



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

TE PUKE COMMUNITY BOARD

Poari Hapori



TP20
Thursday, 16 May 2019
Te Puke Library and Service Centre
7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No TP20

Te Puke Community Board Poari Hapori

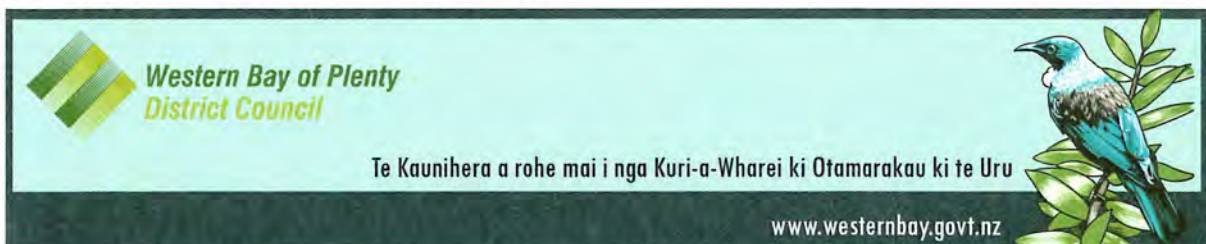
Thursday, 16 May 2019
Te Puke Library and Service Centre
7.00pm

Members:

P Miller (Chairperson)
B Button (Deputy Chairperson)
J Dugmore
R Spratt
Councillor G Dally
Councillor J Scrimgeour

Media
Staff
Miriam Taris

Chief Executive Officer
Western Bay of Plenty District Council



Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP20

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

TP20.1 **Minutes of Meeting No. TP19 of The Te Puke Community Board held on 4 April 2019** 6-16

A copy of minutes is attached.

Recommendation

THAT the Minutes from meeting no. TP19 of the Te Puke Community Board held on 4 April 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP20.2 **Council Decisions on Board Recommendation to Council – Funding for The Centre Te Puke** 17-18

Attached is a report from the Senior Governance Advisor dated 6 May 2019.

TP20.3 **Chairperson’s Report** 19-35

Attached is a report from the Chairperson dated 3 May 2019

TP20.4 **Councillor’s Report** 36-37

Attached is a report from Councillor Scrimgeour dated 2 May 2019.

TP20.5 **Community Board Grant Application – May 2019** 38-39

Attached is a report from the Senior Governance Advisor dated 3 May 2019

TP20.6 **Infrastructure Services Report Te Puke – May 2019** 40-56

Attached is a report from the Deputy Chief Executive dated 3 May 2019.

TP20.7 **Financial Report Te Puke – March 2019** 57-59

Attached is a report from the Management Accountant dated 11 April 2019.

TP20.8 **Council, Standing Committee and Community Board Meetings** 60-61

Attached is a schedule of meetings for the months of May and June 2019.

Recommendation

THAT the schedule of meetings for May and June 2019 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. TP19 of the
Te Puke Community Board held on 04 April 2019
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services) and A Alty (Democracy Advisor)

Others

7 members of the public
1 member of the public

After welcoming all in attendance, the Chairperson called for a minutes silence in respect of the 50 people tragically killed and for those injured in the recent shooting in Christchurch.

Public Forum

Resolved: Members Spratt / Button

THAT the meeting adjourn for the purpose of holding a public forum.

Future Anzac Day Commemoration Services

Vic Mottram, Chairperson of the RSA section of the Te Puke Combined Citizens Club and RSA Club spoke on behalf of the Te Puke Anzac Committee. He outlined his concerns first voiced at the Community Board meeting held on 22 March 2018 noting the following:

- There were very few returned servicemen within the RSA adjunct of the local Te Puke Citizens Club
- The average age of those members were 80+ years.
- RSA members alone could not easily undertake the requirements needed to organise requirements for future Anzac Commemoration Services.

- Members of the Citizen Club at large did not have the commitment to pick up the mantel for organising commemoration services in the future.

Mr Mottram reiterated that his concerns were not just for the community of Te Puke but for all small communities throughout New Zealand, that were faced with decreasing RSA membership numbers. The age and agility of returned service men and women was prohibitive to the organising of future commemoration services that had been entirely managed by local RSA Clubs in the past.

It was important that a local event management focus be given to the future of the commemoration services throughout the Western Bay district. The reducing membership of the local Te Puke RSA had meant that it was extremely difficult to fundraise for the commemoration services and it was only through running raffles at the Te Puke Citizens Club, that the RSA Anzac Committee only needed minimal grant funding this year.

It was important that past knowledge of the requirements associated with the Anzac Day services was passed on now before local knowledge was lost.

The Community Board Chairperson advised that within the Te Puke Community Board submission to the Annual Plan, the Board had highlighted that the Anzac Day commemorations were a civic/community service function and future management and assistance of these throughout district our needed to be considered by Council.

A Customer Complaint/Compliment (CCR Service Request) would be initiated for this item.

Development of Ronalds Lane

Ron Paton and Colin Limmer (property owners of land adjoining Ronalds Lane) spoke of their concerns relating to a discussion with the Roding Engineer (East) about making the Ronalds Lane paper road a public pedestrian accessway for packhouse workers to have access to the Eastpack packhouse on Collins Lane.

The property owners noted the following:

- The road was an unformed paper road that had been maintained by the current and past property owners for over 90 years.
- Properties adjoining the paper road were agricultural producing orchards that were sprayed at regular intervals according to suitable weather and orchard management programmes. If the road was open as a public accessway pedestrians could be exposed to spray residue and drift at any time.
- Sightlines at the bridge were very restrictive and could be a danger for pedestrians.
- The rail bridge was extremely narrow and pedestrians would be at risk when a train went across the rail bridge/line.
- The rail on the bridge was only at a low height.
- It was important that the rail line was protected from vandalism.
- There was no lighting in the area.
- The road was in a designated flood area – although the area had not been flooded for some 15 years.
- There was real concern for the security of properties immediately adjoining the paper road in the vicinity of Ronalds Lane.

The Board requested a report from the Roding Engineer (East) to provide clarification on this item.

Te Puke Centre

Karen Summerhayes and Monique Lints gave the Board an update on progress of the Te Puke Centre since they last made a presentation to the Te Puke Community Board Workshop held on 14 March 2019.

Ms Summerhayes clarified that in conversations with potential funders it was clear that they (the potential funders) needed to see the commitment from local government before they made their financial contribution to the project.

The commitment in retaining a Post Office in Te Puke was seen as a core function for the community. Other funders had indicated their commitment would be dependant on that being signalled and supported by Council.

There was also a commitment by some private operators who had indicated their willingness to occupy space within the centre building once it was up and running. The set-up of The Centre also had full support from Te Puke Economic Development Group (TPEDG) and Epic Te Puke who recognised that operation would not be replicating any other services already offered in the township.

The Board reiterated what had been previously requested by The Centre representatives:

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

The Board thanked Ms Summerhayes and Lints for their attendance and presentation in the public forum section of the meeting and advised that the item would be addressed within the Chairpersons Report of the meeting.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the meeting be re-convened in formal session at 7.32 pm

TP19.1 Minutes of Meeting No. TP18 of The Te Puke Community Board held on 21 February 2019.

The Board considered the minutes no. TP18 of the Te Puke Community Board for the meeting held on 21 February 2019 as circulated with the agenda.

Resolved: Members Miller / Button

THAT the Minutes from meeting no. TP18 of the Te Puke Community Board held on 21 February 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP19.2 **Decision Report from the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

Resolved: Members Spratt / Dugmore

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.

TP19.3 **Update to Community Board on Upcoming Consultation**

The Board considered a report from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the report of the Policy and Planning Manager dated 13 March 2019 be received.

TP19.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 18 March 2019 as circulated with the agenda.

TP19.4.1 **McLoughlin Drive UpGrade**

The Chairperson advised that the Roading Engineer (East) had held discussions with the Orchard Church regarding the proposed McLoughlin Drive kerb and channelling project and the proposed off road parking in front of the Church.

Discussions for the payment of the financial contribution from the Orchard Church for the proposed off road parking were to be finalised with the Roading Engineer (East) and agreed by the Board. The Board advised that they would be prepared to accept an agreement whereby the contribution from the Orchard Church was paid in instalments to the agreed total over a 365 day period.

TP19.4.2 **Rubbish Bin Replacements Jellicoe Street**

The Board requested that replacement of the four rubbish bins (between Oxford Street and Boucher Avenue) that had not been replaced during the revocation of Jellicoe Street be included in the Review of the Te Puke Main Street Project works to be undertaken.

TP19.4.3 Right Turning Centre Lane Strang Road

The Board received advice from the Roading Engineer (East) that the right turning lane was not warranted. The Board request a review of this response as local residents who use Strang Road had reported a number of incidents on this section of road.

The Board requested an update on this item at the next Community Board meeting.

TP19.4.4 Te Puke Memorial Pool Closure

As a result of the concerns raised in public forum at the February meeting the Board decided at its last workshop to make the Memorial Swimming Pool a focus of a Public Forum to be held in May to stimulate a public conversation on the future of the Te Puke public swimming pool. The agenda for the evening would follow the questions asked and points raised at the public forum section of the Te Puke Community Board February 2019 meeting . It was important to start a conversation regarding the pool in the public arena with the aim at this stage, of getting a steering committee together.

TP19.4.5 Te Puke Centre

The Board was appreciative of the presentation made at its last workshop by two of The Centre Steering Committee representatives. The Board had already shown its support for the community project through a grant to carry out a feasibility study.

The representatives had made the following requests to the Board and also outlined the current status and projected sustainability of the proposed Te Puke Centre at the Board workshop held on 14 March 2019.

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

In discussion Board members highlighted the opportunity that had arisen to keep the local Te Puke Post Office operating and to develop a 'Centre' to showcase aspects of our township and district as well as becoming an operating 'town centre' facility for the community at large. If the opportunity to take the proposal to fruition was not taken up now, there would be no opportunity to readdress this in the future.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Te Puke Community Board fund \$15,000 from the Te Puke Community Board Reserve Account subject to Council at least matching the same amount to enable the Te Puke Centre Committee to progress their proposed project for a Te Puke Centre in Te Puke.

TP19.4.6 **Tactile Paving**

The Board was advised that this significant community initiative continued to be progressed by the Board in conjunction with Council roading staff.

The Board was advised that some of the raised paving markers in the main street had come loose and were broken or missing. It had been observed that other towns had various forms of tactile matting which could be more effective than the type being used in Te Puke.

TP19.4.7 **Flaxes and Grasses Jellicoe Street Median Strip**

The Board Chair together with Councillors and the Roading Engineer (East) met on Monday 18 March 2019 at Jellicoe Street to determine the future direction that would be taken in respect to the plantings on Jellicoe Street.

TP19.4.8 **Te Puke Town Centre Parking Review**

The Board has received the review on parking and endorse all four of the points noted in the substantive motion.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board confirm their endorsement of the Te Puke Town Centre Parking Review.

Division

A division was called.

Voting on the motion was as follows:

For the Motion: Members Miller, Button, Spratt and Councillor Scrimgeour

Against the Motion: Member Dugmore and Councillor Dally

The motion was carried.

TP19.4.9 **Te Puke Main Street Project**

It was the recommendation of the Board that this item listed as a separate Agenda Item (TP19.9) lie on the table to enable further public input to be

received. The Board would then collate a response for the next Te Puke Community Board Meeting to be held on 16 May, with the subsequent Board response then referred to the Operations and Monitoring Committee.

The Chairperson advised that there was an article in the Te Puke Times edition of 4 April 2019 about options for the plaza area within the Review of the Te Puke Main Street Project.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board Chairperson's Report dated 18 March 2019 be received.

TP19.5

Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 14 March 2019 as circulated with the agenda.

Draft Annual Plan and Have Your Say Consultation Event

The Board was reminded of the Te Puke Have Your Say Consultation Event that would be held at Te Puke on Saturday 6 April 2019 from 9am to 12 noon at the Te Puke War Memorial Hall.

The consultation topics will include:

- Proposal to introduce kerbside rubbish and recycling services
- Annual Plan 2019/2020
- Schedule of Fees and Charges
- Traffic and Parking Enforcement Bylaw Review
- General Bylaw Review
- Freedom Camping Bylaw
- Gambling Policies

Promotion of Increased Rates Rebate Threshold

The Board was advised that the local authorities had submitted a remit to central government to change the current rate rebate threshold of [up to] \$630.00 per household to reflect the current household income. The lobbied change may result in a rate rebate threshold increase of [up to] \$918.00 to better reflect the current average household income.

Resolved: Councillor Scrimgeour/ Member Miller

THAT the report from Councillor Scrimgeour dated 14 March 2019 be received.

TP19.6 Community Board Grant Application - April 2019

The Board considered a report from the Democracy Advisor dated 14 March 2019 as circulated with the agenda.

Declaration of Interest:

As a member of both the Te Puke RSA and the RSA Anzac Committee, Chairperson Peter Miller declared an interest in this item, vacated the chair and took no part in the discussion or voting thereon.

Chairperson Bev Button took the Chair and led the discussion on this item.

The Board considered an application from the Citizens RSA Te Puke Anzac Committee for funding of \$550.00 for a speaker and microphone system for the Anzac Day Service.

Resolved: Councillor Dally / Member Spratt

1. *THAT the report from the Democracy Advisor dated 14 March 2019 titled Community Grant Application – April 2019 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met:*

<i>Te Puke RSA</i>	<i>\$550.00</i>
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At the conclusion of the item the Chairperson assumed the chair.

TP19.7 Infrastructure Services Report Te Puke - April 2019

The Board considered a report from the Deputy Chief Executive dated 13 March 2019 as circulated with the agenda.

TP19.7.1 Kiwi Rail Bridge 91 ECMT Replacement - Access to Site

The Board received notice of the pending work to be undertaken to replace the complete rail bridge that was located between Council owned land of the Te Puke Wastewater Treatment Plant and the existing Council Reserve. The cycleway/walkway section that passed under the bridge would be closed off for approximately 10 weeks during the work and the area would be subject to high risk site management with stringent Health and Safety Procedures in place.

A programme of work dates were yet to be confirmed. The Board asked that the proposed works be notified in the local Te Puke Times.

TP19.7.2 Community Roding Account

a) Ronalds Lane – Future Proposal

The Board noted that work relating to Ronalds Lane was not listed as an approved or proposed project within the Te Puke Community Roding Account for the period to the end of the financial year 30 June 2019.

b) MacLoughlin Drive

Options to approve the Orchard Church paying for the off street parking over a 12 month period need to be confirmed by the Board.

c) Station Road Footpath

The Board request clarification of a timeline for the 2019/20 work proposed for Station Road.

The Board requested that the Roding Engineer (East) report back on the above listed a), b) and c) items.

TP19.7.3 Transitional Speed Signage - Minute Action reference TP13 18 2.7

The Board would like to pursue this project to produce detailed concept drawings that give a good idea of what the new signage would look like. If the idea can be successful in Waitangi Township then the Board sees no reason that it would not be successful in Te Puke.

The Board would like clarification from the Roding Engineer (East) relating to the reason why the concept should be withdrawn.

It was very important that Te Puke be identified as the 'kiwifruit' capital of the world and there needed to be signage in celebration of this.

The Chairperson advised that there was a concept being considered that may result in a kiwifruit sculpture be installed in front of the old railway station in the near future.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Deputy Chief Executive Officer's Report dated 13 March 2019 and titled Infrastructure Services Report Te Puke April 2019 be received.

TP19.8 Te Puke Town Centre Parking Review - Information Item

The Board considered a report from the Deputy Chief Executive dated 4 March 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the report on the Te Puke Town Centre Parking Review and Resolution OP17.6 from the Operations & Monitoring Committee be received.

TP19.9 Review of Te Puke Main Street Project

The Board considered a report from the Deputy Chief Executive dated 13 March 2019 as circulated with the agenda.

The Board was requested to provide comment to the following relating to the Main Street Plaza within the Review of the Te Puke Main Street Project noting the following recommendations that were put forward:

THAT it be recommended to the Operations & Monitoring Committee that either:

Option 4.1 - The Te Puke Main Street Plaza remain as constructed.

OR

Option 4.2 - Te Puke Main Street Plaza area be reduced by 80m² with the construction of two or three additional carparks at an estimated cost of \$90,000.

OR

Option 4.3 – A level Platform be constructed on the eastern section (150m²) of the plaza in either pavers or timber decking, at an indicative cost of \$70-\$100,000.

THAT an appropriate Kiwifruit themed piece of sculpture or street art be installed on the plaza. Budget \$20,000 funded from the Te Puke Revocation Budget.

Resolved: Members Miller / Spratt

1. *THAT the report "Review of Te Puke Main Street Project" referred from the Operations & Monitoring Committee be received.*
2. *THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *That this item lie on the table at this time to enable further public input to be received. The Board would collate any responses received for the next Te Puke Community Board meeting to be held on 16 May, with a subsequent response then referred to the Operations and Monitoring Committee to be held on 22 May 2019.*

TP19.10 Financial Report Te Puke - February 2019

The Board considered a report from the Management Accountant dated February 2019 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Te Puke – February 2019" be received.

TP19.11

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of April and May 2019 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the schedule of meetings for April and May 2019 be received.

The meeting concluded at 9.06 pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP19

Western Bay of Plenty District Council

Te Puke Community Board

Decision Report from Recommendation to Council - Funding for The Centre Te Puke

Executive Summary

The following is a decision adopted by Council based on the recommendation from the Te Puke Community Board meeting TP19 April 2019.

The report is provided for information purposes only.

C25.6 **Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Centre**

Council considered a report from the Senior Governance Advisor dated 9 April 2019 as circulated with the agenda.

Council agreed that the proposal for the implementation of The Centre at Te Puke needed to be put forward to the Annual Plan Committee for consideration. At this point Council had not seen any financial plans for the proposal and referral to the Annual Plan process would initiate an issues and options paper (IOP) to be considered in the Annual Plan process.

Resolved: Palmer / Mackay

1. *THAT the report from the Senior Governance Advisor dated 9 April 2019 and titled Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Centre be received.*
2. *THAT the request be referred to the Long Term and Annual Plan Committee for further consideration relating to the implementation of The Centre at Te Puke.*

Date
Subject

06 May 2019
Decision Report from Recommendation to Council – Funding for The Centre at Te Puke

Open Session

Recommendation

THAT the report of the Senior Governance Advisor dated 6 May 2019 titled Decision Report from Recommendation to Council – Funding for The Centre at Te Puke be received.


Aileen Alty
Senior Governance Advisor

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – May 2019

1. Operational Matters – Projects Pending or in Progress

1.1 Annual Plan Submission

On the 15th of April I presented our Annual Plan Submission on behalf of the Board. My thanks to Board members for their assistance and support in putting together this submission. I also appreciated members being at Chambers for the oral presentation. I have attached a copy of the submission for your information. **Attachment A**

1.2 McLaughlin Drive Up-Grade

The parking proposal in front of the Orchard Church is still on the Community Board radar but there is still the matter of a financial contribution to be settled. We are hopeful that a suitable contribution can be negotiated for this parking extension to progress as we see it a worthwhile community project.

1.3 Rubbish Bin Replacements Jellicoe Street

Board Members have been asked to view these bins between Oxford Street and Boucher Avenue to familiarise themselves with the number and their current condition.

1.4 Te Puke Memorial Pool

As a result of the concerns raised in public forum at the February meeting, the Board decided that the Memorial Swimming Pool would be the focus of the next Public Forum with the hope of stimulating a public conversation on the future of the Te Puke public swimming pool. The agenda for the evening would follow closely the questions asked and points raised in the February public Forum. The original intention was for a May date but with the Kiwifruit Season in full swing it is probably wise to hold off until June or even early July for the next public forum.

1.5 Urban Speed Limits

The Board would like an update at its next meeting as to where Council is at with the Speed Limit Review which was scheduled for this year. We are aware that the New Zealand Transport Agency is also reviewing speed limits and that Council is awaiting the outcome of their review but we wonder if urban limits will actually change from 50 k/h. We have had communication from the public regarding No 3 Road and Manoeka Village and feel reductions to 50 k/h could go ahead in these two roads.

1.6 **Station Road Upgrade**

As per the Board's Annual Plan submission the Board is hopeful that a timeline for this project will be available to the Board at the May 2019 meeting.

2. **Community Issues**

2.1 **Tactile Paving**

This significant community initiative is continuing to be progressed by the Board in conjunction with Council engineering staff. The Board is waiting for a costing on this project from engineering staff.

2.2 **Town Centre Walk-a-Bout**

It is probably a good time to arrange a walk-a-bout of our Town Centre with the appropriate Council staff and a representative of Westlink.

2.3 **Te Puke Main Street Project**

The Board has now completed its consultation process with the community regarding the Jellicoe Street Plaza and a recommendation has now been made to the Operations Committee for them to consider at their next meeting. I have attached information relating to the survey and responses received. **Attachment B**

3. **Future Directions**

3.1 **Disability Park Shelters**

I have arranged to meet with the Roding Engineer (East) to investigate where in the central business district the Board could install a prototype shelter which could satisfy the concerns of the Manager regarding vandalism and public safety. I will inform Board members when a meeting has been arranged so they can accompany me if they wish.

3.2 **ANZAC Day Commemorations**

It is important that conversations are held about the funding and organisation of future Anzac Day commemoration services. Concerns have been earlier raised by the local Returned Services Association personnel and the Board and after consultation with Mayor Webber, the Board would look for options to cover the cost of the important annual civic event. I will meet with the current local Te Puke Anzac Day Committee to ascertain exactly what current expenses are.

3.3 **Christmas Lights**

Councillor Dally has been requested to liaise with the suppliers of the FlagTrax System in Jellicoe Street to ascertain the cost of adding Christmas lighting to the structures. The Board considers that such lighting would be well supported by our community relating to the positive comments the Board received after the reinstatement of the lighted Christmas Tree at the eastern entrance to the township.

4. Significant Council Processes – Community Engagement

(a) Community Matching Fund – 2019

The Community Matching Fund is available to Western Bay Community Groups. The 2019 Community Matching Fund applications open 29 April and close 29 May 2019.

Council makes up to \$140,000 available for community and environmental projects that make a positive difference in the District.

The matching fund initiative was established to support projects led by not-for-profit community groups working for the benefit of their communities. Council recognises that these groups contribute numerous resources to projects and seeks to "match" the dollar value of this community effort with a grant.

Funding is made of two components – a General fund for social, recreational and cultural initiatives and an Environmental fund for projects associated with the natural environment. The General fund has a pool of \$100,000.

The Environmental fund has a pool of \$40,000. Applications may have components that could be allocated to both funds. The maximum amount that can be applied for is the full \$140,000, although the full amount has never been granted. Grants between \$2000 to \$10,000 are more common.

Grants will be "matched" on a 50/50 basis. Council's half is a cash grant. The community group contribution can be made up of any combination of volunteer labour, donated professional services, funds raised through other means and/or donations of materials.

<https://www.westernbay.govt.nz/our-council/grants-and-funding/Pages/default.aspx>

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members are reminded that they are welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by **Friday 31 May 2019**.

Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for May 2019 be received.

Peter Miller
Chairperson
Te Puke Community Board

Te Puke Community Board

Annual Plan/Bylaw Submission to Western Bay District Council.

April 2019

Mayor Gary and Councillors,

Many thanks for allowing the Te Puke Community Board to present to you on behalf of the ratepayers and citizens of Te Puke. The Board has a number of issues or community projects it would like to bring to your attention for consideration in future Council deliberations around the annual plan and Council bylaws. Can I thank Councillors for their response to our 2018 submission, in particular the Jellicoe Street median strip plantings, the suggested parking review and continued discussion with the horticultural industry regarding seasonal worker accommodation.

Te Puke CBD: The Community Board is in the process of seeking community feedback regarding the review of the Te Puke Main Street Project, in particular the Main Street Plaza. The closing day for public comments regarding this community Facility is Friday 26 April and the Board will make a recommendation to the Operations Committee at its formal meeting on Thursday 16 May based on these submissions. It will then be up to the Operations Committee to support our recommendation or not. The Board has already endorsed the recommendations in the Te Puke Town Centre Parking review at its meeting on Thursday 4 April and congratulates staff on the detailed and professional research that went into this review.

Heavy Vehicle Parking in Urban/Residential Areas: This issue now has quite a history with the Community Board and Council. It was first brought to the notice of the Community Board mid-2015 when a resident complained about a large house bus that had been parked on the roadside in Troy Place for five months. Since that time we have been made aware of a number of other concerns involving heavy vehicle parking overnight on our urban streets. Early morning start-ups, berm damage, impaired road usage and the fact that the vehicles are not adequately lit at night create further danger to road users. The Board notes that the Traffic and Parking Enforcement Bylaw is being reviewed and we would recommend a bylaw prohibiting parking of heavy vehicles (> 10 tonne) in residential areas of Te Puke. We wish to emphasise that **the Board does not expect Council Staff to monitor this bylaw on a daily basis, only to act when a complaint is made by a resident.**

Roading and Footpath Account: The Board is pleased to see this account has been reinstated following the repayment of loans that were repaid through this account over a number of years. Two new footpaths and the channel and kerbing of the southern side of McLaughlan Drive have now been approved by the Board and we look forward to their completion. **We would however, like to see the proposed upgrade of Station Road started as soon as possible. This upgrade will include a footpath on the southern side of the road, a project that the Board would have liked to have happened together with the previously mentioned**

projects. We trust Council will be able to provide us with a timeline for this project in the near future. The current state of Station Road and the heavy vehicles on it make it a priority for the Board.

Future Funding for ANZAC Day Commemoration Services: This topic was brought up a year ago in both Te Puke and Maketu Community Board meetings. It was felt that ANZAC Day commemoration services are a civic event and an intricate part of our Aotearoa/NZ culture and there will be a need in the future for them to be funded by local Councils as service members will have passed on. The Te Puke RSA Club, who has traditionally organised this event with some financial assistance from Council, has already had to amalgamate with the Te Puke Citizen's Club due to dwindling members. There are understandably members in the newly combined Club who do not have the same close emotional or service connection to ANZAC Day and understandably are not receptive to financing the day as RSA members have traditionally done. The Board is well aware that Council meets the cost of traffic management required for the ANZAC Day parade and provides wreaths for all services throughout the Western Bay but **agrees that costs to organising groups needed to be given urgent consideration by Council.**

Rubbish and Recycling: The Board stands firmly behind our Mayor's statement that **"As a District we need to get better at reducing, reprocessing and recycling our waste."** We support the proposed changes to the way kerbside collections will work in 80% of the Western Bay district and trust that Council is liaising with current operators to alleviate and reduction in their services. The objective to divert 70% of "rubbish" from landfill is commendable as is the innovative service to collect food scraps (currently 39% of collected waste) in urban areas. The Board supports the targeted rate for ratepayers who will receive this new service and commends Council on the range of choices and flexibility that ratepayers will have within the new system of waste collection. We are also pleased to see that Council will seek community interest in running a construction and demolition waste recovery service. If found to be viable this service could be domiciled at the community recycling centre already very well established in Station Road.

Gambling Policies: The Board is pleased to note that the number of Class 4 (pokies in hotels and clubs) gambling venues in our District has decreased by four since 2012 and the number of gaming machines has decreased by 37. **We believe that we should not be justifying the practice of gambling by acknowledging that proceeds from gambling fund community groups including schools. This is an attempt to justify gambling as a respectable recreational pastime which many believe it is not.** Consequently the Board supports the Councils "sinking lid" policy of disallowing new machines and stopping the relocation of machines. The Board also supports the policy of no standalone TABs.

Trading in Public Places: The Board does not support any change to, or new bylaw that might impinge in a negative way on the Jellicoe Street retail precinct. It is unfair that our



rate paying retailers should be pitted against street vendors that make no on-going contribution to the wellbeing of our local retail sector.

Traffic and parking Enforcement Bylaw: The Board supports all proposals as they pertain to Te Puke. P120 restrictions, yellow no parking lines and the relocation of disability parks. **We do note however that there is no mention of the change of location of the disability park in Queen Street outside of the medical Centre.** There was a suggestion to move the current disability parking space from the eastern side of the medical Centre entrance to the western side to make it easier to use the rear door of mobility vehicles.

Freedom Camping: This has long been a concern of the Te Puke Community Board particularly in the Commerce Lane carpark. We quite well understand “that parking a vehicle in a (Council) carpark during the day is a legitimate and legal activity” **but we do not accept that overnight some our municipal carparks are turned into a camping ground.** Not only does this result in littering and disturbance for legitimate overnighters but also means that early morning car parkers can be denied a carpark. The Board is pleased to see that Council proposes to increase the monitoring of freedom camping sites. It is obvious in the Commerce Lane carpark that on most nights there is well above the allocated freedom camping sites in use by overnight campers. We would hope that the proposed monitoring extends well beyond the kiwifruit harvest and that freedom camping in our carparks is more strictly controlled in the future.

Te Puke Centre: At the April meeting of the Board a resolution was passed to make a grant of \$ 15,000 from the Reserves Fund to this community group. This is conditional of Council matching it but we are confident that Councillors will see their way clear to do this. If this community group is able to attract this particular Council/Community Board funding there is **a good chance that Te Puke will retain its postal facilities in the current building and will also have additional social services available to both residents and the travelling public.**

Te Puke War Memorial Hall: The Board supports the Te Puke War Memorial Hall Society’s submission ^{for} Council to buy, or lease the vacant land at the back of the hall for car parking. **At the present time the hall has no designated car parks and this has had an effect on hall bookings which in turn can affect the viability of our hall complex.**

The Board also supports the hall committee submission to extend the area of benefit for the hall on Map 12801-Hall Area of Benefit to include all the area west of Te Tumu Road, all north on Te Matai Road from Waimea Drive and all of Rangiuuru Road north of Oak Drive. **By spreading the Hall Rate over a wider area it should in effect reduce this rate for those already paying it. It also means that those who do benefit from the hall make an annual contribution to it.**

15 April 2019.

Te Puke Community Board

Response to the Operations Committee request for a recommendation regarding the Jellicoe Street Plaza.

What the Board did and the process we took:

1. The Board approached EPIC Te Puke and Te Puke EDGE and asked for a response to the Board survey.
2. The Board Chair met with the local paper and an article appeared in the Te Puke Times Thursday April 4. (see attachment)
3. The Community Board utilized its Facebook page to set up a survey and 84 people responded to this. (Survey questions are attached.)
4. Through the newspaper article residents were encouraged to record their thoughts re the plaza and place them in a box in the Information Centre/Library. 13 residents took this opportunity. A copy of the three options together with the suggestion of the kiwifruit themed piece of artwork was also on display beside the response box.
5. A reminder notice re the closing date for responses was placed in the Te Puke Times issues of 18 April and 25 April clearly indicating the closing date for responses. An "In Brief" note also appeared in the Te Puke Times reminding residents of the deadline for comments. (see attachment) The Board also noted a submission from Te Puke Business Strategies which was signed by 12 retailers in the immediate vicinity of the Jellicoe Street Plaza. (see attachment)

On the basis of the responses the Board received the Board would make the following recommendation to the WBOP DC.

That Council consider increasing car parking on Jellicoe Street by reducing the garden area at the **western** end of the Jellicoe Street Plaza to reinstate two carparks. We would also ask Council to consider reducing the mobility parks at the **eastern** end of the plaza to one.

Councillors will note that this recommendation will reinstate three carparks on Jellicoe Street, a request that came through strongly in our survey.

Three options for the plaza

By STUART WHITAKER
news@tepukeimes.co.nz

Status quo, level or reduce.

Those are the three options for the plaza in front of Te Puke Jewellers.

As part of a review of Te Puke's main street project, Western Bay of Plenty District Council has requested Te Puke Community Board seeks the town's views on three options for the plaza: remain as constructed, be reduced in size to allow the construction of two or three extra car parking spaces or a level platform be created on the eastern section of the plaza either of pavers or timber.

The estimated cost of the second and third options would be \$90,000 or \$70,000-\$100,000 respectively.

Te Puke Community Board chairman Peter Miller says once the community has had its say, the board will tell the council its preferred option.

"All we are going to end up with here is a recommendation to the [council's] operations committee. Even though we may recommend [option] 4.2 [reduction], the committee still might say 'no'. But we need to consult — we need to be asking the community."

Peter says he does not intend to call a public meeting on the issue.

"But we want feedback, positive and negative, on which option they would prefer."

Peter says that while community board members appear to be favouring the option to reduce the size of the plaza, his preference was for its levelling by relaying the pavers.

Commenting on a recent town centre parking review that found that there are now 520 public parking spaces in the town compared to 488 prior to the town's upgrade, he doesn't feel more spaces are required and he does not want to see the disruption that would result from the reduction in the size of the plaza.

"We've already agreed as a board that



Te Puke Community Board chairman Peter Miller in front of the Te Puke main street plaza.

there are sufficient parks in the town."

There is a box in Te Puke Library where people can drop a note with their preference, or they can comment on Te Puke Community Board's Facebook page.

Peter says he also supports the suggestion that a sculpture be placed in the plaza.

"I'd like to see us make some sort of sculpture to recognise the contribution that the kiwifruit industry has made to this town."

He says he would like to see something that would attract people to the area, possibly a sculpture people could be photographed with.

Two-hour parking restrictions for parking spaces in Commerce Lane are

being considered as part of the council's draft Traffic and Parking Enforcement Bylaw, which is out for consultation until April 18.

If the council decides to proceed with the proposal, it will be included in the final bylaw which will come into effect at the end of September.

Western Bay Council road staff are working with the Te Puke Community Board to modify some of the vegetation at the intersections and pedestrian crossings in the town centre to increase visibility for motorists and pedestrians. Road staff will also be considering ideas from an independent landscape designer on options for improvements over the coming months.

Te Puke Town Centre Survey

ATTACHMENT 

This is a non-binding survey to assist Te Puke Community Board decision-making.

I don't feel it is necessary to say how any recommended change will be funded.

Please refer to the pictures on Facebook if unsure what the questions pertain to.

Q1. Are you a resident and/or ratepayer in Te Puke or wider district?

Yes or No

Q2. What is your name and address?

Name: (I still question whether or not a name is needed)

Address:

Address:

City/Town:

Q3. Do you think the Te Puke Main Street Plaza (outside MyPharmacy at 96 Jellicoe St) should remain as constructed?

Yes or No

Q4. Do you think the Te Puke Main Street Plaza should be reduced in size by 80 sq.m. and 3 carparks be reinstated at the eastern end of the plaza at an estimated cost of \$90,000? (Do you think we need to state at the eastern end of the plaza?)

Yes or No

Q5. If the Te Puke Main Street Plaza remains as constructed, should we recommend it be levelled using pavers or a timber decking at the eastern end, (150 sq m) at a cost of \$70-\$100,000?

Yes or No

Q6. The Community Board is proposing the idea of commissioning an appropriate iconic kiwifruit-themed sculpture or street art for the Main Street Plaza by way of a competitive tender process. The sculpture would recognise the very significant contribution kiwifruit has made to our town and district over many years. Do you support this idea?

Yes or No

~~**Q7.** I can find a car park when I need one in Jellicoe Street between the Jocelyn Street roundabout and the Oxford Street roundabout?~~

Strongly Agree — Agree — Sometimes — Disagree — Strongly Disagree

~~I still do not agree that we need to ask this question. (7)~~

Once we have settled on the survey I suggest it be placed on Facebook on Thursday, the same day as there will be an article in the Te Puke Times.

**A REMINDER
To Te Puke
Residents**

*Ensure your response and
comments to:*

**The Te Puke
Main Street Review**

*is in the
Library Information Centre
by the closing date of*

Friday 26 April 5pm

Te Puke Times 3

IN BRIEF

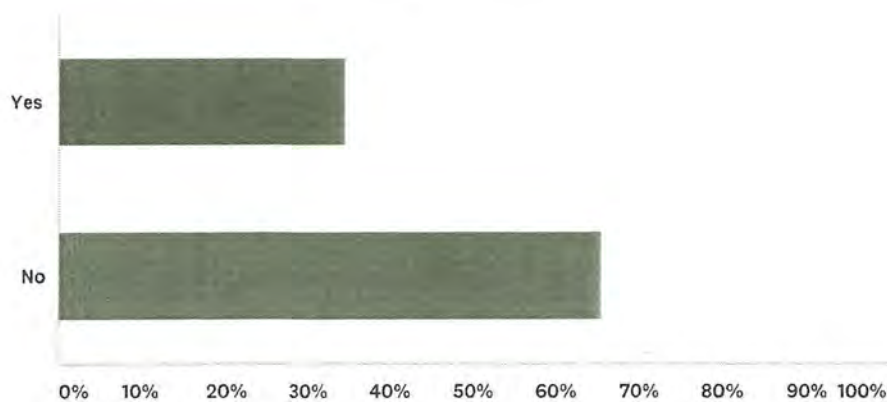
Plaza feedback deadline
The last day for views to be expressed on three options for Te Puke Plaza — retain it as it is, create a level area or reduce its size to accommodate two or three parking spaces, is April 26. A box for comments is available in Te Puke Library.

Te Puke Town Centre Survey

57	Tepuke	4/4/2019 10:23 AM
58	Te Puke	4/4/2019 10:05 AM
59	Te puke	4/4/2019 10:02 AM
60	Te Puke	4/4/2019 9:50 AM
61	Repute.	4/4/2019 9:49 AM
62	Te puke	4/4/2019 9:14 AM
63	Te puke	4/4/2019 9:08 AM
64	Te Puke	4/4/2019 9:05 AM
65	Te Puke	4/4/2019 9:00 AM
66	Te Puke	4/4/2019 8:59 AM
67	Te Puke	4/4/2019 8:57 AM
68	Te Puke	4/4/2019 8:55 AM
69	Te Puke	4/4/2019 8:29 AM
70	Maketu	4/4/2019 8:12 AM
71	Te Puke	4/4/2019 8:00 AM
72	Otamarakau	4/4/2019 7:49 AM
#	STATE/PROVINCE	DATE
	There are no responses.	
#	ZIP/POSTAL CODE	DATE
	There are no responses.	
#	COUNTRY	DATE
	There are no responses.	
#	EMAIL ADDRESS	DATE
	There are no responses.	
#	PHONE NUMBER	DATE
	There are no responses.	

Q3 Do you think the Te Puke Main Street Plaza (outside MyPharmacy at 96 Jellicoe St) should remain as constructed?

Answered: 84 Skipped: 0



ANSWER CHOICES

Yes

RESPONSES

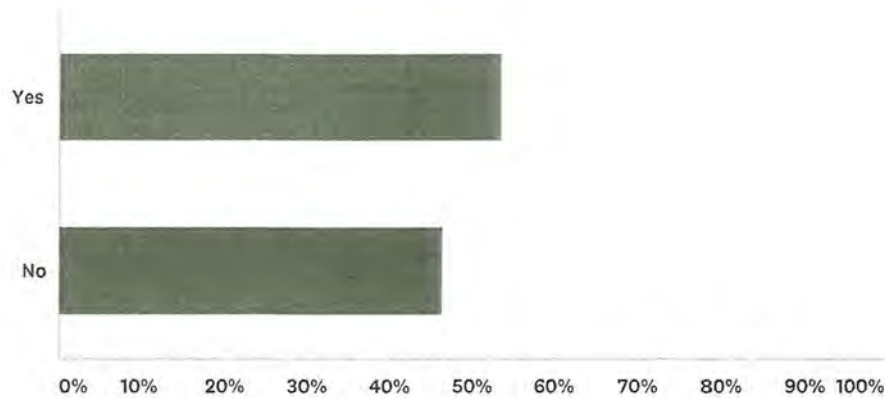
35%

29

No	65%	55
TOTAL		84

Q4 Do you think the Te Puke Main Street Plaza should be reduced in size by 80 sq.m. and 3 carparks be re-instated at an estimated cost of \$90,000?

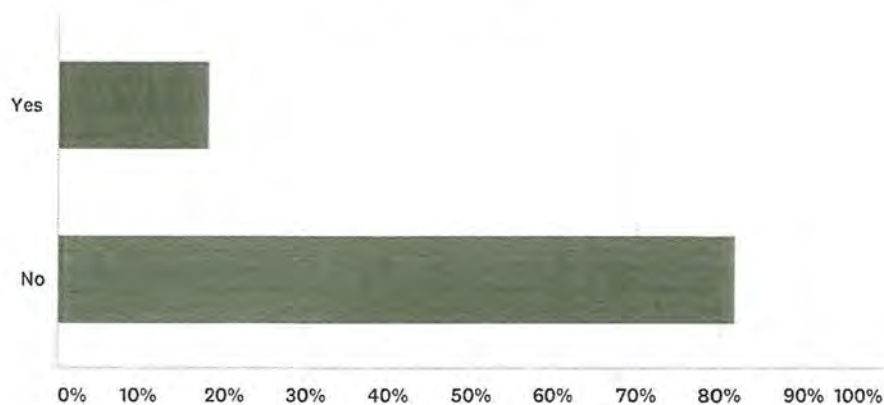
Answered: 82 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	54%	44
No	46%	38
TOTAL		82

Q5 If the Te Puke Main Street Plaza remains as constructed, should we recommend it be levelled using pavers or timber decking at the eastern end (150 sq.m.) at a cost of \$70-\$100,000?

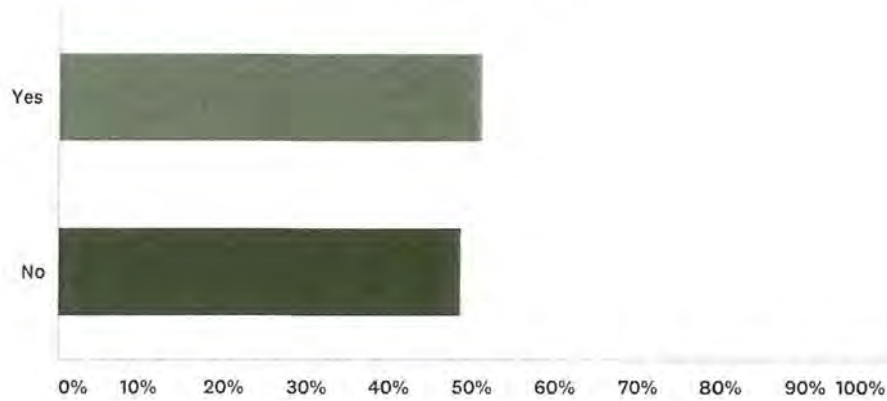
Answered: 82 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	18%	15
No	82%	67
TOTAL		82

Q6 The Community Board is proposing the idea of commissioning an appropriate iconic kiwifruit-themed sculpture or street art for the Main Street Plaza by way of a competitive tender process. The sculpture would recognise the very significant contribution kiwifruit has made to our town and district over many years. Do you support this idea?

Answered: 84 Skipped: 0



ANSWER CHOICES

RESPONSES

Yes	51%	43
No	49%	41
Total Respondents: 84		

Q7 Any Comments you would like to add relating to this survey? (optional, limit 100 characters)

Answered: 47 Skipped: 37

#	RESPONSES	DATE
1	It would have been good to have made use of the survey to question the placement of all disabled parks in the centre of town.	4/25/2019 5:14 AM
2	Recycling bins need to be added to plaza and other areas. Te Puke needs a permanently street cleaner, gardens, carparks and plaza have constant rubbish and weeds, many newly planted plants obstruct vision on roads.	4/14/2019 6:21 AM
3	Our small town really does need some parking spaces back. They should of never been removed in the first place.	4/12/2019 8:03 AM
4	Thank you to the community board for listening to the community businesses and proposing these ideas	4/9/2019 6:51 PM
5	It would be great to have more parking in town - but the cost of \$90,000 is crazy when it hits us back via the rates - we have the most expensive rates, it is crazy! \$100,000 to make the area more user friendly is again a waste of money!	4/8/2019 4:17 PM
6	Spend our money elsewhere. Enough has been spent on the street, leave it be for now.	4/8/2019 9:52 AM
7	Wasted Money on 3 car parks? Although I know the shop keeps would mist likely appreciate the parks back. perhaps free drink fountains instead of water fountains for the birds? Fruit trees?	4/8/2019 7:44 AM
8	What about moving the seeds from outside old railway station and utilising them at the plaza	4/8/2019 7:10 AM
9	Depends on the cost of the sculpture	4/8/2019 6:51 AM

Te Puke Town Centre Survey

10	Stop wasting money and just leave as is. A GIANT cock up was made by changing it in the first place!	4/6/2019 7:58 AM
11	If the sculpture is anything like the seeds,,, what a laugh. You cant just re-assin car parks and say you have made more. ie new world	4/6/2019 7:50 AM
12	BRING BACK DOUBLE LANES STOP WASTING OUR RATES	4/6/2019 3:35 AM
13	Stop wasting our money and lower our rates. With our mortgage and putting kids through school etc we are struggling as it is. All the council members should take a pay cut to pay for anything as they have stuffed up not the rate payer. The lanes should be back to two as the traffic is diabolical. The council need to open there eyes and address the real problems.	4/5/2019 8:32 PM
14	There have been reports on facebook of people slipping over on the tiles in that area when wet but timber gets slippery too so whatever is decided make sure its safe. Thanks	4/5/2019 8:56 AM
15	We need more carparking in that central area of town. We have a seed sculpture at the beginning of our town and a heritage walkway.....parking spaces are more important to access into local business	4/5/2019 6:16 AM
16	What a waste of bloody money! The set out of the road is stupid, not well planned and chaotic! Should have left the road layout as it was. Now due to your fullas bad decision making, you're asking TP to pay for your fullas mistakes! What a joke! And to top it off an ugly sculpture!?! Is it April fools day again!?!	4/4/2019 11:18 PM
17	I'm a bit concerned what the sculpture would look like , as the seeds by the railway station were never amazing . I would hope it would be an improvement from them .	4/4/2019 9:50 PM
18	This area and walkway can be really slippery in the wet, if changes are made this should be considered.	4/4/2019 9:24 PM
19	As the original version requires alterations why are we having to pay so much for a new option? It must have been obvious a sloping surface would not be user friendly.	4/4/2019 8:33 PM
20	The proposed money would be better spent taking away the very hazardous and slippery pavers that run from the plaza and through the walkway	4/4/2019 8:21 PM
21	I'm torn if you level payment you might as well put 3 car parks back it should not have been changed in the 1st place waste of money.	4/4/2019 7:56 PM
22	I work in my pharmacy te puke. We have plenty of easy access parking at the back of the building. The town only stopped wingeing about the first change a year ago. Please don't change it again!	4/4/2019 7:42 PM
23	We have the 3 seeds artwork already. Just a waste of money and is a space filler! Give us back parking	4/4/2019 6:29 PM
24	As part original plan was to have a spill Pedestrian Crossing - the Plaza would have been reduced in size, leaving one or two parks and flow, but not directly into the Heritage Walkway - has this option been investigated?	4/4/2019 6:18 PM
25	Use the money on parts of TePuke town that actually need spending on	4/4/2019 6:08 PM
26	The plaza is useless as it is. Sloping for drainage but not for people.	4/4/2019 3:34 PM
27	We already have the walk way - why not put some Kiwifruit art in there and take out the "Plaza" altogether and put back into parking . Just a useless space - couldn't think of anything worse than sitting there next to the traffic.	4/4/2019 3:33 PM
28	Open the roads back to two lanes and stop making rates go up for visual stuff. Our rates are ridiculous as it is. And all the money you guys are spending is a waste	4/4/2019 3:21 PM
29	Use the money for our future leaders!	4/4/2019 2:48 PM
30	I think this should be a vote sent out to all ratepayers homes, not all are on Facebook let alone a member of this page	4/4/2019 2:47 PM
31	Can we stop wasting rate payers money on this and we already have kiwifruit art at old railway station	4/4/2019 1:59 PM
32	Please don't add back car parks. If anything keep removing them. My dream would be car free shopping areas like they have in most high streets in the uk.	4/4/2019 1:46 PM
33	Kauaka e whakapau pūtea mō te whākana koretake noa!! Kauaka hoki e whakatika i te mea kāore anō kia pakarū.	4/4/2019 1:18 PM
34	I was going to say no to changes because of cost bit then saw the cost of leveling. How insane. Surely the cost of levelling should be on contractor.	4/4/2019 1:05 PM
35	Stop wasting ratepayers money.	4/4/2019 11:22 AM

36	Spend as less money as possible. Reduce rates. Put money towards kerb side collection	4/4/2019 11:13 AM
37	We need more car parks around town and go back and open two lanes through town again the traffic is bad specially in kiwi season	4/4/2019 10:23 AM
38	A notice board placed where it does not prohibit the sight of traffic would be ok but really the plaza area should be located in front of the food shops to the south.	4/4/2019 10:05 AM
39	Dont spend money on art/sculptures until reading problems are fixed!! Bring back 2 lanes, traffic is far to heavy especially in picking season	4/4/2019 10:02 AM
40	Change it back to 2 lanes !!! It worked fine before these stupid changes were made, now theres traffic jams everywhere !!	4/4/2019 9:41 AM
41	This area as it is now seems a waste of space. Car parks would be more useful. There are other areas eg jelucoe park for public gatherings	4/4/2019 9:14 AM
42	The car parks should never have been taken out in the first place. And putting a timber decking construction down would lead to other problems. Where do the mobility scooters go. Will there have to be a ramp? Please let common sense prevail. We pay enough rates to get it right.	4/4/2019 9:00 AM
43	Why waste money for something that's just been done.	4/4/2019 8:59 AM
44	We need carparks!	4/4/2019 8:57 AM
45	Please keep all public activities off the main street and use the park by New World.	4/4/2019 8:29 AM
46	I don't understand how reinstating 3 car parks could cost \$90,000 and then you want to spend more on another artwork on top of what has been spent on the heritage walkway. Get out a brush and hot water and clean up the 3 seeds. They are an embarrassment.	4/4/2019 8:00 AM
47	Sculpture yes get the kiwifruit companies to pay for it as they've been making many \$ over the years.	4/4/2019 7:49 AM



**Western Bay of Plenty District Council
Te Puke Community Board
Review of Te Puke Main Street Project**

Purpose

The Operations & Monitoring Committee received the attached report (**Attachment A**) on the review of the Te Puke Main Street Project, specifically the plaza. The Committee has requested that the Te Puke Community Board provide feedback on options relating to the plaza. The Board can provide feedback at this meeting or defer the decision to a future meeting.

Recommendation

1. ***THAT the report "Review of Te Puke Main Street Project" referred from the Operations & Monitoring Committee be received.***
2. ***THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
3. ***THAT the Board provides the following comments:.....***
4. ***THAT it be recommended to the Operations & Monitoring Committee that either:***

Option 4.1 - The Te Puke Main Street Plaza remains as constructed.

OR

Option 4.2 - Te Puke Main Street Plaza area be reduced by 80m² with the construction of two or three additional carparks at an estimated costs of \$90,000.

OR

Option 4.3 - A level platform be constructed on the eastern section (150m²) of the plaza in either pavers or timber decking, at an indicative cost of \$70-\$100,000.

5. ***THAT the Board recommends that an appropriate Kiwifruit themed piece of sculpture or street art be installed on the plaza. Budget \$20,000 funded from the Te Puke Revocation Budget.***

NOTE, this only applies to Plaza Options 4.1 & 4.3.

Gary Allis
Deputy Chief Executive Officer

Western Bay of Plenty District Council

Te Puke Community Board

Councillor's Report – May 2019

Councillor Scrimgeour will provide a verbal update on the following items:

- **2019 Triennial Elections**

At the Council meeting held on 18 April 2019 Council adopted that for the 2019 triennial elections nominees names listed on voting papers in pseudo-random order (as done in previous elections).

- Nominations open on 19 July and close on 16 August 2019
- Voting papers will be distributed from 20 September 2019
- Voting closes at noon on 12 October 2019

- **Kaituna Rediversion**

At a recent update from the Bay of Plenty Regional Council it was noted that construction was running about 6 months ahead of schedule.

Concerns had been expressed about the water quality in the Little Waihi Estuary.

- **Te Puke Recycling Centre**

The trial of the extended opening hours of 8am to 5pm on Tuesday's and Thursdays at the Te Puke Recycling Centre had proven to be worthwhile and made permanent.

- **Te Puke Centre**

The request for Council funding for The Te Puke Centre has been referred to the Annual Plan process.

- **Te Puke Wastewater Consent**

Submission hearings on the Te Puke Wastewater renewal were held on 15 and 16 April 2019.

- **Representation Arrangements for Western Bay of Plenty District Council**

On 8 April 2018 the Local Government Commission announced its decision that largely existing representation arrangements for Western Bay of Plenty District Council will apply for the 2019 local authority elections.

The Commission has endorsed the decision of Western Bay of Plenty District Council that the existing arrangements of 11 councillors elected from three wards, with one boundary alteration, will apply for the October elections.

The decision means that for the 2019 local authority elections, Western Bay of Plenty District councillors will continue be elected as follows:

Ward	Councillors
Katikati-Waihi Beach	3
Kaimai	4
Maketu-Te Puke	4

In a change from arrangements proposed by the Council, the Commission has determined that the Omokoroa Community Board will be retained with its existing area and membership. The Commission endorsed the council's proposal to retain the four other community boards – Katikati, Waihi Beach, Maketu and Te Puke.

Recommendation

THAT the Councillor's Report dated 2 May 2019 and titled Te Puke Community Board Councillor's Report – May 2019 be received.

John Scrimgeour
Councillor
Te Puke Community Board

Western Bay of Plenty District Council

Te Puke Community Board

Community Board Grant Application – May 2019

Purpose and Summary

The Te Puke Community Board is required to make a decision regarding applications for Community Board Funding. One application has been received. The application and supporting information for a Community Board Grant has been forwarded to members separate to this agenda.

Funding Implications for Te Puke Community Board

Grants will be funded from the Te Puke Community Board Grants Account.

Delegated Authority of Te Puke Community Board

The Community Board has delegated authority.

Recommendation

- | |
|--|
| <ol style="list-style-type: none"> 1. <i>THAT the report from the Senior Governance Advisor dated 3 May 2019 titled Community Grant Application – May 2019 be received.</i> 2. <i>THAT the Te Puke Community Board approve /not approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met.</i> <p style="text-align: center;"> \$..... </p> |
|--|


Aileen Alty
Senior Governance Advisor

1. Background

The Te Puke Community Board has funding of \$11,000 for disbursement to community organisations for the 2018/19 financial year. To-date a total of \$3,250.00 has been allocated from the grants fund leaving a balance of \$7,750.00

ONE application from the Youth Encounter Ministries Trust has been received for the Board's consideration at their meeting to be held on 16 May 2019.

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Te Puke Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail						
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.						
Te Puke Community Board Grant Fund	<table> <tr> <td>Annual Budget</td> <td>\$11,000.00</td> </tr> <tr> <td>Total allocated</td> <td>3,250.00</td> </tr> <tr> <td>Total Funding Available</td> <td><u>\$7,750.00</u></td> </tr> </table>	Annual Budget	\$11,000.00	Total allocated	3,250.00	Total Funding Available	<u>\$7,750.00</u>
Annual Budget	\$11,000.00						
Total allocated	3,250.00						
Total Funding Available	<u>\$7,750.00</u>						

3. Consultation and Communication

Interested/ Affected Parties	Completed/Planned Consultation/Communication	Notes
Youth Ministries Trust	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council**Te Puke Community Board****Infrastructure Services Report Te Puke May 2019**

Purpose and Summary

This report provides specific information on engineering activities of interest to the Board.

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

THAT the Deputy Chief Executive Officer's Report dated 3 May 2019 and titled Infrastructure Services Report Te Puke May 2019 be received.

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Home Worm Composting Workshops

Dates for upcoming workshops for 2019 have been set. The information is available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.2 Te Puke Recycling Centre Extended Opening Hour Trial

The Te Puke Recycling Centre extended its opening hours during September 2018 for a three month trial. The extended hours were continued in December. There is proven support for extended opening hours and ratification for the increased level of service will be sought from Council's Operations and Monitoring Committee in April 2019.

1.3 Te Puke Wastewater Treatment Plant Resource Consent Renewal

The application to renew the Discharge Consent for the Te Puke Wastewater Treatment Plant has been lodged with the Bay of Plenty Regional Council. The application seeks a 35-year term. Submissions on the Consent application closed prior to Christmas. Sixty seven submissions were received on the application with the majority of the submissions in opposition to the application. Hearings have been set for the 15th – 18th April 2019.

The draft Consent conditions submitted with the Consent requires Council to look at alternative options for the long term discharge of the treated wastewater from the Te Puke Wastewater Treatment Plant. A working group has been formed, which includes Tangata Whenua, Councillors and Community Board representatives.

The group has been working to narrow down suitable sites for different disposal options including wetlands, pasture, forestry and reserve land. They have reduced the lists based on a set of criteria to a short list for each option. These will now be used for a high level engineering feasibility assessment. The engineering feasibility is underway.

1.4 Te Puke Water Main Improvements

Installation of new water mains in Moehau Street and Edgehill Place completed. New water mains to be installed in Station Road/Washer Place as well as Bayliss Road and part of No 3 Road. Due to start end April for completion early June 2019.

1.5 Comprehensive Stormwater Consents - Eastern Zone

The Catchment Management Plan for the Eastern Catchment was lodged with the Bay of Plenty Regional Council prior to Christmas. The Eastern Zone includes the urban areas of Maketu, Te Puke, Pukehina and Paengaroa. The plan will form the basis for the Comprehensive Stormwater Consent Application. Consultation with the community was held on the Catchment Management Plan prior to it being lodged. Positive feedback was received. This application is currently being processed by the Bay of Plenty Regional Council.

1.6 KiwiRail Bridge 91 ECMT Replacement – Access to Site

KiwiRail have confirmed that they intend to replace the complete bridge that is located between the Council owned land of the Te Puke Wastewater Treatment Plant and the existing Council Reserve.

The physical works tender is going out end of January 2019 and at this stage no works will commence on site until the end of April 2019.

The cycleway section that passes under the bridge will need to be closed off for approximately a 10 week period while works are undertaken. The contractor will have large machinery on site including a piling rig and large earth moving equipment/plant as such the area will be a high risk site with stringent health and safety procedures in place.

2. Reserves

Nothing to report this month.

3. Strategic Property

Nothing to report this month.

4. Projects

4.1 Review of Te Puke Main Street

The Te Puke Main Street upgrade was reviewed after 12 months of operation and a report dealing with the parking, vegetation, plaza and traffic was presented to the Operations and Monitoring (O&M) Committee Meeting on 28 February 2019. The O&M committee received the recommendations of the report however, agreed to refer the report to the Te Puke Community Board for their comment and for further consideration by the O&M Committee at a future meeting.

In the meantime, the O&M Committee agreed to replace the vegetation at several intersections to improve visibility and safety for motorists and pedestrians. The staff are currently reviewing the roadside plantings with the Te Puke Community Board representatives with the view to replace the plantings in autumn. The Te Puke Community Board is to provide feedback to the Operations & Monitoring Committee.

Staff are waiting on NZTA to formalise the agreement made between WBOPDC and NZTA for a future timeline and obligation for completing this project.

4.2 Te Puke Highways – Pah Road Slip Reinstatement

While the Resource Consent has been granted by Bay of Plenty Regional Council for the reinstatement of the Pah Road slip, New Zealand Transport Agency has not confirmed the timing for commencement of the project. It is likely that this project will be delayed and now constructed in the next four years when funding is available by NZTA.

5. Emergency Management

5.1 Te Puke

The Community Response Plan has been finalised. The Community Response Team are now looking into practising / exercising their plan through a desk top exercise.

A presentation was provided in support of Fonterra to farmers in Te Puke about local hazards & personal preparedness.

Students from Te Puke High School attended the CDYAP to raise awareness of Civil Defence and increasing personal preparedness in schools and the community.

5.2 Maketū

The Community Response Team is finalising their plan.

A lesson was facilitated for students in Maketū on the YES Programme to focus on awareness of Civil Defence and increasing personal preparedness.

A presentation was provided to 30 people of the Maketū community (rotary) about personal preparedness; the Community Response Team was also promoted.

6. Rooding

6.1 Community Rooding Account

Te Puke Community Board Rooding Current Account		Project Cost \$	NZTA Funding MIP LC / LR \$	Te Puke CB \$	Status
Current Account Opening Balance 1 July 2018				143,325	
Allocation for 2018/19				283,564	
Sub Total				426,889	
Approved Projects					
Palmer Place Parking Area				6,300	Project complete
MacLoughlin Drive Kerb & Channel (no Footpath)				220,000	Design complete – awaiting construction pricing
Washer Avenue Footpath (2.5m wide)				65,000	Project complete
Beatty Avenue Footpath (School to Brown Terrace 1.5m width)				42,000	Design in progress
Sub Total				333,300	
Proposed Projects	Priority				
Station Road Footpath		125,000		125,000	WestLink request postponement until 2019/20 due to road rehabilitation
Te Puke Quarry Road – Jellicoe Street to EastPac		68,000		68,000	Under review
Jellicoe Street – Industrial Service Lane		\$TBC		\$TBC	Under review
Subtotal		193,000		193,000	
Forecasted Current Account Closing Balance 30 June 2019 (Deficit)				(99,411)	

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	Tactile Paving
Remit Number	TP1919 4.6
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that this significant community initiative continued to be progressed by the Board in conjunction with Council roading staff.</p> <p>The Board was advised that some of the raised paving markers in the main street had come loose and were broken or missing. It had been observed that other towns had various forms of tactile matting which could be more effective than the type being used in Te Puke.</p>
Actions	23 April 2019: A service request has been lodged to repair the broken or missing pavement markers.

Community Board Report

TE PUKE COMMUNITY BOARD 18/10/2018

Remit Title	Tactile Paving
Remit Number	TP1618 3.5
Owner	RE1
Status	COMPLETE
Complete Date	23 April 2019
Confidential	
Resolution	<p>The Board Chair had now had further communication with the Rehabilitation Instructor from the Blind Foundation and she has provided the Board with statistics regarding our visually impaired residents. It does seem that the figures would justify a tactile paving pathway into our CBD from the Jocelyn Street/Boucher Avenue intersection near the fire station.</p> <p>The Roading Engineer advised that he would be happy to work with the Board and the Rehabilitation Instructor to ascertain what was needed for the tactile pathway and to cost it out. The Community Board confirmed at its last workshop that it supports this community project which depending on the cost could be done in at least two stages. It was noted that the project may be added to the Community Board programme of works.</p>
Actions	<p>23 April 2019: As below – please refer to TP 1919 4.6 for further updates.</p> <p>6 March 2019: The cost estimates have been received for the works. The tactile paving will be programmed to commence in conjunction with other town centre works this year.</p> <p>22 Jan 2019: Cost estimates for works are being sought from several suppliers.</p> <p>13 Nov 2018: The Roading Engineer has met with the Blind Foundation representative and the Community Board Chair to discuss the route.</p> <p>The Roading Engineer will provide a cost estimate for works if required.</p>

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	McLoughlin Drive UpGrade
Remit Number	TP1919 4.1
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that the Roding Engineer (East) had held discussions with the Orchard Church regarding the proposed McLoughlin Drive kerb and channelling project and the proposed off road parking in front of the Church.</p> <p>Discussions for the payment of the financial contribution from the Orchard Church for the proposed off road parking were to be finalised with the Roding Engineer (East) and agreed by the Board. The Board advised that they would be prepared to accept an agreement whereby the contribution from the Orchard Church was paid in instalments to the agreed total over a 365 day period.</p>
Actions	23 April 2019: The payment arrangement will be agreed between Council and the Orchard Church as a separate arrangement if the contribution is agreed to by the Church.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title	Rubbish Bin Replacement Jellicoe Street
Remit Number	TP1819 3.4
Owner	RE1
Status	COMPLETE
Complete Date	23 April 2019
Confidential	
Resolution	The Board requested that two other quotes for the refurbishment or replacement of four older rubbish bins in Jellicoe Street be sourced. In their opinion the first quote provided for the replacement of four bins at \$6,600.00, or refurbishment at \$619.00 each was exorbitant. The Board would consider replacement or refurbishment of the bins on receipt of new quotes.
Actions	<p>23 April 2019: This MAS has been closed out as it is reported in MAS TP 1919 4.2.</p> <p>11 March 2019: The Roading Engineer (East) is in the process of seeking further quotes for the Board's consideration and will work with the Board to achieve a satisfactory outcome.</p>

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title	Flaxes and Grasses Jellicoe Street Median Strip
Remit Number	TP1819 3.7
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board requested that serious consideration be given to whether flaxes, toi-toi and tall grasses continued to be used as decorative plantings in the median strip along Jellicoe Street and on other district roads. Sight lines at pedestrian crossings and intersections along Jellicoe Street were at times reduced. If the plants were trimmed they grew back very fast and it was suggested that they be progressively removed as roadside plants.
Actions	<p>23 April 2019: WestLink have removed vegetation to improve sightlines at the locations which have raised these concerns. The balance of the planning review is in progress.</p> <p>6 March 2019: A presentation was presented to the Operations & Monitoring Committee on 28 February 2019 to discuss the town centre details.</p> <p>The works required will be decided based on the outcome of that presentation.</p>

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title	Right Turning Centre Lane Strang Road
Remit Number	TP1819 3.8
Owner	RE1
Status	COMPLETE
Complete Date	23 April 2019
Confidential	
Resolution	<p>The Board had requested that a right-hand turning lane be installed on the Te Puke Highway at Strang Road just before the Waitangi Village. The Board stated that a turning lane would facilitate safer traffic flow to the east especially when traffic was at peak times.</p> <p>The Roding Engineer (East) advised that Westlink had reported to him that while there was the physical space for a turning lane, they did not feel that it was warranted.</p> <p>Board members asked that this be reconsidered as there was evidence from local residents in the immediate area of minor crashes and incidents at the merge point onto the State Highway.</p>
Actions	<p>23 April 2019: As below. Strang Road has 76 vehicle movements per day. This MAS has been closed out, please refer to MAS 1919 4.3.</p> <p>6 March 2019: The Roding Engineer West will meet the local residents and discuss this issue further.</p>

TE PUKE COMMUNITY BOARD 21/02/2019	
Remit Title	Roundabout at the No.3 Road and Jellicoe Street Intersection and at the Intersection of the Te Puke Quarry Road and Jellicoe Street
Remit Number	TP1819 3.9
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board received a letter from a local resident that expressed concerns about the construction and resultant noise caused by vehicles travelling over the roundabout. It was requested that the noise and vibration problems experienced since the installation of the roundabouts be investigated and changes made to mitigate the problems if possible.</p> <p>The Roothing Engineer (East) advised that he would investigate the noted concerns and report back to the Board.</p>
Actions	<p>23 April 2019: As below.</p> <p>6 March 2019: The Roothing Engineer West will discuss ideas and options with Councillor Dally and then further discuss with WestLink.</p> <p>Replacement of the "judder bar" roundabout with a slightly raised painted concrete roundabout is being investigated.</p>

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	Rubbish Bin Replacements Jellicoe Street
Remit Number	TP1919 4.2
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board requested that replacement of the four rubbish bins (between Oxford Street and Boucher Avenue) that had not been replaced during the revocation of Jellicoe Street be included in the Review of the Te Puke Main Street Project works to be undertaken.
Actions	23 April 2019: The replacement type and design of the rubbish bins have been included in the review.

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	Right Turning Centre Lane Strang Road
Remit Number	TP1919 4.3
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board received advice from the Roading Engineer (East) that the right turning lane was not warranted. The Board request a review of this response as local residents who use Strang Road had reported a number of incidents on this section of road.</p> <p>The Board requested an update on this item at the next Community Board meeting.</p>
Actions	23 April 2019: This MAS has not yet been commenced.

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	Kiwi Rail Bridge 91 ECMT Replacement - Access to Site
Remit Number	TP1919 7.1
Owner	GM1
Status	COMPLETE
Complete Date	23 April 2019
Confidential	
Resolution	<p>The Board received notice of the pending work to be undertaken to replace the complete rail bridge that was located between Council owned land of the Te Puke Wastewater Treatment Plant and the existing Council Reserve. The cycleway/walkway section that passed under the bridge would be closed off for approximately 10 weeks during the work and the area would be subject to high risk site management with stringent Health and Safety Procedures in place.</p> <p>A programme of work dates were yet to be confirmed. The Board asked that the proposed works be notified in the local Te Puke Times.</p>
Actions	23 April 2019: The Board's request is noted.

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	Community Roding Account
Remit Number	TP1919 7.2
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>a) Ronalds Lane - Future Proposal The Board noted that work relating to Ronalds Lane was not listed as an approved or proposed project within the Te Puke Community Roding Account for the period to the end of the financial year 30 June 2019.</p> <p>b) MacLoughlin Drive Options to approve the Orchard Church paying for the off street parking over a 12 month period need to be confirmed by the Board.</p> <p>c) Station Road Footpath The Board request clarification of a timeline for the 2019/20 work proposed for Station Road.</p> <p>The Board requested that the Roding Engineer (East) report back on the above listed a), b) and c) items.</p>
Actions	<p>23 April 2019: An update will be provided to the next Board meeting.</p> <p>a) Ronald's Lane – Future Very little physical works required</p> <p>b) MacLoughlin Drive This is not appropriate for payment to Council</p> <p>c) Station Road Footpath The timeline for this is in the 2019/2020 financial year</p>

TE PUKE COMMUNITY BOARD 4/04/2019

Remit Title	Review of Te Puke Main Street Project
Remit Number	TP1919 9
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>1. THAT the report "Review of Te Puke Main Street Project" referred from the Operations & Monitoring Committee be received.</p> <p>2. THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. That this item lie on the table at this time to enable further public input to be received. The Board would collate any responses received for the next Te Puke Community Board meeting to be held on 16 May, with a subsequent response then referred to the Operations and Monitoring Committee to be held on 22 May 2019.</p>
Actions	23 April 2019: Staff are waiting from feedback from the Board.

Western Bay of Plenty District Council

Te Puke Community Board

Financial Report Te Puke – March 2019

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 31 March 2019 (**Attachment A**).

Total operating costs are under budget and include conference expenses, contingency, grants, mileage allowance, salaries, security and street decoration.

Grant payments made to date:

	\$
Te Puke Gymsport	1,000
Te Puke Events and Promotions	500
Creative Te Puke	1,200
Te Puke grant for piano trolley	760
Total grants paid to date	\$3,460

Committed – Operational expenditure

	\$
Te Puke Library grant for painting of piano	1,240
Wreath for ANZAC Day Service	200
Grant for Te Puke RSA	550
Total outstanding operational commitments	\$1,990

2018/19 reserve analysis:

2018/19 Opening balance	\$118,612
Storyboard installation at eastern entrance to Te Puke [TP7.6.2] \$834 funded in 2017-18	\$(1,623)
Refurbishment and installation of three park benches at the Memorial Courtyard [TP13.2.4]	\$(1,140)
Commerce Lane toilet CCTV camera upgrade [TP15.8]	\$(11,873)
Beatty Avenue litter bins [TP15.2.9]	\$(2,000)
2018/19 Closing balance	\$101,976

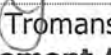
Committed – Reserves expenditure

Jubilee Park Skate Park [TP20.1.1 & TP6.6.4] \$25,901 funded in 2017-18	Up to \$(19,099)
Storyboard installation at eastern entrance to Te Puke [TP7.6.2] \$834 funded in 2017-18	\$(544)
Te Puke Sports and Recreation Grandstand project [C22.5]	\$(60,000)
2018/19 Closing balance after committed expenditure	\$22,333

The decision by the Te Puke Board to retain a minimum reserve balance of \$50,000 [TP1.11] now no longer applies [TP8.5.1].

Recommendation

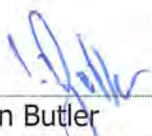
THAT the Management Accountant's report dated 11 April 2019 and titled "Financial Report Te Puke – March 2019" be received.


 Christie Tromans
Management Accountant

Approved


 David Jensen
Senior Financial Planner

Approved


 Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 31 March 2019**

Te Puke Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	1,400	1,400	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	2,321	3,989	1,668	<input checked="" type="checkbox"/>	5,000	1,819
Grants	3,460	8,000	4,540	<input checked="" type="checkbox"/>	11,000	10,973
Mileage Allowance	494	700	206	<input checked="" type="checkbox"/>	1,000	578
Salaries	18,835	20,224	1,389	<input checked="" type="checkbox"/>	26,198	26,734
Security	2,998	5,300	2,302	<input checked="" type="checkbox"/>	7,560	1,459
Street Decoration	5,175	7,000	1,825	<input checked="" type="checkbox"/>	10,000	6,800
Inter Department Charges	31,456	35,385	3,929	<input checked="" type="checkbox"/>	47,181	47,184
Total Operating Costs	64,739	81,998	17,259	<input checked="" type="checkbox"/>	109,939	95,547
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(7,452)
Total Direct Costs	64,739	81,998	17,259	<input checked="" type="checkbox"/>	109,939	88,096
Total Costs	64,739	81,998	17,259	<input checked="" type="checkbox"/>	109,939	88,096
Income						
Rate Income	83,565	82,458	1,107	<input checked="" type="checkbox"/>	109,939	108,416
Total Direct Income	83,565	82,458	1,107	<input checked="" type="checkbox"/>	109,939	108,416
Net Cost of Service	18,827	460	18,367	<input checked="" type="checkbox"/>	0	20,320
Contingency - breakdown						
Storyboards	1,623					
Dr Leonard Randell Memorial Scholarship Advertisement	116					
Advertising for grant applications	477					
Settler Room hire	106					
Year to date contingency costs	2,321					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	118,612					
Storyboard installation at eastern entrance to Te Puke [TP7.6.2]	(1,623)					
Refurbishment and installation of three park benches at the Memorial Courtyard [TP13.2.4]	(1,140)					
Commerce Lane Toilet CCTV Camera Upgrade [TP15.8]	(11,873)					
Beatty Avenue litter bins [TP15.2.9]	(2,000)					
(Decrease) Increase in year	(16,636)					
Closing Balance - Surplus (Deficit)	101,976					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

MAY 2019			
Meeting	Date	Time	Venue
Tauranga Moana/Te Arawa Ki Takutai Partnership Forum	2 May	10.00am	Chambers
Waihi Beach Community Board	6 May	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	7 May	7.00pm	Omokoroa Community Church
Regulatory Hearings Committee Reconvene Meeting RH17	8 May	10.30am	Athenree Room
Katikati Community Board	8 May	7.00pm	The Centre. Pātuki Manawa
Community Committee	9 May	9.30am / 10.00am	Te Puke War memorial Hall
Maketu Community Board	14 May	7.00pm	Maketu Community Centre
Te Puke Community Board	16 May	7.00pm	Te Puke Library and Service Centre
Policy Committee	20May	9.30am	Chambers
Joint Road Safety Committee	21 May	10.00am	Chambers
Operations and Monitoring Committee	22 May Wednesday	9.30am	Chambers
Long Term and Annual Plan Committee	28 May	9.30am	Chambers
Regional Transport Committee	31 May	TBC	TBC
JUNE 2019			
Meeting	Date	Time	Venue
Council	6 June	9.30am	Chambers
Queen's Birthday - 10 June			
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	12 June	1.00pm	Chambers
Waihi Beach Community Board	17 June	6.30pm	Waihi Beach Community Board
Independent Commissioner Hearing	18 June	9.30am	Chambers
Omokoroa Community Board	18 June	7.00pm	Omokoroa Community Church
Katikati Community Board	19 June	7.00pm	The Centre. Pātuki Manawa

Katikati Community Board	19 June	7.00pm	The Centre. Pātuki Manawa
Community Committee	20 June	9.30am / 10.00am	TBC
Tauranga Moana/Te Arawa Ki Takutai Partnership Forum	25 June	10.00am	Chambers
Maketu Community Board	25 June	7.00pm	Maketu Community Centre
Council - Adopt Annual Plan	26 June	9.30am	Chambers
Policy Committee	27 June	9.30am	Chambers
Te Puke Community Board	27 June	7.00pm	Te Puke Library and Service Centre