

Western Bay of Plenty District Council

Minutes of Meeting No. WB19 of the Waihi Beach Community Board held on 25 March 2019 at the Waihi Beach Community Centre commencing at 6.30pm

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

G Allis (Deputy Chief Executive Officer) and A Alty (Senior Governance Advisor)

Apologies

An apology for lateness was received from the Deputy Chief Executive Officer.

Resolved: Councillor Williams / Member Hepenstall

THAT the apology for lateness from the Deputy Chief Executive Officer be accepted.

Public Forum

Resolved: Member Roberts / Councillor Williams

THAT the meeting adjourn for the purpose of holding a public forum.

Waihi Beach Residents and Ratepayers Association

Don Oliver from the Waihi Beach Residents and Ratepayers Association spoke to the following items:

KiwiCamp

The Association extended thanks to the Community Board and Council staff for listening to the concerns of the community regarding the initial proposed siting of the KiwiCamp facility. The Waihi Beach Residents and Ratepayers Association looked forward to strengthening communication relating to community issues and this topic had been a positive example of community collaboration.

Kerbside Rubbish

Mr Oliver noted that kerbside rubbish would be a topic at the forthcoming 'Have Your Say' consultation event to be held at the Waihi Beach RSA on Saturday 30 March 2019. He advised that a survey undertaken by Waihi Beach Residents and Ratepayers Association last year highlighted the issue relating to rubbish collection at Waihi Beach received the most focus. Waihi Beach had specific collection requirements particularly relating to the high increase in population during summer and holiday periods which created an extreme increase in rubbish volumes that needed to be collected.

Board members advised that it was important that members of the public attended the 'Have Your Say' event to find out what proposed options for future waste management options were being considered.

Laying of Fibre Cables throughout Waihi Beach

Mr Oliver advised that it had been reported to the Waihi Beach Residents and Ratepayers Association that there were some instances where grassed berms and footpaths were not being returned to their original condition after fibre cable laying had been undertaken.

It was advised that the cable laying was undertaken by a private contractor and any concerns about reinstatement work not being undertaken needed to be reported to Council, to enable Council to then pass on instruction to the private contractors to ensure remediation was completed to the required standard.

Speed Restriction and Pedestrian Crossing at Northern End of Beach Road

Ian Smith expressed his concern that the temporary 30 km speed restriction sign had been removed from the northern end of Beach Road. In his opinion the speed restriction had been effective in managing traffic speed in the immediate area.

He also requested that a pedestrian crossing be installed by the new culvert bridge on Beach Road (by the Top Ten Motor Camp) as this was a very busy area for pedestrians wanting to cross the roadway to get to and from the beach. He was concerned that without a designated crossing point and a restricted speed zone, there was a definite health and safety hazard to both pedestrians and vehicle drivers.

6.42 pm The Deputy Chief Executive Officer joined the meeting

Proposed Men's Shed at Waihi Beach

Brian Baynes gave a verbal update on the proposed establishment of a Men's Shed at Waihi Beach noting:

- The old depot shed at the Waihi Beach Dam site was not available.
- Four possible sites had been identified being – Wilson Park, the Waihi Beach Community Centre Reserve, part of the Broadlands Block and the Waihi Beach Plunket Reserve.
- Council staff were being kept informed on the progress of the proposal.
- Advice had been sought on how to make a proposal for the future location of a building.
- Requests for some community work (to future Men's Shed members) had already been received.

Limited Sightline out of Wilson Road Car Park

Jim Cowern advised that when exiting the Wilson Road car park it was difficult to see any oncoming traffic when looking right from the carpark.

Dillon Street Car Park

Kevin Wright advised that in August 2018 he had contacted Council staff to have the Dillon Street car park area levelled and grassed. Some work was undertaken using sub-standard soil and hydro grass seed which never grew. The area had since become a dust patch and needed to be tidied as soon as possible.

The Roading Engineer (West) would be requested to remediate the area as soon as practicable.

Resolved: Members Sole / Parsons

THAT the meeting be re-convened in formal session at 6.52 pm

WB19.1 Minutes of meeting no. WB18 of the Waihi Beach Community Board held on 11 February 2019

The Board considered the minutes no. WB18 of the Waihi Beach Community Board Meeting held on 11 February 2019 as circulated with the agenda.

Resolved: Members Roberts / Hepenstall

THAT the minutes of meeting no. WB18 of the Waihi Beach Community Board held on 11 February 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB19.2 Decision Report from Recommendation to the Long Term and Annual Plan Committee - Waihi Beach Community Board - Draft 2019/2020 Annual Operating Budget

The Board considered a report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

Resolved: Member Sole / Councillor Williams

THAT the report of the Democracy Advisor dated 12 March 2019 on Board Recommendations in regard to Waihi Beach Community Board – Draft 2019/2020 Annual Operating Budget be received.

WB19.3 Update to Community Boards on Upcoming Consultation

The Board considered a memorandum from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Members Sole / Roberts

THAT the memorandum from the Policy and Planning Manager dated 13 March 2019 be received.

WB19.4 Chairperson's Report

The Board considered a report from the Chairperson dated 4 March 2019 as circulated with the agenda.

WB19.4.1 Fergus Road - Request to Seal Road

The Board was aware that the number of residents on Fergus Road had increased and the metal surface of the roadway needed to be upgraded.

Staff advised that Fergus Road was not on the currently approved seal extension list and accordingly there was not a current design or estimate for the work. Fergus Road was maintained under the lump sum component of the Westlink Contract. There had been 7 service requests for Fergus Road over the past 2 years relating to surface defects, edge breaks, drainage, grading and after rain damage.

The Board would need to recommend funding from the Community Roothing Account and this would need to be confirmed by Council as it would be a variation to the seal extension policy and may set a precedent.

WB19.4.2 Fergus Road - Waihi Beach Road Intersection Sight Lines

The Board was advised that the Roothing Engineer West had requested Westlink inspect the intersection sightlines of Fergus Road and Waihi Beach Road and report back on options that may provide improvement to the intersection.

WB19.4.3 Waihi Beach Road Entranceway Planting

The Board had suggested that low growing smaller species of Pohutukawa trees be planted along Waihi Beach Road from Waihi Beach Contractors depot to the Wilson Road roundabout (approximately 200 metres).

The Roothing Engineer (West) had advised that he was in discussion with Westlink regarding the landscaping proposal.

Member Hepenstall advised that he had a number of seedling trees of the small Pohutukawa species available and he would be happy to further discuss the future planting of these trees with the Roothing Engineer (West).

WB19.4.4 Car Park Signs

The Board advised that there needed to be a directional sign pointing down from the Wilson Road and Dillon Street intersection to the Edinburgh car park.

A Service Request for this would be initiated.

WB19.4.5 Town Centre Update

The Board would continue to work with a consultant to achieve 'first step' options for consideration relating to development of the Waihi Beach Town Centre plan.

WB19.4.6 Training and Conference for Elected Members Community Boards Executive Conference April 11-13 2019**Declaration of Interest**

The Chairperson declared an interest in this item, withdrew from the meeting and took no part in the discussion or vote thereon.

Board members were advised that while the Community Board Chairperson would be attending the forthcoming New Zealand Community Board Conference as both a Community Board Executive Committee (CBEC) member and a representative of the Waihi Beach Community Board, only one night's accommodation at the conference from 11 to 13 April was paid for by CBEC. The Board was requested to give consideration to fund accommodation for the balance of the conference accommodation from the Waihi Beach Community Board Conference Account.

Resolved: Councillor Williams / Member Hepenstall.

THAT the Waihi Beach Community Board approve up to \$500.00 funding for the Chairperson's accommodation at the New Zealand Community Board Conference funded from the Waihi Beach Community Board Conference Account.

The Chairperson re-joined the meeting.

Resolved: Members Parson / Hepenstall

THAT the Chairperson's Report to the Waihi Beach Community Board for March 2019 be received.

WB19.5 Councillor's Report

The Board considered a report from Councillor Williams dated 12 March 2019 as circulated with the agenda.

Resolved: Councillor Williams / Member Sole

THAT the Councillor's Report to the Waihi Beach Community Board dated 12 March 2019 be received.

WB19.6

Community Board Grant Application - March 2019

The Board considered a report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

The Board considered a re-presented grant application from Terelle Carroll submitted on behalf of the Art Bra/Wearable Art Show to be held on 31 August 2019 as a fund raising event for canteen teenagers who participate in the Waihi Beach CanSurf Programme.

Resolved: Members Hepenstall / Parsons

- 1. THAT the report from the Democracy Advisor dated 13 March 2019 and titled Community Board Grant Application - March 2019 be received.*
- 2. THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2018/2019 account subject to all accountabilities being met:*

Terelle Carroll on behalf of ArtyBra/Wearable Art Show \$2,000.00

WB19.7

Infrastructure Services Report Waihi Beach - March 2019

The Board considered a report from the Deputy Chief Executive dated 12 March 2019 as circulated with the agenda.

WB19.7.1

Pedestrian Refuge Sites on Seaforth Road - Minute Action Reference WB18 19 2.4

The Board was advised that the Safety Engineer had been consulted and the design for the pedestrian crossings reviewed.

The Roading Engineer (West) would consult with the dairy owner about the proposed pedestrian crossing installation and also advise the loss of parking spaces in the immediate vicinity of the proposed crossing.

WB19.7.2

Broadlands Block - Minute Action Reference WB15 18 2.11

The Board noted the suggestion that a site meeting be held with interested parties to view the work completed to date and consider a forward work programme over the coming winter.

The Board Chairperson advised that he would contact the Reserves and Facilities Manager to arrange an on-site meeting regarding this item.

Resolved: Member Sole / Councillor Marshall

THAT the Deputy Chief Executive's Report, dated 12 March 2019 and titled Infrastructure Services Report Waihi Beach March 2019 be received.

WB19.8 **Financial Report Waihi Beach - February 2019**

The Board considered a report from the Management Accountant dated 11 March 2019 for the month of February 2019 as circulated with the agenda.

Resolved: Councillor Williams / Member Parsons

THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Waihi Beach – February 2019" be received.

WB19.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of April and May 2019 as circulated with the agenda.

Resolved: Members Parsons/ Hepenstall

THAT the schedule of meetings for April and May 2019 be received.

WB19.10 **Notice of Resignation**

The Board considered the report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

The Board noted that the resignation received from Ruth Parsons was accepted with regret and thanked Ruth for her contribution as a Community Board member.

Resolved: Member Sole / Councillor Williams

1. *THAT the report of the Democracy Advisor dated 12 March 2019 and titled Notice of Resignation – March 2019 be received.*
2. *THAT the resignation of Waihi Beach Community Board Member Parsons be received.*
3. *THAT pursuant to Section 117 Local Electoral Act 2001 the Waihi Beach Community Board resolved to not fill the vacancy.*

The meeting concluded at 8.00 pm

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB19