

Western Bay of Plenty District Council

Minutes of Meeting No. WB15 of the Waihi Beach Community Board held on 27 August 2018 at the Waihi Beach Community Centre commencing at 6.30pm

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

G Allis (Deputy Chief Executive Officer) and A Alty (Democracy Advisor)

Others

Six members of the public

Public Forum

Resolved: Members Hepenstall / Roberts

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He invited attending members of the public to take part in the Public Forum.

Keep New Zealand Beautiful - Clean-Up New Zealand Week 10-16 September 2018

Helen Meiklejohn advised the Board that there would be a local beach clean-up on Saturday 15 September from 9.30am to 11.30am assembling at Tuna Avenue Waihi Beach.

Department of Conservation Wetland Parking Area - Littering and Illegal Camping

Mrs Meiklejohn advised that there had been regular instances where rubbish was being left on the Department of Conservation land carpark and evidence pointed to this being left by illegal campers. The area was being used for toileting as well and it was concerning that this behaviour may increase in the coming summer.

Stolen Rat Traps

It was very disappointing that three new recently installed rat traps had been stolen so the Environment Society had put padlocks on the remaining traps to try and stop the thefts. The traps were recently purchased with the assistance of the Community Board Grant funding. The thefts had been reported to the police.

Washed Up Trees on the Beach

Mike Hickey reported that there were large trees washed up on the far south end of the beach and asked if they should be cleaned up before the summer.

It was pointed out that the trees tended to be left where they were as they contributed to sand build-up and stabilisation of the beach area and also provided children with a natural climbing and playing environment.

Painting of Chicanes

Jim Cowern spoke to the Board about the time it had taken for the traffic chicanes to be painted. It was clarified that the work done by contractors was covered in an overall maintenance contract agreement rather than a charge on each individual job undertaken.

Health Warning Signage

Following an inquiry about health warning signage placed by Darleys Creek it was advised that the signage was installed under instruction from the Bay of Plenty Regional Council Medical Officer of Health as a result of toxic algae readings. There had also been recent incidents of toxic algae in other Western Bay and Bay of Plenty Regional Council areas and the warning were managed by the Bay of Plenty Regional Council.

Bridge Embankment by the Waihi Beach Surf Club

The Chairperson advised that the required consents had been issued and work on repairs to the bridge embankment had started.

Developer Responsibility - Site Management

A member of the public reported that six town houses were being built on the corner of Edinburgh and Dillon Street and polystyrene off-cuts and rubbish had been left to blow around and off the site. The member of the public reporting the concern was advised that the developer/property owner would be advised of the concerns raised.

Resolved: Councillor Williams / Member Parsons

THAT the meeting be re-convened in formal session at 6.46pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

WB15.1 Minutes of Meeting No. WB14 of the Waihi Beach Community Board Held on 16 July 2018

The Board considered the minutes no. WB14 of the Waihi Beach Community Board Meeting held on 16 July 2018 as circulated with the agenda.

Resolved: Member Roberts / Councillor Marshall

THAT the minutes of meeting no. WB14 of the Waihi Beach Community Board held on 16 July 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB15.2 Chairperson's Report

The Board considered a report from the Chairperson dated 13 August 2018 as circulated with the agenda.

WB15.2.1 Compliance Report for 2017/18 Summer Holiday Period

The Community Board and members of the community reiterated that they had been waiting for a report on the compliance activities, results and costs relating to the Waihi Beach area over the last Christmas period, as provided for the previous year. The issues of most interest were parking, dogs both in the overall area and on the beach and freedom camping. Any other information in regard to enforcement would also be of interest.

The Board would also like to hear what was envisaged for the 2018 Christmas period at Waihi Beach and budgeted costs.

The Board was advised that a report from the Compliance Manager would be included in the agenda for the next Community Board Meeting. The

report would also incorporate options for compliance monitoring during the forthcoming 2018/19 summer period.

WB15.2.2 **Maranui Estate Holding Pond**

The Chairperson noted that there had been no progress on the removal of silt from the Maranui Estate holding pond. With what appear to be more frequent extreme weather events it was now becoming urgent and asked that this job was completed promptly.

The Board was advised that staff were currently having access issues with de-silting the pond and due to the continuing wet weather were unable to access the pond with a digger to remove the silt. The pond would continue to be monitored and as soon as practicably possible (after a dry period) the pond would be emptied, dried and de-silted. This may need to occur in stages.

With the recent rain events that had been experienced at Waihi Beach the pond had not been close to over topping. There was no major risk that the pond would spill over due to silt build up. Staff would continue to monitor the pond until the de-silting could be completed.

WB15.2.3 **Waihi Beach Road Entrance**

For many years the Board had been asking for clean-up work to be done on the northern entry into Waihi Beach. This area appeared to be forgotten by staff and contractors yet it was the most used road entrance into the town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up before December 2018 and that this strip of roadside be placed on the regular maintenance contract.

The Board noted that the Roding Engineer (East/West) had advised that Westlink contractors maintain the area as part of the lump sum contract work. However, they only maintained what currently existed within agreed timeframes, they did not improve the area without instruction or additional payment. Westlink were currently drafting a report to Council which would detail the existing issues and provide some design options for improvement through this area.

The Board was also advised that the Roding Engineer would inspect the landscape/beautification projects and discuss with Waihi Beach Community Board on how to efficiently and effectively maintain the area.

A suitable meeting time would be discussed in liaison between the Roding Engineer (East/West) and the Chairperson to address the future beautification, maintenance and regular litter clean-up of this area.

WB15.2.4 Waihi Beach Road - Rubbish Pick Up

Board members spoke of their frustration that there was constant roadside rubbish from the Waihi Beach Road roundabout to the Quarry. There seemed to be no regular pickup by contractors and mowers had been seen cutting up (mowing over) discarded plastic that then resulted in an immediate spread of smaller plastic bits.

Frustration was voiced that volunteers wanting to undertake roadside litter pickups were now stymied by Health and Safety regulations. The process and procedures for volunteers undertaking roadside litter pickups would be checked.

The Deputy Chief Executive offered to provide the Waihi Beach Environmental Society with 100 prepaid rubbish bags to assist them in their rubbish clean-ups at Waihi Beach.

The Board was very clear that they wanted the approaches into town cleaned up and regularly maintained.

WB15.2.5 The Crescent, Farm Road Intersection

The issue of this intersection had been the subject of concern for a long time now and the Board would like a report on the action to be taken by the Transport Team.

The Board was advised that the Roding Engineer (East/West) had previously discussed the Give Way Sign and Safe-Hit posts at this intersection with the Community Board. A Give Way sign could not be installed at the requested position as this would cause confusion to drivers by attempting to change the priority of traffic flow. Safe Hit posts would not be installed as they would narrow the lane width too much which could eventuate in The Crescent to become blocked by parked cars. However, to clarify the driving lanes, the Roding Engineer had recommended to the Waihi Beach Community Board that white lines be installed throughout the intersection area.

The Board requested that the proposed white line paint have a rough/rumble strip texture to assist in the delineating the correct driving lines.

WB15.2.6 Traffic Statistics

The Board would like a report on the outcome of the traffic movement statistics that had been recorded and request advice on what trends they showed. They also asked if any future plans would be actioned as a result of the traffic count/statistical information.

The Board was advised that the Roading Engineer (East/West) would provide a report on the traffic statistics to the next Community Board meeting.

WB15.2.7 Annual Parking and Bylaw Review

The Board was advised that a report on the Annual Parking and Bylaw Review would be included in the next meeting agenda for the Board's consideration.

WB15.2.8 Speed Limit Review

The Board was advised that a report on the Speed Limit Review would be included in the next meeting agenda for the Board's consideration.

WB15.2.9 Beach Access

Following storms over recent years beach access had been an issue. While sand ladders were an acceptable form of access on the New Zealand coast, the community had observed the need for more structurally sound reliable beach access.

The Board asked for permanent structures to be placed at the main beach access points that have high use. Beach access 30 (off Tuna Avenue) was an example of an area that required an upgrade.

The Board was advised that staff were currently assessing options to address sustainability of beach access ways and would provide an update once the options have been prepared. In the meantime, access ways would be maintained on an as and when required basis following storm events.

The Deputy Chief Executive advised that this topic would be raised at the next Operations and Monitoring Committee meeting to be held on 13 September 2018.

WB15.2.10 CCTV

The Board had had requests for some time regarding the installation of CCTV. In particular there had been requests to monitor the entry/exit points at the roundabouts at the northern and southern ends of the town.

Discussion with NZ Police had also indicated that these would also enhance the security of people and property in the area and assist greatly in resolution of some crimes and property loss at the beach. The Chairperson advised that he was waiting for a full quote that included the provision of required electrical connections and as soon as this was available he would circulate it to all Board members for consideration.

WB15.2.11 Broadlands Block

A meeting and walk around with Reserves Staff, Members of the Waihi Beach Environment Society and the Board to look at how to approach the enhancement of this block of land and follow the approved plan had been held. Reserves and Facilities staff would now contact property owners that shared a boundary with the block and advise future plans for the Broadlands Block.

The Board advised that the public would be kept up to date about the planting project that would take place over a number of years to come. The Board was very positive about moving forward with this project from now and in the long term.

The Board asked that a regular regime of reporting be established to report back on planning, consultation, drainage, construction and plantings and associated timelines and progress along with a breakdown of costings for the Broadlands Block environment enhancement be provided.

WB15.2.12 Waihi Beach, Bowentown and Athenree History - Discover the History Weekend

Board Member Roberts spoke about the forthcoming event programme for the 'Discover the History of Waihi Beach, Bowentown and Athenree' weekend to be held during 13-17 October 2018.

WB15.2.13 Community Board Strategies - Future Directions

The Chairperson advised that the next Community Board clinic would be held on Saturday 15 September 9.00am to 10.00am at the Waihi Beach RSA.

WB15.2.14 Significant Council Processes - Community Engagement Representation Review

The Chairperson advised that representation review was well underway and members of the Waihi Beach Community had been active in attending meetings.

Submissions to the review process closed on 24 August 2018, with hearings to take place on Monday 3 September. Council would then undertake deliberations on the issue on 20 September. The final proposal would be publicly notified on 2 October and any appeals or objections between this time up to 2 November would be referred to the Local Government Commission. A decision by the Commission on the representation proposals would be announced by 10 April 2019.

WB15.2.15 Community Board Conference 2019

The Chairperson advised that he had been appointed to the Community Board Executive Committee (CBEC). The 2019 Community Board conference would be held in New Plymouth over April 11-13 and planning for this event was well underway.

Resolved: Members Sole / Parsons

THAT the Chairperson's Report to the Waihi Beach Community Board for August 2018 be received.

WB15.3 Councillor's Report

The Board considered a report from Councillor Marshall dated 13 August 2018 as circulated with the agenda. Councillor Marshall spoke to the following items:

Representation Review

The representation review had generated a lot of interest and debate and there was a general opinion in some communities that the democratic rights of ratepayers was being undermined by the proposal that Community Boards be replaced by Community Committees, with Council appointed membership.

Waste Management and Minimisation Investigations

The reviewed Waste Minimisation Management Plan was adopted by Council on 5 December 2017. The plan allowed Council to address four main actions to investigate alternative rubbish and recycling collection models to achieve better management of solid waste in the district. A preference for low total community cost with diversions from land fill being a key goal with flexible options for a pay based and improved environmental outcome across the district.

Katikati Waihi Beach Reserves Management Plan - Draft Reserves and Facilities Bylaw - Proposed Tuapiro Point Horse Riding Ban

The proposed Tuapiro Point Horse Riding Ban had instigated a vast number of submissions, many of which were heard during the recent bylaw hearing held at Katikati over a period of six hours.

There had been some very valuable and measured submissions and some very good reasoned arguments had been put forward. There was a willingness for concessions to be made to keep the environment clean and give respect to specific sensitive areas at Tuapiro Point.

Resolved: Councillor Marshall / Member Sole

THAT the report from Councillor Marshall dated 13 August 2018 be received.

WB15.4 **Infrastructure Services Report Waihi Beach - August 2018**

The Board considered a report from the Deputy Chief Executive dated 10 August 2018 as circulated with the agenda.

WB15.4.1 **Emergency Management**

The Board noted that the Athenree Community Response Plan had been completed. Thanks were extended to Angela Reade for the work she undertook in ensuring that this was achieved. Member Roberts advised that she continued to maintain liaison with the local community response groups.

WB15.4.2 **Community Roading Budget**

The Board was advised that an updated list of roading priorities would be included in the next Infrastructure Service Report, with the 2017/18 completed works taken off the list and any programmed works for the 2018/19 financial year included in priority order.

The Deputy Chief Executive Officer advised the Board that there would be some rehabilitation work undertaken on Emerton Road which would include a survey for the whole section of the roadway, and the incorporation of a footpath and pedestrian refuge crossing by the café and motor home facility. The work would be undertaken in the 2018/19 financial year but not before Christmas.

The Board stressed that they required all Waihi Beach area projects in the future to be reported on a regular basis showing specific cost allocations and expenditure and projected timelines for every project as they were undertaken.

WB15.4.3 **Athenree Action Group - Minute Action Sheet Reference WB14 15 5.10**

The Chairperson again spoke of his concern in regard to the road speed and traffic management measures that needed to be considered in the immediate vicinity of the new Montessori School entrance and exit ways on Athenree Road.

A site meeting with the Roading Engineer (East/West) and Board members would be organised for the near future.

WB15.4.4 **Clearing of Grates and Catch Pits - Minute Action Reference WB14 18 5.6**

In regard to the comment that "residents are also able to look after themselves and the community and clear leaves and debris off grates which may be blocked in rainfall events" concern was expressed that it was not the job of residents to clear drains. The Deputy Chief Executive explained that while staff and contractors do clear drains as part of pre-storm event warning processes. They may be cleared, then quickly blocked by following rainfall. This was not a case of non-performance by contractors but the reality was that grates could be cleared one day and blocked the next.

It was acknowledged that some stormwater grates that may be covered with leaves and roadside debris may well have been in the vicinity of unoccupied properties or reserve areas. In cases where catch pit grates were noticed as being blocked, this should be reported through the Council CCR system to register required action.

It was important to develop a community with a mindset that looked after its community over many aspects and in this case all that was asked was that where they could, residents be aware that they could look out for and manage to clear any blocked grate tops very easily.

WB15.4.5 **Catch Pit/Stormwater at the Northern End of The Esplanade Parking Area at Waihi Beach**

The Board was advised that the catch pit at the northern end of The Esplanade parking area at Waihi Beach across the little bridge was constantly blocking. It was noted that this may be the result of the pipe being too small, or that there was something obstructing the stormwater flow.

A Service Request for this item would be initiated and referred to the Deputy Chief Executive Officer and Roading Engineer (East/West) to investigate.

Resolved: Members Sole / Parsons

THAT the Deputy Chief Executive's Report, dated 10 August 2018 and titled Infrastructure Services Report Waihi Beach - August 2018 be received.

WB15.5 **Financial Report Waihi Beach - July 2018**

The Board considered a report from the Management Accountant dated 7 August 2018 as circulated with the agenda.

The Chairperson advised that at their next workshop, the Board would consider options for future projects that would be funded by the Waihi Beach Community Board Reserve Fund.

Resolved: Councillors Williams / Marshall

THAT the Management Accountant's report dated 7 August 2018 and titled "Financial Report Waihi Beach - July 2018" be received.

WB15.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of September and October 2018 as circulated with the agenda.

The Board indicated that they would like to hold their Board meeting scheduled for 19 November 2018 at the Waihi Beach Coastguard building.

Resolved: Members Parsons / Hepenstall

THAT the schedule of meetings for September and October 2018 be received.

The meeting concluded at 7.53pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB15