



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

WAIHI BEACH COMMUNITY BOARD

Poari Hapori



WB20

Monday, 6 May 2019

Waihi Beach Community Centre

6.30pm

Notice of Meeting No WB20 Te Karere

Waihi Beach Community Board Poari Hapori

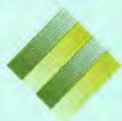
Monday, 6 May 2019
Waihi Beach Community Centre
6.30pm

Members:

A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
R Parsons
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whareki ki Otamarakau ki te Uru

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Waihi Beach Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB20

Pages

**Present
In Attendance
Apologies**

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB20.1 **Minutes of Meeting No. WB19 of the Waihi Beach Community Board Held on 25 March 2019** 6-13

Recommendation

THAT the minutes of meeting no. WB19 of the Waihi Beach Community Board held on 25 March 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB20.2 **Chairperson's Report** 14-23

Attached is a report from the Chairperson dated 23 April 2019.

WB20.3 **Councillor's Report** 24

Attached is a report from Councillor Marshall dated 23 April 2019.

WB20.4 **Community Board Grant Applications - May 2019** 25-26

Attached is a report from the Senior Governance Advisor dated 23 April 2019.

WB20.5 **Infrastructure Services Report Waihi Beach - May 2019** 27-46

Attached is a report from the Deputy Chief Executive Officer dated 18 April 2019.

WB20.6 **Financial Report Waihi Beach - March 2019** 47-49

Attached is a report from the Management Accountant dated 10 April 2019.

WB20.7 **Council, Standing Committee and Community Board Meetings** 50

Attached is a schedule of meetings for the months of May and June 2019.

Recommendation

THAT the schedule of meetings for May and June 2019 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. WB19 of the
Waihi Beach Community Board held on 25 March 2019
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

G Allis (Deputy Chief Executive Officer) and A Alty (Senior Governance Advisor)

Apologies

An apology for lateness was received from the Deputy Chief Executive Officer.

Resolved: Councillor Williams / Member Hepenstall

THAT the apology for lateness from the Deputy Chief Executive Officer be accepted.

Public Forum

Resolved: Member Roberts / Councillor Williams

THAT the meeting adjourn for the purpose of holding a public forum.

Waihi Beach Residents and Ratepayers Association

A representative from the Waihi Beach Residents and Ratepayers Association spoke to the following items:

KiwiCamp

The Association extended thanks to the Community Board and Council staff for listening to the concerns of the community regarding the initial proposed siting of the KiwiCamp facility. The Waihi Beach Residents and Ratepayers Association looked forward to strengthening communication relating to community issues and this topic had been a positive example of community collaboration.

Kerbside Rubbish

It was noted that kerbside rubbish would be a topic at the forthcoming 'Have Your Say' consultation event to be held at the Waihi Beach RSA on Saturday 30 March 2019. He advised that a survey undertaken by Waihi Beach Residents and Ratepayers Association last year highlighted the issue relating to rubbish collection at Waihi Beach received the most focus. Waihi Beach had specific collection requirements particularly relating to the high increase in population during summer and holiday periods which created an extreme increase in rubbish volumes that needed to be collected.

Board members advised that it was important that members of the public attended the 'Have Your Say' event to find out what proposed options for future waste management options were being considered.

Laying of Fibre Cables throughout Waihi Beach

It had been reported to the Waihi Beach Residents and Ratepayers Association that there were some instances where grassed berms and footpaths were not being returned to their original condition after fibre cable laying had been undertaken.

It was advised that the cable laying was undertaken by a private contractor and any concerns about reinstatement work not being undertaken needed to be reported to Council, to enable Council to then pass on instruction to the private contractors to ensure remediation was completed to the required standard.

Speed Restriction and Pedestrian Crossing at Northern End of Beach Road

Ian Smith expressed his concern that the temporary 30 km speed restriction sign had been removed from the northern end of Beach Road. In his opinion the speed restriction had been effective in managing traffic speed in the immediate area.

He also requested that a pedestrian crossing be installed by the new culvert bridge on Beach Road (by the Top Ten Motor Camp) as this was a very busy area for pedestrians wanting to cross the roadway to get to and from the beach. He was concerned that without a designated crossing point and a restricted speed zone, there was a definite health and safety hazard to both pedestrians and vehicle drivers.

6.42 pm The Deputy Chief Executive Officer joined the meeting

Proposed Men's Shed at Waihi Beach

Brian Baynes gave a verbal update on the proposed establishment of a Men's Shed at Waihi Beach noting:

- The old depot shed at the Waihi Beach Dam site was not available.
- Four possible sites had been identified being – Wilson Park, the Waihi Beach Community Centre Reserve, part of the Broadlands Block and the Waihi Beach Plunket Reserve.
- Council staff were being kept informed on the progress of the proposal.
- Advice had been sought on how to make a proposal for the future location of a building.
- Requests for some community work (to future Men's Shed members) had already been received.

Limited Sightline out of Wilson Road Car Park

Jim Cowern advised that when exiting the Wilson Road car park it was difficult to see any oncoming traffic when looking right from the carpark.

Dillon Street Car Park

Kevin Wright advised that in August 2018 he had contacted Council staff to have the Dillon Street car park area levelled and grassed. Some work was undertaken using sub-standard soil and hydro grass seed which never grew. The area had since become a dust patch and needed to be tidied as soon as possible.

The Roding Engineer (West) would be requested to remediate the area as soon as practicable.

Resolved: Members Sole / Parsons

THAT the meeting be re-convened in formal session at 6.52 pm

WB19.1 **Minutes of meeting no. WB18 of the Waihi Beach Community Board held on 11 February 2019**

The Board considered the minutes no. WB18 of the Waihi Beach Community Board Meeting held on 11 February 2019 as circulated with the agenda.

Resolved: Members Roberts / Hepenstall

THAT the minutes of meeting no. WB18 of the Waihi Beach Community Board held on 11 February 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB19.2 **Decision Report from Recommendation to the Long Term and Annual Plan Committee - Waihi Beach Community Board - Draft 2019/2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

Resolved: Member Sole / Councillor Williams

THAT the report of the Democracy Advisor dated 12 March 2019 on Board Recommendations in regard to Waihi Beach Community Board – Draft 2019/2020 Annual Operating Budget be received.

WB19.3 **Update to Community Boards on Upcoming Consultation**

The Board considered a memorandum from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Members Sole / Roberts

THAT the memorandum from the Policy and Planning Manager dated 13 March 2019 be received.

WB19.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 4 March 2019 as circulated with the agenda.

WB19.4.1 **Fergus Road - Request to Seal Road**

The Board was aware that the number of residents on Fergus Road had increased and the metal surface of the roadway needed to be upgraded.

Staff advised that Fergus Road was not on the currently approved seal extension list and accordingly there was not a current design or estimate for the work. Fergus Road was maintained under the lump sum component of the Westlink Contract. There had been 7 service requests for Fergus Road over the past 2 years relating to surface defects, edge breaks, drainage, grading and after rain damage.

The Board would need to recommend funding from the Community Roading Account and this would need to be confirmed by Council as it would be a variation to the seal extension policy and may set a precedent.

WB19.4.2 **Fergus Road - Waihi Beach Road Intersection Sight Lines**

The Board was advised that the Roading Engineer West had requested Westlink inspect the intersection sightlines of Fergus Road and Waihi Beach Road and report back on options that may provide improvement to the intersection.

WB19.4.3 **Waihi Beach Road Entranceway Planting**

The Board had suggested that low growing smaller species of Pohutukawa trees be planted along Waihi Beach Road from Waihi Beach Contractors depot to the Wilson Road roundabout (approximately 200 metres).

The Roading Engineer (West) had advised that he was in discussion with Westlink regarding the landscaping proposal.

Member Hepenstall advised that he had a number of seedling trees of the small Pohutukawa species available and he would be happy to further discuss the future planting of these trees with the Roading Engineer (West).

WB19.4.4 Car Park Signs

The Board advised that there needed to be a directional sign pointing down from the Wilson Road and Dillon Street intersection to the Edinburgh car park.

A Service Request for this would be initiated.

WB19.4.5 Town Centre Update

The Board would continue to work with a consultant to achieve 'first step' options for consideration relating to development of the Waihi Beach Town Centre plan.

WB19.4.6 Training and Conference for Elected Members Community Boards Executive Conference April 11-13 2019**Declaration of Interest**

The Chairperson declared an interest in this item, withdrew from the meeting and took no part in the discussion or vote thereon.

Board members were advised that while the Community Board Chairperson would be attending the forthcoming New Zealand Community Board Conference as both a Community Board Executive Committee (CBEC) member and a representative of the Waihi Beach Community Board, only one night's accommodation at the conference from 11 to 13 April was paid for by CBEC. The Board was requested to give consideration to fund accommodation for the balance of the conference accommodation from the Waihi Beach Community Board Conference Account.

Resolved: Councillor Williams / Member Hepenstall.

THAT the Waihi Beach Community Board approve up to \$500.00 funding for the Chairperson's accommodation at the New Zealand Community Board Conference funded from the Waihi Beach Community Board Conference Account.

The Chairperson re-joined the meeting.

Resolved: Members Parson / Hepenstall

THAT the Chairperson's Report to the Waihi Beach Community Board for March 2019 be received.

WB19.5 Councillor's Report

The Board considered a report from Councillor Williams dated 12 March 2019 as circulated with the agenda.

Resolved: Councillor Williams / Member Sole

THAT the Councillor's Report to the Waihi Beach Community Board dated 12 March 2019 be received.

WB19.6 Community Board Grant Application - March 2019

The Board considered a report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

The Board considered a re-presented grant application from Terelle Carroll submitted on behalf of the Art Bra/Wearable Art Show to be held on 31 August 2019 as a fund raising event for canteen teenagers who participate in the Waihi Beach CanSurf Programme.

Resolved: Members Hepenstall / Parsons

1. *THAT the report from the Democracy Advisor dated 13 March 2019 and titled Community Board Grant Application - March 2019 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2018/2019 account subject to all accountabilities being met:*

Terelle Carroll on behalf of ArtyBra/Wearable Art Show \$2,000.00

WB19.7 Infrastructure Services Report Waihi Beach - March 2019

The Board considered a report from the Deputy Chief Executive dated 12 March 2019 as circulated with the agenda.

WB19.7.1 Pedestrian Refuge Sites on Seaforth Road - Minute Action Reference WB18 19 2.4

The Board was advised that the Safety Engineer had been consulted and the design for the pedestrian crossings reviewed.

The Roading Engineer (West) would consult with the dairy owner about the proposed pedestrian crossing installation and also advise the loss of parking spaces in the immediate vicinity of the proposed crossing.

WB19.7.2 Broadlands Block - Minute Action Reference WB15 18 2.11

The Board noted the suggestion that a site meeting be held with interested parties to view the work completed to date and consider a forward work programme over the coming winter.

The Board Chairperson advised that he would contact the Reserves and Facilities Manager to arrange an on-site meeting regarding this item.

Resolved: Member Sole / Councillor Marshall

THAT the Deputy Chief Executive's Report, dated 12 March 2019 and titled Infrastructure Services Report Waihi Beach March 2019 be received.

WB19.8 **Financial Report Waihi Beach - February 2019**

The Board considered a report from the Management Accountant dated 11 March 2019 for the month of February 2019 as circulated with the agenda.

Resolved: Councillor Williams / Member Parsons

THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Waihi Beach – February 2019" be received.

WB19.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of April and May 2019 as circulated with the agenda.

Resolved: Members Parsons/ Hepenstall

THAT the schedule of meetings for April and May 2019 be received.

WB19.10 **Notice of Resignation**

The Board considered the report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

The Board noted that the resignation received from Ruth Parsons was accepted with regret and thanked Ruth for her contribution as a Community Board member.

Resolved: Member Sole / Councillor Williams

1. *THAT the report of the Democracy Advisor dated 12 March 2019 and titled Notice of Resignation – March 2019 be received.*
2. *THAT the resignation of Waihi Beach Community Board Member Parsons be received.*
3. *THAT pursuant to Section 117 Local Electoral Act 2001 the Waihi Beach Community Board resolved to not fill the vacancy.*

The meeting concluded at 8.00 pm

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB19

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairperson's Report – May 2019

1. Operational Matters – Projects Pending or in Progress

1.1 Waihi Beach Road Tree Planting

The Board wish to see some progress regarding a clean-up and tree planting at the northern entrance to the village.

Staff advise that an update on this topic is within the Minute Action Sheet Attachment A to the Infrastructure Services Report for this agenda.

1.2 Dillon Street Car Park

Following a meeting with the area Roading Manager it has been decided to close this car park at some point after Easter and re-grass the area properly. This is hoped to help control the dust in the future.

1.3 Footpath Crossing 25 Wilson Rd

There have been delays in this project due to the issue of the storm water not being able to be taken away at that site. It has been agreed that the project would continue with the plans redrawn to cope with the storm water issue.

1.4 Broadlands Block

The Board request an update on work being scheduled for the Broadlands Block.

Staff advise that an update on this topic is within the Minute Action Sheet Attachment A to the Infrastructure Services Report for this agenda. Staff have suggested that a site meeting be held with Community Board Members and local environmental group members.

2. Community Issues

2.1 Men's Shed

Interest in establishing a Men's Shed at the back of the Waihi Beach Community Centre has been advised. This type of project is important to the community and such an organisation will help enhance and develop other groups.

Staff advise that the Reserves and Facilities Manager would be meeting with the Chairman of the recently formed Waihi Beach Residents and Ratepayers Association to discuss a number of site options, with the area behind the Community Centre being one option. The Waihi Beach residents and Ratepayers Association have been

sent an email outlining the statutory process for establishing a building on a reserve.

Future advancement of the new Medical Centre in the vicinity of the Waihi Beach Community Centre was now unclear. The Community Board will continue their support for the establishment of a new medical centre at an alternate site at Waihi Beach.

2.2 Letter from the Athenree Homestead Trust

A letter from the Athenree Homestead Trust has been received, requesting funding for a sprinkler system for the new extension to the historic Athenree Homestead building.

A copy of the correspondence and quotes is attached. **(Attachment A)**

3. Community Organisation Reports

- **Waihi Beach Community Patrol**

The Community Patrol is in the process of raising money for a new patrol car to help see it through the next 10 years. Patrols are still going out and various tasks are being undertaken.

- **Athenree Homestead**

The homestead trust has big day ahead for Mothers Day and they are actively raising money to complete the interior of the building.

- **Waihi Beach Events and Promotions Society**

The Waihi Beach Events and Promotions Society are active and are supporting the Op Shop Ball Committee the forthcoming 2019 ball. The theme this year is Nambassa. This was a music event held in the Waihi area in the area back in the 1970's.

The Skate Park Association has also been supported with some funding to help them get site assessment work started.

4. Community Board Strategies - Future Directions

4.1 Waihi Beach Community Plan Review

At the Waihi Beach Community Board Meeting held on 19 November 2019 (WB17) the Board resolved to commit up to \$25,000 funded from the Waihi Beach Community Board Reserve Account for the Engagement of suitably qualified person to undertake the required research to formulate an updated Community/Town Centre Plan for the Waihi Beach area.

Staff have assisted the Board by providing a Short Form Contract for the engagement of a researcher on the understanding that the Community Board was responsible for their own process in this matter.

The Board is now at the point where the short form contract can be agreed and signed.

4.2 **Waihi Beach Town Centre Development Plan**

As part of the Waihi Beach Community Plan Review, a proposal for a future Waihi Beach Town Centre Development would be included.

The Waihi Beach Community Plan and the Town Centre Development Plan will include and highlight the following:

- Provision for growth and connectivity of Bowentown, Athenree and the Waihi Beach area.
- How business owners/residents and property owners/holidaymakers would like to see Waihi Beach and the immediate area in the future.
- How the current town centre as it is now will sit in the future plan.
- How the effects of future predicted sea level raise must be considered across the area.

The Board is aware of the increasing growth in the area, and this was not expected to slow in the near future so it was vital to have an updated plan for both our community at large and our future town centre for now and for the future. We want to ensure that Waihi Beach will develop as an age friendly town.

There would be full consultation with all interested parties including home and business owners and residents.

5. **Significant Council Processes**

(a) **Community Matching Fund - 2019**

The Community Matching Fund is available to Western Bay Community Groups. The 2019 Community Matching Fund applications open 29 April and close 29 May 2019.

Council makes up to \$140,000 available for community and environmental projects that make a positive difference in the District.

The matching fund initiative was established to support projects led by not-for-profit community groups working for the benefit of their communities.

Council recognises that these groups contribute numerous resources to projects and seeks to "match" the dollar value of this community effort with a grant.

Funding is made of two components – a General fund for social, recreational and cultural initiatives and an Environmental fund for projects associated with the natural environment.

The General fund has a pool of \$100,000.

The Environmental fund has a pool of \$40,000. Applications may have components that could be allocated to both funds. The maximum amount that can be applied

for is the full \$140,000, although the full amount has never been granted. Grants between \$2000 to \$10,000 are more common.

Grants will be "matched" on a 50/50 basis. Council's half is a cash grant. The community group contribution can be made up of any combination of volunteer labour, donated professional services, funds raised through other means and/or donations of materials.

<https://www.westernbay.govt.nz/our-council/grants-and-funding/Pages/default.aspx>

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members are reminded that they are welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by **Friday 31 May 2019**.

6. Training and Conference for Elected Members

Attached is a Report on the New Zealand Community Boards Conference 2019.
(Attachment B)

Recommendation

THAT the Chairperson's Report to the Waihi Beach Community Board for May 2019 be received.

Allan Sole
Chairperson
Waihi Beach Community Board



1 April 2019

Waihi Beach Community Board
c/o Allan Sole

Dear Sirs,

SPRINKLER SYSTEM INSTALLATION - ATHENREE HOMESTEAD BUILDING EXTENSION

We seek funding for our sprinkler system for the new extension to the historic Athenree Homestead. The cost of the new extension build is \$375,000 and funding has been partially assisted by TECT. We have obtained quotes from Wormald and Argus, the former being most favoured as that company installed the system in the old part of the building and, more importantly, at \$11,400 + GST it is cheaper. Copies of the two quotes are attached.

The Athenree Homestead and grounds are owned by Tauranga District Council and leased to the Athenree Homestead Trust. The purpose of our organisation and Trust is to maintain and bring Athenree Homestead back to its original state and size, replacing the five missing rooms. The house originally constructed in 1878 is one of the original buildings of the Katikati/Waihi Beach District and had fallen into disrepair and was due to be demolished. During the 1990s partial reconstruction was achieved and our purpose now is to complete this project by building, as per the original plans, the remaining section of the home.

The existing house and gardens are currently open to the public on Sundays and we host many visiting groups mid week, demonstrating the construction, furniture and way of life of this particular era. In addition we have an association with a local school and host many school visits during the course of the year. We have 120 school children about to visit this year. We also sell both a DVD history of the Homestead and copies of Adela Stewart's book - "My Simple Life in New Zealand", a compilation written by her from her meticulous diaries kept during the period 1878 through to 1906.

In addition to providing historical information for the local area we are conscious of the growing tourism potential and have had many tour parties visit for viewing and participation in activities. We also host wedding parties both in the grounds and house. We consider it important that with the rapid population expansion of Waihi Beach and the surrounding area that the history of early development is not forgotten and the few remaining buildings such as Athenree Homestead are preserved for posterity.

We look forward to your favourable consideration of our application.

Yours faithfully,

Peter L Robertson
Deputy Chairman
Athenree Homestead Trust

Enc

Fire System Quotation



8 Henderson Place
Private Bag
New Lynn, Auckland
New Zealand
Tel: (09) 635 0600
Fax: (09) 259 2485
Web: www.wormald.co.nz

13 December 2018

Our Reference: OPT00633118

Company. Athenree Homestead
Attn. Peter Robertson
Email. peferandmarion.robby@gmail.com
Phone. 027 420 4983

ATHENREE HOMESTEAD EXTENSION
--- FIRE PROTECTION SERVICES ---

Dear Sir/Madam,

Subject to a mutually acceptable set of terms and conditions, Wormald has pleasure in presenting this quotation to supply and install sprinkler protection within the new extension.

With Wormald you will have chosen a company with a proud history in delivering fire system solutions for more than 100 years. With this history and experience, you can be confident you will benefit by dealing with a supplier who uses:

- Quality Certified Systems to ISO 9001
- Comprehensive EHS program
- World-class products from the Tyco range
- Dedicated & experienced team from estimating through service delivery and certification
- Superior after sales service operating 24 hours a day 7 days week

Scope of Works - Automatic Sprinkler System Specific

- Isolate and drain fire sprinkler
- Drain remaining water from pipework
- Run new sprinkler ranges
- Install new sprinkler droppers
- Connect ranges to existing sprinkler pipework
- Pressurize and reinstate fire sprinkler system

Quotation

- Our quotation to carry out the above scope of work would be: **\$11,480.00 +GST (eleven thousand four hundred and eighty dollars +GST).**

We have not allowed for the following unless stated otherwise

- Alterations or additions to fire systems outside the aforementioned scope of works.
- Boring or cutting of holes through walls, beams etc.
- Building works, making good.
- Third party inspection.
- After Hours work.
- Installing concealed space sprinklers. (Above ceiling sprinklers)
- Rerouting sprinkler mains.
- All builders' works required to facilitate the fire protection works.
- Temporary services / fire watch during system isolation.



LIFE SAFETY & PROPERTY
PROTECTION

13/03/2019

360 Athenree Rd,
Athenree Gorge

Attention: Peter

We have pleasure in submitting our proposal for the design, supply and installation of fire protection services for the above project.

Argus Fire aims to provide clients with solutions to not only meet the needs of their business, but to also provide solutions that will last. We take pride in our Installation work and ensure appropriate measures are carried out to enable our systems the best chance of lasting a lifetime.

We have pleasure in presenting our proposal for the design, manufacture, supply, installation and commissioning of the fire protection services in the above, as per your request, specification, fire report, drawings and as specifically defined here in.

SCOPE OF WORK

Extend sprinkler system to comply with NZS4515:2009

- Exposed sprinkler heads will be white, and semi-recessed, and concealed spaces/back of house areas, will be brass. No heads with specific corrosion protective coatings have been allowed for here and will be at additional cost if required.
- *Pipework within the building will be run concealed where reasonably physically possible or exposed in a neat and tradesman like fashion where not. We have allowed for the use of "pre-primed" or Galvanised medium grade pipework throughout. Other than repair of exposed threads and tooling marks with a "zinc rich" cold galvanising product, we have made no allowance in this offer for "top Coat" painting of pipework.*

argus FIRE PROTECTION

LIFE SAFETY & PROPERTY PROTECTION

QUOTE

AUTOMATIC FIRE SPRINKLER SYSTEM	\$13,551.00
TOTAL SUM	\$13,551.00
(Thirteen Thousand, Five Hundred and Fifty-One Dollars) exclusive of GST.	

EXCLUSIONS

- All costs of obtaining electronic drawings from consulting engineers, architects, etc. for providing *construction, and "as built" drawings for this installation.*
- Scaffolding to areas not able to be accessed by a scissor platform, ladders, or mobile scaffolds.
- Builders work/concrete core drilling/cutting.
- Rectification of any defects present on the existing Fire systems.
- Alteration on high level pipe work.
- Fire Hose Reels
- Fire Rating/Passive protection.

DOCUMENTATION

Our proposal is based on the following:

- BC91446 – Plans Approved

NZ Community Boards Conference 2019

The conference theme was "Community Boards in a Time of Change"

The conference was held in New Plymouth at the Devon Hotel owned by former New Plymouth Mayor Peter Tennent.

The main sponsors were LGNZ, Fontera and Chorus, with further sponsorship from Rural Connectivity Group and the McGuinness Institute. We are grateful for their support.

The first comment is that it is a great venue and it gave us plenty of room for the 160 attendees.

The first nights mix and mingle was the only event held off site and was held at the Len Lye Centre. This is an impressive building and is part of the local art gallery.

8.30 Friday 12th.

The opening by the NPCC Mayor Neil Holdom and MC. Glen Bennett.

Welcome by the local Te Atiawa people and the council cultural team. The reply on our behalf was from the Turangi Community Board "Tuwharetoa"

The first speaker was Darren Pratley who spoke on encouraging youth and talent and looking forward. This got us off into the business at hand.

Engaging with the Maori Community jointly presented by Puna Wano-Bryant and Wharehoka Wano was eye opening for many, as they explained how they have helped take Maori into partnership with all sorts of groups businesses and NGO's in Taranaki.

Taranaki Mouna Project was the next topic presented by Sean Zeiltjes. This project is all about Mt Taranaki being predator free and reintroduction of birdlife that has been missing from the mountain for many years. It is an example of what can be achieved with professional leaders and volunteers.

Sarah Colcord spoke on The Important Role of Youth Voice Groups. She has been a voice in her own right as a 22 year old now but having been elected to the Manurewa Local Board in 2016. She works with and coordinates groups of young people to be sure they are heard.

LGNZ CEO Malcolm Alexander spoke about the LGNZ Localism project. This project is aimed at getting away from so much centralization and back to local people looking after local issues. In short part of what he had to say was it is up to us (Community Boards) to make our mark and stake out our ground.

The Best Practice Awards contestants presented their projects and five of the ten projects came from zone two. In the end Cambridge Community Board won the supreme award with their projects revitalizing a WW2 fuel bunker and a Sister City project with Le Quesnoy and history from WW1. The winner was announced at the dinner on Friday night.

We broke out for four Concurrent workshops

The Age Friendly Movement. Getting there community by community.

Community Emergency Planing.

Building Strong Te Ao Maori Relationships.

Towards Predator Free Taranaki

Mary Bourke the former Mayor of South Taranaki DC was the guest speaker at the dinner and made a wonderful and very entertaining speech on the A to Z of local government.

Saturday started with Mick Lester the Chair of CBEC with an update on what we have been doing.

The President of LGNZ David Cull spoke in support of Local Government, the challenges ahead and support of Community Boards.

Due to the firearms legislation being put through parliament the Minister of Local Government nor any of the undersecretaries could attend the conference this year and had to make an apology with very short notice.

We had a zone meeting and the feeling from zone 2 is that we change the timing of the conferences in the future and hold more training gatherings for all CB members. We also will be investigating other events for CB members to attend to keep us up to date with issues and training. It is hoped the first will be before the end of this trimester.

Three concurrent workshops.

Are we people friendly enough?

How to activate, develop and empower your local youth voice.

Rural Connectivity Group. Mobile Black Spots Program.

Natalie Jackson spoke on The implications of our ageing population.

Noa Woolloff was the last guest speaker and he spoke about his life story at only 20 years old and Engaging the next generation. Noa is a very young man who has met the challenges of being a father while being at school and then being head boy at Aotea Collage. What he has done on the road to being an international speaker and an employee of LGNZ.

The conference was summed up by Dr Mike Reid who a lot of you will know from LGNZ.

The other thing to report is this was the last conference for our Chair Mick Lester, who is retiring from CBEC. He has done so much work for us all and I wish him the best for the years to come.

My thanks go to all that have worked on this conference.

This was the best and most well received CB conference I have attended and it was a pleasure to be one of the CBEC team of organizers.

I was lucky to chair two of what I felt were the best speaker sessions with Sean Zeiltjes, Taranaki Mounga Project and Noa Woolloff, Engaging the next generation. They are incredible young men with incredible success stories. They also had by far the most questions at the end of their presentations. The awards projects were an example what CB's can do and an inspiration to us all. I hope to have more information on these projects to share with you in the near future.

I would like to express that these conferences are invaluable for CB members to attend and hope that future CB's send people to them.

Allan Sole

Chair Waihi Beach Community Board.

CBEC Zone two Rep.

Western Bay of Plenty District Council

Waihi Beach Community Board

Councillor's Report – May 2019

Councillor Marshall will provide a verbal update on the following topics:

- Annual Plan and Bylaw Have Your Say Consultation
- KiwiCamp Location
- Community Fund
- State Highway Two Safety Improvements
- Katikati Bypass

Recommendation

THAT the Councillor's Report to the Waihi Beach Community Board for May 2019 be received.

David Marshall
Councillor
Waihi Beach Community Board

Western Bay of Plenty District Council

Waihi Beach Community Board

Community Board Grant Applications – May 2019

Purpose and Summary

The Waihi Beach Community Board is required to make a decision regarding applications for Community Board Grant Funding. Two applications have been received. The applications and supporting information for a Community Board Grant have been forwarded to members separate to this agenda.

Funding Implications for Waihi Beach Community Board

Grants will be funded from the Waihi Beach Community Board Grants Account.

Delegated Authority of Waihi Beach Community Board

The Community Board has delegated authority to make the grants directly.

Recommendation

- | | |
|--|----------------|
| <p>1. THAT the report from the Senior Governance Advisor dated 23 April 2019 and titled Community Board Grant Applications May 2019 be received.</p> | |
| <p>2. THAT the Waihi Beach Community Board approve/not approve the following grants to be funded from the Waihi Beach Community Grants 2018/2019 account subject to all accountabilities being met.</p> | |
| <p>.....</p> | <p>\$.....</p> |
| <p>.....</p> | <p>\$.....</p> |


 Aileen Alty
 Senior Governance Advisor

1. Background

The Waihi Beach Community Board has an allocation of funding of \$5,000.00 available for disbursement to community organisations for the 2018/2019 financial year.

TWO applications have been received for the Board's consideration at their meeting to be held on Monday 6 May 2019.

- **Waihi Beach Tennis Club** has applied for funding of \$4,036.50 for funding for the purchase of an automated External Defibrillator (AED) and for training for Club members to use the AED unit.
- **Waihi Beach Community Centre** has applied for funding for costs of \$5,249.75 for stripping and polishing the vinyl flooring at the Waihi Beach Community Centre.

The Waihi Beach Community Board has delegated authority pursuant to the LGA 2002 to make decisions on the subject matter in this report.

2. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Community Board Grants Funds	The Community Board will consider applications for the distribution of the funding before the end of the financial year.
Waihi Beach Community Board Grants Fund	Annual Budget \$5,000 Current Balance \$2,500

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Waihi Beach Tennis Club Incorporated	The applicants will be advised of the outcome of their respective grant application.	
Waihi Beach Community Centre Society Incorporated		

Western Bay of Plenty District Council
Waihi Beach Community Board
Infrastructure Services Report May 2019

Purpose and Summary

This report provides specific information on Infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

1. *THAT the Deputy Chief Executive's Report, dated 18 April 2019 and titled Infrastructure Services Report Waihi Beach May 2019 be received.*

Approved



Gary Allis
Deputy Chief Executive

Utilities

1.1 Home Worm Composting Workshops

Dates for upcoming workshops for 2019 have been set. The information is available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting>

1.2 Two Mile Creek Update - Upstream Dillon Street Bridge

The Bay of Plenty Regional Council Resource Consent was lodged in June 2017. Two parties did not sign in favour of applying for the Consent.

BOPRC requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised. BOPRC has provided the Resource Consent, so ready to go from this perspective.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other is still in negotiation. The Consent was expected to be granted in September 2018.

Direction being given to WBOPDC resource consent manager to proceed with arranging a Commissioner to hold a hearing to deal with the one party who is objecting to the proposal based on other development issues with their land.

The property owner who objected to the Consent has entered into discussions with the Strategic Property Manager to see if a solution can be found to his existing development and the adjoining Two Mile Creek Project. We are awaiting the outcome of this discussion.

The decision has been taken to appoint Hearing Commissioner, Alan Withy, with the date set for 18 June, 2019. No further activities planned other than design alignment for 2 Mile Creek to be firmed up.

1.3 Western Supply Zone Water Main Improvements

Upgrade to water mains along Beach Road, Waihi Beach and replacement of water mains attached to Tuapiro Stream Bridge and Waitekohe Bridge on State Highway 2. Also a replacement of a short section of cross country water main between Lund Road and Hot Springs Road. Work is underway and is expected to be completed end April.

2.0 Reserves

2.1 Waihi Beach Cycleways

No change from last report - Planning processes continue to progress a shared use loop trail through the water catchment reserve. Construction timing is dependent on Archaeological Authority application processing timeframe and funding.

A new clip-on cycleway bridge at 3-Mile Creek (Seaforth Road) is underway.

It is noted that the recently completed section through Island View Reserve has not been located as originally intended, instead, it connects to a much narrower gravel path alongside the carpark - which can conflict with overhanging parked cars & motorhomes. To improve the user experience, it is proposed that the carpark fence is removed, which will then allow for the widening and resurfacing of the gravel path.

The detailed design is underway for the Emerton Road shared path, this will be located on the harbour side of Emerton Road.

Land owner discussion is continuing for the Waihi to Waihi Beach Cycle Trail. Council is working with Ngati Tara Tokanui on route options in the forest areas.

2.2 Trig Walkway User Statistics

Total Traffic for the Period Analysed (Tuesday 01 August 2017 to Tuesday 09 April 2019): 116,538

- Daily Average: 189
 - Weekdays: 170 / Weekend days: 236
 - Max. Average Value (January): 359
 - Min. Average Value (August): 89
- Busiest Day of the Week: Sunday
- Busiest Days of the Period Analysed:
 1. Monday 31 December 2018 (922)
 2. Saturday 31 March 2018 (813)
 3. Saturday 29 December 2018 (778)

2.3 Waihi Beach Dam – New Toilet & Site Improvement Concept Plan

Good progress is being made. Contractors have been engaged to install water & waste-water services for the connection of the Exeloo toilet that has been relocated from Wilson Road, adjacent to the old depot building.

This toilet has been returned to the Exeloo factory for a "make-over" prior to being installed and will be returned in May, to install.

Other features will be completed during this development including footpath connections, converting the buildings "lean to" into a recreation space trail head (undercover table/ seating, signage, potential BBQ facilities, bike racks).

It is also proposed that community artists may wish to paint artworks onto the building as a community led project. Overflow car-parking space is also being reviewed to see if a gravel car-park could be constructed on the other side of the driveway prior to the dam itself. Completion for all of these is expected late April to mid May.

Council has made a Tourism Infrastructure Fund application for the carpark and bridge over the dam spillway.

2.4 Waihi Beach Top 10 Retaining Wall

Design and documentation is well advanced with tendering due out late in April 2019.

3 Strategic Property

Nothing new to report this month.

4 Projects

Nothing new to report this month.

5 Emergency Management

5.1 Waihi Beach

The Waihi Beach CRT Plan has been updated and finalised last quarter (final months of 2018). Interaction was facilitated between Waihi Beach and Waihi CRTs. Focus over this last quarter (January-March 2019) has been on recruiting new members for the CRT.

6 Roading

6.1 Waihi Beach CCTV Request

The CCTV Policy is currently being reviewed internally by Council staff.

6.2 Wilson Road Footpath Bridge

As a result of additional investigations the flat deck bridge option was proposed to the Community Board at the recent Community Board Workshop. The Board indicated that the flat deck bridge option is an ideal choice. Investigating and locating a suitable deck is now underway.

It must be noted that the flat rack bridge may not be consented by Regional Council, hence will be considered a temporary structure.

6.3 Seaforth Road Pedestrian Islands

WestLink are finalising the designs so as to start construction this year. Consultation will be required with the dairy operator in particular as parking spaces maybe reconsidered further to the implementing of the pedestrian refuge at the "Waihi Beach" - Seaforth Road site. Westlink have been requested to provide estimated costings for this project.

6.4 Wilson Road Pedestrian diversion & Kerb Extension

This project is now on hold after a design fault was identified with the stormwater. The fix may push this project beyond financial viability. Needs further discussion with the community board.

6.5 Roothing Account

Current Account:	Cost (\$):	Status:
Current Account Opening Balance 1 July 2018	\$183,000	
Allocation for 2018/19	\$141,782	
Subtotal	\$324,782	
Committed Projects (for 2018/19)		
Priority Projects -detailed below	\$290,000	Priority Project 3 and 6 complete
Projected End of Year Balance	-\$97,218	Deficit

Priority	Project	Budget	Status
	Seaforth Road Pedestrian refuges	\$20,000	<ul style="list-style-type: none"> Awaiting detailed design from the contractor.
	Brighton Road to Reserve	\$130,000	<ul style="list-style-type: none"> The Operations & Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network Alignment of the footpath through Brighton Reserve is now being finalised.
	Waihi Beach to Athenree Linkage - investigate	\$20,000	<ul style="list-style-type: none"> DOC has provided approval in principle for the crossing. Awaiting iwi feedback to the concept.
	Emerton to Waiti Road (part existing)	\$20,000	<ul style="list-style-type: none"> Heritage NZ and BoPRC approval has been issued. Programming for construction and neighbour notification is underway.
	Emerton Road to Café	\$60,000	Final stage of detailed design and pricing
	Wilson Road Pedestrian Bridge	\$60,000	A favourable option has been identified – to supply a flat deck pedestrian bridge adjacent to the existing bridge. Detailed design and costing has commenced.
Total:		\$290,000	

Recently Completed Actions

3.	Car Park to Plom Roundabout to Gypsy Park		<ul style="list-style-type: none"> Complete
6.	Island View Reserve to the Loop		<ul style="list-style-type: none"> Complete Fence relocation is required.

Community Board Report Minute Action Sheet

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Waihi Beach to Athenree Cycleway/Walkway Link
Remit Number	WB1418 5.3
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	

At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

Actions

12 April 2019: There has been further follow up on iwi consultation which has not yet been received.

1 March 2019: Staff have followed up with further correspondence requesting an update from iwi. If received in time, a verbal update will be provided at the meeting.

23 Jan 2019: Final discussion and input from the relevant Kaumatua is being concluded before a written response is received. Initial feedback suggests support for the proposed feasibility study to go ahead.

5 Nov 2018: Staff have followed up with Tangata Whenua.

20 Sept 2018: Staff are following up with relevant iwi/hapu to see an update from them.

10 August 2018: Staff are waiting on iwi / hapu to provide their comments.

WAIHI BEACH COMMUNITY BOARD 11/02/2019

Remit Title	Cycleway/Walkway on Emerton Road
Remit Number	WB1819 2.5
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that the Bay of Plenty Regional Council Consent and Heritage New Zealand approval had been issued for the cycleway/walkway on Emerton Road. The detailed design was underway with construction being aligned to road rehabilitation.</p> <p>The Board asked that they be advised when the rehabilitation of the Emerton Road would be undertaken.</p>
Actions	<p>11 April 2019: This is with WestLink for construction and will be included in the pavement rehabilitation project.</p> <p>1 March 2019: Staff will advise the Board when the rehabilitation of the Emerton Road would be undertaken.</p>

WAIHI BEACH COMMUNITY BOARD 27/08/2018

Remit Title **Waihi Beach Road Entrance**

Remit Number WB1518 2.3

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution For many years the Board had been asking for clean-up work to be done on the northern entry into Waihi Beach. This area appeared to be forgotten by staff and contractors yet it was the most used road entrance into the town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up before December 2018 and that this strip of roadside be placed on the regular maintenance contract.

The Board noted that the Roding Engineer (East/West) had advised that Westlink contractors maintain the area as part of the lump sum contract work. However, they only maintained what currently existed within agreed timeframes, they did not improve the area without instruction or additional payment. Westlink were currently drafting a report to Council which would detail the existing issues and provide some design options for improvement through this area.

The Board was also advised that the Roding Engineer would inspect the landscape/beautification projects and discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

A suitable meeting time would be discussed in liaison between the Roding Engineer (East/West) and the Chairperson to address the future beautification, maintenance and regular litter clean-up of this area.

Actions

11 April 2019: The gorse has been cut and mulched around the "First Site of the Sea" through to the roundabout area. Discussions have commenced as to whether the Townsfolk can undertake the general beautification works on a more regular basis (weekly??), however, there may be traffic management issues involved

1 March 2019: Further to discussions at the Waihi Beach Community Board Workshop, the Board have requested an investigation into which native plant species that will thrive in the area that do not inhibit visibility or contribute to any safety issues. The Roding Engineer (West) is in discussion with WestLink.

24 Jan 2019: Roding Engineer has met with Vegetation Manager to discuss options.

Vegetation Manager recommended leaving the vegetation at Wilson Road intersection as is and continue to eradicate the pest plants.

Gorse removal at "first sight of the sea" has been requested. This will require hand cutting, mulching and spraying.

2 Nov 2018: Roding Engineer has arranged to meet and discuss the landscape and other issues with Allen Sole, Community Board Chair.

Still awaiting the report from WestLink detailing existing issues/provision of design options for improvement.

The Roding Engineer is in the process of organizing date to inspect the landscape/beautification projects and the further discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

20 Sept 2018: Site meeting to be arranged with Chairperson.

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title **Waihi Beach Road Entranceway Planting**

Remit Number WB1919 4.3

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board had suggested that low growing smaller species of Pohutukawa trees be planted along Waihi Beach Road from Waihi Beach Contractors depot to the Wilson Road roundabout (approximately 200 metres).

The Roding Engineer (West) had advised that he was in discussion with Westlink regarding the landscaping proposal.

Member Hepenstall advised that he had a number of seedling trees of the small Pohutukawa species available and he would be happy to further discuss the future planting of these trees with the Roding Engineer (West).

Actions **11 April 2019: The Roding Engineer and the WestLink Vegetation Manager are undertaking a review design for the entranceway.**

A proposal including approximate costs species, spacing and a care plan will be presented to the Board at the forthcoming Community Board Meeting.

Planting will take place during late Autumn/Winter 2019.

WAIHI BEACH COMMUNITY BOARD 8/10/2018

Remit Title	Waihi Beach Skateboard Group
Remit Number	WB1618 3.10
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that an interest group of skateboard riders and their families had had meetings, formed a committee and had applied to become an Incorporated Society. The group intend to start applying for money from various sources to build the skate park and wished to work with Council and the Community Board as they moved along the way to progress and complete an upgraded skateboard park at Waihi Beach.</p> <p>The Deputy Chief Executive Officer advised that the group should liaise with the Reserves and Facilities Manager and in-turn make a presentation to Council outlining the concept for the new skateboard facility.</p>
Actions	<p>11 April 2019: Discussions have been held with the Skateboarders' representative. The group have been given approval to undertake Geotech investigations around the current skateparks.</p> <p>1 March 2019: The Community Board Chair has confirmed that the group is working on a skate park concept, which will be available soon.</p> <p>23 Jan 2019: Staff have yet to receive a concept from the interest group for a new skateboard facility.</p> <p>5 Nov 2018: Staff have been liaising with the Skate Park Interest Group and have provided information as requested.</p>

WAIHI BEACH COMMUNITY BOARD 8/10/2018

Remit Title	CCTV
Remit Number	WB1618 3.8
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Firm costings for the installation of CCTV cameras system were still to be provided.</p> <p>The Chairperson advised that he had nothing further to add in regard to progressing the installation of CCTV at this time. The proposal was in the hands of the Roding Engineer who was to confirm an available power source. The installation of the trial Kiwi Camp facility may provide some synergies and options to compliment the installation of a CCTV system at the Waihi Beach Community Centre site.</p> <p>The Chairperson would liaise with the Reserves and Facilities Manager in this regard.</p>
Actions	<p>11 April 2019: Council is currently undertaking community engagement on location options for the KiwiCamp facility.</p> <p>No further work will be undertaken until the construction has been completed on the location options</p> <p>1 March 2019: The Operations & Monitoring Committee have decided to put the KiwiCamp facility on hold, therefore the opportunity to consider options to complement the installation of a CCTV system no longer exists.</p> <p>23 Jan 2019: Options to compliment the installation of a CCTV system will be considered once the Kiwi Camp facility has been installed and is operational.</p> <p>2 Nov 2018: Staff will liaise with the Chairperson on shared opportunities for CCTV cameras.</p>

WAIHI BEACH COMMUNITY BOARD 19/11/2018

Remit Title **The Broadlands Block - Minute Action Reference WB15 18 2.11**

Remit Number WB1718 5.2

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that there were some people within the community who were interested in assisting with the management of the overall development project.

The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development

Actions The Chairperson also asked when mowing of the Broadlands Block would be done.
11 April 2019: Staff have arranged a site meeting.

1 March 2019: Since the previous update, the following actions have been implemented:

- The internal drains have been cleared and are flowing
- Safety rails have been installed around the open drains where they are next to the pathway
- Noxious and invasive weeds such as Woolly Nightshade are progressively being controlled
- Pricing is being sought for clearance work along the eastern boundary with Hillview Road properties

Staff have suggested that a site meeting be held with interested parties to view the work completed to date and consider a forward work programme over the coming winter.

23 Jan 2019: Staff plan on using the wetland planting plan that was prepared in conjunction with the 2009 Broadlands Block Development Plan as the planting principles in the plan are still relevant.

With regards to the mowing of Broadlands Block, the level of service is type "E" as shown on the Contract Maintenance map overleaf.

ATTACHMENT A



Reserves Assets(Pt)	
TYPE	
[Blue square]	Culvert
Reserves Assets(poly)	
TYPE	
[Orange square]	Bridges
[Green hatched square]	Paths
[Green hatched square]	Mowing/Maintenance
[Red outline square]	Park Contract Area

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Produced using ArcMap by the Western Bay of Plenty District Council GIS Team.
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 Location of services is indicative only. Council accepts no liability for any error.
 Archaeological data supplied by NZ Archaeological Assoc/Dept. of Conservation.

Email: gis@westernbay.govt.nz
 Date: 9/5/2018
 Operator: sxl
 Scale A3 1:2,000
 0 10 20 40 60 80 Meters



Map - 16



Broadlands Grazing Block (undeveloped)
 Reserves Contract 18-1000

WAIHI BEACH COMMUNITY BOARD 11/02/2019

Remit Title	Pedestrian Refuge sites on Seaforth Road
Remit Number	WB1819 2.4
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Roothing Engineer (West) advised that he would meet with the dairy owner in the immediate vicinity of one of the proposed pedestrian refuges on Seaforth Road to discuss carpark options. It was estimated that the physical work to install the two pedestrian refuge sites on Seaforth Road would start in the near future.</p> <p>The Roothing Engineer (West) would advise Board members of the final pedestrian refuge designs.</p>
Actions	<p>11 April 2019: WestLink have been requested to provide a costings estimate.</p> <p>1 March 2019: The Safety Engineer has been consulted and the design has been reviewed.</p> <p>The Roothing Engineer (West) will ask the Board to undertake the consultation with the dairy operator and also notify the community as there may be a carpark reassessment.</p>

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title	Fergus Road - Request to Seal Road
Remit Number	WB1919 4.1
Owner	RE2
Status	COMPLETE
Complete Date	11 April 2019
Confidential	
Resolution	<p>The Board was aware that the number of residents on Fergus Road had increased and the metal surface of the roadway needed to be upgraded.</p> <p>Staff advised that Fergus Road was not on the currently approved seal extension list and accordingly there was not a current design or estimate for the work. Fergus Road was maintained under the lump sum component of the Westlink Contract. There had been 7 service requests for Fergus Road over the past 2 years relating to surface defects, edge breaks, drainage, grading and after rain damage.</p> <p>The Board would need to recommend funding from the Community Rooding Account and this would need to be confirmed by Council as it would be a variation to the seal extension policy and may set a precedent.</p>
Actions	11 April 2019: The above comments have been noted by staff.

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title	Fergus Road - Waihi Beach Road Intersection Sight Lines
Remit Number	WB1919 4.2
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board was advised that the Roding Engineer West had requested Westlink inspect the intersection sightlines of Fergus Road and Waihi Beach Road and report back on options that may provide improvement to the intersection.
Actions	11 April 2019: Staff are awaiting costing feedback from WestLink.

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title **Car Park Signs**

Remit Number WB1919 4.4

Owner RE2

Status UNDER ACTION / ON HOLD

Complete Date

Confidential

Resolution The Board advised that there needed to be a directional sign pointing down from the Wilson Road and Dillon Street intersection to the Edinburgh car park.

A Service Request for this would be initiated.

Actions **11 April 2019: This request will be put on hold.**

It is proposed that the carpark will be closed for use to allow the regrowth of grass seeding to establish.

The carpark will be reopened prior to the summer holiday period.

Signs will be installed prior to the carpark reopening.

WAIHI BEACH COMMUNITY BOARD 25/03/2019

Remit Title	Pedestrian Refuge Sites on Seaforth Road - Minute Action Reference WB18 19 2.4
Remit Number	WB1919 7.1
Owner	RE2
Status	COMPLETE
Complete Date	11 April 2019
Confidential	
Resolution	<p>The Board was advised that the Safety Engineer had been consulted and the design for the pedestrian crossings reviewed.</p> <p>The Roading Engineer (West) would consult with the dairy owner about the proposed pedestrian crossing installation and also advise the loss of parking spaces in the immediate vicinity of the proposed crossing.</p>
Actions	11 April 2019: This MAS has been closed out as it is reported in MAS WB1019 2.4.

Western Bay of Plenty District Council
Waihi Beach Community Board
Financial Report Waihi Beach – March 2019

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 31 March 2019 (**Attachment A**).

Total operating costs are under budget and includes conference expenses, grants, mileage allowance, miscellaneous expenses and salaries.

Contingency expenses are over budget for the year.

Grant payments made to date:

	\$
Echo Walking Festival	500
2018/19 grants to date	\$500

Commitments – Operational expenditure

	\$
Wreath for ANZAC Day Service	200
Chairperson's accommodation at NZ Community Board Conference	500
Grant for ArtyBra/Wearable Art Show	2,200
Total outstanding operational commitments	\$2,900

2018/19 reserve analysis:

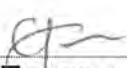
2018/19 Opening balance	\$278,331
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$552
2018/19 Closing balance	\$278,883

Committed – Reserve expenditure


Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011]; of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2]	Up to \$(50,000)
Funding for engagement of a student to undertake research to collate an updated community/town centre plan for the Waihi Beach area [WB17.2.3]	\$(25,000)
Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations [WB17.5.3]	\$(2,000)
2018/19 Closing balance after committed expenditure	\$201,883

Recommendation


THAT the Management Accountant's report dated 10 April 2019 and titled "Financial Report Waihi Beach – March 2019" be received.


 Christie Tromans
Management Accountant

Approved


 David Jensen
Senior Financial Planner

Approved


 Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 31 March 2019**

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	1,400	1,400	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	3,996	2,000	(1,996)	<input checked="" type="checkbox"/>	2,000	180
Grants	500	3,500	3,000	<input checked="" type="checkbox"/>	5,000	1,500
Mileage Allowance	1,887	3,500	1,613	<input checked="" type="checkbox"/>	5,000	3,430
Miscellaneous Expenses	0	2,100	2,100	<input checked="" type="checkbox"/>	3,000	0
Salaries	16,312	20,224	3,912	<input checked="" type="checkbox"/>	26,198	23,346
Inter Department Charges	23,936	26,928	2,992	<input checked="" type="checkbox"/>	35,903	35,904
Operating Costs	46,631	59,652	13,021	<input checked="" type="checkbox"/>	79,101	64,361
Total Operating Costs	46,631	59,652	13,021	<input checked="" type="checkbox"/>	79,101	64,361
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(16,573)
Total Direct Costs	46,631	59,652	13,021	<input checked="" type="checkbox"/>	79,101	47,787
Total Costs	46,631	59,652	13,021	<input checked="" type="checkbox"/>	79,101	47,787
Income						
Rate Income	59,938	59,328	610	<input checked="" type="checkbox"/>	79,101	82,687
Total Direct Income	59,938	59,328	610	<input checked="" type="checkbox"/>	79,101	82,687
Net Cost of Service	13,307	(324)	13,631	<input checked="" type="checkbox"/>	0	34,900
Contingency - breakdown						
Katikati and Waihi Beach Business and Community Awards	3,000					
Volunteers Afternoon Tea [WB12.3.7]	543					
Flyers Summer service	453					
Year to date contingency costs	3,996					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	278,331					
Waihi Beach Community Centre - Loan repayments [WB15.4]	552					
(Decrease) Increase in year	552					
Closing Balance - Surplus (Deficit)	278,883					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

MAY 2019			
Meeting	Date	Time	Venue
Tauranga Moana/Te Arawa Ki Takutai Partnership Forum	2 May	10.00am	Chambers
Waihi Beach Community Board	6 May	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	7 May	7.00pm	Omokoroa Community Church
Regulatory Hearings Committee Reconvene Meeting RH17	8 May	10.30am	Athenree Room
Katikati Community Board	8 May	7.00pm	The Centre. Pātuki Manawa
Community Committee	9 May	9.30am / 10.00am	Te Puke War memorial Hall
Rural Committee	14 May	9.30am	Chambers
Maketu Community Board	14 May	7.00pm	Maketu Community Centre
Te Puke Community Board	16 May	7.00pm	Te Puke Library and Service Centre
Policy Committee	20May	9.30am	Chambers
Joint Road Safety Committee	21 May	10.00am	Chambers
Operations and Monitoring Committee	22 May Wednesday	9.30am	Chambers
Long Term and Annual Plan Committee	28 May	9.30am	Chambers
Regional Transport Committee	31 May	TBC	TBC
JUNE 2019			
Meeting	Date	Time	Venue
Council	6 June	9.30am	Chambers
Queen's Birthday - 10 June			
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	12 June	1.00pm	Chambers
Waihi Beach Community Board	17 June	6.30pm	Waihi Beach Community Board
Independent Commissioner Hearing	18 June	9.30am	Chambers
Omokoroa Community Board	18 June	7.00pm	Omokoroa Community Church

Katikati Community Board	19 June	7.00pm	The Centre. Pātuki Manawa
Community Committee	20 June	9.30am / 10.00am	TBC
Tauranga Moana/Te Arawa Ki Takutai Partnership Forum	25 June	10.00am	Chambers
Maketu Community Board	25 June	7.00pm	Maketu Community Centre
Council - Adopt Annual Plan	26 June	9.30am	Chambers
Policy Committee	27 June	9.30am	Chambers
Te Puke Community Board	27 June	7.00pm	Te Puke Library and Service Centre