

# Western Bay of Plenty District Council

## Minutes of Meeting No. TP19 of the Te Puke Community Board held on 04 April 2019 at the Te Puke Library and Service Centre commencing at 7.00pm

### Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

### In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services) and A Alty (Democracy Advisor)

### Others

7 members of the public  
1 member of the public

After welcoming all in attendance, the Chairperson called for a minutes silence in respect of the 50 people tragically killed and for those injured in the recent shooting in Christchurch.

### Public Forum

**Resolved:** Members Spratt / Button

*THAT the meeting adjourn for the purpose of holding a public forum.*

### Future Anzac Day Commemoration Services

Vic Mottram, Chairperson of the RSA section of the Te Puke Combined Citizens Club and RSA Club spoke on behalf of the Te Puke Anzac Committee. He outlined his concerns first voiced at the Community Board meeting held on 22 March 2018 noting the following:

- There were very few returned servicemen within the RSA adjunct of the local Te Puke Citizens Club
- The average age of those members were 80+ years.
- RSA members alone could not easily undertake the requirements needed to organise requirements for future Anzac Commemoration Services.

- Members of the Citizen Club at large did not have the commitment to pick up the mantle for organising commemoration services in the future.

Mr Mottram reiterated that his concerns were not just for the community of Te Puke but for all small communities throughout New Zealand, that were faced with decreasing RSA membership numbers. The age and agility of returned service men and women was prohibitive to the organising of future commemoration services that had been entirely managed by local RSA Clubs in the past.

It was important that a local event management focus be given to the future of the commemoration services throughout the Western Bay district. The reducing membership of the local Te Puke RSA had meant that it was extremely difficult to fundraise for the commemoration services and it was only through running raffles at the Te Puke Citizens Club, that the RSA Anzac Committee only needed minimal grant funding this year.

It was important that past knowledge of the requirements associated with the Anzac Day services was passed on now before local knowledge was lost.

The Community Board Chairperson advised that within the Te Puke Community Board submission to the Annual Plan, the Board had highlighted that the Anzac Day commemorations were a civic/community service function and future management and assistance of these throughout district our needed to be considered by Council.

A Customer Complaint/Compliment (CCR Service Request) would be initiated for this item.

### **Development of Ronalds Lane**

Ron Paton and Colin Limmer (property owners of land adjoining Ronalds Lane) spoke of their concerns relating to a discussion with the Roading Engineer (East) about making the Ronalds Lane paper road a public pedestrian accessway for packhouse workers to have access to the Eastpack packhouse on Collins Lane.

The property owners noted the following:

- The road was an unformed paper road that had been maintained by the current and past property owners for over 90 years.
- Properties adjoining the paper road were agricultural producing orchards that were sprayed at regular intervals according to suitable weather and orchard management programmes. If the road was open as a public accessway pedestrians could be exposed to spray residue and drift at any time.
- Sightlines at the bridge were very restrictive and could be a danger for pedestrians.
- The rail bridge was extremely narrow and pedestrians would be at risk when a train went across the rail bridge/line.
- The rail on the bridge was only at a low height.
- It was important that the rail line was protected from vandalism.
- There was no lighting in the area.
- The road was in a designated flood area – although the area had not been flooded for some 15 years.
- There was real concern for the security of properties immediately adjoining the paper road in the vicinity of Ronalds Lane.

The Board requested a report from the Roading Engineer (East) to provide clarification on this item.

### **Te Puke Centre**

Karen Summerhayes and Monique Lints gave the Board an update on progress of the Te Puke Centre since they last made a presentation to the Te Puke Community Board Workshop held on 14 March 2019.

Ms Summerhayes clarified that in conversations with potential funders it was clear that they (the potential funders) needed to see the commitment from local government before they made their financial contribution to the project.

The commitment in retaining a Post Office in Te Puke was seen as a core function for the community. Other funders had indicated their commitment would be dependant on that being signalled and supported by Council.

There was also a commitment by some private operators who had indicated their willingness to occupy space within the centre building once it was up and running. The set-up of The Centre also had full support from Te Puke Economic Development Group (TPEDG) and Epic Te Puke who recognised that operation would not be replicating any other services already offered in the township.

The Board reiterated what had been previously requested by The Centre representatives:

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

The Board thanked Ms Summerhayes and Lints for their attendance and presentation in the public forum section of the meeting and advised that the item would be addressed within the Chairpersons Report of the meeting.

**Resolved:** Councillor Scrimgeour / Member Spratt

*THAT the meeting be re-convened in formal session at 7.32 pm*

#### **TP19.1 Minutes of Meeting No. TP18 of The Te Puke Community Board held on 21 February 2019.**

The Board considered the minutes no. TP18 of the Te Puke Community Board for the meeting held on 21 February 2019 as circulated with the agenda.

**Resolved:** Members Miller / Button

*THAT the Minutes from meeting no. TP18 of the Te Puke Community Board held on 21 February 2019 as circulated with the agenda, be confirmed as a true and correct record.*

TP19.2            **Decision Report from the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

**Resolved:**            Members Spratt / Dugmore

*THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.*

TP19.3            **Update to Community Board on Upcoming Consultation**

The Board considered a report from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

**Resolved:**            Councillor Scrimgeour / Member Spratt

*THAT the report of the Policy and Planning Manager dated 13 March 2019 be received.*

TP19.4            **Chairperson's Report**

The Board considered a report from the Chairperson dated 18 March 2019 as circulated with the agenda.

TP19.4.1        **McLoughlin Drive UpGrade**

The Chairperson advised that the Roading Engineer (East) had held discussions with the Orchard Church regarding the proposed McLoughlin Drive kerb and channelling project and the proposed off road parking in front of the Church.

Discussions for the payment of the financial contribution from the Orchard Church for the proposed off road parking were to be finalised with the Roading Engineer (East) and agreed by the Board. The Board advised that they would be prepared to accept an agreement whereby the contribution from the Orchard Church was paid in instalments to the agreed total over a 365 day period.

TP19.4.2        **Rubbish Bin Replacements Jellicoe Street**

The Board requested that replacement of the four rubbish bins (between Oxford Street and Boucher Avenue) that had not been replaced during the revocation of Jellicoe Street be included in the Review of the Te Puke Main Street Project works to be undertaken.

**TP19.4.3 Right Turning Centre Lane Strang Road**

The Board received advice from the Roading Engineer (East) that the right turning lane was not warranted. The Board request a review of this response as local residents who use Strang Road had reported a number of incidents on this section of road.

The Board requested an update on this item at the next Community Board meeting.

**TP19.4.4 Te Puke Memorial Pool Closure**

As a result of the concerns raised in public forum at the February meeting the Board decided at its last workshop to make the Memorial Swimming Pool a focus of a Public Forum to be held in May to stimulate a public conversation on the future of the Te Puke public swimming pool. The agenda for the evening would follow the questions asked and points raised at the public forum section of the Te Puke Community Board February 2019 meeting . It was important to start a conversation regarding the pool in the public arena with the aim at this stage, of getting a steering committee together.

**TP19.4.5 Te Puke Centre**

The Board was appreciative of the presentation made at its last workshop by two of The Centre Steering Committee representatives. The Board had already shown its support for the community project through a grant to carry out a feasibility study.

The representatives had made the following requests to the Board and also outlined the current status and projected sustainability of the proposed Te Puke Centre at the Board workshop held on 14 March 2019.

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

In discussion Board members highlighted the opportunity that had arisen to keep the local Te Puke Post Office operating and to develop a 'Centre' to showcase aspects of our township and district as well as becoming an operating 'town centre' facility for the community at large. If the opportunity to take the proposal to fruition was not taken up now, there would be no opportunity to readdress this in the future.

**Resolved:** Councillor Scrimgeour / Member Spratt

*THAT the Te Puke Community Board fund \$15,000 from the Te Puke Community Board Reserve Account subject to Council at least matching the same amount to enable the Te Puke Centre Committee to progress their proposed project for a Te Puke Centre in Te Puke.*

TP19.4.6 **Tactile Paving**

The Board was advised that this significant community initiative continued to be progressed by the Board in conjunction with Council roading staff.

The Board was advised that some of the raised paving markers in the main street had come loose and were broken or missing. It had been observed that other towns had various forms of tactile matting which could be more effective than the type being used in Te Puke.

TP19.4.7 **Flaxes and Grasses Jellicoe Street Median Strip**

The Board Chair together with Councillors and the Roothing Engineer (East) met on Monday 18 March 2019 at Jellicoe Street to determine the future direction that would be taken in respect to the plantings on Jellicoe Street.

TP19.4.8 **Te Puke Town Centre Parking Review**

The Board has received the review on parking and endorse all four of the points noted in the substantive motion.

**Resolved:** Members Miller / Spratt

*THAT the Te Puke Community Board confirm their endorsement of the Te Puke Town Centre Parking Review.*

**Division**

A division was called.

Voting on the motion was as follows:

For the Motion: Members Miller, Button, Spratt and Councillor Scrimgeour

Against the Motion: Member Dugmore and Councillor Dally

The motion was carried.

TP19.4.9 **Te Puke Main Street Project**

It was the recommendation of the Board that this item listed as a separate Agenda Item (TP19.9) lie on the table to enable further public input to be

received. The Board would then collate a response for the next Te Puke Community Board Meeting to be held on 16 May, with the subsequent Board response then referred to the Operations and Monitoring Committee.

The Chairperson advised that there was an article in the Te Puke Times edition of 4 April 2019 about options for the plaza area within the Review of the Te Puke Main Street Project.

**Resolved:** Members Miller / Spratt

*THAT the Te Puke Community Board Chairperson's Report dated 18 March 2019 be received.*

#### TP19.5

#### **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 14 March 2019 as circulated with the agenda.

#### **Draft Annual Plan and Have Your Say Consultation Event**

The Board was reminded of the Te Puke Have Your Say Consultation Event that would be held at Te Puke on Saturday 6 April 2019 from 9am to 12 noon at the Te Puke War Memorial Hall.

The consultation topics will include:

- Proposal to introduce kerbside rubbish and recycling services
- Annual Plan 2019/2020
- Schedule of Fees and Charges
- Traffic and Parking Enforcement Bylaw Review
- General Bylaw Review
- Freedom Camping Bylaw
- Gambling Policies

#### **Promotion of Increased Rates Rebate Threshold**

The Board was advised that the local authorities had submitted a remit to central government to change the current rate rebate threshold of [up to] \$630.00 per household to reflect the current household income. The lobbied change may result in a rate rebate threshold increase of [up to] \$918.00 to better reflect the current average household income.

**Resolved:** Councillor Scrimgeour/ Member Miller

*THAT the report from Councillor Scrimgeour dated 14 March 2019 be received.*

**TP19.6 Community Board Grant Application - April 2019**

The Board considered a report from the Democracy Advisor dated 14 March 2019 as circulated with the agenda.

**Declaration of Interest:**

As a member of both the Te Puke RSA and the RSA Anzac Committee, Chairperson Peter Miller declared an interest in this item, vacated the chair and took no part in the discussion or voting thereon.

Chairperson Bev Button took the Chair and led the discussion on this item.

The Board considered an application from the Citizens RSA Te Puke Anzac Committee for funding of \$550.00 for a speaker and microphone system for the Anzac Day Service.

**Resolved:** Councillor Dally / Member Spratt

1. *THAT the report from the Democracy Advisor dated 14 March 2019 titled Community Grant Application – April 2019 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met:*

*Te Puke RSA                      \$550.00*

At the conclusion of the item the Chairperson assumed the chair.

**TP19.7 Infrastructure Services Report Te Puke - April 2019**

The Board considered a report from the Deputy Chief Executive dated 13 March 2019 as circulated with the agenda.

**TP19.7.1 Kiwi Rail Bridge 91 ECMT Replacement - Access to Site**

The Board received notice of the pending work to be undertaken to replace the complete rail bridge that was located between Council owned land of the Te Puke Wastewater Treatment Plant and the existing Council Reserve. The cycleway/walkway section that passed under the bridge would be closed off for approximately 10 weeks during the work and the area would be subject to high risk site management with stringent Health and Safety Procedures in place.

A programme of work dates were yet to be confirmed. The Board asked that the proposed works be notified in the local Te Puke Times.



**TP19.7.2 Community Rooding Account****a) Ronalds Lane – Future Proposal**

The Board noted that work relating to Ronalds Lane was not listed as an approved or proposed project within the Te Puke Community Rooding Account for the period to the end of the financial year 30 June 2019.

**b) MacLoughlin Drive**

Options to approve the Orchard Church paying for the off street parking over a 12 month period need to be confirmed by the Board.

**c) Station Road Footpath**

The Board request clarification of a timeline for the 2019/20 work proposed for Station Road.

The Board requested that the Rooding Engineer (East) report back on the above listed a), b) and c) items.

**TP19.7.3 Transitional Speed Signage - Minute Action reference TP13 18 2.7**

The Board would like to pursue this project to produce detailed concept drawings that give a good idea of what the new signage would look like. If the idea can be successful in Waitangi Township then the Board sees no reason that it would not be successful in Te Puke.

The Board would like clarification from the Rooding Engineer (East) relating to the reason why the concept should be withdrawn.

It was very important that Te Puke be identified as the 'kiwifruit' capital of the world and there needed to be signage in celebration of this.

The Chairperson advised that there was a concept being considered that may result in a kiwifruit sculpture be installed in front of the old railway station in the near future.

**Resolved:** Councillor Scrimgeour / Member Spratt

*THAT the Deputy Chief Executive Officer's Report dated 13 March 2019 and titled Infrastructure Services Report Te Puke April 2019 be received.*

**TP19.8 Te Puke Town Centre Parking Review - Information Item**

The Board considered a report from the Deputy Chief Executive dated 4 March 2019 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Member Spratt

*THAT the report on the Te Puke Town Centre Parking Review and Resolution OP17.6 from the Operations & Monitoring Committee be received.*

#### TP19.9 **Review of Te Puke Main Street Project**

The Board considered a report from the Deputy Chief Executive dated 13 March 2019 as circulated with the agenda.

The Board was requested to provide comment to the following relating to the Main Street Plaza within the Review of the Te Puke Main Street Project noting the following recommendations that were put forward:

THAT it be recommended to the Operations & Monitoring Committee that either:

Option 4.1 - The Te Puke Main Street Plaza remain as constructed.

OR

Option 4.2 - Te Puke Main Street Plaza area be reduced by 80m<sup>2</sup> with the construction of two or three additional carparks at an estimated cost of \$90,000.

OR

Option 4.3 – A level Platform be constructed on the eastern section (150m<sup>2</sup>) of the plaza in either pavers or timber decking, at an indicative cost of \$70-\$100,000.

THAT an appropriate Kiwifruit themed piece of sculpture or street art be installed on the plaza. Budget \$20,000 funded from the Te Puke Revocation Budget.

**Resolved:** Members Miller / Spratt

- 1. THAT the report "Review of Te Puke Main Street Project" referred from the Operations & Monitoring Committee be received.*
- 2. THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
- 3. That this item lie on the table at this time to enable further public input to be received. The Board would collate any responses received for the next Te Puke Community Board meeting to be held on 16 May, with a subsequent response then referred to the Operations and Monitoring Committee to be held on 22 May 2019.*

#### TP19.10 **Financial Report Te Puke - February 2019**

The Board considered a report from the Management Accountant dated February 2019 as circulated with the agenda.

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Te Puke – February 2019" be received.*

TP19.11 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of April and May 2019 as circulated with the agenda.

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the schedule of meetings for April and May 2019 be received.*

The meeting concluded at 9.06 pm.

Confirmed as a true and correct record.

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P Miller  
Chairperson  
Te Puke Community Board

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Date

TP19