



# MEETING — AGENDA —

*Ngā Take*

[www.westernbay.govt.nz](http://www.westernbay.govt.nz)



Western Bay of Plenty  
District Council

# WAIHI BEACH

## COMMUNITY BOARD

*Poari Hapori*

---

**WB21**

**Monday, 17 June 2019**

**Waihi Beach Community Centre**

**6.30pm**



# Notice of Meeting No WB21 Te Karere

## Waihi Beach Community Board Poari Hapori

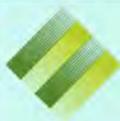
**Monday, 17 June 2019**  
**Waihi Beach Community Centre**  
**6.30pm**

Members:

- A Sole (Chairperson)
- M Roberts (Deputy Chairperson)
- B Hepenstall
- Councillor D Marshall
- Councillor M Williams

Media  
Staff

Miriam Taris  
**Chief Executive Officer**  
**Western Bay of Plenty District Council**



*Western Bay of Plenty*  
*District Council*

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

[www.westernbay.govt.nz](http://www.westernbay.govt.nz)



# **Waihi Beach Community Board**

## **Mangai o Te Kaunihera**

### **Role and Purpose of Community Boards**

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

### **Delegated Functions**

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

# Agenda for Meeting No. WB21

Pages

**Present  
In Attendance  
Apologies**

## **Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

## **Public Forum (if Required)**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Recommendation**

*THAT the meeting adjourn for the purpose of holding a public forum.*

WB21.1

**Minutes of meeting no. WB20 of the Waihi Beach Community Board held on 6 May 2019**

6-17

## **Recommendation**

*THAT the minutes of meeting no. WB20 of the Waihi Beach Community Board held on 6 May 2019 as circulated with the agenda be confirmed as a true and accurate record.*

|        |   |       |
|--------|---|-------|
| WB21.2 | <p><b>Chairperson’s Report</b></p> <p>Attached is a report from the Chairperson dated 4 June 2019.</p>  | 18-24 |
| WB21.3 | <p><b>Councillor’s Report</b></p> <p>Attached is a report from Councillor Williams dated 4 June 2019.</p>   | 25    |
| WB21.4 | <p><b>Infrastructure Services Report Waihi Beach – June 2019</b></p> <p>Attached is a report from the Deputy Chief Executive dated 24 May 2019</p>  | 26-45 |
| WB21.5 | <p><b>Financial Report Waihi Beach – April 2019</b></p> <p>Attached is a report from the Management Accountant dated 24 May 2019.</p>   | 46-48 |
| WB21.6 | <p><b>Council, Standing Committee and Community Board Meetings</b></p> <p>Attached is a schedule of meetings for the months of June, July and August 2019.</p> <p><b>Recommendation</b></p> <p><i>THAT the schedule of meetings for June, July and August 2019 be received.</i></p> | 49-50 |

## Western Bay of Plenty District Council

**Minutes of Meeting No. WB20 of the  
Waihi Beach Community Board held on 6 May 2019  
at the Waihi Beach Community Centre  
commencing at 6.30pm**

### **Present**

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall and Councillor D Marshall

### **In Attendance**

G Allis (Deputy Chief Executive Officer), A Hall (Roading Engineer West),  
A Alty (Senior Governance Advisor)

### **Others**

Esther Aitken (Operations Service Manager/Vegetation Manager WestLink Bay of Plenty)  
6 Members of the public

### **Apologies**

An apology for absence was received from Councillor Williams.

**Resolved:** Member Hepenstall / Councillor Marshall

*THAT the apology for absence from Councillor Williams be accepted.*

### **Public Forum**

**Resolved:** Members Roberts / Hepenstall

*THAT the meeting adjourn for the purpose of holding a public forum.*

### **Athenree Historic Homestead**

Peter Robertson, the Deputy Chairperson of the Athenree Homestead Trust spoke to the Board in regard to a request for funding support for a sprinkler system for the Athenree Homestead building extension. He advised:

- The homestead was constructed in 1878 and was one of the original significant buildings in the Katikati /Waihi Beach District.
- The homestead had fallen into disrepair and was due to be demolished and in 1990 partial reconstruction was achieved, with the remaining building being reconstructed in line with the original plans.
- The purpose of the Trust was to bring and maintain the Athenree Homestead back to its original state and size, replacing five missing rooms.
- The cost of the new extension build was \$375,000.
- Funding for the new building had been partially assisted by TECT.

The Homestead Trust had been advised that under building regulations, a sprinkler system was required to be installed in the new building extension and this had not been budgeted for. It was practical to install the sprinkler system as the building renovations progressed. Two quotes had been sought for the required work and the most favoured was from a proven supplier who had installed a similar system in the older part of the building.

Mr Robertson thanked the Board for the opportunity to speak in support of the request for funding from the Athenree Homestead Trust.

The Chairperson thanked Mr Robertson for his presentation and acknowledged the work of The Athenree Homestead Trust volunteers.

#### **Waihi Beach Residents and Ratepayers**

Don Oliver spoke to the Board about the following:

- KiwiCamp Survey/Petition undertaken at Waihi Beach during Easter weekend.
- Speed limit along Seaforth Road at Bowentown entrance needed to be reduced. There were a lot of pedestrians in the immediate vicinity and vehicles travelled through the roundabout area at dangerously high speeds.

Members of the public were advised that the national speed limit guidelines were yet to be advised by the New Zealand Transport Agency.

#### **Waihi Beach Environment Society**

The local Environment Society continued to undertake trapping throughout the Waihi Beach area. To-date in excess of 933 pests had been trapped.

#### **Dumping of Rubbish and Vehicle Damage to DOC Parking Area**

Concerns were noted about the continuous dumping of rubbish at the Department of Conservation Reserve off Steele Road. Vehicles had also scoured out and damaged the surface of the parking area of the reserve.

#### **Long Opening Hours for the Waihi Beach Recycling Centre**

It was suggested that if the Waihi Beach Recycling Centre had more frequent and longer opening hours some of the illegal dumping in the area may be reduced.

#### **Reinstatement Work after Fibre Optic Cable Laying**

Numerous comments were noted that the reinstatement work to property berms after contractors had laid the fibre optic cable currently being installed throughout Waihi Beach had not been undertaken to the required standard. It was advised that the state of the berm remediation along Citrus Avenue after the fibre optic cable laying was not acceptable.

The Roading Engineer (West) advised that the cable laying contractors were required to restore any disturbed areas to the state in which they were before work was undertaken. The Roading Engineer (West) would inspect the areas advised and contact the fibre optic contractors if any reinstatement work was not up to the required standard.

Members of the public were advised that they should register a Service Request directly with Council when any specific items needed attention by Council staff.

### **Re-Development of Waihi Beach Road Entrance**

Esther Aitken (Operations Service Manager/Vegetation Manager WestLink Bay of Plenty) spoke to the Board about suggestions for the enhancement of Waihi Beach Road at the entrance to Waihi Beach. The Board had been asking for clean-up work to be undertaken on the northern entry into Waihi Beach for some time. It was clear that the first attempt at beautification of the entranceway had been unsuccessful and the area from the first sight of the sea to the roundabout needed urgent attention.

Ms Aitken identified that there were a number of trees, flaxes and shrubs that needed to be removed. She proposed the following actions:

- Clear the area from the roadside back to the fence line on both sides of the roadway.
- Create an open area to take advantage of the sea views and give a better visual effect at the entranceway.
- An open park like entrance was in keeping with other reserve areas throughout Waihi Beach
- Clear away all the rubbish that currently accumulates in the area.

Once the entranceway overgrown vegetation and been cleared it was envisaged that there would likely be less random littering as the area would look clean and professionally managed to an urban standard of maintenance.

The Board advised that they would further discuss the conceptual plans for the entranceway at their next workshop and the Roading Engineer (West) would advise any increase to service level costs and the initial cost of the suggested renovation work to the entranceway.

The Board thanked Ms Aitken for her presentation.

### **Sand Pillows**

It was suggested that ground cover weeds should be left to grow over the sand pillows as the growth offers additional protection from erosion and targeted vandalism.

### **Speed Restriction at the North End of Waihi Beach**

It was again requested that there needed to be a speed restriction put in place at the northern end of Waihi Beach as it was very dangerous for pedestrians in the vicinity of the Top Ten Motor Camp to cross the roadway to get to and from the beach.

### **Large Pohutukawa Trees on Ocean View Road**

A resident complained that the Pohutukawa trees along Ocean View Road were now as high as a 4 storied building. The problems resulting from the overgrown trees of shading in the winter, leaves, seed and flower debris clogging drains and guttering needed to be realistically looked at as the problems would only increase over time.



**Proliferation of Signage at the Entrance to Waihi Beach**

It was commented that the proliferation of signs along the entrance into Waihi Beach made the area look very untidy. The Chairperson advised that the policy for placement of signage along this area would be looked at by the Board.

**Resolved:** Members Sole / Roberts

*THAT the meeting be re-convened in formal session at 7.13 pm*

WB20.1 **Minutes of Meeting No. WB19 of the Waihi Beach Community Board Held on 25 March 2019**

The Board considered the minutes no. WB19 of the Waihi Beach Community Board Meeting held on 25 March 2019 as circulated with the agenda.

**Resolved:** Councillor Marshall / Member Hepenstall

*THAT the minutes of meeting no. WB19 of the Waihi Beach Community Board held on 25 March 2019 as circulated with the agenda be confirmed as a true and accurate record.*

WB20.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 23 April 2019 as circulated with the agenda.

WB20.2.1 **Waihi Beach Road Entrance**

The Board appreciated the attendance and presentation from Operations Service Manager/Vegetation Manager from Westlink and looked forward to progressing the clean-up and overall enhancement of the northern entrance to Waihi Beach.

WB20.2.2 **Dillon Street Car Park**

The Roding Engineer (West) advised that the Dillon Street carpark area would be re-seeded and closed off over the winter months. The carpark would be re-opened for use in the spring after the grass had time to establish.

WB20.2.3 **Footpath Crossing 25 Wilson Rd**

The proposed footpath crossing project outside 25 Wilson Road had been delayed due to a stormwater drainage issue. The Roding Engineer (West)

advised that plans were being redrawn and costings undertaken to accommodate the change required to complete the proposed crossing.

#### WB20.2.4 **Broadlands Block**

The Board was advised that a date had been scheduled for an on-site meeting with Council staff and Board Members and any other interested members of the community to look at future proposals and planting plans for the Broadlands Block.

The Chairperson advised that he had sent out a Facebook message asking for anyone interested to join the Board to form a volunteer group to assist with the future planting, development and maintenance of the Broadlands Block as a community project.

#### WB20.2.5 **Men's Shed**

Interest in establishing a Men's Shed at the back of the Waihi Beach Community Centre has been advised. This type of project was important to the community and such an organisation would help enhance and develop other groups.

The Reserves and Facilities Manager had advised the Chairman of the recently formed Waihi Beach Residents and Ratepayers Association to consider ideas for the facility, with the area behind the Community Centre at Waihi Beach being one option. The Waihi Beach Residents and Ratepayers Association had been sent an email outlining the statutory process for establishing a building on a reserve.

The Chairperson advised the Board that the Waihi Beach Medical Centre would not be requiring any future space at the Waihi Beach Community Centre Reserve site.

The Board were supportive of the establishment of a Men's Shed facility at Waihi Beach. The Chairperson would liaise with members of the Waihi Beach Community Centre, the Waihi Beach Skate Park Group and the Men's Shed adjunct of the Waihi Beach Residents and Ratepayers Association and set up a workshop meeting to explore future options for use of the Waihi Beach Community Centre Reserve.

Following input from all groups involved, the Reserves and Facilities Manager would be advised of the initial thoughts and future plans. A concept plan for the reserve area giving consideration to the ideas put forward would then be developed. There were specific processes that needed to be followed for the development of facilities on reserve land and staff would advise those requirements when progressing the concept plans

WB20.2.6      **Letter from the Athenree Homestead Trust**

**Declaration of Interest**

Chairperson Allan Sole declared an interest in this item and vacated the Chair and took no part in the discussion or voting on this matter.

The Deputy Chairperson took the Chair for this item.

The Board considered a letter from the Athenree Homestead Trust requesting funding for the installation of a sprinkler system for the new extension to the historic building. Having listened to the Athenree Homestead Trust Deputy Chairperson in the public forum section of the meeting the Board agreed that it was imperative that a sprinkler system be installed in the new extension of the historic homestead.

**Resolved:**            Member Roberts / Councillor Marshall

*THAT the request for funding of \$11,400 + GST from the Athenree Homestead Trust for the installation of a sprinkler system in the new extension of the homestead building funded from the Community Board Reserve Account be approved.*

The Chairperson assumed the Chair.

WB20.2.7      **Waihi Beach Community Patrol**

The Community Patrol was raising money for a new patrol car to help see it through the next 10 years. Patrols were still going out and various tasks were being undertaken.

WB20.2.8      **Athenree Homestead**

The Athenree Homestead Trust would host a celebration of Mothers Day at the historic homestead on Sunday 12 May 2019. The Homestead Trust continued to actively raise money to complete the interior of the building.

WB20.2.9      **Waihi Beach Events and Promotions Society**

The Waihi Beach Events and Promotions Society continued to be active in the community and were supporting the Op Shop Ball Committee for the forthcoming 2019 ball. The theme for the Ball this year would be based on the Nambassa festivals that were held in the Waihi area during the 1970's.

**WB20.2.10 Waihi Beach Skate Park Group**

The Waihi Beach Skate Park Group continued to work on the proposed designs for the future skate park development.

**WB20.2.11 Waihi Beach Community Plan Review**

At the Waihi Beach Community Board Meeting held on 19 November 2019 (WB17) the Board resolved to commit up to \$25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of suitably qualified person to undertake the required research to formulate an updated Community/Town Centre Plan for the Waihi Beach area.

Staff had assisted the Board by providing a Short Form Contract for the engagement of a researcher, on the understanding that the Community Board was responsible for their own process in this matter.

The Short Form Contract had been agreed and signed. The Chairperson advised that the researcher had begun the required work and a first report would be presented to the Board in the near future.

**WB20.2.12 Waihi Beach Town Centre Development Plan**

As part of the Waihi Beach Community Plan Review, a proposal for a future Waihi Beach Town Centre Development would be included.

The Waihi Beach Community Plan and the Town Centre Development Plan would include and highlight the following:

- Provision for growth and connectivity of Bowentown, Athenree and the Waihi Beach area.
- How business owners, residents, property owners and holidaymakers would like to see Waihi Beach and the immediate area in the future.
- How the current town centre as it is now would sit in the future plan.
- How the effects of future predicted sea level rise must be considered across the area.

The Board was aware of the increasing growth in the area, and this was not expected to slow in the near future, so it was vital to have an updated plan for both the community at large and the future town centre. The Board wanted to ensure that Waihi Beach would develop as an age-friendly town.

There would be full consultation with all interested parties including home and business owners and residents.

WB20.2.13      **Significant Council Processes**

**(a) Community Matching Fund - 2019**

The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications open 29 April and close 29 May 2019.

**(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)**

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at [info@remauthority.govt.nz](mailto:info@remauthority.govt.nz) by Friday 31 May 2019.

WB20.2.14      **Training and Conference for Elected Members**

The Board received a report on the New Zealand Community Boards Executive Conference held in New Plymouth during 11 to 13 April 2019.

**Resolved:**      Members Sole / Roberts

*THAT the Waihi Beach Community Board Chairperson's Report dated 23 April 2019 be received.*

WB20.3          **Councillor's Report**

The Board considered a report from Councillor Marshall dated 23 April 2019 as circulated with the agenda. Councillor Marshall spoke to the following points:

**Annual Plan & Bylaws Consultation**

Attendance at the Have Your Say consultation events on the proposed Annual Plan & Bylaw amendments had been good across the district. There was significant interest in the proposed kerbside rubbish and recycling options with many recommendations received on potential improvements and special cases to consider. Locally there had been much interest in the Freedom Camping Bylaw amendments, as well as the proposed alternative Kiwi Camp locations.

This year there had been a significant volume of submissions via on-line options, in addition to those submitted at the face to face meetings. The submissions totalled 75 for the Annual Plan; 609 for Kerbside rubbish and recycling; and 14 for the proposed Schedule of Fees and Charges. Decisions on these would be made on the 26<sup>th</sup> June.

For the consulted Bylaw changes there were 150 submissions on Freedom Camping; 121 on Gambling Venues and TAB venues policies; 104 on Traffic

and Parking Enforcement Bylaw; 38 on Trading in Public Places & 15 on the General Bylaw. Decisions on these were due in August.

### **KiwiCamp Location**

With an extension of time for the local community to comment on the future location of the KiwiCamp next summer, submissions need to be received by Friday 17<sup>th</sup> May. To-date there have been 41 submissions, with 1 of these being a petition from the Waihi Residents and Ratepayers Association with 368 signatories. A decision would be made in July/August subject to funding through the Annual Plan.

### **State Highway 2 Safety Improvements**

The New Zealand Transport Agency (NZTA) had confirmed the funding for safety improvements from Waihi to Omokoroa – a project expected to take up to 5 years. Work commenced earlier this year from Waihi and would commence shortly from Katikati. NZTA would aim to disrupt traffic as little as possible and 2 lanes would be maintained as much as possible to try and minimise traffic delays. There were plans were to have publicly accessible advice on potential time delays on the highway. The road centre would be widened, side barriers included, and intersection upgrades made. Later funding for centre barriers was a possibility. It was disappointing that the full safety upgrade was not budgeted for in the one project.

Council was still waiting on Government and NZTA to announce funding and plans for the critical section of SH2 from Omokoroa to Tauranga. Political pressure and negotiations with Government and NZTA were an ongoing priority for our Mayor and councillors to make New Zealand's most dangerous highway safe and efficient.

To remove the contradictions of competing priorities from different interests in the Western Bay of Plenty being presented to Government & NZTA, a coordinated regional group of Tauranga City Council, Western Bay of Plenty District Council, Regional Council, and NZTA has been formed, largely through effective lobbying led by Mayor Webber. The new organisation of Urban Form and Transport Initiative (referred to as UFTI) had been tasked with creating a comprehensive costed strategic priority plan for transport for the region by the end of 2019. By working collaboratively and having NZTA fully engaged in the process it was anticipated that the final plans would have a greater chance of government support and funding.

In the meantime lobbying would continue to ensure that planned housing developments in Tauranga and the Western Bay of Plenty had appropriate transport infrastructure provided in a timely manner.

### **Katikati Bypass**

NZTA have not made the Katikati Bypass a priority so no funding was available in the foreseeable future. However the disruption of the town

centre has continued to escalate with higher traffic volumes, and large logging trucks from Coromandel, passing through the town every day. Queues at both ends of town were common and were particularly severe over holiday weekends.

Council had allocated \$200,000 to conduct a feasibility study in 2019/20 to consider constructing a Council-owned Road as a Bypass. This study would encompass evaluating costs for such a project, potential funding models & sources, whether or not tolling would be appropriate, and the impact on rates for any required borrowing.

**Resolved:** Councillor Marshall / Member Sole

*THAT the report from Councillor Marshall dated 23 April 2019 be received.*

#### WB20.4

#### **Community Board Grant Applications - May 2019**

The Board considered a report from the Senior Governance Advisor dated 23 April 2019 as circulated with the agenda.

**Resolved:** Members Sole / Hepenstall

*THAT the report from the Senior Governance Advisor dated 26 April 2019 titled Community Board Grant Application – May 2019 be received.*

The Board considered two applications for Community Board Grant funding.

- (1) The Waihi Beach Community Centre Committee had submitted an application for funding to have the vinyl flooring in the Waihi Beach Community Centre stripped and re-polished.

The Board noted that the stripping and polishing of the hall flooring should be covered by the Waihi Beach Community Centre rate funding as general repairs and maintenance work.

The Chairperson advised that he would organise a meeting in the near future with members of the Waihi Beach Community Centre and Council staff to clarify the options and process that the Community Centre Committee should follow in regard to required repairs and maintenance work.

**Resolved:** Members Sole / Hepenstall

*THAT the Waihi Beach Community Board not approve the grant application from the Waihi Beach Community Centre and that the Chairperson liaise with the Community Centre Committee and set up a meeting with Council's Strategic Property Manager in regard to the future management of rate funding for repairs and maintenance for the Waihi Beach Community Centre.*

- (2) The Waihi Beach Tennis Club had submitted an application for funding for the purchase of an Automated External Defibrillator (AED) to be located at the Waihi Beach Tennis Clubhouse.

**Resolved:** Member Hepenstall / Councillor Marshall

*THAT the Waihi Beach Community Board approve the grant application from the Waihi Beach Tennis Club for \$2,500 for the purchase of an Automated External Defibrillator from the Waihi Beach Community Grants 2018/19 account subject to all accountabilities being met.*

WB20.5 **Infrastructure Services Report Waihi Beach - May 2019**

The Board considered a report from the Deputy Chief Executive dated 18 April 2019 as circulated with the agenda.

WB20.5.1 **Waihi Beach Road Entrance - Minute Action reference WB15 18 2.3**

The Board was happy with the proposal put forward by the Operations Service Manager/Vegetation Manager from Westlink within the public forum section of the meeting. The Roading Engineer (West) and Board members would set up a future meeting to further discuss the Waihi Beach Road entranceway planting and maintenance plan.

WB20.5.2 **The Broadlands Block - Minute Action reference WB15 18 2.11**

The Board was advised that a site meeting had been organised to take place on Friday 31 May 2019. The meeting at the site should identify:

- Priorities for any proposed planting.
- Priorities and scope for any other development work that could be undertaken (pathways etc).
- How community input from interested parties could be managed.
- How the Broadlands Block could be managed in the future.

**Resolved:** Members Sole / Hepenstall

*THAT the Deputy Chief Executive report dated 18 April 2019 and titled Infrastructure Services Report Waihi Beach - May 2019 be received.*

WB20.6 **Financial Report Waihi Beach - March 2019**

The Board considered a report from the Management Accountant dated 10 April 2019 as circulated with the agenda.

**Resolved:** Members Sole / Hepenstall



*THAT the Management Accountant's report dated 10 April 2019 and titled Financial Report Waihi Beach - March 2019 be received.*

WB20.7      **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of May and June 2019 as circulated with the agenda.

**Resolved:**      Councillor Marshall / Members Roberts

*That the schedule of meetings for May and June 2019 be received.*

The meeting concluded at 8.36 pm

Confirmed as a true and correct record.

\_\_\_\_\_  
A Sole  
Chairperson  
Waihi Beach Community Board

\_\_\_\_\_  
Date

WB20

---

## Western Bay of Plenty District Council

### Waihi Community Board

#### Chairperson's Report – June 2019

---

1. **Waihi Beach Road Entrance**

The Roding Engineer (West) will provide a verbal update on this item at the meeting.

2. **Community Plan**

The Board have met with the contractor/coordinator and were impressed with the first stage of the plan.

The Board will review the plan and indicated costs presented for the first stage of Phase One of the planning work. From this point, a decision on progressing to the next phase of the Community Development Plan will be made.

3. **Waihi Beach MenzShed**

An application for funding for a proposed MenzShed at Waihi Beach on the Waihi Beach Community Reserve is attached. **Attachment A**

4. **Signs at Wilson Road, Beach Road Roundabout**

The Roding Engineer (West) in liaison with Westlink were looking at decluttering the current signage in place at the Wilson Road/Beach Road roundabout.

A review of signage in the wider Waihi Beach community area would be undertaken in the future.

5. **Community Organisation Reports**

5.1 **Athenree Homestead**

The Athenree Homestead Trust have asked that I pass on their thanks for the support given by the Waihi Beach Community Board for the instigation of sprinklers in the new part of the building. The floor is about to be laid so that the rest of the sprinkler work can be completed.

**5.2 Waihi Beach Community Patrol**

The patrol has had a small increase in members and training of the new volunteers was underway. More volunteers are still needed to help spread the workload and commitment to community patrols.

**Recommendation**

***THAT the Chairperson's Report to the Waihi Beach Community Board for June 2019 be received.***

Allan Sole  
**Chairperson**  
**Waihi Beach Community Board**

To Waihi Beach Community Board

Waihi Beach

31/5/2019

**Waihi Beach MenzShed ---- Funding Application**

Thanks for working with the Steering Committee on this issue.

The Waihi Beach Steering Committee is currently in the process of applying to the WBOP District Council for approval to utilize part of the reserve behind the Waihi Beach Community Centre to erect a MenzShed.

The MenzShed Steering Committee is seeking a startup fund of \$95,000 to build this shed on reserve land from the Community Board Funds.

Our aim is to bring focus on working with the community and provide some services, including the possibility of some work for the council.

We expect to have adequate income to cover ground rent, power and any other associated costs.

As can be seen from social media there is immense support for these ventures from the community.

We are in the process of forming a charitable trust and are look forward to working with Community Board on this community project.

To support this application we attach the following documents

- 1) MenzShed application to the WBOP District Council to locate a building on Council Reserve Land
- 2) Concept building plan of the proposed MenzShed
- 3) Plan of the proposed location of the MenzShed. Please note this is not to scale.

Yours faithfully -



Don Oliver

Sec MenzShed Steering Committee

## **Waihi Beach MenzShed Application**

Application to locate a new building on Council Reserve land, namely behind the Waihi Beach Community Centre, on behalf of the Waihi Beach MenzShed.

### **1. The need for the building to be located on Reserve land**

- The group has been unable to find an existing building or piece of land.
- There is a desire to have the building located centrally because it is intended to be an important link to the community.
- Being able to build will allow us to customize the shed to suit current and future needs and requirements.

### **2. Structure**

- We envision a building 8m x 10m with a 2.7m stud.
- The lean to will be 3m x 10m. • It will be planned so it can be extended should need and demand require.

### **3. Foreseeable need and demand**

- There is a strong, current interest shown by the community and intending members.
- It could be used now.
- Usage is seen as permanent and long term. 4. Proposed joint use.
- Members.
- Guests - friends, family, interest groups.
- Local school - children who need time out, interest groups working with tools or in the garden.
- Prospective youth trades people can visit and learn.
- Work will be carried out for the community and council. There is huge potential here. Help will be given to individuals and groups within the community. There is great potential for the MenzShed and Council to have joint ventures and activities, especially relating to repairs, construction and maintenance. This would also create an income stream to cater for the ongoing costs of running the shed. Much work will be voluntary as well.
- Proximity to the Community Centre creates a contact opportunity with the Friends Group and help can be given to the hall committee for repairs and maintenance. It has not been discussed yet that the MenzShed folk might share facilities with the Friends Group in the hall. This would save doubling up of building space and could create a social link between the two groups.
- Help will be given to individuals and groups within the community. Members can help local needy people with repairs and maintenance, as an example.
- Food from a vegetable garden can be donated.
- People can participate in a coffin club.
- There would be shared opportunities to invite health professionals to participate and help and inform members to encourage quality of life through information.

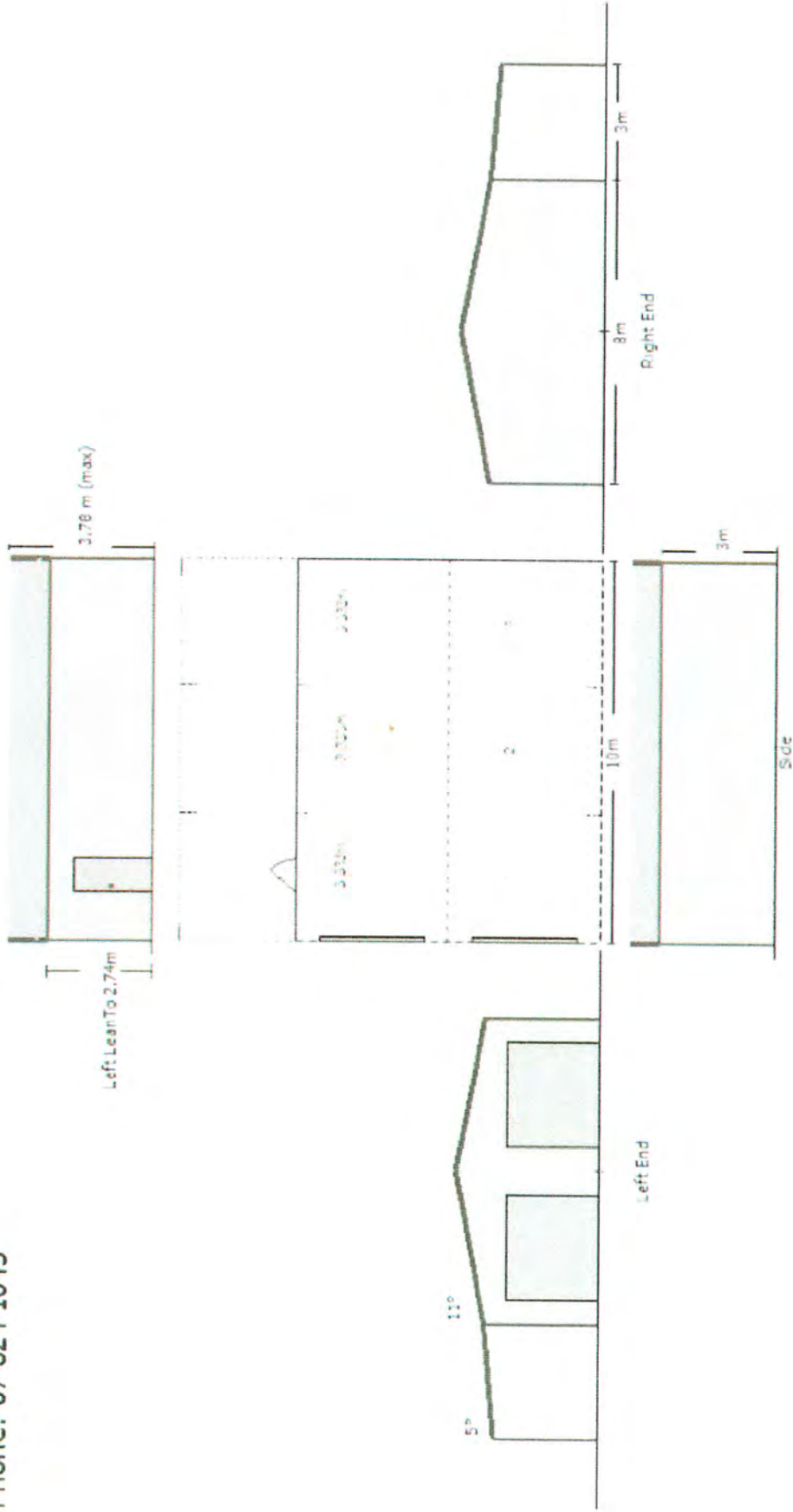
4. **Siting**
  - Between the Community Hall and the Tennis Courts. A garden could be there or nearby.
5. **Design**

Low profile

  - Simple and economic construction.
  - Aesthetically pleasant.
  - Steel roof and cladding.
  - Concrete floor or piles so easily relocated
6. **Colour**
  - Neutral and in consultation with Council.
7. **Energy and water efficiency**
  - In accordance with Council regulations.
  - We suggest rather than build separate toilets for the skate park they become part of this building. This increases efficiencies.
8. **Financial Position**
  - Some funds have been provided for the construction of the building. There have been promises for contributions and any shortfall would be made up with private debentures.
  - It is estimated that an annual income of between \$15 000 and \$25 000 is realistic. This would be raised through contract work for groups and individuals as well as making say games and toys for sale. With subscriptions this will more than cover running costs. Any surplus can be used for local worthy projects.
9. **Conservation**
  - We would landscape in partnership with Council.
  - We could help with landscaping and maintaining the whole area around and behind the Centre.
  - This would minimize effects on neighbours.
10. **Access and Parking**
  - There is current parking and we would work in with Council if changes need to be made.
  - We envisage between 10 -15 car parks needed on club days. Non club times would require a few car parks.
  - If the main door is on the western end near the current hard area there would be ample space for inward and outward goods.

This application is dependent on completion of application for the Waihi Beach MenzShed becoming a Charitable Trust. This is in process.

Building For:  
**Brian Baynes**  
**TBC Waihi Beach**  
**Job Number: 42276**  
 Produced by:  
**Waikato Shed Company**  
**Phone: 07 824 1045**



The local distributor you are dealing with is an authorised independent distributor of Fair Dinkum Sheds products and enters into agreements with its customers on its own behalf and not as an agent of Fair Dinkum Sheds.





---

## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Councillor's Report – June 2019

---

Councillor Williams will provide a verbal update on the following topics:

- **Council risk profiles reviewed every 3 months**
- **Waiari water supply**

Councillor Williams will provide a verbal update on the following topics:

- **Council risk profiles reviewed every 3 months**
- **Waiari water supply**
- **TECT Park awards and upgrades**
- **Permanent closure of right turn from SH2 into Te Puna Station Road**
- **Waihi to Omokoroa SH2 upgrades**
  - 19/20 Trig Road to Mathers Road
  - Wharawhara to Sharp Road
  - 20/21 Wainui South Road to Esdale Road
  - Kauri Point Road to Lindemann Road

Mike Williams  
**Councillor**  
**Waihi Beach Community Board**

---

**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Infrastructure Services Report June 2019**

---

**Purpose and Summary**

This report provides specific information on Infrastructure activities of interest to the Board.

**Minute Action Sheets**

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets.

**Attachment A****Recommendation**

1. *THAT the Deputy Chief Executive's Report, dated 24 May 2019 and titled Infrastructure Services Report Waihi Beach June 2019 be received.*

Approved



---

Gary Allis  
**Deputy Chief Executive**

## Utilities

### 1.1 Home Worm Composting Workshops

Dates for upcoming workshops for 2019 have been set. The information is available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

### 1.2 Two Mile Creek Update - Upstream Dillon Street Bridge

The Bay of Plenty Regional Council Resource Consent was lodged in June 2017. Two parties did not sign in favour of applying for the Consent.

BOPRC requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised. BOPRC has provided the Resource Consent, so ready to go from this perspective.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other is still in negotiation. The Consent was expected to be granted in September 2018.

Direction being given to WBOPDC resource consent manager to proceed with arranging a Commissioner to hold a hearing to deal with the one party who is objecting to the proposal based on other development issues with their land.

The property owner who objected to the Consent has entered into discussions with the Strategic Property Manager to see if a solution can be found to his existing development and the adjoining Two Mile Creek Project. We are awaiting the outcome of this discussion.

The decision has been taken to appoint Hearing Commissioner, Alan Withy, with the date set for 18 June, 2019. No further activities planned other than design alignment for 2 Mile Creek to be firmed up.

### 1.3 Western Supply Zone Water Main Improvements

Upgrade to water mains along Beach Road, Waihi Beach and replacement of water mains attached to Tuapiro Stream Bridge and Waitekohe Bridge on State Highway 2. Work is nearly complete with final finishing works to be undertaken.

## 2.0 Reserves

### 2.1 Waihi Beach Cycleways

There has been little change since the previous update in May. Planning processes continue to progress a shared use loop trail through the water catchment reserve and Council is working with Ngai Tara Tokunui within the forestry area.

Construction timing is dependent on Archaeological Authority application (which has recently been lodged) and funding.

The new clip-on cycleway bridge at 3-Mile Creek (Seaforth Road) site works are expected to begin by mid June.

It is noted that the recently completed section through Island View Reserve has not been located as originally intended, instead, it connects to a much narrower gravel path alongside the carpark - which can conflict with overhanging parked cars & motorhomes - staff are planning to complete the missing concrete path section. Also and to improve the user experience, it is proposed that the carpark fence is removed, which will then allow for the widening and resurfacing of the gravel path.

The detailed design is underway for the Emerton Road shared path, this will be located on the harbour side of Emerton Road.

Land owner discussion is continuing for the Waihi to Waihi Beach Cycle Trail. This route has been affected by the Overseas Investment Office decision not to approve the purchase of the farm by Oceana Gold (NZ) Ltd. The farm and our agreement with Oceana Gold was a key section of the route.

## **2.2 Waihi Beach Dam – New Toilet & Site Improvement Concept Plan**

Good progress is being made. Water & waste-water services for the connection of the toilet have been installed adjacent to the old depot building and we are now waiting for the return of the refurbished exeloo (that has been relocated from Wilson Road).

The old Depot building lean-to with concrete pad and footpath connections to Ocean view Drive now provides a great trail-head rest stop for trail users. Overflow car-parking space onto the grass area opposite the depot building has been enabled with lockable bollards that can be removed during summer. Bike racks, seating and signage for the lean-to have yet to be arranged but are part of the overall project to complete before summer.

It is also proposed that community artists may wish to paint artworks onto the building as a community led project.

Council has made a Tourism Infrastructure Fund application for a carpark extension and a bridge to connect with the loop trail over the dam spillway.

## **2.3 Waihi Beach Top 10 Retaining Wall**

The redesign and documentation has been completed. Works are now out for tender, closing in early June. Good interest shown by the contracting community at a tenderers site inspection visit.

## **3 Strategic Property**

Nothing new to report this month.

## **4 Projects**

Nothing new to report this month.

## **5 Emergency Management**

### **5.1 Waihi Beach**

A Community Response Team meeting was held on 23 May 2019.

The Community Response Team has been liaising with Bowentown on their Community Response Plan.

### **5.2 Athenree**

The Community Response Team has finalised their Community Response Plan.

### 5.3 **Tanner's Point**

A Civil Defence Emergency Management presentation was provided to the Tanner's Point Rate Payers' Association AGM. New Community Response Team members have been appointed. Progress continues with the Community Response Team on the draft Community Response Plan.

### 5.4 **Bowentown**

The Community Response Team continues to update their plan, meeting three times over the last quarter (4<sup>th</sup>) and also continues to develop their Community Response Plan. Community. The response Team has been liaising with Waihi Beach on their Community Response Plan.

## 6 **Roading**

### 6.1 **Waihi Beach CCTV Request**

The CCTV Policy is currently being reviewed internally by staff.

### 6.2 **Wilson Road Footpath Bridge**

As a result of additional investigations the flat deck bridge option was proposed to the Community Board at the recent Community Board Workshop. The Board indicated that the flat deck bridge option is an ideal choice. The contractor has completed on site investigations. Locating a suitable deck is now underway.

It must be noted that the flat rack bridge may not be consented by Regional Council, hence will be considered a temporary structure.

### 6.3 **Seaforth Road Pedestrian Islands**

WestLink are finalising the designs so as to start construction this later year. Consultation will be required with the dairy operator in particular, as parking spaces may be reconsidered further to the implementing of the pedestrian refuge at the Waihi Beach - Seaforth Road site. Westlink have been requested to provide estimated costings for this project.

### 6.4 **Wilson Road Pedestrian Diversion & Kerb Extension**

This project was on hold after a design fault was identified with the stormwater. Further to onsite discussions with the Community board Chair and Deputy Chair, an alternative buildout concept design has been discussed and presented to WestLink for detailed design and costings.

### 6.5 Roading Account

| <b>Current Account:</b>                     | <b>Cost (\$):</b> | <b>Status:</b>   |
|---|-------------------|--|
| Current Account Opening Balance 1 July 2018 | \$183,000         |  |
| Allocation for 2018/19                      | \$141,782         |  |
| <b>Subtotal</b>                             | <b>\$324,782</b>  |  |
| <b>Committed Projects (for 2018/19)</b>     |                   |  |
| Priority Projects -detailed below           | \$290,000         | Car Park to Plom Roundabout to Gypsy Park - Complete<br>Island View Reserve to the Loop - Complete |
| <b>Projected End of Year Balance</b>        | <b>-\$97,218</b>  | <b>Deficit</b>   |

| Priority | Project                                       | Budget           | Status  |
|----------|---|------------------|---|
| 1.       | Emerton Road to Café                          | \$60,000         | <ul style="list-style-type: none"> <li>Start date is immanent</li> </ul>  |
| 2.       | Emerton to Waiiti Road (part existing)        | \$20,000         | <ul style="list-style-type: none"> <li>Heritage NZ and BoPRC approval has been issued.</li> <li>Programming for construction and neighbour notification is underway.</li> </ul>   |
| 3.       | Wilson Road Pedestrian Bridge                 | \$60,000         | <ul style="list-style-type: none"> <li>A favourable option has been identified – to supply a flat deck pedestrian bridge adjacent to the existing bridge.</li> <li>Detailed design and costing has commenced.</li> </ul>  |
| 4.       | Seaforth Road Pedestrian refuges              | \$20,000         | <ul style="list-style-type: none"> <li>Awaiting detailed design from the contractor.</li> </ul>   |
| 5.       | Brighton Road to Reserve                      | \$130,000        | <ul style="list-style-type: none"> <li>The Operations &amp; Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes</li> <li>The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network</li> <li>Alignment of the footpath through Brighton Reserve is now being finalised.</li> </ul> |
| 6.       | Waihi Beach to Athenree Linkage - investigate | \$20,000         | <ul style="list-style-type: none"> <li>DOC has provided approval in principle for the crossing. Awaiting iwi feedback to the concept.</li> </ul>  |
| Total:   |   | <b>\$290,000</b> | <ul style="list-style-type: none"> <li>Scouting for a suitable flat deck</li> </ul>   |

### Recently Completed Actions

|  |   |  |   |
|--|---|--|---|
|  | Car Park to Plom Roundabout to Gypsy Park |  | <ul style="list-style-type: none"> <li>Complete</li> </ul>  |
|  | Island View Reserve to the Loop           |  | <ul style="list-style-type: none"> <li>Complete</li> <li>Fence relocation is required.</li> </ul> |



# Community Board Report Minute Action Sheet

## WAIHI BEACH COMMUNITY BOARD 16/07/2018

|               |  |
|---------------|--|
| Remit Title   | <b>Waihi Beach to Athenree Cycleway/Walkway Link</b> |
| Remit Number  | WB1418 5.3   |
| Owner         | RFM  |
| Status        | UNDER ACTION   |
| Complete Date |  |
| Confidential  |  |
| Resolution    |  |

At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

### Actions

**23 May 2019: There has been no further change to this MAS- staff are continuing to follow this up with iwi.**

15 April 2019: Staff continue to follow up on the matter with iwi.

12 April 2019: There has been further follow up on iwi consultation which has not yet been received.

1 March 2019: Staff have followed up with further correspondence requesting an update from iwi. If received in time, a verbal update will be provided at the meeting.

23 Jan 2019: Final discussion and input from the relevant Kaumatua is being concluded before a written response is received. Initial feedback suggests support for the proposed feasibility study to go ahead.

5 Nov 2018: Staff have followed up with Tangata Whenua.

20 Sept 2018: Staff are following up with relevant iwi/hapu to see an update from them.

10 August 2018: Staff are waiting on iwi / hapu to provide their comments.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title **Waihi Beach Road Entrance**

Remit Number WB1518 2.3

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution For many years the Board had been asking for clean-up work to be done on the northern entry into Waihi Beach. This area appeared to be forgotten by staff and contractors yet it was the most used road entrance into the town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up before December 2018 and that this strip of roadside be placed on the regular maintenance contract.

The Board noted that the Roding Engineer (East/West) had advised that Westlink contractors maintain the area as part of the lump sum contract work. However, they only maintained what currently existed within agreed timeframes, they did not improve the area without instruction or additional payment. Westlink were currently drafting a report to Council which would detail the existing issues and provide some design options for improvement through this area.

The Board was also advised that the Roding Engineer would inspect the landscape/beautification projects and discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

A suitable meeting time would be discussed in liaison between the Roding Engineer (East/West) and the Chairperson to address the future beautification, maintenance and regular litter clean-up of this area.

Actions

**24 May 2019: Further to the Community Board Meeting presentation, the Board requested a more detailed presentation of ideas. This will be presented at the forthcoming Waihi Beach Community Board Workshop.**

11 April 2019: The Roding Engineer and the WestLink Vegetation Manager are undertaking a review design for the entranceway.

A proposal including approximate costs species, spacing and a care plan will be presented to the Board at the forthcoming Community Board Meeting.

Planting will take place during late Autumn/Winter 2019.

The gorse has been cut and mulched around the " First Site of the Sea" through to the roundabout area. Discussions have commenced as to whether the Townsman can undertake the general beautification works on a more regular basis (weekly??), however, there may be traffic management issues involved.

1 March 2019: Further to discussions at the Waihi Beach Community Board Workshop, the Board have requested an investigation into which native plant species that will thrive in the area that do not inhibit visibility or contribute to any safety issues. The Roding Engineer (West) is in discussion with WestLink.

24 Jan 2019: Roding Engineer has met with Vegetation Manager to discuss options.

Vegetation Manager recommended leaving the vegetation at Wilson Road intersection as is and continue to eradicate the pest plants.

Gorse removal at "first sight of the sea" has been requested. This will require hand cutting, mulching and spraying.

2 Nov 2018: Roding Engineer has arranged to meet and discuss the landscape and other issues with Allen Sole, Community Board Chair.

Still awaiting the report from WestLink detailing existing issues/provision of design options for improvement.

The Roding Engineer is in the process of organizing date to inspect the landscape/beautification projects and the further discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

20 Sept 2018: Site meeting to be arranged with Chairperson.

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title                    **Waihi Beach Skateboard Group**

Remit Number                WB1618 3.10

Owner                         RFM

Status                         UNDER ACTION

Complete Date

Confidential

Resolution                    The Chairperson advised that an interest group of skateboard riders and their families had had meetings, formed a committee and had applied to become an Incorporated Society. The group intend to start applying for money from various sources to build the skate park and wished to work with Council and the Community Board as they moved along the way to progress and complete an upgraded skateboard park at Waihi Beach.

                                      The Deputy Chief Executive Officer advised that the group should liaise with the Reserves and Facilities Manager and in-turn make a presentation to Council outlining the concept for the new skateboard facility.

Actions                        **23 May 2019: Council has yet to receive the concept for a new skateboard facility.**

11 April 2019: Discussions have been held with the Skateboarders' representative. The group have been given approval to undertake Geotech investigations around the current skateparks.

1 March 2019: The Community Board Chair has confirmed that the group is working on a skate park concept, which will be available soon.

23 Jan 2019: Staff have yet to receive a concept from the interest group for a new skateboard facility.

5 Nov 2018: Staff have been liaising with the Skate Park Interest Group and have provided information as requested.

**WAIHI BEACH COMMUNITY BOARD 19/11/2018**

Remit Title **The Broadlands Block - Minute Action Reference WB15 18 2.11**

Remit Number WB1718 5.2

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that there were some people within the community who were interested in assisting with the management of the overall development project.

The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development

The Chairperson also asked when mowing of the Broadlands Block would be done.

The Board was advised that a site meeting had been organised to take place on Friday 31 May 2019. The meeting at the site should identify:

- Priorities for any proposed planting.
- Priorities and scope for any other development work that could be undertaken (pathways etc).
- How community input from interested parties could be managed.
- How the Broadlands Block could be managed in the future.

Actions **23 May 2019: The site meeting that has been arranged for 31 May 2019 is being rescheduled.**

11 April 2019: Staff have arranged a site meeting.

1 March 2019: Since the previous update, the following actions have been implemented:

- The internal drains have been cleared and are flowing
- Safety rails have been installed around the open drains where they are next to the pathway
- Noxious and invasive weeds such as Woolly Nightshade are progressively being controlled
- Pricing is being sought for clearance work along the eastern boundary with Hillview Road properties

Staff have suggested that a site meeting be held with interested parties to view the work completed to date and consider a forward work programme over the coming winter.

23 Jan 2019: Staff plan on using the wetland planting plan that was prepared in conjunction with the 2009 Broadlands Block Development Plan as the planting principles in the plan are still relevant.

With regards to the mowing of Broadlands Block, the level of service is type "E" as shown on the Contract Maintenance map overleaf.

# ATTACHMENT A

| Reserves Assets(Pt)<br>TYPE   | Culvert |
|-------------------------------|---------|
| Reserves Assets(poly)<br>TYPE |         |
| Bridges                       |         |
| Paths                         |         |
| Mowing/Maintenance            |         |
| Park Contract Area            |         |



Produced using ArcMap by the Western Bay of Plenty District Council GIS Team.  
 Crown copyright reserved. LINZ digital license no. HW/15/200/01 & T/0/01022.  
 Location of services is indicative only. Council accepts no liability for any error.  
 Archaeological data supplied by NZ Archaeological Autor/Dept. of Conservation.

File#: gis@westernbay.govt.nz  
 Date: 9/15/2018  
 Operator: gtl

Scale A3 1:2,000  
 0 10 20 40 60 80 meters



**Western Bay of Plenty  
District Council**

**Broadlands Grazing Block (undeveloped)  
Reserves Contract 18-1000**



Map - 16

A3353253

**WAIHI BEACH COMMUNITY BOARD 6/05/2019**

Remit Title **Broadlands Block**

Remit Number WB2019 2.4

Owner RFM

Status COMPLETE

Complete Date 23 May 2019

Confidential

Resolution The Board was advised that a date had been scheduled for an on-site meeting with Council staff and Board Members and any other interested members of the community to look at future proposals and planting plans for the Broadlands Block.

The Chairperson advised that he had sent out a Facebook message asking for anyone interested to join the Board to form a volunteer group to assist with the future planting, development and maintenance of the Broadlands Block as a community project.

Actions **23 May 2019: The Board's comments have been noted.**



**WAIHI BEACH COMMUNITY BOARD 11/02/2019**

|               |  |
|---------------|--|
| Remit Title   | <b>Pedestrian Refuge sites on Seaforth Road</b>  |
| Remit Number  | WB1819 2.4   |
| Owner         | RE2  |
| Status        | UNDER ACTION   |
| Complete Date |  |
| Confidential  |  |
| Resolution    | <p>The Roothing Engineer (West) advised that he would meet with the dairy owner in the immediate vicinity of one of the proposed pedestrian refuges on Seaforth Road to discuss carpark options. It was estimated that the physical work to install the two pedestrian refuge sites on Seaforth Road would start in the near future.</p> <p>The Roothing Engineer (West) would advise Board members of the final pedestrian refuge designs.</p>  |
| Actions       | <p><b>24 May 2019: WestLink are still progressing and the surveyor has been briefed. The geometric design will follow.</b></p> <p>11 April 2019: WestLink have been requested to provide a costings estimate.</p> <p>1 March 2019: The Safety Engineer has been consulted and the design has been reviewed.</p> <p>The Roothing Engineer (West) will ask the Board to undertake the consultation with the dairy operator and also notify the community as there may be a carpark reassessment.</p> |

**WAIHI BEACH COMMUNITY BOARD 11/02/2019**

|               |  |
|---------------|--|
| Remit Title   | <b>Cycleway/Walkway on Emerton Road</b>  |
| Remit Number  | WB1819 2.5   |
| Owner         | RE2  |
| Status        | UNDER ACTION   |
| Complete Date |  |
| Confidential  |  |
| Resolution    | <p>The Board was advised that the Bay of Plenty Regional Council Consent and Heritage New Zealand approval had been issued for the cycleway/walkway on Emerton Road. The detailed design was underway with construction being aligned to road rehabilitation.</p> <p>The Board asked that they be advised when the rehabilitation of the Emerton Road would be undertaken.</p> |
| Actions       | <p><b>24 May 2019: Commencement of site works is imminent.</b></p> <p>11 April 2019: This is with WestLink for construction and will be included in the pavement rehabilitation project.</p> <p>1 March 2019: Staff will advise the Board when the rehabilitation of the Emerton Road would be undertaken.</p>   |

**WAIHI BEACH COMMUNITY BOARD 25/03/2019**

|               |   |
|---------------|---|
| Remit Title   | <b>Fergus Road - Waihi Beach Road Intersection Sight Lines</b>  |
| Remit Number  | WB1919 4.2  |
| Owner         | RE2   |
| Status        | UNDER ACTION  |
| Complete Date |   |
| Confidential  |   |
| Resolution    | The Board was advised that the Roothing Engineer West had requested Westlink inspect the intersection sightlines of Fergus Road and Waihi Beach Road and report back on options that may provide improvement to the intersection. |
| Actions       | <b>24 May 2019: Staff have yet to receive a response from WestLink. This is being followed up.</b><br><br>11 April 2019: Staff are awaiting costing feedback from WestLink.   |

**WAIHI BEACH COMMUNITY BOARD 25/03/2019**

|               |  |
|---------------|--|
| Remit Title   | <b>Car Park Signs</b>  |
| Remit Number  | WB1919 4.4   |
| Owner         | RE2  |
| Status        | UNDER ACTION / ON HOLD   |
| Complete Date |  |
| Confidential  |  |
| Resolution    | <p>The Board advised that there needed to be a directional sign pointing down from the Wilson Road and Dillon Street intersection to the Edinburgh car park.</p> <p>A Service Request for this would be initiated.</p>   |
| Actions       | <p><b>24 May 2019: This MAS remains on hold until prior to the summer carpark opening.</b></p> <p><b>The carpark is scheduled to be closed and grass seeded late May to early June 2019.</b></p> <p>11 April 2019: This request will be put on hold.</p> <p>It is proposed that the carpark will be closed for use to allow the regrowth of grass seeding to establish.</p> <p>The carpark will be reopened prior to the summer holiday period.</p> <p>Signs will be installed prior to the carpark reopening.</p> |

**WAIHI BEACH COMMUNITY BOARD 6/05/2019**

|               |  |
|---------------|--|
| Remit Title   | <b>Mens Shed</b>   |
| Remit Number  | WB2019 2.5   |
| Owner         | RFM  |
| Status        | UNDER ACTION   |
| Complete Date |  |
| Confidential  |  |
| Resolution    | <p>Interest in establishing a Men's Shed at the back of the Waihi Beach Community Centre has been advised. This type of project was important to the community and such an organisation would help enhance and develop other groups.</p> <p>The Reserves and Facilities Manager had advised the Chairman of the recently formed Waihi Beach Residents and Ratepayers Association to consider ideas for the facility, with the area behind the Community Centre at Waihi Beach being one option. The Waihi Beach Residents and Ratepayers Association had been sent an email outlining the statutory process for establishing a building on a reserve.</p> <p>The Chairperson advised the Board that the Waihi Beach Medical Centre would not be requiring any future space at the Waihi Beach Community Centre Reserve site.</p> <p>The Board were supportive of the establishment of a Men's Shed facility at Waihi Beach. The Chairperson would liaise with members of the Waihi Beach Community Centre, the Waihi Beach Skate Park Group and the Men's Shed adjunct of the Waihi Beach Residents and Ratepayers Association and set up a workshop meeting to explore future options for use of the Waihi Beach Community Centre Reserve.</p> <p>Following input from all groups involved, the Reserves and Facilities Manager would be advised of the initial thoughts and future plans. A concept plan for the reserve area giving consideration to the ideas put forward would then be developed. There were specific processes that needed to be followed for the development of facilities on reserve land and staff would advise those requirements when progressing the concept plans</p> |
| Actions       | <p><b>23 May 2019: Staff are expecting a proposal for the establishment a Men's Shed. Once received, the options will be presented to the Operations &amp; Monitoring Committee for consideration.</b></p>   |

---

**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Financial Report Waihi Beach – April 2019**

---

**Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 30 April 2019 (**Attachment A**).

Total operating costs are under budget and includes conference expenses, grants, mileage allowance, miscellaneous expenses and salaries.

Contingency expenses are over budget for the year.

**Grant payments made to date:**

|                               | \$             |
|-------------------------------|----------------|
| Echo Walking Festival         | 500            |
| ArtyBra/Wearable Art Show     | 2,000          |
| <b>2018/19 grants to date</b> | <b>\$2,500</b> |

**Commitments – Operational expenditure**

|  | \$             |
|--|----------------|
| Wreath for ANZAC Day Service                     | 200            |
| Grant for Waihi Beach Tennis Club                | 2,500          |
| <b>Total outstanding operational commitments</b> | <b>\$2,700</b> |

**2018/19 reserve analysis:**

|   |                  |
|---|------------------|
| 2018/19 Opening balance                                 | \$278,331        |
| Waihi Beach Community Centre – Loan Repayments [WB15.4] | \$552            |
| <b>2018/19 Closing balance</b>                          | <b>\$278,883</b> |

**Committed – Reserve expenditure**

|  |                  |
|--|------------------|
| Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011]; of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2] | Up to \$(50,000) |
| Funding for engagement of a student to undertake research to collate an updated community/town centre plan for the Waihi Beach area [WB17.2.3]   | \$(25,000)       |
| Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations [WB17.5.3]   | \$(2,000)        |
| Funding for the installation of a sprinkler system in the new extension of the Athenree Homestead Trust building [WB20.2.6]  | \$(11,400)       |
| <b>2018/19 Closing balance after committed expenditure</b>   | <b>\$190,483</b> |

**Recommendation**

***THAT the Management Accountant's report dated 24 May 2019 and titled "Financial Report Waihi Beach – April 2019" be received.***

  
Christie Tromans  
**Management Accountant**

Approved

  
David Jensen  
**Senior Financial Planner**

Approved

  
Ian Butler  
**Finance Manager**

| Minute Action Sheet | Position Code |
|---------------------|---------------|
| For Action          | MA1           |
| For Info            | FM            |

**Western Bay of Plenty District Council  
Income and Expenditure Statement  
For the period ended 30 April 2019**

**Waihi Beach Community Board**

|   | Year to Date   |               |                               |                                     | Full Year     | Last Year     |
|---|----------------|---------------|-------------------------------|-------------------------------------|---------------|---------------|
|   | Actual<br>\$   | Budget<br>\$  | Variance<br>(Unfav)/Fav<br>\$ |                                     | Budget<br>\$  | Actual<br>\$  |
| <b>Direct Costs</b>                                     |                |               |                               |                                     |               |               |
| Conference Expenses                                     | 478            | 1,600         | 1,122                         | <input checked="" type="checkbox"/> | 2,000         | 0             |
| Contingency - [see breakdown below]                     | 3,996          | 2,000         | (1,996)                       | <input checked="" type="checkbox"/> | 2,000         | 180           |
| Grants  | 2,500          | 4,000         | 1,500                         | <input checked="" type="checkbox"/> | 5,000         | 1,500         |
| Mileage Allowance                                       | 1,887          | 4,000         | 2,113                         | <input checked="" type="checkbox"/> | 5,000         | 3,430         |
| Miscellaneous Expenses                                  | 0              | 2,400         | 2,400                         | <input checked="" type="checkbox"/> | 3,000         | 0             |
| Salaries  | 18,534         | 22,215        | 3,681                         | <input checked="" type="checkbox"/> | 26,198        | 23,346        |
| Inter Department Charges                                | 26,928         | 26,928        | 0                             | <input checked="" type="checkbox"/> | 35,903        | 35,904        |
| <b>Operating Costs</b>                                  | <b>54,323</b>  | <b>63,143</b> | <b>8,820</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>64,361</b> |
| <b>Total Operating Costs</b>                            | <b>54,323</b>  | <b>63,143</b> | <b>8,820</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>64,361</b> |
| Interest Expense  | 0              | 0             | 0                             | <input checked="" type="checkbox"/> | 0             | (16,573)      |
| <b>Total Direct Costs</b>                               | <b>54,323</b>  | <b>63,143</b> | <b>8,820</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>47,787</b> |
| <b>Total Costs</b>                                      | <b>54,323</b>  | <b>63,143</b> | <b>8,820</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>47,787</b> |
| <b>Income</b>   |                |               |                               |                                     |               |               |
| Rate Income   | 66,594         | 65,920        | 674                           | <input checked="" type="checkbox"/> | 79,101        | 82,687        |
| <b>Total Direct Income</b>                              | <b>66,594</b>  | <b>65,920</b> | <b>674</b>                    | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>82,687</b> |
| <b>Net Cost of Service</b>                              | <b>12,270</b>  | <b>2,777</b>  | <b>9,493</b>                  | <input checked="" type="checkbox"/> | <b>0</b>      | <b>34,900</b> |
| <b>Contingency - breakdown</b>                          |                |               |                               |                                     |               |               |
| Katikati and Waihi Beach Business and Community Awards  | 3,000          |               |                               |                                     |               |               |
| Volunteers Afternoon Tea [WB12.3.7]                     | 543            |               |                               |                                     |               |               |
| Flyers Summer service                                   | 453            |               |                               |                                     |               |               |
| <b>Year to date contingency costs</b>                   | <b>3,996</b>   |               |                               |                                     |               |               |
| <b>Community Board Reserves</b>                         |                |               |                               |                                     |               |               |
| <b>Opening Balance - Surplus (Deficit)</b>              | <b>278,331</b> |               |                               |                                     |               |               |
| Waihi Beach Community Centre - Loan repayments [WB15.4] | 552            |               |                               |                                     |               |               |
| <b>(Decrease) Increase in year</b>                      | <b>552</b>     |               |                               |                                     |               |               |
| <b>Closing Balance - Surplus (Deficit)</b>              | <b>278,883</b> |               |                               |                                     |               |               |



**Western Bay of Plenty District Council  
Formal Meeting Schedule 2019**

| JUNE 2019   |            |                  |                                    |
|---|------------|------------------|------------------------------------|
| Meeting   | Date       | Time             | Venue                              |
| <b>Queen's Birthday - 3 June</b>  |            |                  |                                    |
| Council   | 6 June     | 9.30am           | Chambers                           |
| District Plan Committee (Reconvening DP3 from 1 August 2018)                              | 12 June    | 9.30am           | Chambers                           |
| Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee | 12 June    | 3.15pm           | Chambers                           |
| Waihi Beach Community Board   | 17 June    | 6.30pm           | Waihi Beach Community Board        |
| Omokoroa Community Board  | 18 June    | 7.00pm           | Omokoroa Community Church          |
| Katikati Community Board  | 19 June    | 7.00pm           | The Centre. Pātuki Manawa          |
| Community Committee   | 20 June    | 9.30am / 10.00am | Chambers                           |
| Regulatory Hearings Committee (Independent Commissioner Hearing)                          | 1 July     | 9.30am           | Chambers                           |
| Tauranga Moana/Te Arawa Ki Takutai Partnership Forum                                      | 25 June    | 10.00am          | Chamber                            |
| Maketu Community Board  | 25 June    | 7.00pm           | Maketu Community Centre            |
| Council - Adopt Annual Plan   | 26 June    | 9.30am           | Chambers                           |
| Policy Committee  | 27 June    | 9.30am           | Chambers                           |
| Te Puke Community Board   | 27 June    | 7.00pm           | Te Puke Library and Service Centre |
| JULY 2019   |            |                  |                                    |
| Meeting   | Date       | Time             | Venue                              |
| Regulatory Hearings Committee (Independent Commissioner Hearing)                          | 1 & 2 July | 9.30am           | Chambers                           |
| Tauranga City Council Transport Committee   | 2 July     | TBC              | Tauranga City Council Chambers     |
| Operations and Monitoring Committee   | 4 July     | 9.30am           | Chambers                           |
| SmartGrowth Leadership Group  | 17 July    | 9.00am           | Bay of Plenty Regional Council     |
| Council   | 18 July    | 9.30am           | Chambers                           |
| Rural Committee   | 23 July    | 9.30am           | Chambers                           |
| District Plan Committee   | 24 July    | 9.30am           | Chambers                           |

|   |             |                  |                                    |
|---|-------------|------------------|------------------------------------|
| District Plan Committee   | 25 July     | 9.30am           | Chambers                           |
| Waihi Beach Community Board   | 29 July     | 6.30pm           | Waihi Beach Community Board        |
| Omokoroa Community Board  | 30 July     | 7.00pm           | Omokoroa Community Church          |
| Katikati Community Board  | 31 July     | 7.00pm           | The Centre. Pātuki Manawa          |
| <b>AUGUST 2018</b>  |             |                  |                                    |
| <b>Meeting</b>  | <b>Date</b> | <b>Time</b>      | <b>Venue</b>                       |
| Community Committee   | 1 August    | 9.30am / 10.00am | TBC                                |
| Maketu Community Board  | 6 August    | 7.00pm           | Maketu Community Centre            |
| Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee | 7 August    | TBC              | Chambers                           |
| Policy Committee  | 8 August    | 9.30am           | Chambers                           |
| Te Puke Community Board   | 8 August    | 7.00pm           | Te Puke Library and Service Centre |
| Public Transport Committee  | 9 August    | TBC              | TBC                                |
| Tauranga City Council Transport Committee   | 13 August   | TBC              | Tauranga City Council Chambers     |
| Operations and Monitoring Committee   | 15 August   | 9.30am           | Chambers                           |
| Joint Road Safety Committee   | 20 August   | 10.00am          | Chambers                           |
| Tauranga Moana/Te Arawa Ki Takutai Partnership Forum                                      | 27 August   | 10.00am          | Chamber                            |
| Council   | 29 August   | 9.30am           | Chambers                           |