



MEETING — AGENDA —

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Western Bay of Plenty
District Council

WAIHI BEACH

COMMUNITY BOARD

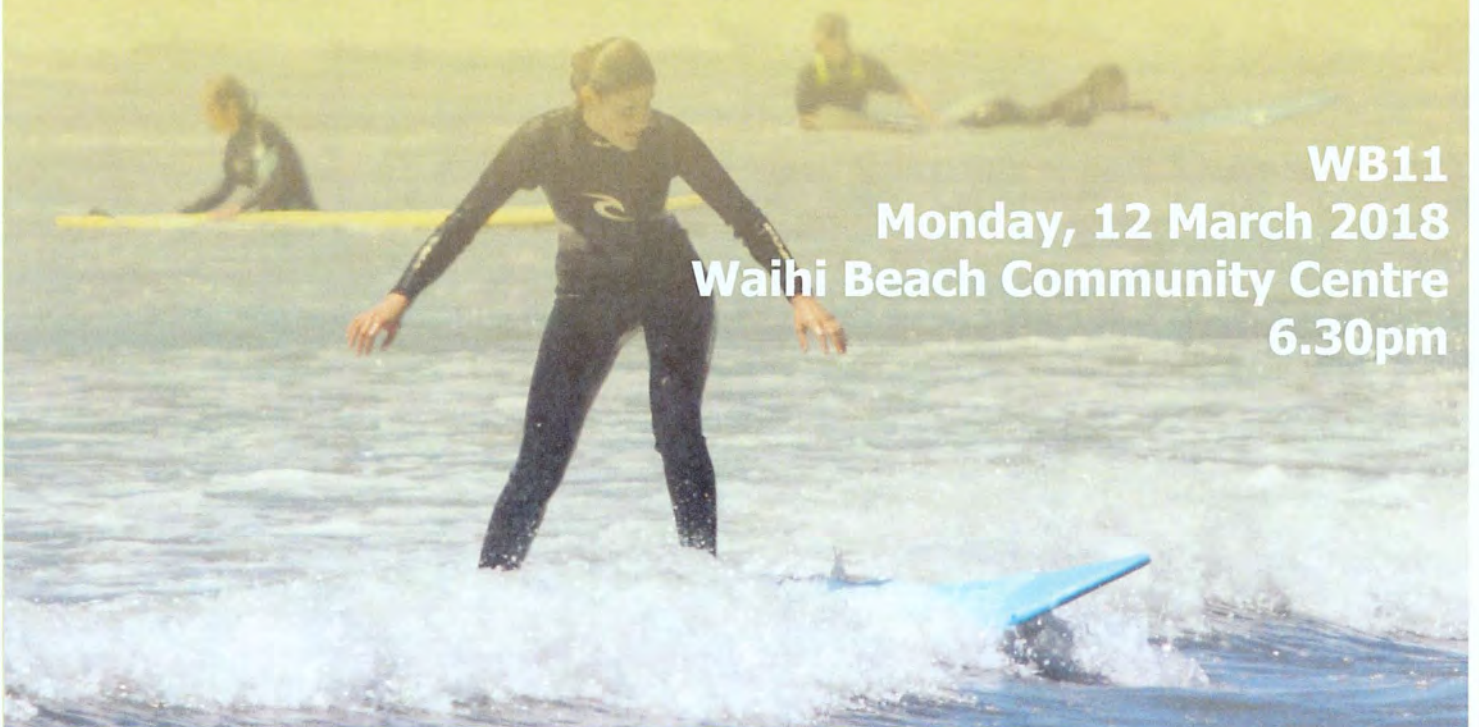
Poari Hapori

WB11

Monday, 12 March 2018

Waihi Beach Community Centre

6.30pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No WB11 Te Karere

Waihi Beach Community Board Poari Hapori

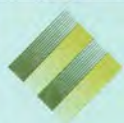
Monday, 12 March 2018
Waihi Beach Community Centre
6.30pm

Members:

A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
R Parsons
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whareki ki Otamarakau ki te Uru

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Waihi Beach Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB11

Pages

**Present
In Attendance
Apologies**

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB11.1 **Minutes of meeting no. WB10 of the Waihi Beach Community Board held on 5 February 2018.** 6-16

Recommendation

THAT the minutes of meeting no. WB10 of the Waihi Beach Community Board held on 5 February 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB11.2 **Chairperson's Report** 17-22

Attached is a report from the Chairperson dated 22 February 2018.

WB11.3 **Councillor's Report** 23

Attached is a report from Councillor Marshall dated 28 February 2018.

WB11.4 **Infrastructure Services Report Waihi Beach - March 2018** 24-41

Attached is a report from the Deputy Chief Executive dated 21 February 2018.

WB11.5 **Financial Report Waihi Beach - January 2018** 42-44

Attached is a report from the Management Accountant dated 21 February 2018.

WB11.6 **Council, Standing Committee and Community Board Meetings** 45

Attached is a schedule of meetings for the months of March, April and May 2018.

Recommendation

THAT the schedule of meetings for March, April and May 2018 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. WB10 of the
Waihi Beach Community Board held on 5 February 2018
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

M Taris (Chief Executive Officer), P Watson (Reserves and Facilities Manager) and A Alty (Democracy Advisor)

Others

26 members of the public and one member of the press.

Public Forum

Resolved: Members Parson / Hepenstall

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He then invited attending members of the public to take part in the Public Forum.

Waihi Beach Cycleways

A number of questions relating to the proposed cycleways throughout Waihi Beach were raised by members of the public: In summary the concerns/statements were listed as follows:

- The local Waihi Beach Coastcare Group or any other local group had not had any input into the proposed cycleways.

- The public need to see the information and plans that were sent to the Bay of Plenty Regional Council for consent – what did the District Council apply to the Regional Council for?
- The public need to have an indication of the route through Brighton Reserve that has been submitted to the Bay of Plenty Regional Council for approval.
- The public want to know what is going on.
- Was there any difference in the plans put forward for Regional Council Consent than those originally put forward to the Board for approval?
- What would the total cost of the cycleway developments proposed for Waihi Beach?
- The public needed to be advised of the approved cycleway routes.

In response it was advised that the required Resource Consent under the Western Bay District Plan for the proposed cycleway network was granted in October 2017. The required Archaeological Authority application had also been approved.

The resource consent application to the Bay of Plenty Regional Council was currently on hold while staff respond to a request from the Regional Council for further information regarding the Brighton Reserve cycleway route across the rear of the dunes.

The Chairperson advised that there had been numerous opportunities for the public to see the routes for the proposed cycleways throughout Waihi Beach. The 'Have Your Say' days and the community engagement events had information relating to this subject. The topic of cycleways at Waihi Beach had been discussed for over two years, and it was advantageous to take up the offered external funding available to advance the development of the trails and bring a positive outcome to communities.

Mr Hickey intimated that the Western Bay of Plenty had made a six figure monetary contribution to the Hauraki District Council to gain access to the Hauraki Cycle Trail.

The Chief Executive Officer advised that while a Memorandum of Understanding was in place between the two Councils there had been no contribution made as suggested by Mr Hickey.

It was clarified that the future proposed Waihi to Waihi Beach cycleway was a completely separate project to that of the cycleways throughout Waihi Beach.

A map of the proposed Waihi Beach Cycle Route and a copy of the Western Bay of Plenty District Council application to the Bay of Plenty Regional Council Resource for approval of the cycle routes would be made available on the Council website, at the Waihi Beach Library and at the Waihi Beach Events and Promotions Information Centre.

Waihi Beach Rock Revetment

The Chief Executive advised that Council was required to review the current resource consent for the Waihi Beach Rock Revetment by 2020. The process for this review would be starting this year.

Dogs of the Beach

A member of the public advised that there seemed to be a lot of dogs on the beach and not under any control in many other public places at Waihi Beach this summer. He advised that

he had not registered any service requests in relation to any of the incidents that he had seen. He stated that the Accident Compensation Commission (ACC) had reported that there had been over 7000 reported dog attacks last year, and the non control of dogs needed to be better policed.

Customer Service Complaint

Ian Robinson advised the Board that he had visited the Barks Corner Office to register his concern that there was no water in the Waihi Beach Dam during the 'drought' period and this was a very serious situation if there had been a fire, stating that he received poor service and did not get any answer to his inquiry.

The Chief Executive asked the member of the public to provide the date and time that he was in the office so the measure of service could be checked.

Spraying for Onehunga Prickle Weed

A member of the public advised that he had made inquiries whether Council would spray footpath areas for Onehunga prickle weed and been advised that they did not. He was subsequently advised to raise this with the Community Board – he was now raising this.

The Board was requested to give consideration to this request, noting that this would be an increase to the level of service provided and an increase to service costs.

Overgrown Vegetation Albacore and Seaforth Roads

A service request had been submitted requesting that the overgrown vegetation was obstructing sight lines along Albacore and Seaforth Roads. The submitter had been advised that trimming had been done, but it had not and asked the question who checks to see that the service request work had actually been done and done to the standard required.

Signage on roadway was obscured by the overgrown vegetation.

Speed Limit / Giveaway Signage

Concern was voiced that there were not enough 50 kilometres per hour signs from the Steele Road café and along Seaforth Road.

Now that the speed hump had been removed from Hanlen Avenue traffic was travelling much faster in the area which was concerning.

It was suggested that there needed to be giveaway road signage at the Albacore, Bonito and Marlin roads onto Seaforth Road.

30 Kilometres Per Hour Speed Sign at the Northern End of Beach Road

The Board was advised that the 30 kilometres per hour speed sign put up in the vicinity of 25 Beach Road was put up too high and was not easily seen.

The Chairperson advised that overall speed limits and road signage throughout Waihi Beach would be looked at by the Board later in the year.

Signage at the Northern End of the Beach

The Board was advised that signage at the northern end of the beach by the surf club off the roundabout onto the Esplanade to the boat ramp is reading incorrectly from one side to the other.

A service request to correct this would be instigated.

At the conclusion of the public forum the Chief Executive Officer advised that while the public forum section of the meeting gave members of the public the opportunity to come and talk and ask questions, many questions would not be answered without any prior notice or research. People had a many differing views of what they wanted and what they expected.

Public Forum was an opportunity for the public to speak and was subject to rules set out in Standing Orders. Only five minutes per person should be allowed for each speaker to enable everyone present at the meeting to have an equal opportunity to speak and also enable the Board to conduct its formal business meeting in a timely manner.

Board members may, through the Chairperson, ask questions of clarification only, not discuss or debate the matter with the presenter in the forum.

Members of the public were encouraged to use the CCR (service request) system as a data trail as such requests were immediately registered and able to be tracked.

Resolved: Member Sole / Councillor Williams

THAT the meeting be re-convened in formal session at 7.36pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to members during the course of the formal meeting.

WB10.1 Minutes of Meeting No. WB9 of the Waihi Beach Community Board held on 20 November 2017

The Board considered the minutes no. WB9 of the Waihi Beach Community Board Meeting held on 20 November 2017 as circulated with the agenda.

Resolved: Members Parsons / Roberts

THAT the minutes of meeting no. WB9 of the Waihi Beach Community Board held on 20 November 2017 as circulated with the agenda be confirmed as a true and accurate record.

WB10.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 17 January 2018 as circulated with the agenda.

WB10.2.1 **Service Levels Over Christmas**

The Chairperson reported that while the overall service levels at Waihi Beach over the peak summer holiday season had been good, over the past few weeks some compliance issues had become more of a problem again and there needed to be better ongoing compliance management. There seemed to be constant problems with dogs on the beach and not under owner control. The Chairperson noted that he would discuss this item further at his next meeting with the Chief Executive Officer.

Comment was made that realistically it was impossible to police every infringement every hour of the day when issues occurred or were reported. Compliance management does come at a cost and if 24 hour monitoring was wanted then the extra cost for this would have to be met by the ratepayer. It was reiterated that members of the public needed to use the CCR reporting system as a data trail was immediately generated for any reported incidents/complaints.

The Board would look at this item at a future workshop and consider how to gain feedback from ratepayers/residents as to what level of service for compliance management was wanted during the peak holiday period at Waihi Beach, noting that increased compliance monitoring generated an increase in cost.

WB10.2.2 **Submission Regarding Pohutukawa Park**

At the Waihi Beach Community Board Meeting WB9 held on 20 November 2017, the Board received a presentation from Mr Phil Laurence who wished to instigate community involvement to clean up and manage the Pohutukawa Reserve. Included in the proposal was a request to remove five mature pohutukawa trees that were growing in the reserve.

The Board had given the proposal much thought and were unified in their thoughts that the Pohutukawa trees should not be cut down.

A Board member had spoken to the local school who had expressed their interest in being involved with a clean-up of the reserve area as part of an overall environmental teaching project. In the schools association with Project Crimson the school would not support any cutting down of Pohutukawa trees. The school would still like to continue in a clean-up of the reserve, under the guidance of the Western Bay District Council Reserves and Facilities Manager.

The Reserves and Facilities Manager advised that he had offered to work with the community to tidy up the reserve. His position in regard to the proposed removal of the Pohutukawa trees aligned with that of the Board, in that the Pohutukawa trees should not be cut down.

The Reserves and Facilities Manager advised the Board that some large branches had broken off some trees and these needed to be made removed where required and made safe under the guidance of an arborist with other identified deadwood also being removed.

Resolved: Members Parsons / Hepenstall

THAT the Waihi Beach Community Board does not support the submission for the proposed development of the Archie Leach reserve area (within Pohutukawa Park) in particular the removal of five pohutukawa trees.

WB10.2.3 **Waihi Beach History Day**

The Board was advised that a Waihi Beach History Day organising committee had been formed and a positive number of ideas and events were being brought together.

WB10.2.4 **Offer to Purchase Sculpture**

The Board had received an offer from Mr Colin Dray inviting the Board to purchase a sculpture that he had constructed from pieces of iron from the original beach revetment work along Waihi Beach shoreline.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board advise Mr Colin Dray that they did not wish to purchase the iron sculpture he had made from the original beach revetment materials.

WB10.2.5 **Athenree Emerton Road Cycle Way Connection**

The Board received notice of an Email from Mr Kevin Woods outlining his opinion relating to the priority of Community Board projects – asking that focus on the Athenree access to Island View be maintained and prioritised.

The Chairperson advised that he would reply directly to Mr Woods.

WB10.2.6 Waihi Beach Community Patrol

The Waihi Beach Community Patrol had been active over the past two months.

WB10.2.7 Athenree Action Group

The new bus shelter was now in place due to the contributions of money and time from people in the Athenree Heights area.

WB10.2.8 Long Term Plan - Summary of Feedback

The Chairperson noted that a lot of people did not have a clear understanding of the process of consultation relating to the Long Term Plan. It was also noted that many people did not get involved in any consultation events unless there was a topic highlighted that they were particularly interested in. People were generally not interested in a consultation process unless a topic and subsequent decision directly affected them.

Comment was made that so few people take an interest in the Long Term Plan (or other consultation processes) that after receiving a 10% response elected members and staff must then try and analyse what the other 90% wanted. Listening to a vocal minority would not always lead to decisions that suit the majority. This was the democratic way and while it was not perfect it worked better than other systems. It was stressed that this was not a just a problem that applied to the Western Bay of Plenty District Council, but other Councils both nationally and world wide had expressed the same frustrations.

Open Days and public consultation meetings were always advertised and the opportunity for public input by various means was always welcomed and Council worked with the best information they had to make the best decisions they could.

WB10.2.9 Waste Management and Minimisation

The Board was advised that Council continued to work through consideration and concerns about waste being collected for land fill and recycling. Council had asked for input from ratepayers and would look at options that would meet the public needs, along with costs for ongoing waste management.

WB10.2.10 Representation Review

The Chairperson noted aspects of the Representation Review that would be considered that included the establishment of Maori wards, district ward and community representation.

WB10.2.11 Long Term Plan

It was noted that the outcome of the Waihi Beach Community Board's community conversations was not separately included in the Long Term Plan information for Waihi Beach. Member Roberts advised that she would re-send the information to the Democracy Advisor who would check to ensure that it had been received and included in the Have Your Say summary.

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board Chairperson's Report dated 17 January 2018 be received.

WB10.3 Councillor's Report

The Board considered a report from Councillor Williams dated 17 January 2018 as circulated with the agenda.

Resolved: Councillor Williams / Member Sole

THAT the report from Councillor Williams dated 17 January 2018 be received.

WB10.4 Anzac Day Commemoration 2018

The Board considered a report from the Democracy Advisor dated 15 January 2018 as circulated with the agenda.

Resolved: Members Parsons / Roberts

1. *THAT the Democracy Advisor's report dated 15 January 2018 and titled Anzac Day Commemoration 2018 be received.*
2. *THAT the Waihi Beach Community Board provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).*
3. *THAT The Waihi Beach Community Board Members represent the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2018.*

WB10.5 Infrastructure Services Report Waihi Beach - February 2018

The Board considered a report from the Deputy Chief Executive dated 18 January 2018 as circulated with the agenda.

WB10.5.1 Waihi Beach Trig Walkway

The Reserves and Facilities Manager advised that during the holiday season in excess of 6,000 people had walked the Trig Walkway during a 15 day period. It was pleasing to see these figures which supported the development of this specific walkway.

WB10.5.2 Emergency Management

Member Roberts advised that she had spoken to Emergency Management Administration staff to ensure that it reported the correct status of the Waihi Beach, Athenree and Bowentown Community Response Plans in the future.

WB10.5.3 Waihi Beach Cycleways

Board Members requested clarification of the summary within the Priority Project List – No. 9 Waihi to Waihi Beach Cycle Trail that showed \$100,000 with the comment “part constructed and funds expended. Land Negotiations stalled.”

WB10.5.4 Wilson Road Flooding

The Board request clarification relating to this item.

WB10.5.5 Broadlands Block Pathway

The Reserves and Facilities Manager advised that reinstatement and finishing of the Broadlands Block pathway was programmed to be undertaken in the near future.

WB10.5.6 Christmas / New Year Rubbish Collection - MAS Reference WB917 4.8

The Board was advised that the published rubbish day collection dates were adhered to except during 30 December and 8 January when a significant number of green rubbish bags left outside properties had not been collected. Given that there was a ten day period between collections the Utilities Manager organised a separate contractor to pick up the bags and deliver these to the Athenree Recycling Centre. The Chief Executive

Officer advised that this collection was undertaken at an extra district cost to Council.

The management of rubbish collection at Waihi Beach that went from a usual small town collection to the volume of a city sized collection during the peak holiday season needed to be addressed.

The provision for future rubbish collection over the peak summer period (generally from the second week in December to the second week in January) needed to be discussed by the Board in a workshop forum. If extra collections were wanted then there would be an associated cost for these.

The Chairperson reiterated acknowledgement of the great job that staff at the Athenree Recycling Centre did.

WB10.5.7 Seaforth Road Footpath Cross Fall Number 140 to 170 - MAS Reference WB917 6.1

The Board requested that the status of this Minute Action Sheet show the item as being Under Action as there were still considerations to be discussed in regard to future action that may be required to remedy the footpath slope and affected driveways that needed to be corrected.

The Roding Engineer (East/West) had advised that Seaforth Road footpath renovation would be further looked at.

Comment was made that if the slope of the footpath was unacceptable then perhaps thought should be given to putting a footpath on the other side of the road.

WB10.5.8 Cycle / Walkways - MAS Reference WB917 4.3

The Board requested that the status of this Minute Action show the item to be Under Action (in addition to being reported on in the Infrastructure Services Report) so the Board is able to see a running history of this item.

The Board was advised that the Bay of Plenty Regional Council had requested further information regarding the Brighton Reserve Cycleway route across the rear of the dunes. The only section of the proposed Waihi Beach cycleway that could be constructed now was between Plom Road and Wakanoi Place. Timing of the construction would depend on contractor pricing and resources which had not been programmed/scheduled at this time.

WB10.6 Financial Report Waihi Beach - November 2017

The Board considered a report from the Management Accountant dated 5 January 2018 as circulated with the agenda.

Resolved: Member Parsons / Councillor Williams

THAT the Management Accountant's report dated 5 January 2018 and titled Financial Report Waihi Beach - November 2017 be received.

WB10.7

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of January and February 2018 as circulated with the agenda.

Resolved: Members Parsons / Roberts

THAT the schedule of meetings for January and February 2018 be received.

The meeting concluded at 8.46pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB10

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairperson's Report – March 2018

1. Compliance Monitoring Service and Funding Costs

The Board would like a breakdown for the costs to improve the compliance of issues through the high season, with people dedicated to doing the tasks of monitoring parking, freedom camping, litter, dog and animal control.

The provision of a better service to improve what we currently receive from a district funded programme will have to be a cost that the Waihi Beach community would be prepared to have to fund as a targeted rate.

2. Changes to Glass Recycling

As from 1 March 2018, Waste Management (also known as Environmental Green Bins) will not collect glass for recycling at kerbside collections in Tauranga and Western Bay district any longer. Members of the public are advised that glass will still be accepted at transfer stations at the Western Bay of Plenty recycling centres in Te Puke, Athenree and Katikati as well as the Te Maunga and Maleme Street recycling centres in Tauranga.

3. Waihi Beach Cycleways

The Bay of Plenty Regional Council has advised Western Bay of Plenty District Council, as the consent applicant, that they wish to publicly notify the Brighton Reserves boardwalk and connection from the pedestrian bridge through to Hinemoa street.

Staff have advised that the public notification process is a costly exercise and potentially quite divisive for the community, therefore Council would like some time to consider what direction the Community Board wish to adopt before making a call on whether to progress the current Brighton Reserve section or not.

In the meantime, staff have requested that the Brighton Reserve section of the application be put on hold, while the rest of the other cycleways be approved under the Regional Council Consent thereby allowing construction of the cycleways to proceed.

4. CCTV Cameras

The Board is gathering information covering aspects of cost, operation and placement of CCTV for the village and entry and exit areas of the greater Waihi Beach. While the placement of CCTV can be a deterrent to crime it does not stop it. CCTV recordings can greatly assist solving crimes, and bring some resolution for affected victims.

5. Bay of Plenty Regional Council – Long Term Plan

The Bay of Plenty Regional Council have released their Long Term Plan for public consultation. There are many areas that could concern you but in particular I feel I should draw your attention to the transport part of this document and how it will have an effect on your Regional Council rates. The Board will be considering a submission on this document.

6. Town Centre Plan

The Waihi Beach Community Board is about to embark on reviewing the Town Centre Plan and looking to implement what we can from the plan produced in 2008. We will also be meeting with business people and residents to find out more on what they want in their town centre.

7. Waihi Beach, Bowentown and Athenree Emergency Community Response Teams

Emergency Management has completed placing the Waihi Beach Community Response Plan onto its official documents and currently the Waihi Beach Community Response Team are checking over the contents. The Community Response Plan for Athenree has yet to be processed by Emergency Management.

A resident in Bowentown has shown interest in developing a community response team for Bowentown and has been given the official support documents. He is currently amassing a group of interested people. Angela Ready reports that she is looking into training for our teams this year.

8. Waihi Beach Historical Event

The Waihi Beach History Event Committee, recently formed in association with the Western Bay of Plenty District Council Team Leader Libraries and Community Heritage Sandra Haigh and the Archives and Local History Assistance Mary Parkinson (based at Katikati) are working towards a Waihi Beach History Event over a five-day period 13 Oct – 17th October at the Waihi Beach Community Hall. There are 10 -15 people in subcommittees working on specific areas. Outcomes of this project include:

- Locals sharing and contributing to the collections of unique historical features and memories, which will be developed in displays and (those consenting) will be archived for future generations to access.
- A series of presentations, oral histories and formal speakers over the period of the weekend.
- Bus tours describing and seeing key features of historical places in Waihi Beach, Bowentown and Athenree.
- A formed historical group which will preserve and protect our local history.
- A book published which will have some key features of displays which can referred to by those who contributed and other interested people.

Currently a team of volunteers are collecting photographs, previously recorded interviews and recording conversations from Waihi Beach. Bowentown and Athenree communities. These will be developed into displays to be available for 13 – 17 October. Over the period the owners of the photographs will be present to elaborate their experiences and knowledge. The weekend event on the 13th and 14th October will be timetabled for openings, formal talks, oral histories, presentations and bus tours. Tours led by groups who have knowledge and experience of the specific areas.

9. Community Organisation Reports

Waihi Beach Community Patrol

The patrol continues to go about its patrols in the usual way and there have been a few small issues that they have had to deal with in the community. There have been some resignations due to health reasons and so there is space for more patrollers.

10. Community Board Strategies - Future Directions

The Board is working through the items it has for submission to the Long Term Plan and we thank all those who have made contributions to our 'have your say' events and public forums to tell us what you want for your community.

11. Significant Council Processes – Community Engagement

Long Term Plan – Consultation Document and 'Have Your Say' Events

Please find attached an Update from the Policy and Planning Manager in regard to the future place-based have your say events that will be used to raise awareness about the Long Term Plan Consultation Document. Members of the public are encouraged to attend events in their area and 'have their say'. **Attachment A**

Representation Review

Immediately prior to the Community Board meeting there is an opportunity for the public to learn about the representation review at the Waihi Beach Community Centre from 4.30 to 6.30 pm. Issues relating to the review include considering the number of wards, councillors, community boards and any other forms of fair representation of western bay communities.

12. Waihi Beach Seawall Consent

At the last meeting during the public forum section of the meeting a question was asked regarding the Waihi Beach Rock Revetment Review. Board members have received a copy of the reply from the Chief Executive Officer to the member of the public who framed his question in an email after that meeting asking is the Waihi Beach Rock Revetment Review intended as an internal review only or is it seeking a new resource consent or following the Ministers directive to work with the local community to start looking for alternative. The Chief Executive Officer asked the Utilities Manager to respond to the question on her behalf.

A copy of the reply is outlined below for information.

"In terms of the timing of the review, the consent conditions require Council to undertake a comprehensive review into managing the long term effects of erosion by 2020. Over the next three months a registration of interest process with recognised qualified coastal erosion consultants will be initiated. At the end of this period the chosen consultant will be tasked with undertaking the review in accordance with the consent requirements. As part of the review it is anticipated that the community will be involved in the consultation process and will have the opportunity to provide input into the review on the Waihi Beach Rock Revetment. Since granting the resource consent to construct the rock revetment/ dune enhancement works, a number of influencing components of nature have changed, including predicted sea level rise, King tides, more frequent storm events to name a few. As part of the review the consultant will also look at the performance of the existing rock revetment and dune enhancement works since being constructed.

Alternative solutions will form part of the review and Council do not want to pre-empt any outcome from this process. More detail will be available in the coming months."

Recommendation

THAT the Chairperson's Report to the Waihi Beach Community Board for March 2018 be received.

Allan Sole
Chairperson
Waihi Beach Community Board

Memorandum

ATTACHMENT A

To:	Community Board Chairs and Members
Copy:	Elected Members, Management Team, Aileen Alty
From:	Emily Watton
Date:	27/02/2018
Subject	Update to Community Boards on the Long Term Plan 2018-28

In February 2018, Community Boards received a memorandum about the indicative approach for the Long Term Plan 2018-28 consultation. The memorandum noted the requirement for Council to undertake formal consultation that meets the requirements of s83 of the Local Government Act 2002 – otherwise known as the special consultative procedure. This will take place between 23 March and 4 May 2018. Council is required to produce a Consultation Document, which provides the basis for conversation with our communities. This will be adopted on 15 March 2018.

The Long Term Plan Committee considered the approach for this consultation in a workshop on 8 February, and confirmed the following:

- The first three weeks of the consultation period (23 March to 13 April) will be used to raise awareness about the Consultation Document and promote the upcoming events around the District.
- From 14 April until 3 May, place-based 'have your say' events will be run in the main centres across the district. Previously a greater number of events were intended to be run (incorporating the smaller centres), but given the nature of the proposals in the Consultation Document, it was considered that a smaller number of events in the main centres would be a more appropriate approach. The following dates, times and venues are now confirmed:

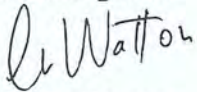
14 April	Katikati	St Peters Anglican Church	10am-12pm
15 April	Te Puke	Te Puke Sports Club	10am-12pm
19 April	Council Chambers	Barkes Corner – general public	5pm-7pm
19 April	Council Chambers	Barkes Corner – key stakeholders	10am-4.30pm (as required)
21 April	Omokoroa	Omokoroa Community Church	10am-12pm
28 April	Waihi Beach	RSA	10am-12pm

- These events will act as both a drop in day (information sharing) and an opportunity to 'have your say' the community. They will replace formal hearings. Ward Councillors and Community Board members are encouraged to attend the events in their area, and may attend any other events as they wish.
- Events will include a registration area, informal information area and a separate area for a roundtable discussion between the community and Councillors/Community Board Chairs.

-
- Community Boards may make a written submission during the consultation period. If Community Boards wish to make a verbal presentation, they are invited to do this at the event in Council Chambers on 19 April, and can request a 15 minute timeslot by the Community Board Chair by contacting Charlotte Brisby (Planning Administration Officer) at charlotte.brisby@westernbay.govt.nz. The opportunity to present in this forum will be made to Community Boards, Service Delivery Contract holders and other community groups or agencies that wish to present to Council about the Long Term Plan.

There will also be a range of online and print media to promote the consultation period and upcoming events. Online submissions can be made throughout the consultation period, as well as information at each of Council's service centres.

Kind regards



Emily Watton
Policy and Planning Manager

Western Bay of Plenty District Council**Waihi Beach Community Board****Councillors Report – March 2018**

Councillors Marshall and Williams will provide a verbal update on the following items:

- Long Term Plan Consultation
- Representation Review Public Information Events
- State Highway 2 Update

David Marshall
Councillor
Waihi Beach Community Board

Western Bay of Plenty District Council
Waihi Beach Community Board
Infrastructure Services Report Waihi Beach
March 2018

Purpose and Summary

This report provides specific information on Infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

1. *THAT the Deputy Chief Executive's Report, dated 21 February 2018 and titled Infrastructure Services Report Waihi Beach March 2018 be received.* |

Approved



Gary Allis
Deputy Chief Executive

Utilities

1.1 Water Meter Installation Project - WSZ (Western Supply Zone)

The installation of water meters in the Waihi Beach, Pio Shores, Athenree and Katikati towns continues. The work crews are also installing meters and removing cross connections, and upgrading backflow devices in the surrounding rural areas to complete the project. The project is still on track to be completed by 1 July 2018.

Council will be sending letters to approximately 120 individual customers in Waihi Beach and Katikati areas to notify that their connection may be connected to a neighbouring property. These are referred to as cross connections and Council will be sending installation teams to remove these cross connections so that each customer will have their own meter and water supply pipe to their house. There will be no charge to the customer for this work.

1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at <http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.3 Review of Waste Minimisation Management Plan (WMMP)

The reviewed WMMP was adopted by Council on 5 December 2017 and came into effect on 12 December 2017. A copy of the plan is available at <http://www.westernbay.govt.nz/our-council/policies-plans-bylaws/Pages/default.aspx>

The plan allows Council to address four main actions with the biggest priority for action to actively investigate alternative rubbish and recycling collection models to achieve better oversight and management of solid waste in the district. During the months of March and April feedback from the community is sort on potential improvements or changes to the current levels of service.

1.4 Waihi Beach Water Main Renewals.

Contractor to complete installation and commission the new water mains mid-April 2018.

1.5 Dillon Street Carpark

Construction of the car park was completed mid-December, including all concrete work, timber rails and bollards. Grass-seeding of the car park and lower area was also completed. A review of the grassed areas will be completed after the hot summer months to ensure that it has taken sufficiently. The final kerb reinstatement has been completed and the carpark is now operational.

1.6 Two Mile Creek Update - Upstream Dillon Street Bridge

There has been no change since the previous update. We are waiting for feedback from the Regional Council on the Consent that has been lodged. Two parties did not sign in favour of applying for Resource Consent. A meeting with the Regional Council to discuss documents has been held in May 2017.

Regional Council has requested further information be supplied by WBOPDC including; modelling of the effects of the new channel on the 100yr flood and environmental and ecological issues with the new concrete channel. These assessments are now complete and final information has been provided to Regional Council. Currently waiting on Regional Council feedback, which is expected in the first week of March 2018.

1.7 Waihi Beach Stormwater Model

The Waihi beach flood model is now complete. Council has up to date flood hazard maps for the 50-year flood which take into account the latest information on climate change. This information is being applied to new building Consent and Resource Consents to ensure future dwellings are not affected by flooding for these events. This information will be provided to property owners along with a wider pack of information on natural hazards.

2.0 Reserves

2.1 Waihi Beach Cycleways

Refer to the Community Roding section.

2.2 Broadland's Block

The Broadland's Block golf proposal to date has not proceeded as expected. Staff are sourcing suitable material to upgrade the pathways.

The Board may wish to consider progressing with the environmental enhancement, tree removal and planting.

2.3 Trig Walkway Use Statistics

The walkway is proving very popular. **Refer to Attachment B.**

3 Strategic Property

3.1 Dillion Street Road Stopping (Near to Council Owned Land)

Sheet piling work to stabilise private property has been completed. Permission granted for the owners to proceed with this work prior to transfer of title. Settlement due 19 March 2018.

4 Development Engineering & Projects

Nothing new to report this month.

5 Emergency Management

5.1 Waihi Beach, Athenree and Bowentown

The Waihi Beach, Athenree and Bowentown Community Response Plan has been reviewed and put into the new Community Response Plan template. This has been returned to the community for final comment.

5.2 Training

ITF Intermediate training: Eight staff from the Western Zone EOC attended training on 13 and 14 February in Tauranga (3 from WBOPDC, 5 from TCC).

CDEM Induction training: Ten staff from the Call Centre/Reception at WBOPDC attended CDEM Induction training on 15 February. Two staff from WBOPDC attended CDEM Induction training on 11 January.

5.3 Cyclone Gita

Preparation for ex-tropical Cyclone Gita: The Operational Readiness team and the wider EMBOP team undertook pre-event planning for the arrival of Tropical Cyclone Gita, including maintaining regular contact with the MetService and the BOPRC Flood Team for information on any potential impacts for our region. We have also distributed an Action Plan and SitReps and worked to ensure Controllers, emergency services and partner agencies were ready to respond and ensured public awareness through delivery of consistent public messaging.

5.4 Coming up

Coming up: Exercise Ruapehu focusing on a volcanic ash fall event. On 7 March, the Western Zone EOC will be involved in an exercise focused on managing the response to a volcanic ash fall event originating from Mount Ruapehu.

6 Roothing**6.1 Waihi Beach Road 0.1-1.1km**

The physical works are complete. A number of the relocated memorial trees, which had died, have been replaced by WestLink. The land acquisition surveying will be required to finalise the new land boundaries. This is being facilitated by the Councils property staff.

6.2 Community Road Budget

Budget Funding Information	Relevant Detail
Community Road Budget	
	<ul style="list-style-type: none"> • Current Account Opening Balance 1 July 2017 \$333,000 • 2017/18 Community Roothing allocation \$141,782 • Potential NZTA Subsidy allowance <u>\$100,000</u> • Total Funding to 30 June 2018: \$574,782
Less Expended to Date	
	<ul style="list-style-type: none"> 1. Wilson Road Carpark \$ 30,000 2. Dam to Trig Walkway \$ 20,000 3. Waihi to Waihi Beach Cycleway \$100,00
	Sub Total \$150,00
	Balance \$424,782
<p>There is sufficient funding to complete priorities 1-9 based on the current indicative costs for each section and subject to NZTA subsidy. The budgets will be revised through the consenting and design phase.</p>	

Priority	Project	Budget	Status
1.	Wilson Road Carpark	\$30,000	Complete
2.	Dam to Trig Walkway	\$20,000	Complete
3.	Plom Road to Wakanoi Place	\$60,000	Heritage NZ and WBOPDC Consents have been approved. Roding Engineer has met with Community Board on site to discuss the final position of the Cycleway. Project now in final design phase prior to scheduling for construction.
4.	Brighton Rd to Reserve	\$130,000	BOPRC have indicated that this full section requires public notification. Removal of the boardwalk does not change this. Staff are currently working through the justification for this approach and potential implication. This section is placed on hold pending the above review and further advice will be provided to the next meeting.
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.
6.	Island View Reserve to the Loop	\$100,000	Heritage NZ and WBOPDC Consents have been approved. Roding Engineer has met with Community Board on site to discuss the final position of the Cycleway. Project now in final design phase prior to scheduling for construction.
7.	Emerton to Waiiti Road (part existing)	\$20,000	This section has been separated from the Brighton Road section and the BOPRC Consent is expected shortly. Heritage NZ approval has been issued.
8.	Emerton Rd: to Café	\$60,000	This section has been separated from the Brighton Road section and the BOPRC Consent is expected shortly. Heritage NZ approval has been issued.
9.	Waihi to Waihi Beach Cycle trail	\$100,000	The Trig Walkway, Dam Trail and the track construction in the forest are partly funded by this budget. The balance of expenditure to date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions are occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations are currently on hold.

Community Board Report Minute Action Sheet

WAIHI BEACH COMMUNITY BOARD 12/06/2017

Remit Title	Walking Track Signage
Remit Number	WB517 3.2
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was aware that there had been issues with the public not knowing where to enter walking tracks (particularly at the northern beach end) and then getting lost. The entry into the Orokawa Bay walk had been the main area of concern but other walks including the Trig Station lookout walk needed to be clearly signed. The walks were becoming more and more popular so it was imperative that correct directional signage was in place along the respective routes.</p> <p>This item was also referred to in the public forum section of the meeting.</p> <p>The Board request that directional signage be installed as appropriate at the start of the Trig Station walk and any other walkways in the immediate area as may be required. If the signage needed to be placed on Department of Conservation land, the Board requested that the Reserves and Facilities staff make a request to that organisation for the required signage to be installed as soon as possible.</p>
Actions	<p>23 Feb 2018: The draft signage plan is being reviewed before being presented to the Community Board for consideration at a workshop.</p> <p>15 Jan 2018: Two signs were installed prior to Christmas for the Trig Lookout walkway. Within two weeks, one was removed and the other damaged. Replacements have been arranged.</p> <p>6 Nov 2017: Council GIS staff are in the process of preparing the maps indicating the cycleways and signage.</p> <p>13 Sept 2017: A draft signage plan is in the process of being prepared.</p> <p>11 August 2017: Temporary signage is in place for the walkway to the trig. The draft signage plan is being prepared.</p> <p>3 July 2017: A draft signage plan is being developed in conjunction with the Waihi Beach Cycle Trails Charitable Trust.(WBCTCT)</p> <p>There are three components to the draft signage plan for Waihi Beach</p> <ol style="list-style-type: none"> 1. Way finding signage around the Water Catchment reserve and the Trig walking track. 2. Interpretation signage for Water Catchment reserve and the Trig walking track. This signage will explain the past use of the area. The WBCTCT will be preparing an application to various funding agencies for these signs. 3. A cycleway signage plan is being prepared with the WBCTCT for signage throughout the cycleway net work being developed at Waihi Beach. <p>Once the draft plan has been finalised it will be provided to the Board for comment before, quotes for the signs are sought.</p> <p>It is intended to prepare a small map of the walkway and cycleway trails within Waihi Beach, which will be available for cyclists/walkers.</p>

Concerning the walkway signage for Orokawa Reserve, which is owned and administered by the Department of Conservation (DOC), staff have written to the local Area Manager for DOC advising them of the Board's concerns.

WAIHI BEACH COMMUNITY BOARD 20/11/2017

Remit Title	Seaforth Road Footpath Cross Fall Numbers 140 to 170
Remit Number	WB917 6.1
Owner	TM1
Status	COMPLETE
Complete Date	28 February 2018
Confidential	
Resolution	<p>Staff advised that the footpaths at a number of vehicle crossing from No's 140 to 170 on Seaforth Road that were built to match existing driveways may have to be corrected. The affected property owners would need to be engaged in the process and agree what actions were required to be taken in terms of costs, changes to the profile of their current vehicle crossings and interruptions of the access to their properties when work was in progress.</p> <p>The Board stated that it was their view that the required work should be funded from the District Roding Account as a maintenance project rather than be funded by the Board's annual community roading account.</p>
Actions	<p>28 Feb 2018: Refer MAS WB 1018.5.7</p> <p>17 Jan 2018: Staff have confirmed the cross fall on the footpath at a number of vehicle crossings may have to be corrected as the path was built to match the existing driveways. If progressed, the affected property owners will need to be engaged in the process and agree what actions are required and how property owners will be affected in terms of costs, changes to the profile of their vehicle crossings, and interruptions of the access to their properties while work is in progress. No further action has been taken as the Board may want to consider if they want to prioritise and fund a project from their annual allocation.</p> <p>Awaiting feedback from Community Board consultation with affected residents regarding altering their driveways, to ensure all residents are in agreement. Alternative course of action is to uplift footpath and re-lay at flatter setback.</p>

WAIHI BEACH COMMUNITY BOARD 5/02/2018

Remit Title	Service Levels Over Christmas
Remit Number	WB1018 2.1
Owner	GM1
Status	COMPLETE
Complete Date	14 February 2018
Confidential	
Resolution	<p>The Chairperson reported that while the overall service levels at Waihi Beach over the peak summer holiday season had been good, over the past few weeks some compliance issues had become more of a problem again and there needed to be better ongoing compliance management. There seemed to be constant problems with dogs on the beach and not under owner control. The Chairperson noted that he would discuss this item further at his next meeting with the Chief Executive Officer.</p> <p>Comment was made that realistically it was impossible to police every infringement every hour of the day when issues occurred or were reported. Compliance management does come at a cost and if 24 hour monitoring was wanted then the extra cost for this would have to be met by the ratepayer. It was reiterated that members of the public needed to use the CCR reporting system as a data trail was immediately generated for any reported incidents/complaints.</p> <p>The Board would look at this item at a future workshop and consider how to gain feedback from ratepayers/residents as to what level of service for compliance management was wanted during the peak holiday period at Waihi Beach, noting that increased compliance monitoring generated an increase in cost.</p>
Actions	<p>14 Feb 2018: The Board's comments are noted and have been passed onto the Compliance and Monitoring Manager.</p> <p>Staff will be looking closely at the activities undertaken by the current Waihi Beach contractor, including volumes of interactions with the public, complaint numbers and infringements issued, at the completion of the current seasonal contract. Any trends will be identified and a report provided to the Operations Committee and Community Board for their consideration.</p> <p>It is recommended that this information be received by Council Committee and the Community Board prior to any consideration of future service needs.</p> <p>Staff are aware of concerns by the community regarding dogs on beaches. Staff were approached by a local representative late in 2017 who is proposing to make representation to the Community Board about the option for beach volunteers (voluntary dog rangers) to operate in the Waihi Beach area. This may present a good low cost local solution for the Board to refer to staff for further investigation, once received.</p>

WAIHI BEACH COMMUNITY BOARD 5/02/2018

Remit Title	Submission Regarding Pohutukawa Park
Remit Number	WB1018 2.2
Owner	RFM
Status	COMPLETE
Complete Date	23 February 2018
Confidential	
Resolution	THAT the Waihi Beach Community Board does not support the submission for the proposed development of the Archie Leach reserve area (within Pohutukawa Park) in particular the removal of five Pohutukawa trees.
Actions	23 Feb 2018: Noted. The Board may wish to note that this issue might be raised again through the Katikati / Waihi Beach Ward Reserve Management Plan review process.

WAIHI BEACH COMMUNITY BOARD 5/02/2018

Remit Title	Long Term Plan - Summary of Feedback
Remit Number	WB1018 2.8
Owner	PSDM
Status	COMPLETE
Complete Date	13 February 2018
Confidential	
Resolution	<p>The Chairperson noted that a lot of people did not have a clear understanding of the process of consultation relating to the Long Term Plan. It was also noted that many people did not get involved in any consultation events unless there was a topic highlighted that they were particularly interested in. People were generally not interested in a consultation process unless a topic and subsequent decision directly affected them.</p> <p>Comment was made that so few people take an interest in the Long Term Plan (or other consultation processes) that after receiving a 10% response elected members and staff must then try and analyse what the other 90% wanted. Listening to a vocal minority would not always lead to decisions that suit the majority. This was the democratic way and while it was not perfect, it worked better than other systems. It was stressed that this was not a just a problem that applied to the Western Bay of Plenty District Council, but other Councils both nationally and worldwide had expressed the same frustrations.</p> <p>Open Days and public consultation meetings were always advertised and the opportunity for public input by various means was always welcomed and Council worked with the best information they had to make the best decisions they could.</p>
Actions	13 Feb 2018: Noted

WAIHI BEACH COMMUNITY BOARD 5/02/2018

Remit Title	Anzac Day Commemoration 2018
Remit Number	WB1018 4
Owner	MA1
Status	COMPLETE
Complete Date	14 February 2018
Confidential	
Resolution	<p>1. THAT the Democracy Advisor's report dated 15 January 2018 and titled Anzac Day Commemoration 2018 be received.</p> <p>2. THAT the Waihi Beach Community Board provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).</p> <p>3. THAT The Waihi Beach Community Board Members represent the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2018.</p>
Actions	13 Feb 2018: Advised Aileen to code to 11-02-01-0330. Waihi Board Contingency.

WAIHI BEACH COMMUNITY BOARD 5/02/2018

Remit Title	Christmas / New Year Rubbish Collection - MAS Reference WB917 4.8
Remit Number	WB1018 5.6
Owner	UM
Status	COMPLETE
Complete Date	13 February 2018
Confidential	
Resolution	<p>The Board was advised that the published rubbish day collection dates were adhered to except during 30 December and 8 January when a significant number of green rubbish bags left outside properties had not been collected. Given that there was a ten day period between collections the Utilities Manager organised a separate contractor to pick up the bags and deliver these to the Athenree Recycling Centre. The Chief Executive Officer advised that this collection was undertaken at an extra district cost to Council.</p> <p>The management of rubbish collection at Waihi Beach that went from a usual small town collection to the volume of a city sized collection during the peak holiday season needed to be addressed.</p> <p>The provision for future rubbish collection over the peak summer period (generally from the second week in December to the second week in January) needed to be discussed by the Board in a workshop forum. If extra collections were wanted then there would be an associated cost for these.</p> <p>The Chairperson reiterated acknowledgement of the great job that staff at the Athenree Recycling Centre did.</p>
Actions	13 Feb 2018: Noted.

WAIHI BEACH COMMUNITY BOARD 5/02/2018

Remit Title	Seaforth Road Footpath Cross Fall Number 140 to 170 - MAS Reference WB917 6.1
Remit Number	WB1018 5.7
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board requested that the status of this Minute Action Sheet show the item as being Under Action as there were still considerations to be discussed in regard to future action that may be required to remedy the footpath slope and affected driveways that needed to be corrected.</p> <p>The Roding Engineer (East/West) had advised that Seaforth Road footpath renovation would be further looked at.</p> <p>Comment was made that if the slope of the footpath was unacceptable then perhaps thought should be given to putting a footpath on the other side of the road.</p>
Actions	<p>1 March 2018: Awaiting feedback from Community Board consultation with affected residents regarding altering their driveways, to ensure all residents are in agreement. Alternative course of action is to uplift footpath and re-lay at flatter setback.</p> <p>The Roding Engineer (East/West) met with the Community Board to discuss this item on Thursday, 1 March 2018.</p> <p>17 Jan 2018: MAS WB917.6.1: Staff have confirmed the cross fall on the footpath at a number of vehicle crossings may have to be corrected as the path was built to match the existing driveways. If progressed, the affected property owners will need to be engaged in the process and agree what actions are required and how property owners will be affected in terms of costs, changes to the profile of their vehicle crossings, and interruptions of the access to their properties while work is in progress. No further action has been taken as the Board may want to consider if they want to prioritise and fund a project from their annual allocation.</p>

WAIHI BEACH COMMUNITY BOARD 5/02/2018

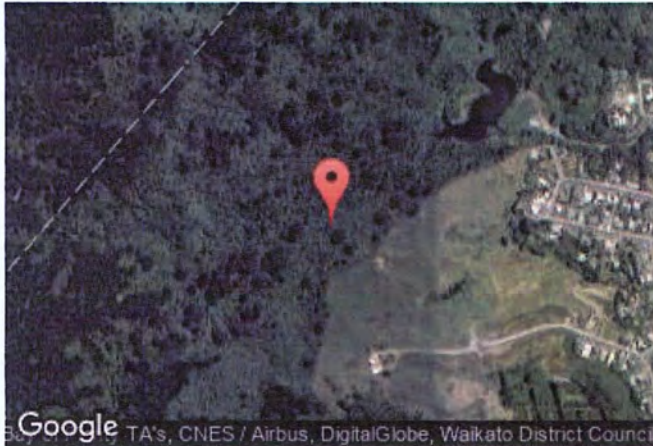
Remit Title	Cycle / Walkways - MAS Reference WB917 4.3
Remit Number	WB1018 5.8
Owner	RFM
Status	COMPLETE
Complete Date	28 February 2018
Confidential	
Resolution	<p>The Board requested that the status of this Minute Action show the item to be Under Action (in addition to being reported on in the Infrastructure Services Report) so the Board is able to see a running history of this item.</p> <p>The Board was advised that the Bay of Plenty Regional Council had requested further information regarding the Brighton Reserve Cycleway route across the rear of the dunes. The only section of the proposed Waihi Beach cycleway that could be constructed now was between Plom Road and Wakanoi Place. Timing of the construction would depend on contractor pricing and resources which had not been programmed/ scheduled at this time.</p>
Actions	<p>28 Feb 2018: Noted.</p> <p>Refer to the update provided in the Community Roding section of the Infrastructure Report.</p>

WAIHI BEACH COMMUNITY BOARD 28/08/2017

Remit Title	Broadlands Block Pathways
Remit Number	WB717 4.4
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Broadlands Block pathways had had some work done on them over the last few months, and the Board noted that the results of that work had so far proved to be unsatisfactory.</p> <p>The Board had been advised that the work undertaken was to enable access to the pathways during the winter months when heavier work was not practical, noting that further improvements to the pathways on the Broadlands Block were ongoing.</p> <p>The Board felt that the current state of the surface of the pathways was a Health and Safety issue (with a number of walkers reporting twisted ankles and falls due to the rough surface) and the pathways need to be improved as soon as possible.</p> <p>The Board noted that regardless of the outcome of the proposed 'Chip n Putt' proposal the Board wanted to see the Broadlands Block cleaned up. Improving current paths and possibly installing a boardwalk to enhance the overall block was the Board's focus.</p> <p>The Utilities Manager advised that he would liaise with the Reserves and Facilities Manager in regard to this item.</p>
Actions	<p>26 Feb 2018: Staff are sourcing suitable material as a final surface from the pathways.</p> <p>A trial example will be put in place and assessed.</p> <p>15 January 2018: The paths were completed. Subsequently the heavy rain event washed out some surface fines creating a rougher surface. This has now been repaired.</p> <p>6 Nov 2017: Staff have arranged for the upgrades to be undertaken.</p> <p>11 Sept 2017: The price for the pathway upgrades have been received and is being reviewed before undertaking work.</p>

Waihi Track Counter

Period Analysed: Tuesday 01 August 2017 to Sunday 25 February 2018



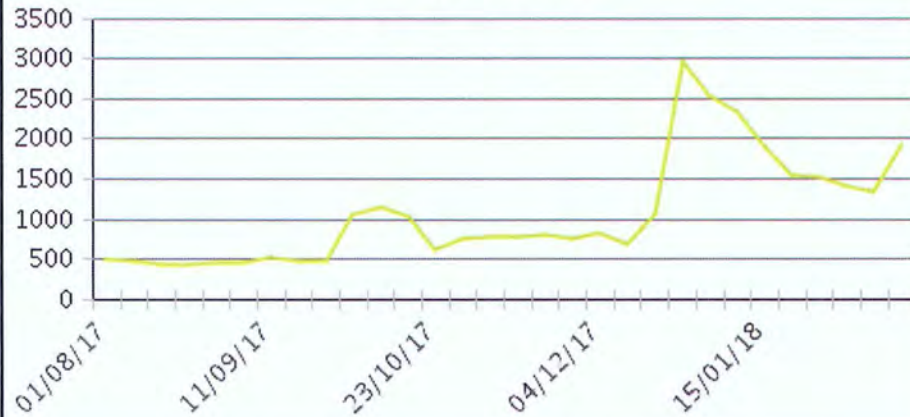
Key Figures

- Total Traffic for the Period Analysed: 32,035
- Daily Average: 153
 - Weekdays: 139 / Weekend days: 189
 - Max. Average Value (January): 286
 - Min. Average Value (August): 67
- Busiest Day of the Week: Saturday
- Busiest Days of the Period Analysed:
 1. Sunday 31 December 2017 (571)
 2. Friday 29 December 2017 (528)
 3. Monday 01 January 2018 (520)

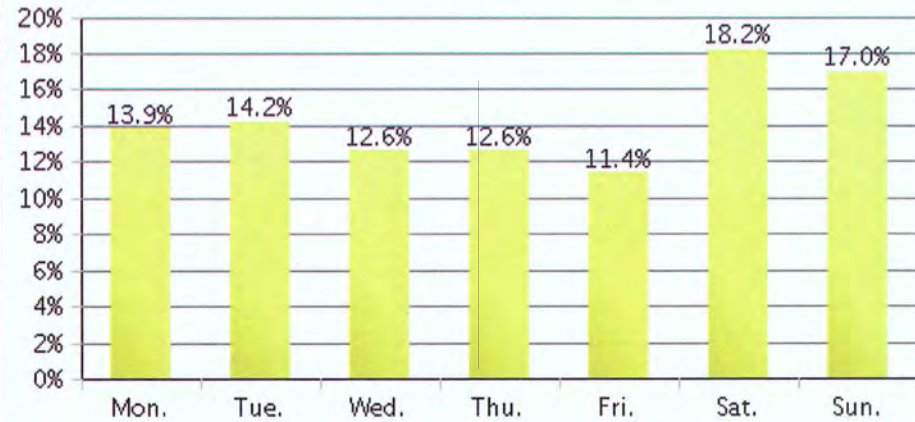
Waihi Track Counter

Period Analysed: Tuesday 01 August 2017 to Sunday 25 February 2018

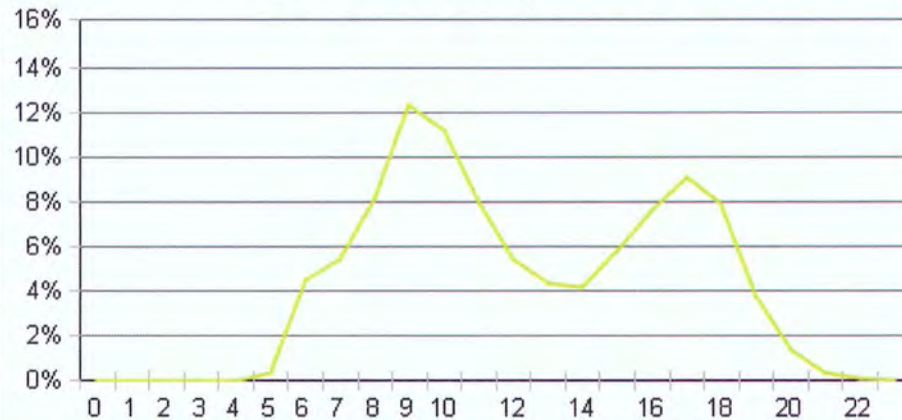
Weekly Traffic



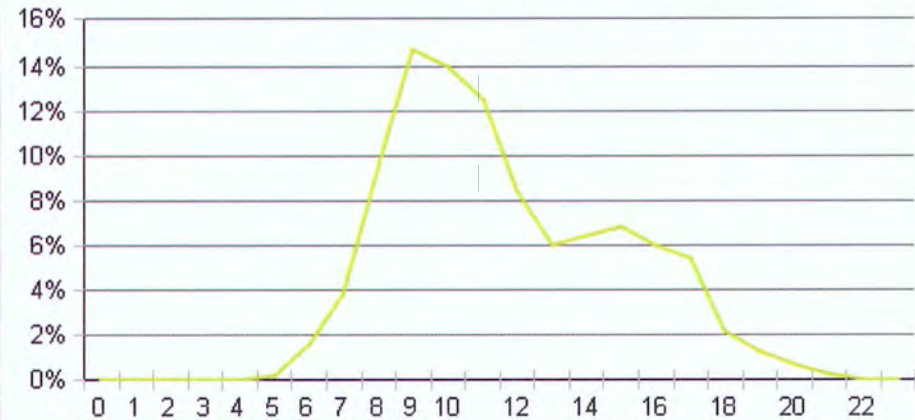
Weekly Profile



Hourly Profile during Weekdays



Hourly Profile during the Weekend



Western Bay of Plenty District Council
Waihi Beach Community Board
Financial Report Waihi Beach – January 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 31 January 2018 (**Attachment A**).

Total operating costs are under budget for the year and includes bylaw enforcements, contingency expenses, grants, mileage allowance, salaries and inter-department charges.

Grant payments made to date:

	\$
ECHO Walking Festival 2018	500
2017/18 grants to date	\$500

Commitments – Operational expenditure

	\$
ANZAC Day Commemoration Wreath	200
Total outstanding operational commitments	\$200

2017/18 reserve analysis:

2017/18 Opening balance	\$276,225
Wilson Road Toilet Funding [WB15.5.3 & C25.6]	(\$35,000)
Waihi Beach Community Centre – Loan Repayments [WB15.4]	\$1,103
2017/18 Closing balance	\$242,328

Date
Subject

21 February 2018
Financial Report Waihi Beach – January 2018

Open Session

Committed - Reserve expenditure

Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011], of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2].	Up to \$(50,000)
2017/18 Closing balance after committed expenditure	\$192,328

Recommendation

THAT the Management Accountant's report dated 21 February 2018 and titled "Financial Report Waihi Beach – January 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Draft Income and Expenditure Statement
For the period ended 31 January 2018**

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Bylaw Enforcements	0	581	581	<input checked="" type="checkbox"/>	1,000	0
Contingency - [see breakdown below]	(360)	4,375	4,735	<input checked="" type="checkbox"/>	7,500	691
Grants	500	3,500	3,000	<input checked="" type="checkbox"/>	6,000	2,258
Mileage Allowance	2,396	2,919	523	<input checked="" type="checkbox"/>	5,000	3,587
Salaries	13,513	14,739	1,226	<input checked="" type="checkbox"/>	25,435	22,789
Inter Department Charges	20,944	20,944	0	<input checked="" type="checkbox"/>	35,903	35,904
Operating Costs	36,993	47,058	10,065	<input checked="" type="checkbox"/>	80,838	65,229
Total Operating Costs	36,993	47,058	10,065	<input checked="" type="checkbox"/>	80,838	65,229
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(14,856)
Total Direct Costs	36,993	47,058	10,065	<input checked="" type="checkbox"/>	80,838	50,373
Total Costs	36,993	47,058	10,065	<input checked="" type="checkbox"/>	80,838	50,373
Income						
Rate Income	48,207	47,159	1,048	<input checked="" type="checkbox"/>	80,838	79,004
Total Direct Income	48,207	47,159	1,048	<input checked="" type="checkbox"/>	80,838	79,004
Net Cost of Service	11,213	101	11,112	<input checked="" type="checkbox"/>	0	28,631
Contingency - breakdown						
Prior year accrual reversal for LGNZ Conference spent late last year	(935)					
Waihi Beach United Church booking for Meet and Greet Information Day	75					
Events and Promotions Society Walk & Cycleways brochure	500					
Year to date contingency costs	(360)					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	276,225					
Wilson Road Toilet Funding	(35,000)					
WB Community Centre - Repayments [WB15.4].	1,103					
(Decrease) Increase in year	(33,897)					
Closing Balance - Surplus (Deficit)	242,328					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

MARCH 2018			
Meeting	Date	Time	Venue
Joint Road Safety Committee	6 March	10.00am	Chambers
Waihi Beach Community Board	12 March	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	13 March	7.00pm	Omokoroa Community Church
Katikati Community Board	14 March	7.00pm	Katikati Library and Service Centre
Long Term and Annual Plan Committee	15 March	9.30am	Chambers
Community Committee	15 March	10.00am	Chambers
Maketu Community Board	20 March	7.00pm	Maketu Community Centre
Te Puke Community Board	22 March	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	28 March	9.30am	Chambers
Good Friday - 30 March and Easter Monday - 2 April			
APRIL 2018			
Meeting	Date	Time	Venue
Council	5 April	9.30am	Chambers
Rural Committee	10 April	9.30am	Chambers
Waihi Beach Community Board	23 April	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	24 April	7.00pm	Omokoroa Community Church
ANZAC Day - 25 April			
Community Committee	26 April	9.30am / 10.00am	TBC
MAY 2018			
Meeting	Date	Time	Venue
Maketu Community Board	1 May	7.00pm	Maketu Community Centre
Policy Committee	2 May	9.30am	Chambers
Katikati Community Board	2 May	7.00pm	Katikati Library and Service Centre
Te Puke Community Board	3 May	7.00pm	Te Puke Library and Service Centre