about the capacity of the septic tank at Anzac Bay and the frequency that the tank was being cleaned and serviced as there were concerns about its effectiveness.

It was asked what the indicative cost would be for the installation of a grinder pump and thrust pipe connection to the Council's sewer system.

Resolved: Councillor Williams / Member Hepenstall

THAT the meeting be re-convened in formal session.

WB21.1 Minutes of meeting no. WB20 of the Waihi Beach Community Board held on 6 May 2019

The Board considered the minutes no. WB20 of the Waihi Beach Community Board Meeting held on 6 May 2019 as circulated with the agenda.

Resolved: Councillor Marshall / Member Roberts

THAT the minutes of meeting no. WB20 of the Waihi Beach Community Board held on 6 May 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB21.2 Chairperson's Report

The Board considered a report from the Chairperson dated 4 June 2019 as circulated with the agenda.

WB21.2.1 Waihi Beach Road Entrance

Due to the unavailability of the Roading Engineer (West) due to traffic congestion, he and the Operations Service Manager/ Vegetation Manager from Westlink would be invited to attend the next Waihi Beach Community Board Workshop to be held on 5 July 2019, to further discuss options relating to the re-development of the Waihi Beach Road entrance.

WB21.2.2 Community Plan

The Board had met with the contractor/coordinator and were impressed with the first stage of the plan.

The Board would review the plan and indicated costs presented for the first stage of Phase One of the planning work. From this point, a decision on progressing to the next phase of the Community Development Plan would be made.

WB21.2.3 Waihi Beach MenzShed

The Board was advised that an application to Council for lease of an area of land on the Waihi Beach Community Centre Reserve would be presented to the next Operations and Monitoring Committee meeting (OP20) to be held on 4 July 2019 for approval in principle followed by public notification and request for submission on the proposal.

The report presented to the Operations and Monitoring Committee would provide an overview approach for future use of the overall Waihi Beach Community Centre Reserve area.

The Reserves and Facilities Manager would be asked to check that the Menz Shed Report included consenting requirements.

It was advised that the new concept plan of the Waihi Beach Community Centre Reserve included provision for the proposed Menz Shed and Skate Park.

A formal fundraising application was expected to be received at the next Waihi Beach Community Board meeting. The Chairperson clarified that the sum of \$95,000 was being sought. The Board indicated their support for the project.

WB21.2.4 Signs at Wilson Road, Beach Road Roundabout

The Roading Engineer (West) in liaison with Westlink was undertaking a review of current signage in place at the Wilson Road/Beach Road roundabout and throughout wider Waihi Beach.

WB21.2.5 Community Organisation Reports**WB21.2.5.1 Athenree Homestead**

The Athenree Homestead Trust extended their thanks for the support given by the Waihi Beach Community Board for the installation of sprinklers in the new part of the building.

WB21.2.5.2 Waihi Beach Community Patrol

The patrol has had a small increase in members and training of the new volunteers was underway. More volunteers are still needed to help spread the workload and commitment to community patrols.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board Chairperson's Report dated 4 June 2019 be received.

WB21.3 Councillor's Report

The Board considered a report from Councillor Williams dated 4 June 2019 as circulated with the agenda. Councillor Williams spoke to the following points:

- Council risk profiles reviewed every 3 months
- Waiari water supply
- TECT Park awards and upgrades
- Proposed Permanent closure of right turn from SH2 into Te Puna Station Road
- Waihi to Omokoroa SH2 upgrades

Resolved: Councillor William / Member Sole

THAT the report from Councillor Williams dated 4 June 2019 be received.

WB21.4 Infrastructure Services Report Waihi Beach - June 2019

The Board considered a report from the Deputy Chief Executive dated 24 May 2019 as circulated with the agenda.

WB21.4.1 **Emerton Road Rehabilitation - Minute Action Reference WB18 19.2.5**

The Board inquired about the commencement of the proposed Emerton Road rehabilitation and cycleway and also asked if there would be a pedestrian refuge constructed as part of the rehabilitation work.

WB21.4.2 **Waihi Beach Dam - New Toilet & Site Improvement Concept Plan**

The toilet was on site at the Waihi Beach Reservoir Reserve and would be connected in the near future.

The Deputy Chief Executive Officer advised that harvesting of pine trees within the Dam Catchment Reserve area was being considered.

WB21.4.3 **Emerton Road to Waiti Road (Athenree)**

Councillor Williams provided an update to the Board on discussions with iwi over the proposed Emerton Road to Athenree cycleway.

WB21.4.4 **Fergus Road - Waihi Beach Road Intersection Sight Lines - Minute Action Reference WB19 19 4.2**

The Board requested an update on feedback from Westlink regarding the intersection sight lines of Fergus Road and Waihi Beach Road.

WB21.4.5 **Waihi Beach Roding Account**

The Board requested that any roading subsidies received be itemised against the respective project and the net cost of that project be shown.

Resolved: Member Sole / Councillor Williams

THAT the Deputy Chief Executive's Report, dated 24 May 2019 and titled Infrastructure Services Report Waihi Beach June 2019 be received.

WB21.5 **Financial Report Waihi Beach - April 2019**

The Board considered a report from the Management Accountant dated 24 May 2019 as circulated with the agenda.

Resolved: Member Sole / Councillor Marshall

THAT the Management Accountant's report dated 24 May 2019 and titled "Financial Report Waihi Beach – April 2019" be received.

WB21.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of July and August 2019 as circulated with the agenda.

Resolved: Members Roberts / Hepenstall

THAT the schedule of meetings for June, July and August 2019 be received.

The meeting concluded at 8.09 pm

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB21

Western Bay of Plenty District Council

Waihi Beach Community Board

Waihi Beach Monitoring 2018-19

Purpose and Summary

The purpose of this paper is to provide feedback to the Community Board on the compliance monitoring service provided to the Waihi Beach community during the 2018/19 peak holiday season, and update them on future compliance monitoring activities.

Recommendation

- 1. THAT the Compliance and Monitoring Manager's report dated 7 May 2019 and titled Waihi Beach Monitoring be received.***



Alison Curtis
Compliance and Monitoring Manager

1. Background to Monitoring Contract

Council has undertaken seasonal compliance monitoring at Waihi Beach since December 2015.

The need for monitoring was identified by the Waihi Beach Community Board to address issues with freedom camping, parking and dogs on beaches, specifically over the peak holiday season.

The first monitoring year for monitoring was 2015/16, where Council trialled the monitoring contract for the 2015/16 summer peak season with Watchdog Security.

The second and third monitoring season for 2016/17 and 2017/18, Council provided this service through a contract with First Security, following a Council tender process.

The most recent monitoring season for 2018/19, is through Watchdog Security. This is a 3 year contract with an additional 2 year option for renewal of service. This is a district wide compliance contract which includes noise complaints, after hours animal complaints, freedom camping complaint response and has a seasonal Waihi Beach monitoring requirement.

A variation to this contract was provided over the 18/19 peak holiday season for freedom camping monitoring at identified freedom camping areas across the wider District (includes Te Puke, Paengaroa, Maketu, Pukehina, Omokoroa, and Te Puna) following a successful funding application by Council to the Ministry of Tourism.

2. Summer Monitoring Requirements

The monitoring contract with Watchdog Security covers the 2018/19 period as follows:

Core period: all services (Freedom Camping, Parking, Dogs on beaches):

Friday 21 December 2018- 6 February 2019 (inclusive)

Daily 6.30am-9.30pm (average 7 hours per day)

Additional Periods -Freedom Camping monitoring only:

All weekends from (and including) Labour Weekend 2018 to Easter Monday 2019

Daily 6.30 am-8.00am and 8.00pm-9.30pm (average 3 hours per day)

The activity levels detailed in **Table 1** show the number of warnings and notices given by Watchdog over the 2018/19 seasonal period.

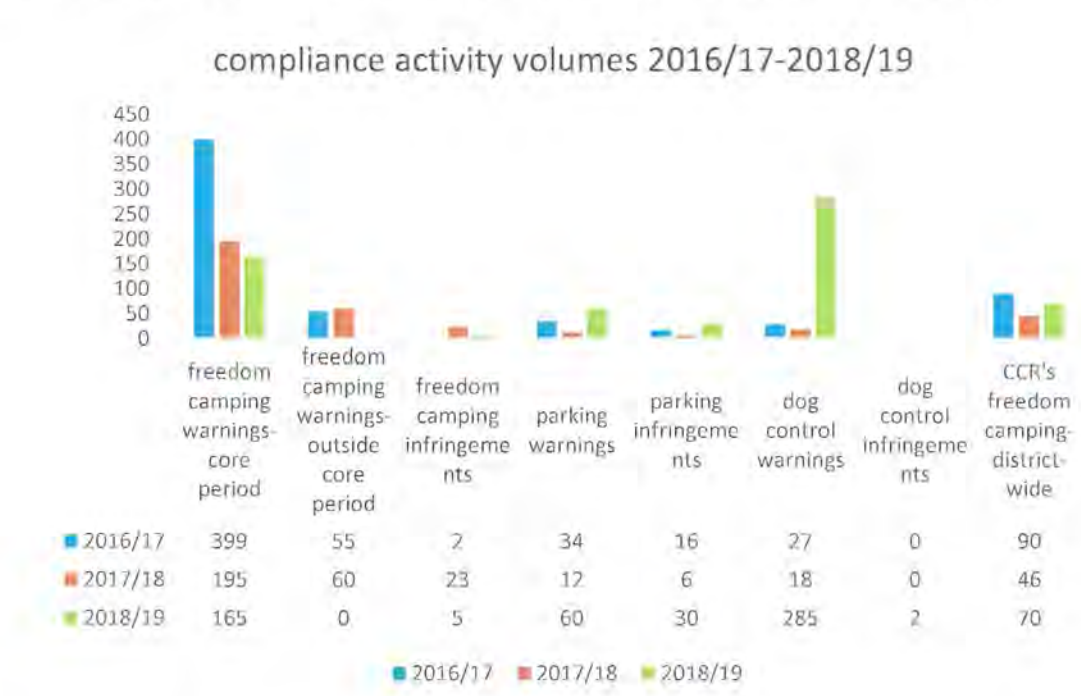
Compliance overview

The numbers indicate that there was a level of non-compliance within the Waihi Beach community with regard to specific Council requirements relating to freedom camping, dog control and parking.

The number of incidents of non-compliance identified for freedom camping was less than the previous period of 2017/18. There can be a number of reasons for this trend which include:

- increased awareness by locals and visitors that compliance activities are monitored for the holiday season.
- national awareness that non compliant freedom campers will receive infringement notices for non-compliance. The media coverage about strict approach to freedom camping compliance highlights concerns from local communities about the negative effects from increasing camper numbers.

Table 1- Compliance Monitoring Activities Waihi Beach Comparison



Contractor feedback

Freedom camping:

The majority of warnings (104) and all infringements (5) were for the ANZAC Bay site.

It was noted that Motor Caravan association members were much better educated about this area than previous years. Motor caravan association members were aware of their requirements to be self contained and appeared to be actively using their own facilities. The area beside the aerodrome has certainly assisted in creating more compliance from this group.

Foreign visitors were the most frequent persons warned in areas other than ANZAC Bay.

Officers' observations were that they had poorly equipped vans with self contained certification, Officers considered that it is highly doubtful these self contained facilities are used because of the volume of other camping items sitting on top of the toilet facilities.

Parking

Parking enforcement activity was focussed on the main shopping area at Waihi Beach. Blocking of access ways and parking on the flush median in the middle of the road were the main problems. Some clear signage on the traffic median may be useful in this area.

Parking on broken yellow lines on areas close to the beach was also a common problem on Seaforth road with some infringements issued in this area.

The week prior to Christmas and the two weeks following were the busy times for this activity.

Dogs

A focus this year, based on feedback from the community, was on the need for increased dog patrols.

Dog patrols were carried out mainly by uniformed Officers patrolling the beach either on foot or on a bike. The approach was educational/informative with the aim of ensuring voluntary compliance. The Council poo bag pouches that were handed out were very popular and a useful tool for positive engagement with people.

Officers' observations were that the vast majority of people warned were visiting holiday makers. By the second week of patrols on the beach it was obvious that word had gotten round. Officers reported a high number of incidents where people would see the uniformed Officers coming and rapidly leave the beach before Officers could talk to them.

As a result a number of extra patrols were undertaken with Officers in beach clothes, this resulted in much higher numbers of interventions (10 to 12 a patrol). This method has both positive and negative benefits. The negative is that the general public don't see the beach patrols as a visible presence. The positive is that it results in a much higher number of engagements during the patrols.

The area from 2 mile creek to the surf club was where most of the interventions occurred.

Officers noted that there were significant numbers of people walking dogs from the northern end of the beach over to Orakawa Bay. While this area isn't under Council control officers made a point of advising walkers of the requirements once they got back onto the beach.

3. On-going Monitoring Considerations

Specific resourcing funding has been provided in Council's Long Term Plan for compliance monitoring at Waihi Beach. This funding recognises the significance of the area for tourism, and the growth in the population in this area over the holiday period. While the whole of the Bay of Plenty area is a popular holiday spot, the resourcing needs for Waihi Beach differ from other communities in the Western Bay.

The high number of visitors is verified by Camper mate data that shows that Waihi Beach area had the highest regional number of overnight users per night during January 2019- **Appendix 1**

The Council's commitment to a single contractor for the next 3-5 years provides a solid basis for a strong compliance resource for undertaking activities in the Waihi Beach area, and wider Western Bay. The contractor's staff undertake freedom camping, animal services and noise control compliance on a daily basis across the Western Bay.

On going resourcing is as follows:

a. Peak period:

The contract covers daily monitoring during the peak holiday period (the third weekend in December until Waitangi day- inclusive), this level is based on the number of compliance interactions required with members of the public during this period.

b. Extended period – weekend monitoring

The extended freedom camping period in the contract reflects views from staff and the community that freedom camping increases generally in weekends from Labour Weekend to Easter.

c. Complaint based monitoring

District wide complaint response is provided 24/7 all year throughout the District for all freedom camping calls.

Please note the wider contract also includes 24/7, all year, complaint response throughout the District for noise complaints and after hours response to dog complaints.

d. Cost:

The infringement revenue for non-compliance does not cover the costs of the contract. It is anticipated that there would be high community resistance and a corresponding negative perception of Council, particularly with visitors to the region if the approach was changed from education and warnings to a cost recovery approach through infringements. Feedback from Tauranga City Council on their approach to infringements, indicates a high level of complaints and appeals to infringements occurs.

The monitoring contract is considered a cost effective solution to address the high level of non-compliance, especially during the peak holiday period. Funding for the activity is included within the operational compliance budget.

Table 2- Waihi Beach compliance monitoring costs 2018-2019

Freedom camping monitoring (peak period)	Freedom camping monitoring extended period	Parking and dog control Monitoring	Total cost (gst excl)
\$12,232	\$5,931	\$8,707	\$26,870

e. Planned service enhancements 2019-2020

Council is investing in a specialised compliance warning and infringement system – “Ticketor” for compliance staff and contractors. This will enable the capture of all warning and infringements electronically by area. Reporting of data captured will enable information to be broken down easily on compliance interactions by time, date, vehicle and location of warning/notice per site. This is to be introduced in the first quarter of the 2019-20 financial year, and operative for the 2019-20 seasonal contract.

Compliance monitoring requirements for the Kiwicamp site for the 2019-20 year is yet to be confirmed. A funding request for compliance monitoring has been made to the Ministry of Tourism through the latest funding round.

5. Consultation and Communication

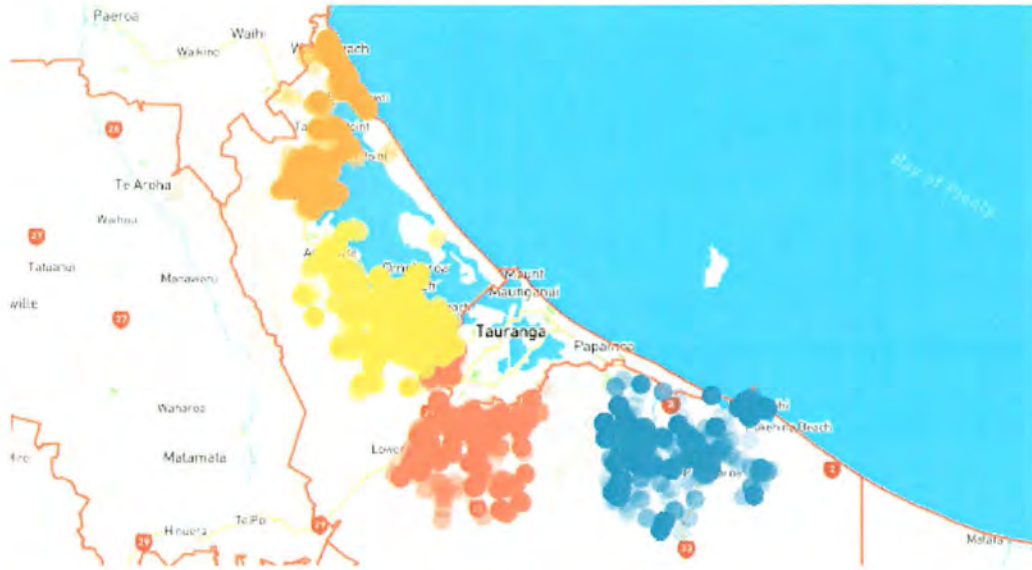
Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
General Public	Place appropriate notices in local newspaper and on Council website that any issues with freedom campers on reserves where restrictions apply should be reported to Council 24/7 for action	
Campervan Association	Advise through Campervan Association that Council operates a complaint based operation throughout the District and patrolling is undertaken in Waihi Beach from 3 rd weekend in December until Easter Monday.	

Appendix 1- CamperMate data (January 2019)¹

2-Key Areas In Your Regions Where Users Are Staying Each Night

Key Areas In Your Region

We capture data on where users are spending the night. The visualisation below creates four distinct clusters of where the main areas of overnight stays take place (these must be within a 10km radius to be counted as a cluster). The table below this visualisation, shows the number of overnight stays per clustered area.



Number Of Overnight Stays Per Cluster

■ Cluster 4	■ Cluster 1	■ Cluster 2	■ Cluster 3
2,577	2,199	2,147	1,459

¹ CamperMate - Freedom camping report- Western Bay of Plenty District Council Jan-2018

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairperson's Report – July 2019

1. Operational Matters – Significant Service Requests/Other

1.1 Emerton Road Rehabilitation and Cycle/walkway

I wish to thank roading staff and contractors for the start of work on the rehabilitation of Emerton Rd and the provision of a Cycle/walkway along this road. The work will complete another link in the Cycle Walkway program.

1.2 Three Mile Creek Bridge Clip-on

Another part of the Cycle walkway program has been completed with the installation of a clip-on to the Three Mile Creek road bridge.

2. Operational Matters – Projects Pending or in Progress

2.1 Broadlands Block

The Board has been asked to allow part of the \$50,000 committed to the Broadlands Block enhancements be approved for provision of new trails through the reserve.

At the Waihi Beach Community Board meeting held on 11 February 2019 (WB18) the Board requested that shared/hard surface pathways linking with the Waihi Beach Walking and Cycling Trails be developed across the Broadlands Block.

The Board wish to commit up to \$20,000 of the Broadlands Block funding allocation for the development of shared/hard surface pathways through the reserve.

2.2 Waihi Beach Road Beautification and Clean-up

The Community Board has been given a draft plan and prices for a clean-up and beautification of the northern entrance into Waihi Beach. The entrance to the town has been an issue for many years and previous attempts to fix this have been unsuccessful and expensive.

The new plan will be easier to maintain and will run from approximately just above the entrance to Beach Contractors down to and including the roundabout at Beach

Road Wilson Road intersection. The roundabout will also be cleared of a number of signs that do not meet road safety requirements or are illegally placed on road reserve. The completed concept plan will be circulated directly to Board members.

This work will be completed by November if accepted and will make a far brighter entrance into Waihi Beach township by Christmas.

2.3 **Seaforth Road Pedestrian Refuge Points**

The design for two pedestrian refuges on Seaforth Road has now been completed and a rough order of cost of \$30,000.00 advised.

Staff Comment:

In October 2018 (Minutes WB16) the Board resolved to "approve in principle and confirm the installation of two pedestrian refuge points at Seaforth/Emerton Road roundabout and between 14 – 16B Seaforth Road at a cost of \$10,000 each funded from the Waihi Beach Community Rooding Account subject to the exact locations of the refuge crossings being confirmed."

The Rooding Engineer (West) has confirmed the locations of the pedestrian refuge crossings and advised of an increase in the cost of the installations.

It is now requested that we confirm or decline the implementation of these refuges.

3. **Community Issues**

3.1 **Wifi at Library/Service Centre**

The issue of the Wifi not being available outside the library at night has been clarified and it is correct that the service is disconnected in the evenings due to the mess created by people stopping outside to use the service and leaving rubbish around the library and hall doorways. The library staff has the unfortunate job of cleaning up after the anti social behaviour. The Wifi service also requires a password.

Staff are reviewing what they can do to reinstate the service and avoid the unfortunate side effects of wider availability. It would be good to see it operating 24/7 as we are a tourist/hospitality town, but it is not acceptable to have a mess to welcome staff each day.

I am aware that similar issues had been experienced in other areas of the country and as a result of anti-social behaviours, Wifi availability in similar public places had been restricted to day-time use only.

3.2 **Results of 2018/19 Summer Compliance**

It has been several months since the summer season compliance came to an end and we have not had a report on the results/activity from the Compliance and

Monitoring Manager. This report was requested by the Community Board earlier in the year. Members of the community are also asking to see this information.

Staff Comment:

A report from the Compliance and Monitoring Manager is included as a separate agenda item.

3.3 **Approval of Funding for the Community Plan Facilitation**

At the Waihi Beach Community Board Meeting WB17 on 19 November 2018 the Board resolved "to commit up to \$25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of a researcher to undertake the required research for collation into an updated Community/Town Centre Plan for the Waihi Beach area.

It was also resolved that Council staff assist the Waihi Beach Community Board in preparing a contract for the engagement of a researcher on the understanding that the Community Board were responsible for their own process in this matter."

To-date \$5,750 has been paid out to the contracted consultant for Phase 1 of the Community/Town Centre Plan development which leaves a balance of \$19,250.

The Board has been supplied figures by the Ministry of Potential for this project to proceed to Phase 2. **Attachment A**

Funding for Phase 2 of the development work has been requested which will include:

Facilitation	\$34,800 + GST
Graphic Design	\$8,800 + GST (this is a discounted rate)
	= \$43,600 + GST
Materials*	+ \$2,000 inclusive of GST
* Public consultation workshops, materials, venue hire and catering etc.	

A recommendation to approve/not approve funding for Phase 2 of the development of the Waihi Beach Community/Town Centre Plan is required.

3.4 **MenzShed Funding Application**

An application for funding from the Waihi Beach Community Board Reserve Account for the Menz Shed has been lodged with the Board. An application was originally put forward for Community Board Grant Funding, but the amount requested was above available funding within the Boards annual grant allocation. The purpose, activity, sector and community benefit of the proposed MenzShed is outlined in **Attachment B**.

Representatives from the Waihi Beach MenzShed had attended the Operations and Monitoring Committee Meeting of Council held on Thursday 4 July 2019 and also attended the Community Board Workshop held on Friday 12 July 2019 and provided

additional information and clarification of summary points relating to the request for funding.

The Waihi Beach Community Board is requested to make a recommendation to approve/not approve funding for the proposed Waihi Beach MenzShed.

3.5 **Seaforth Road Footpath Cross Fall**

The gradient of the footpath on parts of Seaforth Road has been brought back to the Community Board.

At the Waihi Beach Community Board meeting WB9 held on 20 November 2017 the Minutes reported:

WB9. **Seaforth Road Footpath Cross Fall Numbers 140 to 170**

"Staff advised that the footpaths at a number of vehicle crossings from No's 140 to 170 on Seaforth Road that were built to match existing driveways may have to be corrected. The affected property owners would need to be engaged in the process and agree what actions were required to be taken in terms of costs, changes to the profile of their current vehicle crossings and interruptions of the access to their properties when work was in progress.

The Board stated that it was their view that the required work should be funded from the District Roding Account as a maintenance project rather than be funded by the Board's annual community roding account."

At the Waihi Beach Community Board meeting WB11 held on 12 March 2018 the Minutes reported:

WB11 **Seaforth Road Footpath Cross Fall - Minute Action Reference WB917 6.1**

"The Chairperson advised that the Board had discussed this issue at an earlier workshop and recognised that while aware of the problem the implications for land-owners, and subsequent cost to them to realign their own driveways, it was felt that it was unlikely that work would proceed to rectify the cross fall issue at this time."

Board is aware of similar issues in many parts of the old Waihi Beach Ward. To rectify the Seaforth Road footpath cross fall was considered to be an issue with significant cost implications to both Council and private home owners so could be an item to consider in our Community Plan consultation.

Staff Comment:

Further to the discussion at the Waihi Beach Community Board workshop held on Friday 12th July 2019 it was advised that this item has been reviewed and risk assessed. At this time, no further action will be undertaken by council. Council will

continue to monitor and re-investigate the issue if the need arises or circumstances change”.

3.6 **Waihi Beach Environment Society**

It has been reported to me that the Waihi Beach Environment Society had requested the Department of Conservation (DOC) to lock the gate at the Athenree Wetlands. This was due to car park being used for various suspicious activities, vandalism, freedom camping and in particular fly tipping.

4. **Community Organisation Reports**

4.1 **Athenree Homestead Trust**

Athenree Homestead Trust held its AGM on June 30th and it was well attended. The existing committee was re-elected and a new member has joined them.

The building program is progressing with the flooring and fire sprinkler work almost completed.

4.2 **Waihi Beach Community Patrol**

The Community Patrol has had some success with recruitment of new patrollers and training has started for them.

Some progress has been made with fund raising for a replacement vehicle.

It had been reported to me that the Waihi Beach Environment Society have had to ask DOC to lock the gate at the Athenree Wetlands. This is due to the car park being used for various suspicious activities, freedom camping and in particular fly tipping.

5. **Significant Council Processes – Community Engagement - Community Plan Proposal**

The Waihi Beach community connectors have had a meeting with the facilitator of the Community/Town Centre Plan and the process relating to the development of the proposal has been explained to them.

6. **Reflections and Thanks**

As the Waihi Beach Community Board Meeting WB22 is the last Community Board meeting of the 2016-2019 Triennium I extend my thanks to all the members of the public who have contributed to activities in our community and taken an interest in the Board. It has been a busy three years.

Many members of staff from the Chief Executive Officer and Council contractors have done a lot of work for us. I must thank those staff members that have had to travel

out to Waihi Beach to attend our meetings and who have given us advice in the many aspects of our meetings, it has at times not been a pleasant trip for them through the dark, wind, rain and traffic. On the lighter side it has, I'm sure been a great place to come and relax at the beach before our meetings start in summer, if they are lucky to get here early.

I must congratulate some staff in particular as they are praised so often by members of the public. First of all the people who staff our Recycling Centre, these people get so many great comments made about them and I am so grateful for their efforts. The others are our phone and counter staff at Barks Corner along with the library and service centre people. Thank you and keep up the good work, you are the frontline interface with our community.

The biggest thanks must go to our Governance staff and in particular Aileen. She is the source of much wisdom and works so hard for all the Community Boards. Being a Community Board member is demanding and we are so lucky to have her to guide and tidy up behind us.

To the elected Board members and Council appointees, I can only say thank you so much. The efforts have been huge, and at times demanding of you to put aside your personal beliefs and decide on an action for the greater good. You have then followed the principle of collective responsibility. At times action has been or seemed so slow, but that is the process that has to be followed.

As we go from this meeting please remember we are still Community Board members until the election and there is still work to be done.

If you choose to stand for local Government office in the upcoming elections, I wish you good luck.

All the best in the future, good health and happiness, take care and thank you again.

Recommendation

THAT the Chairperson's Report to the Waihi Beach Community Board for July 2019 be received.

Allan Sole
Chairperson
Waihi Beach Community Board

Waihi Beach, Athenree and Bowentown

Community Plan

Project Plan

Period Highlight: 4

Plan Actual % Complete Actual (beyond plan) % Complete (beyond plan)
Fixed milestone

ACTIVITY	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE	PERIODS																																												
						6-May	13-May	20-May	27-May	3-Jun	10-Jun	17-Jun	24-Jun	1-Jul	8-Jul	15-Jul	22-Jul	29-Jul	5-Aug	12-Aug	19-Aug	26-Aug	2-Sep	9-Sep	16-Sep	23-Sep	30-Sep	7-Oct	14-Oct	21-Oct	28-Oct	4-Nov	11-Nov	18-Nov	25-Nov	2-Dec	9-Dec	16-Dec	23-Dec	30-Dec	6-Jan	13-Jan	20-Jan	27-Jan	3-Feb	10-Feb	17-Feb	24-Feb	2-Mar	9-Mar
PROJECT DEVELOPMENT																																																		
Stage 1 - Project Plan Development	1	6	1	4	70%																																													
Stage 2 - Community Plan Development	7	23			0%																																													
Stage 3 - Implementation	30	52			0%																																													
COMMUNITY PLAN DEVELOPMENT																																																		
Project Planning	1	6	1	5	75%																																													
Community Conversations	7	11			0%																																													
Draft Community Plan	18	12			0%																																													
Final Community Plan	30	8			0%																																													
KEY TASKS																																																		
Meet with key Council staff	1	7	1	4	75%																																													
Identify information gaps	2	4	2	4	75%																																													
Draft Project Plan and Programme	2	3	2	3	100%																																													
Draft Connectors Charter	3	2	3	2	100%																																													
Feedback from Community Board	4	1	4	1	100%																																													
Finalise Project Plan	4	1	4	1	100%																																													
Approach potential Connectors + letters + info packs	5	2			0%																																													
Draft communications and engagement plan	5	2			0%																																													
Community Conversations																																																		
1st Connectors meeting (identify aspirations/themes)	7	1			0%																																													
Draft Community Conversations Info	8	2			0%																																													
Public Consultation - Community Conversations	10	4			0%																																													
Analysis of results	14	2			0%																																													
2nd Connectors meeting (review results + feedback)	16	1			0%																																													
Draft Community Plan																																																		
Prepare initial draft Community Plan	17	4			0%																																													
3rd Connectors meeting (review draft Community Plan)	21	1			0%																																													
Brief incoming Community Board + approval	22	1			0%																																													
Draft Community Plan consultation	23	4			0%																																													
Analysis of results	27	2			0%																																													
4th Connectors meeting (review results + feedback)	29	1			0%																																													
Final Community Plan																																																		
Workshop with incoming Community Board (results + feedback)	30	1			0%																																													
Drafting final Community Plan	31	3			0%																																													
5th Connectors meeting (approve final Community Plan)	34	1			0%																																													
Presentation to Community Board to approve Community Plan	35	1			0%																																													
Presentation to Council on the Community Plan	36	1			0%																																													
Community Plan released to public	37	1			0%																																													

Purpose

The purpose of the trust is to

- 1) Provide a place for the men in the community to lean shoulder to shoulder; and
- 2) To engage all groups of men in the community, both the rural and urban areas of Waihi Beach, to promote identity, sociability, companionship and
- 3) To support the social interaction and wellbeing of men through physical activity, education and mentoring, and
- 4) To share, disseminate, preserve and advance the skills, abilities and interests that are relevant to the membership and the community, including women workshops.
- 5) Provide other support and assistance consistent with the charitable purpose of the society.

Do anything necessary or helpful to the above purpose. Pecuniary gain is not a purpose of the society.

Activity, Sector and Beneficiary

Main Activity Provide a fully equipped workshop where men can share skills, learn new ones whilst working on projects that add value to our Waihi Beach community.

MenzShed Waihi Beach is for all men where they do project work.

Main Sector Community development

Main Beneficiary MenzShed Waihi Beach is for all men where they can work on individual projects or projects to enhance the community.

Who and How Many will benefit

Up to 40 members originally

Community members and organisations will be wide ranging and unknown in numbers. Assistance will be given to individuals, groups and council where projects, construction and maintenance are needed.

There will be opportunities for women to participate in the workshops.

A coffin club will be initiated.

Work done for the Council will be voluntary and charge out at a rate less than a private contractor.

Membership Numbers

Currently 6 but anticipated to grow to 40.

Subscription

Anticipated to be \$40

Price for new Skyline Building for Waihi Beach Mens Shed is \$92,350.00 GST included as follows:

- 10.2 x 7.8M – 2.7M stud on wooden floor
- Driven timber piles
- Five aluminium windows and one sliding door
- Toilet, plumbing and drainage
- Electrical
- Deck 10.2M x 2.4M with 10.2M x 2.1M verahdah roof over
- Building Consent and all documentation required for lodgement with WBOPDC.

Please find attached plan and elevations.


Please contact Lloyd if you have any questions.

Kind regards

Vicki

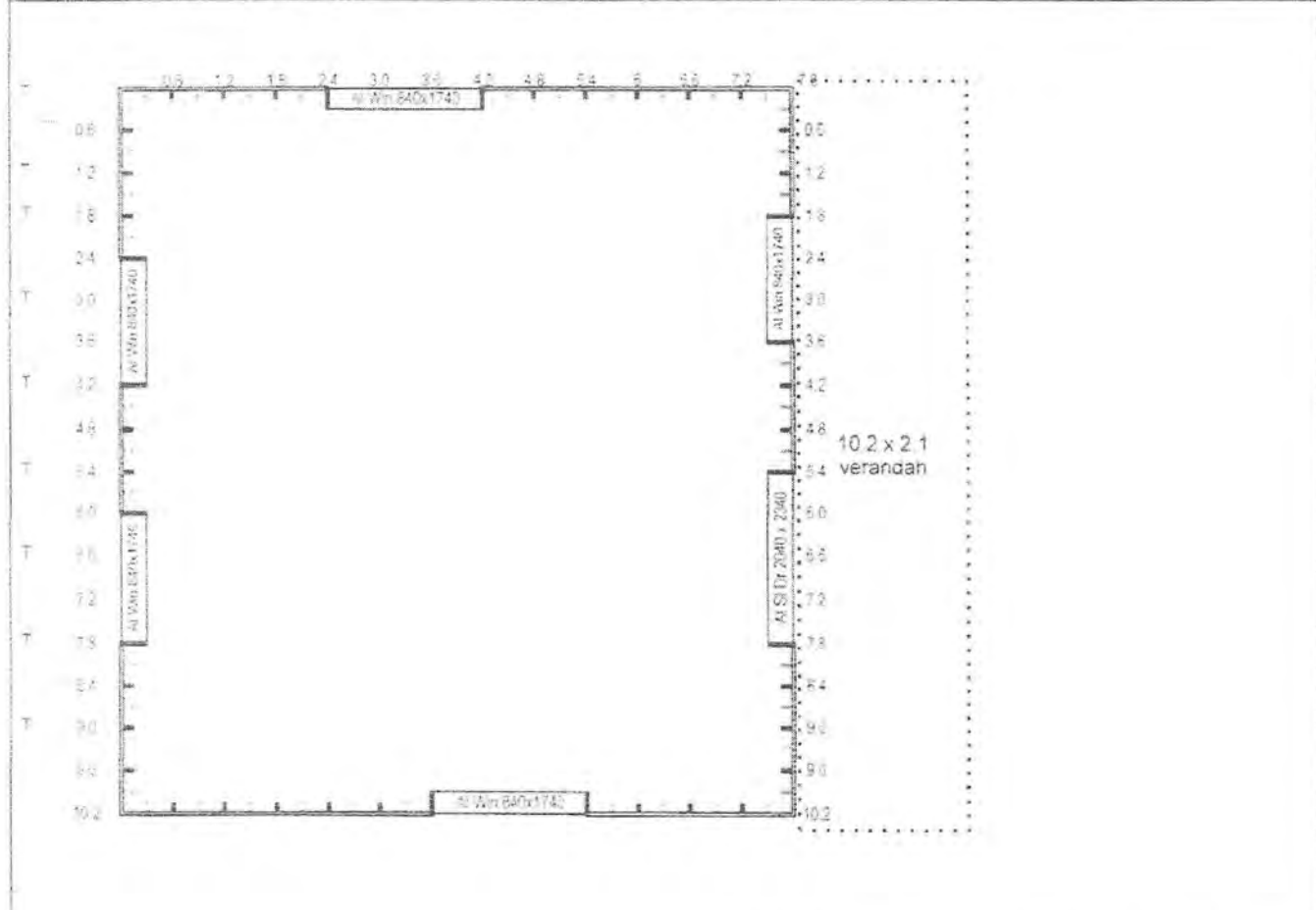
Lloyd McGeachie Construction Ltd

31-May-19

	Customer	Mr Mans Shed	Distributor	Schedule 3
	Site Address	Wahi Beach	Lloyd McGeachie Construction Ltd	
	Location	Wahi Beach	Hascard Street, Wahi	
	Phone No		Wahi	
	Account Address	Wahi Beach	Phone	07 863 7433
Date	16/01/2019	Email	Wind Zone	High

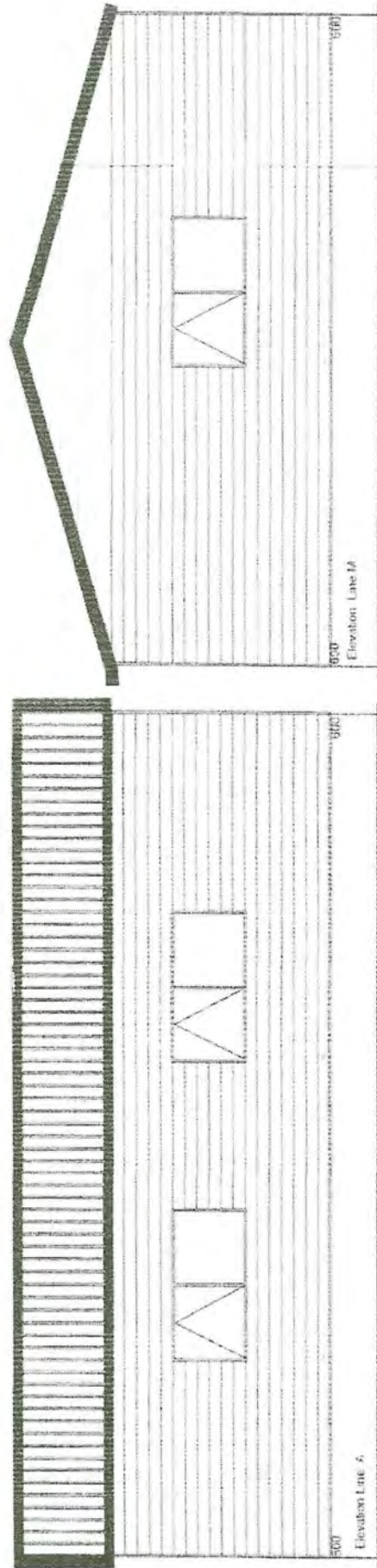
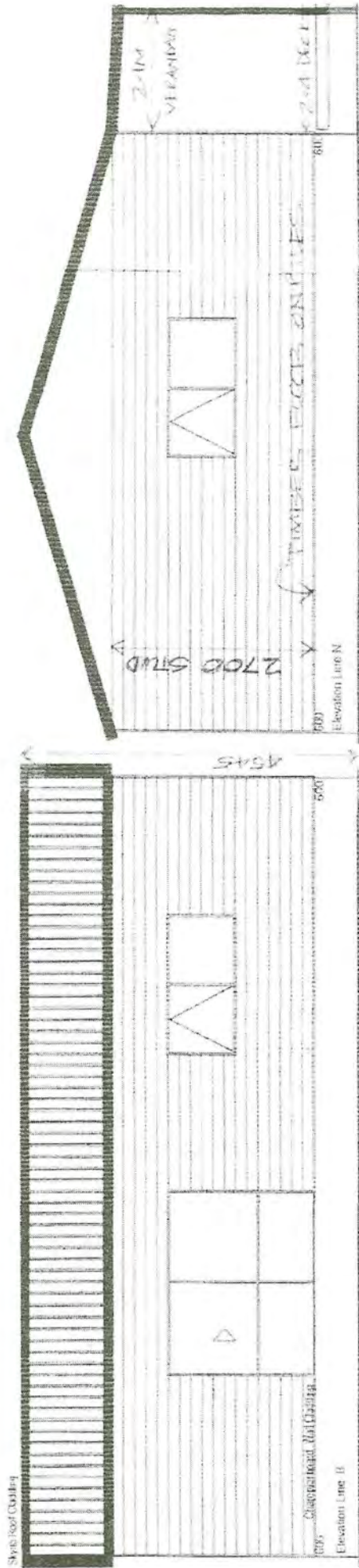
13.2m x 7.8m Cottage with No Garage Doors Entered By Lloyd McGeachie Construction Ltd
 Wood Composite Timber Floor For Habitable Building Stainless Fixings - Level Site

Stud Height	2.7 mtrs 90 x 45 SG10 Stud	Frame Specifications	Timber Treatment	
Roof Pitch	15 Degrees	Trusses	90 x 45 @ 1.2m centers	H 1.2
Standard Gable Overhang	Front & Rear Standard	Purlins	70 x 45 SGB	H 1.2
Wall Cladding	Dimensionalised Off White 40mm	Bottom Plate	90mm x 45 LVL Frame	H 1.2 Finalised
Roof Cladding	Skynb Gull Grey 40mm	Top Plate	90mm x 45 LVL Frame	H 1.2
P.A. Door	No P.A. Door	Studs	90mm x 45 LVL Frame @ 600mm ctrs	H 1.2
Ridge Color	Gull Grey		50mm x 45	H 1.2
Main Door Colour	Gull Grey			
Thermacraft Heavy Weight Building Paper under Roof Cladding		2.7mtrs 90 x 45 SG10 Stud		



We / I Have read and accepted the terms and conditions of sale for a Skyline Building and authorise Lloyd McGeachie Construction Ltd to act on our/my behalf as agent for the application for a building consent.

Price For Building As Shown in schedules 1 3 includes 15% Gst	92350.00	Signed Purchaser
Payment Terms	Signing Order	Date
	Issue of Building Consent	Purchasers Name
	Prior to Building Pack Delivery	Signed Distributor
	Sheet Completion	Sales Persons Name
	Balance Due On Completion	Lloyd McGeachie



WALL REACH MENSURED - SINGLINE TRIMMED FRAMED BUILDING. ON 2" DIA. SCALED TUBER FLOOR ON PILES

DRAWN BY LLOYD MORTON
JAN. 2003
Sheet of 18 (1801)

Western Bay of Plenty District Council

Waihi Beach Community Board

Councillors Report – July 2019

Councillor Marshall will provide a verbal update on the following items:

- Annual Plan Tourism
- Infrastructure Fund
- Katikati Festival of Cultures
- Community Service Contract Holders
- “Speed Dating” with Council NZTA

David Marshall
Councillor
Waihi Beach Community Board

Western Bay of Plenty District Council

Waihi Beach Community Board

Community Board Grant Application – July 2019

Purpose and Summary

The Waihi Beach Community Board is required to make a decision regarding an application for Community Board Grant Funding. One application has been received. The application and supporting information relating to the Community Board Grant have been forwarded to members separate to this agenda.

Funding Implications for Waihi Beach Community Board

Grants will be funded from the Waihi Beach Community Board Grants Account.

Delegated Authority of Waihi Beach Community Board

The Community Board has delegated authority to make the grants directly.

Recommendation

1. ***THAT the report from the Senior Governance Advisor dated 11 July 2019 and titled Community Board Grant Application – July 2019 be received.***

 2. ***THAT the Waihi Beach Community Board approve/not approve the following grant to be funded from the Waihi Beach Community Grants 2019/2020 account subject to all accountabilities being met.***
- \$.....


Aileen Alty
Senior Governance Advisor

1. Background

The Waihi Beach Community Board has funding of \$5,000.00 available for disbursement to community organisations for the 2019/2020 financial year.

ONE application has been received for the Board's consideration at their meeting to be held on Monday 29 July 2019.

- **The Waihi Beach Environment Society Inc.** has applied for funding of \$1,500.00 to assist with the associated costs for the purchase of 12 new vermin traps and 12 new high grade trap mechanisms.

The Waihi Beach Environment Society was granted a Community Board allocation of \$1,000.00 for funding assistance for the purchase of traps, gas canisters, pumps and counters to assist with pest control at Waihi Beach in June 2018.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Community Board Grants Funds	The Community Board will consider applications for the distribution of the funding before the end of the financial year.
Waihi Beach Community Board Grants Fund	Annual Budget \$5,000 Current Balance \$5,000

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Waihi Beach Environment Society Inc (WBESI)	The applicant will be advised of the outcome of their respective grant application.	

Western Bay of Plenty District Council
Waihi Beach Community Board
Infrastructure Services Report July 2019

Purpose and Summary

This report provides specific information on Infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

1. ***THAT the Deputy Chief Executive's Report, dated 5 July 2019 and titled Infrastructure Services Report Waihi Beach July 2019 be received.***

Approved



Gary Allis
Deputy Chief Executive

Utilities

1.1 Home Worm Composting Workshops

Dates for upcoming workshops for 2019 have been set. The information is available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

1.2 Two Mile Creek Update - Upstream Dillon Street Bridge

Bay of Plenty Regional Council Resource Consent was lodged in June 2017. Two parties did not sign in favour of applying for the Consent.

BOPRC requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised. BOPRC has provided the Resource Consent, so ready to go from this perspective.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other is still in negotiation. The Consent was expected to be granted in September 2018.

Direction being given to WBOPDC resource consent manager to proceed with arranging a Commissioner to hold a hearing to deal with the one party who is objecting to the proposal based on other development issues with their land.

The property owner who objected to the Consent has entered into discussions with the Strategic Property Manager to see if a solution can be found to his existing development and the adjoining Two Mile Creek Project. We are awaiting the outcome of this discussion.

The decision has been taken to appoint Hearing Commissioner, Alan Withy, with the date set for 18 June, 2019. No further activities planned other than design alignment for 2 Mile Creek to be firmed up.

The hearings have concluded with two parties being heard. Commissioner Alan Withy will be assembling his decision report which is likely to be made available at the end of July 2019.

1.3 Western Supply Zone Water Main Improvements

The upgrade to the water mains along Beach Road, Waihi Beach and replacement of the water mains attached to Tuapiro Stream Bridge and Waitekohe Bridge on State Highway 2 work is nearly complete with the final finishing works to be undertaken.

2.0 Reserves

2.1 Waihi Beach Cycleways

Water-catchment trails - planning processes continue to progress a shared use loop trail through the water catchment reserve and Council is working with Ngai Tara Tokunui within the forestry area. Construction timing is dependent on Archaeological Authority application (which has recently been lodged) and funding to construct.

Urban Trails - the new clip-on cycleway bridge at 3-Mile Creek (Seaforth Road) has been completed.

Island View Reserve cycleway has not been located as originally intended. Staff are planning to complete the missing concrete path section. Also and to improve the user experience, it is proposed that the carpark fence is removed, which will then allow for the widening and resurfacing of the gravel path.

The Emerton Road shared path on the harbour side of Emerton Road is under construction.

Waihi to Waihi Beach - landowner discussion is continuing for the Waihi to Waihi Beach Cycle Trail. This route has been affected by the Overseas Investment Office decision not to approve the purchase of the farm by Oceana Gold (NZ) Ltd. The farm and our agreement with Oceana Gold was a key section of the route.

2.2 Waihi Beach Dam – New Toilet & Site Improvement Concept Plan

Good progress is being made. The refurbished exeloo toilet (ex Wilson Road carpark) has been installed.

The old Depot building lean-to with concrete pad and footpath connections to Ocean View Drive, now provides a great trail-head rest stop for trail users. Overflow car-parking space onto the grass area opposite the depot building has been enabled with lockable bollards that can be removed during summer. Bike racks, seating and signage for the lean-to have yet to be arranged but are part of the overall project to complete before summer.

It is also proposed that community artists may wish to paint artworks onto the building as a community led project.

The funding application to the Tourism Infrastructure Fund was successful, approving \$86,000. The spillway pedestrian bridge was not funded from the Tourism Infrastructure Fund (TIF). The funding is available to construct overflow car-parking and other depot improvements.

2.3 Waihi Beach Top 10 Retaining Wall

Eight tenders were received and the successful tenderer (All About Construction Ltd) has been advised. The tender price was within budget. An initial contract meeting is proposed for the week starting 8 July with works programmed for completion by Labour Weekend.

3 Strategic Property

Nothing new to report this month.

4 Projects

Nothing new to report this month.

5 Emergency Management

5.1 Waihi Beach

Community Response Team attended a meeting on 23 May 2019.

The Community Response Team has been liaising with Bowentown on their Community Response Plan.

The Team is looking for more members and will then start reviewing need for a response plan.

5.2 Athenree

Community Response Team has finalised their Community Response Plan.

5.3 Tanner's Point

Progress continues with the Community Response Team on the draft Community Response Plan.

5.4 Bowentown

The Community Response Team is finalising the update of their plan. EMBOP is awaiting confirmation that their plan is finalised.

6 Roading

6.1 Wilson Road Footpath Bridge

As a result of additional investigations the flat deck bridge option was proposed to the Community Board at the recent Community Board Workshop. The Board indicated that the flat deck bridge option is an ideal choice. The contractor has completed on site investigations. Locating a suitable deck is now underway.

It must be noted that the flat rack bridge may not be consented by Regional Council, hence will be considered a temporary structure.

Further to a significant consideration, due to length restriction of the flat deck bridge and the risk with the associated embankment stability concerns, the flat deck bridge option has been rejected.

Bridge-It NZ have been approached for Bridge design alternatives. The rough order costs for a stand-alone pedestrian bridge including all consultation and design fees is approximately \$80k. The design is progressing.

6.2 Wilson Road/Waihi Beach Road Sign Declutter

Numerous advertising and yellow fingerboard signs have been identified as clutter and unnecessary at this roundabout. There is some discussion with Community Board regarding which signs are not necessary and hence, should be removed. This work will complement the forthcoming vegetation gateway corridor that is also being considered.

6.3 Seaforth Road Pedestrian Islands

WestLink are finalising the designs so as to start construction this later year. Consultation will be required with the dairy operator in particular, as parking spaces may be reconsidered further to the implementing of the pedestrian refuge at the Waihi Beach - Seaforth Road site. Westlink have been requested to provide estimated costings for this project.

The design is now complete. Staff are awaiting costings to present to the Board and to discuss the net loss of 2 designated spaces plus 60m of parking spaces opposite the toilet block.

6.4 Waihi Beach Road Vegetation Gateway Corridor

Further to numerous efforts to tidy the vegetation at the entrance to Waihi Beach near the Waihi Beach Roundabout, it is proposed that a significant tidy up and overhaul of existing plants will be undertaken. A managed grass berm will form a corridor into the township, which will draw attention to the sea views. This may also include feature Gardens and "Welcome to Waihi Beach" style signs. This project is currently in consultation phase between the Westlink Vegetation Manager and the Waihi Beach Community Board.

6.5 Wilson Road Pedestrian Diversion & Kerb Extension

This project was on hold after a design fault was identified with the stormwater. Further to onsite discussions with the Community board Chair and Deputy Chair, an alternative buildout concept design has been discussed and presented to WestLink for detailed design and costings.

Westlink staff will be deployed after the school Holidays to complete the works.

6.6 Roothing Account

Waihi Beach Community Board Roothing Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Waihi Beach Community Board \$	Status
Current Account Opening Balance 1 July 2018			183,000	
Allocation for 2018/19			141,782	
Subtotal			324,782	
Allocation for 2019/20			144,901	
TOTAL			469,683	
Committed Projects (for 2018/19/20)				
Priority Projects 3 – 9 (detailed below)	495,152	94,428	400,724	
Wilson Road Footpath	12,000	-	12,000	
Seaforth Road	20,000	-	20,000	
Subtotal			432,724	
Forecasted Current Account Closing Balance 30 June 2020 (Deficit)			36,959	

Proposed Projects (for 2019/20)	Priority	Budget Actual/Cost	Subsidy	Status
Car Park to Plom Roundabout to Gypsy Park	1	\$85,152	\$43,428	The Gypsy Park works are complete
Brighton Road to Reserve	2	\$130,000		The Operations & Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes. The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network. Alignment of the footpath through to Brighton Reserve is now being finalised.
Waihi Beach to Athenree Linkage - investigate	3	\$20,000		DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.
Island View Reserve to the Loop	4	\$100,000	\$51,000	Project is 100% complete.
Emerton to Waiiti Road (part existing)	5	\$20,000		Heritage NZ and BoPRC approval has been issued. Programming for construction and neighbour notification is underway.
Emerton Road to Café	6	\$60,000		BoPRC consent and Heritage NZ approval has been issued. The Detailed design is complete and construction is underway.
Wilson Road Pedestrian Bridge	7	\$80,000		A favourable option was considered by the Community Board to supply and install a flat deck bridge for pedestrians adjacent to the existing bridge, however it has proven unsuitable. Detailed design and costings have now commenced on an alternative design.
Total:		\$495,152	\$94,428	

Community Board Report Minute Action Sheet

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title **Waihi Beach to Athenree Cycleway/Walkway Link**

Remit Number WB1418 5.3

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

Actions **5 July 2019: Staff continue to follow up with local iwi. Approaches are being made to different representatives to see if the matter can be progressed.**

23 May 2019: There has been no further change to this MAS- staff are continuing to follow this up with iwi.

15 April 2019: Staff continue to follow up on the matter with iwi.

12 April 2019: There has been further follow up on iwi consultation which has not yet been received.

1 March 2019: Staff have followed up with further correspondence requesting an update from iwi. If received in time, a verbal update will be provided at the meeting.

23 Jan 2019: Final discussion and input from the relevant Kaumatua is being concluded before a written response is received. Initial feedback suggests support for the proposed feasibility study to go ahead.

5 Nov 2018: Staff have followed up with Tangata Whenua.

20 Sept 2018: Staff are following up with relevant iwi/hapu to seen an update from them.

10 August 2018: Staff are waiting on iwi / hapu to provide their comments.

WAIHI BEACH COMMUNITY BOARD 27/08/2018

Remit Title **Waihi Beach Road Entrance**

Remit Number WB1518 2.3

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution For many years the Board had been asking for clean-up work to be done on the northern entry into Waihi Beach. This area appeared to be forgotten by staff and contractors yet it was the most used road entrance into the town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up before December 2018 and that this strip of roadside be placed on the regular maintenance contract.

The Board noted that the Roding Engineer (East/West) had advised that Westlink contractors maintain the area as part of the lump sum contract work. However, they only maintained what currently existed within agreed timeframes, they did not improve the area without instruction or additional payment. Westlink were currently drafting a report to Council which would detail the existing issues and provide some design options for improvement through this area.

The Board was also advised that the Roding Engineer would inspect the landscape/beautification projects and discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

A suitable meeting time would be discussed in liaison between the Roding Engineer (East/West) and the Chairperson to address the future beautification, maintenance and regular litter clean-up of this area.

Actions

5 July 2019: The Vegetation Manager at WestLink has been invited to the Waihi Beach Community Board Workshop on 12 July 2019 to present the Draft Plans and costings.

24 May 2019: Further to the Community Board Meeting presentation, the Board requested a more detailed presentation of ideas. This will be presented at the forthcoming Waihi Beach Community Board Workshop.

11 April 2019: The Roding Engineer and the WestLink Vegetation Manager are undertaking a review design for the entranceway.

A proposal including approximate costs species, spacing and a care plan will be presented to the Board at the forthcoming Community Board Meeting.

Planting will take place during late Autumn/Winter 2019.

The gorse has been cut and mulched around the "First Site of the Sea" through to the roundabout area. Discussions have commenced as to whether the Townsman can undertake the general beautification works on a more regular basis (weekly??), however, there may be traffic management issues involved.

1 March 2019: Further to discussions at the Waihi Beach Community Board Workshop, the Board have requested an investigation into which native plant species that will thrive in the area that do not inhibit visibility or contribute to any safety issues. The Roding Engineer (West) is in discussion with WestLink.

24 Jan 2019: Roding Engineer has met with Vegetation Manager to discuss options.

Vegetation Manager recommended leaving the vegetation at Wilson Road intersection as is and continue to eradicate the pest plants.

Gorse removal at "first sight of the sea" has been requested. This will require hand cutting, mulching and spraying.

2 Nov 2018: Roding Engineer has arranged to meet and discuss the landscape and other issues with Allen Sole, Community Board Chair.

Still awaiting the report from WestLink detailing existing issues/provision of design options for improvement.

The Roding Engineer is in the process of organizing date to inspect the landscape/beautification projects and the further discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

20 Sept 2018: Site meeting to be arranged with Chairperson.

WAIHI BEACH COMMUNITY BOARD 8/10/2018

Remit Title	Waihi Beach Skateboard Group
Remit Number	WB1618 3.10
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that an interest group of skateboard riders and their families had had meetings, formed a committee and had applied to become an Incorporated Society. The group intend to start applying for money from various sources to build the skate park and wished to work with Council and the Community Board as they moved along the way to progress and complete an upgraded skateboard park at Waihi Beach.</p>
Actions	<p>The Deputy Chief Executive Officer advised that the group should liaise with the Reserves and Facilities Manager and in-turn make a presentation to Council outlining the concept for the new skateboard facility.</p> <p>5 July 2019: Representatives of the Skate Park Group gave an update to the Operations & Monitoring Committee on 4 July 2019.</p> <p>The Skate Park Group have yet to prepare a Concept Design Plan. Once the Concept Plan has been received, it will be provided to Council for comment.</p> <p>23 May 2019: Council has yet to receive the concept for a new skateboard facility.</p> <p>11 April 2019: Discussions have been held with the Skateboarders' representative. The group have been given approval to undertake Geotech investigations around the current skateparks.</p> <p>1 March 2019: The Community Board Chair has confirmed that the group is working on a skate park concept, which will be available soon.</p> <p>23 Jan 2019: Staff have yet to receive a concept from the interest group for a new skateboard facility.</p> <p>5 Nov 2018: Staff have been liaising with the Skate Park Interest Group and have provided information as requested.</p>

WAIHI BEACH COMMUNITY BOARD 8/10/2018

Remit Title	CCTV
Remit Number	WB1618 3.8
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Firm costings for the installation of CCTV cameras system were still to be provided.</p> <p>The Chairperson advised that he had nothing further to add in regard to progressing the installation of CCTV at this time. The proposal was in the hands of the Roding Engineer who was to confirm an available power source. The installation of the trial Kiwi Camp facility may provide some synergies and options to compliment the installation of a CCTV system at the Waihi Beach Community Centre site.</p> <p>The Chairperson would liaise with the Reserves and Facilities Manager in this regard.</p>
Actions	<p>5 July 2019: Council has confirmed that the KiwiCamp facility will be established adjacent to the large carpark off Seaforth Road, towards Bowentown.</p> <p>On this basis, there is no longer an opportunity to complement the installation of a CCTV system at the Waihi Beach Community Centre.</p> <p>23 May 2019: Community engagement has been completed. The results of the engagement identify the carpark on Seaforth Road towards Pio Shores as the preferred site for the KiwiCamp facility. Confirmation of the site and funding is being considered through the 2019/20 Annual Plan process.</p> <p>11 April 2019: Council is currently undertaking community engagement on location options for the KiwiCamp facility.</p> <p>No further work will be undertaken until the construction has been completed on the location options.</p> <p>1 March 2019: The Operations & Monitoring Committee have decided to put the KiwiCamp facility on hold, therefore the opportunity to consider options to complement the installation of a CCTV system no longer exists.</p> <p>23 Jan 2019: Options to compliment the installation of a CCTV system will be considered once the Kiwi Camp facility has been installed and is operational.</p> <p>2 Nov 2018: Staff will liaise with the Chairperson on shared opportunities for CCTV cameras.</p>

WAIHI BEACH COMMUNITY BOARD 19/11/2018

Remit Title **The Broadlands Block - Minute Action Reference WB15 18 2.11**

Remit Number WB1718 5.2

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that there were some people within the community who were interested in assisting with the management of the overall development project.

The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development

The Chairperson also asked when mowing of the Broadlands Block would be done.

The Board was advised that a site meeting had been organised to take place on Friday 31 May 2019. The meeting at the site should identify:

- Priorities for any proposed planting.
- Priorities and scope for any other development work that could be undertaken (pathways etc).
- How community input from interested parties could be managed.
- How the Broadlands Block could be managed in the future.

Actions **5 July 2019: Upgrades to the existing walkway/cycleway tracks are to be complete during July and August subject to agreement, to utilizing the allocated funds from the Reserve Account.**

23 May 2019: The site meeting that has been arranged for 31 May 2019 is being rescheduled.

11 April 2019: Staff have arranged a site meeting.

1 March 2019: Since the previous update, the following actions have been implemented:

- The internal drains have been cleared and are flowing
- Safety rails have been installed around the open drains where they are next to the pathway
- Noxious and invasive weeds such as Woolly Nightshade are progressively being controlled
- Pricing is being sought for clearance work along the eastern boundary with Hillview Road properties

Staff have suggested that a site meeting be held with interested parties to view the work completed to date and consider a forward work programme over the coming winter.

23 Jan 2019: Staff plan on using the wetland planting plan that was prepared in conjunction with the 2009 Broadlands Block Development Plan as the planting principles in the plan are still relevant.

With regards to the mowing of Broadlands Block, the level of service is type "E" as shown on the Contract Maintenance map overleaf.



Reserves Assets(Pt)
TYPE
 Culvert

Reserves Assets(poly)
TYPE
 Bridges
 Paths
 Mowing/Maintenance
 Park Contract Area

48

Produced using ArcMap by the Western Bay of Plenty District Council GIS Team.
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 Location of services is indicative only. Council accepts no liability for any error.
 Archaeological data supplied by NZ Archaeological Assoc./Dept. of Conservation.

Email: gis@westernbay.govt.nz
 Date: 9/5/2018
 Operator: svl
 Scale A1: 1:2,000
 0 10 20 40 60 80 Meters



Map - 16



Broadlands Grazing Block (undeveloped)
Reserves Contract 18-1000

WAIHI BEACH COMMUNITY BOARD 11/02/2019

Remit Title **Pedestrian Refuge Sites on Seaforth Road**

Remit Number WB1819 2.4

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution The Roading Engineer (West) advised that he would meet with the dairy owner in the immediate vicinity of one of the proposed pedestrian refuges on Seaforth Road to discuss carpark options. It was estimated that the physical work to install the two pedestrian refuge sites on Seaforth Road would start in the near future.

The Roading Engineer (West) would advise Board members of the final pedestrian refuge designs.

Actions **5 July 2019: The detailed design has now been completed. No loss of parking spaces will occur at the dairy site.**

Approximately 60m of parking opposite the Seaforth Road Recreation Reserve site will be lost due to width restraints once the pedestrian refuge has been installed, plus 1 or 2 angle car parking spaces on the reserve side of the road for built out placement.

24 May 2019: WestLink are still progressing and the surveyor has been briefed. The geometric design will follow.

11 April 2019: WestLink have been requested to provide a costings estimate.

1 March 2019: The Safety Engineer has been consulted and the design has been reviewed.

The Roading Engineer (West) will ask the Board to undertake the consultation with the dairy operator and also notify the community as there may be a carpark reassessment.

WAIHI BEACH COMMUNITY BOARD 11/02/2019

Remit Title **Cycleway/Walkway on Emerton Road**

Remit Number WB1819 2.5

Owner RE2

Status COMPLETE

Complete Date 5 July 2019

Confidential

Resolution The Board was advised that the Bay of Plenty Regional Council Consent and Heritage New Zealand approval had been issued for the cycleway/walkway on Emerton Road. The detailed design was underway with construction being aligned to road rehabilitation.

The Board asked that they be advised when the rehabilitation of the Emerton Road would be undertaken.

Actions **5 July 2019: The physical works commenced on Monday, 24 June 2019.**

24 May 2019: Commencement of site works is imminent.

11 April 2019: This is with WestLink for construction and will be included in the pavement rehabilitation project.

1 March 2019: Staff will advise the Board when the rehabilitation of the Emerton Road would be undertaken.

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title **Fergus Road - Waihi Beach Road Intersection Sight Lines**

Remit Number WB1919 4.2

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board was advised that the Roding Engineer West had requested Westlink inspect the intersection sightlines of Fergus Road and Waihi Beach Road and report back on options that may provide improvement to the intersection.

Actions **5 July 2019: An inspection was undertaken by the Roding Engineer and a maximum visibility splay was identified.**

Costings have been received and WestLink have been instructed to undertake the works.

Currently awaiting the confirmation for the commencement date.

24 May 2019: Staff have yet to receive a response from WestLink. This is being followed up.

11 April 2019: Staff are awaiting costing feedback from WestLink.

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title **Car Park Signs**

Remit Number WB1919 4.4

Owner RE2

Status UNDER ACTION / ON HOLD

Complete Date

Confidential

Resolution The Board advised that there needed to be a directional sign pointing down from the Wilson Road and Dillon Street intersection to the Edinburgh car park.

A Service Request for this would be initiated.

Actions

5 July 2019: There has been little change since the previous update in May. This MAS remains on hold until October 2019 when the carpark will be reopened.

24 May 2019: This MAS remains on hold until prior to the summer carpark opening.

The carpark is scheduled to be closed and grass seeded late May to early June 2019.

11 April 2019: This request will be put on hold.

It is proposed that the carpark will be closed for use to allow the regrowth of grass seeding to establish.

The carpark will be reopened prior to the summer holiday period.

Signs will be installed prior to the carpark reopening.

WAIHI BEACH COMMUNITY BOARD 6/05/2019Remit Title **Mens Shed**

Remit Number WB2019 2.5

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution Interest in establishing a Men's Shed at the back of the Waihi Beach Community Centre has been advised. This type of project was important to the community and such an organisation would help enhance and develop other groups.

The Reserves and Facilities Manager had advised the Chairman of the recently formed Waihi Beach Residents and Ratepayers Association to consider ideas for the facility, with the area behind the Community Centre at Waihi Beach being one option. The Waihi Beach Residents and Ratepayers Association had been sent an email outlining the statutory process for establishing a building on a reserve.

The Chairperson advised the Board that the Waihi Beach Medical Centre would not be requiring any future space at the Waihi Beach Community Centre Reserve site.

The Board were supportive of the establishment of a Men's Shed facility at Waihi Beach. The Chairperson would liaise with members of the Waihi Beach Community Centre, the Waihi Beach Skate Park Group and the Men's Shed adjunct of the Waihi Beach Residents and Ratepayers Association and set up a workshop meeting to explore future options for use of the Waihi Beach Community Centre Reserve.

Following input from all groups involved, the Reserves and Facilities Manager would be advised of the initial thoughts and future plans. A concept plan for the reserve area giving consideration to the ideas put forward would then be developed. There were specific processes that needed to be followed for the development of facilities on reserve land and staff would advise those requirements when progressing the concept plans

Actions

5 July 2019: The Operations & Monitoring Committee has agreed to a lease in principle and have instructed staff to initiate the public consultation phase, which is currently underway.

23 May 2019: Staff are expecting a proposal for the establishment a Men's Shed. Once received, the options will be presented to the Operations & Monitoring Committee for consideration.

WAIHI BEACH COMMUNITY BOARD 17/06/2019

Remit Title	Waihi Beach Road Entrance
Remit Number	WB2119 2.1
Owner	RE2
Status	COMPLETE
Complete Date	5 July 2019
Confidential	
Resolution	Due to the unavailability of the Roding Engineer (West) due to traffic congestion, he and the Operations Service Manager/ Vegetation Manager from Westlink would be invited to attend the next Waihi Beach Community Board Workshop to be held on 5 July 2019, to further discuss options relating to the re-development of the Waihi Beach Road entrance.
Actions	5 July 2019: This MAS has been closed as it is reported in MAS WB 1518 2.3.

WAIHI BEACH COMMUNITY BOARD 17/06/2019

Remit Title **Waihi Beach MenzShed**

Remit Number WB2119 2.3

Owner RFM

Status COMPLETE

Complete Date 5 July 2019

Confidential

Resolution The Board was advised that an application to Council for lease of an area of land on the Waihi Beach Community Centre Reserve would be presented to the next Operations and Monitoring Committee meeting (OP20) to be held on 4 July 2019 for approval in principle followed by public notification and request for submission on the proposal.

The report presented to the Operations and Monitoring Committee would provide an overview approach for future use of the overall Waihi Beach Community Centre Reserve area.

The Reserves and Facilities Manager would be asked to check that the MenzShed Report included consenting requirements.

It was advised that the new concept plan of the Waihi Beach Community Centre Reserve included provision for the proposed MenzShed and Skate Park.

A formal fundraising application was expected to be received at the next Waihi Beach Community Board meeting. The Chairperson clarified that the sum of \$95,000 was being sought. The Board indicated their support for the project.

Actions **5 July 2019: This MAS has been closed as it is reported in MAS WB2019 2.5.**

WAIHI BEACH COMMUNITY BOARD 17/06/2019

Remit Title	Signs at Wilson Road, Beach Road Roundabout
Remit Number	WB2119 2.4
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Roding Engineer (West) in liaison with Westlink was undertaking a review of current signage in place at the Wilson Road/Beach Road roundabout and throughout wider Waihi Beach.
Actions	5 July 2019: A review of the roundabout signage has been undertaken. Draft comments were forwarded to the Board Chair for consideration. Staff will follow up with the Board at the Waihi Beach Community Board Workshop to be held on 12 July 2019.

WAIHI BEACH COMMUNITY BOARD 17/06/2019

Remit Title	Emerton Road Rehabilitation - Minute Action Reference WB18 19.2.5
Remit Number	WB2119 4.1
Owner	RE2
Status	COMPLETE
Complete Date	5 July 2019
Confidential	
Resolution	The Board inquired about the commencement of the proposed Emerton Road rehabilitation and cycleway and also asked if there would be a pedestrian refuge constructed as part of the rehabilitation work.
Actions	5 July 2019: The physical works commenced on Monday, 24 July 2019. The plans do not include a pedestrian refuge.

WAIHI BEACH COMMUNITY BOARD 17/06/2019

Remit Title	Fergus Road - Waihi Beach Road Intersection Sight Lines - Minute Action Reference WB19 19 4.2
Remit Number	WB2119 4.4
Owner	RE2
Status	COMPLETE
Complete Date	5 July 2019
Confidential	
Resolution	The Board requested an update on feedback from Westlink regarding the intersection sight lines of Fergus Road and Waihi Beach Road.
Actions	5 July 2019: This MAS has been closed as it is reported in MAS WB 1919 4.2.

WAIHI BEACH COMMUNITY BOARD 17/06/2019

Remit Title	Waihi Beach Roothing Account
Remit Number	WB2119 4.5
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board requested that any roading subsidies received be itemised against the respective project and the net cost of that project be shown.
Actions	5 July 2019: A new list will show the subsidies have been successfully granted only.

Western Bay of Plenty District Council
Waihi Beach Community Board
Draft Financial Report Waihi Beach – June 2019

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the draft financial statements for the period ended 30 June 2019 (**Attachment A**). The financials are currently in a draft state until Audit NZ sign off the accounts. However, there is an expectation that operating costs will not change.

Total operating costs are under budget and includes conference expenses, grants, mileage allowance, miscellaneous expenses and salaries.

Contingency expenses are over budget for the year.

Grant payments made to date:

	\$
Echo Walking Festival	500
ArtyBra/Wearable Art Show	2,000
Waihi Beach Tennis Club	2,500
2018/19 grants to date	\$5,000

Commitments – Operational expenditure

	\$
Total outstanding operational commitments	\$0

2018/19 reserve analysis:

2018/19 Opening balance	\$278,331
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$552
Engagement of student to undertake research to collate an updated community/town centre plan for the Waihi Beach area [WB17.2.3]	\$(4,400)
2018/19 Closing balance	\$274,483

Committed – Reserve expenditure

Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011]; of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2]	Up to \$(50,000)
Funding for engagement of a student to undertake research to collate an updated community/town centre plan for the Waihi Beach area [WB17.2.3]	\$(20,600)
Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations [WB17.5.3]	\$(2,000)
Funding for the installation of a sprinkler system in the new extension of the Athenree Homestead Trust building [WB20.2.6]	\$(11,400)
2018/19 Closing balance after committed expenditure	\$190,483

Recommendation


THAT the Management Accountant's report dated 10 July 2019 and titled "Draft Financial Report Waihi Beach – June 2019" be received.


Christie Tromans
Management Accountant

Approved


David Jensen
Senior Financial Planner

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 30 June 2019**

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	541	2,000	1,459	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	4,252	2,000	(2,252)	<input type="checkbox"/>	2,000	180
Grants	5,000	5,000	0	<input checked="" type="checkbox"/>	5,000	1,500
Mileage Allowance	2,798	5,000	2,202	<input checked="" type="checkbox"/>	5,000	3,430
Miscellaneous Expenses	0	3,000	3,000	<input checked="" type="checkbox"/>	3,000	0
Salaries	22,271	26,198	3,927	<input checked="" type="checkbox"/>	26,198	23,346
Inter Department Charges	35,904	35,903	(1)	<input type="checkbox"/>	35,903	35,904
Operating Costs	70,765	79,101	8,336	<input checked="" type="checkbox"/>	79,101	64,361
Total Operating Costs	70,765	79,101	8,336	<input checked="" type="checkbox"/>	79,101	64,361
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(16,573)
Total Direct Costs	70,765	79,101	8,336	<input checked="" type="checkbox"/>	79,101	47,787
Total Costs	70,765	79,101	8,336	<input checked="" type="checkbox"/>	79,101	47,787
Income						
Rate Income	79,905	79,101	804	<input checked="" type="checkbox"/>	79,101	82,687
Total Direct Income	79,905	79,101	804	<input checked="" type="checkbox"/>	79,101	82,687
Net Cost of Service	9,139	0	9,139	<input checked="" type="checkbox"/>	0	34,900
Contingency - breakdown						
Katikati and Waihi Beach Business and Community Awards	3,000					
Volunteers Afternoon Tea [WB12.3.7]	543					
Flyers Summer service	453					
Advertising for grant applications	116					
ANZAC Day wreaths	140					
Year to date contingency costs	4,252					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	278,331					
Waihi Beach Community Centre - Loan repayments [WB15.4]	552					
Engagement of student to undertake research to collate an updated community/town centre plan for the Waihi Beach area [WB17.2.3]	(4,400)					
(Decrease) Increase in year	(3,848)					
Closing Balance - Surplus (Deficit)	274,483					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

JULY 2019			
Meeting	Date	Time	Venue
Waihi Beach Community Board	29 July	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	30 July	7.00pm	Omokoroa Community Church
Katikati Community Board	31 July	7.00pm	The Centre. Pātuki Manawa
AUGUST 2019			
Meeting	Date	Time	Venue
Community Committee	1 August	9.30am / 10.00am	The Centre Patuki Manawa Katikati
Maketu Community Board	6 August	7.00pm	Maketu Community Centre
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	7 August	3.30pm	Chambers
Policy Committee	8 August	9.30am	Chambers
Te Puke Community Board	8 August	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	15 August	9.30am	Chambers
Joint Road Safety Committee	20 August	9.30am	Chambers
Council	29 August	9.30am	Chambers
SEPTEMBER 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	3 September	9.30am	Chambers
Regulatory Hearings Committee (If required)	4 September	9.30am	Chambers
Council - Adopt Annual Report	19 September	9.30am	Chambers
OCTOBER 2019			
Local Body Elections - 12 October			
Labour Day - 28 October			