

# Western Bay of Plenty District Council

## Minutes of Meeting No. WB17 of the Waihi Beach Community Board held on 19 November 2018 at the Waihi Beach Community Centre commencing at 6.30pm

### Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

### In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), S Harvey (Roading Engineer East), A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

### Others

Eight members of the public and one member of the press.

### Public Forum

**Resolved:** Member Parsons / Councillor Williams

*THAT the meeting adjourn for the purpose of holding a public forum.*

### Coastal Restoration Trust - 2019 Conference

Helen Micklejohn advised the Board that the Coastal Recreation Trust Conference had been scheduled to be held at Warkworth during 27-29 March 2019. A DUNES101 day course had also been scheduled for the 26 March 2019. The conference would be a mixture of indoor presentations and field trips and she noted that she would like to see a local member of the Waihi Beach Coastal Care group sponsored to enable attendance at the 2019 conference.

### Foreshore Asset Management Plan for Waihi Beach

The Waihi Beach Coastal Care group would like a copy of the Western Bay of Plenty District Council Foreshore Asset Management Plan.

### **Pest Catch Tally**

The pest catch tally for the set traps in the area had been very good.

### **Footpath on Ayr Street**

Mrs Micklejohn requested that the installation of a footpath on Ayr Street still be given consideration. Ayr Street was short and steep and it was difficult to walk on the grass verge due to the steepness of the roadside edge.

### **Danger for Cyclists**

Mrs Micklejohn advised that the roadway from Citrus Avenue to local hotel was very dangerous for cyclists.

### **Waihi Beach Road Entrance Area**

In response to a question regarding the untidy state of the entrance area into Waihi Beach, the Chairperson advised that he had spoken to the Roading staff about getting the area cleaned-up.

### **Varying Models of Street Lights at Pio Shores**

A Pio Shores resident advised that there were now three different models of street lights at Pio Shore. It would be common sense to have a standard model of light poles and fitting throughout the whole subdivision and any replacement poles required should meet the set model standard and design.

### **Possible Future Dillion Street Traffic Hazard**

Mike Hickey commented that there could be a traffic hazard from an inhibited line of sight in the vicinity of the compulsory stop and the new Dillon Street apartments currently under construction.

### **Removal of Trees in Pohutukawa Park**

Mike Hickey advised that he thought that the Board had given an undertaking that no trees were to be removed from Pohutukawa Park. He was aware that some trees had recently been cut down.

The Chairperson clarified that in liaison with an arborist work had been undertaken to remove the risk of fallen tree limbs. The Reserves and Facilities Manager had advised of the pending tree maintenance work undertaken.

## **Waihi Beach Compliance and Bylaw Monitoring**

Mike Hickey noted that in the report on Compliance and Bylaw Monitoring received by the Board at their last meeting there had been no mention of costs for the duties to be undertaken.

The Chairperson advised that the process of appointment for the Compliance and Bylaw Monitoring contract had been undertaken by way of a tender and was therefore a commercially sensitive matter.

Mr Hickey said that he felt that the 0800 contact service did not work as by the time a monitoring officer got to Waihi Beach in response to a reported incident, the offenders had gone. He said there needed to be locally based personnel to deal with the local issues and there needed to be a locally based dog ranger at Waihi Beach.

The Chairperson noted that he agreed with the general comments and was aware that there was a group of local residents looking to approach Council with options to undertake locally based dog control services at Waihi Beach. He acknowledged that there were specific policy and procedures that had to be followed by Council and the appointment of a local ranger was not a decision that the Community Board could make.

The Group Manager Policy, Planning and Regulatory Services advised that the service had been broadened with monitoring to be undertaken in the peak holiday summer season up to Waitangi Weekend. Members of the public were encouraged to call Council's 0800 contact service number and report any incidents of non compliance as soon as they saw them.

**Resolved:** Members Parsons / Hepenstall

*THAT the meeting be re-convened in formal session at 7.00pm.*

### **WB17.1 Minutes of Meeting No. WB16 of the Waihi Beach Community Board Held on 8 October 2018**

The Board considered the minutes no. WB16 of the Waihi Beach Community Board Meeting held on 8 October 2018 as circulated with the agenda.

**Resolved:** Councillor Marshall / Member Parsons

*THAT the minutes of meeting no. WB16 of the Waihi Beach Community Board held on 8 October 2018 as circulated with the agenda be confirmed as a true and accurate record.*

### **WB17.2 Chairperson's Report**

The Board considered a report from the Chairperson dated 5 November 2018 as circulated with the agenda.

### WB17.2.1 **Wilson Road Footpath Bridge**

The Board had requested that for pedestrian safety, there needed to be a guard rail installed on the bridge by the Waihi Beach Hotel on the right hand side of Wilson Road (toward the roundabout) to prevent pedestrians falling into the roadway.

The Roading Engineer advised that this request had been investigated several months ago and if a handrail structurally suitable for pedestrians was installed on the bridge, the footpath would become too narrow and unusable for many pedestrians, mobility scooters, baby strollers or wheel chairs.

The following alternate options were put forward for consideration - noting that any alternate options would come at significant cost:

- Widen the bridge deck - The existing bridge abutment wall was reinforced concrete cast onto the bridge deck. Structural engineers would need to assess existing bridge capability, break out a concrete wall, establish new formwork, steel placement and temporary flooring then pour the concrete for the bridge deck expansion. Finally construct new handrail or bridge abutment. This may also trigger Regional Council consent for working near a water way.
- Construct a suspended timber floor to widen the footpath and narrow the road carriageway to single lane - this may cause significant back up of traffic in busier times and cause overall disruption to the public.
- Install an additional timber pedestrian bridge with handrails beside the existing bridge (on the seaward side of the bridge).

The Board favoured Option 3 and agreed that the work should be undertaken as soon as possible in the interests of public/pedestrian safety.

It was noted that consultants were currently working on a shared use pedestrian bridge for the Three Mile Creek site at Waihi Beach and it would be timely to seek their advice regarding the suggested Wilson Road bridge option.

The Group Manager Policy, Planning and Regulatory Services advised that the cost of a pedestrian bridge at the Wilson Road site would likely be considerable and this should potentially be signalled as part of the current annual plan debate.

**Resolved:** Members Parsons / Roberts

1. *THAT the Waihi Beach Community Board favour Option 3 to install an additional timber pedestrian bridge with handrails beside the existing bridge on the seaward side of Wilson Road.*
2. *THAT staff report back to the next Waihi Beach Community Board Meeting (WB18 11 February 2019) with a design and costs for a pedestrian bridge.*

3. *THAT costs for the installation of a pedestrian bridge be funded from the Community Roading Account.*

#### WB17.2.2 **Town Centre Development Fund**

The Board had requested a full historic financial breakdown report of the Waihi Beach Town Centre Development Fund.

Staff had advised that a report would be provided for the first Waihi Beach Community Board meeting on 11 February 2019.

#### WB17.2.3 **Town Centre and Area Development Plan**

The Board advised their wish to undertake a full review of plans for the Waihi Beach area from the North End to Emerton Road, including the Town Centre Plan. This plan review would take into account the effects from Bowentown/Pio Shores and the noticeable growth of Athenree.

The future and present development of the greater Waihi Beach area was proving to be faster than envisaged and a review with concepts for community input was needed in the near future. Waihi Beach was outgrowing other areas in the district and at weekends and holiday periods there is a huge increase in demand on our facilities.

The Board was advised that reviews of Waihi Beach's community plan and town centre plan were not on Council's current work programme. In general, community plans were reviewed based on a community's priorities and desire to undertake the review, in partnership with Council, and town centre plans are reviewed every ten years. As the Town Centre Plan was not on Council's current work programme, work could not commence within the current financial year.

To bring this review forward an approach would need to be made to Council's management team to change the agreed current work programme. The project would be considered alongside the current work programme, including the potential benefits, timing and budget required and, if successful in being proposed to be brought forward, it would be taken to Council for decision and ultimate signoff for budget approval through an Annual Plan or Long Term Plan process.

Bowentown, Athenree and Pio Shores were included in the current community plan. The current town centre plan only focused on the town centre. Going forward, it would be good to include the other commercial areas into the town centre plan to guide future development in and around these areas.

The Group Manager Policy, Planning and Regulatory Services advised that the initial staff comments relating to the item in the Chairpersons Report does not preclude the Community Board from initiating their own updated community plan at this point.

The Board expressed their wish to progress an update on the current Waihi Beach Community/Town Centre Plan noting:

- There needed to be a stocktake of the current plans - along with previous consultation comments drawn into one document.
- The Board were in agreement that they would provide funding for a researcher to collate previous plans and consultation comments from the community.
- That a graduate student be engaged for a period of time to undertake the required research and collation of information.
- That Council staff be requested to assist the Board in preparing a contract for the engagement of a researcher on the understanding that the Board would be responsible for the process associated with required research project.

The Board was aware that they could not directly enter into any contract, and would need Council assistance to facilitate the engagement of a researcher.

**Resolved:** Councillors Williams / Marshall

- 1. THAT the Waihi Beach Community Board commit up to \$25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of a student to undertake the required research to collate into an updated Community/Town Centre Plan for the Waihi Beach area.*
- 2. THAT Council staff assist the Waihi Beach Community Board in preparing a contract for the engagement of a researcher on the understanding that the Community Board were responsible for their own process in this matter.*

#### WB17.2.4

#### **Progress Report on Cycle/Walkways**

The Board had requested a report on the progress of all sections/links of the cycle/walkways from North End to Anzac Bay.

The Roading Engineer advised:

- Gypsy Park to Pio Shores Roundabout - Complete
- Island View Reserve - West Section - Complete
- Island View Reserve - East section - Walkover with archaeologist complete, works to begin in November
- Emerton Road – Design Phase

The Reserves and Facilities Asset Manager advised Emerton Road to Waiiti Avenue - minor repairs, drainage and fresh metal surfacing had been undertaken where existing metal surface had become boggy. The grass section through to Waiiti Avenue had not yet been upgraded and would not be completed until the selected contractor became available after Christmas.

The Chairperson expressed concern that the grass section through to Waiiti Avenue would not be upgraded until after Christmas considering that it was a short piece of the cycle way to complete.

The proposed clip-on composite design to the road bridge across Three Mile Creek was currently going through a detailed design process.

#### WB17.2.5 **Athenree Cycle/Walkway Connection.**

The Board requested a report on the cycle/walkway route investigations at this time as there was a high interest in the outcome from the Board and the community.

The Reserves and Facilities Asset Manager had advised that no design or consenting application progress could be made on this section until meaningful dialogue had been held with Tangata Whenua to identify acceptable route options. To move this forward, a meeting/hui needed to be arranged with the nominated Tangata Whenua representatives and this had not yet been undertaken.

The Board asked if it would be helpful if they made a direct approach to local iwi.

#### WB17.2.6 **Community Response Teams**

Theo Ursum (Emergency Management) had met with both Waihi Beach and Athenree Community Response Teams to bring them up to speed, and delivered the Emergency Response First Aid kit. A meeting with some Island View and Bowentown residents with the intention of forming Community Response Teams for those areas had been held, as rising waterways between Waihi Beach and Athenree well may inhibit access to these communities and existing community led centres in the event of an emergency. There had been good initial response and a wider publicised meeting was to be held on Tuesday 27 November 6.00pm at the Bowentown Boating Club.

New members to the Waihi Beach Community Response Team were inducted on Tuesday 13 November. On Wednesday 31 October three of the Waihi Beach Community Responses Teams attended the Waihi Civil Defence Emergency Management meeting to familiarise themselves with their neighbour - set up and link a relationship with Waihi for support services. This initial contact was very helpful to all who attended.

#### WB17.2.7 **Discover the History of Waihi Beach, Bowentown and Athenree - 13-17 October 2018**

This was a most successful display and event, with full bus tours, and speakers: Joan Boggiss (Waihi Beach), Rosalie Smith and Alan Goodyear

(Athenree history), Brigid Gallagher (pre-European evidence of the area) and the local boys Roy Pool, Ian Robinson, Jim Shaw and Jim Cowern (North End).

The book written to reflect the displays was sold out within three weeks and reprints were currently on their way, to be distributed from the Waihi Beach Information Centre. Proceeds from the books go to the historical group to fund further initiatives. Paperwork to form a Waihi Beach, Bowentown and Athenree Historical Society was underway.

The committee extended thanks to Western Bay of Plenty District Council Community Archives, especially Sandra Haigh, Mary Parkinson and Joan Boggiss for their fiscal support for this project, and for the resources they supplied in preparing the displays and also to the Martha Women's Group for the morning tea, Andy Kennedy for the closing ceremony food and especially to The Friends Place Band (a group of 30) who performed for two hours at the closing ceremony. Most significantly thanks to the community who opened their personal photo albums and donated the photographs and verbal histories, which was the content of the event.

#### WB17.2.8 **Athenree Historic Homestead**

The building program was well underway with the framework now closed in. The Trust held a small function as a thank you for the volunteers that worked so hard in the gardens, the station building and the homestead.

#### WB17.2.9 **Waihi Beach Events and Promotions**

Preparations for the Christmas program were underway and Waihi Beach would be a hive of activity through this summer holiday period.

Work on the sound shell to bring it up to a better standard and make sure it was functional as an event centre had begun.

The Events and Promotions group was also assisting the business people with their plans for a Christmas event in the Town Centre.

#### WB17.2.10 **Waihi Beach Community Patrol**

The Community Patrol was starting to have some growth with new volunteers. At the moment there was not much crime but it was observed that many buildings and valuables were left unsecured and the patrol continued to inform people about this.

#### WB17.2.11 **Athenree Action Group**

The Athenree Action Group had gained some new members from the growing community and there were plans afoot for events in the village.



There had been two mangrove removal working bees in the last month, which had cleared a huge part of the harbour of this growing pest. Turn out numbers for these working bees has been 50+ people.

One bus shelter at Athenree had been tidied and another had been renovated and was currently used as a food exchange station.

Areas of concern to the people of Athenree were:

- The speed of cars entering the village at the bottom of the hill
- The danger of Steele Road/Emerton Road 90 degree bend for vehicles and the safety of cyclists
- The establishment of a cycle/walkway from Athenree to the other links at the beach.

#### WB17.2.12 **Waihi Beach Skate Park Society**

Waihi Beach Skate Boarders were progressing with the concept design of the facility they wish to build. The concept would be presented to Council in the near future to support the groups request for \$50,000 and to gain a clear intention of Council to support the site they wish to develop behind the hall in the Community Centre reserve area. The Waihi Beach Skate Boarders group were thankful for the support of Council and staff and were working hard towards the vision of an international competition level facility that also would also provide for beginner and part time skaters as well.

#### WB17.2.13 **Volunteers Afternoon Tea**

An afternoon tea was recently held at the Waihi Beach RSA for Waihi Beach volunteers, acknowledging their work in the community. This was a very special occasion to meet and greet those in our community who contribute so much.

**Resolved:** Members Sole / Hepenstall

*THAT the Waihi Beach Community Board Chairperson's Report dated 5 November 2018 be received.*

#### WB17.3 **Councillor's Report**

The Board considered a report from Councillor Williams dated 8 November 2018 as circulated with the agenda. Councillor Williams spoke to the following items:

##### **Northern Corridor - State Highway Two Safety Improvements**

- Safety Improvements State Highway Two Waihi to Omokoroa.

The proposed safety improvements for State Highway Two would deliver enhanced safety improvements along the highway with entrance driveways upgraded and intersection improvements undertaken.

- Omokoroa to Te Puna/Tauranga.  
Safety improvements, including the Omokoroa intersection were being prepared.

### **Katikati Bypass**

It was disappointing that the Katikati Bypass did not achieve a high rating with the Government Policy Statement and was now unlikely to proceed in the short to medium term.

### **Katikati Boating Club**

The Katikati Boat Club had recently approved the placement of a container for their club equipment. This was a positive outcome for the club in achieving their aspirations to continue and grow their yachting and water safety programmes in the community.

### **Tauriko Boundary Change**

Council had approved an application to alter the territorial boundary located at Tauriko West between Western Bay of Plenty District Council and Tauranga City Council for lodgement with the Local Government Commission for final approval.

### **Housing Action Plan**

Council was actively working with a developer to provide affordable housing at Omokoroa at this point in time.

### **Ongare Point Wastewater Scheme**

This project was expected to be completed by the end of November. This was a good example of residents and Council working together to achieve a positive outcome.

### **Western Bay of Plenty District Council's Rating from Standard and Poor's for 2018**

Council had achieved an AA long term and A-1+ short-term issuer credit rating from Standard and Poor's for 2018. This was the highest rating a council could receive and was a testament to prudent financial

management that our Council was in a very good financial position compared to where it had been ten years ago.

**Resolved:** Councillor Williams / Member Sole

*THAT the report from Councillor Williams dated 8 November 2018 be received.*

#### WB17.4

#### **Speed Limit Bylaw Review**

The Board considered a report from the Roothing Engineer dated 5 November 2018 as circulated with the agenda.

Following on from information circulated at the last Community Board Meeting, the Board was advised that they had the opportunity to make recommendations relating to speed limits and traffic and parking bylaws.

The Board would have the opportunity to make formal submission to the bylaw review process in the New Year. Council policy staff were currently working on the pre-engagement phase of the submission process for the forthcoming reviews.

**Resolved:** Members Sole / Hepenstall

1. *THAT the report from the Roothing Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Waihi Beach Community Board recommend to the Policy Committee that the following matters be considered in the development of the relevant draft bylaws for community consultation.*

#### *Speed Limits:*

<b>Road</b>	<b>From</b>	<b>To</b>	<b>Current PSL</b>	<b>Requested PSL</b>
<i>Athenree Road</i>	<i>Steele Road</i>	<i>Kotunui Road</i>	<i>50</i>	<i>50</i>
<i>Beach Road, Waihi</i>	<i>School Zone around the primary school</i>		<i>50</i>	<i>40</i>
<i>Seaforth Road</i>	<i>Wants 50 moved back 150m (before roundabout at Pio Road)</i>		<i>100</i>	<i>50</i>

<b>Road</b>	<b>From</b>	<b>To</b>	<b>Current PSL</b>	<b>Requested PSL</b>
<i>Seaforth Road</i>	<i>Street No.245</i>	<i>To the 100kmph zone</i>	<i>100</i>	<i>50</i>
<i>Wilson Road</i>	<i>Citrus Avenue</i>	<i>Seaforth Road</i>	<i>50</i>	<i>30</i>

## WB17.5 **Infrastructure Services Report Waihi Beach - November 2018**

The Board considered a report from the Deputy Chief Executive dated 2 November 2018 as circulated with the agenda.

### WB17.5.1 **Waihi Beach Dam - New Toilet and Site Improvement Concept Plan**

The Board supported the proposal to re-locate an Exeloo Toilet (originally from Wilson Road) adjacent to the old depot building at the Waihi Beach Dam site. It was also advised that community artists may wish to paint artworks onto the building as a community led project.

The project was approved in the Long Term Plan at \$200,000 funded 50% by Council with 50% external funding. This was a staged development with the carpark extension subject to funding.

### WB17.5.2 **The Broadlands Block - Minute Action Reference WB15 18 2.11**

The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that were some people within the community who were interested in assisting with the management of the overall development project.

The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development

The Chairperson also asked when mowing of the Broadlands Block would be done.

### WB17.5.3 **Waihi Beach Road Entrance - Minute Action Reference WB15 18 2.3**

The Roding Engineer West advised that he had been in contact with Westlink contractors regarding the maintenance plan for this area. There

needed to be clarification regarding the classification of the area as this dictated the level of maintenance that was registered for the entranceway.

The Board was aware that in the initial development and beautification of the Waihi Beach Road entranceway, incorrect species of plants had been used, many had died and there was now a proliferation of weeds over the area. The area needed to be re-assessed and cleaned up and then regularly maintained. It was suggested that a local landscaper be engaged to look over the area and give advice on how best to develop and take care of the entranceway from this point on.

**Resolved:** Councillor Williams / Member Roberts

*THAT the Waihi Beach Community allocate funding up to \$2,000 from the Waihi Beach Community Board Reserve Fund for the engagement of a local landscaper to provide an assessment of the Waihi Beach Road entranceway and report back to the Board on the conditions of the current plantings and provide suggestions for future plantings and general improvements to the area.*

WB17.5.4 **CCTV - Minute Action Reference WB16 18 3.8**

The Board was advised that all the poles had now been identified and the Roading Engineer would instigate power to the base of those poles as required for the installation of CCTV cameras.

**Resolved:** Members Sole / Councillor Marshall

*THAT the Deputy Chief Executive report dated 2 November 2018 and titled Infrastructure Services Report Waihi Beach - November 2018 be received.*

WB17.6 **Financial Report Waihi Beach - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

**Resolved:** Members Sole / Parsons

*THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Waihi Beach - September 2018 be received.*

WB17.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of November and December 2018 as circulated with the agenda.

**Resolved:** Member Parsons / Councillor Williams

*That the schedule of meetings for November and December 2018 be received.*

### **Thanks and Seasons Greetings**

The Chairperson thanked all Board Members, staff and Council for their work over the past year and looked forward to achieving even more for the community before the end of the triennium.

The Chairperson extended best wishes to the people of Waihi Beach on behalf of the Board, for a very Merry Christmas and prosperous New Year.

The meeting concluded at 8.44pm.

Confirmed as a true and correct record.

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A Sole  
Chairperson  
Waihi Beach Community Board

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Date

WB17