



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

WAIHI BEACH

COMMUNITY BOARD

Poari Hapori

WB13

Monday, 11 June 2018

Waihi Beach Community Centre

6.30pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No WB13 Te Karere

Waihi Beach Community Board Poari Hapori

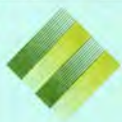
Monday, 11 June 2018
Waihi Beach Community Centre
6.30pm

Members:

A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
R Parsons
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Waihi Beach Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB13

Pages

**Present
In Attendance
Apologies**

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB13.1 **Minutes of meeting no. WB12 of the Waihi Beach Community Board held on 23 April 2018** 6-14

Recommendation

THAT the minutes of meeting no. WB12 of the Waihi Beach Community Board held on 23 April 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB13.2 **Chairperson's Report** 15-18

Attached is a report from the Chairperson dated 28 May 2018.

WB13.3 **Councillor's Report** 19

Attached is a report from Councillor Marshall dated 29 May 2018.

WB13.4 **Community Board Grant Application - June 2018** 20-21

Attached is a report from the Democracy Advisor dated 23 May 2018.

WB13.5 **Infrastructure Services Report Waihi Beach - May 2018** 22-36

Attached is a report from the Deputy Chief Executive dated 10 May 2018

WB13.6 **Financial Report Waihi Beach - April 2018** 37-39

Attached is a report from the Management Accountant dated (15 May 2018

WB13.7 **Council, Standing Committee and Community Board Meetings** 40

Attached is a schedule of meetings for the months of June and July 2018.

Recommendation

THAT the schedule of meetings for June and July 2018 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. WB12 of the
Waihi Beach Community Board held on 23 April 2018
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

M Taris (Chief Executive Officer), S Harvey (Roading Engineer East/West) and A Alty (Democracy Advisor)

Others

Seven members of the public and one member of the press.

Public Forum

Resolved: Member Hepenstall / Councillor Marshall

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He then invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Draining of Reservoir Dam at Waihi Beach

Stephanie Duncan thanked the Board for the response to the concerns of residents raised relating to the draining processes of the reservoir dam at Waihi Beach. A new procedure for management of the dam provided clear processes of steps to be taken when any water release from the dam was required. The procedure would be managed by Council Utilities staff and the approved maintenance contractor.

Ms Duncan advised that as recently as last week, the commitment to empty the dam to 30% containment had not been met. She also asked why the water was being released with such

frequency when there had not been any significant rain events/warnings over recent months.

Ms Duncan noted that there was an opinion that there may be a correlation of the drained water spilling onto the northern end of the beach and the incidents of an increase in dead shellfish in the same area.

The Chairperson noted that it was important to remember that the dam level must be professionally managed under emergency and civil defence requirements and reflection of the Edgcombe floods in 2017 endorsed how important it was to monitor and manage dam structures in heavy rain and potential flood situations.

Water Pressure at Waihi Beach

Jim Cowern advised that there seemed to have been an increase in water pressure in some areas of The Crescent at Waihi Beach, and a local plumber had suggested that affected properties needed to install a pressure-reducing valve which could cost in excess of \$100.00 for affected households and he asked how this should be managed.

The Board was advised that there had been no increase in the water pressure supply to properties and normal pressure settings had not been increased. Any decision to install a pressure-reducing valve was at the instigation and cost to the householder. The Utilities Manager would reply directly to the Chairperson regarding this query.

Dog Owners Behaviours

Helen Micklejohn noted that, while Western Bay of Plenty District Council promoted socialisation for dogs by way of Doggy Day Out activities, for example, it was dog owners that really needed training in many cases. The behaviour of owners not picking up dog poo or randomly casting aside used plastic bags with dog poo in rather than putting the bags in rubbish bins was increasing. Dog owners needed to be responsible and the Dog Control Bylaw enforced.'

Private Property Development at No. 10 Beach Road - Location of Pohutukawa Trees

Mike Hickey advised that there was development being undertaken on private property (next to where the old picture theatre used to be) at No 10 Beach Road, and there were two pohutukawa trees on Council property that may be affected by the construction/development. It was important that the trees be protected as much as possible.

The Reserves and Facilities Manager would be asked for comment relating to this item.

Disturbance to Rock Revetment Wall - Unfenced Swimming Pool

Kevin Wright advised that he had had a reply in regard to his query about repairs to the rock revetment wall that were required to be undertaken by the property owner after a swimming

pool had been installed on a beachfront section. He noted that the swimming pool had been installed for some months now and there was no safety fencing around the pool.

An inquiry would be made to ascertain the status of the required fencing for the swimming pool.

Resolved: Member Sole / Councillor Williams

THAT the meeting be re-convened in formal session at 6.56pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

WB12.1 Minutes of Meeting No. WB11 of the Waihi Beach Community Board Held on 12 March 2018

The Board considered the minutes no. WB11 of the Waihi Beach Community Board Meeting held on 12 March 2018 as circulated with the agenda.

Resolved: Member Sole / Councillor Marshall

THAT the minutes of meeting no. WB11 of the Waihi Beach Community Board held on 12 March 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB12.2 Council Decisions on Board Recommendations - April 2018 Decision Report from Operations and Monitoring Committee Meeting OP10 28 March 2018 - Waihi Beach Cycleways

The Board considered a report from the Democracy Advisor dated 3 April 2018 as circulated with the agenda.

Resolved: Members Sole / Parsons

THAT the report of the Democracy Advisor dated 3 April 2018 titled Committee Decisions on Board Recommendations March 2018 in regard to Waihi Beach Cycleways be received.

WB12.3 Chairperson's Report

The Board considered a report from the Chairperson dated 9 April 2018 as circulated with the agenda.

WB12.3.1 Stormwater Holding Pond

The Chairperson advised that the work on Maranui Stormwater Pond had started and would be undertaken by a local contractor and overseen by Council staff.

WB12.3.2 Wilson Park Stormwater Pump

The Utilities Manager advised that Wilson Road Reserve and the surrounding property areas were part of a stormwater assessment on potential solutions for managing stormwater collection. Any solution and the associated expenditure would need to be assessed on a cost / area of benefit ratio, i.e. (Greater expenditure should benefit more than an individual property). As such any infrastructure solutions involving mechanical equipment (pumps) would significantly add to the physical and operational costs and would need to benefit a wider area.

WB12.3.3 Installation of Pedestrian Refuge Crossing

Board members noted that consideration needed to be given to the type of pedestrian refuge best suited for the specific roadways to ensure protection to pedestrians when crossing wide roads to access the beach.

The Roding Engineer (East/West) advised that he would include consideration for the most suitable type of refuge in the requested pricing from Westlink for pedestrian refuges to be installed at the roundabout corner of Emerton Road and Seaforth Road, Tuna Avenue and between 10 and 18 Seaforth Road.

WB12.3.4 Athenree Wetlands Access

It was advised that the Reserves and Facilities Manager had been in contact with a Department of Conservation representative advising the Board's request to have the Athenree Wetlands access and parking area cleaned-up.

It was noted that Council staff had a good working relationship with the Department of Conservation and there was a will to see the area cleaned up.

WB12.3.5 Dam and Trig Walkway Signs

The Board advised that they were happy with the draft signage designs forwarded from the Reserves and Facilities Management.

WB12.3.6 Dam Water Level Control Process

The Board was advised that a public information item was being put together and this was expected to be included in the local newspaper in the near future.

WB12.3.7 Volunteers Afternoon Tea

The Community Board advised their intention to acknowledge the work of volunteers in the community by hosting an afternoon tea. The date and venue for the function was to be advised in the near future.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board allocate up to \$1,000 from the Waihi Beach Community Board Contingency Account for the provision of an afternoon tea to acknowledge volunteers in the Waihi Beach Community.

WB12.3.8 Long Term Plan

The Chairperson advised that he had presented the Waihi Beach Community Board submission to the 2018-2028 Long Term Plan to Council on 19 April. He also advised that the final Have Your Say consultation event would be held at Waihi Beach on 28 April 2018 at the Waihi Beach RSA.

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board Chairperson's Report dated 9 April 2018 be received.

WB12.4 Councillor's Report

The Board considered a report from Councillor Williams dated 9 April 2018 as circulated with the agenda.

WB12.4.1 State Highway Two Update

Councillor Williams advised that Council supported and approved in principle an initiative by SmartGrowth and the New Zealand Transport Agency for the preparation of a project plan for a Western Bay of Plenty centre for transport to present a united voice to government to advocate for the roading needs of the district.

WB12.4.2 Representation Review

Informal community engagement on the Representation Review closed on 6 April and Council would consider all the feedback received in the development of a future representation proposal for the Western Bay of Plenty District.

WB12.4.3 Māori Representation

Council was holding a binding poll to see whether Māori wards should be introduced for the next two triennial elections in 2019 and in 2022. In November 2017, Councillors voted to establish one or more Māori wards. Consequently, a valid independent petition from over five percent of Western Bay District electors against the move was handed to Council, requiring a poll. The poll would open from Friday 27 April to midday on Saturday 19 May 2018, and would be conducted by Council's electoral officer.

WB12.4.4 Rubbish and Recycling

Council was undertaking a study to investigate alternative recycling and rubbish collection models along with the management of solid waste and recycling across the District.

Residents have been urged to make use of the various recycling facilities in the District to help ensure waste was managed in a sustainable way in the future. Further public consultation would be undertaken in regard to this topic before any final Council decisions were put forward.

In regard to Waihi Beach it was important to consider how rubbish collection at Waihi Beach should be undertaken. It was clear that the volume of rubbish had increased in the area, over the whole year, not just at peak holiday times. More and more people were visiting and staying in the area which consequently meant more and more rubbish for disposal. If statistics could be collected on the volume of rubbish collected from the area, it would bear out that alternate collection options were needed.

The use of plastic rubbish collection bags also needed to be looked at, as damaged and ripped full plastic rubbish bags (by cats/dogs/birds and vermin) contributed to rubbish constantly being strewn about the area.

The Board needed to have discussions with the Environmental Solid Waste Team Leader and the Utilities Manager now to consider options for rubbish collection during the peak summer holiday period and ongoing rubbish management across the Waihi Beach area.

Resolved: Member Sole / Councillor Williams

THAT the report from Councillor Williams dated 9 April 2018 be received.

WB12.5 Infrastructure Services Report Waihi Beach - April 2018

The Board considered a report from the Deputy Chief Executive dated 6 April 2018 as circulated with the agenda.

WB12.5.1 Waihi Beach Walking Track Signage - MAS Reference WB5 17 3.2

The Board advised that they approved the signage designs for the walking tracks at Waihi Beach forwarded to them by the Reserves and Facilities Manager.

WB12.5.2 Community Roading Budget

Under topic - Less Expended to Date - the list priority reference numbers should read:

1. Wilson Road Carpark
2. Dam to Trig Walkway
9. (NOT No.3) Waihi to Waihi Beach Cycleway

The Transport Engineer (East/West) advised that pricing for Waihi Beach Priority Works No. 3 - Plom Road to Wakanoi Place and No.6 Island View Reserve to the Loop was currently underway.

Board members noted that consideration needed to be given for a walkway/cycleway along the section of roadway on Emerton Road might need to be relooked at in light of the subdivision development being undertaken in the immediate vicinity.

The Board would like to see the development of the approved Waihi Beach cycleways begin as soon as possible.

WB12.5.3 Waihi to Waihi Beach Cycle Trail

In relation to Priority No.9 - Waihi to Waihi Beach Cycle Trail the Board still wanted a breakdown of specific costs spent on this project to-date.

The Board would like to see this proposal progressed as soon as possible. It was something that members of the public were wanting and waiting to happen.

WB12.5.4 Emergency Management

Board member Roberts advised that she had spoken to a representative from Emergency Management to ensure the reporting under this section was correct for the Waihi Beach and surrounding area. The reported item within the Infrastructure Services Report was still not correct so she would again speak to the report writer of this item.

WB12.5.5 Planting Plan for Blocklands Block - MAS Reference WB11 184.1

The Board request a copy of a previous planting plan and would set up a meeting with Reserves and Facilities staff to 'workshop' options for future plantings and incorporate a visit the Broadlands Block to visualise how the area would look in the future.

An approved planting plan would be included in the Waihi Beach Reserve Management Plan.

WB12.5.6 Possible Future Parking Options for the Waihi Beach Township - Wilson Park Reserve Entrance Area

As car parking spaces within the Waihi Beach retail sector were at a premium and it was suggested that the wide entrance to the Wilson Park Reserve off The Crescent (before Citrus Avenue) may be able to be utilised for parking.

The Reserves and Facilities Manager would be asked to liaise with the Transport Engineer (East/West) to look at the viability of the suggestion. Any options would need to be considered in liaison with the Reserve Management Plan for the Wilson Park Reserve.

Resolved: Councillor Williams / Member Hepenstall

THAT the Deputy Chief Executive report dated 6 April 2018 and titled Infrastructure Services Report Waihi Beach April 2018 be received.

WB12.6 Financial Report Waihi Beach - February 2018

The Board considered a report from the Management Accountant dated 3 April 2018 as circulated with the agenda

Resolved: Councillors William / Marshall

THAT the Management Accountant's report dated 3 April 2018 and titled Financial Report Waihi Beach February 2018 be received.

WB12.7 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of May and June 2018 as circulated with the agenda.

Resolved: Members Parsons / Roberts

THAT the schedule of meetings for May and June 2018 be received.

The meeting concluded at 8.08pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB12

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairperson's Report – June

1. Operational Matters – Significant Service Requests/Other

1.1 New flood maps for Waihi Beach, Athenree and Bowentown

Over recent weeks, residents throughout Waihi Beach, Athenree and Bowentown have received letters outlining information about the changes to the Resource Management Act and Bay of Plenty Regional Policy Statement that have new requirements relating to how Council must manage risks from natural hazards.

The hazards are being mapped and include flooding (from extreme rainfall), coastal inundation (flooding from the sea), coastal erosion, land instability, liquefaction, tsunami, active faults and volcanic hazards. This information will help people make informed decisions about undertaking building works, buying property or preparing for a natural disaster.

Council staff are available to take any questions and there is further information on the new natural hazards webpage at www.westernbay.govt.nz/naturalhazards.

2. Operational Matters – Projects Pending or in Progress

2.1 Broadlands Block

The need to move along with the cleanup of the Broadlands Block is a high priority for the Board and the time has come to make this area more user friendly. The Board envisage this being a staged process with clearing vegetation and replanting and improving tracks through the area.

The Board is advised that this item is referred to in the Minute Action Sheet attachment to the Infrastructures Service Report and a copy of the Wetland Management Plan has been provided to the Board for their information.

2.2 Old Reservoir Area – Toilet Block and Parking

The Board would like a report on the feasibility of re-locating the old toilet block (currently in storage after being removed from the Wilson Road business district) to

the old reservoir site. It is also requested that the cost of parking improvements to the immediate site also be included in the report.

The Board was advised that the specific requests also needed to be included in the Waihi Beach Reserves Management Plan Review.

2.3 **CCTV**

A quote has been received for the supply installation and monitoring of CCTV at Waihi Beach. The nominated sites quoted for are at the entrance/exit roundabouts and the central business district. The system will include number plate identification and the capacity to extend the area covered.

2.4 **Extensions to the Skate Park**

The Board is aware that as part of the recent open 'Have Your Say' events extensions to the Waihi Beach Skate Park are needed. The Board is in the process of bringing a steering group together to take the lead in working towards achieving an upgrade skate park facility.

2.5 **Walkways/Cycleways**

Information relating to the walkways/cycleways is referred to in the Minute Action Sheet attachment to the Infrastructures Service Report.

2.6 **Footpath / Walkway Connectivity**

The Board wish to obtain a price and likely completion date for a footpath connection between Ian Place and Seaforth Road and The Loop to complete walkway/cycleway links in this vicinity.

Attachment A

Staff Comment:

The Roading Engineer (East/West) has advised that Ian Place/ Seaforth Road walkway is not in our road maintenance contract. A resident explained that local residents have sometimes maintained the walkway but this had slowed in recent years. I have asked West Link for a price to maintain. Seaforth Road to The Loop is part of the lump sum work and should be maintained to our agreed Level of Service. This has been raised with WestLink and it will be tidied up within the next few weeks.

3. **Community Organization Reports**

3.1 **Waihi Beach Community Patrol**

The patrol has been operating with reduced numbers but still manage to keep a full roster of patrols. There has been a closer relationship with the Waihi Patrol and we have been able to assist each other when responding to specific incidents.

3.2 **Athenree Action Group**

The Athenree Action Group are to hold a public meeting during Queens Birthday Weekend.

4. **Community Board Strategies - Future Directions**

4.1 **Waihi Beach Community Board Clinic**

The next Waihi Beach Community Board clinic will be held at the Waihi Beach RSA on June 16th 9am to 10am. For a 10 minute appointment please call or email Allan Sole at 0274977250, allan.sole@westernbay.govt.nz. Members of the public are reminded that they can readily contact board members with the contact details available on the Western Bay of Plenty District Council website.

5. **Significant Council Processes – Community Engagement**

5.1 **Long Term Plan**

Council are in the final phase of setting the Long Term Plan for adoption at the Council meeting on 28 June 2018.

5.2 **Reserves Management Plan Review**

There is to be an open day on Saturday June 23rd from 9am to 12 noon in the Waihi Beach Community Centre in relation to the Waihi Beach Reserves Management Plan Review. This is an opportunity for people to see and discuss what is in the draft reserves management plan and provide input to the review.

Recommendation

THAT the Chairperson's Report to the Waihi Beach Community Board for June 2018 be received.

Allan Sole
Chairperson
Waihi Beach Community Board



Western Bay of Plenty District Council
Waihi Beach Community Board
Councillors Report – June 2018

Councillor Marshall will provide a verbal update on the following topics:

- LTP finalisation
- Katikati-Waihi Beach Draft Reserve Management Plan & Tuapiro Point Horse Riding Bylaw.
- Representation Review
- State Highway Two Update

David Marshall
Councillor
Waihi Beach Community Board

Western Bay of Plenty District Council

Waihi Beach Community Board

Community Board Grant Application – June 2018

Purpose and Summary

The Waihi Beach Community Board is required to make a decision regarding applications for Community Board Grant Funding. ONE application has been received for consideration at the Community Board meeting to be held on 11 June 2018. The application and supporting information for a Community Board Grant has been forwarded to members separate to this agenda.

Funding Implications for Waihi Beach Community Board

Grants will be funded from the Waihi Beach Community Board Grants Account.

Delegated Authority of Waihi Beach Community Board

The Community Board has delegated authority to make the grants directly.

Recommendation

- | |
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| <p>1. <i>THAT the report from the Democracy Advisor dated 23 May 2018 and titled Community Board Grant Application – June 2018 be received.</i></p> <p>2. <i>THAT the Waihi Beach Community Board approve/not approve the following grant to be funded from the Waihi Beach Community Grants 2017/2018 account subject to all accountabilities being met.</i></p> <p style="text-align: center;"> </p> |
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Aileen Alty
Democracy Advisor

1. Background

The Waihi Beach Community Board has funds of \$6,000.00 available for disbursement to community organisations for the 2017/2018 financial year. To-date the Board has made one grant of \$500.00 to the ECHO Walking Festival.

ONE application been received for the Board's consideration at their meeting to be held on 11 June 2018.

- **Waihi Beach Environment Society Incorporated** has applied for \$775.94 to cover the cost of the purchase of gas canisters for traps, lure pumps, trap counters and service of traps.

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Waihi Beach Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Community Board Grants Funds	The Community Board will consider applications for the distribution of the funding before the end of the financial year.
Waihi Beach Community Board Grants Fund	Annual Budget \$6,000 ECHO Walking Festival - \$500 Current Balance \$5,500

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Waihi Beach Environment Society Incorporated	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council
Waihi Beach Community Board
Infrastructure Services Report - June 2018

Purpose and Summary

This report provides specific information on Infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets.

Attachment A

Recommendation

1. *THAT the Deputy Chief Executive's Report, dated 10 May 2018 and titled Infrastructure Services Report Waihi Beach June 2018 be received.*

Approved



Gary Allis
Deputy Chief Executive

Utilities

1.1 Water Meter Installation Project - WSZ (Western Supply Zone)

The installation of water meters in the Waihi Beach, Pio Shores, Athenree and Katikati towns is all but complete with the last few meters to be installed and removing a few cross-connections. The upgrading of backflow devices in the surrounding rural areas will continue over the coming month to complete the project.

The aim is to have work completed by 30 June 2018. Council would like to thank residents for their assistance throughout this project.

1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.3 Waihi Beach Water Main Renewals

Works completed to reticulation replacement in Hillview Road, Leo Street, Queen Street, Ayr Street and Edinburgh Street.

1.4 Two Mile Creek Update - Upstream Dillon Street Bridge

Regional Council Consent was lodged in June 2017. Two parties did not sign in favour of applying for Resource Consent.

Regional Council has requested further information be supplied by WBoPDC including; modelling of the effects of the new channel on the 100-year flood and environmental and ecological issues with the new concrete channel. These assessments are complete and final information has been provided to Regional Council. Feedback received from the Bay of Plenty Regional Council and draft Consent conditions have been finalised. Resource Consent is expected to be granted in mid-June.

Due to the creek being located in a floodable zone a separate Resource Consent is required from Western Bay District Council. The Consent has been lodged and Council staff are working with two property owners regarding submissions.

1.5 Licensing Waste Collectors - Waste Management and Minimisation Bylaw 2013

Letters have gone out to known waste collectors to apply and pay to become a licenced waste collector in the District as per the requirements of the Waste Management and Minimisation Bylaw 2013. A Public Notice to Licence will appear in the different newspapers during May. Information to the effect was also placed on Council's website from 16 May 2018. Applications to become a licenced waste collector in the District need to be in by 15 June 2018. Licences will be issued by 1 July 2018.

2.0 Reserves

2.1 Waihi Beach Cycleways

All consents have been approved, noting that the Brighton Reserve cycleway section is excluded from the project for the time being while BOPRC considers the northern connection between Hinemoa Rd and the pedestrian bridge.

The proposed Plom Road to Wakanoi Place section has been put on hold until further community consultation via the Katikati-Waihi Beach Ward Reserve Management Plan public consultation process has been undertaken.

Detailed planning and contract specifications are being finalised and physical works will begin as soon as contractor resources are in place.

Plans to complete loop trail connections within the Water Catchment reserve before Christmas remain entirely dependent on the timing of a Crown Treaty settlement with Ngati Tara Tokanui – as the cycle trail route proposed includes a 300m section on this DOC owned land. Staff and consultants are working closely with Tangata whenua to ensure a successful outcome.

2.2 Trig Walkway Use Statistics

Tuesday, 1 August 2017 – Monday, 21 May 2018

Key Figures

Total Traffic for the Period Analysed: 49,816

Daily Average: 169

Weekdays: 152

Weekend days: 212

Max. Average Value (January): 286

Min. Average Value (August): 67

Busiest Day of the Week: Saturday

Busiest Days of the Period Analysed:

1. Saturday, 31 March 2018 813

2. Sunday, 1 April 2018 607

3. Sunday, 31 December 2017 571

3 Strategic Property

Nothing to report for this month.

4 Development Engineering & Projects

Nothing to report for this month.

5 Emergency Management

5.1 Training

Ongoing regular meetings with WBOPDC EOC roster staff to discuss their role and provide them with information and resources to further develop their skills and understanding.

5.2 Waihi Beach, Athenree and Bowentown

The Waihi Beach Community Response Plan has been completed and Emergency Management Bay of Plenty will ensure adequate numbers of the plan are printed and given to the Community Board. This plan, along with the Community Guide have been benchmarked for all other community plan templates developed for the Bay of Plenty and the Community Response Team should be congratulated for their hard work in putting this together.

5.3 Coming up

Exercise Ruapehu II: A training exercise for the Incident Management Team at the Western Zone Emergency Operations Centre is planned for 29 June 2018. This three hour facilitated desktop discussion will focus on responding to a volcanic ash fall event.

The three key objectives for the exercise are:

- To introduce the Checklist Compendium which we have developed over the past year in response to demand for more structured guidance to event management;
- To discuss the key principles of successful function team management;
- To integrate these two objectives, through exercising an IMT meeting and the development of an Incident Action Plan.

6 Roding

6.1	Community Road Budget	\$	Status
	Current Account Opening Balance 1 July 2017	\$333,000	
	2017/18 Community Roding allocation	\$141,782	
	Potential NZTA Subsidy allowance	\$100,000	
	Total Funding (excludes subsidy until it is confirmed) to 30 June 2018:	\$474,782	
	Less Expended to Date in Priority Order		
	1. Wilson Road Carpark	\$30,000	
	2. Dam to Trig Walkway	\$20,000	
	9. Waihi to Waihi Beach Cycleway	\$100,000	
	Subtotal	\$150,000	
	Balance	\$324,782	

There is sufficient funding to complete priorities 1-9 based on the current indicative costs for each section and subject to NZTA subsidy. The budgets will be revised through the consenting and design phase. Alternative contractors are being utilised to expedite construction, which may result in the construction cost being above budget.

Priority	Project	Budget	Status
1.	Wilson Road Carpark	\$30,000	Complete
2.	Dam to Trig Walkway	\$20,000	Complete
3.	Plom Road to Wakanoi Place	\$60,000	Following the "Have Your Say Day" on 28 April and the mixed views from the community, it was agreed that No. 3 Plom Road to Wakanoi Place be placed on hold due to the concern raised by Pio Shore residents. Further public consultation will be undertaken through Katikati/Waihi Beach Reserve Management Plan process.
4.	Brighton Road to Reserve	\$130,000	The Operations & Monitoring Committee agreed that the main Brighton Road Boardwalk should not proceed. The link to Hinemoa Road and the pedestrian bridge is under consent review. Alignment of the footpath through Brighton Reserve is now being finalised.
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.
6.	Island View Reserve to the Loop	\$100,000	Heritage NZ and WBOPDC Consents have been approved. Roading Engineer has met with Community Board on site to discuss the final position of the Cycleway. Roading Engineer has met with the Contractor on site to mark out the cycleway. Price has been received for the works from an additional Contractor above the predicted cost. WestLink are currently pricing the works, which would create a substantial saving but could take longer.
7.	Emerton to Waiiti Road (part existing)	\$20,000	Heritage NZ and BoPRC approval has been issued. Programming for construction and neighbour notification is underway.
8.	Emerton Road to Café	\$60,000 Consent	BoPRC consent and Heritage NZ approval has been issued. Detailed design is underway.
9.	Waihi to Waihi Beach Cycle Trail	\$100,000	The Trig Walkway, Dam Trail and the track construction in the forest are partly funded by this budget. The balance of expenditure to date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions are occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations are currently on hold pending Treaty Settlements and private transactions.

Community Board Report Minute Action Sheet

WAIHI BEACH COMMUNITY BOARD 12/06/2017

Remit Title **Walking Track Signage**

Remit Number WB517 3.2

Owner RFM

Status COMPLETE

Complete Date 22 May 2018

Confidential

Resolution The Board was aware that there had been issues with the public not knowing where to enter walking tracks (particularly at the northern beach end) and then getting lost. The entry into the Orokawa Bay walk had been the main area of concern but other walks including the Trig Station lookout walk needed to be clearly signed. The walks were becoming more and more popular so it was imperative that correct directional signage was in place along the respective routes.

This item was also referred to in the public forum section of the meeting.

The Board request that directional signage be installed as appropriate at the start of the Trig Station walk and any other walkways in the immediate area as may be required. If the signage needed to be placed on Department of Conservation land, the Board requested that the Reserves and Facilities staff make a request to that organisation for the required signage to be installed as soon as possible.

Actions

22 May 2018: The Board advised that they have approved the signage designs for the walking tracks at Waihi Beach forwarded to them by the Reserves and Facilities Manager. Staff will now arrange for the signs to be installed.

6 April 2018: A copy of the draft signs have been provided to the Board for comment.

WestLink have been instructed to install the replacement signs that were vandalized as soon as possible.

23 Feb 2018: The draft signage plan is being reviewed before being presented to the Community Board for consideration at a workshop.

15 Jan 2018: Two signs were installed prior to Christmas for the Trig Lookout walkway. Within two weeks, one was removed and the other damaged. Replacements have been arranged.

6 Nov 2017: Council GIS staff are in the process of preparing the maps indicating the cycleways and signage.

13 Sept 2017: A draft signage plan is in the process of being prepared.

11 August 2017: Temporary signage is in place for the walkway to the trig. The draft signage plan is being prepared.

3 July 2017: A draft signage plan is being developed in conjunction with the Waihi Beach Cycle Trails Charitable Trust.(WBCTCT)

There are three components to the draft signage plan for Waihi Beach

1. Way finding signage around the Water Catchment reserve and the Trig walking track.

2. Interpretation signage for Water Catchment reserve and the Trig walking track. This signage will explain the past use of the area. The WBCTCT will be preparing an application to various funding agencies for these signs.
3. A cycleway signage plan is being prepared with the WBCTCT for signage throughout the cycleway net work being developed at Waihi Beach.

Once the draft plan has been finalised it will be provided to the Board for comment before, quotes for the signs are sought.

It is intended to prepare a small map of the walkway and cycleway trails within Waihi Beach, which will be available for cyclists/walkers.

Concerning the walkway signage for Orokawa Reserve, which is owned and administered by the Department of Conservation (DOC), staff have written to the local Area Manager for DOC advising them of the Board's concerns.

WAIHI BEACH COMMUNITY BOARD 28/08/2017

Remit Title **Broadlands Block Pathways**

Remit Number WB717 4.4

Owner RFM

Status COMPLETE

Complete Date 22 May 2018

Confidential

Resolution The Broadlands Block pathways had had some work done on them over the last few months, and the Board noted that the results of that work had so far proved to be unsatisfactory.

The Board had been advised that the work undertaken was to enable access to the pathways during the winter months when heavier work was not practical, noting that further improvements to the pathways on the Broadlands Block were ongoing.

The Board felt that the current state of the surface of the pathways was a Health and Safety issue (with a number of walkers reporting twisted ankles and falls due to the rough surface) and the pathways need to be improved as soon as possible.

The Board noted that regardless of the outcome of the proposed 'Chip n Putt' proposal the Board wanted to see the Broadlands Block cleaned up. Improving current paths and possibly installing a boardwalk to enhance the overall block was the Board's focus.

The Utilities Manager advised that he would liaise with the Reserves and Facilities Manager in regard to this item.

Actions **22 May 2018: The resurfacing of the pathways is underway. A progress update was provided at the Board Workshop on 25 May 2018.**

6 April 2018: The funding component identified in the Golf Course Agreement has been removed.

Staff are underway with organizing the track resurfacing.

26 Feb 2018: Staff are sourcing suitable material as a final surface from the pathways.

A trial example will be put in place and assessed.

15 January 2018: The paths were completed. Subsequently the heavy rain event washed out some surface fines creating a rougher surface. This has now been repaired.

6 Nov 2017: Staff have arranged for the upgrades to be undertaken.

11 Sept 2017: The price for the pathway upgrades have been received and is being reviewed before undertaking work.

WAIHI BEACH COMMUNITY BOARD 12/03/2018

Remit Title **Broadlands Block**

Remit Number WB1118 4.1

Owner RFM

Status COMPLETE

Complete Date 22 May 2018

Confidential

Resolution THAT the Waihi Beach Community Board terminate any agreement relating to the proposed golf proposal on the Broadlands Block as it stands at this time, and request that an enhancement planting and maintenance programme be initiated and presented to the Board for approval.

Actions **22 May 2018: This MAS sheet has been signed off as completed as it is superseded by MAS WB1218 5.5.**

6 April 2018: The funding component identified in the agreement will be removed.

Staff will arrange to meet with the Community Board to discuss an implementation plan for managing plant pests and native species planting.

WAIHI BEACH COMMUNITY BOARD 12/03/2018

Remit Title **Community Roding Budget - Budget Funding Information**

Remit Number WB1118 4.6

Owner GM1

Status UNDER ACTION

Complete Date 22 May 2018

Confidential

Resolution The Board would like a breakdown of the funding of \$100,000 (showing as expended to date - Page 27 of the agenda) for the Waihi to Waihi Beach Cycleway. The same item was referred as item 9 (page 28 of the agenda) with the following status "The Trig Walkway, Dam Trail and the Track construction in the forest are partly funded by this budget. The balance of expenditure to date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions were occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations were currently on hold."

The Board needed to have clarification showing what monies from the \$100,000 had been spent on what specific projects, i.e. the Trig Walkway Dam, the trail and the track construction.

Actions **22 May 2018: No further change from last month's update.**

10 April 2018: The project was undertaken as a total project and not in three specific sections. An apportionment of the costs and funding is being prepared.

WAIHI BEACH COMMUNITY BOARD 23/04/2018

Remit Title	Community Rooding Budget
Remit Number	WB1218 5.2
Owner	GM1
Status	COMPLETE
Complete Date	22 May 2018
Confidential	
Resolution	Under topic - Less Expended to Date - the list priority reference numbers should read:

1. Wilson Road Carpark
2. Dam to Trig Walkway
9. (NOT No.3) Waihi to Waihi Beach Cycleway

The Transport Engineer (East/West) advised that pricing for Waihi Beach Priority Works No. 3 - Plom Road to Wakanoi Place and No.6 Island View Reserve to the Loop was currently underway.

Board members noted that consideration needed to be given for a walkway/cycleway along the section of roadway on Emerton Road might need to be relooked at in light of the subdivision development being undertaken in the immediate vicinity.

The Board would like to see the development of the approved Waihi Beach cycleways begin as soon as possible.

Actions

22 May 2018: The List priority preference numbers under the topic "Less Expended to Date" have been amended to show the priority number.

Following the "Have Your Say Day" on 28 April and the mixed views from the community, it was agreed that No. 3 Plom Road to Wakanoi Place be placed on hold due to the concern raised by Pio Shore residents. Further public consultation will be undertaken through Katikati/Waihi Beach Reserve Management Plan process.

During the initial concept stage of this project, consideration was given to the walkway / cycleway along the section of roadway on Emerton Road. The location of the walkway / cycleway was submitted in the Resource Consent which has now been approved.

WAIHI BEACH COMMUNITY BOARD 23/04/2018

Remit Title	Waihi to Waihi Beach Cycle Trail
Remit Number	WB1218 5.3
Owner	GM1
Status	COMPLETE
Complete Date	22 May 22, 2018
Confidential	
Resolution	<p>In relation to Priority No.9 - Waihi to Waihi Beach Cycle Trail the Board still wanted a breakdown of specific costs spent on this project to-date.</p> <p>The Board would like to see this proposal progressed as soon as possible. It was something that members of the public were wanting and waiting to happen.</p>
Actions	<p>22 May 2018: This MAS has been signed off as complete as has been reported in MAS WB1118 4.6.</p>

WAIHI BEACH COMMUNITY BOARD 23/04/2018

Remit Title **Planting Plan for Blocklands Block - MAS Reference WB11 184.1**

Remit Number WB1218 5.5

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board request a copy of a previous planting plan and would set up a meeting with Reserves and Facilities staff to 'workshop' options for future plantings and incorporate a visit the Broadlands Block to visualise how the area would look in the future.

An approved planting plan would be included in the Waihi Beach Reserve Management Plan.

Actions **22 May 2018: A copy of the Wetland Management Plan has been provided to the Board for their consideration.**

Staff are happy to meet on site to discuss the implementation of the Wetland Management Plan.

WAIHI BEACH COMMUNITY BOARD 23/04/2018

Remit Title **Athenree Wetlands Access**

Remit Number WB1218 3.4

Owner RFM

Status COMPLETE

Complete Date 25 May 2018

Confidential

Resolution It was advised that the Reserves and Facilities Manager had been in contact with a Department of Conservation representative advising the Board's request to have the Athenree Wetlands access and parking area cleaned-up.

It was a noted that Council staff had a good working relationship with the Department of Conservation and there was a will to see the area cleaned up.

Actions **25 May 2018: The Board's comments have been noted.**

WAIHI BEACH COMMUNITY BOARD 23/04/2018

Remit Title	Waihi Beach Walking Track Signage - MAS Reference WB5 17 3.2
Remit Number	WB1218 5.1
Owner	RFM
Status	COMPLETE
Complete Date	25 May 2018
Confidential	
Resolution	The Board advised that they approved the signage designs for the walking tracks at Waihi Beach forwarded to them by the Reserves and Facilities Manager.
Actions	25 May 2018: The signs re being fabricated and will be installed once they are available.

Western Bay of Plenty District Council
Waihi Beach Community Board
Financial Report Waihi Beach – April 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 30 April 2018 (**Attachment A**).

Total operating costs are under budget for the year and includes bylaw enforcements, contingency expenses, grants, mileage allowance, salaries and inter-department charges.

Grant payments made to date:

	\$
ECHO Walking Festival 2018	500
2017/18 grants to date	\$500

Commitments – Operational expenditure

	\$
ANZAC Day Commemoration Wreath	200
Volunteers' Afternoon Tea	1,000
Total outstanding operational commitments	\$1,200

2017/18 reserve analysis:

2017/18 Opening balance	\$276,225
Wilson Road Toilet Funding [WB15.5.3 & C25.6]	(\$35,000)
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$1,655
2017/18 Closing balance	\$242,880

Committed - Reserve expenditure


Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011], of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2].	Up to \$(50,000)
2017/18 Closing balance after committed expenditure	\$192,880

Recommendation

THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Waihi Beach – April 2018" be received.


 Christie Tromans
Management Accountant

Approved


 Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Draft Income and Expenditure Statement
For the period ended 30 April 2018**

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Bylaw Enforcements	0	830	830	<input checked="" type="checkbox"/>	1,000	0
Contingency - [see breakdown below]	40	6,250	6,210	<input checked="" type="checkbox"/>	7,500	691
Grants	500	5,000	4,500	<input checked="" type="checkbox"/>	6,000	2,258
Mileage Allowance	3,192	4,170	978	<input checked="" type="checkbox"/>	5,000	3,587
Salaries	18,902	21,568	2,666	<input checked="" type="checkbox"/>	25,435	22,789
Inter Department Charges	29,920	29,920	0	<input checked="" type="checkbox"/>	35,903	35,904
Operating Costs	52,554	67,738	15,184	<input checked="" type="checkbox"/>	80,838	65,229
Total Operating Costs	52,554	67,738	15,184	<input checked="" type="checkbox"/>	80,838	65,229
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(14,856)
Total Direct Costs	52,554	67,738	15,184	<input checked="" type="checkbox"/>	80,838	50,373
Total Costs	52,554	67,738	15,184	<input checked="" type="checkbox"/>	80,838	50,373
Income						
Rate Income	68,894	67,370	1,524	<input checked="" type="checkbox"/>	80,838	79,004
Total Direct Income	68,894	67,370	1,524	<input checked="" type="checkbox"/>	80,838	79,004
Net Cost of Service	16,340	(368)	16,708	<input checked="" type="checkbox"/>	0	28,631
Contingency - breakdown						
Prior year accrual reversal for LGNZ Conference spent late last year	(935)					
Waihi Beach United Church booking for Meet and Greet Information Day	75					
Events and Promotions Society Walk & Cycleways brochure	500					
Flyers for Christmas Rubbish Collection	196					
Advertising for Grants in the Waihi Leader	204					
Year to date contingency costs	40					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	276,225					
Wilson Road Toilet Funding	(35,000)					
WB Community Centre - Repayments [WB15.4].	1,655					
(Decrease) Increase in year	(33,345)					
Closing Balance - Surplus (Deficit)	242,880					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

JUNE 2018			
Queen's Birthday - 4 June			
Omokoroa Community Board	5 June	7.00pm	Omokoroa Community Church
Community Committee	6 June	9.30am / 10.00am	Chambers
Katikati Community Board	6 June	7.00pm	Katikati Library and Service Centre
Long Term and Annual Plan Committee	7 June	9.30am	Chambers
Waihi Beach Community Board	11 June	6.30pm	Waihi Beach Community Board
Maketu Community Board	12 June	7.00pm	Maketu Community Centre
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	13 June	3.30pm	Chambers
Policy Committee	14 June	9.30am	Chambers
Te Puke Community Board	14 June	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	21 June	9.30am	Chambers
Council	28 June	9.30am	Chambers
JULY 2018			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	3 July	9.30am	Chambers
Regulatory Hearings Committee (if required)	4 July	9.30am	Chambers
Rural Committee	10 July	9.30am	Chambers
Waihi Beach Community Board	16 July	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	17 July	7.00pm	Omokoroa Community Church
Katikati Community Board	18 July	7.00pm	Katikati Library and Service Centre
Maketu Community Board	24 July	7.00pm	Maketu Community Centre
Policy Committee	26 July	9.30am	Chambers
Te Puke Community Board	26 July	7.00pm	Te Puke Library and Service Centre