



# MEETING — AGENDA —

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Western Bay of Plenty  
District Council

# WAIHI BEACH

## COMMUNITY BOARD

*Poari Hapori*

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**WB17**

**Monday, 19 November 2018**  
**Waihi Beach Community Centre**  
**6.30pm**



*Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru*

# Notice of Meeting No WB17 Te Karere

## Waihi Beach Community Board Poari Hapori

**Monday, 19 November 2018**  
**Waihi Beach Community Centre**  
**6.30pm**

Members:

A Sole (Chairperson)  
M Roberts (Deputy Chairperson)  
B Hepenstall  
R Parsons  
Councillor D Marshall  
Councillor M Williams

Media  
Staff

Miriam Taris  
**Chief Executive Officer**  
**Western Bay of Plenty District Council**



*Western Bay of Plenty*  
*District Council*

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# **Waihi Beach Community Board**

## **Mangai o Te Kaunihera**

### **Role and Purpose of Community Boards**

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

### **Delegated Functions**

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

# Agenda for Meeting No. WB17

Pages

**Present  
In Attendance  
Apologies**

## **Public Forum (if Required)**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Recommendation**

*THAT the meeting adjourn for the purpose of holding a public forum.*

WB17.1      **Minutes of meeting no. WB16 of the Waihi Beach Community Board Held on 8 October 2018**      6-23

## **Recommendation**

*THAT the minutes of meeting no. WB16 of the Waihi Beach Community Board held on 8 October 2018 as circulated with the agenda be confirmed as a true and accurate record.*

WB17.2      **Chairperson's Report**      24-29

Attached is a report from the Chairperson dated 5 November 2018.

WB17.3      **Councillor's Report**      30

Attached is a report from Councillor Williams dated 8 November 2018.

WB17.4	<b>Speed Limit Bylaw Review</b>	31-34
	Attached is a report from the Roading Engineer dated 5 November 2018.	
WB17.5	<b>Infrastructure Services Report Waihi Beach - November 2018</b>	35-58
	Attached is a report from the Deputy Chief Executive dated 2 November 2018.	
WB17.6	<b>Financial Report Waihi Beach - September 2018</b>	59-61
	Attached is a report from the Management Accountant dated 30 October 2018.	
WB17.7	<b>Council, Standing Committee and Community Board Meetings</b>	62
	Attached is a schedule of meetings for the months of November and December 2018.	
	<b>Recommendation</b>	
	<i>THAT the schedule of meetings for November and December 2018 be received.</i>	

## Western Bay of Plenty District Council

**Minutes of Meeting No. WB16 of the  
Waihi Beach Community Board held on 8 October 2018  
at the Waihi Beach Community Centre  
commencing at 6.30pm**

### **Present**

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillor D Marshall

### **In Attendance**

G Allis (Deputy Chief Executive) and A Alty (Democracy Advisor)

### **Others**

23 members of the public

### **Apologies**

It was noted that Councillor Williams was on a leave of absence.

### **Public Forum**

**Resolved:** Member Parsons /Councillor Marshall

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He invited attending members of the public to take part in the Public Forum

### **Progress on Dog Control / Compliance Monitoring for the Coming Summer**

An inquiry was made regarding progress on dog control and compliance monitoring to be undertaken at Waihi Beach during the 2018/19 summer period. The Chairperson advised

that there were two reports within the agenda – Item WB16.4 Waihi Beach Monitoring and WB16.5 Waihi Beach Animal Services Resource referring to the topic.

### **Dillon Street Car Park**

Kevin Wright expressed his disappointment that the carpark area adjacent to his property on Dillon Street had not been spread with a bit of topsoil and grass seed. The area was muddy in the winter and dry and dusty in the summer and could be improved with minimum effort.

### **Anzac Bay Swale**

Comment was made that the Anzac Bay drainage swale looked to be working well.

### **Water Leaks**

Jim Cowern suggested that Council consider options for the hireage of water crimping tools to enable ratepayers to undertake minimum repairs to any water leaks on their property without incurring the expensive cost of a plumber.

### **Wilson Road Car Park**

It was suggested that the Wilson Road car park needed some 'firming up' in places. The placement of painted parking lines on the surface of the car park would be helpful to alleviate car park congestion in the coming summer.

### **Cycletrack Signage**

Comment was made that the cycletrack signage installed by the dam was confusing.

### **Proposed Kiwi Camp Facility**

Members of the public spoke about the Kiwi Camp facility proposed to be installed at the Waihi Beach Community Centre and voiced a number of concerns.

Holiday Park owners at the meeting advised that they had meet with the Chief Executive Officer and the Mayor about the Kiwi Camp facility and expressed their concerns that there had been no consultation with them or the people of Waihi Beach about the proposal. Even in understanding the tight timeframe for Council to take up the offered Government funding, it was disappointing that no early approaches to those in the associated local camping industry had been made.

Other concerns highlighted were:

- Taking of water - it was reported that people had been seen filling large containers from public water supplies - some were campers some were not. This was wrong - ratepayers had to pay for their water - these people were getting it for free. How would this be monitored?

- Instances of purchasing fake self-contained registration stickers was mentioned. Many vans were 'sleeper vans' and were not self contained.
- Would the public have to put up with seeing campers washing 'hanging about the place'?
- Campers often left rubbish behind when they vacated a site. How would this be monitored?
- Would there be first aid and defibrillator kits and fire extinguishers available at the site?
- Having public showers sited in a public space close to a school and skatepark reserve area was a concern.
- The spacing between vans had to be considered, given hazards of gas cooking – regulations for camping ground state that van should be no less than 3 metres apart.

A member of the public spoke to the meeting noting that he was a freedom camper and a member of the New Zealand Motor Home Association and felt that the proposed Kiwi Camp was a good concept that campers would welcome rather than using sand dune and bush areas which resulted in damage and fouling of public reserves and visitor spots. It was also noted that while freedom campers did not use camping grounds they did spend money at local supermarkets, cafes and restaurants and bars as they travelled around the country.

**A Fact Sheet** about the proposed Kiwi Camp Facility was made available to the public outlining the following information:

- The Kiwi Camp facility can be used by anyone, not just freedom campers.
- Toilets were free for public use.
- The remaining facilities (laundry, showers etc) would be charged on a pay-per-use basis
- The facility was relocatable, so it can be moved.
- The facility could be relocated at the end of summer 2018/19 as soon as the pilot study was complete – to meet MBIE's funding conditions.
- "Surefoot Piles" would be used for the facility's foundations, which would have minimal impact on the car park where it would be installed. If relocated, the car park would be easily reinstated to its original condition.
- The KiwiCamp model allowed for running costs to be recovered through a charge system - Kiwicash - a simple pay-as-you-go cashless solution was easily available for campers to use such facilities.

Freedom Camping rules still apply:

- Only freedom camping at that location within the designated freedom camping area was allowed.
- Self-contained vehicles only. i.e. No tenting and no non-self-contained vehicles would be allowed in that designated space.
- Council was not extending the freedom camping areas, or changing any freedom camping rules anywhere in the district (including that location). Any change would require a change to the Freedom Camping Bylaw.

Additional requirements funded are compactor bins and monitoring:

- Compactor bins would be located at Anzac Bay, Waihi Beach, Tuapiro Point; Omokoroa Domain, Te Puke and Maketu.
- Possible surveillance CCTV sites: Brighton Reserve Waihi Beach, Anzac Bay, Bowentown, Tuapiro Point, Huharua Park and Dotterel Point Pukehina.



### Timeframe

- MBIE's conditions for funding stipulated the facility had to be implemented by 1 December this year, otherwise Council would lose the \$200,000 grant for the Kiw Camp facility.
- This was a pilot project - Council must report back to MBIE at the end of summer 2018/19.
- Council was required, under some urgency, to make a decision on whether or not it wished to proceed with the proposal and accept or decline the grant.
- Council's Operations and Monitoring Committee subsequently considered a number of options using a multi-criteria assessment and made a recommendation to Council to establish the facility in the corner of the Waihi Beach Community Centre carpark on a trial basis over the 2018/2019 summer period.
- The Waihi Beach Community Centre site was chosen because there were no planning constraints, there was water and wastewater connections on site and ithe site was the least costly to facilitate installation.
- Council acknowledged there was limited opportunity to undertake community engagement for any of the sites it had assessed.

### Chosen trial site Waihi Beach Community Centre carpark:

Council did not foresee any significant change to the current situation associated with the use of the available carparks, as the approved freedom camping area was not changing in size.

- The freedom camping carpark sites were not designated solely for freedom campers, therefore they remain available for use by people attending an event at the Community Centre. Effectively the public carpark was available on a first-in-first serve basis.
- If the situation arose where there was an extra-large event and existing car parking would be at capacity, then Council would be happy to consider allowing overflow car parking on the grassed area behind the hall.
- Establishing a Kiwi Camp facility at the site would not necessarily equate to additional freedom campers staying overnight as any freedom camper wishing to freedom camp overnight, would still need to comply with Council's Freedom Camping Bylaw which required any vehicles to be self-contained and only stay for a maximum three nights in any consecutive four-week period in marked areas.
- It was important to recognise that the public carpark in the reserve was available for freedom campers as well as any other member of the public for parking purposes, particularly during the daytime. Parking in the carpark should not be confused with freedom camping in the designated freedom camping area overnight. This applies to all carparks. Daytime parking was not freedom camping.
- The proposed facility includes CCTV cameras that would assist with site monitoring, and would be an increased level of service to what currently occurs for this site. The increased level of monitoring would also assist in monitoring the front of the community hall.
- Over the busy summer period Council's Monitoring and Compliance Contractor would undertake daily monitoring of all freedom camping sites at Waihi Beach.
- Providing the facility, which included pay-as-you-go services, would help with the overall management of freedom camping in the Waihi Beach area at a reduced cost to ratepayers.
- Council acknowledged there would be the loss of a small number of carparks in the corner of the carpark (approximately five), however, it was important to note, that between the carpark off Beach Road and Hillview Road, there are over 100 off-road carparks available to service any event being held at the hall.

### **Volunteer Collection of Roadside/Beach Rubbish**

Thanks were extended to the local people who participated in the recent volunteer rubbish collection. It was noted that there was a lot of glass collected. It was suggested that the Australian model used by some states for refunds for glass return/recycling should be adopted in New Zealand.

### **Street Lights Out in Bowentown**

It was reported that there were four street lights (out of eight) along Bowentown Boulevard that were not working. This had been reported several times and nothing had been done to have the lights repairs.

Staff would investigate why the lights had not been fixed.

### **Representation Review**

Several members of the public congratulated the Waihi Beach Community Board in relation to the recent success of the Representation Review, acknowledging the work of the Board to ensure the continuation of the Board and community representation.

**Resolved:** Members Sole / Parsons

*THAT the meeting be re-convened in formal session at 7.40pm.*

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

#### **WB16.1 Minutes of Meeting No. WB15 of the Waihi Beach Community Board Held on 27 August 2018**

The Board considered the minutes no. WB15 of the Waihi Beach Community Board Meeting held on 27 August 2018 as circulated with the agenda.

**Resolved:** Members Hepenstall / Parsons

*THAT the minutes of meeting no. WB15 of the Waihi Beach Community Board held on 27 August 2018 as circulated with the agenda be confirmed as a true and accurate record.*

### **Change to the Order of Business**

The Chairperson requested that the next items of business be a report and presentation from Councillor Marshall relating to the Kiwi Camp facility at Waihi Beach. The Deputy Chief Executive Officer will also make a presentation and provide information on this topic in order to release interested members of the public from the meeting at the conclusion of this item.

**Resolved:** Members Sole / Parsons

*THAT in accordance with Standing Orders the order of business be changed and that items relating to the proposed Kiwi Camp facility at Waihi Beach be the next item of business dealt with.*

### **WB16.2 Councillor's Report - October 2018**

The Board considered a report from Councillor Marshall dated 25 September 2018 as circulated with the agenda.

Councillor Marshall spoke to a presentation covering the following topics:

#### **Proposed Kiwi Camp Facility**

Council was successful in its funding application to MBIE for freedom camping initiatives. \$340,000 was granted as follows:

- \$200,000 - Kiwi Camp Facility
- \$60,000 - Smart Bins
- \$80,000 - Security monitoring

Following the announcement of the funding from Central Government and the identification of a potential site at the Seaforth Road carpark between Waihi Beach and Bowentown, there were mixed reactions to the proposal of establish a Kiwi Camp facility at this site.

The report presented to the Operations and Monitoring Committee on 13 September 2018 sought direction and a decision from the Committee on whether or not to proceed with the Kiwi Camp Facility trial given a number of constraints to establish a facility in such a short timeframe.

The concept of the Kiwi Camp Facility was very positive in terms of helping local communities address freedom camping problems. However, issues/risks for Council to consider in making this decision included:

- Timing. MBIE has stated a deadline of 1 December 2018 for the new facility to be operational and this will be very difficult to achieve.
- Council financial commitment to prepare the selected Kiwi Camp Facility site. This is unbudgeted expenditure of which approximately \$70-\$100k could be funded from Council's Rates Reserve Account.
- Location desirability for users.
- Consultation with stakeholders and Tangata whenua about any particular site.

- Council's Freedom Camping Bylaw.
- Lack of time for appropriate consultation with the community.

A multi-criteria assessment of all Freedom Camping sites, as to their suitability and constraints was conducted to assess which sites could potentially be utilised to meet the tight time constraints.

After extensive debate at the Council Meeting held on 20 September 2018 Council resolved to proceed with the establishment of a trial Kiwi Camp Facility at Waihi Beach Community Centre site, Waihi Beach.

Councillors were very aware that due to the urgency of the decision to take advantage of this facility a full community consultation was not possible in the Government imposed timeline. However creating a trial of the facility at Waihi Beach, and then potentially over winter at Te Puke for Kiwifruit workers, would allow Council to better evaluate the potential and long-term locations of these facilities.

### **Definition of a Kiwi Camp**

The freedom camping model Kiwi Camp was not a camping ground under the Camping Grounds Regulations (1985) prepared for New Zealand territorial authorities. Kiwi Camp was a new model for freedom camping currently being promoted to some territorial authorities. It involved allowing freedom campers to camp in areas at no charge, but charging campers for any additional services and facilities (such as hot showers or kitchen facilities) that they might wish to use. Provided the only fees being charged were for optional services and facilities and there was no fee payable for camping at the site, such a model may not be caught by the Camping Ground Regulations.

### **Responsible Camping Working Party Grant \$340K - Kiwi Camp Facility**

#### **Annual Report Highlights**

The Draft Financial Statements for Year ended 30 June 2018 and the Annual Report 2017/18 had been adopted by Council on 20 September 2018. It was noted that:

- Council maintained an AA credit rating from Standard Poor
- Reduced net debt by \$1.95 million to \$98m had been achieved
- A 'steady as we grow' approach relating to the provision of essential services and regulations had been adopted.
- From 2015 – 2018 net debt to revenue had dropped from 169% to 103%
- Net debt/property had dropped from \$6,070 to \$4,650

### **Representation Review Outcome**

On 20 September 2018 Council adopted the following changes for future Representation following the recent representation review process:

- 11 FPP elected councillors from 3 wards (3+4+4)
- Minor boundary change between Kaimai & Katikati/Waihi Beach wards to better reflect communities of interest.
- Retain Waihi Beach, Katikati, Te Puke & Maketu Community Boards.
- Disestablish Omokoroa Community Board
- Form new Councillor Community Committees to represent Matakana & Rangiwaea Islands, the Kaimai Ward including Omokoroa and the Eastern end of Maketu-Te Puke Ward (not covered by Community Boards).
- One month appeal/objection period until 2 November 2018.
- Appeals/Objections to Local Government Commission - Decision by April 2019

### **Tuapiro Point Reserves & Facilities Bylaw Decision**

- Goodwill shown by horse riding community & Ngati Te Wai to broker a win:win compromise
- Horse riders continue to access Tuapiro Point
- Minor changes to where horses can be ridden.
- Areas of cultural significance & ecological sensitivity protected
- Improved clarity of signage
- More community education on cultural & ecological values of area
- Recommendations from Policy Committee to be formally adopted by Council on 1 November – taking effect on 9 November 2018.
- In response to submissions Council will conduct a broad review of horse riding areas across the District in 2019/20

### **Rural Committee Key District Issues**

The Rural Committee has discussed a number of key district issues relating to the following:

- **Kiwifruit**
  - Volume of Gold forecast to increase substantially
  - Accommodation scare
  - Safety issues with walking and cycling to packhouses
  - Move to containerisation – more truck movements
  - Efficient road network to port essential
- **Forestry**
  - Log debarking to reduce methyl bromide use needs site/new facility
- **Apiculture**
  - Issues of hives near residential areas
  - Pesticide sprays killing bees
  - Winter food in short supply
  - Roadside planting for bees

**Resolved:** Councillor Marshall / Member Sole

*THAT the report from Councillor Marshall dated 25 September 2018 be received.*

### WB16.3 **Chairperson's Report - October 2018**

The Board considered a report from the Chairperson dated 24 September 2018 as circulated with the agenda.

#### WB16.3.1 **Request for Street Name**

The Community Board request that the road that runs to Number 25 Wilson Road between numbers 23 (Beach Treats) and 27 (Wilson Road Fish Shop) be named "The Lane." This would identify the spot when it was being referred to and further make it clear it is a Roadway.

The Board received a copy of the Road Naming Policy and Policy Procedures along with a Road Name Suffix Guide.

The Board would study the information to ascertain what acceptable name could be applied to the roadway in question.

#### WB16.3.2 **Speed Limit Recommendations**

The Board was advised that Council was intending to commence a district-wide Speed Limits Bylaw Review in early 2019. The Board would make recommendations to Council on the speed limit changes in Waihi Beach that it would like to see progressed through the upcoming bylaw review. More details on the timeframes, process and agreed community engagement approach would be provided following Council's workshop on 18 October.

The Board had discussed speed limits relating to various points throughout the immediate area and advise the following:

##### **A: Speed Limit reduction in Waihi Beach Town Centre**

Local business owners and the Community Board request that the speed limit in the town centre be reduced to 30/40 kmh. The Board wish to have this implemented between the intersections of Wilson Road, Dillon St, north to Wilson Road, Citrus Ave. While it was hoped that people drove to the speed limit and road conditions, clear signage to reduce speed in this area was requested.

**B: Speed Limit reduction in Pio Shores**

The community of Pio Shores and the Community Board request that the speed limit in Pio Shores subdivision be reduced to 30/40 kmh. The affected area for the requested speed reduction was at the entry to Papaunahi Road from Seaforth Road entrance and Bowentown Boulevard from Seaforth Road entrance.

This was requested over a year ago by locals but was not able to proceed at the time. During the weekends and busy periods Pio Shores was very busy and children played beside and on the street all day and well into the evening. The streets were also used as part of a cycle way link to and from Anzac Bay.

**C: Seaforth Road and Anzac Bay Reserve**

There needs to be a speed Reduction from the intersection of Seaforth Road and Anzac Bay Reserve Road.

**Resolved:** Members Sole / Parsons

*THAT the speed limit reductions as set out below be advised to the Roding Engineer (East/West) and the Policy and Planning Manager for inclusion in the forthcoming Speed Limit Bylaw review to be undertaken in early 2019:*

- A: Reduce speed limit in Waihi Beach town centre 30/40 kmph between the intersections of Wilson Road, Dillon Street north to Wilson Road Citrus Avenue.*
- B: Reduce the speed limit in Pio Shores subdivision to 30/40 kmph at the entrance to Papaunahi Road from Seaforth Road and Bowentown Boulevard from Seaforth Avenue.*
- C: Reduce the speed limit from the intersection of Seaforth Road and Anzac Bay Reserve Road.*

## WB16.3.3

**Athenree Road Speed Sign Shift**

Members of the Athenree community, through the Athenree Action Group have requested that the 50kmh speed signs and warning signs on Athenree Rd entering the village be moved further west from the top of the hill.

A service request for the sign to be moved would be instigated.

WB16.3.4      **Concerns relating to Montessori School Entrance and Accessway - Minute Action Reference WB14 18 5.10**

The Board has earlier reported concerns from the Athenree Action Group relating to the entrance and access points of the Montessori School onto Athenree Road. With the Montessori School at the bottom of the hill and traffic turning right and giving way to oncoming traffic this will effectively block the road. There is no space to pass the stationary car when descending the hill.

The Roothing Engineer had advised the forthcoming speed limit review to be undertaken throughout the district by Council in 2019. It had also been advised that the Montessori childcare facility went through an extensive resource consent process, which involved the submission of a traffic safety assessment. It had been suggested that a representative from Travel Safe (road safety around schools) visit the site once the school facility opens.

WB16.3.5      **Temporary Speed Limit Signs on Beach Road by the Top Ten Motor Camp and placement of Speed Indicator Signage**

Over recent years the placement of 30 km/h signage on Beach Road in the vicinity of the Waihi Beach Top Ten Motor Camp during the peak holiday season had been installed.

A temporary speed indicator sign had also been placed on the main roads into Waihi Beach during the peak holiday period and the Board would like to see both the temporary speed limit signage and the speed indicator signage installed for the coming 2018/19 holiday period.

A service request to have the 30 km/h signage installed as required would be instigated.

WB16.3.6      **Footpath Relocation**

After numerous complaints by motorists and pedestrians, the Board had requested the Roothing Engineer to provide plans to create a safer road crossing for pedestrians to cross the road leading to 25 Wilson Road. (suggested to be specifically named in the future).

Two plans that significantly improve safety for pedestrians by improving visibility for both pedestrians and motor vehicle drivers had been suggested.

As there would be a loss of a car park to make the improvement it was requested that the cycle rack outside numbers 18/20 Wilson Rd be included in the new roadside blister which would give a neutral affect on the numbers of car parks. The report on the Wilson Road Footpath Relocation was provided to the Board.



**Resolved:** Members Sole / Parsons

*That the Waihi Beach Community Board confirm the Wilson Road footpath relocation work Option B as the preferred option and request that the relocation of the footpath and associated work be undertaken as soon as practicable funded from the Waihi Beach Community Roding Account.*

WB16.3.7

### **Installation of Pedestrian Refuges**

The Board had requested a report on the need for pedestrian refuges at two sites on Seaforth Road. Both sites showed a need for a refuge following the pedestrian survey that had been undertaken during the winter. A copy of the pedestrian survey report was provided to the Board.

The two pedestrian refuge points identified in the report as:

Site A - Seaforth Road/Emerton Road roundabout and  
Site B – Between 14 – 16B Seaforth Road

The Roding Engineer (East/West) advised that the price of \$10,000 was shown clearly in the report provided for the Community Board. The report provided an indicative location for the crossing based upon where people were already crossing the road. The exact location of the pedestrian island would need to be decided if the project was approved.

The Deputy Chief Executive advised that he would check if there was any impact on the future cycleway/footpath proposal from the Emerton Road freedom campsite.

The design for the pedestrian refuge would need to accommodate negotiation by cyclists (and children with bicycles/prams etc).

It was important that the 'Yellow Dairy' did not lose any parking spaces.

The Deputy Chief Executive advised that he would liaise with Council staff and Westlink contractors to undertake consultation with the property occupiers in the immediate vicinity about the proposed installation of the pedestrian refuge by way of a letter drop as part of the consultation process.

**Resolved:** Members Parsons / Sole

*That the Waihi Beach Community Board approve in principle and confirm the installation of two pedestrian refuge points at Seaforth/Emerton Road roundabout and between 14 – 16B Seaforth Road at a cost of \$10,000 each funded from the Waihi Beach Community Roding Account subject to the exact locations of the refuge crossings being confirmed.*

**WB16.3.8 CCTV**

Firm costings for the installation of CCTV cameras system were still to be provided.

The Chairperson advised that he had nothing further to add in regard to progressing the installation of CCTV at this time. The proposal was in the hands of the Roding Engineer who was to confirm an available power source. The installation of the trial Kiwi Camp facility may provide some synergies and options to compliment the installation of a CCTV system at the Waihi Beach Community Centre site.

The Chairperson would liaise with the Reserves and Facilities Manager in this regard.

**WB16.3.9 Waihi Beach Community Health Centre Charitable Trust**

The Board received update information on the proposed Waihi Beach Community Health Centre Charitable Trust complex.

**WB16.3.10 Waihi Beach Skateboard Group**

The Chairperson advised that an interest group of skateboard riders and their families had had meetings, formed a committee and had applied to become an Incorporated Society. The group intend to start applying for money from various sources to build the skate park and wished to work with Council and the Community Board as they moved along the way to progress and complete an upgraded skateboard park at Waihi Beach.

The Deputy Chief Executive Officer advised that the group should liaise with the Reserves and Facilities Manager and in-turn make a presentation to Council outlining the concept for the new skateboard facility.

**WB16.3.11 Athenree Action Group**

The Athenree Action Group had met on 8 September 2018. The meeting had been well attended and the group outlined plans for a roadside and harbourside clean-up in November.

The issue of the school bus shelters was also discussed and the group would have a working bee on a shelter in the Pohutukawa Drive over the summer.

The Athenree Action Group was still very concerned about vehicle speed at the entry into the village and road safety as drivers come down the hill. Koutunui Road is also experiencing some speedster issues.

**WB16.3.12 Waihi Beach Community Patrol**

The Waihi Beach Community Patrol was performing at a high level and following police tasking requirements. Preparations for the Christmas period was about to start with a higher number of daytime patrols to be put in place.

**WB16.3.13 Waihi Beach History Day Events**

Member Roberts provided a verbal update on the forthcoming Waihi Beach History Day events. Member Robert had written a book about the history of Waihi Beach and the immediate area and overall there had been a lot of inquiries and interest in the history days events to be held between 13 -17 October 2018.

**WB16.3.14 Volunteers Afternoon Tea**

In acknowledging the work done by volunteers in the Waihi Beach community, the Waihi Beach Community Board had invited community volunteers to attend a thank you afternoon tea at the Waihi Beach RSA, 2.00pm on Friday 26 October 2018.

**WB16.3.15 Representation Review**

The Board was pleased to see that Waihi Beach Community Board representation was to remain in place following the recent representation review process. The final determination on the Council decision relating to the Representation Review would be made by the Local Government Commission by the 10 April 2018 and will take effect following the 2019 local body elections.

**WB16.3.16 Training and Conference for Elected Members - Zone 2 Community Board Training**

The Chairperson advised that he was organising a Zone 2 Community Board training seminar available to all Community Board members by mid November. More details will be provided as soon as possible.

**Resolved:** Members Sole / Parsons

*THAT the Waihi Beach Community Board Chairperson's report dated 24 September 2018 be received.*

**WB16.4 Waihi Beach Monitoring**

The Board considered a report from the Compliance and Monitoring Manager titled Waihi Beach Monitoring dated 12 September 2018 as circulated with the agenda.

**Resolved:** Members Parsons / Hepenstall

*THAT the Compliance and Monitoring Manager's report dated 12 September 2018 and titled Waihi Beach Monitoring be received.*

**WB16.5 Waihi Beach Animal Services Resource**

The Board considered a report from the Compliance and Monitoring Manager titled Waihi Beach Animal Services Resource dated 12 September 2018 as circulated with the agenda.

**Resolved:** Member Sole / Councillor Marshall

*THAT the Compliance and Monitoring Manager's report dated 19 September 2018 and titled Waihi Beach Animal Services Resource be received.*

**WB16.6 Council Community Matching Fund - 2018/2019**

The Board considered a report from the Community Relationship Advisor dated 19 September 2018 as circulated with the agenda.

**Resolved:** Members Roberts / Sole

*THAT the Community Relationship Advisor dated 19 September 2018 and titled Council Community Matching Fund - 2018/2019 be received.*

**WB16.7 Update to Community Boards on Upcoming Speed Limits Bylaw and Traffic and Parking Enforcement Bylaw Reviews**

The Board considered a report from the Roading Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 as circulated with the agenda.

**Resolved:** Members Roberts / Sole

*THAT the report from Roading Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 and titled Update to Community Boards on Upcoming Speed Limits Bylaw and Traffic and Parking Enforcement Bylaw Reviews be received.*

WB16.8            **Infrastructure Services Report Waihi Beach - October 2018**

The Board considered a report from the Deputy Chief Executive dated 21 September 2018 as circulated with the agenda.

WB16.8.1        **Waihi Beach Traffic Counts - Minute Action Reference WB15 18 2.6**

In reference to Minute Action Sheet Reference WB15 18 2.6 Traffic Statistics – “the Board would like to see a report on the traffic movement statistics that had been recorded and advice on the trends shown.” While the Roothing Engineer had provided reports on the traffic and pedestrian volume survey undertaken, the statistics of traffic movements was still required.

WB16.8.2        **Broadlands Block - Minute Action Reference WB15 18 2.11**

The Board advised that they had not yet received a management plan and associated costings (covering planning, consultation, drainage construction and plantings and associated timelines) for the Broadland Block environment enhancement project.

WB16.8.3        **Waihi Beach Road - Minute Action Reference WB15 18 2.3**

The Board advised that they were still waiting for a meeting with the Roothing Engineer (East/West) to be arranged in relation to the northern entrance to Waihi Beach.

**Resolved:**        Members Sole / Roberts

*THAT the Deputy Chief Executive report dated 21 September 2018 and titled Infrastructure Services Report Waihi Beach - October 2018 be received.*

WB16.9            **Financial Report Waihi Beach - August 2018**

The Board considered a report from the Management Accountant dated 18 September 2018 as circulated with the agenda.

**Resolved:**        Members Sole / Roberts

*THAT the Management Accountant's report dated 18 September 2018 and titled Financial Report Waihi Beach - August 2018 be received.*

WB16.10 **Draft 2019 / 2020 Annual Operating Budget - October 2018**

The Board considered a report from the Democracy Advisor dated 19 September 2018 as circulated with the agenda.

**Resolved:** Members Hepenstall / Sole

1. *THAT the report from the Democracy Advisor dated 19 September 2018 titled Draft 2019/2020 Annual Operating Budget be received.*
2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Waihi Beach Community Board Draft 2019/2020 Annual Operating Budget be:*

<b>Operating Costs</b>	<b>2020</b>	
<b>CBD Road Closure</b>	1,000	
<b>Conference/Training</b>	2,000	
<b>Extra Rubbish Collection</b>	2,000	
<b>Contingency</b>	2,000	
<b>Grants</b>	5,000	
<b>Mileage Allowance</b>	5,000	
<b>Salaries</b>	<i>Determined by Remuneration Authority</i>	
<b>Inter Department Charges</b>	<i>Determined by Overhead Cost Allocation</i>	
<b>TOTAL OPERATING COST</b>		

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

WB16.11 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of October, November and December 2018 as circulated with the agenda.

**Resolved:** Members Parsons / Hepenstall

*That the schedule of meetings for October, November and December 2018 be received.*

The meeting concluded at 8.58pm.

Confirmed as a true and correct record.

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A Sole  
Chairperson  
Waihi Beach Community Board

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Date

WB16

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## **Western Bay of Plenty District Council**

### **Waihi Beach Community Board**

### **Chairperson's Report – November 2018**

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#### **1. Operational Matters – Significant Service Requests/Other**

##### **1.1 Wilson Rd Footpath Bridge**

The Board had requested that a safety rail be installed on the bridge by the Waihi Beach Hotel on Wilson Road on the right hand side of the road (toward the roundabout). There needs to be a safety rail in place to prevent pedestrians falling into the roadway. It was also suggested that consideration could also be given to the provision of a pedestrian bridge alongside the present bridge.

**Staff Comment:**

The Roding Engineer has advised that this request had been investigated several months ago. Unfortunately, if a handrail structurally suitable for pedestrians was installed on the bridge, the footpath would become too narrow and unusable for many pedestrians, mobility scooters, baby strollers or wheel chairs.

Any alternate options would come at significant cost:

1. Widen the bridge deck - The existing bridge abutment wall is reinforced concrete cast onto the bridge deck. We would need to consult with structural engineers to assess existing bridge capability, break out concrete wall, establish new formwork, steel placement and temporary flooring then pour the concrete for the bridge deck expansion. Finally construct new handrail or bridge abutment. May also trigger Regional Council consent for working near water way.
2. We could construct a suspended timber floor to widen the footpath and narrow the road carriageway to single lane - However, this may cause significant back up of traffic in busier times and cause overall disruption to the public.
3. Install an additional timber pedestrian bridge with handrails beside the existing bridge (on the paddock side of the bridge).

All options require extensive design and cost. The Roding Engineer will take advice from the Board in regard to what they would like to do.

##### **1.2 Town Centre Development Fund**

The Board request a full historic financial breakdown report of the Waihi Beach Town Centre Development Fund.

**Staff Comment:**

A report will be provided for the first Board meeting in February 2019.



**1.3. Town Centre and Area Development Plan**

The Board wish to undertake a full review of plans for the Waihi Beach area from the North End to Emerton Road, including the Town Centre Plan. This plan review should also take into account the effects from Bowentown/Pio Shores and the noticeable growth of Athenree.

The future and present development of the greater Waihi Beach area is proving to be faster than envisaged and a review with concepts for community input is needed in a time not far from now. We are at the moment outgrowing other areas in the district and at weekends and holiday periods there is a huge increase in demand on our facilities.

The Board would like to see this work start now with some draft reports and plans available by May 2019.

Staff comment on the questions raised:

*When is the Waihi Beach Town Centre Review Due?*

Reviews of Waihi Beach's community plan and town centre plan are not on Council's current work programme. In general, community plans are reviewed based on a community's priorities and desire to undertake the review, in partnership with Council, and town centre plans are reviewed every 10 years. As the Town Centre Plan is not on Council's current work programme, work could not commence within the current financial year.

*Can it be brought forward?*

An approach would need to be made to Council's management team to change the agreed current work programme. The project would be considered alongside the current work programme, including the potential benefits, timing and budget required and - if successful in being proposed to be brought forward - it would be taken to Council for decision and ultimate signoff for budget approval through an Annual Plan or Long Term Plan process.

*Need to consider other areas – Athenree – Bowentown – Pio Shores along with Waihi Beach?*

Bowentown, Athenree and Pio Shores were included in the current community plan. The current town centre plan only focuses on the town centre. Going forward, it might be good to include the other commercial areas into the town centre plan to guide future development in and around these areas.

**2. Operational Matters – Projects Pending or in Progress****2.1 Toilet for Waihi Beach Dam - Reservoir Reserve**

The Board requests a report on the progress of the placement stored toilet, formerly from the Town Centre now to be sited at the reservoir.

**Staff Comment:**

This item is reported on in the Infrastructure Services Report – Item 2.3 Waihi Beach Dam – New Toilet and Site Improvement Concept Plan.

**2.2 The Broadlands Block**

The Board is interested in when the tidy up will start on the Broadlands Block area. This project will take many years to complete and it has been decided to stage the process. There are some people interested in assisting with management of the project and we ask if the historic plan is to be followed or is there to be a new plan.

**2.3 Progress Report on Cycle/Walkways**

The Board requests a report on the progress of all sections/links of the cycle/walkways from North End to Anzac Bay.

**Staff Comment:**

This item is reported on in the Infrastructure Services Report – Item 2.1 Waihi Beach Cycleways. The Roding Engineer has advised:

- Gypsy Park to Pio Shores Roundabout - Complete
- Island View Reserve – West Section – Complete
- Island View Reserve – East section – Walkover with archaeologist complete, works to begin in November.
- Emerton Road – Design Phase

The Reserves and Facilities Asset Manager has advised:

- Emerton Rd to Waiiti Ave – minor repairs, drainage and fresh metal surfacing has been undertaken where existing metal surface has become boggy. The grass section through to Waiiti Avenue has not yet been upgraded and won't be until the selected contractor becomes available after Christmas.
- Proposed cycleway bridge across 3-mile creek is currently going through a detailed design process. This is a clip-on composite design to the road bridge.

**2.4 Athenree Cycle/Walkway Connection.**

The Board requests a report on the cycle/walkway route investigations as at this moment. \$20,000 dollars was provided for this project back November 2016 Meeting WB1 and there is a high interest in the outcome from the Board and the community.

**Staff Comment**

The Reserves and Facilities Asset Manager has advised that No Design or Consenting Application progress can be made on this section until meaningful dialogue has been held with Tangata whenua to identify acceptable route options. To move this forward, a meeting/hui needs to be arranged with the nominated Tangata whenua representatives and this has not yet been undertaken. Potential consultation difficulty for this project due to Hauraki iwi interests.

### **3. Community Issues**

#### **3.1 Community Response Teams**

Theo Ursum (Emergency Management) has met with both Waihi Beach and Athenree Community Response Team to bring them up to current speed, and deliver the Emergency Response First Aide kit. Thank you Emergency Management.

Theo has already had a meeting with some Island View and Bowentown residents with the intention of forming Community Response Teams for those areas, as rising waterways between Waihi Beach and Athenree well may inhibit access to these communities to existing community led centres in the event of an emergency. There has been good initial response and a wider publicised meeting is to be held on Tuesday 27<sup>th</sup> November 6.00 at the Bowentown Boating Club.

New members to the Waihi Beach Community Response Team are being inducted Tuesday 13<sup>th</sup> Nov. On Wednesday 31<sup>st</sup> October three of the Waihi Beach CRT attended the Waihi Civil Defence Emergency Management meeting to familiarise themselves with their neighbour - set up and link a relationship with Waihi for support services. This initial contact was very purposeful.

#### **3.2 Discover the History of Waihi Beach, Bowentown and Athenree - October 13 – 17<sup>th</sup> 2108**

This was a most successful display and event, with full bus tours, and speakers: Joan Boggiss (Waihi Beach), Rosalie Smith and Alan Goodyear (Athenree history), Brigid Gallagher (pre European evidence of the area) and the local boys Roy Pool, Ian Robinson, Jim Shaw and Jim Cowern ( North End).

The book written to reflect the displays was sold out within three weeks and reprints are currently on their way, to be distributed from the Waihi Beach Information Centre. Proceeds from the books go to the historical group to fund further initiatives. Paperwork to form a Waihi Beach, Bowentown and Athenree Historical Society is soon to be under way.

The committee thanks Western Bay of Plenty District Council Community Archives, especially Sandra Haigh, Mary Parkinson and Joan Boggiss for their fiscal support for this project, and for the resources they supplied in preparing the displays. We also thank the Martha Womans Group for the morning tea, Andy Kennedy for the closing ceremony food and especially to The Friends Place Band (a group of 30) who performed for 2 hours at the closing ceremony. Most significantly thanks to the community who opened their personal photo albums and donated the photographs and verbal histories which was the content of the event.

### 3.3 Community Organisation Reports

#### **Athenree House.**

The building program is well underway and the framework is now being closed in. The Trust held a small function as a thank you for the volunteers that work so hard in the gardens, the station building and the homestead.

We look forward to seeing the homestead rebuild completed and returned to its former glory.

#### **Waihi Beach Events and Promotions**

Preparations for the Christmas program are well underway and Waihi Beach will be as always a hive of activity through this summer holiday period.

Work is also to begin on the sound shell to bring it up to a better standard and make sure it is functional as an event centre.

The Events and Promotions group is also assisting the business people with their plans for a Christmas event in the Town Centre.

#### **Waihi Beach Community Patrol**

The patrol is starting to have some growth with new volunteers and that is most welcome.

At the moment we are not experiencing much crime but we still see many buildings and valuables unsecured and we continue to inform people of this.

#### **Athenree Action Group**

The Athenree Action Group has gained some new blood from the growing community and there are plans afoot for events in the village.

We have had two mangrove removal working bees in the last month and have cleared a huge part of the harbour of this growing pest. Turn out numbers for these working bees has been 50+ people.

Plans are also underway to improve the school bus shelters that are rather unsightly.

Areas of concern to the people of Athenree are:

- The speed of cars entering the village at the bottom of the hill.
- The danger of Steele Rd/Emerton Road 90 degree bend for vehicles and the safety of cyclists.
- The establishment of a Cycle/Walkway from Athenree to the other links at the beach.

#### **The Waihi Beach Skate Park Society**

Waihi Beach Skate Boarders are progressing with the concept design of the facility they wish to build. This will be followed by a presentation to Council in the near future to support their request for \$50,000 and to gain a clear intention of Council to support the site they wish to develop behind the hall in the Community Centre reserve area. They are thankful for the support of Council and staff and are

working hard towards the vision of an international competition level facility that also has even more provision for the beginner and part time skaters as well.

#### 4. **Volunteers Afternoon Tea**

An afternoon tea was held at the Waihi Beach RSA for Waihi Beach volunteers, acknowledging their work in the community.

This was a very special occasion to meet and great those in our community who give so much.

#### 5. **Significant Council Processes – Community Engagement - Annual Plan**

The collation of the Annual Plan is underway and the draft proposal document will be available for public comment next year.

#### **Thanks and Seasons Greetings**

I wish to thank all the Board Members, staff and council for their work over the last year and look forward to achieving even more for our community in the next eleven months.

To the people of Waihi Beach on behalf of the Board, I wish you a very Merry Christmas and prosperous New Year. Keep safe and enjoy what is forecast to be a very hot summer. See you in 2019.

#### **Recommendation:**

***THAT the Chairperson's Report to the Waihi Beach Community Board for November 2018 be received.***

Allan Sole  
**Chairperson  
Waihi Beach Community Board**

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## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Councillors Report – November 2018

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Councillor Williams will provide a verbal update on the following items:

- SH2 Safety Improvements
- Katikati Bypass
- Katikati Boat Club
- Boundary adjustment between Western Bay of Plenty District Council and Tauranga City Council
- Ongare Point and Te Puna wastewater schemes
- Council's financial rating
- Housing action plan

Mike Williams  
**Councillor**  
**Waihi Beach Community Board**

**Western Bay of Plenty District Council****Waihi Beach Community Board****Speed Limit By-Law Review 2018/19****Purpose**

The recommendations from the Board will be referred to the Policy Committee for consideration and inclusion in the formal Bylaw amendment process.

The Board can amend, add or delete from the schedule.

The list is only indicative and all proposed changes will be submitted to the Transportation Manager for review, prior to any changes occurring within the legal road.

**Recommendation**

- 1. THAT the report from the Roding Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.**
- 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT it be recommended to the Policy Committee that the speed limit changes as listed be included in the Speed Limit Bylaw Review.**

Road	From	To	Current PSL	Requested PSL
Athenree Rd	Steele Road	Kotunui Road	50	50
Beach Road, Waihi	School Zone around the primary school		50	40
Seaforth Rd	Wants 50 moved back 150m (before roundabout at Pio Rd)		100	50
Seaforth Rd	RP 3.076	RP 2.576	100	50
Wilson Road	Citrus Avenue	Seaforth Road	50	30

Date  
Subject

5 November 2018  
Speed Limit By-Law Review 2018/2019

**Open Session**

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Stuart Harvey  
**Roading Engineer**

Approved



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Gary Allis  
**Deputy Chief Executive**



## 1. Background

The purpose of this By-Law is to set and review speed limits on all roads within the Western Bay of Plenty District boundaries.

The Speed Limit By-Law is made under the authority of:

- Section 22A and 22B of the Land Transport Act
- Land Transport Rule: Setting of Speed Limits 2017

The process includes a technical review of recommendations, a decision to include in the review by the Policy Committee and a consultation process followed by final decision making.

The formal Policy process is expected to commence in February with a decision by August 2019.

## 2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy.

In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of medium significance.

## 3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Local residents of Waihi Beach and Athenree Business owners of Waihi Beach Town Centre Waihi Beach Community Board
Tangata Whenua	N/A

#### 4. Statutory Compliance

The recommendation(s) meets:

- Section 22A and 22B of the Land Transport Act
- Land Transport Rule : Setting of Speed Limits 2017

#### 5. Funding/Budget Implications

Budget Funding Information	Road Project	Relevant Detail
Road Signs	\$1,000 per sign	
Installation Costs	Included in price above	

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**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Infrastructure Services Report November 2018**

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**Purpose and Summary**

This report provides specific information on Infrastructure activities of interest to the Board.

**Minute Action Sheets**

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

**Recommendation**

1. ***THAT the Deputy Chief Executive's Report, dated 2 November 2018 and titled Infrastructure Services Report Waihi Beach November 2018 be received.***
  2. ***THAT the Board approve the Waihi Beach Dam site improvements Concept Plan.***

Approved



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Gary Allis  
**Deputy Chief Executive**

## Utilities

### 1.1 Home Worm Composting Workshops

Dates for the next workshops are available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through [www.eventfinda.co.nz](http://www.eventfinda.co.nz)

Worm Workshop was on held 10 November in Omokoroa

### 1.2 Western Supply Zone Water Main Improvements

Upgrade water mains along Beach Road, Waihi Beach and replace water mains attached to Tuapo Stream Bridge and Waitekohe Bridge on SH2. Also replace a short section of cross country water main between Lund Road and Hot Springs Road. Work is planned for construction prior to mid-December. The start date on this will not occur until January 2019.

### 1.3 Two Mile Creek Update - Upstream Dillon Street Bridge

Regional Council Consent was lodged in June 2017. Two parties did not sign in favour of applying for Resource Consent.

Regional Council requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised.

Regional Council has provided the resource consent. So ready to go from this perspective.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other one is still in negotiation. The consent is expected to be granted in September 2018.

Direction being given to WBOPDC resource consent manager to proceed with arranging a commissioner to hold a hearing to deal with the one party who is objecting to the proposal based on other development issues with their land.

### 1.4 Christmas & New Year Rubbish Collection

Christmas and New Year fall on a Tuesday this year. There will be no private rubbish or recycling collected from the kerbside on Tuesday, 25 December 2018 or Tuesday, 1 January 2019.

Waste Management (Environmental Green Bins) has advised that the collection for the affected areas will be on the Saturdays prior to Christmas Day and New Year's Day. Collection will be on Saturday, 22 December (for Christmas Day) and Saturday 29 December (for New Year's Day). The areas affected are: Upper Papamoa, Maketu, Paengaroa, and rural Welcome Bay. All other areas in the District's rubbish will be collected on the usual collection day.

**1.5 Athenree Recycle Centre Holiday Hours**

The Athenree Recycle Centre will operate with more open days and extended hours during December 2018 and January 2019. The hours will be advertised through Council's Website, social media, at the centre and handouts. Hours will also be forwarded to the Waihi Beach Information Centre. As in previous years, official green rubbish bags will be accepted at the centre (during opening hours) for disposal from Sunday, 23 December 2018 until the end of January 2019. Normal rubbish collection day for Waihi Beach, Bowentown and Athenree is Monday. There will be no additional kerbside rubbish or recycling collections this year as the public holidays do not affect the Monday collections.

**2.0 Reserves****2.1 Waihi Beach Cycleways**

Reserves Management Plan has now been ratified by Council resolution; 1 November 2018. This included a decision for the Plom Road to Anzac Bay section to remain status quo – no new construction.

Planning processes continue to progress a shared use loop trail through the water catchment reserve. Construction timing dependent on Archaeological Authority application processing timeframe and funding.

Detailed design is being undertaken for a clip-on cycleway bridge at 3-Mile creek (Seaforth Road).

Land owner discussion is continuing for the Waihi to Waihi Beach Cycle Trail.

**2.2 Trig Walkway Use Statistics**

Total Traffic for the period analysed:	71,228
Daily average:	156
Weekdays:	137
Weekends:	202
Max average value January:	286
Min average value August:	89

**2.3 Waihi Beach Dam – New Toilet & Site Improvement Concept Plan**

Following onsite investigations with staff and the Board Chair, it was agreed to locate the ex Wilson Road Exeloo Toilet adjacent to the old depot building. It is proposed to add other features during this development including footpath connections, converting the buildings "lean to" into a recreation space trail head (undercover table/seating, signage, potential BBQ facilities, bike racks). It is also proposed that

community artists may wish to paint artworks onto the building as a community led project.

**Attachment B**

The Project was approved in the LTP at \$200,000 funded 50% Council and 50% external. External funding has not yet been received. Accordingly, the exeloo, building changes and path can proceed at this stage but the carpark extension is subject to funding.

### **3 Strategic Property**

Nothing to report for this month.

### **4 Development Engineering & Projects**

Nothing to report for this month.

## **5 Emergency Management**

### **5.1 Exercise Shakeout**

New Zealand ShakeOut, our national earthquake drill and tsunami hīkoi, took place on Thursday 18 October 2018 at 9:30am. ShakeOut is held across the world to remind people of the right action to take during an earthquake, Drop, Cover and Hold - and to practise a tsunami hīkoi (evacuation) if in a coastal area. We had a total of just under 64,000 people take part in the Bay of Plenty, which was higher than the national average (23% v 19%).

### **5.2 Ex Ranginui**

On 17 November 2018, WBOP Council staff will undertake a practical response exercise as part of building their capability to manage responses. This exercise is a learning opportunity facilitated by EMBOP, centred on the scenario of severe weather, flooding and landslides. It will take place in the Western Zone Emergency Operations Centre (EOC) Chambers, and will involve all EOC staff.

The aims of the exercise are for EOC staff to use EMBOP's recent developed Checklist Compendium to become familiar, practiced and confident with their roles, and with the key EOC processes involved in the development of their function team's outputs. All Community Response Teams have been invited to have representatives observe in the exercise.

### **5.3 Waihi Beach**

Emergency Management Bay of Plenty met with the Waihi and Waihi Beach Community Response Teams in September and October.

### **5.4 Omokoroa**

Emergency Management Bay of Plenty engaged with the Community Response Team over August - September to progress the review of the Response Plan. Opportunities to promote the plan at a local event are now being sought.

### **5.5 Katikati**

The Community Response Plan has been finalised. Opportunities to promote the plan at a local event are now being sought.

## 6 Roading

- 6.1** There is sufficient funding to complete priorities 3-8 based on the current indicative costs for each section and subject to NZTA subsidy. The budgets will be revised through the consenting and design phase. Alternative contractors are being utilised to expedite construction, which may result in the construction cost being above budget.

<b>Current Account:</b>	<b>Cost (\$):</b>	<b>Status:</b>
Current Account Opening Balance 1 July 2018	\$183,000	
Allocation for 2018/19	\$141,782	
<b>Subtotal</b>	<b>\$324,782</b>	
<b>Committed Projects (for 2018/19)</b>		
Priority Projects 3 – 8 (detailed below)	\$390,000	Priority Project 3 complete
Wilson Road Footpath	\$12,000	
Seaforth Road	\$20,000	
<b>Subtotal</b>	<b>\$422,000</b>	

Priority	Project	Budget	Status
3.	Car Park to Plom Roundabout to Gypsy Park	\$60,000	<ul style="list-style-type: none"> <li>Following the "Have Your Say Day" on 28 April and the mixed views from the community, it was agreed that No. 3 Plom Road to Wakanoi Place be placed on hold due to the concern raised by Pio Shore residents. Further public consultation will be undertaken through Katikati/Waihi Beach Reserve Management Plan process.</li> <li>The Gypsy Park works are complete</li> <li>Works will stop at Plom Road roundabout.</li> </ul>
4.	Brighton Road to Reserve	\$130,000	<ul style="list-style-type: none"> <li>The Operations &amp; Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes</li> <li>The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network</li> <li>Alignment of the footpath through Brighton Reserve is now being finalised.</li> </ul>
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	<ul style="list-style-type: none"> <li>DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.</li> </ul>
6.	Island View Reserve to the Loop	\$100,000	<ul style="list-style-type: none"> <li>WestLink were selected as the preferred contractor and works began in July 2018.</li> <li>WestLink have now completed Archaeological Review of Section 2. Site works will commence shortly. Project is approximately 50% complete.</li> </ul>
7.	Emerton to Waiti Road (part existing)	\$20,000	<ul style="list-style-type: none"> <li>Heritage NZ and BoPRC approval has been issued.</li> <li>Programming for construction and neighbour notification is underway.</li> </ul>
8.	Emerton Road to Café	\$60,000	<ul style="list-style-type: none"> <li>BoPRC consent and Heritage NZ approval has been issued.</li> <li>Detailed design is underway and construction is being aligned with the rehabilitation.</li> </ul>
	<b>Total:</b>	<b>\$390,000</b>	



# Community Board Report Minute Action Sheet

## WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title                    **Waihi Beach to Athenree Cycleway/Walkway Link**

Remit Number                WB1418 5.3

Owner                         RFM

Status                         UNDER ACTION

Complete Date

Confidential

Resolution                    At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

Actions                         **5 Nov 2018: Staff have followed up with Tangata Whenua.**

20 Sept 2018: Staff are following up with relevant iwi/hapu to see an update from them.

10 August 2018: Staff are waiting on iwi / hapu to provide their comments.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title **Broadlands Block**

Remit Number WB1518 2.11

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution

A meeting and walk around with Reserves Staff, Members of the Waihi Beach Environment Society and the Board to look at how to approach the enhancement of this block of land and follow the approved plan had been held. Reserves and Facilities staff would now contact property owners that shared a boundary with the block and advise future plans for the Broadlands Block.

The Board advised that the public would be kept up to date about the planting project that would take place over a number of years to come. The Board was very positive about moving forward with this project from now and in the long term.

The Board asked that a regular regime of reporting be established to report back on planning, consultation, drainage, construction and plantings and associated timelines and progress along with a breakdown of costings for the Broadlands Block environment enhancement be provided.

Actions

**5 Nov 2018: Costs have been delayed due to other work competing priorities. The information will be provided late November/early December.**

**The safety issues identified on the walk over have been action and mowing of the mow-able areas will be undertaken as part of the Reserves Maintenance Contract.**

20 Sept 2018: Staff are arranging for the open grassed areas to be mown as a means to doing an initial tidy up of the area.

Management and associated costings is being prepared and will be provided to the Board and Environmental Society in early October 2018.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title                    **Waihi Beach Road Entrance**

Remit Number                WB1518 2.3

Owner                         RE2

Status                         UNDER ACTION

Complete Date

Confidential

Resolution                    For many years the Board had been asking for clean-up work to be done on the northern entry into Waihi Beach. This area appeared to be forgotten by staff and contractors yet it was the most used road entrance into the town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up before December 2018 and that this strip of roadside be placed on the regular maintenance contract.

The Board noted that the Roothing Engineer (East/West) had advised that Westlink contractors maintain the area as part of the lump sum contract work. However, they only maintained what currently existed within agreed timeframes, they did not improve the area without instruction or additional payment. Westlink were currently drafting a report to Council which would detail the existing issues and provide some design options for improvement through this area.

The Board was also advised that the Roothing Engineer would inspect the landscape/beautification projects and discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

A suitable meeting time would be discussed in liaison between the Roothing Engineer (East/West) and the Chairperson to address the future beautification, maintenance and regular litter clean-up of this area.

Actions

**2 Nov 2018: Roothing Engineer has arranged to meet and discuss the landscape and other issues with Allen Sole, Community Board Chair.**

**Still awaiting the report from WestLink detailing existing issues/provision of design options for improvement.**

**The Roothing Engineer is in the process of organizing date to inspect the landscape/beautification projects and the further discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.**

20 Sept 2018: Site meeting to be arranged with Chairperson.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title                    **Traffic Statistics**

Remit Number                WB1518 2.6

Owner                         RE2

Status                         COMPLETE

Complete Date              2 November 2018

Confidential

Resolution                    The Board would like a report on the outcome of the traffic movement statistics that had been recorded and request advice on what trends they showed. They also asked if any future plans would be actioned as a result of the traffic count/statistical information.

The Board was advised that the Roading Engineer (East/West) would provide a report on the traffic statistics to the next Community Board meeting.

Actions                        **2 Nov 2018: Traffic for count statistics for Waihi Beach area are attached overleaf.**

20 Sept 2018: The Waihi Beach Community Board was provided with a traffic / pedestrian volume survey last month to determine if pedestrian islands were appropriate at Emerton Road / Seaforth Road roundabout and Seaforth Road. Awaiting the Board's decision on whether to proceed with works.

# ATTACHMENT A

## Traffic for count statistics for Waihi Beach

Max of ADT				Years		
Road Name	Carriageway	Start Name	End Name	2013	2018	Percentage Increase
<b>ATHENREE ROAD</b>	0	SH 2	WAIUAU ROAD	2450	3524	44%
	489	WAIUAU ROAD	STEELE ROAD	2445	3457	41%
	2884	KOUTUNUI ROAD	START K&C (LHS)	790	1236	56%
<b>EMERTON ROAD</b>	1545	HANLEN AVENUE	SEAFORTH ROAD	2253	2818	25%
<b>SEAFORTH ROAD</b>	0	WILSON ROAD POWER POLE LHS	SNELL CRESCENT	3553	5430	53%
<b>WAIHI BEACH ROAD</b>	0	START (DISTRICT BOUNDARY)	FERGUS ROAD	2991	3727	25%
	2030	FERGUS ROAD	WILSON ROAD RAB	3130	4351	39%
<b>WILSON ROAD (WAIHI BEACH)</b>	0	WAIHI BEACH ROAD RAB	OCEAN BREEZE DRIVE	3303	5538	68%
	342	OCEAN BREEZE DRIVE	THE CRESCENT	3544	2000	-44%

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title                **Speed Limit Review**

Remit Number            WB1518 2.8

Owner                     RE2

Status                     COMPLETE

Complete Date         2 November 2018

Confidential

Resolution                The Board was advised that a report on the Speed Limit Review would be included in the next meeting agenda for the Board's consideration.

Actions                    **2 Nov 2018: The Speed Limit Review will be presented at the November Community Board Meeting.**

20 Sept 2018: Over the past 12 month, Council has received numerous requests for speed limit changes. These are all documented.

The Roading Engineer has produced a report for the Policy Committee to request the speed limit by-law be reviewed.

The Policy Committee will review the report on 18 October 2018 and provide direction.

**WAIHI BEACH COMMUNITY BOARD 27/08/2018**

Remit Title	<b>Catch Pit/Stormwater at the Northern End of The Esplanade Parking Area at Waihi Beach</b>
Remit Number	WB1518 4.5
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that the catch pit at the northern end of The Esplanade parking area at Waihi Beach across the little bridge was constantly blocking. It was noted that this may be the result of the pipe being too small, or that there was something obstructing the stormwater flow.</p> <p>A Service Request for this item would be initiated and referred to the Deputy Chief Executive Officer and Roading Engineer (East/West) to investigate.</p>
Actions	<p><b>2 Nov 2018: A service request has been raised for WestLink to action.</b></p> <p>25 Sept 2018: Investigation is underway.</p>

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title                **Waihi Beach Skateboard Group**

Remit Number            WB1618 3.10

Owner                     RFM

Status                     UNDER ACTION

Complete Date

Confidential

Resolution                The Chairperson advised that an interest group of skateboard riders and their families had had meetings, formed a committee and had applied to become an Incorporated Society. The group intend to start applying for money from various sources to build the skate park and wished to work with Council and the Community Board as they moved along the way to progress and complete an upgraded skateboard park at Waihi Beach.

The Deputy Chief Executive Officer advised that the group should liaise with the Reserves and Facilities Manager and in-turn make a presentation to Council outlining the concept for the new skateboard facility.

Actions                    **5 Nov 2018: Staff have been liaising with the Skate Park Interest Group and have provided information as requested.**



**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Speed Limit Recommendations</b>
Remit Number	WB1618 3.2
Owner	RE2
Status	COMPLETE
Complete Date	2 November 2018
Confidential	
Resolution	<p>THAT the speed limit reductions as set out below be advised to the Rooding Engineer (East/West) and the Policy and Planning Manager for inclusion in the forthcoming Speed Limit Bylaw review to be undertaken in early 2019:</p> <p>A: Reduce speed limit in Waihi Beach town centre 30/40 kmph between the intersections of Wilson Road, Dillon Street north to Wilson Road Citrus Avenue.</p> <p>B: Reduce the speed limit in Pio Shores subdivision to 30/40 kmph at the entrance to Papaunahi Road from Seaforth Road and Bowentown Boulevard from Seaforth Avenue.</p> <p>C: Reduce the speed limit from the intersection of Seaforth Road and Anzac Bay Reserve Road.</p>
Actions	<b>2 Nov 2018: Refer to the separate report in the Agenda.</b>

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title **Concerns relating to Montessori School Entrance and Accessway - Minute Action Reference WB14 18 5.10**

Remit Number WB1618 3.4

Owner RE2

Status COMPLETE

Complete Date 2 November 2018

Confidential

Resolution The Board has earlier reported concerns from the Athenree Action Group relating to the entrance and access points of the Montessori School onto Athenree Road. With the Montessori School at the bottom of the hill and traffic turning right and giving way to oncoming traffic this will effectively block the road. There is no space to pass the stationary car when descending the hill.

The Roading Engineer had advised the forthcoming speed limit review to be undertaken throughout the district by Council in 2019. It had also been advised that the Montessori childcare facility went through an extensive resource consent process, which involved the submission of a traffic safety assessment. It had been suggested that a representative from Travel Safe (road safety around schools) visit the site once the school facility opens.

Actions **2 Nov 2018: No further action to be taken at this time.**

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Temporary Speed Limit Signs on Beach Road by the Top Ten Motor Camp and placement of Speed Indicator Signage</b>
Remit Number	WB1618 3.5
Owner	RE2
Status	COMPLETE
Complete Date	2 November 2018
Confidential	
Resolution	<p>Over recent years the placement of 30 km/h signage on Beach Road in the vicinity of the Waihi Beach Top Ten Motor Camp during the peak holiday season had been installed.</p> <p>A temporary speed indicator sign had also been placed on the main roads into Waihi Beach during the peak holiday period and the Board would like to see both the temporary speed limit signage and the speed indicator signage installed for the coming 2018/19 holiday period.</p> <p>A service request to have the 30 km/h signage installed as required would be instigated.</p>
Actions	<b>2 Nov 2018: The temporary limit 30kph will be in place for the peak holiday period.</b>

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Footpath Relocation</b>
Remit Number	WB1618 3.6
Owner	RE2
Status	COMPLETE
Complete Date	2 November 2018
Confidential	
Resolution	That the Waihi Beach Community Board confirm the Wilson Road footpath relocation work Option B as the preferred option and request that the relocation of the footpath and associated work be undertaken as soon as practicable funded from the Waihi Beach Community Roding Account.
Actions	<b>2 Nov 2018: Noted</b>

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Installation of Pedestrian Refuges</b>
Remit Number	WB1618 3.7
Owner	RE2
Status	COMPLETE
Complete Date	2 November 2018
Confidential	
Resolution	That the Waihi Beach Community Board approve in principle and confirm the installation of two pedestrian refuge points at Seaforth/Emerton Road roundabout and between 14 - 16B Seaforth Road at a cost of \$10,000 each funded from the Waihi Beach Community Roading Account subject to the exact locations of the refuge crossings being confirmed.
Actions	<b>2 Nov 2018: WestLink have been instructed to proceed.</b>

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>CCTV</b>
Remit Number	WB1618 3.8
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Firm costings for the installation of CCTV cameras system were still to be provided.</p> <p>The Chairperson advised that he had nothing further to add in regard to progressing the installation of CCTV at this time. The proposal was in the hands of the Roding Engineer who was to confirm an available power source. The installation of the trial Kiwi Camp facility may provide some synergies and options to compliment the installation of a CCTV system at the Waihi Beach Community Centre site.</p> <p>The Chairperson would liaise with the Reserves and Facilities Manager in this regard.</p>
Actions	<p><b>2 Nov 2018: Staff will liaise with the Chairperson on shared opportunities for CCTV cameras.</b></p>

**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Waihi Beach Traffic Counts - Minute Action Reference WB15 18 2.6</b>
Remit Number	WB1618 8.1
Owner	RE1
Status	COMPLETE
Complete Date	2 November 2018
Confidential	
Resolution	In reference to Minute Action Sheet Reference WB15 18 2.6 Traffic Statistics - "the Board would like to see a report on the traffic movement statistics that had been recorded and advice on the trends shown." While the Roading Engineer had provided reports on the traffic and pedestrian volume survey undertaken, the statistics of traffic movements was still required.
Actions	<b>2 Nov 2018: Please refer to comments in MAS 1518 2.6.</b>

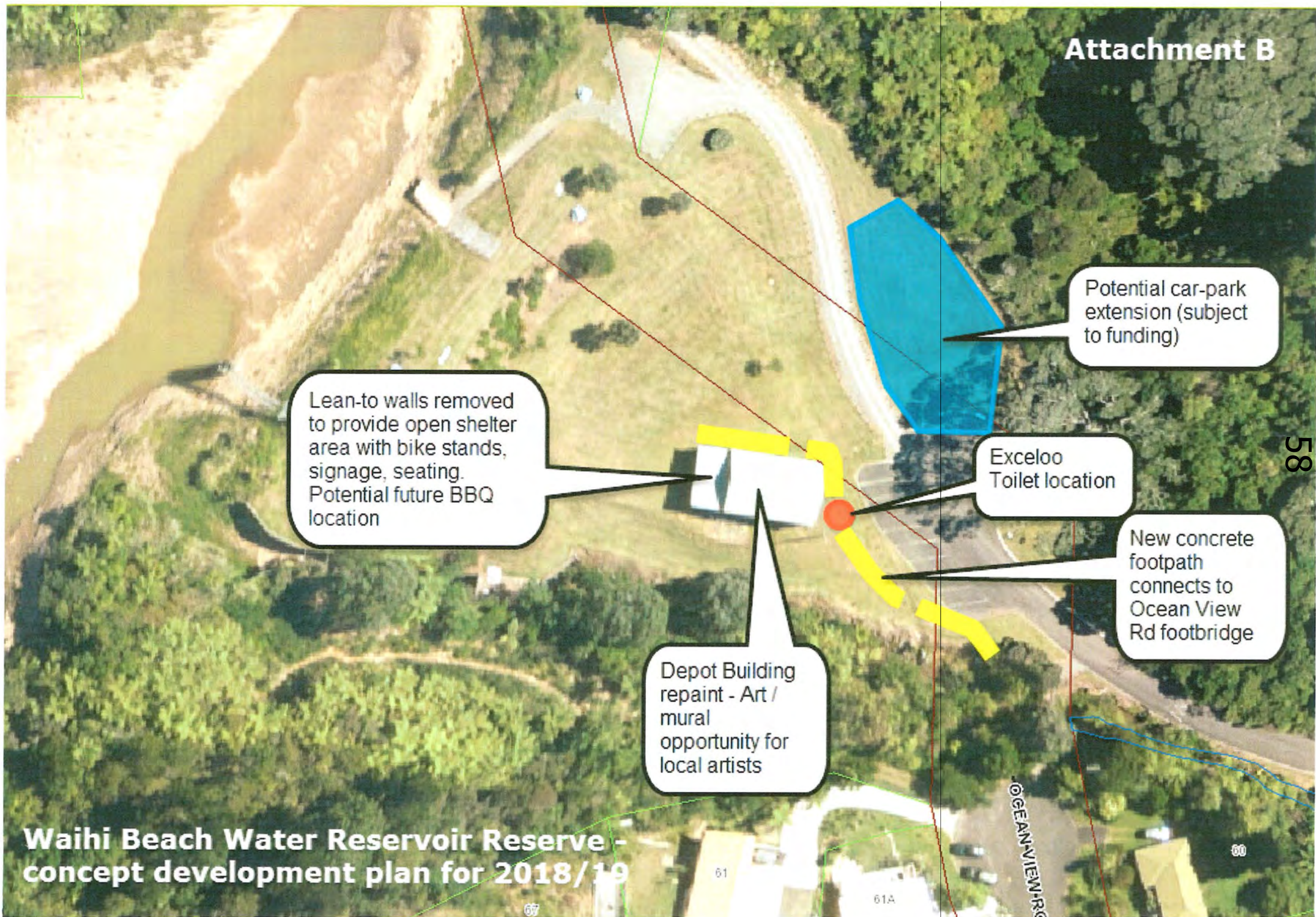
**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Broadlands Block - Minute Action Reference WB15 18 2.11</b>
Remit Number	WB1618 8.2
Owner	RFM
Status	COMPLETE
Complete Date	5 November 2018
Confidential	
Resolution	The Board advised that they had not yet received a management plan and associated costings (covering planning, consultation, drainage construction and plantings and associated timelines) for the Broadland Block environment enhancement project.
Actions	<b>5 Nov 2018: Refer to comments in MAS wb1518 2.11.</b>



**WAIHI BEACH COMMUNITY BOARD 8/10/2018**

Remit Title	<b>Waihi Beach Road - Minute Action Reference WB15 18 2.3</b>
Remit Number	WB1618 8.3
Owner	RE2
Status	COMPLETE
Complete Date	5 November 2018
Confidential	
Resolution	The Board advised that they were still waiting for a meeting with the Roothing Engineer (East/West) to be arranged in relation to the northern entrance to Waihi Beach.
Actions	<b>5 Nov 2018: The Roothing Engineer is making arrangements for a meeting to discuss the northern entrance.</b>  <b>Refer to MAS 1518 2.3</b>



Lean-to walls removed to provide open shelter area with bike stands, signage, seating. Potential future BBQ location

Depot Building repaint - Art / mural opportunity for local artists

Exceloo Toilet location

Potential car-park extension (subject to funding)

New concrete footpath connects to Ocean View Rd footbridge

Waihi Beach Water Reservoir Reserve - concept development plan for 2018/19

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**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Financial Report Waihi Beach – September 2018**

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**Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 30 September 2018 (**Attachment A**).

Total operating costs are under budget and includes conference expenses, grants, mileage allowance, salaries and inter-department charges.

Contingency expenses are over budget for the year.

**Grant payments made to date:**

	\$
<b>2018/19 grants to date</b>	<b>\$0</b>

**Commitments – Operational expenditure**

	\$
Volunteers' Afternoon Tea	1,000
<b>Total outstanding operational commitments</b>	<b>\$1,000</b>

**2018/19 reserve analysis:**

2018/19 Opening balance	\$278,331
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$552
<b>2018/19 Closing balance</b>	<b>\$278,883</b>

Date  
Subject

30 October 2018  
Financial Report Waihi Beach – September 2018

Open Session

### Committed - Reserve expenditure

Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011]; of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2]	Up to \$(50,000)
<b>2018/19 Closing balance after committed expenditure</b>	<b>\$228,883</b>

### Recommendation

***THAT the Management Accountant's report dated 30 October 2018 and titled "Financial Report Waihi Beach – September 2018" be received.***

  
Christie Tromans  
**Management Accountant**

Approved

  
Ian Butler  
**Finance Manager**

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council  
Income and Expenditure Statement  
For the period ended 30 September 2018**

**Waihi Beach Community Board**

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Conference Expenses	0	200	200	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	3,000	2,000	(1,000)	<input type="checkbox"/>	2,000	180
Grants	0	500	500	<input checked="" type="checkbox"/>	5,000	1,500
Mileage Allowance	445	500	55	<input checked="" type="checkbox"/>	5,000	3,430
Miscellaneous Expenses	0	300	300	<input checked="" type="checkbox"/>	3,000	0
Salaries	5,293	5,973	680	<input checked="" type="checkbox"/>	26,198	23,346
Inter Department Charges	0	8,976	8,976	<input checked="" type="checkbox"/>	35,903	35,904
<b>Operating Costs</b>	<b>8,738</b>	<b>18,449</b>	<b>9,711</b>	<input checked="" type="checkbox"/>	<b>79,101</b>	<b>64,361</b>
<b>Total Operating Costs</b>	<b>8,738</b>	<b>18,449</b>	<b>9,711</b>	<input checked="" type="checkbox"/>	<b>79,101</b>	<b>64,361</b>
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(16,573)
<b>Total Direct Costs</b>	<b>8,738</b>	<b>18,449</b>	<b>9,711</b>	<input checked="" type="checkbox"/>	<b>79,101</b>	<b>47,787</b>
<b>Total Costs</b>	<b>8,738</b>	<b>18,449</b>	<b>9,711</b>	<input checked="" type="checkbox"/>	<b>79,101</b>	<b>47,787</b>
<b>Income</b>						
Rate Income	19,987	19,776	211	<input checked="" type="checkbox"/>	79,101	82,687
<b>Total Direct Income</b>	<b>19,987</b>	<b>19,776</b>	<b>211</b>	<input checked="" type="checkbox"/>	<b>79,101</b>	<b>82,687</b>
<b>Net Cost of Service</b>	<b>11,249</b>	<b>1,327</b>	<b>9,922</b>	<input checked="" type="checkbox"/>	<b>0</b>	<b>34,900</b>
<b>Contingency - breakdown</b>						
Katikati and Waihi Beach Business and Community Awards	3,000					
<b>Year to date contingency costs</b>	<b>3,000</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>278,331</b>					
Waihi Beach Community Centre - Loan repayments [WB15.4]	552					
<b>(Decrease) Increase in year</b>	<b>552</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>278,883</b>					

**Western Bay of Plenty District Council  
Formal Meeting Schedule 2018**

<b>NOVEMBER 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Waihi Beach Community Board	19 November	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	20 November	7.00pm	Omokoroa Community Church
Katikati Community Board	21 November	7.00pm	Katikati Library and Service Centre
Rural Committee	27 November	3.30am	Chamber
Maketu Community Board	27 November	7.00pm	Maketu Community Centre
Policy Committee	29 November	9.30am	Chambers
Te Puke Community Board	29 November	7.00pm	Te Puke Library and Service Centre
<b>DECEMBER 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	5 December	3.00pm	Chambers
Operations and Monitoring Committee	6 December	9.30am	Chambers
Council	13 December	9.30am	Chambers