



# MEETING - AGENDA -

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Western Bay of Plenty  
District Council

# WAIHI BEACH COMMUNITY BOARD

*Poari Hapori*

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**WB18**

**Monday, 11 February 2019**  
**Waihi Beach Community Centre**  
**6.30pm**



*Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru*



# Notice of Meeting No WB18 Te Karere

## Waihi Beach Community Board Poari Hapori

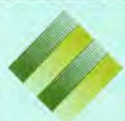
**Monday, 11 February 2019**  
**Waihi Beach Community Centre**  
**6.30pm**

Members:

- A Sole (Chairperson)
- M Roberts (Deputy Chairperson)
- B Hepenstall
- R Parsons
- Councillor D Marshall
- Councillor M Williams

Media  
Staff

Miriam Taris  
**Chief Executive Officer**  
**Western Bay of Plenty District Council**



*Western Bay of Plenty*  
*District Council*

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# **Waihi Beach Community Board**

## **Mangai o Te Kaunihera**

### **Role and Purpose of Community Boards**

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

### **Delegated Functions**

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

# Agenda for Meeting No. WB18

Pages

**Present  
In Attendance  
Apologies**

## **Public Forum (if Required)**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Recommendation**

*THAT the meeting adjourn for the purpose of holding a public forum.*

WB18.1      **Minutes of meeting no. WB17 of the Waihi Beach Community Board held on 19 November 2018.**      6-19

## **Recommendation**

*THAT the minutes of meeting no. WB17 of the Waihi Beach Community Board held on 19 November 2018 as circulated with the agenda be confirmed as a true and accurate record.*

WB18.2      **Chairperson's Report**      20-23

Attached is a report from the Chairperson dated 21 January 2019.

WB18.3.      **Councillor's Report**      24-25

Attached is a report from Councillor Marshall dated 29 January 2019

WB18.4            **Community Board Grant Applications – February 2019**            26-27

Attached is a report from the Democracy Advisor dated 16 January 2019.

WB18.5            **Anzac Day Commemoration 2019**            28-29

Attached is a report from the Democracy Advisor dated 16 January 2019.

WB18.6            **Infrastructure Services Report Waihi Beach – February 2019**            30-46

Attached is a report from the Deputy Chief Executive dated 25 January 2019.

WB18.7            **Financial Report Waihi Beach – December 2018**            47-49

Attached is a report from the Management Accountant dated 18 January 2019.

WB18.8            **Council, Standing Committee and Community Board Meetings**            50-51

Attached is a schedule of meetings for the months of February and March 2019.

**Recommendation**

*THAT the schedule of meetings for February and March 2019 be received.*



## Western Bay of Plenty District Council

**Minutes of Meeting No. WB17 of the  
Waihi Beach Community Board held on 19 November 2018  
at the Waihi Beach Community Centre  
commencing at 6.30pm**

### **Present**

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

### **In Attendance**

R Davie (Group Manager Policy Planning and Regulatory Services), S Harvey (Roading Engineer East), A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

### **Others**

Eight members of the public and one member of the press.

### **Public Forum**

**Resolved:** Member Parsons / Councillor Williams

*THAT the meeting adjourn for the purpose of holding a public forum.*

### **Coastal Restoration Trust - 2019 Conference**

Helen Micklejohn advised the Board that the Coastal Recreation Trust Conference had been scheduled to be held at Warkworth during 27-29 March 2019. A DUNES101 day course had also been scheduled for the 26 March 2019. The conference would be a mixture of indoor presentations and field trips and she noted that she would like to see a local member of the Waihi Beach Coastal Care group sponsored to enable attendance at the 2019 conference.

### **Foreshore Asset Management Plan for Waihi Beach**

The Waihi Beach Coastal Care group would like a copy of the Western Bay of Plenty District Council Foreshore Asset Management Plan.

**Pest Catch Tally**

The pest catch tally for the set traps in the area had been very good.

**Footpath on Ayr Street**

Mrs Mieklejohn requested that the installation of a footpath on Ayr Street still be given consideration. Ayr Street was short and steep and it was difficult to walk on the grass verge due to the steepness of the roadside edge.

**Danger for Cyclists**

Mrs Mieklejohn advised that the roadway from Citrus Avenue to local hotel was very dangerous for cyclists.

**Waihi Beach Road Entrance Area**

In response to a question regarding the untidy state of the entrance area into Waihi Beach, the Chairperson advised that he had spoken to the Roading staff about getting the area cleaned-up.

**Varying Models of Street Lights at Pio Shores**

A Pio Shores resident advised that there were now three different models of street lights at Pio Shore. It would be common sense to have a standard model of light poles and fitting throughout the whole subdivision and any replacement poles required should meet the set model standard and design.

**Possible Future Dillion Street Traffic Hazard**

Mike Hickey commented that there could be a traffic hazard from an inhibited line of sight in the vicinity of the compulsory stop and the new Dillon Street apartments currently under construction.

**Removal of Trees in Pohutukawa Park**

Mike Hickey advised that he thought that the Board had given an undertaking that no trees were to be removed from Pohutukawa Park. He was aware that some trees had recently been cut down.

The Chairperson clarified that in liaison with an arborist work had been undertaken to remove the risk of fallen tree limbs. The Reserves and Facilities Manager had advised of the pending tree maintenance work undertaken.

### **Waihi Beach Compliance and Bylaw Monitoring**

Mike Hickey noted that in the report on Compliance and Bylaw Monitoring received by the Board at their last meeting there had been no mention of costs for the duties to be undertaken.

The Chairperson advised that the process of appointment for the Compliance and Bylaw Monitoring contract had been undertaken by way of a tender and was therefore a commercially sensitive matter.

Mr Hickey said that he felt that the 0800 contact service did not work as by the time a monitoring officer got to Waihi Beach in response to a reported incident, the offenders had gone. He said there needed to be locally based personnel to deal with the local issues and there needed to be a locally based dog ranger at Waihi Beach.

The Chairperson noted that he agreed with the general comments and was aware that there was a group of local residents looking to approach Council with options to undertake locally based dog control services at Waihi Beach. He acknowledged that there were specific policy and procedures that had to be followed by Council and the appointment of a local ranger was not a decision that the Community Board could make.

The Group Manager Policy, Planning and Regulatory Services advised that the service had been broadened with monitoring to be undertaken in the peak holiday summer season up to Waitangi Weekend. Members of the public were encouraged to call Council's 0800 contact service number and report any incidents of non compliance as soon as they saw them.

**Resolved:** Members Parsons / Hepenstall

*THAT the meeting be re-convened in formal session at 7.00pm.*

#### **WB17.1 Minutes of Meeting No. WB16 of the Waihi Beach Community Board Held on 8 October 2018**

The Board considered the minutes no. WB16 of the Waihi Beach Community Board Meeting held on 8 October 2018 as circulated with the agenda.

**Resolved:** Councillor Marshall / Member Parsons

*THAT the minutes of meeting no. WB16 of the Waihi Beach Community Board held on 8 October 2018 as circulated with the agenda be confirmed as a true and accurate record.*

#### **WB17.2 Chairperson's Report**

The Board considered a report from the Chairperson dated 5 November 2018 as circulated with the agenda.



### WB17.2.1 **Wilson Road Footpath Bridge**

The Board had requested that for pedestrian safety, there needed to be a guard rail installed on the bridge by the Waihi Beach Hotel on the right hand side of Wilson Road (toward the roundabout) to prevent pedestrians falling into the roadway.

The Roothing Engineer advised that this request had been investigated several months ago and if a handrail structurally suitable for pedestrians was installed on the bridge, the footpath would become too narrow and unusable for many pedestrians, mobility scooters, baby strollers or wheel chairs.

The following alternate options were put forward for consideration - noting that any alternate options would come at significant cost:

- Widen the bridge deck - The existing bridge abutment wall was reinforced concrete cast onto the bridge deck. Structural engineers would need to assess existing bridge capability, break out a concrete wall, establish new formwork, steel placement and temporary flooring then pour the concrete for the bridge deck expansion. Finally construct new handrail or bridge abutment. This may also trigger Regional Council consent for working near a water way.
- Construct a suspended timber floor to widen the footpath and narrow the road carriageway to single lane - this may cause significant back up of traffic in busier times and cause overall disruption to the public.
- Install an additional timber pedestrian bridge with handrails beside the existing bridge (on the seaward side of the bridge).

The Board favoured Option 3 and agreed that the work should be undertaken as soon as possible in the interests of public/pedestrian safety.

It was noted that consultants were currently working on a shared use pedestrian bridge for the Three Mile Creek site at Waihi Beach and it would be timely to seek their advice regarding the suggested Wilson Road bridge option.

The Group Manager Policy, Planning and Regulatory Services advised that the cost of a pedestrian bridge at the Wilson Road site would likely be considerable and this should potentially be signalled as part of the current annual plan debate.

**Resolved:** Members Parsons / Roberts

1. *THAT the Waihi Beach Community Board favour Option 3 to install an additional timber pedestrian bridge with handrails beside the existing bridge on the seaward side of Wilson Road.*
2. *THAT staff report back to the next Waihi Beach Community Board Meeting (WB18 11 February 2019) with a design and costs for a pedestrian bridge.*

3. *THAT costs for the installation of a pedestrian bridge be funded from the Community Roading Account.*

#### WB17.2.2 **Town Centre Development Fund**

The Board had requested a full historic financial breakdown report of the Waihi Beach Town Centre Development Fund.

Staff had advised that a report would be provided for the first Waihi Beach Community Board meeting on 11 February 2019.

#### WB17.2.3 **Town Centre and Area Development Plan**

The Board advised their wish to undertake a full review of plans for the Waihi Beach area from the North End to Emerton Road, including the Town Centre Plan. This plan review would take into account the effects from Bowentown/Pio Shores and the noticeable growth of Athenree.

The future and present development of the greater Waihi Beach area was proving to be faster than envisaged and a review with concepts for community input was needed in the near future. Waihi Beach was outgrowing other areas in the district and at weekends and holiday periods there is a huge increase in demand on our facilities.

The Board was advised that reviews of Waihi Beach's community plan and town centre plan were not on Council's current work programme. In general, community plans were reviewed based on a community's priorities and desire to undertake the review, in partnership with Council, and town centre plans are reviewed every ten years. As the Town Centre Plan was not on Council's current work programme, work could not commence within the current financial year.

To bring this review forward an approach would need to be made to Council's management team to change the agreed current work programme. The project would be considered alongside the current work programme, including the potential benefits, timing and budget required and, if successful in being proposed to be brought forward, it would be taken to Council for decision and ultimate signoff for budget approval through an Annual Plan or Long Term Plan process.

Bowentown, Athenree and Pio Shores were included in the current community plan. The current town centre plan only focused on the town centre. Going forward, it would be good to include the other commercial areas into the town centre plan to guide future development in and around these areas.

The Group Manager Policy, Planning and Regulatory Services advised that the initial staff comments relating to the item in the Chairpersons Report does not preclude the Community Board from initiating their own updated community plan at this point.

The Board expressed their wish to progress an update on the current Waihi Beach Community/Town Centre Plan noting:

- There needed to be a stocktake of the current plans - along with previous consultation comments drawn into one document.
- The Board were in agreement that they would provide funding for a researcher to collate previous plans and consultation comments from the community.
- That a graduate student be engaged for a period of time to undertake the required research and collation of information.
- That Council staff be requested to assist the Board in preparing a contract for the engagement of a researcher on the understanding that the Board would be responsible for the process associated with required research project.

The Board was aware that they could not directly enter into any contract, and would need Council assistance to facilitate the engagement of a researcher.

**Resolved:** Councillors Williams / Marshall

1. *THAT the Waihi Beach Community Board commit up to \$25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of a student to undertake the required research to collate into an updated Community/Town Centre Plan for the Waihi Beach area.*
2. *THAT Council staff assist the Waihi Beach Community Board in preparing a contract for the engagement of a researcher on the understanding that the Community Board were responsible for their own process in this matter.*

#### WB17.2.4

#### **Progress Report on Cycle/Walkways**

The Board had requested a report on the progress of all sections/links of the cycle/walkways from North End to Anzac Bay.

The Roding Engineer advised:

- Gypsy Park to Pio Shores Roundabout - Complete
- Island View Reserve - West Section - Complete
- Island View Reserve - East section - Walkover with archaeologist complete, works to begin in November
- Emerton Road – Design Phase

The Reserves and Facilities Asset Manager advised Emerton Road to Waiti Avenue - minor repairs, drainage and fresh metal surfacing had been undertaken where existing metal surface had become boggy. The grass section through to Waiti Avenue had not yet been upgraded and would not be completed until the selected contractor became available after Christmas.



The Chairperson expressed concern that the grass section through to Waiti Avenue would not be upgraded until after Christmas considering that it was a short piece of the cycle way to complete.

The proposed clip-on composite design to the road bridge across Three Mile Creek was currently going through a detailed design process.

#### WB17.2.5 **Athenree Cycle/Walkway Connection.**

The Board requested a report on the cycle/walkway route investigations at this time as there was a high interest in the outcome from the Board and the community.

The Reserves and Facilities Asset Manager had advised that no design or consenting application progress could be made on this section until meaningful dialogue had been held with Tangata Whenua to identify acceptable route options. To move this forward, a meeting/hui needed to be arranged with the nominated Tangata Whenua representatives and this had not yet been undertaken.

The Board asked if it would be helpful if they made a direct approach to local iwi.

#### WB17.2.6 **Community Response Teams**

Theo Ursum (Emergency Management) had met with both Waihi Beach and Athenree Community Response Teams to bring them up to speed, and delivered the Emergency Response First Aid kit. A meeting with some Island View and Bowentown residents with the intention of forming Community Response Teams for those areas had been held, as rising waterways between Waihi Beach and Athenree well may inhibit access to these communities and existing community led centres in the event of an emergency. There had been good initial response and a wider publicised meeting was to be held on Tuesday 27 November 6.00pm at the Bowentown Boating Club.

New members to the Waihi Beach Community Response Team were inducted on Tuesday 13 November. On Wednesday 31 October three of the Waihi Beach Community Responses Teams attended the Waihi Civil Defence Emergency Management meeting to familiarise themselves with their neighbour - set up and link a relationship with Waihi for support services. This initial contact was very helpful to all who attended.

#### WB17.2.7 **Discover the History of Waihi Beach, Bowentown and Athenree - 13-17 October 2018**

This was a most successful display and event, with full bus tours, and speakers: Joan Boggiss (Waihi Beach), Rosalie Smith and Alan Goodyear

(Athenree history), Brigid Gallagher (pre-European evidence of the area) and the local boys Roy Pool, Ian Robinson, Jim Shaw and Jim Cowern (North End).

The book written to reflect the displays was sold out within three weeks and reprints were currently on their way, to be distributed from the Waihi Beach Information Centre. Proceeds from the books go to the historical group to fund further initiatives. Paperwork to form a Waihi Beach, Bowentown and Athenree Historical Society was underway.

The committee extended thanks to Western Bay of Plenty District Council Community Archives, especially Sandra Haigh, Mary Parkinson and Joan Boggiss for their fiscal support for this project, and for the resources they supplied in preparing the displays and also to the Martha Women's Group for the morning tea, Andy Kennedy for the closing ceremony food and especially to The Friends Place Band (a group of 30) who performed for two hours at the closing ceremony. Most significantly thanks to the community who opened their personal photo albums and donated the photographs and verbal histories, which was the content of the event.

#### WB17.2.8 **Athenree Historic Homestead**

The building program was well underway with the framework now closed in. The Trust held a small function as a thank you for the volunteers that worked so hard in the gardens, the station building and the homestead.

#### WB17.2.9 **Waihi Beach Events and Promotions**

Preparations for the Christmas program were underway and Waihi Beach would be a hive of activity through this summer holiday period.

Work on the sound shell to bring it up to a better standard and make sure it was functional as an event centre had begun.

The Events and Promotions group was also assisting the business people with their plans for a Christmas event in the Town Centre.

#### WB17.2.10 **Waihi Beach Community Patrol**

The Community Patrol was starting to have some growth with new volunteers. At the moment there was not much crime but it was observed that many buildings and valuables were left unsecured and the patrol continued to inform people about this.

#### WB17.2.11 **Athenree Action Group**

The Athenree Action Group had gained some new members from the growing community and there were plans afoot for events in the village.

There had been two mangrove removal working bees in the last month, which had cleared a huge part of the harbour of this growing pest. Turn out numbers for these working bees has been 50+ people.

One bus shelter at Athenree had been tidied and another had been renovated and was currently used as a food exchange station.

Areas of concern to the people of Athenree were:

- The speed of cars entering the village at the bottom of the hill
- The danger of Steele Road/Emerton Road 90 degree bend for vehicles and the safety of cyclists
- The establishment of a cycle/walkway from Athenree to the other links at the beach.

#### WB17.2.12 **Waihi Beach Skate Park Society**

Waihi Beach Skate Boarders were progressing with the concept design of the facility they wish to build. The concept would be presented to Council in the near future to support the groups request for \$50,000 and to gain a clear intention of Council to support the site they wish to develop behind the hall in the Community Centre reserve area. The Waihi Beach Skate Boarders group were thankful for the support of Council and staff and were working hard towards the vision of an international competition level facility that also would also provide for beginner and part time skaters as well.

#### WB17.2.13 **Volunteers Afternoon Tea**

An afternoon tea was recently held at the Waihi Beach RSA for Waihi Beach volunteers, acknowledging their work in the community. This was a very special occasion to meet and greet those in our community who contribute so much.

**Resolved:** Members Sole / Hepenstall

*THAT the Waihi Beach Community Board Chairperson's Report dated 5 November 2018 be received.*

#### WB17.3 **Councillor's Report**

The Board considered a report from Councillor Williams dated 8 November 2018 as circulated with the agenda. Councillor Williams spoke to the following items:

##### **Northern Corridor - State Highway Two Safety Improvements**

- Safety Improvements State Highway Two Waihi to Omokoroa.



The proposed safety improvements for State Highway Two would deliver enhanced safety improvements along the highway with entrance driveways upgraded and intersection improvements undertaken.

- Omokoroa to Te Puna/Tauranga.  
Safety improvements, including the Omokoroa intersection were being prepared.

### **Katikati Bypass**

It was disappointing that the Katikati Bypass did not achieve a high rating with the Government Policy Statement and was now unlikely to proceed in the short to medium term.

### **Katikati Boating Club**

The Katikati Boat Club had recently approved the placement of a container for their club equipment. This was a positive outcome for the club in achieving their aspirations to continue and grow their yachting and water safety programmes in the community.

### **Tauriko Boundary Change**

Council had approved an application to alter the territorial boundary located at Tauriko West between Western Bay of Plenty District Council and Tauranga City Council for lodgement with the Local Government Commission for final approval.

### **Housing Action Plan**

Council was actively working with a developer to provide affordable housing at Omokoroa at this point in time.

### **Ongare Point Wastewater Scheme**

This project was expected to be completed by the end of November. This was a good example of residents and Council working together to achieve a positive outcome.

### **Western Bay of Plenty District Council's Rating from Standard and Poor's for 2018**

Council had achieved an AA long term and A-1+ short-term issuer credit rating from Standard and Poor's for 2018. This was the highest rating a council could receive and was a testament to prudent financial

management that our Council was in a very good financial position compared to where it had been ten years ago.

**Resolved:** Councillor Williams / Member Sole

*THAT the report from Councillor Williams dated 8 November 2018 be received.*

#### WB17.4

#### **Speed Limit Bylaw Review**

The Board considered a report from the Roading Engineer dated 5 November 2018 as circulated with the agenda.

Following on from information circulated at the last Community Board Meeting, the Board was advised that they had the opportunity to make recommendations relating to speed limits and traffic and parking bylaws.

The Board would have the opportunity to make formal submission to the bylaw review process in the New Year. Council policy staff were currently working on the pre-engagement phase of the submission process for the forthcoming reviews.

**Resolved:** Members Sole / Hepenstall

1. *THAT the report from the Roading Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Waihi Beach Community Board recommend to the Policy Committee that the following matters be considered in the development of the relevant draft bylaws for community consultation.*

#### *Speed Limits:*

| <b>Road</b>              | <b>From</b>   | <b>To</b>           | <b>Current PSL</b> | <b>Requested PSL</b> |
|--------------------------|---|---------------------|--------------------|----------------------|
| <i>Athenree Road</i>     | <i>Steele Road</i>  | <i>Kotunui Road</i> | <i>50</i>          | <i>50</i>            |
| <i>Beach Road, Waihi</i> | <i>School Zone around the primary school</i>                    |                     | <i>50</i>          | <i>40</i>            |
| <i>Seaforth Road</i>     | <i>Wants 50 moved back 150m (before roundabout at Pio Road)</i> |                     | <i>100</i>         | <i>50</i>            |

| <i>Road</i>          | <i>From</i>          | <i>To</i>                  | <i>Current PSL</i> | <i>Requested PSL</i> |
|----------------------|----------------------|----------------------------|--------------------|----------------------|
| <i>Seaforth Road</i> | <i>Street No.245</i> | <i>To the 100kmph zone</i> | <i>100</i>         | <i>50</i>            |
| <i>Wilson Road</i>   | <i>Citrus Avenue</i> | <i>Seaforth Road</i>       | <i>50</i>          | <i>30</i>            |

WB17.5 **Infrastructure Services Report Waihi Beach - November 2018**

The Board considered a report from the Deputy Chief Executive dated 2 November 2018 as circulated with the agenda.

WB17.5.1 **Waihi Beach Dam - New Toilet and Site Improvement Concept Plan**

The Board supported the proposal to re-locate an Exeloo Toilet (originally from Wilson Road) adjacent to the old depot building at the Waihi Beach Dam site. It was also advised that community artists may wish to paint artworks onto the building as a community led project.

The project was approved in the Long Term Plan at \$200,000 funded 50% by Council with 50% external funding. This was a staged development with the carpark extension subject to funding.

WB17.5.2 **The Broadlands Block - Minute Action Reference WB15 18 2.11**

The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that there were some people within the community who were interested in assisting with the management of the overall development project.

The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development.

The Chairperson also asked when mowing of the Broadlands Block would be done.

WB17.5.3 **Waihi Beach Road Entrance - Minute Action Reference WB15 18 2.3**

The Roading Engineer West advised that he had been in contact with Westlink contractors regarding the maintenance plan for this area. There



needed to be clarification regarding the classification of the area as this dictated the level of maintenance that was registered for the entranceway.

The Board was aware that in the initial development and beautification of the Waihi Beach Road entranceway, incorrect species of plants had been used, many had died and there was now a proliferation of weeds over the area. The area needed to be re-assessed and cleaned up and then regularly maintained. It was suggested that a local landscaper be engaged to look over the area and give advice on how best to develop and take care of the entranceway from this point on.

**Resolved:** Councillor Williams / Member Roberts

*THAT the Waihi Beach Community allocate funding up to \$2,000 from the Waihi Beach Community Board Reserve Fund for the engagement of a local landscaper to provide an assessment of the Waihi Beach Road entranceway and report back to the Board on the conditions of the current plantings and provide suggestions for future plantings and general improvements to the area.*

WB17.5.4 **CCTV - Minute Action Reference WB16 18 3.8**

The Board was advised that all the poles had now been identified and the Roading Engineer would instigate power to the base of those poles as required for the installation of CCTV cameras.

**Resolved:** Members Sole / Councillor Marshall

*THAT the Deputy Chief Executive report dated 2 November 2018 and titled Infrastructure Services Report Waihi Beach - November 2018 be received.*

WB17.6 **Financial Report Waihi Beach - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

**Resolved:** Members Sole / Parsons

*THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Waihi Beach - September 2018 be received.*

WB17.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of November and December 2018 as circulated with the agenda.

**Resolved:** Member Parsons / Councillor Williams

*That the schedule of meetings for November and December 2018 be received.*

### **Thanks and Seasons Greetings**

The Chairperson thanked all Board Members, staff and Council for their work over the past year and looked forward to achieving even more for the community before the end of the triennium.

The Chairperson extended best wishes to the people of Waihi Beach on behalf of the Board, for a very Merry Christmas and prosperous New Year.

The meeting concluded at 8.44pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
A Sole  
Chairperson  
Waihi Beach Community Board

\_\_\_\_\_  
Date

WB17

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## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Chairperson's Report – February 2019

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#### 1. Operational Matters – Projects Pending or in Progress

##### 1.1 Traffic and Parking Enforcement Bylaw Review

- (1) Wilson Road opposite The Crescent (seaward side).  
Extend the No Stopping Lines 50 meters north.
- (2) Wilson Road from The Crescent (western side).  
Extend the No Stopping lines 50 meters north.
- (3) Ocean View Road top end cul-de-sac from 58a to 61a from roundabout.  
Residents parking only signs at the roundabout and directions for people wishing to go on the Trig Walk to go to the Reservoir parking area.
- (4) Wilson Lane (Unnamed laneway) to 25 Wilson Road.  
Line down the middle to keep people to the side of the road.  
Install No Stopping lines by the buildings so the roadway is kept clear.
- (5) No skateboard/Scooters/cycling signage for the central Business District.

##### 1.2 Parking Signs Dillon Street

The requested car park signs for the Dillon Street car park had not been installed as at the date of my report. It was expected that the signage would be installed before Christmas.

##### Staff Comment:

The Board is advised that the signage had been ordered and is expected to be installed in the near future.

##### 1.3 The Board request a completion date for the following Projects

(1) The Wilson Road/lane footpath remodelling.  
The Roading Engineer has advised that the physical works will commence after Waitangi Weekend as requested by the board.

(2) The two pedestrian refuge's for Seaforth Road.  
The Roading Engineer has advised that a few minor design issues to be fixed with the physical work programmed to begin after Waitangi Weekend.

(3) The Cycle/Walkway on Emerton Road up to the Freedom Campers Park.  
Staff advise that this item is referred to in the Infrastructure Services Report.

(4) The Reservoir Toilet installation and extra parking.

Staff have advised that \$100,000 has been allocated for the initial stage of this project with additional external funding (of \$100,000) to complete the overall proposal (additional formed & sealed car-parking) being applied for from Ministry of Business Innovation and Employment (MBIE).

Reference to this item is also included in the Infrastructure Services Report.

- 1.4 The Board wish to know what the level of service is being set at for the mowing of grass on the Broadlands Block.

Staff advise that this item is referred to in the Minute Action Sheet Report under the Broadlands Block title.

## **2. Community Issues**

### **2.1 Dogs on Anzac Bay Beach**

There has been concern that dogs are able to run freely on the beach and throughout the picnic/parking area at Anzac Bay. It would be appreciated if animal control could give this area more attention and perhaps bring it into the bylaw that covers dogs on Waihi Beach.

#### **Staff Comment**

The Compliance Manager has advised that Anzac Bay does not have any "dogs on leash" requirement that applies under the Council Dogs Bylaw.

The next review of the Dogs Bylaw is scheduled for commencement in late 2020, early 2021. The Bylaw is reviewed 5 yearly. Officers will note the Community Board request for review of dog control at Anzac Bay at this time.

Patrols are undertaken by Council's contractor from late December through to the end of Waitangi weekend, (as at 21 January 2019) no specific issues have been identified by patrols to Anzac Bay.

### **2.2 Crime**

There has been a huge jump in crime at the beach. This has largely been entering of homes and taking property, but also many other forms of crime regarding people and property.

While there has been a very good police presence over the holidays, people have been asking for more and feel their safety has been at risk.



### 3. Community Organisation Reports

- **Waihi Beach Community Patrol**

The Waihi Beach Community Patrol had an active time over the last two months, with a high number of people in the area and an increase in burglaries and people incidents.

- **Athenree Action Group**

Activities were held over the Christmas period with a family picnic day and Carols by the Sea. Both events were well attended. The next meeting of the committee will be late this month.

- **Events and Promotions**

The Waihi Beach Events and Promotions had a busy time with events over the Christmas period.

It was unfortunate that the Outdoor Movie Night could not go ahead, but due to new compliance requirements it just became too much to deal with in the time available. The added costs to run such events is likely to make them difficult to proceed with in the future and this is a great disappointment to Waihi Beach Events and Promotions Group and the people of Waihi Beach.

- **Athenree Historic Homestead**

Athenree Historic Homestead had its Summer Fair in December and while it was a success it didn't attract the number of people as in the past. This was largely due to having to postpone the event twice due to shocking weather. More events will be held in the future to help with the funding for the interior of the new rooms.

### 4. Significant Council Processes – Community Engagement

#### 4.1 Recycling and Waste Management

The Council are about to start consultation on the waste minimisation and management issue and the preferred option along with others will be open for viewing and discussion shortly.

#### 4.2 Annual Plan

The Annual Plan is entering the last few months of process and the chance to review it will come shortly.

## Recommendation

***THAT the Chairperson's Report to the Waihi Beach Community Board for February 2019 be received.***

Allan Sole  
**Chairperson**  
**Waihi Beach Community Board**

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## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Councillors Report – February 2019

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Councillor Marshall will speak to the following items:

#### 1. District Plan Review

The District Plan is to be reviewed no later than 2022. Government is in the process of preparing a set of National Planning Standards for release around April and all councils will have to implement these within 5 years. The extent of the changes in the National Planning Standards means that all changes need to be incorporated into the District Plan at the same time.

So in preparation for the overall review a number of key work areas have been identified for work in 2019. These priorities have been identified as they frequently arise as enforcement issues or cause frustration for the public and staff.

These work areas are:

- i. Katikati urban growth area*
- ii. Omokoroa Structure Plan Stage 3*
- iii. Natural Hazards*
- iv. Residential Zone Review*
- v. Post Harvest Zone Review and seasonal worker accommodation.*
- vi. Compliance with National Policy Statement and National Environmental Standards*
- vii. Statutory Acknowledgements as a result of Treaty Settlements, including requirements for consultation with Tangata Whenua on activities affecting these sites and other matters of significance to Māori are given effect to in the District Plan.*
- viii. Earthworks and cleanfil*
- ix. Home enterprises*
- x. Dwelling definition*
- xi. Minor dwellings*
- xii. Retaining walls and fences*
- xiii. Natural hazards with respect to earthworks and overland flowpaths*
- xiv. Frost fans and bird scarers*
- xv. Accommodation facility numbers*
- xvi. Rural Contractors Depots*
- xvii. Industrial Zone internal noise standards*

AND

- xviii. Provision for cycleways*



## 2. Waste Management & Minimisation

Council has approved a proposed model for a Council-contracted kerbside rubbish and recycling service for urban and rural communities - this is part of the annual plan consultation in March/April. Details are on-line.

Currently about 70% of what is in the average general rubbish bin or bag could be diverted from landfill and the model proposed attempts to tackle this in an affordable manner. The components of the model are:

1. A weekly food-waste collection is proposed for urban areas in an attempt to significantly reduce a major source of landfill contamination.
2. A glass recycling crate collection every fortnight for all areas currently covered by rubbish collection services.
3. A 240L bin for other recyclable materials every fortnight.
4. A general rubbish user pays general rubbish collection \$3.50/bin collection.

The expected costs are as follows :

Urban areas \$265/yr with \$105/yr rates charge for food waste, glass, and recycling collections + an average of \$160/yr for tagged general rubbish collection (low users would pay significantly less)

Rural areas \$213/yr - (no food waste collections) so \$53/yr rates + an average of \$160/yr for tagged general rubbish collection.

This is the proposed option that is open for consultation and feedback.

## 3. SH2 Safety Improvements

NZTA reported to the Operations and Monitoring Committee on Dec to 6th. The contract for Phase 1 safety improvements from Waihi to Katikati has been let and work commenced in January. Waihi-Omokoroa improvements due to be completed by 2024. Improvements to Apata Bends and general rehabilitation to "black spot" areas was stated to be undertaken prior to the end of the current construction season.

Council stressed the need for NZTA to consult with communities prior to construction. Other decisions on SH2 from Omokoroa to Tauranga were scheduled for decision at the 14th Dec NZTA Board meeting, but to date no decisions have been released.

David Marshall  
**Councillor**  
**Waihi Beach Community Board**



**Western Bay of Plenty District Council**

**Waihi Beach Community Board**

**Community Board Grant Applications  
- February 2019**

**Purpose and Summary**

The Waihi Beach Community Board is required to make a decision regarding applications for Community Board Grant Funding. Two applications have been received. The applications and supporting information for a Community Board Grant have been forwarded to members separate to this agenda.

**Funding Implications for Waihi Beach Community Board**

Grants will be funded from the Waihi Beach Community Board Grants Account.

**Delegated Authority of Waihi Beach Community Board**

The Community Board has delegated authority to make the grants directly.

**Recommendation**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. <b><i>THAT the report from the Democracy Advisor dated 16 January 2019 and titled Community Board Grant Application February 2019 be received.</i></b></li> <li>2. <b><i>THAT the Waihi Beach Community Board approve/not approve the following grants to be funded from the Waihi Beach Community Grants 2018/2019 account subject to all accountabilities being met.</i></b></li> </ol> | <p>..... \$.....</p> <p>..... \$.....</p> |
|---|---|

  
Aileen Alty  
Democracy Advisor

## 1. Background

The Waihi Beach Community Board has funds of \$5,000.00 available for disbursement to community organisations for the 2018/2019 financial year.

TWO applications have been received for the Board's consideration at their meeting to be held on Monday 11 February 2019.

- **Terelle Carroll** has applied for funding of \$2,000.00 to assist with the associated costs for organising the Art Bra/Wearable Art Show to be held on 31 August 2019 – as a fund raising for canteen teenagers who participate in the Waihi Beach CanSurf Programme.

The Board is advised that Terelle Carroll acted as the facilitator for the recent Womens' Suffrage celebrations recognising 125 years since New Zealand became the first self-governing country in the world in which all women had the right to vote in parliamentary elections held at Katikati and registered a grant application to the Katikati Community Board in April 2018.

**ECHO Walking Festival** has applied for \$500.00 to assist with costs related to promotion of the ECHO Walking Festival event to be held during April 2019.

The Waihi Beach Community Board has delegated authority pursuant to the LGA 2002 to make decisions on the subject matter in this report.

### Funding/Budget Implications

| Budget Funding Information              | Relevant Detail  |
|---|--|
| Community Board Grants Funds            | The Community Board will consider applications for the distribution of the funding before the end of the financial year. |
| Waihi Beach Community Board Grants Fund | Annual Budget \$5,000<br>Current Balance \$5,000   |

## 3. Consultation and Communication

| Interested/Affected Parties  | Completed/Planned Consultation/Communication   | Notes |
|--|--|-------|
| Terelle Carroll on behalf of the Art Bra/Wearable Art Show<br>ECHO Walking Festival – April 2019 | The applicants will be advised of the outcome of their respective grant application. |       |



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## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Anzac Day Commemoration 2019

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#### Purpose and Summary

The Waihi Beach Community Board is required to make a decision regarding attendance and presentation of a wreath at the Anzac Service at Waihi Beach on Anzac Day Thursday 25 April 2019.

#### Funding Implications for Waihi Beach Community Board

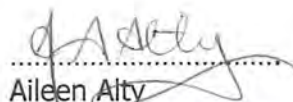
The cost of a wreath up to \$200 will be funded from the Waihi Beach Community Board Contingency Account.

#### Delegated Authority of Waihi Beach Community Board

The Community Board has delegated authority pursuant to Schedule 7 LGA 2002 to make decisions on the subject matter in this report.

#### Recommendation

- 1. THAT the Democracy Support Officer's report dated 16 January 2019 and titled Anzac Day Commemoration 2019 be received.**
- 2. THAT the Waihi Beach Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).**
- 3. THAT Waihi Beach Community Board Members represent the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2019.**

  
Aileen Alty  
Democracy Advisor

## 1. Background

Community Boards have participated in Anzac Day Services in their respective areas in the past and so Community Board Chairpersons are requested to liaise with their elected members to co-ordinate their representatives to attend services across the Western Bay of Plenty District Council region on Thursday 25 April 2019.

## 2. Statutory Compliance

The Board has appropriate delegation under the auspices of the Local Government Act 2002.

### Funding/Budget Implications

| Budget Funding Information                      | Relevant Detail  |
|---|--|
| Waihi Beach Community Board Contingency Account | Funding of up to \$200 for a wreath to be laid by Waihi Beach Community Board Representatives on Anzac Day 2019. |

## 3. Consultation and Communication

| Interested/Affected Parties               | Completed/Planned Consultation/Communication   | Notes |
|---|--|-------|
| Waihi Beach Returned Services Association | The Democracy Advisor will advise the Waihi Beach RSA Committee of the attending Waihi Beach Community Board Representatives at the Anzac Service to be held on 25 April 2019. |       |



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**Western Bay of Plenty District Council****Waihi Beach Community Board****Infrastructure Services Report February 2019**

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**Purpose and Summary**

This report provides specific information on Infrastructure activities of interest to the Board.

**Minute Action Sheets**

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets.

**Attachment A****Recommendation**

1. *THAT the Deputy Chief Executive's Report, dated 25 January 2019 and titled Infrastructure Services Report Waihi Beach February 2019 be received.*

Approved



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Gary Allis  
**Deputy Chief Executive**

## Utilities

### 1.1 Home Worm Composting Workshops

Dates for 2019 are being planned with the trainers and will be available on Council's website once confirmed at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through [www.eventfinda.co.nz](http://www.eventfinda.co.nz)

### 1.2 Western Supply Zone Water Main Improvements

Upgrade to water mains along Beach Road, Waihi Beach and replacement of water mains attached to Tuapiro Stream Bridge and Waitekohe Bridge on State Highway 2. Also a replacement of a short section of cross country water main between Lund Road and Hot Springs Road. Works will commence on 29 January 2019.

### 1.3 Two Mile Creek Update - Upstream Dillon Street Bridge

The Bay of Plenty Regional Council Resource Consent was lodged in June 2017. Two parties did not sign in favour of applying for the Consent.

BOPRC requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised. BOPRC has provided the Resource Consent, so ready to go from this perspective.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other is still in negotiation. The Consent was expected to be granted in September 2018.

Direction being given to WBOPDC resource consent manager to proceed with arranging a Commissioner to hold a hearing to deal with the one party who is objecting to the proposal based on other development issues with their land.

The property owner who objected to the Consent has entered into discussions with the Strategic Property Manager to see if a solution can be found to his existing development and the adjoining Two Mile Creek Project. We are awaiting the outcome of this discussion.

## 2.0 Reserves

### 2.1 Waihi Beach Cycleways

Planning processes continue to progress a shared use loop trail through the water catchment reserve. Construction timing is dependent on Archaeological Authority application processing timeframe and funding.

Procurement for a clip-on cycleway bridge at 3-Mile Creek (Seaforth Road) is underway.

It is noted that the recently completed section through Island View Reserve has not been located as originally intended, instead, it connects to a much narrower gravel path alongside the carpark - which can conflict with overhanging parked cars & motorhomes. To improve the user experience, it is proposed that the carpark fence is removed, which will then allow for the widening and resurfacing of the gravel path.

The detailed design is underway for the Emerton Road shared path, this will be located on the harbour side of Emerton Road.

Land owner discussion is continuing for the Waihi to Waihi Beach Cycle Trail.

## 2.2 Trig Walkway Use Statistics

|  |        |
|--|--------|
| Total Traffic for the period analysed: | 92,856 |
| Daily average:                         | 172    |
| Weekdays:                              | 155    |
| Weekends:                              | 214    |
| Max average value January:             | 357    |
| Min average value August:              | 89     |

Trig Walkway statistics for the holiday peak period

| <b>Trig Trail Count comparison between<br/>1 Nov 2017 - 7 Jan 2018 and<br/>1 Nov 2018 - 7 Jan 2019</b> |     | <b>Increase</b> |
|--|-----|-----------------|
| <b>Busiest Days of the Period Analysed:</b>  |     |                 |
| 31 December 2017   | 571 | 351             |
| 31 December 2018   | 922 |                 |
| 29 December 2017   | 528 | 250             |
| 29 December 2018   | 778 |                 |
| 1 January 2018   | 520 | 178             |
| 30 December 2018   | 698 |                 |

Approximately 250 people walk the Trig Trail each weekend day, as of 23 January 2019, the peak average number of users per day was 566. This daily average is higher than the highest single day record in 2018 overall, which occurred during Easter 2018.



The counter shows that most people walk between the hours of 7.30am and 9am. Regardless of whether this is a week or weekend day. Sundays are narrowly the busiest walking day, but most days are about the same for trail use in late spring and summer.

People are now completing their own loop, walking down the hill in the general direction of the dam bridge, placing importance on formalising the route to keep folk away from archaeology and steeper sections.

### **2.3 Waihi Beach Dam – New Toilet & Site Improvement Concept Plan**

Contractors have been arranged to install water & waste-water services for the connection of the Exeloo toilet that has been relocated from Wilson Road, adjacent to the old depot building.

This toilet is being returned to the Exeloo factory for a "make-over" prior to being installed. Other features will be completed during this development including footpath connections, converting the buildings "lean to" into a recreation space trail head (undercover table/ seating, signage, potential BBQ facilities, bike racks).

It is also proposed that community artists may wish to paint artworks onto the building as a community led project. Overflow car-parking space is also being reviewed to see if a gravel car-park could be constructed on the other side of the driveway prior to the dam itself. Completion for all of these is expected late April to mid May.

## **3 Strategic Property**

Nothing to report for this month.

## **4 Projects**

Nothing to report for this month.

## **5 Emergency Management**

### **5.1 Waihi Beach**

Meeting attended on 10 October 2018 with the Community Response Team. The Community Response Plan has been finalised, and relationships initiated with the Waihi Community Response Team on 1 November 2018 (Waikato CDEM region). The Community Response Team Leader attended the recent Tier 1 exercise at WBOPDC (Ex Ranginui; 17 November).

### **5.2 Omokoroa**

The Omokoroa Community Response Plan is being updated by the Community Response Team. We are awaiting feedback from the team before progressing further.

### **5.3 Katikati**

Meetings attended on 2 September and 13 November 2018 with the Community Response Team. The Community Response Plan has been finalised; Community Response Team identifying opportunity to promote the team at a local event.



**5.4 Exercise Shakeout**

Sixty five percent of WBOP schools committed to supporting ShakeOut (the national earthquake drill and tsunami hikoi).

**6 Roothing**

| <b>Current Account:</b>                     | <b>Cost (\$):</b> | <b>Status:</b>              |
|---|-------------------|-----------------------------|
| Current Account Opening Balance 1 July 2018 | \$183,000         |                             |
| Allocation for 2018/19                      | \$141,782         |                             |
| <b>Subtotal</b>                             | <b>\$324,782</b>  |                             |
| <b>Committed Projects (for 2018/19)</b>     |                   |                             |
| Priority Projects 3 – 8 (detailed below)    | \$390,000         | Priority Project 3 complete |
| Wilson Road Footpath                        | \$12,000          |                             |
| Seaforth Road                               | \$20,000          |                             |
| <b>Subtotal</b>                             | <b>\$422,000</b>  |                             |
| <b>Projected End of Year Balance</b>        | <b>-\$97,218</b>  | <b>Deficit</b>              |

| Priority | Project                                       | Budget           | Status  |
|----------|---|------------------|---|
| 3.       | Car Park to Plom Roundabout to Gypsy Park     | \$60,000         | <ul style="list-style-type: none"> <li>Following the "Have Your Say Day" on 28 April and the mixed views from the community, it was agreed that No. 3 Plom Road to Wakanoi Place be placed on hold due to the concern raised by Pio Shore residents. Further public consultation will be undertaken through Katikati/Waihi Beach Reserve Management Plan process.</li> <li>The Gypsy Park works are complete</li> <li>Works will stop at Plom Road roundabout.</li> </ul>                                     |
| 4.       | Brighton Road to Reserve                      | \$130,000        | <ul style="list-style-type: none"> <li>The Operations &amp; Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes</li> <li>The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network</li> <li>Alignment of the footpath through Brighton Reserve is now being finalised.</li> </ul> |
| 5.       | Waihi Beach to Athenree Linkage - investigate | \$20,000         | <ul style="list-style-type: none"> <li>DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.</li> </ul>  |
| 6.       | Island View Reserve to the Loop               | \$100,000        | <ul style="list-style-type: none"> <li>WestLink were selected as the preferred contractor and works began in July 2018.</li> <li>Project is 100% complete.</li> </ul>   |
| 7.       | Emerton to Waiti Road (part existing)         | \$20,000         | <ul style="list-style-type: none"> <li>Heritage NZ and BoPRC approval has been issued.</li> <li>Programming for construction and neighbour notification is underway.</li> </ul>   |
| 8.       | Emerton Road to Café                          | \$60,000         | <ul style="list-style-type: none"> <li>BoPRC consent and Heritage NZ approval has been issued.</li> <li>Detailed design is underway and construction is being aligned with the rehabilitation.</li> </ul>   |
| 9.       | Wilson Road Pedestrian Bridge                 | TBA              | <ul style="list-style-type: none"> <li></li> </ul>  |
|          | <b>Total:</b>                                 | <b>\$390,000</b> |   |

# Community Board Report Minute Action Sheet

## WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title                    **Waihi Beach to Athenree Cycleway/Walkway Link**

Remit Number                WB1418 5.3

Owner                         RFM

Status                         UNDER ACTION

Complete Date

Confidential

Resolution                    At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

Actions

**23 Jan 2019: Final discussion and input from the relevant Kaumatua is being concluded before a written response is received. Initial feedback suggests support for the proposed feasibility study to go ahead.**

5 Nov 2018: Staff have followed up with Tangata Whenua.

20 Sept 2018: Staff are following up with relevant iwi/hapu to see an update from them.

10 August 2018: Staff are waiting on iwi / hapu to provide their comments.



**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title **Broadlands Block**

Remit Number WB1518 2.11

Owner RFM

Status COMPLETE

Complete Date 23 January 2019

Confidential

Resolution A meeting and walk around with Reserves Staff, Members of the Waihi Beach Environment Society and the Board to look at how to approach the enhancement of this block of land and follow the approved plan had been held. Reserves and Facilities staff would now contact property owners that shared a boundary with the block and advise future plans for the Broadlands Block.

The Board advised that the public would be kept up to date about the planting project that would take place over a number of years to come. The Board was very positive about moving forward with this project from now and in the long term.

The Board asked that a regular regime of reporting be established to report back on planning, consultation, drainage, construction and plantings and associated timelines and progress along with a breakdown of costings for the Broadlands Block environment enhancement be provided.

Actions

**23 Jan 2018: This MAS has been closed as it is has been superseded by MAS 1718 5.2 dated 19 Nov 2018.**

5 Nov 2018: Costs have been delayed due to other work competing priorities. The information will be provided late November/early December.

The safety issues identified on the walk over have been action and mowing of the mow-able areas will be undertaken as part of the Reserves Maintenance Contract.

20 Sept 2018: Staff are arranging for the open grassed areas to be mown as a means to doing an initial tidy up of the area.

Management and associated costings is being prepared and will be provided to the Board and Environmental Society in early October 2018.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title                    **Waihi Beach Road Entrance**

Remit Number                WB1518 2.3

Owner                         RE2

Status                         UNDER ACTION

Complete Date

Confidential

Resolution                    For many years the Board had been asking for clean-up work to be done on the northern entry into Waihi Beach. This area appeared to be forgotten by staff and contractors yet it was the most used road entrance into the town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up before December 2018 and that this strip of roadside be placed on the regular maintenance contract.

The Board noted that the Roothing Engineer (East/West) had advised that Westlink contractors maintain the area as part of the lump sum contract work. However, they only maintained what currently existed within agreed timeframes, they did not improve the area without instruction or additional payment. Westlink were currently drafting a report to Council which would detail the existing issues and provide some design options for improvement through this area.

The Board was also advised that the Roothing Engineer would inspect the landscape/beautification projects and discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

A suitable meeting time would be discussed in liaison between the Roothing Engineer (East/West) and the Chairperson to address the future beautification, maintenance and regular litter clean-up of this area.

Actions

**24 Jan 2019: Roothing Engineer has met with Vegetation Manager to discuss options.**

**Vegetation Manager recommended leaving the vegetation at Wilson Road intersection as is and continue to eradicate the pest plants.**

**Gorse removal at "first sight of the sea" has been requested. This will require hand cutting, mulching and spraying.**

2 Nov 2018: Roothing Engineer has arranged to meet and discuss the landscape and other issues with Allen Sole, Community Board Chair.

Still awaiting the report from WestLink detailing existing issues/provision of design options for improvement.

The Roothing Engineer is in the process of organizing date to inspect the landscape/beautification projects and the further discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

20 Sept 2018: Site meeting to be arranged with Chairperson.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

|               |   |
|---------------|---|
| Remit Title   | <b>Catch Pit/Stormwater at the Northern End of The Esplanade Parking Area at Waihi Beach</b>  |
| Remit Number  | WB1518 4.5  |
| Owner         | RE2   |
| Status        | UNDER ACTION  |
| Complete Date |   |
| Confidential  |   |
| Resolution    | <p>The Board was advised that the catch pit at the northern end of The Esplanade parking area at Waihi Beach across the little bridge was constantly blocking. It was noted that this may be the result of the pipe being too small, or that there was something obstructing the stormwater flow.</p> <p>A Service Request for this item would be initiated and referred to the Deputy Chief Executive Officer and Roading Engineer (East/West) to investigate.</p> |
| Actions       | <p><b>24 Jan 2019: The service request is being handled by WestLink – further update will be provided once WestLink have actioned the request.</b></p> <p>2 Nov 2018: A service request has been raised for WestLink to action.</p> <p>25 Sept 2018: Investigation is underway.</p>   |



**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title                    **Waihi Beach Skateboard Group**

Remit Number                WB1618 3.10

Owner                         RFM

Status                         UNDER ACTION

Complete Date

Confidential

Resolution                    The Chairperson advised that an interest group of skateboard riders and their families had had meetings, formed a committee and had applied to become an Incorporated Society. The group intend to start applying for money from various sources to build the skate park and wished to work with Council and the Community Board as they moved along the way to progress and complete an upgraded skateboard park at Waihi Beach.

The Deputy Chief Executive Officer advised that the group should liaise with the Reserves and Facilities Manager and in-turn make a presentation to Council outlining the concept for the new skateboard facility.

Actions                        **23 Jan 2019: Staff have yet to receive a concept from the interest group for a new skateboard facility.**

5 Nov 2018: Staff have been liaising with the Skate Park Interest Group and have provided information as requested.

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title            **CCTV**  
 Remit Number        **WB1618 3.8**  
 Owner                 **RFM**  
 Status                 **UNDER ACTION**

Complete Date

Confidential

Resolution            Firm costings for the installation of CCTV cameras system were still to be provided.

The Chairperson advised that he had nothing further to add in regard to progressing the installation of CCTV at this time. The proposal was in the hands of the Roading Engineer who was to confirm an available power source. The installation of the trial Kiwi Camp facility may provide some synergies and options to compliment the installation of a CCTV system at the Waihi Beach Community Centre site.

The Chairperson would liaise with the Reserves and Facilities Manager in this regard.

Actions

**23 Jan 2019: Options to compliment the installation of a CCTV system will be considered once the Kiwi Camp facility has been installed and is operational.**

2 Nov 2018: Staff will liaise with the Chairperson on shared opportunities for CCTV cameras.

**WAIHI BEACH COMMUNITY BOARD 19/11/2018**

Remit Title **Wilson Road Footpath Bridge**

Remit Number WB1718 2.1

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution 1. THAT the Waihi Beach Community Board favour Option 3 to install an additional timber pedestrian bridge with handrails beside the existing bridge on the seaward side of Wilson Road.

2. THAT staff report back to the next Waihi Beach Community Board Meeting (WB18 11 February 2019) with a design and costs for a pedestrian bridge.

3. THAT costs for the installation of a pedestrian bridge be funded from the Community Roding Account.

Actions

**24 Jan 2019: WestLink have provided a concept which requires clarification before discussion with the Board.**

**This bridge has been placed on the Community Board Roding project list at priority 9.**

**Based on the current priority list and estimates, this project will occur in future years.**

**WAIHI BEACH COMMUNITY BOARD 19/11/2018**

|               |   |
|---------------|---|
| Remit Title   | <b>Progress Report on Cycle/Walkways</b>  |
| Remit Number  | WB1718 2.4  |
| Owner         | RFM   |
| Status        | COMPLETE  |
| Complete Date | 23 January 2019   |
| Confidential  |   |
| Resolution    | <p>The Board had requested a report on the progress of all sections/links of the cycle/walkways from North End to Anzac Bay.</p> <p>The Roading Engineer advised:</p> <ul style="list-style-type: none"> <li>• Gypsy Park to Pio Shores Roundabout - Complete</li> <li>• Island View Reserve - West Section - Complete</li> <li>• Island View Reserve - East section - Walkover with archaeologist complete, works to begin in November</li> <li>• Emerton Road - Design Phase</li> </ul> <p>The Reserves and Facilities Asset Manager advised Emerton Road to Waiiti Avenue - minor repairs, drainage and fresh metal surfacing had been undertaken where existing metal surface had become boggy. The grass section through to Waiiti Avenue had not yet been upgraded and would not be completed until the selected contractor became available after Christmas.</p> <p>The Chairperson expressed concern that the grass section through to Waiiti Avenue would not be upgraded until after Christmas considering that it was a short piece of the cycle way to complete.</p> <p>The proposed clip-on composite design to the road bridge across Three Mile Creek was currently going through a detailed design process.</p> |
| Actions       | <p><b>23 Jan 2019: The MAS comments have been noted.</b></p> <p><b>This MAS has been closed out as the Waihi Beach Cycleway updates are provided within the body of the Infrastructure Report.</b></p>  |



**WAIHI BEACH COMMUNITY BOARD 19/11/2018**

|               |  |
|---------------|--|
| Remit Title   | <b>Athenree Cycle/Walkway Connection</b>   |
| Remit Number  | WB1718 2.5   |
| Owner         | RFAM   |
| Status        | COMPLETE   |
| Complete Date | 22 January 2019  |
| Confidential  |  |
| Resolution    | <p>The Board requested a report on the cycle/walkway route investigations at this time as there was a high interest in the outcome from the Board and the community.</p> <p>The Reserves and Facilities Asset Manager had advised that no design or consenting application progress could be made on this section until meaningful dialogue had been held with Tangata Whenua to identify acceptable route options. To move this forward, a meeting/hui needed to be arranged with the nominated Tangata Whenua representatives and this had not yet been undertaken.</p> <p>The Board asked if it would be helpful if they made a direct approach to local iwi.</p> |
| Actions       | <b>22 Jan 2019: This MAS has been closed. Refer to MAS WB1418 5.3 which provides an update.</b>  |

**WAIHI BEACH COMMUNITY BOARD 19/11/2018**

|               |  |
|---------------|--|
| Remit Title   | <b>The Broadlands Block - Minute Action Reference WB15 18 2.11</b>   |
| Remit Number  | WB1718 5.2   |
| Owner         | RFM  |
| Status        | UNDER ACTION   |
| Complete Date |  |
| Confidential  |  |
| Resolution    | <p>The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that there were some people within the community who were interested in assisting with the management of the overall development project.</p> <p>The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development</p> |
| Actions       | <p>The Chairperson also asked when mowing of the Broadlands Block would be done.</p> <p><b>23 Jan 2019: Staff plan on using the wetland planting plan that was prepared in conjunction with the 2009 Broadlands Block Development Plan as the planting principles in the plan are still relevant.</b></p> <p><b>With regards to the mowing of Broadlands Block, the level of service is type "E" as shown on the Contract Maintenance map overleaf.</b></p>  |

# ATTACHMENT A



**Reserves Assets(Pt)**  
**TYPE**  
 [Blue square] Culvert

**Reserves Assets(poly)**  
**TYPE**  
 [Orange square] Bridges  
 [Cross-hatched square] Paths  
 [Green hatched square] Mowing/Maintenance  
 [Red outline square] Park Contract Area

Produced using ArcMap by the Western Bay of Plenty District Council GIS Team. Crown copyright reserved. LINZ digital license no. HN/352200/03 & TD/093522. Location of services is indicative only. Council accepts no liability for any error. Archaeological data supplied by NZ Archaeological Assoc./Dept. of Conservation.

Email: [gis@westernbay.govt.nz](mailto:gis@westernbay.govt.nz)  
 Date: 9/5/2018  
 Operator: xsl

Scale A3 - 1:2,000  
 0 10 20 40 60 80 Meters



**Broadlands Grazing Block (undeveloped)**  
**Reserves Contract 18-1000**

Map - 16



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**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Financial Report Waihi Beach – December 2018**

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**Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 31 December 2018 (**Attachment A**).

Total operating costs are under budget and includes conference expenses, grants, mileage allowance, miscellaneous expenses salaries and inter-department charges.

Contingency expenses are over budget for the year.

**Grant payments made to date:**

|                               |            |
|-------------------------------|------------|
|                               | \$         |
| <b>2018/19 grants to date</b> | <b>\$0</b> |

**Commitments – Operational expenditure**

|  |            |
|--|------------|
|  | \$         |
| <b>Total outstanding operational commitments</b> | <b>\$0</b> |

**2018/19 reserve analysis:**

|   |                  |
|---|------------------|
| 2018/19 Opening balance                                 | \$278,331        |
| Waihi Beach Community Centre – Loan Repayments [WB15.4] | \$552            |
| <b>2018/19 Closing balance</b>                          | <b>\$278,883</b> |



Date  
Subject

18 January 2019  
Financial Report Waihi Beach – December 2018


Open Session

### Committed - Reserve expenditure

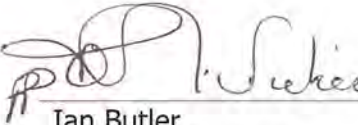
|  |                  |
|--|------------------|
| Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011]; of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2] | Up to \$(50,000) |
| Funding for engagement of a student to undertake research to collate an updated community/town centre plan for the Waihi Beach area [WB17.2.3]   | \$(25,000)       |
| <b>2018/19 Closing balance after committed expenditure</b>   | <b>\$203,883</b> |

### Recommendation

***THAT the Management Accountant's report dated 18 January 2019 and titled "Financial Report Waihi Beach – December 2018" be received.***

  
Christie Tromans  
Management Accountant

Approved



Ian Butler  
Finance Manager

| Minute Action Sheet | Position Code |
|---------------------|---------------|
| For Action          | MA1           |
| For Info            | FM            |

**Western Bay of Plenty District Council  
Income and Expenditure Statement  
For the period ended 31 December 2018**

**Waihi Beach Community Board**

|   | Year to Date   |               |                               |                                     | Full Year     | Last Year     |
|---|----------------|---------------|-------------------------------|-------------------------------------|---------------|---------------|
|   | Actual<br>\$   | Budget<br>\$  | Variance<br>(Unfav)/Fav<br>\$ |                                     | Budget<br>\$  | Actual<br>\$  |
| <b>Direct Costs</b>                                     |                |               |                               |                                     |               |               |
| Conference Expenses                                     | 0              | 800           | 800                           | <input checked="" type="checkbox"/> | 2,000         | 0             |
| Contingency - [see breakdown below]                     | 3,543          | 2,000         | (1,543)                       | <input checked="" type="checkbox"/> | 2,000         | 180           |
| Grants  | 0              | 2,000         | 2,000                         | <input checked="" type="checkbox"/> | 5,000         | 1,500         |
| Mileage Allowance                                       | 1,638          | 2,000         | 362                           | <input checked="" type="checkbox"/> | 5,000         | 3,430         |
| Miscellaneous Expenses                                  | 0              | 1,200         | 1,200                         | <input checked="" type="checkbox"/> | 3,000         | 0             |
| Salaries  | 11,925         | 13,190        | 1,265                         | <input checked="" type="checkbox"/> | 26,198        | 23,346        |
| Inter Department Charges                                | 17,952         | 17,952        | 0                             | <input checked="" type="checkbox"/> | 35,903        | 35,904        |
| <b>Operating Costs</b>                                  | <b>35,059</b>  | <b>39,142</b> | <b>4,083</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>64,361</b> |
| <b>Total Operating Costs</b>                            | <b>35,059</b>  | <b>39,142</b> | <b>4,083</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>64,361</b> |
| Interest Expense  | 0              | 0             | 0                             | <input checked="" type="checkbox"/> | 0             | (16,573)      |
| <b>Total Direct Costs</b>                               | <b>35,059</b>  | <b>39,142</b> | <b>4,083</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>47,787</b> |
| <b>Total Costs</b>                                      | <b>35,059</b>  | <b>39,142</b> | <b>4,083</b>                  | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>47,787</b> |
| <b>Income</b>   |                |               |                               |                                     |               |               |
| Rate Income   | 39,967         | 39,552        | 415                           | <input checked="" type="checkbox"/> | 79,101        | 82,687        |
| <b>Total Direct Income</b>                              | <b>39,967</b>  | <b>39,552</b> | <b>415</b>                    | <input checked="" type="checkbox"/> | <b>79,101</b> | <b>82,687</b> |
| <b>Net Cost of Service</b>                              | <b>4,908</b>   | <b>410</b>    | <b>4,498</b>                  | <input checked="" type="checkbox"/> | <b>0</b>      | <b>34,900</b> |
| <b>Contingency - breakdown</b>                          |                |               |                               |                                     |               |               |
| Katikati and Waihi Beach Business and Community Awards  | 3,000          |               |                               |                                     |               |               |
| Volunteers Afternoon Tea [WB12.3.7]                     | 543            |               |                               |                                     |               |               |
| <b>Year to date contingency costs</b>                   | <b>3,543</b>   |               |                               |                                     |               |               |
| <b>Community Board Reserves</b>                         |                |               |                               |                                     |               |               |
| <b>Opening Balance - Surplus (Deficit)</b>              | <b>278,331</b> |               |                               |                                     |               |               |
| Waihi Beach Community Centre - Loan repayments [WB15.4] | 552            |               |                               |                                     |               |               |
| <b>(Decrease) Increase in year</b>                      | <b>552</b>     |               |                               |                                     |               |               |
| <b>Closing Balance - Surplus (Deficit)</b>              | <b>278,883</b> |               |                               |                                     |               |               |

**Western Bay of Plenty District Council  
Formal Meeting Schedule 2019**

| JANUARY 2019  |             |                  |   |
|---|-------------|------------------|---|
| Meeting   | Date        | Time             | Venue   |
| <b>Anniversary Day - 28 January</b>   |             |                  |   |
| FEBRUARY 2019   |             |                  |   |
| Meeting   | Date        | Time             | Venue   |
| <b>Waitangi Day - 6 February</b>  |             |                  |   |
| Council   | 7 February  | 9.30am           | Chambers  |
| Waihi Beach Community Board   | 11 February | 6.30pm           | Waihi Beach Community Board                             |
| Omokoroa Community Board  | 12 February | 7.00pm           | Omokoroa Community Church                               |
| Katikati Community Board  | 13 February | 7.00pm           | The Centre. Pātuki Manawa                               |
| Community Committee   | 14 February | 9.30am / 10.00am | The Gallery Te Puna Quarry Park 108 Te Puna Quarry Road |
| Maketu Community Board  | 19 February | 7.00pm           | Maketu Community Centre                                 |
| Policy Committee  | 21 February | 9.30am           | Chambers  |
| Te Puke Community Board   | 21 February | 7.00pm           | Te Puke Library and Service Centre                      |
| Joint Road Safety Committee   | 26 February | 10.00am          | Chambers  |
| Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee | 27 February | TBC              | Chambers  |
| Operations and Monitoring Committee   | 28 February | 9.30am           | Chambers  |
| Rural Committee   | 28 February | 3.00 pm          | Chambers  |
| MARCH 2019  |             |                  |   |
| Meeting   | Date        | Time             | Venue   |
| Regulatory Hearings Committee (if required)   | 5 March     | 9.30am           | Chambers  |
| Regulatory Hearings Committee (if required)   | 6 March     | 9.30am           | Chambers  |
| Council   | 7 March     | 9.30am           | Chambers  |
| Policy Committee  | 12 March    | 9.30am           | Chambers  |
| Waihi Beach Community Board   | 25 March    | 6.30pm           | Waihi Beach Community Board                             |

|                          |          |                  |                           |
|--------------------------|----------|------------------|---------------------------|
| Omokoroa Community Board | 26 March | 7.00pm           | Omokoroa Community Church |
| Katikati Community Board | 27 March | 7.00pm           | The Centre, Pātuki Manawa |
| Community Committee      | 28 March | 9.30am / 10.00am | TBC                       |