



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

WAIHI BEACH

COMMUNITY BOARD

Poari Hapori

WB15

Monday, 27 August 2018

Waihi Beach Community Centre

6.30pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No WB15 Te Karere

Waihi Beach Community Board Poari Hapori

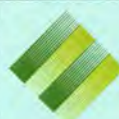
Monday, 15 August 2018
Waihi Beach Community Centre
6.30pm

Members:

A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
R Parsons
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Waihi Beach Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB15

Pages

**Present
In Attendance
Apologies**

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB15.1

Presentation: Clean-Up New Zealand Week

Helen Micklejohn will give a presentation to the Board on the forthcoming Clean-Up New Zealand Week - 10 to 16 September 2018.

WB15.2

Minutes of Meeting No. WB14 of the Waihi Beach Community Board Held on 16 July 2018

6-18

Recommendation

THAT the minutes of meeting no. WB14 of the Waihi Beach Community Board held on 16 July 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB15.3	Chairperson's Report	19-26
	Attached is a report from the Chairperson dated 13 August 2018.	
WB15.4	Councillor's Report	27
	Attached is a report from Councillor Marshall dated 13 August 2018.	
WB15.5	Infrastructure Services Report Waihi Beach - August 2018	28-42
	Attached is a report from the Deputy Chief Executive dated 10 August 2018.	
WB15.6	Financial Report Waihi Beach - July 2018	43-45
	Attached is a report from the Management Accountant dated 7 August 2018.	
WB15.7	Council, Standing Committee and Community Board Meetings	46
	Attached is a schedule of meetings for the months of September and October 2018.	
	Recommendation	
	<i>THAT the schedule of meetings for September and October 2018 be received.</i>	

Western Bay of Plenty District Council

**Minutes of Meeting No. WB14 of the
Waihi Beach Community Board held on 16 July 2018
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillor D Marshall

In Attendance

K Hill (Utilities Manager) B Whitton (Customer Relationships Manager) and A Alty (Democracy Advisor)

Others

Six members of the public and one member of the press

Apologies

An apology for absence was received from Councillor Williams.

Resolved: Councillor Marshall / Member Parsons

THAT the apology for absence from Councillor Williams be accepted.

Public Forum

Resolved: Members Parson / Hepenstall

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Seaforth Road Footpath

A resident of Seaforth Road again reported to the Board that in his opinion sections of Seaforth Road were dangerous and impossible for people to walk along. The affected slope of the footpath needed to be fixed or a new footpath installed on the opposite side of Seaforth Road. The resident advised that he would undertake a survey during the school holidays to support the construction of a new footpath or the repair of the current sloping section of the footpath.

The Chairperson advised that in April 2018 the Board had met with the Roading Engineer (East/West) and decided that there was little benefit in repairing the footpath relative to the anticipated cost for Seaforth Road residents that would be incurred by correcting the current slope.

The Board would advise the Roading Engineer (East/West) of the opinion of the resident and asked that options for the construction a section of the footpath on the opposite side of Seaforth Road be re-considered.

Creative Bay of Plenty

A resident advised that he had seen a public notice on Facebook from Creative Bay of Plenty relating to a funding workshop to be held at Katikati to which he replied to. He discovered when he rang the Creative Bay of Plenty office that the workshop had been cancelled as there had been no replies for the event. The Chairperson clarified that Creative Bay of Plenty was totally independent from the Western Bay of Plenty District Council, and this was not a Council run event.

It was suggested that an invitation be made to Creative Bay of Plenty to come out to Waihi Beach and hold a workshop to enable the local people to find out what they have to offer.

Sand Embankment Erosion at Bridge

The Utilities Manager advised that Council was still waiting for the required resource consents before repairs to the sand embankment at the bridge by the Waihi Beach Surf Club could begin.

Compliance / Monitoring Report

A member of the public asked when the report on the compliance and monitoring duties undertaken throughout Waihi Beach over the 2017/18 summer period would be received. It was felt that the duties undertaken by contract compliance and monitoring staff were ineffective and a waste of ratepayers money.

The Chairperson advised that a report that identified volumes of interaction, complaint numbers, infringements issued at the completion of the seasonal contract had not been received. The Compliance Manager would be requested to submit a report for inclusion in the next Waihi Beach Community Board agenda for the meeting to be held on 27 August 2018.

Appointment of Local Dog Control Officers

A member of the public asked if there had been any further information relating to the suggestion to have a locally based dog ranger available to undertake dog control monitoring duties during the peak summer period.

The Chairperson advised that the Board supported the appointment of a locally based dog ranger but recognised that increased monitoring generated an increase in cost. The Board asked that a report covering options for such an appointment be submitted to the next Waihi Beach Community Board agenda for the meeting to be held on 27 August 2018.

Kerb and Channelling at Waihi Beach

It was commented that the kerb and channelling throughout Waihi Beach was looking good. It had been noticed that heavy trucks often parked directly over the kerbs, causing damage to the construction. There needed to be regular monitoring of illegal parking, particularly where damage to kerb and channelling could occur.

Walkways and Cycleways

A member of the public reiterated that many people living at Waihi Beach did not have access to computer media and relied on community newspapers and notices to advise them of what was going on in the community. He noted that residents should have been asked a direct question if they wanted the walkways and cycleways or not.

Waihi Beach Events and Promotions Society

The Board was advised that the annual general meeting of the Waihi Beach Events and Promotions Society would be held on Wednesday 11 July at 7.00pm at the Waihi Beach Fire Station.

Resolved: Members Roberts / Parsons

THAT the meeting be re-convened in formal session at 6.55pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

WB14.1 Compliance Monitoring Report

Item arising from public forum, the following resolution was passed:

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board request a report from the Compliance Manager on the compliance and monitoring duties undertaken

throughout Waihi Beach during the 2017/18 summer period that identified the volumes of interaction, complaint numbers, infringements issues.

WB14.2 **Appointment of Local Dog Control Officers**

Item arising from public forum, the following resolution was passed:

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board request a report from the Compliance Manager on the feasibility and costs for the appointment of a locally based dog ranger to undertake dog control monitoring duties during the peak summer period throughout Waihi Beach.

WB14.3 **Minutes of Meeting No. WB13 of the Waihi Beach Community Board Held on 11 June 2018**

The Board considered the minutes no. WB13 of the Waihi Beach Community Board Meeting held on 11 June 2018 as circulated with the agenda.

Resolved: Councillor Marshall / Member Sole

THAT the minutes of meeting no. WB13 of the Waihi Beach Community Board held on 11 June 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB14.4 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Customer Relationships Manager provided an overview to the report advising the following:

- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017: Council adopted a resolution to maintain the status quo (First Past the Post)
- November 2017: Council passed a resolution to establish Māori Wards
- February 2018: More than five percent of electors demanded a poll to decide the final outcome of Māori Wards
- March - April 2018: Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018: The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections
- July 2018: Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:

- Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide
- Replacing our five community boards with three community committees, aligned to the three ward boundaries
- Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards
- Disestablish five current community boards and establish three community committees

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councilors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure - generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Customer Relationships Manager noted that the population dynamic of our district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people live in one community and work in another.

Board members asked the following questions:

- How would reimbursement be covered?
Reimbursement would be covered for travel and meeting attendance – not by a set remuneration fee.
- What were the terms of reference for a community committee?
The terms of reference for community committees had not yet been fully discussed or decided.
- What the effect of the boundary change?
Approximately 500 households were affected by the boundary adjustment between the Kaimai Ward and the Katikati-Waihi Beach Ward.
- What sort of membership numbers do you envisage the community committees having?

This would be formally established when the terms of reference for the committees was formalized.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The Board noted the following concerns:

- If people on the community committee were not paid - then they were devalued.
- The public consultation period was only for four weeks - from 24 July to 24 August and this was a very limited time for residents and ratepayers to be advised of the review and how can submissions be made on something we did not know about.
- Communication with Waihi Beach area ratepayers who do not live in the area is a particular concern - they do not see the local newspapers or noticeboard and are not in the Waihi Beach and surrounding area to talk to neighbors and other residents on a regular basis.
- How can absentee ratepayers be advised of the review?
- Is there a better way - if it was seen that the community boards were not working well - then how should we fix them - they should not be screwed up and thrown away? The Chairperson advised that he had spent some time looking at the respective Thames Coromandel and Waikato District Council models for community representation.

The Board felt that they were a well functioning Board, with regular good public forum attendances.

The Board was advised that individual property owners were directly notified of the review earlier this year and feedback was received through an online form and a hardcopy version posted to ratepayers. Community drop-in sessions were also held through-out the district. Now that the initial proposal was ready people can have their say by making an online (or hardcopy) submission or by attending one of nine community events throughout the district. These would be advertised through various media. Copies of the consultation booklet will be available online via Council's website and at all offices around the district.

In conclusion it was reiterated that it was important the people in the community attend the respective public consultation meetings and take the opportunity to make a submission to the review process.

Resolved: Members Sole / Parsons

THAT the report from the Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.

7.32pm

The Customer Relationships Manager left the meeting.

WB14.5 Chairperson's Report

The Board considered a report from the Chairperson dated 2 July 2018 as circulated with the agenda.

WB14.5.1 Waihi Beach Road

The Board was advised that there was still some repair work to be done on a section of Waihi Beach Road scoured out following the heavy rain event on 11 June 2018. A service request had been instigated on 12 June 2018 (CCR 257826) to clear and repair the roadside channels and culverts, and remove rubble.

Board members noted that some of the rock had been pushed back to the side of the road and were being held in place by waratah standards and wire, which would fail in the next heavy rain event, again causing damage to the roadway.

The farm owner had been advised that repositioning of the telephone line would be undertaken by contractors.

It was advised that the concrete guttering on the road immediately above the entrance to the quarry had been damaged when some machinery had been moved from the quarry. Gravel had been pushed out and was now causing water flow across the road. It was also advised that the culvert at the section of the road to the farm entrance needed to be repaired.

The Utilities Manager would follow up to ascertain the status of the required remediation work and this information would be advised to the Board.

WB14.5.2 Dangerous Corner - Steele and Emerton Road

Following a public meeting of the Athenree Action Group the very tight bend on this roadway was highlighted again as being very unsafe for cyclists. It is asked that this bend get some urgent attention to create room for cyclists to feel and be safe and to allow cars to pass cyclists with 1.5 metres clearance and not be forced to cross the centre line. The Athenree Action Group last brought this matter to the Boards attention in April 2017 and the action to improve and move the warning signs had proven to be unsatisfactory.

The Board noted that this item had been raised earlier (March 2017) which had instigated the re-positioning of the warning signage.

Staff had advised that additional chevrons and curve advisory gated signs had been installed at this corner and advance curve advisory signage was in place. A large proportion of the road network had similar areas where there was a tight corner, a standard seal width and both vehicle, cycle and pedestrian users.

WB14.5.3 Waihi Beach to Athenree Cycleway/Walkway Link

At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

WB14.5.4 Waihi Beach Community Garden

The Reserves and Facilities Manager advised that a site meeting with the Lessee of the Community Garden at Waihi Beach was being arranged. Consideration would be given to whether or not the Lessee wishes to continue with the lease.

WB14.5.5 Waihi Beach Reservoir - Information Item

The Board received a copy of the information article that appeared in the Waihi Leader on 3 May 2018 relating to the Waihi Beach Reservoir.

WB14.5.6 Clearing of Grates and Catch Pits

It was disturbing to see pictures taken by a resident that indicated that drains had not been cleared after several weeks. It had been brought to the attention of the Board that grates and catch pit stormwater drains needed cleaning following the last rain event. Debris accumulating in grates and catch pits could cause more flooding in the Marine/Walnut Ave area if not promptly and regularly attended to.

The Board was advised that WestLink had a 30 day time frame to program and clean surface water catch pits. The Road Maintenance Contract Engineer advised that catch pits were being maintained and where there was an accumulation of leaves and debris - a CCR should be registered as soon as possible.

The Board asked if there were inspections of grates and stormwater catch pits after heavy rain events and how soon after such events was clearing work undertaken.

It was advised that there was a significant amount of gravel on the last sharp bend on the Seaforth Road hilltop where metal had come out of the marae driveway onto the roadway.

A service request for this item would be instigated.

WB14.5.7 **Future Town Centre Development**

The first steps to find new requirements and to tidy up the Waihi Beach town centre had started with the Board asking for input from the retailers. This was just a start to a process for the community to participate in.

WB14.5.8 **Katikati and Waihi Beach Business and Community Awards 2018**

The Coordinator for the Waihi Beach Events and Promotions Society met with Board members at their workshop on Friday 29 June 2018, and outlined a request for funding support for the forthcoming Katikati and Waihi Beach Business and Community Awards to be held on 3 November 2018 at the Katikati Memorial Hall. A copy of the letter from the Waihi Beach Events and Promotions Coordinator is attached.

The Waihi Beach Events and Promotions Society had requested funding assistance of \$3,000 for this event. This was a bi-annual event and in 2016, the Board provided a funding allocation of \$3,000 from the Waihi Beach Contingency Account.

Resolved: Members Sole / Roberts

THAT the Waihi Beach Community Board agree to fund \$3,000 to the Waihi Beach Events and Promotions Society for the bi-annual event for the forthcoming Katikati and Waihi Beach Business and Community Awards to be held on 3 November 2018 funded from the Waihi Beach Community Board Contingency Account.

WB14.5.9 **CCTV**

A modified quote was being requested for CCTV services without the supply of services for the shopping centre. The Board would further discuss options for the installation of a camera at both of the main entrance/exit roads into Waihi Beach.

WB14.5.10 **Athenree Action Group**

The group held a public meeting on 2 June 2018 that was attended by 30+ people. The main issues brought forward were the Waihi Beach to Athenree connection, the dangerous bend on Steele and Emerton Roads, an all weather connection Walkway/Cycleway in the Dr North Park area.

The Athenree Action Group had a real concern relating to the speed and danger as people drove into the village. An urgent request to have measures in place to slow traffic down before the opening of the Montessori School would be made to the Roading Engineer (East/West).

WB14.5.11 **Waihi Beach Community Patrol**

The Waihi Beach Community Patrol was still growing with more volunteers in training.

WB14.5.12 **Athenree Homestead**

The homestead had had some very successful activities and was now preparing for the coming summer season. The extensions to the building were getting underway and progress of this would be reported in the months to come.

Over the last few weeks a number of trees in the surround reserve had been trimmed and made safe for the public to be near, and to prevent damage to The Homestead buildings.

WB14.5.13 **Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and the Board extends thanks to all those who took part in the process.

WB14.5.14 **Draft Reserves Management Plan Review 2018 for the Katikati and Waihi Beach Ward**

The community open day relating to the Draft Reserves Management Plan Review 2018 for the Katikati and Waihi Beach Ward was held on 23 June 2018. Submissions to the Katikati Waihi Beach Ward Reserve Management Plan Review were due by 9 July 2018.

The Have your Say consultation hearing for submitters to speak to the Reserve Management Plan Review would be held at the Waihi Beach Community Centre on Thursday 19 July 2018 starting at 1.00pm.

WB14.5.15 **Representation Review**

Council had been working through the representation review and the consultation document will be released later this month. The public would make submissions to the review between 24 July and 24 August 2018.

WB14.5.16 Thank You from the Waihi Beach Environment Society

The Waihi Beach Environment Society had extended a note of thanks to the Waihi Beach Community Board for the grant allocation of \$1,000 for the purchase and operation of traps throughout the Waihi Beach area.

Resolved: Members Sole / Parsons

THAT the Chairperson's Report to the Waihi Beach Community Board for July 2018 be received.

WB14.6 Councillor's Report

The Board considered a report from Councillor Williams dated 4 July 2018 as circulated with the agenda. In the absence of Councillor Williams, Councillor Marshall spoke to the report advising the following:

Seal Extension Programme Delivery June 2018

The Operations and Monitoring Committee considered a report from the Transportation Manager dated 17 May 2018 noting that the current approach of Council was to review a proposed seal site then generally implement Policy and advise that the requested extensions do not comply, and decline unless considered beneficial.

The Committee agreed that sealing should be done in the most practical order noting that advancing some sections of the priority of unsealed roads would adversely affect the delivery of higher priority sites and would make it difficult to defend the existing seal extension policy. The policy was developed with criteria that was measurable, transparent and provided staff with the necessary direction for its impartial application.

It was resolved that staff implement the existing seal extension programme in accordance with the policy and the adopted programme.

New Parks and Reserve Contract

The Board was advised that the new Parks and Reserves contract arrangements would commence from September with some additional aspects added to provide improved customer feedback and communication and overall reporting with the formation of a joint relationship senior team.

Resolved: Councillor Marshall / Member Sole

THAT the report from Councillor Williams dated 4 July 2018 be received.

WB14.7 **Infrastructure Services Report Waihi Beach - July 2018**

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

WB14.7.1 **Community Rooding Budget - Budget Funding Information Minute Action Reference WB11 18 4.6**

The Board was provided with a report - Waihi Beach Cycle Trail Expenditure (Page 36 of the Infrastructure Service Report - July 2018) that summarised cycle trail and walkways project funding:

The Board wanted to know what the \$100,000 expenditure for the Waihi to Waihi Beach Cycle Trail was used for.

WB14.7.2 **Licencing Waste Collection**

The Utilities Manager advised that council was currently working through the license collector applications.

The Utilities Manager advised the Board that at the Local Government New Zealand Conference 15-17 July 2018 four waste remits were all passed by LGNZ yesterday with strong member support. "Key actions voted on and endorsed included:

1. Adopting a New Zealand-wide strategic approach to the collection, and processing of recyclable materials within New Zealand;
2. Reviewing the New Zealand Waste Strategy and align, where practicable, with the "Local Government Waste Management Manifesto" to set a clear programme for action;
3. Officially adopting the National Waste Data Framework and oversee its implementation to enable better planning and monitoring;
4. Establishing a container deposit scheme in consultation with local government in order to lift recycling rates; and
5. Declaring tyres, e-waste, agricultural chemicals and plastics, as priority products under the Waste Minimisation Act 2008, to address problem waste streams.
6. Expanding the Waste Disposal Levy and progressively raise the levy rate in order to reduce total waste to landfills.

Full remit details were available on <http://www.lgnz.co.nz/news-and-media/2018-media-releases/local-government-debates-key-issues-at-annual-conference/>.

A Forum Steering Committee would also continue to work on progressing these issues and ensuring actions were being taken to resolve New Zealand's current recycling crisis."

Resolved: Members Sole / Parsons

THAT the Deputy Chief Executive's Report, dated 26 June 2018 and titled Infrastructure Services Report Waihi Beach July 2018 be received.

WB14.8 **Draft Financial Report Waihi Beach - June 2018**

The Board considered a report from the Management Accountant dated 2 July 2018 as circulated with the agenda.

Resolved: Members Parsons / Roberts

THAT the Management Accountant's report dated 02 July 2018 and titled "Draft Financial Report Waihi Beach – June 2018" be received.

WB14.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

Resolved: Members Parsons/ Hepenstall

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 8.26pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB14

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairperson's Report – August 2018

1. Operational Matters – Significant Service Requests/Other

1.1 Compliance report for 2017/18 Summer Holiday period

The Community Board and members of the community have been waiting for a report on the compliance activities, results and costs relating to the Waihi Beach area over the last Christmas period, as provided for the previous year. The issues of most interest are parking, dogs both in the area and on the beach and freedom camping. Any other information in regard to enforcement could also be of interest.

The Board would also like to hear what is envisaged for the 2018 Christmas period at Waihi Beach and budgeted costs.

Staff Comment:

A report from the Compliance Manager will be included in the agenda for the next Community Board Meeting. The report will also incorporate options for compliance monitoring during the forthcoming 2018/19 summer period.

1.2 Maranui Estate Holding Pond

It has been noted that there has been no progress on the removal of silt from the Maranui Estate holding pond. With what appear to be more frequent extreme weather events it is now becoming urgent and we ask that this job is completed promptly.

Staff Comment:

Staff are currently having access issues with de-silting the pond. With the wet weather we are unable to access the pond with a digger to remove the silt. The pond will continue to be monitored and as soon as practicably possible (after a dry period) the pond will be emptied, dried and de-silted. This may need to occur in stages.

With the recent rain events that have been experienced at Waihi Beach the pond has not been close to over topping. There is no major risk the pond will over top due to silt build up. Staff will continue to monitor the pond until the de-silting can be completed.

2. Operational Matters – Projects Pending or in Progress

2.1 Waihi Beach Road Entrance

For many years the Board have asked for cleanup work to be done on the northern entry into Waihi Beach. This area appears to be forgotten by staff or contractors yet it is the most used entry to our town.

The Community Board request that the area from the first sight of the sea to the roundabout be promptly tidied up and that this strip of roadside be placed in a maintenance contract well before December 2018.

Staff Comment:

The Roothing Engineer (East/West) has advised that Westlink contractors maintain this area as part of the lump sum contract work. However, they only maintain what currently exists within agreed timeframes, they do not improve the area without instruction or additional payment. Westlink are currently drafting a report to Council which will detail the existing issues and provide some design options for improvement through this area.

The Roothing Engineer has advised that he would inspect the landscape / beautification projects and discuss with Waihi Beach Community regarding how best to maintain the area.

2.2 The Crescent, Farm Road Intersection

The issue of this intersection has been the subject of concern for a long time now and the Board would like a report on the action to be taken by the Transport Team.

Staff Comment:

The Roothing Engineer (East/West) has discussed the Give Way Sign and Safe Hit posts at this intersection with the Community Board. A Give Way sign cannot be installed at the requested position as this would cause confusion to drivers by attempting to change the priority of traffic flow. Safe Hit posts will not be installed as they would narrow the lane width too much which could eventuate in The Crescent to become blocked by parked cars. However, to clarify the driving lanes, the Road Engineer recommends to the Waihi Beach Community Board that white lining is installed throughout the intersection area.

2.3 Traffic Statistics

The Board would like a report on the outcome of the traffic movement statistics that have been recorded and request advice on what trends they show. We also ask what plans should be put in place regarding the results of this information.

Staff Comment:

The Roading Engineer (East/West) has advised that a report on the traffic statistics would be provided to the next Community Board meeting.

2.4 Annual Parking and Bylaw Review

A report on the Parking and Bylaw Review will be included in the next meeting agenda for the Board's consideration.

2.5 Speed Limit Review

A report on the Parking and Bylaw Review will be included in the next meeting agenda for the Board's consideration.

3. Community Issues**3.1 Beach Access**

Following storms over the years beach access has been an issue. While sand ladders are an acceptable form of access on the New Zealand coast, the community have observed the need for more structurally sound reliable beach access.

The Board ask for permanent structures to be placed at the main beach access points that have high use. Beach access 30 is an example of an area that requires an upgrade.

Staff Comment:

Staff are currently assessing options to address sustainability of beach accessways and will provide an update once the options have been prepared. In the meantime, accessways will be maintained on an as and when required basis following storm events.

3.2 CCTV

The Board have had requests for some time regarding CCTV. In particular there have been requests to monitor the entry exit points at the roundabouts at the northern and southern ends of the town.

Discussion with NZ Police has also indicated that these would also enhance the security of people and property in the area and assist greatly in resolution of some crimes and property loss at the beach.

3.3 Broadlands Block

There has been a meeting and walk around with Reserves Staff, Members of the Environment Society and the Board, to look at how we approach the enhancement of

this block of land and follow the approved plan. This was a very productive meeting and contact with property owners that share a boundary with the block will follow.

The public will be kept up to date and as it is a huge project it will be undertaken over many years.

4. Community Organisation Reports

4.1 Waihi Beach Community Patrol

The Waihi Beach Community Patrol is continuing to do patrols and has been involved in a number of events over the last six weeks. For those that read the local papers you will have noticed an increase in crime at the beach and it is concerning that a high number of houses and garages have been left unsecured, or with property left outside.

The Patrol urge people to secure their property and remember the first step in crime prevention starts with you.

4.2. Athenree Action Group

The Athenree action Group are about to hold their AGM in September and hope to be welcoming new people onto the committee. A problem for all committees is the lack of people to fill roles, but it is hoped that some of the new residents will allow their names to go forward.

4.3 Athenree Homestead

Building is about to start on the extension at the back of the building to restore the house to its former glory.

4.4 Waihi Beach, Bowentown and Athenree History – Discover the History Weekend

Attached for information is a copy of notice and event programme for the Discover the History of Waihi Beach, Bowentown and Athenree to be held during 13 – 17 October 2018.

Attachment A

5. Community Board Strategies - Future Directions Community Board Clinics.

The next clinic will be held on September 14th 9am to 10am Please contact Allan Sole for an appointment - Allan.sole@westernbay.govt.nz Phone 0274977250

**6. Significant Council Processes – Community Engagement
- Representation Review**

The representation review is well underway and members of the Waihi Beach Community have been active in attending meetings.

It is important to remember that submissions close on 24 August 2018 and the Council will then undertake deliberations on the issue.

I thank all those that have taken part in the process.

**7. Training and Conferences for Elected Members
Community Board Conference 2019**

I can advise that I have been appointed to the Community Board Executive Committee (CBEC).

The 2019 Community Board conference will be held in New Plymouth over April 11-13 and the organization is well underway. There will be more on this conference in the months to come.

Recommendation

THAT the Chairperson's Report to the Waihi Beach Community Board for August 2018 be received.

Allan Sole
**Chairperson
Waihi Beach Community Board**



Discover the **HISTORY**

of

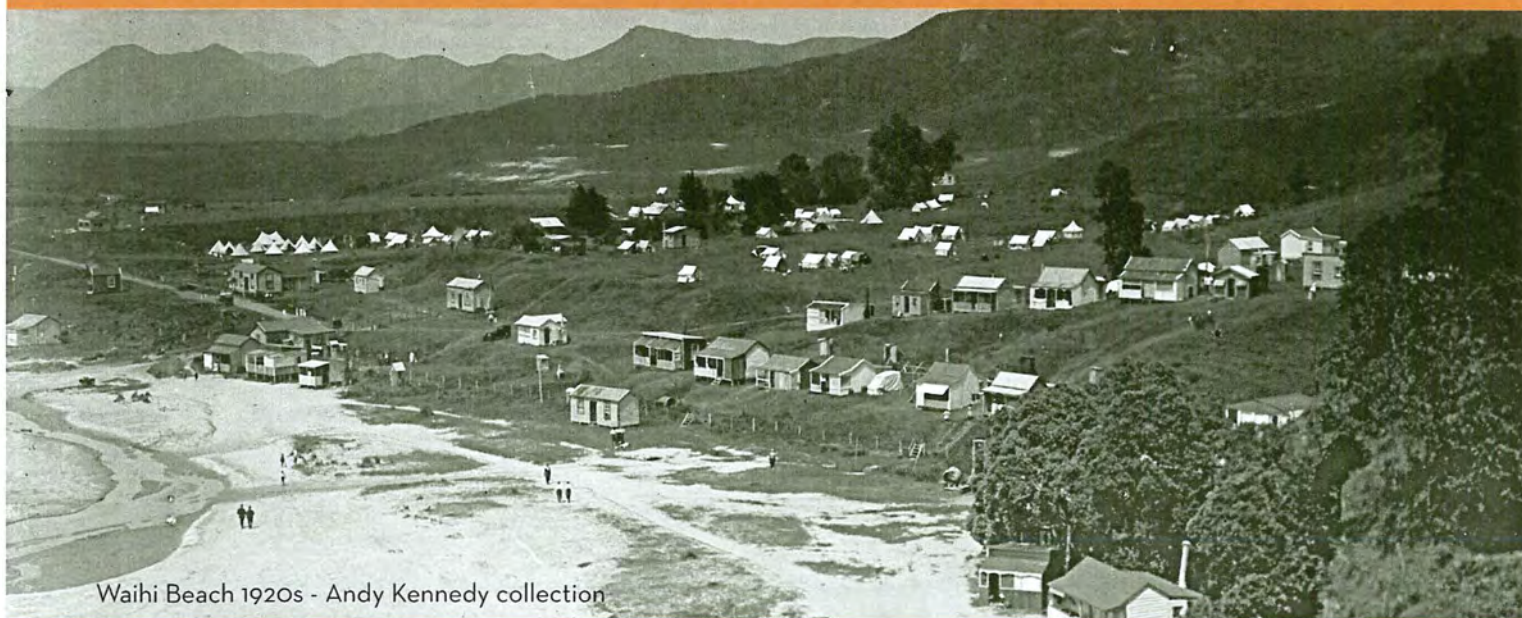
WAIHI BEACH, BOWENTOWN & ATHENREE

13 - 17 October 2018

Waihi Beach Community Centre
102 Beach Road, Waihi Beach

- Five day exhibition
- Guided bus tours
- Local oral history presentations
- Walking tours

Register for tours: waihibeachmarilyn@gmail.com or phone 07 863 4326.
Further information is available at the Waihi Beach Information Centre.



Waihi Beach 1920s - Andy Kennedy collection

EVENT PROGRAMME

See full details inside.

To register email: waihibeachmarilyn@gmail.com
or phone 07 863 4326.

Exhibition

Saturday, 11am - 4pm

Sunday to Wednesday, 10am - 4pm

Cost: Gold coin donation

Opening at Waihi Beach Community Centre

Saturday, 10am - 10.30am

(Register by Friday, 5 October)

Opening presentation

10.30am - 11am

Historical Bus Tour -

Waihi Beach, Bowentown & Athenree

Saturday, departing 1pm (sharp) - 3.30pm from
the Waihi Beach Community Centre

(Register by Friday, 5 October)

Cost: \$20.00 per person

Walking Tours - Bowentown & Athenree

Athenree - Meet at the Athenree Domain
(playground area) Sunday - 10am - 11am

Bowentown - Meet at the Bowentown Lookout
Sunday - 12pm - 1pm. Cost: Donation

Mini Bus Tour with Ian Robinson -

Northern end of Waihi Beach

Sunday, departing 9am - 12pm from
the Waihi Beach Community Centre

(Register by Friday, 5 October)

Cost: \$10.00 per person

Community Centre - Anniversary

Sunday, 2pm - 4pm

Local Oral History Presentations

Monday to Wednesday, 10am - 11am

Period Dress Photography

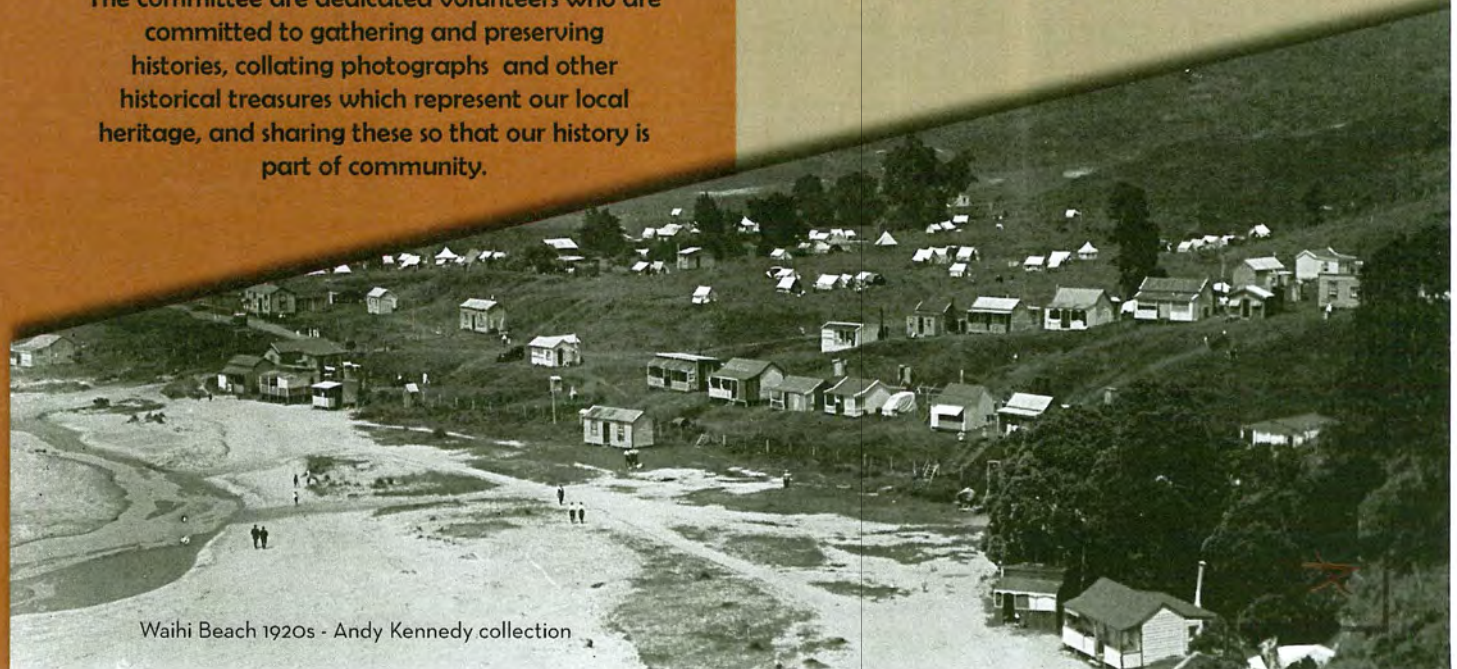
Sunday to Wednesday, 10am - 4pm

Cost: \$5.00



This event is a joint endeavour of the Waihi Beach, Bowentown and Athenree Historical Committee and Libraries Community Heritage, Archives and Local History: Western Bay of Plenty District Council.

The committee are dedicated volunteers who are committed to gathering and preserving histories, collating photographs and other historical treasures which represent our local heritage, and sharing these so that our history is part of community.



Waihi Beach 1920s - Andy Kennedy collection

Discover the **HISTORY** of WAIHI BEACH BOWENTOWN & ATHENREE

13 - 17 October 2018

Waihi Beach Community Centre
102 Beach Road, Waihi Beach

Seek, learn and discover

The Exhibition

A collection of photographs, oral history presentations and artefacts collected from the Waihi Beach, Bowentown and Athenree community by the Waihi Beach, Bowentown and Athenree Historical Committee. This is an authentic account of the local history, much of which has not been publically viewed.

The displays show how times have changed in the region - covering the northern end of Waihi Beach, Island View, Bowentown, Athenree, Major Island and the mining area. You can also view personal collections from local historians; Mike Fowler, Andy Kennedy, Gloria Kingsford, Wendy Sellers and Graham Harley.

There are also displays from local clubs, some of which were founded as far back as the 1930s.

Saturday Historical Bus Tour

This two and a half hour guided bus tour will start at the Waihi Beach Community Centre at 1pm sharp.

The tour will travel from the northern end of Waihi Beach, through Waihi Beach, Bowentown and Athenree, and the fun and friendly guide will point out the significant historical places along the way.

The bus only seats 42 people so register early to ensure you get a seat. This is an experience you won't want to miss!

Sunday Historical Mini Bus Tour with Ian Robinson

If you fancy a guided mini bus tour around the northern end of Waihi Beach, then register quickly as seats are limited. The mini bus will leave from the Waihi Beach Community Centre at 9am sharp, returning 12pm.

Walking Tours

Take a walk around Bowentown and Athenree. Visit the various historical sites and take in the view and beauty of the area.

Athenree Tour - Meet at the Athenree Domain (playground area) Sunday, 10am - 11am.

Bowentown Tour - Meet at the Bowentown Lookout, Sunday, 12pm - 1pm.

Waihi Beach Community Centre - Anniversary Celebration

Time to share some cake and memories and celebrate the anniversary of the community centre - Sunday, 2pm - 4pm.

Local Oral History Presentations

Come and listen to locals tell their stories and bring the history of the area alive. Monday to Wednesday in the exhibition display area from 10am - 11am.

Period Dress Photography

If you'd like to dress up in period clothing and have your photo taken, you're in luck. A photographer will be at the exhibition from Sunday to Wednesday, 10am - 4pm. Cost is \$5.00 per photograph.

To register, please email:
waihibeachmarilyn@gmail.com
or phone 07 863 4326.

ATTACHMENT 1X



Waihi Beach

Western Bay of Plenty District Council

Waihi Beach Community Board

Councillors Report – August 2018

Councillor Marshall will provide a verbal update to the meeting on the following topics:

- **Representation Review**
- **Waste Management & Minimisation Investigations**
- **Katikati Waihi Beach Reserves Management Plan**
- **Draft Reserves & Facilities Bylaw - Proposed Tuapiro Point Horse Riding Ban**

David Marshall
Councillor
Waihi Beach Community Board

Western Bay of Plenty District Council**Waihi Beach Community Board****Infrastructure Services Report August 2018**

Purpose and Summary

This report provides specific information on Infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

1. ***THAT the Deputy Chief Executive's Report, dated 10 August 2018 and titled Infrastructure Services Report Waihi Beach August 2018 be received.***

Approved



Gary Allis
Deputy Chief Executive

Utilities

1.1 Te Puke Recycling Centre Extended Opening Hour Trial

Trial Te Puke Recycling Centre is extending opening hours in September for a three-month trial.

The centre will open from 8am to 5pm on Tuesdays and Thursdays with Saturday hours remaining the same from 8am until 4pm. Western Bay of Plenty District Council has been granted resource consent to extend the hours in response to community demand.

The extended hours on Tuesdays and Thursdays will enable people to drop off their recyclables on their way to or from work. The three-month trial starts on Tuesday, 4 September 2018 and ends on 29 November 2018.

1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.3 Two Mile Creek Update - Upstream Dillon Street Bridge

Regional Council Consent was lodged in June 2017. Two parties did not sign in favour of applying for Resource Consent.

Regional Council requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other one is still in negotiation. The consent is expected to be granted in September 2018.

1.4 Licensing Waste Collectors - Waste Management and Minimisation Bylaw 2013

Letters have been sent to known waste collectors to apply and pay to operate as a licenced waste collector in the District as per the requirements of the Waste Management and Minimisation Bylaw 2013.

A Public Notice to Licence appeared in the District newspapers during May 2018. Information to this effect was also placed on Council's website on 16 May 2018.

Applications are being processed and where required more information is sought. J J Richards & Sons, Kleana Bins and Katikati Bin Hire have been approved for a licence. Licences are in the process of being issued.

1.5 Waste Free Living Workshop by Kate Meads

Waste Free Living workshop at Waihi Beach on 9 August 2018 and at Te Puke on 12 December 2018.

All bookings are now made through www.eventfinda.co.nz

2.0 Reserves**2.1 Waihi Beach Cycleways**

Reserves Management Plan consultation has been completed and is being prepared for a Policy Committee workshop scheduled 4 September and Council Adoption 18 October. The resulting Council resolution will inform the Plom Road through to Anzac Bay cycleway connections.

Physical works have been completed at some of the sections. Other sections will begin as soon as contractor resources are in place.

2.2 Trig Walkway Use Statistics

For the period 1 August 2017 to 8 August 2018.

- Total user count since track open – 58,300
- Average day count – 156
- Busiest day count - 813

3 Strategic Property

Nothing to report for this month.

4 Development Engineering & Projects

Nothing to report for this month.

5 Emergency Management**5.1 Waihi Beach**

The Athenree, Community Response Plan has now been completed and Emergency Management Bay of Plenty will ensure adequate numbers of the plan are printed and given to the Community Board. This plan follows on from the development of the Waihi Beach Community Response Plan. The Athenree community should be congratulated for all their hard work in putting this together.

5.2 Training

CDEM Inductions. Since 1 June 2018, two WBOPDC staff have received CDEM Induction training. One of those staff is now an EOC Volunteer Coordinator in the Operations Team, and the other is in a back-up role for the Intelligence Team.

ITF Intermediate training in Whakatāne on 25-26 July, which included two Intelligence Team (GIS) staff from the Western Zone EOC. The net course is scheduled for 21-22 August in Tauranga.

Exercise Ruapehu II. This was a facilitated desktop discussion centred on the scenario of a volcanic ashfall. The exercise took place in the Western Zone EOC Chambers on 29 June 2018, and involved the Incident Management Team. The key objectives for the exercise were firstly to introduce the newly developed Checklist Compendium (attached) which we have produced over the past year in response to demand for more structured guidance to managing the response to emergencies. Secondly, we discussed key principles of successful function team management; and finally we integrated these two objectives through exercising an Incident Management Team (IMT) meeting and developing an Incident Action Plan.

Checklist Compendium. The Emergency Operations Centre Incident Management Team each have a copy of the Checklist Compendium, and several copies are also located in each of the Team boxes in the CDEM storeroom at WBOPDC. Future exercises will focus on staff familiarity with this key resource.

November 2018 Exercise. Planning is underway for a Tier 1 exercise in November which will involve all of the Bay of Plenty Emergency Operation Centres participating independently on separate days. The focus of the training will be on staff gaining familiarity with the Checklist Compendium, principally their Emergency Operations Centre roles and function team processes.

5.3 New Community Resilience Staff

Over July Nick Barnes and Theo Ursum both started with the Emergency Management Bay of Plenty, Community Resilience team. Theo and Nick are welcome arrivals and fill two long standing vacancies left within the team. Theo will be taking the lead working with the community response teams in the Western Bay of Plenty to continue the great work that has been done in this space to date.

5.4 Diverse Response Seminar

On Wednesday 27 June 2018 the annual welfare forum was hosted in Tauranga themed "Diverse Response". The seminar was designed to highlight the importance of understanding our increasingly diverse communities in the Bay of Plenty. A number of speakers from Korea, Indonesia, China, India and Pacifika shared their cultural and religious beliefs with the group. The Bay of Plenty Interpreting Services also demonstrated how CDEM could access the service which currently supports over 40 different languages. The day provided Civil Defence Emergency Management staff the opportunity to establish connections with some of the ethnic communities particularly in the Tauranga and Western Bay of Plenty.

6 Roading

Community Road Budget	\$	Status
Current Account Opening Balance 1 July 2018	\$313,000	
2018/19 Community Roading allocation	\$141,782	
Potential NZTA Subsidy allowance	\$100,000	
Total Funding available 30 June 2018: (excludes subsidy until it is confirmed)	\$471,782	
Priority Projects 3-9 (detailed below)	\$490,000	
Subtotal	\$490,000	
Balance (deficit)	(\$18,218)	

There is sufficient funding to complete priorities 1-9 based on the current indicative costs for each section and subject to NZTA subsidy. The budgets will be revised through the consenting and design phase. Alternative contractors are being utilised to expedite construction, which may result in the construction cost being above budget.

Priority	Project	Budget	Status
1.	Wilson Road Carpark	\$30,000	Completed in Financial Year 2017/18
2.	Dam to Trig Walkway	\$20,000	Completed in Financial Year 2017/18
3.	Plom Road to Wakanoi Place	\$60,000	<ul style="list-style-type: none"> Following the "Have Your Say Day" on 28 April and the mixed views from the community, it was agreed that No. 3 Plom Road to Wakanoi Place be placed on hold due to the concern raised by Pio Shore residents. Further public consultation will be undertaken through Katikati/Waihi Beach Reserve Management Plan process. The Gypsy Park section of the cycleway has commenced and is approximately 50% complete. Works will stop at Plom Road roundabout.
4.	Brighton Road to Reserve	\$130,000	<ul style="list-style-type: none"> The Operations & Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network Alignment of the footpath through Brighton Reserve is now being finalised.
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	<ul style="list-style-type: none"> DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.

6.	Island View Reserve to the Loop	\$100,000	<ul style="list-style-type: none"> WestLink were selected as the preferred contractor and works began in July 2018. WestLink currently working on site in wet conditions. Site approximately 30% complete.
7.	Emerton to Waiiti Road (part existing)	\$20,000	<ul style="list-style-type: none"> Heritage NZ and BoPRC approval has been issued. Programming for construction and neighbour notification is underway.
8.	Emerton Road to Café	\$60,000 Consent	<ul style="list-style-type: none"> BoPRC consent and Heritage NZ approval has been issued. Detailed design is underway.
9.	Waihi to Waihi Beach Cycle Trail	\$100,000	<ul style="list-style-type: none"> The Trig Walkway, Dam Trail and the track construction in the forest are partly funded by this budget. The balance of expenditure to date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions are occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations are currently on hold pending Treaty Settlements and private transactions.

Community Board Report Minute Action Sheet

WAIHI BEACH COMMUNITY BOARD 23/04/2018

Remit Title	Planting Plan for Broadlands Block - MAS Reference WB11 184.1
Remit Number	WB1218 5.5
Owner	RFM
Status	COMPLETE
Complete Date	10 August 2018
Confidential	
Resolution	<p>The Board request a copy of a previous planting plan and would set up a meeting with Reserves and Facilities staff to 'workshop' options for future plantings and incorporate a visit the Broadlands Block to visualise how the area would look in the future.</p> <p>An approved planting plan would be included in the Waihi Beach Reserve Management Plan.</p>
Actions	<p>10 August 2018: A site meeting was held on 10 August 2018.</p> <p>26 June 2018: Site meeting is being arranged.</p> <p>22 May 2018: A copy of the Wetland Management Plan has been provided to the Board for their consideration.</p> <p>Staff are happy to meet on site to discuss the implementation of the Wetland Management Plan.</p>

WAIHI BEACH COMMUNITY BOARD 11/06/2018

Remit Title	Broadlands Block Pathway - MAS Reference WB7 17 4.4
Remit Number	WB1318 5.8
Owner	RFM
Status	COMPLETE
Complete Date	10 August 2018
Confidential	
Resolution	Board Members advised that the finer chip placed on the pathway surface was working well and much easier to walk on. A concern was noted that some of the nova flow drainage put in at various points along the pathway was sticking out and was likely to be run over by mowers and the drainage holes clogged with grass and debris.
Actions	10 August 2018: The Board's comments about the nova flow drainage pipes are noted. The contractor will be advised to stay clear of the pipes when mowing.

WAIHI BEACH COMMUNITY BOARD 11/06/2018

Remit Title	Walking Track Signage - Minutes Action Reference WB5 17 3.2
Remit Number	WB1318 5.7
Owner	RFM
Status	COMPLETE
Complete Date	10 August 2018
Confidential	
Resolution	The Board asked for confirmation that the track signage had been installed.
Actions	<p>10 August 2018: The signage has been installed.</p> <p>26 June 2018: The new signs have been fabricated and are with the contractor for installation.</p>

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Waihi Beach Road
Remit Number	WB1418 5.1
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that there was still some repair work to be done on a section of Waihi Beach Road scoured out following the heavy rain event on 11 June 2018. A service request had been instigated on 12 June 2018 (CCR 257826) to clear and repair the roadside channels and culverts, and remove rubble.</p> <p>Board members noted that some of the rock had been pushed back to the side of the road and were being held in place by waratah standards and wire, which would fail in the next heavy rain event, again causing damage to the roadway.</p> <p>The farm owner had been advised that repositioning of the telephone line would be undertaken by contractors.</p> <p>It was advised that the concrete guttering on the road immediately above the entrance to the quarry had been damaged when some machinery had been moved from the quarry. Gravel had been pushed out and was now causing water flow across the road. It was also advised that the culvert at the section of the road to the farm entrance needed to be repaired.</p> <p>The Utilities Manager would follow up to ascertain the status of the required remediation work and this information would be advised to the Board.</p>
Actions	<p>14 August 2018: WestLink have repaired some of the shoulder scour left hand side heading down the hill which presented immediate safety issues. The remainder of the work needed is in WestLink's system, however, WestLink will need to further discuss with the Transport Manager, as its falls under Emergency work.</p> <p>The outcome and timing, and consideration of funding options, will be decided by Council in due course.</p>

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Athenree Action Group
Remit Number	WB1418 5.10
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The group held a public meeting on 2 June 2018 that was attended by 30+ people. The main issues brought forward were the Waihi Beach to Athenree connection, the dangerous bend on Steele and Emerton Roads, an all weather connection Walkway/Cycleway in the Dr North Park area.</p> <p>The Athenree Action Group had a real concern relating to the speed and danger as people drove into the village. An urgent request to have measures in place to slow traffic down before the opening of the Montessori School would be made to the Rooding Engineer (East/West).</p>
Actions	<p>10 August 2018: Speed limit signs are currently in place on Athenree Road. WestLink are currently going through a speed review process on our district roads. Athenree Road will be included in this review.</p> <p>The Montessori childcare facility went through an extensive resource consent process, which involves the submission of a traffic safety assessment. Council cannot object to a development/business proposal if national or district standards are met.</p> <p>Also, we will request that Karen Smith from Travel Safe, (road safety around schools) visit the school once it opens</p>

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Dangerous Corner - Steele and Emerton Road
Remit Number	WB1418 5.2
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Following a public meeting of the Athenree Action Group the very tight bend on this roadway was highlighted again as being very unsafe for cyclists. It is asked that this bend get some urgent attention to create room for cyclists to feel and be safe and to allow cars to pass cyclists with 1.5 metres clearance and not be forced to cross the centre line. The Athenree Action Group last brought this matter to the Boards attention in April 2017 and the action to improve and move the warning signs had proven to be unsatisfactory.</p> <p>The Board noted that this item had been raised earlier (March 2017) which had instigated the re-positioning of the warning signage.</p> <p>Staff had advised that additional chevrons and curve advisory gated signs had been installed at this corner and advance curve advisory signage was in place. A large proportion of the road network had similar areas where there was a tight corner, a standard seal width and both vehicle, cycle and pedestrian users.</p>
Actions	<p>10 August 2018: The criteria and time frames for the resurfacing of roads follows a thorough set of defined steps within WBOPDC Activity and Asset Management Plans to achieve specific outcomes for local roads, which are approved by the NZTA. Large scale road widening or construction projects are not carried out without first building sufficient evidence based analysis of all the issues.</p> <p>WestLink continually assess the surface quality of all roads in the district and prioritise their forward works programme to make the budget go as far as possible. If this project was prioritised, another project would have to be lowered in priority.</p> <p>To support safer roads going forward, discussions are held regularly with district residents about driving to the conditions of the road. NZ Police are constantly working with drivers to take more accountability for their actions and to lower their speed if driving on roads they are not familiar with.</p>

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Waihi Beach to Athenree Cycleway/Walkway Link
Remit Number	WB1418 5.3
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.</p> <p>Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.</p> <p>The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.</p>
Actions	10 August 2018: Staff are waiting on iwi / hapu to provide their comments.

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Clearing of Grates and Catch Pits
Remit Number	WB1418 5.6
Owner	RE1
Status	COMPLETE
Complete Date	13 August 2018
Confidential	
Resolution	<p>It was disturbing to see pictures taken by a resident that indicated that drains had not been cleared after several weeks. It had been brought to the attention of the Board that grates and catch pit stormwater drains needed cleaning following the last rain event. Debris accumulating in grates and catch pits could cause more flooding in the Marine/Walnut Ave area if not promptly and regularly attended to.</p> <p>The Board was advised that WestLink had a 30 day time frame to program and clean surface water catch pits. The Road Maintenance Contract Engineer advised that catch pits were being maintained and where there was an accumulation of leaves and debris - a CCR should be registered as soon as possible.</p> <p>The Board asked if there were inspections of grates and stormwater catch pits after heavy rain events and how soon after such events was clearing work undertaken.</p> <p>It was advised that there was a significant amount of gravel on the last sharp bend on the Seaforth Road hilltop where metal had come out of the Marae driveway onto the roadway.</p> <p>A service request for this item would be instigated.</p>
Actions	<p>13 August 2018: The specific issues noted have been completed. Catch pits and grates are inspected and cleared on a regular basis. When a storm event warning is received, a further pre-storm event check is undertaken. Residents are urged to report any blockages. Residents are also able to look after themselves and the community and clear leaves and debris off grates, which many be blocked in rainfall events.</p>

WAIHI BEACH COMMUNITY BOARD 16/07/2018

Remit Title	Community Roading Budget - Budget Funding Information Minute Action Reference WB11 18 4.6
Remit Number	WB1418 7.1
Owner	GM1
Status	COMPLETE
Complete Date	10 August 2018
Confidential	
Resolution	<p>The Board was provided with a report - Waihi Beach Cycle Trail Expenditure (Page 36 of the Infrastructure Service Report - July 2018) that summarised cycle trail and walkways project funding:</p> <p>The Board wanted to know what the \$100,000 expenditure for the Waihi to Waihi Beach Cycle Trail was used for.</p>
Actions	<p>10 August 2018: The overview of the expenditure and the construction undertaken was included in the July 2018 update of MS WB11 18 4.6</p> <p>The work is undertaken within the cycleway budget. Community roading allocation is then transferred as a credit.</p>

Western Bay of Plenty District Council
Waihi Beach Community Board
Financial Report Waihi Beach – July 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 31 July 2018 (**Attachment A**).

Total operating costs are under budget and includes conference expenses, contingency expenses, grants, mileage allowance, salaries and inter-department charges.

Grant payments made to date:

	\$
2018/19 grants to date	\$0

Commitments – Operational expenditure

	\$
Volunteers' Afternoon Tea	1,000
Business and Community Awards 2018	3,000
Total outstanding operational commitments	\$4,000

2018/19 reserve analysis:

2018/19 Opening balance	\$278,331
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$0
2018/19 Closing balance	\$278,331

Committed - Reserve expenditure

Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011], of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2]	Up to \$(50,000)
2018/19 Closing balance after committed expenditure	\$228,331

Recommendation

THAT the Management Accountant's report dated 07 August 2018 and titled "Financial Report Waihi Beach – July 2018" be received.


 Christie Tromans
Management Accountant

Approved


 Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 31 July 2017**

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	167	167	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	0	167	167	<input checked="" type="checkbox"/>	2,000	180
Grants	0	417	417	<input checked="" type="checkbox"/>	5,000	1,500
Mileage Allowance	0	417	417	<input checked="" type="checkbox"/>	5,000	3,430
Miscellaneous Expenses	0	250	250	<input checked="" type="checkbox"/>	3,000	0
Salaries	1,722	1,991	269	<input checked="" type="checkbox"/>	26,198	23,346
Inter Department Charges	0	0	0	<input checked="" type="checkbox"/>	0	35,904
Operating Costs	1,722	3,409	1,687	<input checked="" type="checkbox"/>	43,198	64,361
Total Operating Costs	1,722	3,409	1,687	<input checked="" type="checkbox"/>	43,198	64,361
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(16,573)
Total Direct Costs	1,722	3,409	1,687	<input checked="" type="checkbox"/>	43,198	47,787
Total Costs	1,722	3,409	1,687	<input checked="" type="checkbox"/>	43,198	47,787
Income						
Rate Income	0	6,592	(6,592)	<input type="checkbox"/>	79,101	82,687
Total Direct Income	0	6,592	(6,592)	<input type="checkbox"/>	79,101	82,687
Net Cost of Service	(1,722)	3,183	(4,905)	<input type="checkbox"/>	35,903	34,900
<u>Contingency - breakdown</u>						
Year to date contingency costs	<u>0</u>					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	278,331					
(Decrease) Increase in year	<u>0</u>					
Closing Balance - Surplus (Deficit)	278,331					

Western Bay of Plenty District Council

Formal Meeting Schedule 2018

SEPTEMBER 2018			
Meeting	Date	Time	Venue
Policy Committee	4 September	9.30am	Chambers
Maketu Community Board	4 September	7.00pm	Maketu Community Centre
Te Puke Community Board	6 September	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	13 September	9.30am	Chambers
Council	20 September	9.30am	Chambers
Rural Committee	25 September	9.30am	Chambers
Policy Committee	27 September	9.30 am	Chambers
OCTOBER 2018			
Meeting	Date	Time	Venue
Waihi Beach Community Board	8 October	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	9 October	7.00pm	Omokoroa Community Church
Katikati Community Board	10 October	7.00pm	The Centre – Pātuki Manawa 21 Main Road Katikati
Community Committee	11 October	9.30am / 10.00am	Chambers
Maketu Community Board	16 October	7.00pm	Maketu Community Centre
Policy Committee	18 October	9.30am	Chambers
Te Puke Community Board	18 October	7.00pm	Te Puke Library and Service Centre
Labour Day - 22 October			
Operations and Monitoring Committee	25 October	9.30am	Chambers
Regulatory Hearings Committee (if required)	30 October	9.30am	Chambers
Regulatory Hearings Committee (if required)	31 October	9.30am	Chambers