

# Western Bay of Plenty District Council

## Minutes of Meeting No. TP22 of the Te Puke Community Board held on 8 August 2019 at the Te Puke Library and Service Centre commencing at 7.00pm

### Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

### In Attendance

M Taris (Chief Executive Officer), S Harvey (Roading Engineer East) and A Alty (Senior Governance Advisor)

### Others

12 members of the public

Mayor Garry Webber, Councillor M Lally, Chairperson of Katikati Community Board Jenny Hobbs

The Chairperson welcomed all to the last Te Puke Community Board meeting of the 2016/19 Triennium.

### Declarations of Interest:

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

There were no declarations of interest declared by members in relation to any items on the agenda.

## Public Forum

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the Public Forum.

### Thanks to the Te Puke Community Board

Monique Lints extended thanks to Te Puke Community Board members for their contribution to the community over the past three years. She specifically acknowledged the service and dedication of Chairperson Peter Miller for his leadership and commitment to the Te Puke community at large. Monique quoted the following Maori proverb:

*"He aha te mea nui o te ao  
He tangata, he tangata, he tangata"*

*"What is the most important thing in the world?  
It is the people, it is the people, it is the people"*

This was received with acclamation.

On behalf of herself and all the people who had worked with Peter, she made a presentation to the Chairperson; and Levi and Dan Lints distributed acknowledgements of thanks to each of the Board members.

The Chairperson thanked Monique for her words.

Thank you from the Chair

### Free Access for Disabled person to the Te Puke Memorial Swimming Pool

Councillor Lally advised the Board that the Bay Wave Pool Complex at Papamoa and the Mount Maunganui Hot Pools offered free swim sessions for disabled people. He asked that disabled people who wished to use the Te Puke Memorial Swimming Pool be offered a similar swipe card service to enable free access to the local Te Puke Memorial Swimming Pool.

Many disabled people often had to have a carer with them when they went to a swimming complex so the local charge of \$14.00 per person doubled to \$28.00 per swim session at Te Puke.

The Chairperson advised Councillor Lally that a steering committee had been formed to consider options for the future of the Te Puke Memorial Swimming Pool and requests like this should be directed to them in the first instance.

### Cameron Road Speed Humps

Councillor Lally stated that it was his opinion that the speed humps on Cameron Road should be removed.

### **Te Puke Main Street Flags**

Councillor Lally said that he had asked people what they thought of the flags along the main street and the general response was they were not noticed as people were too busy concentrating on their driving through the main street. He stated that in his opinion, money should be spent elsewhere in the community and suggested that there should be some attention given to painting and brightening buildings in the main town centre. A community project of this type with retailers and landlords would create an ambience in our township.

### **Thanks and Acknowledgement**

The Chairperson of the Katikati Community Board Jenny Hobbs introduced herself and outlined a promise that she had made to herself to attend other Community Board meetings during the 2016-19 triennium. She acknowledge the work of the Te Puke Community Board and as the retiring Chairperson of the Katikati Community Board, she extended empathy to Chairperson Peter Miller knowing how he felt on the eve of his retirement, as she had felt very much the same at the last Community Board meeting held at Katikati the week before.

Jenny extended best wishes to those standing for representation in the forthcoming Local Body Elections.

### **Te Puke Genealogy Group**

Graham Black Chairperson of the Te Puke Genealogy Group advised that the group had been updating cemetery records over a long period of time, in conjunction with Western Bay of Plenty District Council staff and this project was almost completed.

Mr Black stated that people found it difficult to find their way around the old cemetery when looking for specific grave sites and the Te Puke Genealogy Group felt that a notice board showing the location of specific plot areas would be helpful.

The Te Puke Genealogy Group also felt that the old cemetery needed to be renamed. It was suggested that the old cemetery be re-named as the Te Puke Early Settlers Cemetery or the Te Puke Settlers Cemetery.

The Chairperson advised that there was an item within his report relating for the request for an information sign board at the old cemetery.

### **Creative Te Puke**

Kassie Ellis spoke to the Board and made a presentation of a bouquet of flowers to Aileen Alty, thanking her for her guidance and support over the past triennium.

**Resolved:** Members Button / Dugmore

*THAT the meeting be re-convened in formal session at 7.21 pm*

### **TP22.1 Minutes of Meeting No. TP21 of The Te Puke Community Board held on 27 June 2019**

The Board considered the minutes no. TP21 of the Te Puke Community Board for the meeting held on 27 June 2019 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour / Dally

*THAT the Minutes from meeting no. TP21 of the Te Puke Community Board held on 27 June 2019 as circulated with the agenda, be confirmed as a true and correct record.*

TP22.2 **Decision Report from Recommendations to the Operations and Monitoring Committee - Te Puke Main Street Project**

The Board considered a report from the Senior Governance Advisor dated 22 July 2019 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour / Dally

*THAT the report of the Senior Governance Advisor dated 22 July 2019 titled Decision Report on Recommendations from the Operations and Monitoring Committee in regard to the Te Puke Main Street Project be received.*

TP22.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 22 July 2019 as circulated with the agenda.

TP22.3.1 **McLoughlin Drive Up-Grade**

It was a pleasure to note that the McLoughlin Drive roading project had been signed off and commenced. Despite the run of bad weather the contractor was making good progress and looked to be on time for completion. The construction of the requested Orchard Church parking bay would be incorporated in the construction. The owner of the Orchard Church facility had signed the formal agreement to ensure the financial contribution for the construction would be paid in full after a period of 12 months.

TP22.3.2 **Footpath Deficit List**

The Roading Engineer (East) confirmed that the 'No.8 Stock Route – King Street to Jubilee Park footpath' be added to the Te Puke Footpath Deficit List to show on the Te Puke Community Board Community Roading - Proposed Projects List.

TP22.3.3 **Jellicoe Street Rubbish Tin Refurbishment**

The Roading Engineer (East) advised that the Te Puke MenzShed were willing to undertake the cleaning and priming of the Jellicoe Street rubbish

bins. The Roading Engineer (East) would then arrange for an artist to undertake themed artwork on the bins. The Roading Engineer (East) advised that the refurbishment cost of the rubbish bins would be minimal and would be paid from the Te Puke Community Roading Account.

The Board received a letter from the Te Puke MenzShed recognising the work of Community Board member Joan Dugmore within the local organisation.

**Resolved:** Members Spratt / Dugmore

*THAT the Te Puke Community Board engage the Te Puke MenzShed to prepare 4 rubbish bins for mural painting.*

#### TP22.3.4

### **Christmas Tree Refurbishment and Relocation**

The Board was advised that Creative Te Puke had assumed ownership of the two Christmas tree structures currently situated on road reserve at the entrances to Te Puke. Due to the pending construction of the kiwifruit slices sculpture on the site in front of the old Te Puke Railway Station, the Board would like to see the refurbished Christmas tree relocated to a new site.

The Board was advised that Creative Te Puke would seek sponsorship for the cost of the refurbishment and relocation of the Christmas tree.

After discussion it was suggested that the relocated Christmas tree be within the township area rather than on the edge of town.

**Resolved:** Member Spratt / Councillor Scrimgeour

- 1. THAT the Christmas tree currently installed outside the Old Railway Station be refurbished by Creative Te Puke and that the new Community Board decide on the final location site for the refurbished Christmas tree with a suggested area being east of the Bramble Bridge.*
- 2. THAT Creative Te Puke provide an update report to the first business meeting of the new Te Puke Community Board in November/December 2019.*

#### TP22.3.5

### **Te Puke Memorial Swimming Pool**

The Chairperson advised that a steering committee had been formed and the first meeting had been scheduled to be held on 6 August to discuss options relating to the future of the Te Puke Memorial Swimming Pool. This was a positive step forward for the community and a great outcome from the recent public forum hosted by the Community Board. The Chairperson thanked the seven people who had volunteered their time to the steering committee.

**TP22.3.6 CBD Taxi Stand**

Board members had been approached to consider the relocation of the taxi stand currently located on Oxford Street. The stand was adjacent to Mitre 10 premises previously occupied by New World. It was felt that the stand would be of more value and of greater use if it was situated in Boucher Avenue adjacent to the Ministry of Social Development.

Board members agreed that this was a sensible option for the placement of the Taxi Stand.

The Roothing Engineer (East) advised that the Parking and Traffic Enforcement Bylaw Review for the Western Bay of Plenty District had recently been completed by Council. The request for the relocation of the Taxi Stand in Te Puke would be noted and identified for consideration in a future review.

**TP22.3.7 Mobility Park Oxford Street**

During the recent Community Board walk-a-bout, Board members discussed the proposal to relocate one of the disability parks from outside the Kebab Shop to the western side of Oxford Street outside the chemist shop. Members supported the proposal but felt the park would be more effective if it was located directly outside the automatic sliding door entrance to the chemist shop.

Reference to this item was included in the Decision Report from Recommendations to the Operations and Monitoring Committee relating to the Te Puke Main Street Project Review (Agenda Item TP22.2). The Roothing Engineer (East) had been advised of the preferred location of the Mobility Park.

**TP22.3.8 Speed Hump Cameron Road**

The Board has received a further submission from a resident of Cameron Road regarding the speed hump adjacent to her property. With the new speed proposals announced by Government for urban areas and considering that the hump was close to a corner, speeds in this area may be sufficiently reduced to do away with the need for this hump. At the very least the Board felt the speed hump could be re-profiled to alleviate the noise level created by the traffic going over it.

The Roothing Engineer (East) advised that speed humps served a purpose throughout the district as a speed calming measure. Therefore, the removal of the speed hump, may result in an increase in the average speed of traffic and hence, the risk of a road safety issue occurring outside the school would increase.

Over the next few years, roading engineers would be working to help improve road safety outside all schools in the district. When considering Cameron Road Intermediate School, the speed hump may be considered for removal, as other speed controlling measures may be implemented as an alternative to control vehicle speeds.

The Roothing Engineer (East) advised that there was no evidence that re-profiling a speed hump reduced road noise and there was an argument that traffic may speed up if the hump was smoother to traverse.

The Roothing Engineer (East) was advised that the roadway immediately before the speed hump was badly misshapen and this may contribute to the current noise and vibration problem.

If speed was the problem, traffic should be observing the speed limit in the school zone and perhaps serious road policing should be undertaken in the area.

It was also questioned why there was not a pedestrian crossing in the school entrance area, to slow the traffic and enable children to safely cross the road when going to and from the school. Other schools had electronic speed restriction signage, why could the Cameron Road Intermediate School not have one of those?

The Roothing Engineer (East) advised that options for road safety improvements around all schools would be looked at and speed humps may well be removed when other measures had been considered.

#### TP22.3.9 **Disability Car Park Shelters**

The Chairperson advised that he had not yet met with the Roothing Engineer (East) to investigate where in the CBD a prototype car park shelter could be installed. Concerns had been raised regarding stability, public safety and vandalism and these would be taken into consideration when looking at the design and location of the car park shelter. Due to timing this would now be a project that the incoming Community Board may wish to consider further.

#### TP22.3.10 **ANZAC Day Commemorations**

After consultation with Mayor Webber, the Board was looking to include in its annual budget, a new budget line item to cover the cost of this important annual event. The Te Puke Anzac Committee met with the Board and the general consensus was that the Community Board cover expenses relating to the civic ceremony. The Te Puke RSA Anzac Committee would cover costs associated with the post ceremony function at the Te Puke Citizens RSA Club.

It was noted that the cost of a wreath presented at the service on behalf of the Community Board was covered within the Board's Contingency

Account. The cost of traffic management for the Anzac Day service was met by Council.

**Resolved:** Members Miller / Spratt

*THAT Te Puke Community Board add to its annual budget a line item of approximately \$1,500.00 to cover the cost of the sound system, advertising, donation to bugler, pianist and hall hire for the annual Anzac Day civic service.*

#### TP22.3.11 **Te Puke Central Business District Flags**

The Board considered a number of flag designs tabled by Councillor Dally. Councillor Dally advised that the flags would be ordered under the same principle as past orders. The supplier had advised that the order of 60 flags would be charged out for 50 flags only (to compensate for a printing error in the last order).

Board members asked that instead of the red heart shape design on flags 3,4,and 6, green, gold and red kiwifruit designs be featured.

The Merry Christmas Flag no.5 was not thought to be an example of a Christmas theme and it was suggested that the Christmas Pohutukawa flower be a feature theme of the Christmas flag.

It was important that the flags were not too crowded with images or wording.

Councillor Dally would reconfigure the designs and forward the final mock-up to Board members.

**Resolved:** Members Miller / Button

*THAT the Te Puke Community Board approve funding up to \$3,500 plus GST from the Te Puke Community Board Street Decoration Account for the following street flags:*

- 12 x Love Te Puke
- 12 x Te Puke We Love Kiwifruit (with 3 coloured kiwifruit design)
- Destination Te Puke (with kiwifruit)
- 15 x Pohutukawa Christmas flags
- 9 x Tapuika Flags

#### TP22.3.12 **Te Puke Genealogy Group - Request for Information Sign Board**

The Te Puke Genealogy Group had looked to utilise the Rotary Club information kiosk currently located on the site of the proposed kiwifruit slices project (see 2.1) at the Old Te Puke Cemetery but it was not suitable. The genealogy group was now seeking permission to build a simple information board in the cemetery grounds.

The Board was advised that the Reserves and Facilities Manager staff had worked with a local group at the Katikati Cemetery where an information board had been installed. The Te Puke Genealogy Group would be advised that staff would be happy to work with the Te Puke Genealogy Group to develop a similar information board.

### **Thanks**

Chairperson Peter Miller conveyed the following message at the Te Puke Community Board Meeting held on Thursday 8 August 2019.

"This is my last meeting as your Community Board Chair, a position I relinquish on the 12<sup>th</sup> October this year. For me it has been a journey of twelve years as a Community Board Member, six as your Chair. I must say that it has been a privilege and honour to serve the people of Te Puke over those years and I have very fond memories of my involvement in local body affairs. I have not left monuments and I never set out to do so. What has given me pride and satisfaction is the help and advice that I and this Board have been able to give to many Te Puke people over the years in their dealings with the Western Bay of Plenty District Council.

I thank the many people who have presented to our Board over the years and have in our public forum, raised concerns that for them are very important. I can assure you that as a Board we have listened, and in many cases where we have been able, we have acted on your concerns.

I thank the Western Bay of Plenty District Council staff who have supported our Board over the years with sound advice both at Barkes Corner and here in the Te Puke Boardroom. I have appreciated your wisdom and knowledge of the local body system and legislation here in Aotearoa/New Zealand. You travel a lot further than we to our six weekly meetings, in all sorts of weather, through all sorts of traffic and I thank you all. I acknowledge the counter staff here at our Library and Service Centre who are the ones who front up day after day to serve our Te Puke community. Many thanks for your friendly smiles, your courteous approach and the professional manner in which you deal with your many customers.

One person I would like to give a special mention, is my hard working, selfless left hand lady here beside me, our Board Secretary Aileen Alty. I have really appreciated her quiet guidance, subtle notes and intimate knowledge of the way community boards' function.

To our elected Board Members and our two appointed Councillors, thank you for your contribution to our deliberations and your considered opinions on a wide range of topics over the last three years. I have always valued your input and have appreciated your following of the concept of collective responsibility once we have finalised our decision making. If you are standing in the forthcoming election I wish you well and I would hope that when re-elected you will utilise the positive aspects of your time on the Te Puke Community Board.

My thanks once again to all who have made my time on the Te Puke Community Board a positive, humble and rewarding experience."

**Resolved:** Member Miller / Councillor Scrimgeour

*THAT the Te Puke Community Board Chairperson's Report dated 22 July 2019 be received.*

#### TP22.4

#### **Councillor's Report**

The Board considered a report from Councillor Scrimgeour and Councillor Dally dated 22 July 2019 as circulated with the agenda.

Councillor Scrimgeour gave a verbal update on the following topics:

- Dwellings Consent and Subdivision
- Rates Rebate Scheme
- LGNZ – Compliance with consent requirements
- LGNZ Government Commission – Boundary adjustment
- Rangioru Business Park
- UFTI – Urban Form and Transport Initiative
- 2019-22 Triennial Local Government Elections

Councillor Dally gave a verbal update on the following topics:

- Rates Increase – 2019-19 Annual Plan
- Council Debt
- Urban Growth Planning, Smart Growth and Omokoroa
- 2019-22 Triennial Local Government Elections

Councillor Dally advised that he would not be running for Council in the forthcoming local body election. He extended thanks to Board members, especially Chairperson Miller who was retiring at the end of the 2016-19 triennium. He also paid tribute to Councillor Scrimgeour, who had been at times, his supportive counterpart around the Council table when debating local initiatives. He also paid tribute to the Community Board Secretary for her support over the past nine years.

**Resolved:** Councillor Scrimgeour / Member Miller

*THAT the report from Councillor Scrimgeour and Councillor Dally dated 22 July 2019 be received.*

#### TP22.5

#### **Te Puke Community Board Grant Application - August 2019**

The Board considered a report from the Senior Governance Advisor dated 29 July 2019 as circulated with the agenda.

The Te Puke Art Society had made an application for Community Board Grant Funding for the purchase of dishwasher for the Constable Gallery.

The Board acknowledged the Te Puke Art Society commitment to the community.

**Resolved:** Member Spratt / Councillor Dally

1. *THAT the report from the Senior Governance Advisor dated 15 July 2019 titled Community Grant Application – August 2019 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

<i>Te Puke Art Society</i>	<i>\$1,149.00</i>
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## TP22.6 **Infrastructure Services Report Te Puke - August 2019**

The Board considered a report from the Deputy Chief Executive dated 17 July 2019 as circulated with the agenda.

### TP22.6.1 **Flaxes and Grasses - Jellicoe Street Median Strip - Minute Action Reference TP18 19 3.7**

Board members were reminded that at the previous Board meeting (TP21 held on 27 June 2019) the Board resolved to proceed with the proposals within the report from landscaper Trish Waugh relating to the review and improvement of the Main Street landscape plantings.

Board members advised that overgrown vegetation at pedestrian crossing and intersection points were a major hazard to pedestrians and traffic. This was a concerning health and safety issue and the overgrown vegetation needed to be removed as soon as possible.

Some Board members felt that there was constant weeding of the median strips that went on for weeks and weeks and the grasses flaxes and Toi Toi should be all removed.

The Roading Engineer (East) advised that he would inspect the immediate reported danger spots. Meanwhile the landscaper was undertaking a managed review and improvement to the landscape plantings which would include lower growth plantings and an increase of colour and variety of plants.

**Resolved:** Councillor Scrimgeour / Member Spratt

*THAT the Deputy Chief Executive Officer's Report dated 17 July 2019 and titled Infrastructure Services Report Te Puke August 2019 be received.*

TP22.7            **Draft Financial Report Te Puke - June 2019**

The Board considered a report from the Management Accountant dated 15 July 2019 as circulated with the agenda.

**Resolved:**            Member Spratt / Councillor Scrimgeour

*THAT the Management Accountant's report dated 15 July 2019 and titled Financial Report Te Puke – June 2019 be received.*

TP22.8            **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of August and September 2019 as circulated with the agenda.

**Resolved:**            Members Miller / Spratt

*THAT the schedule of meetings for August and September 2019 be received.*

**Thanks**

Mayor Garry Webber thanked all Community Board Members for their contribution during the past 2016-19 triennium. The Board had had an interesting triennium and the Board Chairperson had been superb in servicing the community in a very committed and selfless manner.

Mayor Webber acknowledged the long service of Member Spratt who had first served on the Te Puke Community Board in 1995. He wished all member well in their future endeavors.

Chairperson Miller thanked Mayor Webber for his kind words and extended best wishes to all members in their future endeavors.

The meeting concluded at 8.58 pm

In accordance with Standing Order 27.4 these minutes are authenticated as a true and correct record:

Confirmed as a true and correct record.

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P Miller  
Chairperson  
Te Puke Community Board

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Date

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M G Taris  
Chief Executive Officer

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TP22