



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

WAIHI BEACH

COMMUNITY BOARD

Poari Hapori

WB10

Monday, 5 February 2018

Waihi Beach Community Centre

6.30pm



Notice of Meeting No WB10 Te Karere

Waihi Beach Community Board Poari Hapori

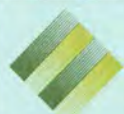
Monday, 5 February 2018
Waihi Beach Community Centre
6.30pm

Members:

A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
R Parsons
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Waihi Beach Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB10

Pages

**Present
In Attendance
Apologies**

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB10.1 **Minutes of meeting no. WB9 of the Waihi Beach Community Board held on 20 November 2017** 6-15

Recommendation

THAT the minutes of meeting no. WB9 of the Waihi Beach Community Board held on 20 November 2017 as circulated with the agenda be confirmed as a true and accurate record.

WB10.2 **Chairperson's Report** 16-31

Attached is a report from the Chairperson dated 17 January 2018.

WB10.3 **Councillor's Report** 32

Attached is a report from Councillor Williams dated 17 January 2018.

WB10.4	Anzac Day Commemoration 2018	33-34
	Attached is a report from the Democracy Advisor dated 15 January 2018.	
WB10.5	Infrastructure Services Report Waihi Beach - February 2018	35-48
	Attached is a report from the Deputy Chief Executive 18 January 2018.	
WB10.6	Financial Report Waihi Beach - November 2017	49-51
	Attached is a report from the Management Accountant dated 5 January 2018.	
WB10.7	Council, Standing Committee and Community Board Meetings	52
	Attached is a schedule of meetings for the months of January and February 2018.	
	Recommendation	
	<i>THAT the schedule of meetings for January and February 2018 be received.</i>	

Western Bay of Plenty District Council

**Minutes of Meeting No. WB9 of the
Waihi Beach Community Board held on 20 November 2017
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

E Holtsbaum (Group Manager Technology, Customer and Community Services), K Hill (Utilities Manager), and A Alty (Democracy Advisor)

Public Forum

Resolved: Members Parsons / Hepenstall

THAT the meeting adjourn for the purpose of holding a public forum.

Dog Regulation Signage

A member of the public reported that a number of the Dog Control and Regulation signs had been deliberately removed from multiple public beach access points throughout Waihi Beach.

A Service Request for the missing signage to be replaced would be initiated.

Waihi Beach Leader Newspaper Article 'Your District Council Update'

Helen Micklejohn pointed out that the article on Page 9 of the Waihi Leader 16 November 2016 about 'Join in the Fun at our Group Dog Walks - Grab Your Pooches, Grab Your Leash' should also include a note to 'Grab a Plastic Poo Bag' for your dog.

The information about 'Pop Up Pools - Know The Rules' was hard to read in the printed colour and the photo showing the Waihi Beach Shopping area was old and unattractive.

The article should also include Community Board meeting date information.

Rubbish Clean-Up Days

Mrs Meiklejohn advised that there would be a rubbish pickup on the Department of Conservation Orokawa Track on Wednesday 22 November and a clean-up of the Athenree Wetland area on Monday 27 November 2017.

Broadlands Block Pathways

Following an inquiry as to when the Broadlands Block Pathways would be repaired, the Utilities Manager advised that repair work would be undertaken as soon as the area dried out enough to undertake the required remedial work. The delays had been caused by frequent rain throughout the last six months.

Compliance Monitoring at Waihi Beach

Mike Hickey asked how much funding had been set aside for compliance monitoring at Waihi Beach this summer. In his opinion he felt that there had not been value for money for the service provided and the summary report from the contractors had been 'doctored' before it had been presented. He also noted that it was disappointing that the public did not have the opportunity to participate in an open tender process for the compliance monitoring contract.

The Chairperson noted that while there was support for local involvement in regard to some contracts the cost of training requirements and ensuring the required Health and Safety certifications were held would prohibit unlicensed contractors.

Waihi Beach Village Retailers Group

Melody Jones gave a report on behalf of the Waihi Beach Village retailers advising that the group had been formed three months ago and had met on a weekly basis since during which they had organised the following:

- Established Core Objectives
- Finalised their name as being the Waihi Beach Village Group
- Developed a strategy to market and promote the retail sector in the village
- Created a sister logo
- Launched a social media campaign
- All members were kept up-to-date by an email list
- Established a Facebook and Instagram page
- Organised a Christmas themed late night shopping event for Friday 22 December.

Ms Jones noted that it was very encouraging to have the support of the majority of businesses within the retail sector of the village and there was confidence that they had laid solid foundations for the group to work to in the future.

Rob Hope spoke about the work that was being done to get some festive lighting installed on ten power poles in the village area. He advised that he had been working with the Deputy Chief Executive to progress the installation of the LED neon lighting.

Mr Hope also noted items relating to car parking, current and future ideas. He also suggested the relocation of one of the bike racks on Wilson Road and advised that the Waihi Beach Events and Promotions Brochure produced with funding assistance from the Board was ready for print.

He noted that concerns had been raised in regard to the amount of landfill being placed onto a section next to the Waihi Beach Hotel. The Utilities Manager advised that given the volume of earth being introduced to the property, the site works were subject to a Bay of Plenty Regional Council resource consent process and no work should be happening on the property.

At this point in the meeting with the approval of the Board, the Chairperson invited Mr Phil Laurence to give a presentation on a proposal to future manage plantings on the Pohutukawa Park Reserve at the northern end of Waihi Beach.

Presentation on Future Management of Pohutukawa Park Plantings

Mr Laurence advised the Board that he had lived in Waihi Beach for five years and had wanted to make a contribution to the community. He felt that there was an opportunity to instigate community involvement to clean up and manage the Pohutukawa Park Reserve with a bigger picture to ultimately develop a historic compilation of information about the rich history of Waihi Beach. He had earlier met with the Community Board Chairperson Allan Sole and Councillor David Marshall and discussed his proposal.

He wanted to pursue a proposal that included the participation of the local community and visitors alike and after speaking with a number of people saw that an opportunity to tidy up the Pohutukawa Park Reserve while passing on knowledge and learning about the local environment was an ideal way to do this. Earlier native plantings on the reserve area, by Archie Leach some 20 years earlier, were now overgrown and unkempt and swamped by noxious weeds. There were also a number of exotic trees in the park, which ideally should be dedicated to native species.

Mr Laurence had learned of environmental projects that had been undertaken by schools in neighbouring districts that had been funded by specific sponsors and he would make an approach to these providers.

He had spoken to the Principal of the Waihi Beach School Mike Tilyard and Sue Aitken (the schools leading environmental projects and initiatives teacher) and they were very keen to be involved with the proposal as part of an environmental teaching/learning component for pupils of their school. He had also taken advice from Nicky Oliver-Smith an Environment Restoration Scientist.

Stages of the Proposal:

Stage 1: Under the guidance of a management committee it is proposed that a quarter hectare block be cleared of all exotic plantings that included one large dying Plane tree, a Conifer, seven Lawsoniana and one Phoenix Palm. Other dead and dying trees along with some already fallen would also be removed from the block as well as noxious weeds.

It was also proposed to remove five mature pohutukawa trees that were growing in close proximity to residents in the West Street extension. These trees cast significant shade onto

residences in West Street and when removed would be replaced with substantial plantings of Nikau palms.

Property owners were willing to fund the removal of the five pohutukawa trees.

Western Bay of Plenty District Council would be approached to fund and supervise the removal of other dead and unwanted trees in the quarter hectare block.

Stage 2: Depending on funding/sponsorship - prepare a walkway through the block.

Stage 3: Depending on fund/sponsorship plant indigenous species throughout the block.

Additional Stages

Stage 4: Restore the old tennis pavilion to become a static display, visitor centre.

A fifth stage could be connecting walkways from the lake reservoir with the upper Pohutukawa Park walking track leading down to the beach.

Councillor Marshall noted that it was encouraging that a local group wanted to work together to improve the public reserve area. There was a concern that the Stage 1 proposal to remove five Pohutukawa trees was an advantage to property owners before any other work was to be undertaken. In reply Mr Laurence stated that the shading caused by the trees had immense impact on the personal health and wellbeing of affected residents, particularly those that had no sun for during the winter months and had nothing to do with creating a sea view outlook. Residents of the immediate vicinity were prepared to commit to the proposal with time and energy to enhance the whole reserve area.

Councillor Williams noted that in any community, trees were a highly emotive topic and the wider public would need to be advised of the proposal. If there was goodwill and engagement for the proposal then the Board would give their support the proposal in principle.

The Chairperson thanked Mr Laurence for the presentation of his proposal and advised that in the first instance he must make contact with the Western Bay of Plenty District Council Reserves and Facilities Manager, and ensure that the proposal was in line with the Waihi Beach Ward Reserve Management Plan. It was suggested that Mr Laurence make a submission to the Reserve Management Plan, which was coming up for review and include his proposal in the Council 'Have Your Say' community engagement process currently underway.

Resolved: Member Parsons / Councillor Williams

THAT the meeting be re-convened in formal session at 7.43pm.

At this point in the meeting the Chairperson welcomed Trish Coates as the new reporter representing the Waihi Leader.

WB9.1 **Minutes of Meeting No. WB8 of the Waihi Beach Community Board held on 9 October 2017**

The Board considered the minutes no. WB8 of the Waihi Beach Community Board Meeting held on 9 October 2017 as circulated with the agenda.

Resolved: Members Parson / Hepenstall

THAT the minutes of meeting no. WB8 of the Waihi Beach Community Board held on 9 October 2017 as circulated with the agenda be confirmed as a true and accurate record.

WB9.2

Council Decisions on Board Recommendations - November 2017

The Board considered a report from the Democracy Advisor dated 7 November 2017 as circulated with the agenda.

Resolved: Councillors Williams / Marshall

THAT the report from the Democracy Advisor dated titled Council Decisions on Board Recommendations - November 2017 in regard to Traffic and Parking Enforcement Bylaw 2008 be received.

WB9.3

Community Board Grant Application - November 2017

The Board considered a report from Democracy Advisor dated 7 November 2017 as circulated with the agenda.

Board members agreed that this was a significant event for the Waihi Beach area.

Resolved: Members Hepenstall / Roberts

1. *THAT the report from the Democracy Advisor dated 7 November 2017 and titled Community Board Grant Application November 2017 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2017/2018 account subject to all accountabilities being met.*

- *ECHO Walking Festival 2018\$500.00*

WB9.4

Chairperson's Report

The Board considered a report from the Chairperson dated 6 November 2017 as circulated with the agenda.

WB9.4.1

Waihi Beach Road

The Chairperson advised that he had received a reply from Westlink in regard to the current state of Waihi Beach Road, particularly in the vicinity of the Quarry noting that "the Westlink Roding team had inspected the

road and while not ideal, the road was still meeting the agreed Level of Service as far as our contract goes.”

WB9.4.2 **Wet Tar on Waihi Beach Road**

It was noted that there were particularly bad patches of tar seal melt where resurfacing and new seal work had been done on Waihi Beach Road, particularly outside quarry.

A service request for this item would be initiated.

WB9.4.3 **Cycle / Walkways**

The Board expressed their disappointment that no cycle / walkway links along the beach throughout Waihi Beach had yet been completed. The comments within the Infrastructure Services Report Minute Action Sheet (Page 30) “The request for archaeological authority application has been lodged. The Bay of Plenty Regional Council Resource Consent is being processed and is expected shortly” were noted.

The Board advised that if the consent process for boardwalks to Athenree and the dune on the Brighton Reserve were the cause for the delays on progress on other cycleways/walkways then these could be put aside so other pathway links could be progressed.

WB9.4.4 **Signage for Cycle / Walkways**

The Board had yet to see any progress relating to signage for cycleway and walkway trails throughout the district. While advice was given that these were being worked on by staff and contractors there had been no indication of when they would be installed.

The Board requested that they be advised as soon as possible as to when the directional signage for the district cycleways and walkways at Waihi Beach would be installed.

WB9.4.5 **Temporary Speed Limit Signs Beach Road**

The Board was advised that a Service Request had been initiated for the placement of 30km/h signage on Beach Road in the vicinity of the Waihi Beach Top Ten Motor Camp during the 2017-2018 peak holiday season.

The Chairperson had been advised that the temporary speed signage for placement in the vicinity of the Top Ten Motor Camp would be installed shortly and that a temporary speed indicator sign would also be placed on the main roads into Waihi Beach during the peak holiday period.

WB9.4.6 Temporary Speed Signs on Athenree Road

The Board was advised that a Service Request had been initiated for the current 50km/h signage to be moved and 50km/h AHEAD warning sign installed on Athenree Road.

WB9.4.7 Plastic Bag Free Waihi Beach

The Board had earlier considered a proposal from the Coordinator of the Waihi Beach Events and Promotions seeking funding to promote a Plastic Bag Free Waihi Beach but would not progress the proposal any further at this time.

WB9.4.8 Christmas / New Year Rubbish Collection

The Board was advised that the hours of operation of the Waihi Beach Recycling Centre and holiday season household rubbish collection dates would be widely advertised.

The following collection dates for household rubbish collection at Waihi Beach in the lead up to and during the peak holiday season would be:

Monday 18 December 2017

Saturday 23 December 2017

Saturday 30 December 2017

Monday 8 January 2018

Monday 15 January 2018

The Board was advised that the Community Engagement Team were working on compiling a pamphlet that would be delivered to households through the Waihi Beach District that would outline rubbish collection dates, recycling centre operation hours and other useful information, such as dog control restrictions, the alcohol ban, fire and fireworks ban etc.

It was suggested that the pamphlet be delivered twice over the summer holiday period to households to ensure that initial and subsequent later holidaymakers were aware of the services available. The main focus was to appeal to holidaymakers to be responsible for their respective household rubbish and help look after the Waihi Beach community.

The final content of the pamphlet was to be confirmed along with the process to be used for the delivery of the pamphlets.

WB9.4.9 Community Response

Member Roberts provided an update report on the local developments relating to Community Response throughout the district. The Chairperson thanked Member Roberts for her dedication and enthusiasm in bringing the local emergency response plans together. It was also noted that a national

Civil Defence automatic update, available to be received by most mobile phones throughout the country was to be launched in the near future.

WB9.4.10 **Long Term Plan**

The Chairperson advised various links to the Western Bay District Council Have Your Say website noting that there were many opportunities for members of the public to take part in the Long Term Plan consultation processes that were available.

WB9.4.11 **Overgrown Vegetation on Wilson Road**

The Board was advised that weeds and overgrown trees were encroaching over the pathway between the Waihi Beach Hotel and the village retail area, on the seaward side of Wilson Road.

A Service Request would be initiated for this item.

WB9.4.12 **Thanks and Best Wishes**

In concluding his final report for 2017 the Chairperson extended thanks to his Board colleagues and staff for all the work they had committed to during the year. He wished all safe and happy travelling during the holiday season.

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board Chairperson's Report dated 6 November 2017 be received.

WB9.5 **Councillor's Report**

The Board considered a report from Councillor Marshall dated 7 November 2017 as circulated with the agenda.

Resolved: Councillor Marshall / Member Hepenstall

THAT the report from Councillor Marshall dated 7 November 2017 be received.

WB9.6 **Infrastructure Services Report Waihi Beach - November 2017**

The Board considered a report from the Deputy Chief Executive dated 3 November 2017 as circulated with the agenda.

WB9.6.1 Seaforth Road Footpath Cross Fall Numbers 140 to 170

Staff advised that the footpaths at a number of vehicle crossings from No's 140 to 170 on Seaforth Road that were built to match existing driveways may have to be corrected. The affected property owners would need to be engaged in the process and agree what actions were required to be taken in terms of costs, changes to the profile of their current vehicle crossings and interruptions of the access to their properties when work was in progress.

The Board stated that it was their view that the required work should be funded from the District Roding Account as a maintenance project rather than be funded by the Board's annual community roading account.

WB9.6.2 Wilson Road Pedestrian Refuge - MAS Reference WB2 17 2.2

The Transportation Manager had advised that the proposed Wilson Road pedestrian refuge would be installed before Christmas.

WB9.6.3 Walking Track Signage - MAS Reference WB5 17 3.2

In June 2017 the Board requested that "directional signage be installed as appropriate at the start of the Trig Station walk and any other walkways in the immediate area as may be required. If the signage needed to be placed on Department of Conservation land, the Board requested that the Reserves and Facilities staff make a request to that organisation for the required signage to be installed as soon as possible."

The Board was advised that Council GIS staff were in the process of preparing maps indicating the cycleways and signage, but wished to register their disappointment that none of the requested signage was in place at this time.

WB9.7 Financial Report Waihi Beach - September 2017

The Board considered a report from the Management Accountant dated 2 November 2017 as circulated with the agenda.

Resolved: Member Sole / Councillor Marshall

THAT the Management Accountant's report dated 2 November 2017 and titled Financial Report Waihi Beach - September 2017 be received.

WB9.8 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of December 2017 as circulated with the agenda.

Resolved: Councillor Williams / Member Parsons

That the schedule of meetings for December 2017 be received.

The Chairperson thanked the members for their work and commitment throughout the year and extended greetings and best wishes to all for the forthcoming festive season.

The meeting concluded at 8.20pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB9

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairperson's Report – February 2018

1. Operational Matters – Significant Service Requests/Other

1.1 Service Levels over Christmas

Service levels for the Christmas period improved over previous years and while perfection is in this case, an unrealistic expectation there is still ground for further improvement.

The green bag collection service was below what is required during the peak holiday time of Christmas and New Year and while the Board was not permitted to undertake or organise the extra service themselves it was a great that the problem was acknowledged and a person was given the job.

Thanks to the people who did the work and to the staff that made it happen. The unfortunate truth is that some people could not take their green bags to the recycle centre and others just cannot not be bothered. This is human nature.

More attention needs to be given to parking issues in many parts of the beach but in particular the Shopping Centre.

Slowly we are getting on top of any Freedom Camper issues and the new park on Emerton Road is a busy place.

Dogs on the beach are still a problem and greater effort needs to be taken on this.

The whole beach area came through the storms over the break and other than some loss of power and a few trees we dodged a bullet when compared to the southern end of the district.

2. Operational Matters – Projects Pending or in Progress

2.1 Shopping Centre Signage

It is a great disappointment that the signs for both roundabouts directing visitors to our shopping centre were not put in place pre-Christmas as we were previously advised.

Staff Comments – Roading Engineer (East/West)

Staff have been advised that West Link has offered an apology for losing track of this notice which was sent to them by Council in late November. This has been placed as a priority and the signs are currently being manufactured with installation predicted for February.

2.2 Making the Crescent and Farm Road Intersection Safer

At the August meeting (WB7 28 August 2017) the Board received a letter from Mr and Mrs Hay requesting that a Give Way sign be installed on The Crescent for traffic going north at the intersection of The Crescent and Farm Road.

The Board has had a further opportunity to discuss this request at their recent workshop, noting that in Mr Hay's opinion the greatest potential for a vehicle collision was between traffic going north on The Crescent and traffic going south on The Crescent but exiting onto Farm Road.

In looking at the broader issues relating to traffic management in this vicinity, it is thought that in the first instance a change to driver behaviour may assist in making the immediate area safer. Some drivers may not realise that their driving poses a risk for other drivers, pedestrians and immediate residents. As regular users of the roadways would tend to be residents, an opportunity to communicate with those residents about safer driving in the immediate vicinity may trigger improved driver behaviour.

Staff Comments – Roading Engineer (East/West)

As discussed in the workshop, paragraph 3 above reflects a sensible approach to this issue. The Community Board could arrange to meet with some of the local residents who drive this street and discuss the driver behaviour which they are perceiving to be unsafe. I would be very happy to assist if required.

3. Community Issues

3.1 Submission Regarding Pohutukawa Park.

Following a presentation at our last Board meeting (WB9 20 November 2017) by Mr. Phil Laurence, the Board has researched the submission, and I have also discussed the proposal with the Reserves and Facilities Manager. **Attachment A**

The Board is asked to put forward a recommendation that indicate that the Board supports or does not support the submission.

3.2 **Waihi Beach History Day**

There are plans to have a history day later this year for Waihi Beach and a steering/organising group is being formed. Those that would like to contribute will be very welcome.

3.3 **Offer to Purchase Sculpture**

An offer to purchase a sculpture has been offered to the Board by Colin Dray.

The Board has received a request from Mr Colin Dray, seeking the Board's opinion if they wished to purchase a sculpture that he had made. The sculpture is constructed of pieces of iron from original beach revetment work. Mr Dray quoted a price of \$30,000 as a figure he was looking for the sculpture. The Board has been advised that due to its size and the hazardous nature of the old steelwork the sculpture is not suitable for location on a Council Park or Reserve area. A series of the photographs of the sculpture is attached.

Attachment B

The Board needs to advise Mr Dray whether they wish to purchase the artwork or not.

3.4 **Athenree Emerton Road Cycle Way Connection**

Attached is an Email from Kevin Woods outlining his opinion relating to the priority of Community Road Projects. He has asked that focus on the Athenree access to Island View be maintained and that the required access is progressed as a prioritised and separate project, with separate funding from other recreational cycleways and walkways.

Attachment C

I can advise that the Board will not hold back other links that can be built while the lengthy process for consents are being worked on for other parts of the network.

4. **Community Organisation Reports**

Waihi Beach Community Patrol

The Waihi Beach Patrol has been active over the last two months and have continued to grow as a patrol.

Athenree Action Group

The Athenree Action Group has been quiet due to so many committee members being away. The last project that the Group worked on was the school bus shelter on the Athenree Rd slip road and this has been completed largely due to the people from Athenree Heights putting in money and time to build the foundation.

The Athenree Action Group wish to thank Total Span for the two structures they provided and constructed. There are further plans for this site in another phase of the project.

5. Significant Council Processes – Community Engagement

5.1. Long Term Plan – Summary of Feedback

Please find attached an Update to Community Boards on the Long Term Plan 2018 - 28 from the Policy and Planning Manager. **Attachment D**

Also attached is a summary of the Long Term Plan – Community Conversation Phase 1 “It’s About You” feedback that relates to Waihi Beach . There is also a District Wide summarised section for information. **Attachment E**

5.2. Waste Management and Minimisation

The growing concern about waste to land fill and recycling is a subject that council are working through. There are already things council has helped the home owner to put in place such how to compost and worm farms at home. Council has asked you to have your say and now the work is being done to best bring you options to meet your needs and what they will cost.

5.3. Representation Review

The Representation Review is underway and Council has resolved to establish one or more Maori wards as part of this representation review.

Recommendation

THAT the Chairperson’s Report to the Waihi Beach Community Board for February 2018 be received.

Allan Sole
Chairperson
Waihi Beach Community Board

Email from Phil Laurence to Chairperson Allan Sole
8 January 2018

Subject: FW: Leach Grove project: Phil Laurence and Stuart Steel
Reply-To: <phil@lia.co.nz<<mailto:phil@lia.co.nz>>>
Subject: Leach Grove project: Phil Laurence and Stuart Steel

Hi Allan,

Compliments of the season. I hope that you are enjoying a relaxing holiday,
and have a successful and satisfying 2018.

I'm aware that there is a draft reserves management review coming up soon, and that our Leach Grove proposal could be debated at that time. In light of the Waihi Leader's article on 21 December, I would like to clear up a number of inaccuracies and highlight a number of omissions in it, that might have a negative influence on the Community Board members' minds.

1. Despite being advised, the reporter chose to make no mention of our plan to plant a variety of native tree species in place of the dozen or so exotic, dying, dead, and noxious trees in the grove. These replacements would comprise species that aren't currently growing in the Grove.
2. No native trees, and their present concealment and smothering by numerous self-seeding plants.
3. It is heartening to see that local resident Ian Robinson can see the advantages of the proposal. However, his assertion that the 5 pohutukawa that we have asked to be removed are "... probably 100 years old ..." is incorrect. Photos of the area in the 1960's and trunk-size observations make it clear that the trees are likely to be less than 60 years old which indicates that Ian probably doesn't even know which the targeted trees are.
4. The reporter's assertion that a neighbour (Stuart Steel) "... "...ringbarked a group of around 17 trees...without permission..." is incorrect, and disappointingly, no attempts have ever been made by the Waihi Leader to discover the truth of these claims by interviewing Stuart.
5. For the anonymous Waihi Beach Environmental Society spokesperson to claim that the only good thing about the proposal is that "... (Mr Laurence) wants to have these pohutukawas removed under the guise of turning a bush reserve into a park..." demonstrates that he/she either knows absolutely nothing about our proposal and its many projected benefits for the Waihi Beach community, Primary School, and visitors to the beach, or that he/she is so narrow-minded and denying of the efforts of others who are also concerned about the local environment, that he/she cannot see beyond the Waihi Beach Environmental Society's short-sighted view of the future. That he/she should make these statements without even having the decency and common-sense to talk to Stuart and me about the proposal, beggars belief!
6. The Waihi Beach Environmental Society claim that 3 months "...would seem minimal over the course of a year." is ridiculous. Since when can 90 continuous winter days of tree shade and sun deprivation, which impacts significantly on the well-being, health and safety of citizens in a community be regarded by any sensible person as being "minimal"?
7. For the Waihi Beach Environmental Society to suggest that I had not undertaken due diligence when purchasing our property in West St is ignorant, arrogant, patronising and incorrect. If the spokesperson had any genuine interest in our

proposal, he/she would have talked to me about the proposal, and found that there are a number of very good reasons why we wrote our proposal when we did, none of which have anything to do with lack of, or poor research prior to purchase e.g. the 'challenge' informally issued by Peter Watson in mid-2017 for local residents to do something about cleaning up and maintaining Leach Grove; and the prodigious growth of the 5 pohutukawas since the Council opened up the western end of the Grove to construct West Rd Extension 3 years ago.

In summary, although the reporter has at least made an attempt to represent our proposal fairly, unfortunately she failed to do her research adequately, and then compounded this by allowing critics of the proposal to make unsubstantiated claims without challenging their veracity. Although tempted to write a letter to the newspaper's editor to clarify several of the issues raised by the article, I have chosen to write this email to you instead in the hope that you and your Community Board will gain a more accurate and better understanding of our proposal.

Kind regards,
Phil

Phil Laurence

Waihi Leader

Your community newspaper for over 36 years

Delivered free every Thursday to 8,684* urban and rural homes in Waihi, Waihi Beach, Athenree, Katikati, Waikino and Paeroa.

CIRCULATION: 8,684*

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Your Community Voice

Proposal to clean up reserve

MELANIE CAMOIN

A new proposal to tidy up a small area at the back of the Waihi Beach Tennis club, known as the Archie Leach Reserve has been suggested.

Resident Phil Laurence, who lives near the reserve, presented his proposal to the Waihi Beach Community Board in late November.

His initial plan is to clear a quarter hectare block of all exotic plantings in the reserve on Seaview Rd, including a large dying plane tree, a conifer, seven Lawsoniana and a phoenix palm.

The plan also includes removing five pohutukawa near Seaview Rd properties including his own. The native trees sit on reserve land.

The project would repair an unused building at the tennis grounds on the edge of the reserve, turning it into a display area with information on the local fauna and flora, with a tidy up of the Archie Leach Reserve.

"We are a small group of residents who want to beautify it [the reserve]. At present it is a jungle and unfriendly. Part of the proposal is also educational — to create a display of fauna and flora in the unused building. At Waihi Beach we have a lot of visitors from overseas who want to know more about the local ecosystem but the information is stored away right now and not accessible," Phil says.

While the display and removing weeds would be an asset, resident Ian Robinson says there is no need to remove the native trees.

"I agree with having a track to educate the children about the native species within the existing reserve but there's no need to clear the five pohutukawa.

"Those trees are probably 100 years old, so why would you cut them?" he says.

Mr Laurence plans to replace the trees with nikau palms, which are not as tall and would attract the kereru.



The edge of Archie Leach reserve located on Seaview Rd.



A new proposal to tidy up the building at the back of the tennis club. PHOTOS / MELANIE CAMOIN.

aware of the proposal, I felt it should come out into the open quickly and be treated on its merits good, bad and ugly. This is a very open process and people are aware of the proposal," he says.

"Protection of native species is a must and that we should be very clear about the reason for any removal."

It is not the first time native trees in the Archie Leach Reserve have been debated for creating shade on properties.

In 2013, the council investigated a neighbour after he ring-barked a group of around 17 trees — including a large rimu and three cypress — without permission.

At the time, the council only allowed removal of three trees at the back of his property which were diseased.

Waihi Beach Environmental Society says it disagrees with the new proposal.

"The only good thing about his proposal is that, unlike his neighbour who illegally ring barked native trees in the same reserve for the same reasons, Mr Laurence wants to have these pohutukawa removed under the guise of turning a bush reserve into a park.

"The amount of time that shade would cover Mr Laurence's property would seem minimal over the course of a year.

"However this would not have been needed had he undertaken due diligence when purchasing his property," they said.

The Community Board says the proposal is likely to be debated at the next Board meeting.

"The proposal could be put into a draft reserves management review that is going through its process now and a draft would be open for public consultation.

"This could happen with or without community board support, as anyone can make submissions," Mr Sole said.

"The pohutukawa shade several houses. They have grown really high. And I have done a survey in the reserve there are 17 of them," he says.

Former landowner Greg Gordon, who sold his land to Mr Laurence, agreed with the proposal. "The native trees were there before the house but were much smaller than they are now.

"The five trees are overgrown and with the

winter sun, some houses do not have any sun for several months. I think it is a great idea to tidy up the street," he said.

Waihi Beach Community Board chair Allan Sole said removal of native trees is a sensitive topic within the community.

"Trees will always have people with strong views wishing to make their point and that is why when I became

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WEEKENDS:

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Ph: 07 863 5757

47 Wilson Road



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For Emergencies Dial 111

It's Not OK Family Violence Info Line.....	0800 456 450
Victim Support.....	0800 842 846
Te Wharaki Manawahine O Hauraki - Womens Refuge.....	07 868 3132
Shakti Ethnic Women's Support Group.....	0800 742 584
Bay of Plenty Sexual Assault Support Group.....	0800 227 233
Victims Info Line/Court Services.....	0800 842 846
Lifeline.....	0800 543 354
Barnardos Parent Helpline.....	0800 4727 368
Youthline.....	0800 376 633
Child Youth & Family.....	0508 326 459

WAIHI POLICE

Preventing crime

Police often see an increase in theft and burglary this time of year and advise people to secure their homes, cars and property when not at home. Keep gates, doors, windows locked, clear mail, make your property always appear occupied, consider sensor lights, an alarm system and cameras. A dog is another good deterrent. Always lock away expensive items or at least conceal.

Keep calm on the road

The roads are busier this time of year with traffic and pedestrians particularly when the school holidays begin and people are out Christmas shopping. Keep calm, be patient and courteous to other motorists and pedestrians. Keep to the speed limit. Refrain from alcohol if driving and plan before you party by arranging transport.

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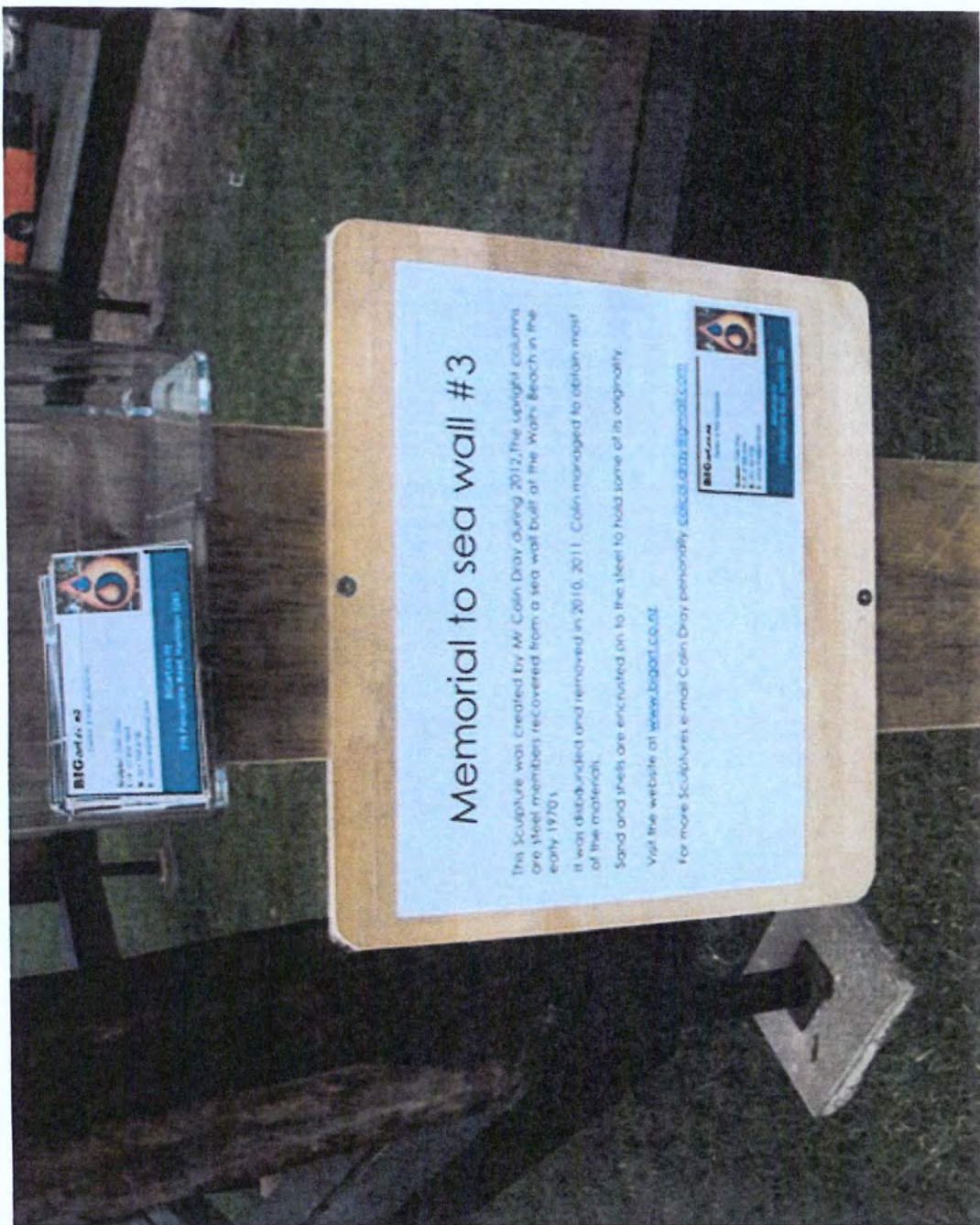
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LOVE YOUR LAND







Email from Kevin Woods
3 January 2018

I note the boards comments on the November minutes, WB9.4.3 Cycle / Walkways

1. The Board advised that if the consent process for boardwalks to Athenree and the dune on the Brighton Reserve were the cause for the delays on progress on other cycleways/walkways then these could be put aside so other pathway links could be progressed.

I would like to remind the board that the proposed walkway to Athenree was NOT really about recreational cycling/walking but improved access to facilities for that community.

Athenree residents, looking to go to the beach or local store are faced with an 8 kilometre round trip on country roads. It was therefore prioritised as number 5 on the project list and assigned a budget of \$20,000.

Subsequently, it appears that this project was then lumped in with other recreational cycleway projects and now, using the language within the minutes, may be "put aside" so those other projects can be progressed.

Can we please have the boards reassurance that focus on the Athenree access to Island View is maintained. Also that, provision of that access is progressed as a prioritised and separate project, with separate funding, from other recreational cycle ways/walkways.

Priority Project

1. Wilson Road Carpark
2. Dam to Trig Walkway
3. Plom Road to Wakanoi Place
4. Brighton Rd to Reserve
5. Waihi Beach to Athenree Linkage- investigate
6. Island View Reserve to the Loop
7. Emerton to Waiiti Road (part existing)
8. Emerton Rd: to Cafe
9. Waihi to Waihi Beach Cycle trail

Memorandum

To:	Community Board Chairs and Members
Copy:	Elected Members, Management Team, Aileen Alty
From:	Emily Watton
Date:	18/01/2018
Subject	Update to Community Boards on the Long Term Plan 2018-28

We are in the process of developing the Long Term Plan (LTP) for 2018-28, which must be adopted prior to 30 June 2018. We review this 10 year plan every three years, which sets out the expenditure of Council to deliver services and projects.

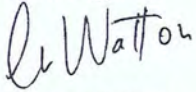
In developing the LTP, Council must undertake formal consultation that meets the requirements of s83 of the Local Government Act 2002 – otherwise known as the special consultative procedure. This will take place between 23 March and 4 May 2018. Council is required to produce a Consultation Document, which provides the basis for conversation with our communities.

Councillors will be asked to endorse an engagement plan for this consultation at the first LTP workshop on 8 February 2018. A further update to Community Boards will be provided following this. At this stage, the following information can be provided to Community Boards:

- The first three weeks of the consultation period (23 March to 13 April) will be used to raise awareness about the Consultation Document and promote the upcoming events around the District.
- From 14 April until 3 May, place-based 'have your say' events will be run across the district. At this stage, the following dates and places have been booked as placeholders, with the venue and exact timing for each event to be confirmed in due course:
 - 14 April – Katikati
 - 15 April – Te Puke
 - 17 April – Paengaroa/Pongakawa/Pukehina (evening)
 - 19 April – Council Chambers
 - 21 April – Omokoroa
 - 28 April – Waihi Beach
 - 29 April – Maketu
 - 1 May – Te Puna (evening)
 - 3 May – Oropi/Ohauti/Pyes Pa (evening)
- These events will act as both a drop in day (information sharing) and an opportunity to 'have your say' the community. They will replace formal hearings. Ward Councillors and Community Board members are encouraged to attend the events in their area, and may attend any other events as they wish.
- Community Boards submitted their budgets in late 2017. Community Boards may provide feedback during the consultation period (23 March-4 May).

A further update to Community Boards will be provided following the 8 February workshop.

Kind regards



Emily Watton

Policy and Planning Manager



Executive Summary

The Long Term Plan Phase 1 – Its About You Summary of Feedback the Council received at community open days, the Have Your Say website site, from the events that were run by Community Boards themselves and via email. Please refer to the full summary document for full text. The boldness and size of text reflects a higher frequency of responses for that topic.

A wide range of issues were raised by the community, some of which Council may respond to through the LTP and some through alternative mechanisms. A summary of issues raised in each area of the district is listed in the following pages; the most common issues raised throughout the district were:

- Reduce the **Speed Limit** around schools throughout the district, particularly Waihi Beach, Omanawa Rd, Te Puna, No 3 Rd, Oropi Rd/School and Paengaroa
- A lack of **Parking** is an issue raised in almost all parts of the district, with several alternatives suggested by locals
- **Community Hubs** proposed for Omokoroa, Te Puke (in particular), and Maketu
- **Rates affordability**
- **Reserves** improvements requested at ANZAC Bay, 3 Mile Creek, Digglemann park, Previous Reserve, Omokoroa Domain, Centennial Park, Spencer Ave, and Broadlands Block
- Additional **cycleways** in the district which are safe and accessible for all
- Additional **buses** needed to link the Western Bay with Tauranga
- **Recycling** including kerbside bin collection, better opening hours, and more recyclable wastes
- Improvements to the **streetscape**, particularly Katikati, Te Puke and Paengaroa
- **Housing shortage** needs to be solved, including affordable housing and alternative living such as Tiny Houses.
- Complete **seal extensions**
- **Park-and-ride** options for public transport, with bus services or passenger rail

District Wide Topics

Topics raised which apply to the whole district:

- **Housing shortage could be solved by the likes of Tiny Houses** [raised in Te Puke]
- Issue permits to grow hemp (like in Waikato) [raised online, from Maketu]
- Alternative route to SH29 - Tunnel under Kaimais [raised online, from Maketu]
- Use existing rail line for park and ride Te Puke/Papamoa – to CBD; Omokoroa/Te Puna – to CBD [raised in Te Puke, Te Puna, Omokoroa, and Waihi Beach]
- All playgrounds need sunshades [raised at Waihi Beach and via email]
- 'Have your say' is a waste of time, council does whatever it wants anyway [raised at Te Puke and via email]

- **Rates affordability** [raised in Katikati, Te Puke, through the rates survey and via email]
- Rural property rates should only be for usable area, not unusable e.g. bush [raised from Kaimai area]

Waihi Beach

General comments:

- Need a disability policy
- Address Waihi Beach streams water quality
- Waste fluids like oil: 1-week-per-year facility is not frequent enough
- **Stormwater** Drainage issues at Pio Shores.
- **Coastal Erosion** issues: Difficult permitting, dune restoration
- **Freedom Camping** should be further restricted at ANZAC Bay and charged, to pay for rubbish, toilets etc.
- As a **Destination Town** have a year-round flea market, mid-week attractions for retirees, entertainment during holidays (winter and summer)

Reserves

- Island view reserve needs more trees, shrubs etc
- Gravel paths unfriendly to bare feet
- Suggest landscaping **toilets**
- Wildlife protection from cats and dogs
- Anzac Bay/Bowentown Reserve – remove phoenix palms seedlings in reserve
- **More signage for dogs on beach/reserves**
- Need **dog** park
- **ANZAC Bay:** Need tables and shade, and ANZAC memorial/info board
- **3 Mile Creek** rocks should be removed
- Skate half-pipe for South End Reserve at Bowentown
- Need **metal on trail** to ANZAC Bay (from Seaford Park to Waitete Road)
- Remove **gorse** from hill above the campground, then use this space for walkways and planting.
- Need signage to protect wildlife
- Support golf course on wetlands
- **Broadlands Block:** Support use as golf course; chip-and-put; could create native wetland to enhance this area; paths need to be raised; eradicate purple/blue flowered vine; add new walkways/boardwalks.

Walkways and Cycleways

- **Cycleways** to be accessible for all, safe dedicated linking paths between Waihi Beach, Athenree, Tanners Point and Bowentown
- **Broadland Block footpath** needs to be raised for rain events
- More litter bins needed on footpaths
- Boardwalk needed

Transport

- Lack of **parking** in township
- Need **buses** to Katikati and Tauranga in the morning
- Revise **speed limits**; including Wilson Road to 40k/h around community centre
- Grade roads rather than reseal
- Farm Rd / The Crescent needs 'stop' or 'give way' signs
- More parking needed in Wilson St shopping centre.
- Need more signage/different approach to stop driving on the beach

Waste

- Waste minimisation should include in-town **recycling bin collection**
- Worm farms praised
- Need more bins on Wilson Rd outside pub

Topic Feedback: Proposed Waihi Beach Brighton Cycle Way

- **Proposed cycle route will destroy dune ecology**
- **Supports the idea (except along the dunes)**
- Alternative routes outside of dunes
- Boardwalk will protect vegetation and dunes

Topic Feedback: Dillon/Edinburgh Crossing

- **Area already busy with pedestrians – carpark will add to danger**
- **Should be green space, not a carpark.**
- Should be used as a playground instead
- Instead of carpark, use as kayak launching area and **access to beach**
- Good idea, should be beach access as well.

Western Bay of Plenty District Council

Waihi Beach Community Board

Councillors Report – February 2018

Councillors Marshall and Williams will provide a verbal update on the following items:

- Long Term Plan Progress
- December / January events in the area

Mike Williams
Councillor
Waihi Beach Community Board

Western Bay of Plenty District Council

Waihi Beach Community Board

Anzac Day Commemoration 2018

Purpose and Summary

The Waihi Beach Community Board is required to make a decision regarding attendance and presentation of a wreath at the Anzac Service at Waihi Beach on Anzac Day Wednesday 25 April 2018.

Funding Implications for Waihi Beach Community Board

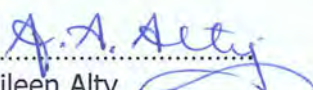
The cost of a wreath up to \$200 funded from the Waihi Beach Community Board Contingency Account.

Delegated Authority of Waihi Beach Community Board

The Community Board has delegated authority.

Recommendation

- 1. THAT the Democracy Support Officer's report dated 15 January 2018 and titled Anzac Day Commemoration 2018 be received.**
- 2. THAT the Waihi Beach Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).**
- 3. THAT represents the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2018.**


Aileen Alty
Democracy Advisor

1. Background

Community Boards have participated in Anzac Day Services in their respective areas in the past and so Community Board Chairpersons are requested to liaise with their elected members to co-ordinate their representatives to attend services across the Western Bay of Plenty District Council region on Wednesday 25 April 2018.

2. Statutory Compliance

The Board has appropriate delegation under the auspices of the Local Government Act 2002.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Waihi Beach Community Board Contingency Account	Funding of up to \$200 for a wreath to be laid by Waihi Beach Community Board Representatives on Anzac Day 2018.

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Waihi Beach Returned Services Association	The Democracy Advisor will advise the Waihi Beach RSA Committee of the attending Waihi Beach Community Board Representatives at the Anzac Service to be held on 25 April 2018.	

Western Bay of Plenty District Council**Waihi Beach Community Board****Infrastructure Services Report Waihi Beach
February 2018**

Purpose and Summary

This report provides specific information on Infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive's Report dated 18 January 2018 and titled Infrastructure Services Report Waihi Beach February 2018 be received.***

Approved



Gary Allis
Deputy Chief Executive

Utilities

1.1 Water Meter Installation Project - WSZ (Western Supply Zone)

The installation of water meters in the Waihi Beach, Pio Shores, Athenree and Katikati towns continues. The work crews are also installing meters in the surrounding rural areas to complete the project. The project is still on track to be completed by 1 July 2018.

Council will be sending letters to approximately 120 individual customers in Waihi Beach and Katikati areas to notify that their connection may be connected to a neighbouring property. These are referred to as cross connections and Council will be sending installation teams to remove these cross connections so that each customer will have their own meter and water supply pipe to their house. There will be no charge to the customer for this work.

1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at <http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.3 Review of Waste Minimisation Management Plan (WMMP)

The reviewed WMMP was adopted by Council on 5 December 2017 and came into effect on 12 December 2017. A copy of the plan is available at <http://www.westernbay.govt.nz/our-council/policies-plans-bylaws/Pages/default.aspx>. The plan allows Council to address four main actions with the biggest priority for action to actively investigate alternative rubbish and recycling collection models to achieve better oversight and management of solid waste in the district.

1.4 Waihi Beach Water Main Renewals.

Contractor to return to site on 7 February 2018 to complete installation and to commission the new water mains which are due for completion mid April 2018.

1.5 Dillon Street Carpark

Construction of the car park was completed mid-December, including all concrete work, timber rails and bollards. Grass-seeding of the car park and lower area was also completed. A review of the grassed areas will be completed after the hot summer months to ensure that it has taken sufficiently.

A small amount of kerb reinstatement still needs to be completed. Beach Contractors, who initially disrupted the kerb for the Two Mile Creek Erosion Protection contract will complete this in January.

1.6 Two Mile Creek Update - Upstream Dillon Street Bridge

There has been no change since the previous update. We are waiting for feedback from the Regional Council on the Consent that has been lodged. Two parties did not sign in favour of applying for resource consent. A meeting with the Regional Council to discuss documents has been held in May 2017. Regional Council has requested further information be supplied by WBOPDC including; modelling of the effects of the new channel on the 100yr flood and environmental and ecological issues with the new

concrete channel. These assessments are now complete and final information has been provided to Regional Council. Currently waiting on Regional Council feedback.

1.7 Waihi Beach Stormwater Model

The Waihi beach flood model is now complete. Council has up to date flood hazard maps for the 50 year flood which take into account the latest information on climate change. This information is being applied to new building consent and resource consents to ensure future dwellings are not affected by flooding for these events. This information will be provided to property owners along with a wider pack of information on natural hazards.

1.8 Edinburgh Street Carpark

The timber bollards around the perimeter of the carpark have been installed. The area has been grassed and the concrete footpath and crossing strips for walkers completed. The kerb and channelling to be reinstated by mid February 2018.

2.0 Reserves

NIL to report

3 Strategic Property

3.1 Dillion Street Road Stopping (Adjacent to Council Owned Land)

The sale is now unconditional and the owners have consent to undertake sheet piling work to stabilise their property. Permission has been granted for them to proceed with this work prior to transfer of title.

4 Development Engineering & Projects

NIL to report.

5 Emergency Management

5.1 General Emergency Management Activities

The Waihi Beach, Athenree and Bowentown Community Response Plans are being reviewed and put into the new Community Response Plan template.

Training:

- 22 participants attended the EOC Familiarisation and Function Team training at the Western Bay of Plenty Council Chambers that included Logistics, Operations, Planning, Response Managers, Intelligence and Risk training (27 November, 4 and 8 December)
- 1 participant attended the ITF Coordination Centre Intermediate Course (21 November).
- 4 participants attended the full day Psychological first aid training (25 November)
- 1 participant took part in Civil Defence Induction training.

The Western Zone Emergency Operations Centre was activated on Friday 5 January in response to the heavy rain, high tides and storm surge impacts across the Western

Bay and Tauranga. Localised flooding occurred in Te Puna, Waihi Beach and Pukehina. There were a number of small incidents across the district with trees down, debris on road and power outages but no major damage from the storm.

The damage across the District is in the vicinity of \$300,000 to \$400,000.

6 Rooding

6.1 Waihi Beach Road 0.1-1.1km

The physical works are complete. A number of the relocated memorial trees, which had died, have been replaced by WestLink. The land acquisition surveying will be required to finalise the new land boundaries. This is being facilitated by the Councils property staff.

6.2 Wilson Road Flooding

Works complete.

6.3 Community Road Budget

Budget Funding Information	Relevant Detail
Community Road Budget	
• Current Account Opening Balance 1 July 2017	\$333,000
• 2017/18 Community Rooding allocation	\$141,782
• Potential NZTA Subsidy allowance	<u>\$100,000</u>
• Total Funding to 30 June 2018:	\$574,782
• Budget required for priorities 2-9	\$510,000
There is sufficient funding to complete priorities 1-9 based on the current indicative costs for each section. The budgets will be revised through the consenting and design phase.	

Waihi Beach Cycleways

Both the Archaeological Authority application and the WBOPDC resource consent have been approved.

BOPRC resource consent is on hold while staff respond to a request from BOPRC for further information regarding the Brighton Reserve cycleway route within the dunes. In the meantime, the only section that can be constructed now is between Plom Road and Wakanoi Place. Construction timing will depend on contractor pricing and resources. This has not yet been programmed / scheduled.

Priority	Project	Budget	
1.	Wilson Road Carpark	\$30,000	Complete
2.	Dam to Trig Walkway	\$20,000	Complete
3.	Plom Road to Wakanoi Place	\$60,000	Heritage NZ and WBOPDC consents have been approved. Project now in final design phase prior to scheduling for construction.
4.	Brighton Rd to Reserve	\$130,000	BOPDC has requested additional information for this project. Heritage NZ approval has been received.
5.	Waihi Beach to Athenree Linkage - investigate	\$20,000	DOC has provided approval in principle for the crossing. Proceeding to Iwi consultation.
6.	Island View Reserve to the Loop	\$100,000	Heritage NZ and WBOPDC consents have been approved. Project now in final design phase prior to scheduling for construction.
7.	Emerton to Waiiti Road (part existing)	\$20,000	Heritage NZ approval received. Awaiting BOPRC consent as it is included with Brighton Road.
8.	Emerton Rd: to Café	\$60,000	Heritage NZ approval received. Awaiting BOPRC consent as it is included with Brighton Road
9.	Waihi to Waihi Beach Cycle trail	\$100,000	Part constructed and funds expended. Land negotiations stalled.

Community Board Report Minute Action Sheet

WAIHI BEACH COMMUNITY BOARD 13/02/2017	
Remit Title	Wilson Road Pedestrian Refuge
Remit Number	WB217 2.2
Owner	TOM
Status	COMPLETE
Complete Date	16 January 2016
Confidential	
Resolution	<p>The Board had been advised that the rehabilitation works programmed for Wilson Road had been delayed, therefore delaying the proposed installation of a pedestrian refuge on the same roadway, that was to be installed at the same time.</p> <p>The Board would like to see the installation of the pedestrian refuge on Wilson Road undertaken as an independent project and request that the installation be brought forward to be undertaken as soon as possible.</p>
Actions	<p>16 January 2018: The refuge installation was completed prior to the Christmas Break.</p> <p>1 Nov 2017: WestLink awaiting lwi feedback concerning archaeological requirements prior to submitting an offer of service.</p> <p>4 Oct 2017: No change from the previous update. WestLink have been asked to provide a formal offer of service for the construction of the crossing. Construction is expected to commence before Christmas 2017.</p> <p>12 Sept 2017: WestLink have been asked to provide a formal offer of service for the construction of the crossing. Construction is expected to commence before Christmas 2017.</p> <p>11 August 2017: The project can proceed in the preferred position in front of the hotel without being influenced by neighbouring land development. The loss of parking can be reduced from 5 to 3 spaces with an insignificant compromise in road safety.</p> <p>The estimated cost of the project is \$25,000, which will be covered by District as a subsidised Minor Improvement Project. It has been added to the minor improvement schedule. The Board will be advised when construction is due to commence.</p> <p>29 June 2019: Members have indicated a willingness to proceed with the project notwithstanding the loss of parking in front of the hotel. Before proceeding with this proposal, members will be briefed by staff on potential property development in the area the details of which are confidential, which could influence the crossing location. The crossing design is being reviewed to see if the number of carparks being lost can be reduced.</p> <p>16 May 2017: Concept plans have been discussed at a board workshop and the Transportation Operations Manager has explained the proposals to the proprietor of the hotel, who has expressed reluctance to proceed due to the effect on parking. Suggestions to reduce the impact on parking will compromise the safety of the crossing. The crossing has been proposed by the community and the hotel and supported by the Board.</p> <p>The hotel has advised that they no longer require the pedestrian refuge.</p> <p>It may be better to delay the decision for a few months until the options for development of the area between the hotel and the Wilson Road shops have been developed.</p>

5 April 2017: Concept plans will be discussed at the Community Board Workshop on 7 April 2017.

24 February 2017: Two concept options have been developed for the Board's consideration. Once the Board chooses its preferred option, final design, costs, funding and timings can be reported. The concept options are to be included on the next Board agenda and presented to the Board by the Transportation Operations Manager.

WAIHI BEACH COMMUNITY BOARD 12/06/2017	
Remit Title	Walking Track Signage
Remit Number	WB517 3.2
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was aware that there had been issues with the public not knowing where to enter walking tracks (particularly at the northern beach end) and then getting lost. The entry into the Orokawa Bay walk had been the main area of concern but other walks including the Trig Station lookout walk needed to be clearly signed. The walks were becoming more and more popular so it was imperative that correct directional signage was in place along the respective routes.</p> <p>This item was also referred to in the public forum section of the meeting.</p> <p>The Board request that directional signage be installed as appropriate at the start of the Trig Station walk and any other walkways in the immediate area as may be required. If the signage needed to be placed on Department of Conservation land, the Board requested that the Reserves and Facilities staff make a request to that organisation for the required signage to be installed as soon as possible.</p>
Actions	<p>15 January 2018: Two signs were installed prior to Christmas for the Trig Lookout walkway. Within two weeks, one was removed and the other damaged. Replacements have been arranged.</p> <p>6 Nov 2017: Council GIS staff are in the process of preparing the maps indicating the cycleways and signage.</p> <p>13 Sept 2017: A draft signage plan is in the process of being prepared.</p> <p>11 August 2017: Temporary signage is in place for the walkway to the trig. The draft signage plan is being prepared.</p> <p>3 July 2017: A draft signage plan is being developed in conjunction with the Waihi Beach Cycle Trails Charitable Trust.(WBCTCT)</p> <p>There are three components to the draft signage plan for Waihi Beach</p> <ol style="list-style-type: none"> 1. Way finding signage around the Water Catchment reserve and the Trig walking track. 2. Interpretation signage for Water Catchment reserve and the Trig walking track. This signage will explain the past use of the area. The WBCTCT will be preparing an application to various funding agencies for these signs. 3. A cycleway signage plan is being prepared with the WBCTCT for signage throughout the cycleway net work being developed at Waihi Beach. <p>Once the draft plan has been finalised it will be provided to the Board for comment before, quotes for the signs are sought.</p> <p>It is intended to prepare a small map of the walkway and cycleway trails within Waihi Beach, which will be available for cyclists/walkers.</p> <p>Concerning the walkway signage for Orokawa Reserve, which is owned and administered by the Department of Conservation (DOC), staff have written to the local Area Manager for DOC advising them of the Board's concerns.</p>

WAIHI BEACH COMMUNITY BOARD 28/08/2017	
Remit Title	Broadlands Block Pathways
Remit Number	WB717 4.4
Owner	RFM
Status	COMPLETE
Complete Date	15 January 2018
Confidential	
Resolution	<p>The Broadlands Block pathways had had some work done on them over the last few months, and the Board noted that the results of that work had so far proved to be unsatisfactory.</p> <p>The Board had been advised that the work undertaken was to enable access to the pathways during the winter months when heavier work was not practical, noting that further improvements to the pathways on the Broadlands Block were ongoing.</p> <p>The Board felt that the current state of the surface of the pathways was a Health and Safety issue (with a number of walkers reporting twisted ankles and falls due to the rough surface) and the pathways need to be improved as soon as possible.</p> <p>The Board noted that regardless of the outcome of the proposed 'Chip n Putt' proposal the Board wanted to see the Broadlands Block cleaned up. Improving current paths and possibly installing a boardwalk to enhance the overall block was the Board's focus.</p> <p>The Utilities Manager advised that he would liaise with the Reserves and Facilities Manager in regard to this item.</p>
Actions	<p>15 January 2018: The paths were completed. Subsequently the heavy rain event washed out some surface fines creating a rougher surface. This has now been repaired.</p> <p>6 Nov 2017: Staff have arranged for the upgrades to be undertaken.</p> <p>11 Sept 2017: The price for the pathway upgrades have been received and is being reviewed before undertaking work.</p>

WAIHI BEACH COMMUNITY BOARD 20/11/2017	
Remit Title	Community Board Grant Application - November 2017
Remit Number	WB917 3
Owner	MA1
Status	COMPLETE
Complete Date	24 November 2017
Confidential	
Resolution	<p>1. THAT the report from the Democracy Advisor dated 7 November 2017 and titled Community Board Grant Application November 2017 be received.</p> <p>2. THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2017/2018 account subject to all accountabilities being met.</p> <ul style="list-style-type: none"> • ECHO Walking Festival 2018 \$500.00
Actions	24 Nov 2017: Advised Aileen Alty to code to 315901-001-0000.

WAIHI BEACH COMMUNITY BOARD 20/11/2017	
Remit Title	Cycle / Walkways
Remit Number	WB917 4.3
Owner	RFM
Status	COMPLETE
Complete Date	17 January 2018
Confidential	
Resolution	<p>The Board expressed their disappointment that no cycle / walkway links along the beach throughout Waihi Beach had yet been completed. The comments within the Infrastructure Services Report Minute Action Sheet (Page 30) "The request for archaeological authority application has been lodged. The Bay of Plenty Regional Council Resource Consent is being processed and is expected shortly" were noted.</p> <p>The Board advised that if the consent process for boardwalks to Athenree and the dune on the Brighton Reserve were the cause for the delays on progress on other cycleways/walkways then these could be put aside so other pathway links could be progressed.</p>
Actions	<p>17 January 2018: The Bay of Plenty Regional Council have requested further information on mitigation measures where the boardwalk goes through Brighton Reserve. Staff have met with Regional Council staff and are in the process of providing the requested information.</p> <p>The consenting process for these projects including Heritage NZ, BOPRC, WBOPDC and lwi consultation was always expected to be time consuming.</p> <p>Refer Infrastructure report for project details.</p>

WAIHI BEACH COMMUNITY BOARD 20/11/2017	
Remit Title	Signage for Cycle / Walkways
Remit Number	WB917 4.4
Owner	GM1
Status	COMPLETE
Complete Date	6 December 2018
Confidential	
Resolution	<p>The Board had yet to see any progress relating to signage for cycleway and walkway trails throughout the district. While advice was given that these were being worked on by staff and contractors there had been no indication of when they would be installed.</p> <p>The Board requested that they be advised as soon as possible as to when the directional signage for the district cycleways and walkways at Waihi Beach would be installed.</p>
Actions	6 Dec 2017: Finger boards were installed to direct visitors to the Trig Walkway. They were subsequently damaged.

WAIHI BEACH COMMUNITY BOARD 20/11/2017

Remit Title	Christmas / New Year Rubbish Collection										
Remit Number	WB917 4.8										
Owner	UM										
Status	COMPLETED										
Complete Date	6 December 2017										
Confidential											
Resolution	<p>The Board was advised that the hours of operation of the Waihi Beach Recycling Centre and holiday season household rubbish collection dates would be widely advertised.</p> <p>The following collection dates for household rubbish collection at Waihi Beach in the lead up to and during the peak holiday season would be:</p> <table border="0"> <tr> <td>Monday</td> <td>18 December 2017</td> </tr> <tr> <td>Saturday</td> <td>23 December 2017</td> </tr> <tr> <td>Saturday</td> <td>30 December 2017</td> </tr> <tr> <td>Monday</td> <td>8 January 2018</td> </tr> <tr> <td>Monday</td> <td>15 January 2018</td> </tr> </table> <p>The Board was advised that the Community Engagement Team were working on compiling a pamphlet that would be delivered to households through the Waihi Beach District that would outline rubbish collection dates, recycling centre operation hours and other useful information, such as dog control restrictions, the alcohol ban, fire and fireworks ban etc.</p> <p>It was suggested that the pamphlet be delivered twice over the summer holiday period to households to ensure that initial and subsequent later holidaymakers were aware of the services available. The main focus was to appeal to holidaymakers to be responsible for their respective household rubbish and help look after the Waihi Beach community.</p> <p>The final content of the pamphlet was to be confirmed along with the process to be used for the delivery of the pamphlets.</p>	Monday	18 December 2017	Saturday	23 December 2017	Saturday	30 December 2017	Monday	8 January 2018	Monday	15 January 2018
Monday	18 December 2017										
Saturday	23 December 2017										
Saturday	30 December 2017										
Monday	8 January 2018										
Monday	15 January 2018										
Actions	<p>22 Jan 2018: Generally the published dates for collection were adhered to, other than the period between 30 December 2017 and 8 January 2018 where a significant number (580) of green rubbish bags were left outside properties.</p> <p>Given the 10 day period between collections, and potential health hazard and rubbish scattering, the Utilities Manager organised a separate contractor to pick up the bags and deliver to the Athenree Recycling Centre.</p> <p>6 December 2017: Signage at entry to Waihi Beach is on track to go up week of Monday, 18 December 2017.</p> <p>Community pamphlets printed and ready to be distributed out as per request above.</p>										

WAIHI BEACH COMMUNITY BOARD 20/11/2017

Remit Title	Seaforth Road Footpath Cross Fall Numbers 140 to 170
Remit Number	WB917 6.1
Owner	TM1
Status	COMPLETED
Complete Date	17 January 2018
Confidential	
Resolution	<p>Staff advised that the footpaths at a number of vehicle crossing from No's 140 to 170 on Seaforth Road that were built to match existing driveways may have to be corrected. The affected property owners would need to be engaged in the process and agree what actions were required to be taken in terms of costs, changes to the profile of their current vehicle crossings and interruptions of the access to their properties when work was in progress.</p> <p>The Board stated that it was their view that the required work should be funded from the District Roading Account as a maintenance project rather than be funded by the Board's annual community roading account.</p>
Actions	<p>17 Jan 2018: Staff have confirmed the cross fall on the footpath at a number of vehicle crossings may have to be corrected as the path was built to match the existing driveways. If progressed, the affected property owners will need to be engaged in the process and agree what actions are required and how property owners will be affected in terms of costs, changes to the profile of their vehicle crossings, and interruptions of the access to their properties while work is in progress. The Board may want to consider if they wish to prioritise and fund a project from their annual allocation. No further action planned.</p>

Western Bay of Plenty District Council
Waihi Beach Community Board
Financial Report Waihi Beach – November 2017

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period ended 30 November 2017 (**Attachment A**).

Total operating costs are under budget for the year and includes bylaw enforcements, contingency expenses, grants, mileage allowance, salaries and inter-department charges.

Grant payments made to date:

	\$
ECHO Walking Festival 2018	500
2017/18 grants to date	\$500

Commitments – Operational expenditure

	\$
Total outstanding operational commitments	\$0

2017/18 reserve analysis:

2017/18 Opening balance	\$276,225
Wilson Road Toilet Funding [WB15.5.3 & C25.6]	(\$35,000)
Waihi Beach Community Centre – Loan Repayments [WB15.4]	552
2017/18 Closing balance	\$241,776

Date
Subject

05 January 2018
Financial Report Waihi Beach – November 2017

Open Session

Committed - Reserve expenditure

Funding for projects relating to the Broadlands Block Reserve Concept Plan to be funded from the Waihi Beach Community Board Reserve [C10.4 on 28 July 2011], of this funding, Council approved up to \$5,000 for an engineering report on the mixed development of Broadlands Block from the \$50,000 already identified for Broadlands Block development [C39.2].	Up to \$(50,000)
2017/18 Closing balance after committed expenditure	\$191,776

Recommendation

THAT the Management Accountant's report dated 05 January 2018 and titled "Financial Report Waihi Beach – November 2017" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Draft Income and Expenditure Statement
For the period ended 30 November 2017**

Waihi Beach Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Bylaw Enforcements	0	415	415	☑	1,000	0
Contingency - [see breakdown below]	(360)	3,125	3,485	☑	7,500	691
Grants	500	2,500	2,000	☑	6,000	2,258
Mileage Allowance	1,680	2,085	405	☑	5,000	3,587
Salaries	9,019	10,695	1,676	☑	25,435	22,789
Inter Department Charges	14,960	14,960	0	☑	35,903	35,904
Operating Costs	25,799	33,780	7,981	☑	80,838	65,229
Total Operating Costs	25,799	33,780	7,981	☑	80,838	65,229
Interest Expense	0	0	0	☑	0	(14,856)
Total Direct Costs	25,799	33,780	7,981	☑	80,838	50,373
Total Costs	25,799	33,780	7,981	☑	80,838	50,373
Income						
Rate Income	34,403	33,685	718	☑	80,838	79,004
Total Direct Income	34,403	33,685	718	☑	80,838	79,004
Net Cost of Service	8,604	(95)	8,699	☑	0	28,631
Contingency - breakdown						
Prior year accrual reversal for LGNZ Conference spent late last year	(935)					
Waihi Beach United Church booking for Meet and Greet Information Day	75					
Events and Promotions Society Walk & Cycleways brochure	500					
Year to date contingency costs	(360)					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	276,225					
Wilson Road Toilet Funding	(35,000)					
WB Community Centre - Repayments [WB15.4].	552					
(Decrease) Increase in year	(34,448)					
Closing Balance - Surplus (Deficit)	241,776					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

JANUARY 2018			
Meeting	Date	Time	Venue
Anniversary Day - 29 January			
Omokoroa Community Board	30 January	7.00pm	Omokoroa Community Church
Katikati Community Board	31 January	7.00pm	Katikati Library and Service Centre
FEBRUARY 2018			
Meeting	Date	Time	Venue
Community Committee	1 February	10.00am	Lifeline Church 7 Oak Lane, Judea, Tauranga
Waihi Beach Community Board	5 February	6.30pm	Waihi Community Centre
Waitangi Day - 6 February			
Maketu Community Board	7 February	7.00pm	Maketu Community Centre
Policy Committee	8 February	9.30am	Chambers
Te Puke Community Board	8 February	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	15 February	9.30am	Chambers
Rural Committee	20 February	9.30am	Chambers
Council	22 February	9.30am	Chambers