



# MEETING — AGENDA —

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Western Bay of Plenty  
District Council

# WAIHI BEACH COMMUNITY BOARD

*Poari Hapori*

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**WB14**

**Monday, 16 July 2018**

**Waihi Beach Community Centre**

**6.30pm**



# Notice of Meeting No WB14 Te Karere

## Waihi Beach Community Board Poari Hapori

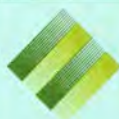
**Monday, 16 July 2018**  
**Waihi Beach Community Centre**  
**6.30pm**

Members:

- A Sole (Chairperson)
- M Roberts (Deputy Chairperson)
- B Hepenstall
- R Parsons
- Councillor D Marshall
- Councillor M Williams

Media  
Staff

Miriam Taris  
**Chief Executive Officer**  
**Western Bay of Plenty District Council**



*Western Bay of Plenty  
District Council*

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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# **Waihi Beach Community Board**

## **Mangai o Te Kaunihera**

### **Role and Purpose of Community Boards**

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

### **Delegated Functions**

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

# Agenda for Meeting No. WB14

Pages

**Present  
In Attendance  
Apologies**

## **Public Forum (if Required)**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Recommendation**

*THAT the meeting adjourn for the purpose of holding a public forum.*

WB14.1

## **Minutes of meeting no. WB13 of the Waihi Beach Community Board held on 11 June 2018**

6-15

## **Recommendation**

*THAT the minutes of meeting no. WB13 of the Waihi Beach Community Board held on 11 June 2018 as circulated with the agenda be confirmed as a true and accurate record.*

WB14.2	<p><b>Representation Review Update</b></p> <p>Attached is a report from the Customer Relationships Manager dated 4 July 2018.</p> <p>The Customer Relationships Manager will be in attendance and will speak to the report.</p> <p><b>Recommendation</b></p> <p><i>THAT the report from the Customer Relationships Manager dated 4 July 2018 titled Representation Review Update be received.</i></p>	16-18
WB14.3	<p><b>Chairperson’s Report</b></p> <p>Attached is a report from the Chairperson dated 2 July 2018.</p>	19-27
WB14.4	<p><b>Councillor’s Report</b></p> <p>Attached is a report from Councillor Williams dated 4 July 2018.</p>	28-29
WB14.5	<p><b>Infrastructure Services Report Waihi Beach – July 2018</b></p> <p>Attached is a report from the Deputy Chief Executive dated 26 June 2018.</p>	30-39
WB14.6	<p><b>Draft Financial Report Waihi Beach – June 2018</b></p> <p>Attached is a report from the Management Accountant dated 2 July 2018.</p>	40-42
WB14.7	<p><b>Council, Standing Committee and Community Board Meetings</b></p> <p>Attached is a schedule of meetings for the months of August and September 2018</p> <p><b>Recommendation</b></p> <p><i>THAT the schedule of meetings for August and September 2018 be received.</i></p>	43

## Western Bay of Plenty District Council

**Minutes of Meeting No. WB13 of the  
Waihi Beach Community Board held on 11 June 2018  
at the Waihi Beach Community Centre  
commencing at 6.30pm**

### **Present**

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

### **In Attendance**

G Allis (Deputy Chief Executive Officer), K Hill (Utilities Manager) and A Alty (Democracy Advisor)

### **Others**

Eight members of the public.

In welcoming all to the meeting the Chairperson acknowledged the prompt action by local farmers in clearing away rock debris blocking the roadway on Waihi Beach Road as a result of the extreme heavy rain on 2 June 2018. The combined effort of the local farmers enabled the road to be opened much sooner than expected.

### **Public Forum**

**Resolved:** Member Roberts / Councillor Marshall

*THAT the meeting adjourn for the purpose of holding a public forum.*

Helen Meiklejohn spoke to the following items:

### **Coastcare - Dune Planting**

Coastcare volunteers had undertaken some planting over recent weeks with a further project planned for 24 June 2018 at the Ayr Street sand dunes.



### **Flooding Event 2 June 2018**

Mrs Meiklejohn noted that in all the years she had lived at Waihi Beach she had never seen the extent of flooding that was a result of the heavy rain on 2 June 2018. Flooding on the corner of Didsbury Drive and Citrus Avenue was extreme. The flooded area was in a dip and water poured into the immediate area from the surrounding hills. It was her opinion that the drainage grills further up from this immediate area were not being cleaned out properly and were blocked with leaves and debris. She also noted that gravel from driveways further up the street were being washed out by the heavy rain and subsequently also contributed to blocking drainage grills.

She asked what options could be put in place to enable the placement of warning cones and flooding signage to be put out as quickly as possible in future similar situations.

### **Pest Trapping**

Mrs Meiklejohn advised that since November 2017 over 480 rodents and pests had been trapped. This was a significant number of pests eradicated from the community undertaken by the five volunteer members of the group.

### **Waihi Beach Community Clinic**

Mrs Meiklejohn thanked the Chairperson and Board members for making themselves available for the Waihi Beach Community Board Clinic on a regular basis. The next Community Board Clinic would be held on Saturday 16 June 2018 at the Waihi Beach RSA from 9.00 to 10.00am.

### **Plastic Dog Bags**

It seemed an anomaly that while the community was trying to become plastic bag free, Council provided plastic bags for dog owners to use pick up their dog waste. Surely dog owners should provide their own plastic bags rather than Council providing this service.

### **Dumped Tyres**

The Board received advice that there were some dumped tyres 600 metres north of the quarry site on the opposite side of the road in a pull-off area. It was important that these were cleared away as soon as possible so other people were not encourage to dump further tyres in this vicinity.

A service request to have the tyres removed would be instigated.

### **Dog Ranger based at Waihi Beach**

Kevin Wright if the Council would consider a total dog ban across Waihi Beach and Anzac Bay during the period 2 December to 7 February and that a dog ranger be based at Waihi Beach and that the fees collected by the ranger pay for the duties of that appointed person.

### **Poll to Establish Māori Wards in the Western Bay of Plenty District**

Mr Wright asked if the names of those who voted for the Establishment of Māori Wards in the Western Bay of Plenty District had been published. Mr Wright was advised that the information was publicly available through the Council Minutes and news various publications.

### **Walkways and Cycleways**

Mr Wright felt that there had not been public notification about the proposed walkways and cycleways, and ratepayers had not been given enough opportunity to advise if they wanted this work to proceed.

The Chairperson advised that there had been numerous opportunities to see future proposals for walkways and cycleways at the Long Term Plan and Have Your Say public consultation meetings held at Waihi Beach over the past twelve months. The plans were proceeding after input from the various public consultation processes.

### **Traffic Chicanes**

Jim Cowern advised the Board that a traffic chicane outside his property had been hit numerous times and he asked if the chicane at 65 Dillon Street could be inspected to ascertain if it had been put in correctly.

He suggested that the edges of the chicanes be painted or have reflectors attached so they were more easily seen.

### **Traffic Speed**

Mike Hickey advised that Board that there was a problem with speeding drivers at various points throughout Waihi Beach. There were specific incidents where drivers were speeding and cutting the corner at the junction of Scarborough Road and Beach Road and Fyfe Road and Jenkinson Road.

The Chairperson advised that the Board considered speed limits for the area on an annual basis and would keep these comment in mind when addressing this later in the year.

### **Loose Dog**

Mr Hickey advised that when he was on his bike recently he had been chased by a dog running loose in Savage Crescent. He had not reported the incident.



## Report from Waihi Beach Events and Promotions

The Board received a tabled report from the Events Co-Ordinator of Waihi Beach Events and Promotions Society. The Board extended congratulations to Teresa Qualtrough who had taken over the role at the Events and Promotions Society from Kelly Moselen.

The Board appreciated the informative report and looked forward to working with Teresa in the future.

**Resolved:** Members Sole / Parsons

*THAT the meeting be re-convened in formal session at 6.58pm.*

### WB13.1 **Minutes of Meeting No. WB12 of the Waihi Beach Community Board Held on 23 April 2018**

The Board considered the minutes no. WB12 of the Waihi Beach Community Board Meeting held on 23 April 2018 as circulated with the agenda.

**Resolved:** Member Sole / Councillor Williams

*THAT the minutes of meeting no. WB12 of the Waihi Beach Community Board held on 23 April 2018 as circulated with the agenda be confirmed as a true and accurate record.*

### WB13.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 28 May 2018 as circulated with the agenda.

#### WB13.2.1 **New Flood Maps**

The Chairperson had received a copy of the draft letter that was to go out to property owners updating the natural hazard maps for the District. The letter were sent out because of the changes to the Resource Management Act and Bay of Plenty Regional Policy Statement which have brought in new requirements relating to how we manage risks from natural hazards.

The Chairperson advised that he felt that the letter he received was confusing and alarming and he had had several calls from other local residents expressing the same concerns.

The Board was advised that the letters were different for each landowner depending on how their property or properties were affected by the new flood mapping. Council staff identified four different scenarios to better explain to landowners how the flood maps affected their property.

It had been clearly stated in the letters that recipients were encouraged to contact Council if they had any queries or could not easily navigate the new natural hazards webpage.

#### WB13.2.2 **Waihi Beach Dam - Car Park and Toilet Installation**

The Board was advised that a recommendation within the Long Term Plan would be put forward to Council for approval in regard to funding for the provision of a car park and toilet block at the Waihi Beach Dam Reserve.

#### WB13.2.3 **CCTV**

The Chairperson advised that he would investigate further quotes associated with the installation of a CCTV system at Waihi Beach.

#### WB13.2.4 **Extensions to the Skatepark**

The Board would consider options relating to the extensions to the Waihi Beach Skatepark in the review of the Waihi Beach Reserve Management Plan.

**Resolved:** Members Sole / Parsons

*THAT the Waihi Beach Community Board Chairperson's Report dated 28 May 2018 be received.*

#### WB13.3 **Councillor's Report**

The Board considered a report from Councillor Marshall dated 29 May 2018 as circulated with the agenda.

##### **Long Term Plan**

Council was now in the final phase of deliberations before adopting the Long Term Plan 2018 - 2028 on Thursday 28 June 2018. The process had been a long and exhaustive process for staff and representatives. A feedback document of over 400 submissions and the subsequent Council responses would be made available to the public.

##### **Draft Reserves and Facilities Bylaw 2018 - Have Your Say**

The Board was reminded that the Western Bay of Plenty District Council was amending its Reserves and Facilities Bylaw 2012 and was seeking views on the proposed changes. Following this review, Council would revoke its Reserves and Facilities Bylaw 2012 and replace this with the Western Bay of Plenty District Council Reserves and Facilities Bylaw 2018.

The purpose of the bylaw was to provide for the orderly management and control of Council reserves and facilities for the benefit and enjoyment of all users of these areas. This helps us to:

- protect the public from nuisance,
- protect, promote, and maintain public health and safety, and
- minimise the potential for offensive behaviour in public places.

### **Tuapiro Point**

A change is proposed to the provisions that currently allow horses on Tuapiro Point. The bylaw identifies where horses can go and requires the removal of horse waste to protect significant cultural and ecological values at Tuapiro Point.

Systems (including drones) on Council owned land.

### **Have Your Say**

Feedback opened on Monday 14 May and closed on Monday 9 July 2018.

### **Representation Review - Community Engagement**

The next phase of the representation review focuses on whether current representation arrangements (Mayor, 11 Councillors, three wards, five community boards and 20 community board members), provides for fair and effective representation, or if changes can be made to improve the District's representation. Council is considering feedback and will go back to the community with an initial proposal for future representation arrangements in the second half of 2018.

### **State Highway Two Update**

The Draft Regional Land Transport listing would be adopted on 15 June 2018 showed the roading priorities for the region being:

1. State Highway Two Northern Link
2. The Omokoroa Interchange
3. Safety treatment measures for the State Highway Northern Link highway between Waihi and Tauranga
4. The Tauriko Interchange
5. The Katikati Bypass

Strong lobbying from Council staff, Councillors and Community Board members and residents had been a major factor in a review of the majority priorities for the region. It was encouraging to ensure that a future coordinated approach for the future was in place.



The Government Policy Strategy on Transport giving direction to the New Zealand Transport Agency relating to the national plan for all national state highway works would be announced by the end of August 2018.

**Resolved:** Councillor Marshall / Member Sole

*THAT the report from Councillor Marshall dated 29 May 2018 be received.*

WB13.4

### **Community Board Grant Application - June 2018**

The Board considered a report from the Democracy Advisor dated 23 May 2018 as circulated with the agenda.

The Waihi Beach Environment Society had submitted a Community Board Application for grant funding assistance for the purchase of traps, gas canisters, pumps and counters to assist with pest control at Waihi Beach.

#### **Declaration of Interest**

Board member Brian Hepenstall declared an interest in this item, as a member of the Waihi Beach Environment Society and took no part in the discussion or voting thereon.

**Resolved:** Member Sole / Councillor Williams

1. *THAT the report from the Democracy Advisor dated 23 May 2018 and titled Community Board Grant Application - June 2018 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2017/2018 account subject to all accountabilities being met.*

*Waihi Beach Environment Society.....\$1,000.00*

WB13.5

### **Infrastructure Services Report Waihi Beach - May 2018**

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

WB13.5.1

#### **Water Metre Charges**

The Board was advised that the installation of water meters in the Waihi Beach, Pio Shores, Athenree and Katikati areas was all but complete. Reading would be taken and after checks had been made for any leakages, water meter charges would be implemented.

**WB13.5.2 Two Mile Creek**

The Board was advised that the Bay of Plenty Regional Council had consented to the project and it was expected to resolve outstanding issues with the one remaining property owner who had initially made a submission against the consent process.

**WB13.5.3 Trig Walkway Use Statistics**

The Board noted that it was pleasing to see the users statistics for the Trig Walkway from the period 1 August 2017 to 21 May 2018 being 49,816.

**WB13.5.4 Waihi Beach Cycleways**

The Board asked when they could expect a start made to the proposed Waihi Beach Cycleways.

The Deputy Chief Executive Officer advised that the contractor would be bringing in a work crew from the Waikato region to start the work in mid-July.

**WB13.5.5 Waihi to Waihi Beach Cycleway - MAS Reference WB12 18 5.3**

The Deputy Chief Executive advised that Council continued to work with various parties associated with the proposal.

**WB13.5.6 Waihi Beach Community Response Plan**

The Chairperson thanked Board member Roberts for her work in completing the Waihi Beach Emergency Response Plan. Plans for Bowentown and Athenree are currently being finalised.

**WB13.5.7 Walking Track Signage - Minutes Action Reference WB5 17 3.2**

The Board asked for confirmation that the track signage had been installed.

**WB13.5.8 Broadlands Block Pathway - MAS Reference WB7 17 4.4**

Board Members advised that the finer chip placed on the pathway surface was working well and much easier to walk on. A concern was noted that some of the nova flow drainage put in at various points along the pathway was sticking out and was likely to be run over by mowers and the drainage holes clogged with grass and debris.

WB13.5.9      **Broadlands Block Planting - MAS Reference WB11 18 4.1**

The Board would arrange to meet with Reserve Management staff to discuss an implementation plan for managing plant pests and native species planting.

WB13.5.10    **Athenree Wetland Access - MAS Reference WB12 18 3.4**

It was reinforced that Council and the Department of Conservation staff had a good working arrangement and it would be good to see the Athenree Wetland access tidy-up proceed as a collaborative project and achieve a joint outcome.

The Community Board could looking at funding some of the budget for the required work from their Community Roothing Account.

**Resolved:**      Member Sole / Councillor Marshall

*THAT the Deputy Chief Executive's Report dated 10 May 2018 and titled Infrastructure Services Report Waihi Beach June 2018 be received.*

WB13.6      **Financial Report Waihi Beach - April 2018**

The Board considered a report from the Management Accountant dated 15 May 2018 as circulated with the agenda.

**Resolved:**      Members Sole / Parsons

*THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Waihi Beach - April 2018" be received.*

WB13.7      **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

**Resolved:**      Members Parsons / Roberts

*That the schedule of meetings for the months of June and July 2018 be received.*



Minutes of WB13 held on 11 June 2018

10

The meeting concluded at 7.41pm.

Confirmed as a true and correct record.

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A Sole  
Chairperson  
Waihi Beach Community Board

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Date

WB13

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**Western Bay of Plenty District Council****Waihi Beach Community Board****Representation Review Update**

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**Purpose and Summary**

This report has been prepared in order to ensure all Community Board members are fully aware of the results of the Council's representation review that have formed Council's Initial Proposal that will be publically notified and go out for public consultation from 24 July to 24 August 2018.

**Recommendation**

- 1. THAT the report from Barbara Whitton, Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.***



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Barbara Whitton  
**Customer  
Manager**

**Relationships**

## 1. Background

Council began the Representation Review process in May 2017 working through the three decision-making phases; Electoral system, Māori representation and Representation arrangements, of the review over ten workshops. Staff presented an overview of the review process to a combined Community Boards workshop held on 10 August 2017. The aim of the overview provided to board members was to ensure a shared understanding of the process itself and to clarify council's legal obligations.

## 2. Progress – key milestones to date

<b>August 2017</b>	Council passed a resolution to remain with First Past The Post (FPP) electoral system
<b>November 2017</b>	Council passed a resolution to establish Māori wards
<b>February 2018</b>	More than five percent of electors (voters) demanded a poll to decide the final outcome on Māori wards
<b>March – April 2018</b>	Informal public engagement asking people to identify their 'communities of interest' and comment on our current representation arrangements
<b>May 2018</b>	The result of the poll is that Māori wards would not be established for the Western Bay for at least the 2019 and 2022 elections
<b>July 2018</b>	Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections: <ul style="list-style-type: none"> <li>– Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide.</li> <li>– Replacing our five community boards with three community committees, aligned to the three ward boundaries.</li> <li>– Making a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.</li> </ul>

## 3. The future for local community representation

Council believes that a change to local representation is necessary in order to be more relevant to all of our local communities, to be more flexible in representation to support changing community needs and to enable a broader membership from community leaders and their networks across the whole District.

Our District's communities have changed since 1989 when the district's Community Boards were first formed. The District has grown, particularly in recent times, and the rural/urban mix has altered, with better transport corridors driving an increase in 'lifestyle' properties. Our community boards currently represent just 58 percent of our District's resident electors.

Western Bay citizens are more mobile and they move between communities while they 'live, work and play'. Many people now choose to live in one community and commute to work in another.



The way Council works has also changed over this time, with councillors and staff spending more time engaging and working directly in our communities. Relationships between communities and their local representatives are more direct than they were 30 years ago and are no longer restricted to formal local structures and processes.

Technology allows our citizens to engage directly with Council on issues that affect them, whether it is to report a concern, to submit through a consultation process or to just 'have your say' informally. Community feedback told us that many wish to use technology to have a more direct relationship with elected members.

Our Council has strong relationships with local communities, their leaders and networks and these relationships inform Council discussion and decision making both formally and informally. Community feedback on local representation told us that for many their sense of community and local representation does not fit the current Community Board operating model.

Council is proposing to replace Community Boards with three community committees aligned to the three ward boundaries to ensure local representation across the entire district.

### **What are community committees?**

A community committee is a committee of Council, but members are not elected under the Electoral Act. Committee membership will include the elected ward councillors and representatives from the community appointed by a Council process from candidates nominated by the community.

Three ward-based community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district. The committees would have a key role to partner with community groups and citizens to act as a liaison point with Council.

Each community committee would have terms of reference that covers their:

- Membership – membership would include the ward councillors and appointed representatives from the community
- Tenure – generally three years to match election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme.

Each community committee's annual work programme would identify projects and priorities, and be collaboratively developed by the committee and Council through Council's annual plan and long term plan processes. The work programme will be aligned to a community plan where this exists.

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## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Chairperson's Report – July 2018

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#### 1. Operational Matters – Significant Service Requests/Other

##### 1.1 Waihi Beach Road

There is significant repair work to be done on a section of Waihi Beach Road scoured out following the heavy rain event on 11 June 2018. The clearing and repairing of the roadside channels and culverts, removal of rubble needs to be undertaken and this was advised as a service request (CCR 257826) on 12 June 2018.

In order to prevent the farm owners telephone line being washed out in the future, the repositioning of the phone lines needed to be undertaken.

Staff Comment

Westlink have spoken to the resident and programmed the repair work. There is a 30 day time frame for this and Traffic Management has been set up.

##### 1.2 Dangerous Corner - Steele and Emerton Road

Following a public meeting of the Athenree Action Group the very tight bend on this roadway was highlighted again as being very unsafe for cyclists. It is asked that this bend get some urgent attention to create room for cyclists to feel and be safe and to allow cars to pass cyclists with 1.5 meters clearance and not be forced to cross the centre line. The Athenree Action Group last brought this matter to the Boards attention in April 2017 and the action to improve and move the warning signs has proven to be unsatisfactory. **Attachment A**

At the Waihi Beach Community Board Meeting WB4 held on 24 April 2017 the Board discussed this item as outlined below.

##### "WB4.2.1 - Dangerous Corner – Steele and Emerton Road

The Board received correspondence (dated 5 March 2017) from the Athenree Action Group highlighting the meeting point of Steele Road and Emerton Road as "an accident waiting to happen".

The Transportation Operations Manager advised that the bend was out of context compared to the straight section of the roadway and needed improved signage.

The Board noted that the signage needed to be placed on both left and right approaches, prior to the corner, indicating the sharp corner and warning motorists to slow to an appropriate safe speed.

**Resolved:** Councillor Williams / Member Hepenstall

*THAT improved signage be installed indicating the 45 degree bend ahead, and that the sign be placed in a position that gave adequate warning to slow down for negotiation of the sharp and dangerous bend ahead."*

Staff Comment

The Roading Engineer (East/West) has advised that additional chevrons and curve advisory gated signs have already been installed at this corner. Advance curve advisory signage is in place.

A large proportion of the road network has similar areas where there is a tight corner, a standard seal width and both vehicle, cycle and pedestrian users.

## 2. Operational Matters – Projects Pending or in Progress

### 2.1 Waihi Beach to Athenree Cycleway/Walkway Link

At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link is important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff Comment

Attached for information are the Minutes of the Waihi Beach Community Board Meeting held 25 November 2016 (WB1.10.1) which refers to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Priority List. **Attachment B**

The Reserves and Facilities Manager has advised that there has been initial iwi/hapu engagement. Staff are currently awaiting on a response to the proposal. The Department of Conservation have agreed in principle to the Waihi Beach Island View/ Athenree link. It is noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

### 2.2 Waihi Beach Community Garden

The Reserves and Facilities Manager has advised that a site meeting with the Lessee of the Community Garden at Waihi Beach is being arranged. Consideration will be given to whether or not the Lessee wishes to continue with the lease.

### 2.3 **Waihi Beach Reservoir – Information Item**

Attached for information is the article that appeared in the Waihi Leader on 3 May and was across a full page relating to the Waihi Beach Reservoir. **Attachment C**

## 3. **Community Issues**

### 3.1 **Clearing of Grates and Catch Pits**

It was disturbing to see pictures taken by a resident that indicated that drains had not been cleared after several weeks. It has been brought to the attention of the Board that grates and catch pit stormwater drains needed cleaning following the last rain event. Debris accumulating in grates and catch pits could cause more flooding in the Marine/Walnut Ave area if not promptly and regularly attended to.

Staff Comment

The Roading Engineer (East/West) has advised that WestLink have a 30 day time frame to program and clean surface water catch pits. An email from the Road Maintenance Contract Engineer is attached for information. **Attachment D**

### 3.2 **Town Development.**

The first steps to find new requirements and to tidy up the Waihi Beach town centre has started with the Board asking for input from the retailers. This is just a start to a process for the community to participate in.

### 3.3. **Katikati and Waihi Beach Business and Community Awards - 2018**

The Coordinator for the Waihi Beach Events and Promotions Society met with Board members at their workshop on Friday 29 June 2018, and outlined a request for funding support for the forthcoming Katikati and Waihi Beach Business and Community Awards to be held on November 3<sup>rd</sup> at the Katikati Memorial Hall. A copy of the letter from the Waihi Beach Events and Promotions Coordinator is attached. **Attachment E**

The Waihi Beach Events and Promotions Society has requested funding assistance of \$3,000 for this event. This is a bi-annual event and in 2016, the Board provided a funding allocation of \$3,000 from the Waihi Beach Contingency Account.

### 3.4 **CCTV**

A modified quote is being requested for CCTV services without the supply of services for the shopping centre.



#### **4. Community Organisation Reports**

##### **4.1 Athenree Action Group.**

The group held a public meeting on June 2<sup>nd</sup> that was attended by 30+ people. The main issues brought forward were the Waihi Beach to Athenree connection, the dangerous bend on Steele and Emerton Rd, an all weather connection Walkway/Cycleway in the Dr North Park area.

The other real concern is the speed and danger as people drive into the village. There was an urgent request for measures to slow this traffic down and that they be in place before the opening of the Montessori School.

There were other items that will be brought forward in the near future.

##### **4.2 Waihi Beach Community Patrol**

The Waihi Beach Community Patrol is still growing with more volunteers in training.

##### **4.3 Athenree Homestead**

The homestead has had some very successful activities and is now preparing for the summer season. The extensions to the building are getting underway and I will report on the progress of this in the months to come.

Over the last few weeks there has been work done on a number of trees in the reserve to make them safe for the public to be near and prevent damage to The Homestead buildings.

#### **5. Significant Council Processes**

##### **5.1. Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and the Board extends thanks to all those who took part in the process.

##### **5.2. Draft Reserves Management Plan Review 2018 for the Katikati and Waihi Beach Ward**

The community open day relating to the Draft Reserves Management Plan Review 2018 for the Katikati and Waihi Beach Ward was held on 23 June 2018. Submissions to the Katikati Waihi Beach Ward Reserve Management Plan Review are due by 9<sup>th</sup> of July 2018.

### 5.3. **Representation Review**

Council has been working through the representation review and the consultation document will be released later this month. The public can make submissions to the review between July 24th and August 24<sup>th</sup> 2018.

### 6. **Thank you from the Waihi Beach Environment Society**

The Waihi Beach Environment Society has extended a note of thanks to the Waihi Beach Community Board for the grant allocation of \$1,000 for the purchase and operation of traps throughout the Waihi Beach area.

## **Recommendation**

***THAT the Chairperson's Report to the Waihi Beach Community Board for July 2018 be received.***

Allan Sole  
**Chairperson**  
**Waihi Beach Community Board**





Waihi Beach Community Board Minutes  
WB1 25 November 2016

WB1.10.1

**Waihi Beach Community Rooding Priority List  
Walkways and Cycleways Throughout Waihi Beach**

The Board noted the comment by Member Hepenstall that people had ridden bikes along the road and pathways of Waihi Beach for many years quite happily so why were expensive walkways and cycleways across reserve areas now needed, they cost money to install, gave no return and had a high maintenance factor.

It was explained that the development of walkways and cycleways were part of the National Walkway and Cycleway strategy and the proposed development attracted a 50% Government subsidy. There was a noted increase in visitor numbers to areas that had developed walkways and cycleways and this would grow considerably in the future to the benefit of the overall community.

Member Hepenstall noted that the investigation for Waihi Beach to Athenree Linkage (No.5 on the Priority List) needed to be checked as it was his understanding that the Department of Conservation had twice rejected any linkage. It was important to check this before any investigative costs were incurred for this proposed link development.

The Chairperson noted that the first three projects listed on the Priority List were the main focus at this point in time, and it was important to confirm the project order now. Later priority work may be changed or altered in the future if required.

**Resolved:** Members Roberts / Parsons

1. *THAT the Deputy Chief Executive Officer's report dated 9 November 2016 and titled "Waihi Beach Community Board Rooding Priority List" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the "Waihi Beach Community Board Rooding Priority List" be approved.*

<b>PRIORITY</b>	<b>PROJECT</b>	<b>BUDGET</b>
1.	Wilson Road Carpark	\$30,000
2.	Dam to Trig Walkway	\$20,000
3.	Plom Road to Wakanoi Place	\$60,000
4.	Brighton Rd to Reserve	\$130,000
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000
6.	Island View Reserve to the Loop	\$100,000
7.	Emerton to Waiiti Road (part existing)	\$20,000
8.	Emerton Rd: to Café	\$60,000
9.	Waihi to Waihi Beach Cycle trail	\$100,000



## *Waihi Beach Reservoir: a stormwater asset and recreation reserve*

The Waihi Beach Reservoir is a popular community recreational spot but, first and foremost, it's a critical stormwater asset.

Some locals have questioned why Western Bay of Plenty District Council lowers the dam's water levels at times.

Simply, this is because the dam acts as a catchment reservoir for streams, tributaries and stormwater coming down from the hills above Waihi Beach. By catching it here we can manage the water flow.

Moderate to heavy rain sees the natural waterways entering the reservoir increase significantly in volume. During heavy rain this leads to the reservoir level rising rapidly.

For this reason when heavy rain is approaching, the dam's spillway valve is partially opened to drain a portion of dammed water in advance.

This is to prevent the banks spilling over which would endanger people and property below.

The valve is then closed off and reopened when the storage level starts to reach maximum again. The water level is monitored and this process is repeated until the bad weather has cleared. There is a strict procedure that determines when this happens.

It's our intention to keep the pond one third full at all times - equipment failure is the only reason it would ever be lower - so the habitat for fish, eels and other aquatic species is not damaged. However, our main concern when adjusting the level of water in the reservoir is the safety of Waihi Beach residents.

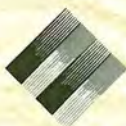
Central Government legislation scheduled to be introduced later this year will require dams such as the Waihi Reservoir to meet additional criteria for storage and operation.

Under this requirement Council would look to raise the stop bank to provide extra storage and to prevent the dam overtopping and washing debris downstream.

A secondary spillway next to the existing spillway at the reservoir would also be built to help in the operation of the dam.

The project has been included in Councils Long Term Plan, but the timing of this work is subject to Central Government implementing the legislation.

*Utilities Manager, Kelvin Hill  
Western Bay of Plenty District Council*



**Western Bay of Plenty  
District Council**







25 June 2018

The Secretary  
Waihi Beach Community Board  
C/- Western Bay of Plenty District Council  
Private Bag 12803  
Tauranga

Dear Sir/ Madam,

Katch Katikati and Waihi Beach Events and Promotions are well underway with plans for the upcoming Katikati and Waihi Beach Community Business Awards 2018. The event has very well in that past to bring our two communities together to recognise the tireless efforts of our volunteers, and celebrate business excellence.

This year we have increased the focus on community, with more People's Choice award categories; and have changed the business award categories to increase the focus on exceptional things happening within our business community. The Awards night itself will be a Vintage Hollywood themed Soirée, and a sure highlight of our community calendar.

We have put together our budget for the event and are hoping that the Community Board would be in a position to help again this year with an amount of \$3,000.

I am happy to present at the next Community Board if you would like to hear more.

Thank you very much for your support.

Yours faithfully,

Teresa Qualtrough  
Waihi Beach Events and Promotions Coordinator

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## Western Bay of Plenty District Council

### Waihi Beach Community Board

### Councillors Report – July 2018

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Councillor Williams will provide a verbal update to the meeting on the following topics:

#### **Representation Review**

#### **Seal Extension**

#### **New Parks and Reserve Contract**

#### **Growth in the Kiwifruit Industry**

#### **2018 – 2028 Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and thanks are extended to all those who took part in the process. Below is a copy of the 28 June 2018 media statement relating to the adoption of the Long Term Plan for information.

#### **Council adopts Long Term Plan 2018 - 2028** **“Steady as we grow”**

“Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018 – 2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for 2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a ‘steady as we grow’ approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

**Walkway and cycleway investment** – implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

**Western Bay Museum funding** – provide \$70,000 annually in support through District-wide rates for the next ten years.

**Arts and Culture investment** – enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

**Debt management approach** – reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

Mike Williams  
**Councillor**  
**Waihi Beach Community Board**



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**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Infrastructure Services Report July 2018**

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**Purpose and Summary**

This report provides specific information on Infrastructure activities of interest to the Board.

**Minute Action Sheets**

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

**Recommendation**

1. *THAT the Deputy Chief Executive's Report, dated 26 June 2018 and titled Infrastructure Services Report Waihi Beach July 2018 be received.*

Approved



Gary Allis  
**Deputy Chief Executive**

## Utilities

### 1.1 Water Meter Installation Project - WSZ (Western Supply Zone)

The installation of water meters in the Waihi Beach, Pio Shores, Athenree and Katikati townships are now complete except for a few properties where their internal lines are cross connected with neighbouring properties. These will be completed in the near future.

Council would like to thank residents for their assistance throughout this project.

### 1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through [www.eventfinda.co.nz](http://www.eventfinda.co.nz)

### 1.3 Two Mile Creek Update - Upstream Dillon Street Bridge

Regional Council Consent was lodged in June 2017. Two parties did not sign in favour of applying for the Resource Consent.

Regional Council requested further information be supplied by WBOPDC including modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to BOPRC. Feedback received from the BOPRC and draft Consent conditions have been finalised. Resource Consent is expected to be granted by late June to mid July 2018.

Due to the creek being located in a floodable zone, a separate Resource Consent is required from WBOPDC. The Consent has been lodged and Council staff have been working with two property owners regarding submissions. One submission has been resolved, the other one is still in negotiation.

### 1.4 Licensing Waste Collectors - Waste Management and Minimisation Bylaw 2013

Letters have gone out to known waste collectors to apply and pay to operate as a licenced waste collector in the District as per the requirements of the Waste Management and Minimisation Bylaw 2013.

A Public Notice to Licence appeared in the District newspapers during May 2018.

Information to this effect was also placed on Council's website on 16 May 2018.

Application to become a licensed collector have now closed and Council is currently working through these applications.

## 2.0 Reserves

### 2.1 Waihi Beach Cycleways

The outcome from the Reserves Management Plan consultation will inform the Plum Road through to Anzac Bay cycleway connections.

Detailed planning and contract specifications are being finalised and physical works will begin as soon as contractor resources are in place.

### 2.2 Trig Walkway Use Statistics

For the period 1 August 2017 to 27 June 2018

#### Key figures:

Total traffic count for the period analysed: .....	53,321
Daily Average: .....	61
Weekdays:.....	144
Weekend days: .....	204
Max average value (January): .....	286
Min average value (August): .....	67
Busiest day of the week:.....	Saturday

#### Busiest days of the period analysed:

Saturday, 31 March 2018: .....	813
Sunday, 1 April 2018: .....	607
Sunday, 31 December 2018: .....	571

## 3 Strategic Property

Nothing to report for this month.

## 4 Development Engineering & Projects

Nothing to report for this month.

## 5 Emergency Management

Nothing of significance to report this month. Emergency Management are in the process of compiling their Annual Report and will include an annual summary in the next report.



## 6 Rooding

<b>Community Road Budget</b>	<b>\$</b>	<b>Status</b>
<b>Current Account Opening Balance 1 July 2018</b>	<b>\$313,000</b>	
2018/19 Community Rooding allocation	\$141,782	
Potential NZTA Subsidy allowance	\$100,000	
<b>Total Funding available 30 June 2018:</b> (excludes subsidy until it is confirmed)	<b>\$471,782</b>	
Priority Projects 3-9 (detailed below)	<b>\$490,000</b>	
<b>Subtotal</b>	<b>\$490,000</b>	
<b>Balance (deficit)</b>	<b>(\$18,218)</b>	

There is sufficient funding to complete priorities 1-9 based on the current indicative costs for each section and subject to NZTA subsidy. The budgets will be revised through the consenting and design phase. Alternative contractors are being utilised to expedite construction, which may result in the construction cost being above budget.

<b>Priority</b>	<b>Project</b>	<b>Budget</b>	<b>Status</b>
1.	Wilson Road Carpark	\$30,000	Completed in Financial Year 2017/18
2.	Dam to Trig Walkway	\$20,000	Completed in Financial Year 2017/18
3.	Plom Road to Wakanoi Place	\$60,000	<ul style="list-style-type: none"> <li>Following the "Have Your Say Day" on 28 April and the mixed views from the community, it was agreed that No. 3 Plom Road to Wakanoi Place be placed on hold due to the concern raised by Pio Shore residents. Further public consultation will be undertaken through Katikati/Waihi Beach Reserve Management Plan process.</li> <li>The Gypsy Park section of the cycleway will be commencing construction in July 2018.</li> <li>Works will stop at Plom Road roundabout.</li> </ul>
4.	Brighton Road to Reserve	\$130,000	<ul style="list-style-type: none"> <li>The Operations &amp; Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed through the dunes</li> <li>The link to Hinemoa Road and the pedestrian bridge is subject to notification by BOPRC. Staff have currently put this section of the cycleway on hold and are focusing on completing the other sections of the Waihi Beach network</li> <li>Alignment of the footpath through Brighton Reserve is now being finalised.</li> </ul>
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	<ul style="list-style-type: none"> <li>DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.</li> </ul>
6.	Island View Reserve to the Loop	\$100,000	<ul style="list-style-type: none"> <li>WestLink have been selected as the preferred contractor and works will begin in July 2018.</li> </ul>



Date  
Subject

26 June 2018  
Infrastructure Services Report Waihi Beach July 2018

Open Session

7.	Emerton to Waiti Road (part existing)	\$20,000	<ul style="list-style-type: none"> <li>Heritage NZ and BoPRC approval has been issued.</li> <li>Programming for construction and neighbour notification is underway.</li> </ul>
8.	Emerton Road to Café	\$60,000 Consent	<ul style="list-style-type: none"> <li>BoPRC consent and Heritage NZ approval has been issued.</li> <li>Detailed design is underway.</li> </ul>
9.	Waihi to Waihi Beach Cycle Trail	\$100,000	<ul style="list-style-type: none"> <li>The Trig Walkway, Dam Trail and the track construction in the forest are partly funded by this budget. The balance of expenditure to date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions are occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations are currently on hold pending Treaty Settlements and private transactions.</li> </ul>

# Community Board Report Minute Action Sheet

## WAIHI BEACH COMMUNITY BOARD 12/03/2018

Remit Title                    **Community Roothing Budget - Budget Funding Information**

Remit Number                WB1118 4.6

Owner                         GM1

Status                         COMPLETE

Complete Date

Confidential

Resolution                    The Board would like a breakdown of the funding of \$100,000 (showing as expended to date - Page 27 of the agenda) for the Waihi to Waihi Beach Cycleway. The same item was referred as item 9 (page 28 of the agenda) with the following status "The Trig Walkway, Dam Trail and the Track construction in the forest are partly funded by this budget. The balance of expenditure to date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions were occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations were currently on hold."

The Board needed to have clarification showing what monies from the \$100,000 had been spent on what specific projects, i.e. the Trig Walkway Dam, the trail and the track construction.

Actions

**4 July 2018: A project spend summary is attached.**

22 May 2018: No further change from last month's update.

10 April 2018: The project was undertaken as a total project and not in three specific sections. An apportionment of the costs and funding is being prepared.

## Waihi Beach Cycle Trail Expenditure

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Cycle trail and walkway expenditure since July 2016 within the Waihi Beach area has totalled \$570,000 to March 2018.

This has included consultation, iwi engagement, technical investigation, design, consenting, construction and signage.

### Projects Included:

#### **Trig Lookout Walkway**

- Investigation, design, construction, consenting, signage and track counter

#### **Waihi to Waihi Beach Cycleway**

- Land negotiation, valuations, route investigation, design, consenting, iwi consultation and negotiation, clearing of forest trails and construction of trails within the forest. The link back to the dam loop has approximately 1km left to be completed.

#### **Dam Trail**

- Clearing, consenting, consultation, track construction, bridge construction, culvert construction and signage.

#### **Waihi Beach Cycle Trails**

- Construction and consenting

The cycle trail and walkways projects have been funded by:

Waihi Beach Cycle Trails Trust Lion Foundation Grant	\$60,000
Waihi Beach Community Roding – Trig Lookout Trail	\$20,000
Waihi Beach Community Roding – Waihi to Waihi Beach Cycle Trail	\$100,000
District Cycle Trails Project Budget	\$390,000

The main expenditure areas were:

• Scoping, consultation, consenting, archaeological, engagement and design	\$170,000
• Bridge and culvert	\$70,000
• Trail construction, Trig Lookout, dam trail and cycle trail	\$305,000
• Other – consent fees, valuations and miscellaneous	\$25,000



**WAIHI BEACH COMMUNITY BOARD 23/04/2018**

Remit Title	<b>Planting Plan for Blocklands Block - MAS Reference WB11 184.1</b>
Remit Number	WB1218 5.5
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board request a copy of a previous planting plan and would set up a meeting with Reserves and Facilities staff to 'workshop' options for future plantings and incorporate a visit the Broadlands Block to visualise how the area would look in the future.</p> <p>An approved planting plan would be included in the Waihi Beach Reserve Management Plan.</p>
Actions	<p><b>26 June 2018: Site meeting is being arranged.</b></p> <p>22 May 2018: A copy of the Wetland Management Plan has been provided to the Board for their consideration.</p> <p>Staff are happy to meet on site to discuss the implementation of the Wetland Management Plan.</p>

**WAIHI BEACH COMMUNITY BOARD 11/06/2018**

Remit Title	<b>Walking Track Signage - Minutes Action Reference WB5 17 3.2</b>
Remit Number	WB1318 5.7
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board asked for confirmation that the track signage had been installed.
Actions	<b>26 June 2018: The new signs have been fabricated and are with the contractor for installation.</b>

**WAIHI BEACH COMMUNITY BOARD 11/06/2018**

Remit Title	<b>Broadlands Block Pathway - MAS Reference WB7 17 4.4</b>
Remit Number	WB1318 5.8
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	Board Members advised that the finer chip placed on the pathway surface was working well and much easier to walk on. A concern was noted that some of the nova flow drainage put in at various points along the pathway was sticking out and was likely to be run over by mowers and the drainage holes clogged with grass and debris.
Actions	<b>26 June 2018: The Board's comments about the nova flow drainage pipes are noted. The contractor will be advised to stay clear of the pipes when mowing</b>



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**Western Bay of Plenty District Council**  
**Waihi Beach Community Board**  
**Draft Financial Report Waihi Beach – June 2018**

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**Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the draft financial statements for the period ended 30 June 2018 (**Attachment A**).

Total operating costs are under budget for the year and includes bylaw enforcements, contingency expenses, grants, mileage allowance, salaries and inter-department charges.

**Grant payments made to date:**

	\$
ECHO Walking Festival 2018	500
Waihi Beach Environment Society	1,000
<b>2017/18 grants to date</b>	<b>\$1,500</b>

**Commitments – Operational expenditure**

	\$
Volunteers' Afternoon Tea	1,000
<b>Total outstanding operational commitments</b>	<b>\$1,000</b>

**2017/18 reserve analysis:**

2017/18 Opening balance	\$276,225
Wilson Road Toilet Funding [WB15.5.3 & C25.6]	(\$35,000)
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$2,206
<b>2017/18 Closing balance</b>	<b>\$243,431</b>

Date  
Subject

02 July 2018  
Draft Financial Report Waihi Beach – June 2018


**Open Session**

### Committed - Reserve expenditure

Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011], of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2].	Up to \$(50,000)
<b>2017/18 Closing balance after committed expenditure</b>	<b>\$193,431</b>

### Recommendation

***THAT the Management Accountant's report dated 02 July 2018 and titled "Draft Financial Report Waihi Beach – June 2018" be received.***

  
Christie Tromans  
**Management Accountant**

Approved

  
Ian Butler  
**Finance Manager**

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council  
Draft Income and Expenditure Statement  
For the period ended 30 June 2018**

**Waihi Beach Community Board**

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Bylaw Enforcements	0	1,000	1,000	☑	1,000	0
Contingency - [see breakdown below]	180	7,500	7,320	☑	7,500	691
Grants	1,500	6,000	4,500	☑	6,000	2,258
Mileage Allowance	3,192	5,000	1,808	☑	5,000	3,587
Salaries	20,720	25,435	4,715	☑	25,435	22,789
Inter Department Charges	35,904	35,903	(1)	⊕	35,903	35,904
<b>Operating Costs</b>	<b>61,496</b>	<b>80,838</b>	<b>19,342</b>	☑	<b>80,838</b>	<b>65,229</b>
<b>Total Operating Costs</b>	<b>61,496</b>	<b>80,838</b>	<b>19,342</b>	☑	<b>80,838</b>	<b>65,229</b>
Interest Expense	0	0	0	☑	0	(14,856)
<b>Total Direct Costs</b>	<b>61,496</b>	<b>80,838</b>	<b>19,342</b>	☑	<b>80,838</b>	<b>50,373</b>
<b>Total Costs</b>	<b>61,496</b>	<b>80,838</b>	<b>19,342</b>	☑	<b>80,838</b>	<b>50,373</b>
<b>Income</b>						
Rate Income	82,687	80,838	1,849	☑	80,838	79,004
<b>Total Direct Income</b>	<b>82,687</b>	<b>80,838</b>	<b>1,849</b>	☑	<b>80,838</b>	<b>79,004</b>
<b>Net Cost of Service</b>	<b>21,191</b>	<b>0</b>	<b>21,191</b>	☑	<b>0</b>	<b>28,631</b>
<b>Contingency - breakdown</b>						
Prior year accrual reversal for LGNZ Conference spent late last year	(935)					
Waihi Beach United Church booking for Meet and Greet Information Day	75					
Events and Promotions Society Walk & Cycleways brochure	500					
Flyers for Christmas Rubbish Collection	196					
Advertising for Grants in the Waihi Leader	204					
Wreaths for ANZAC Day	140					
<b>Year to date contingency costs</b>	<b>180</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>276,225</b>					
Wilson Road Toilet Funding	(35,000)					
WB Community Centre - Repayments [WB15.4].	2,207					
<b>(Decrease) Increase in year</b>	<b>(32,793)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>243,431</b>					



**Western Bay of Plenty District Council  
Formal Meeting Schedule 2018**

AUGUST 2018			
Meeting	Date	Time	Venue
Operations and Monitoring Committee	2 August	9.30am	Chambers
Joint Road Safety Committee	8 August	10.00am	Chambers
Council	9 August	9.30am	Chambers
Waihi Beach Community Board	27 August	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	28 August	7.00pm	Omokoroa Community Church
Katikati Community Board	29 August	7.00pm	The new Katikati Library and Service Centre
Community Committee	30 August	9.30am / 10.00am	Chambers
SEPTEMBER 2018			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	4 September	9.30 am	Chambers
Maketu Community Board	4 September	7.00pm	Maketu Community Centre
Regulatory Hearings Committee (If required)	5 September	9.30am	Chambers
Policy Committee	6 September	9.30am	Chambers
Te Puke Community Board	6 September	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	13 September	9.30am	Chambers
Regional Transport Committee	14 September	TBC	TBC
Council	20 September	9.30am	Chambers
Rural Committee	25 September	9.30am	Chambers