



MEETING — AGENDA —

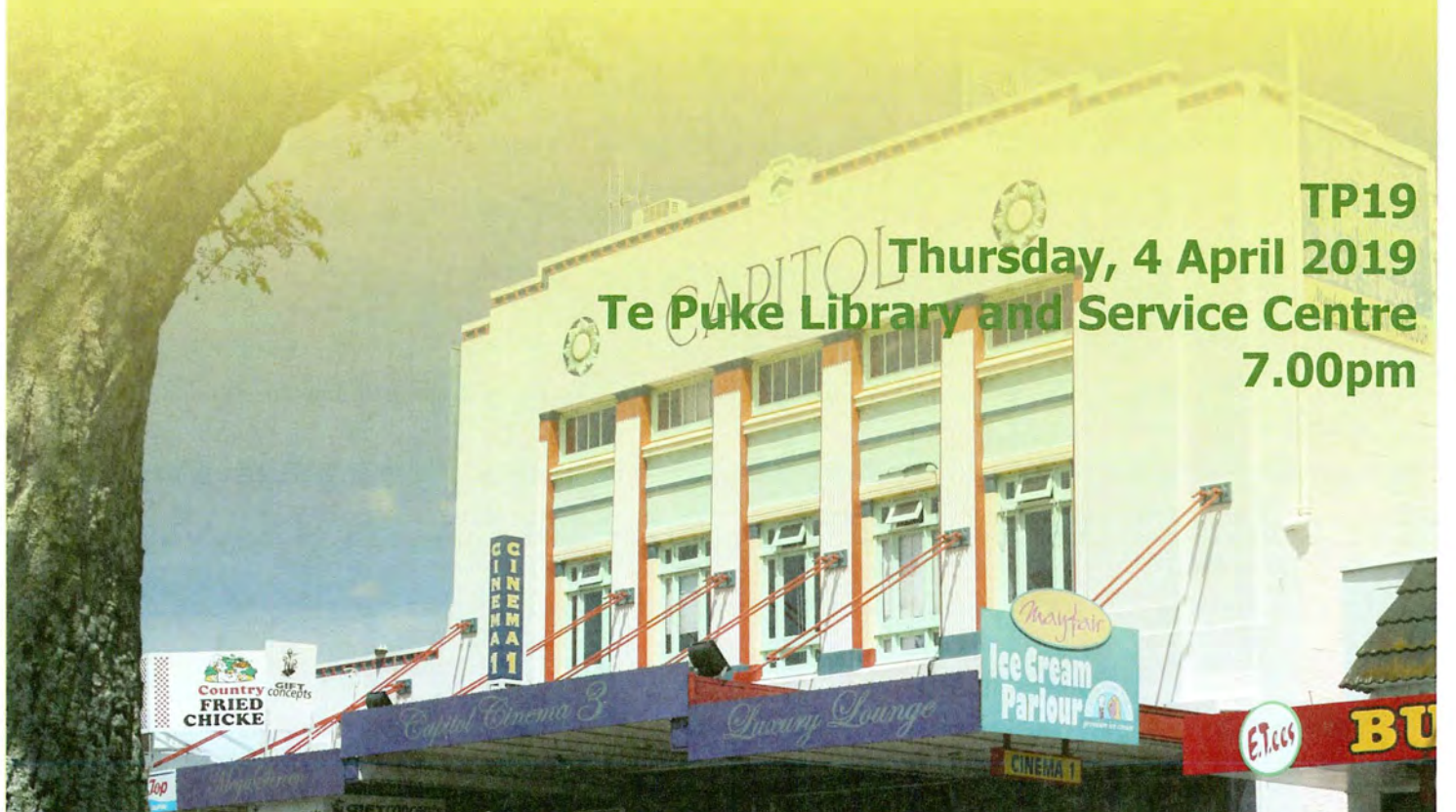
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TE PUKE COMMUNITY BOARD

Poari Hapori



TP19

Thursday, 4 April 2019
Te Puke Library and Service Centre
7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No TP19

Te Puke Community Board Poari Hapori

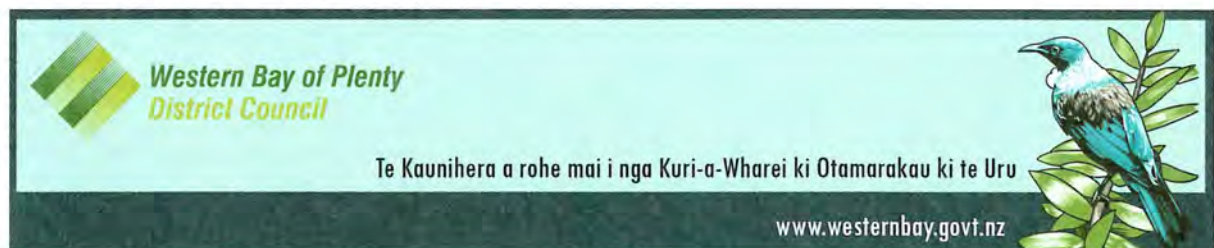
Thursday, 4 April 2019
Te Puke Library and Service Centre
7.00pm

Members:

- P Miller (Chairperson)
- B Button (Deputy Chairperson)
- J Dugmore
- R Spratt
- Councillor G Dally
- Councillor J Scrimgeour

Media
Staff
Miriam Taris

Chief Executive Officer
Western Bay of Plenty District Council



Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP19

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

TP19.1 **Minutes of Meeting No. TP18 of The Te Puke Community Board held on 21 February 2019.** 7-17

A copy of minutes is attached.

Recommendation

THAT the Minutes from meeting no. TP18 of the Te Puke Community Board held on 21 February 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP19.2 **Decision Report from the Long Term and Annual Plan Committee Draft 2019 – 2020 Annual Operating Budget** 18-19

Attached is a report from the Democracy Advisor dated 13 March 2019.

TP19.3	<p>Update to Community Board on Upcoming Consultation</p> <p>Attached is a memorandum from the Policy and Planning Manager dated 13 March 2019.</p>	20-21
TP19.4	<p>Chairperson’s Report</p> <p>Attached is a report from the Chairperson dated 18 March 2019.</p>	22-24
TP19.5	<p>Councillor’s Report</p> <p>Attached is a report from Councillor Scrimgeour dated 14 March 2019.</p>	25
TP19.6	<p>Community Board Grant Application – April 2019</p> <p>Attached is a report from the Democracy Advisor dated 14 March 2019.</p>	26-27
TP19.7	<p>Infrastructure Services Report Te Puke – April 2019</p> <p>Attached is a report from the Deputy Chief Executive dated 13 March 2019.</p>	28-45
TP19.8	<p>Te Puke Town Centre Parking Review – Information Item</p> <p>Attached is a report from the Deputy Chief Executive dated 4 March 2019.</p>	46-61
TP19.9	<p>Review of Te Puke Main Street Project</p> <p>Attached is a report from the Deputy Chief Executive dated 13 March 2019.</p>	62-105
TP19.10	<p>Financial Report Te Puke – February 2019</p> <p>Attached is a report from the Management Accountant dated 11 March 2019.</p>	106-108

Attached is a schedule of meetings for the months of April and May 2019.

Recommendation

THAT the schedule of meetings for April and May 2019 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. TP18 of the
Te Puke Community Board held on 21 February 2019
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt and Councillors G Dally and J Scrimgeour

In Attendance

K Perumal (Group Manager Finance and Technology Services), S Harvey (Roading Engineer East), K Elder (Governance Manager) and A Alty (Democracy Advisor)

Others

Tauranga City Representatives: Howard Severinson (Infrastructure Delivery Manager), Monique Lints (Community Liaison Coordinator), Te Puke Centre spokesperson Karen Summerhayes, Councillor Mike Lally, seven members of the public and one member of the press.

Public Forum

Resolved: Members Button / Spratt

THAT the meeting adjourn for the purpose of holding a public forum.

Noise and Vibrations from Speed Bump – Cameron Road

Sheryl Gibney spoke to the Board outlining her concerns relating to noise and vibrations to her home on Cameron Road in the vicinity of the Te Puke Intermediate School. Mrs Gibney advised:

- She had lived in the same house for 35 years and the traffic along Cameron Road had greatly increased in that time.
- Many heavy trucks and trailers and double axle vehicles travelled along the road and when crossing the speed bumps caused increased noise when gears were changed.
- The heavy vehicles also caused her house to shake and vibrate when they crossed over the speed bump.
- The new bus routes and travelling hours from 6.55am to 7pm meant that there were 28 buses running every half hour over the speed bump on Cameron Road.

If the speed bump was removed there was a solar controlled speed restriction sign outside the Intermediate School which provided adequate warning for vehicles that there was a school in the immediate area.

The Chairperson thanked Mrs Gibney for speaking to the Board and advised that there was a letter expressing similar concerns within the Chairpersons Report that would be considered by the Board later in the meeting. The Board would take advice from the Roding Engineer and report back to the next meeting.

Disability Car Park Shelters

Steven Bailey spoke to the Board outlining the difficulties people with disabilities had when they were getting out of their vehicles in wet weather. Mr Bailey reinforced that he was thankful for the number of disability parks available in Te Puke noting that:

- Some of the parks were in the wrong place, had gardens and kerbing too close to vehicle door opening spaces that limited movement.
- Some disabled drivers had to manoeuvre themselves backwards to be able to close their vehicle door which was very difficult for a person with limited mobility.
- The new Jellicoe Street single lane road traffic design had made it much safer for wheelchair users to access the back of their vehicles.
- Some kerbs needed to be lowered in the town centre to enable easier access for wheelchair users.

Mr Bailey would like to see some covered wheelchair locations (similar to those that cover bike stands) in specific parking areas – outside the pharmacy, the medical centre and pathology laboratory. He asked that the Board give consideration to putting in some covers over mobility car parks and also that the Roding Engineer look at options to change the position of some of the existing mobility parks in the town centre to improve accessibility.

The Chairperson thanked Mr Bailey for his attendance and advised that there was a report on Disability Park Shelters in the Te Puke Central Business District within the Chairpersons Report that would be considered by the Board later in the meeting. The Board would take advice from the Roding Engineer and report back to the next meeting.

Kapok Vine – Moth Vine

Gael Blaymires spoke of her concern at the proliferation of the Kapok Vine (also known as the Moth Vine – *Araujia hortorum*) that was particularly rampant throughout Te Puke. The vine was very attractive with bell flowers and after flowering produced pear-like pods that produced a kapok pulp and many thousands of seeds that were easily spread and quickly took hold, strangling established trees and plants.

To eradicate the Moth Vine pest plant it needed to be pulled out, as it would grow again if just cut back. Mrs Blaymires noted that this was the second time she had come to the Board about the Moth Vine and previous contact with the Bay of Plenty Regional Council about the pest plant had not resulted in any action. It was suggested that the Bay of Plenty Regional Council be requested to undertake a publicity campaign to advise residents of Te Puke about the pest plant and how it should be eradicated. It was also suggested that the local Te Puke newspaper highlight another story about the pest plant in an attempt to inform residents about the invasive pest plant.

Proposed Dog Exercise Park Area along the Kahikatea Walkway

Mrs Blaymires asked if there had been any progress on a proposed Dog Exercise Park adjacent to the Kahikatea Walkway.

The Chairperson advised that this would be further considered when the Dog Control Bylaw was reviewed by Council during 2019/2020 year.

Te Puke Memorial Swimming Pool

Jo Page spoke of her concerns about the recent machinery breakdown and subsequent closure of the Te Puke Memorial Swimming Pool. It was extremely unfortunate that the breakdown had occurred during peak summer temperatures. Mrs Page raised the following points:

- Who owned the pool?
- Who ran the pool?
- What was the future of the pool?
- Were the mechanics of the pool checked on a regular basis – particularly through the winter to ensure it would operate during the busy summer period?
- The dressing rooms were dirty and required refurbishment.
- The water in the pool had at times been 'green'.
- There was no covered seating at the pool for spectators.
- Local children needed to learn to swim and needed to be able to use the local pool on a regular basis.

Mrs Page noted that the Te Puke Memorial Pool was a wonderful community amenity that needed to be upgraded and efficiently maintained and operated. A new pool complex was not needed in the community as the current pool met the needs of users who visited the pool regularly and participated in various aquatic activities.

The Chairperson thanked Mrs Page for her address and advised that the Board would discuss the topic at their next workshop and give consideration for the Te Puke Community Pool to be the next Community Forum meeting topic.

Resolved: Member Button / Councillor Scrimgeour

THAT the meeting be re-convened in formal session at 7.40 pm

7.42pm The meeting adjourned
7.47pm The meeting reconvened

TP18.1 **Presentations**

TP18.1.1 **Te Puke Centre**

The Chairperson of the Te Puke Centre Trust Karen Summerhayes gave an update to the Board regarding the proposed Te Puke Centre noting:

- Following Kiwi Bank vacating the NZ Post Shop in Te Puke the need to maintain a central postal and social service in the same premise was recognised.

- A funding campaign had resulted in \$65,000 being raised over a 5 week period to support the establishment of the NZ Post and central service centre in the same building.
- There was a lot of support from the general community and local business operators.
- People who had private mail boxes did not want that service to cease.
- Negotiations with New Zealand Post and the building landlord were continuing.
- The landlord needed assurance that the lease payments would be met.

Ms Summerhayes asked the Board to:

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

Ms Summerhayes noted that there was room in Te Puke for a Visitors Centre and a post office shop in the same building and tabled a concept plan of the proposed outfitted complex.

The Chairperson thanked Ms Summerhayes for her presentation and requested that a formal letter be provided to the Te Puke Community Board outlining the current status and projected sustainability of the proposed Te Puke Centre.

Resolved: Members Spratt / Button

THAT the presentation from Karen Summerhayes representing the Te Puke Centre be received.

TP18.1.2

Waiari Water Scheme Project

Howard Severinson and Monique Lints were in attendance representing the Tauranga City Council in regard to the Waiāri Water Supply Scheme project and spoke to a presentation noting the following updates:

- The construction of the Waiāri site access was continuing
- Consultation with landowners at No.1 Road was currently underway.
- The vegetation plan had been consulted on and completed.
- Regular e-news updates and community consultation was continuing.
- Fact Sheets and the pipeline map were available to the public.
- Tenders for the pipeline work had gone out in October 2018. As a result of limited response, a split tender process (for 3 separate contracts) would be undertaken, being:
 - 4km of pipeline from the water processing plant down No 1 Road and across Landscape Road
 - Farm land across Te Puke Highway to Poplar lane

- Reservoir to Reservoir – 9km of pipeline to Te Puke Highway from Poplar Lane to Welcome Bay Road and along Welcome Bay Road to the eastern reservoir.

The Reservoir to Reservoir pipeline route was the first contract to be awarded. The work was expected to commence in mid-March 2019 and be completed by June 2020.

The required resource consents were being managed in consultation with the Waiari Kaitiaki Action Group and included a Mauri monitoring model, vegetation management plan and ecological monitoring. Options to improve access to the Waiāri Stream were being considered.

The Board was advised that there would be no construction work undertaken on No.1 Road during the kiwifruit season. The No.1 Road section of pipeline would be designed to decrease traffic disruption. Horizontal drilling would be undertaken along sections of the road, except where there were tight curves and some steep embankments.

The community would be kept informed of the progress of the project at various local community events, by web-site and social media, YouTube, and e-news sites and local newspapers.

The Chairperson recalled earlier discussion about the possibility of some 'give back' options from Tauranga City Council to the Te Puke community and asked if there had been any progress on this. A walkway/cycleway along No.1 Road to the Trevelyan Pack House and a pedestrian clip-on structure for the Waiari Bridge had been highlighted. The Infrastructure Delivery Manager from Tauranga City Council advised that there had been no further discussion or confirmation on this matter.

A question was asked whether in the current dry season that resulted in water restrictions, would sharing of water resources be considered to minimise the impact of future restrictions, particularly for those in the agricultural, horticultural sector. The Infrastructure Delivery Manager from Tauranga City Council advised Tauranga City Council was doing as much as they could to minimise water use and enable availability of the resource to be shared as much as possible.

The Chairperson extended thanks to the presenters noting that he looked forward to the future updates on the progress of the project.

Resolved: Members Spratt / Button

THAT the presentation in regards to Waiari Water Scheme Project from representatives of Tauranga City Council be received.

TP18.2 Minutes of Meeting No. TP17 of The Te Puke Community Board held on 29 November 2018

The Board considered the minutes no. TP17 of the Te Puke Community Board for the meeting held on 29 November 2018 as circulated with the agenda.

Resolved: Member Miller / Councillor Scrimgeour

THAT the Minutes from meeting no. TP17 of the Te Puke Community Board held on 29 November 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP18.3 Chairperson's Report

The Board considered a report from the Chairperson dated 22 January 2019 as circulated with the agenda.

TP18.3.1 Annual Parking and Bylaw Review

The Chairperson reiterated that heavy trucks parking in residential areas of Te Puke continued to be a serious health and safety risk and asked that this be discussed at the forthcoming Parking and Bylaw review.

TP18.3.2 Beattie Avenue Litter

The Board advised that since the installation of the bins alongside the Domain in Beattie Avenue, there had been a marked reduction in litter being dropped along the roadway.

TP18.3.3 MacLoughlin Drive Up-Grade

The Board was advised that the design for the upgrade to MacLoughlin Road was almost complete and work on the project was expected to begin in June after the Board had had the opportunity to preview the project.

The Roading Engineer (East) advised that he would approach the Orchard Church for a financial contribution for the requested parking area (to be incorporated into the project) in the immediate vicinity of the Church facility.

TP18.3.4 Rubbish Bin Replacement Jellicoe Street

The Board requested that two other quotes for the refurbishment or replacement of four older rubbish bins in Jellicoe Street be sourced. In their opinion the first quote provided for the replacement of four bins at \$6,600.00, or refurbishment at \$619.00 each was exorbitant. The Board would consider replacement or refurbishment of the bins on receipt of new quotes.

TP18.3.5 **2019 Speed Limit Review**

The Board was advised that the Western Bay of Plenty District Council had put on hold the review of speed limits on local roads, pending direction from the New Zealand Transport Agency on its Western Bay of Plenty state highways.

The Board reaffirmed the proposed speed limit changes they wished to see considered when the review was undertaken:

1. Manoeka Village

The proposed speed limit to be 50 km/hr.

This would extend from Te Puke Quarry Road to Shraun Orchard at 293 Manoeka Road.

2. No. 1 Road

The proposed speed limit to be 50 km/hr 900m up the road from the Te Puke Highway intersection.

3. No.2 Road

The proposed speed limit to be 50 km/hr extended a further 100m up the road.

4. No.3 Road

The proposed speed limit to be 50 km/hr 100m above McLaughlin Drive to the Jellicoe Street intersection/roundabout.

5. Washer Road

The proposed speed limit to be 50 km/hr.

6. Te Puke Highway

Extend the 50 km/hr speed limit to the Waiari Bridge and do away with the current 70 km/hr limit.

TP18.3.6 **Tactile Paving**

The Board was advised that the Boucher Avenue tactile paving pathway would be installed over the next month. The Chairperson noted that this was a significant step forward for those in the community with a sight disability.

TP18.3.7 **Flaxes and Grasses Jellicoe Street Median Strip**

The Board requested that serious consideration be given to whether flaxes, toi-toi and tall grasses continued to be used as decorative plantings in the median strip along Jellicoe Street and on other district roads. Sight lines at pedestrian crossings and intersections along Jellicoe Street were at times reduced. If the plants were trimmed they grew back very fast and it was suggested that they be progressively removed as roadside plants.

TP18.3.8 **Right Turning Centre Lane Strang Road**

The Board had requested that a right-hand turning lane be installed on the Te Puke Highway at Strang Road just before the Waitangi Village. The Board stated that a turning lane would facilitate safer traffic flow to the east especially when traffic was at peak times.

The Roding Engineer (East) advised that Westlink had reported to him that while there was the physical space for a turning lane, they did not feel that it was warranted.

Board members asked that this be reconsidered as there was evidence from local residents in the immediate area of minor crashes and incidents at the merge point onto the State Highway.

TP18.3.9 **Roundabout at the No.3 Road and Jellicoe Street Intersection and at the Intersection of the Te Puke Quarry Road and Jellicoe Street**

The Board received a letter from a local resident that expressed concerns about the construction and resultant noise caused by vehicles travelling over the roundabout. It was requested that the noise and vibration problems experienced since the installation of the roundabouts be investigated and changes made to mitigate the problems if possible.

The Roding Engineer (East) advised that he would investigate the noted concerns and report back to the Board.

TP18.3.10 **Te Puke Memorial Pool Closure**

The Board was advised that a new pump for the Te Puke Memorial Pool had been mounted and new pipe work was now being fabricated. Installation of the new pipe work was expected next week and system testing/adjustments would follow with a view to restoring the pool operation by the end of February. It was also advised that while the pool plant system was being upgraded on the toilet changing rooms had been refreshed with new paintwork.

The Board would discuss future options for the Te Puke Memorial Pool at their next workshop to be held on 1 March 2019. The future of the Te Puke Memorial Pool would also be a discussion topic at the next 'Have Your Say' community conversation event to be held at Te Puke on Saturday 6 April 2019 from 9am to 12pm at the Te Puke Memorial Hall.

The Board was advised that submissions to the Annual Plan opened on 18 March until 18 April 2019 and the Te Puke Memorial Pool would be included in the Board's submission

The Te Puke Memorial Pool would be the main topic for the next Community Forum.

TP18.3.11 **Disability Park Shelters**

Further to the public forum presentation from Steven Bailey, the Chairperson spoke to a report he had prepared in support of shelters for mobility parking spaces.

The Chairperson would liaise with the Roding Engineer (East) to list possible sites where a shelter could be erected over a MobilityPark and undertake an inspection to list improvements that needed to be made to the

specific siting and accessibility of existing mobility parks for drivers with disabilities.

TP18.3.12 **Jellicoe Street Upgrade**

The Board was advised that a report on the review of parking supply and demand would be presented to the Operations and Monitoring Committee meeting to be held on 28 February 2019 and referred to the next Community Board Meeting. A copy of the Operations and Monitoring Committee resolution from the meeting OP9 held on 15 February 2018 which stated "that the Te Puke Main Street Plaza between the Heritage Walkway and the pedestrian crossing remain as constructed and be reviewed in the first quarter of 2019 as part of the overall review of parking in the Te Puke Central Business District" was included in the Chairpersons Report.

Member Button and Dugmore stated that there was a perception that the community would have been consulted and involved in the review.

The Chairperson advised members Button and Dugmore that they were welcome to attend the Operations and Monitoring Committee to be held on 28 February 2019 and speak in the public forum section of the meeting about the Te Puke Parking Review.

Resolved: Member Miller / Councillor Dally

THAT the Chairperson's Report to the Te Puke Community Board for September 2018 be received.

TP18.4 **Councillor's Report**

The Board considered a report from Councillor Dally dated 07 February 2019 as circulated with the agenda.

Resolved: Councillor Dally / Member Miller

THAT the report from Councillor Dally dated 07 February 2019 be received.

TP18.5 **Council Decisions on Board Recommendations - Funding for the Te Puke Sport and Recreation Society Grandstand Project**

The Board considered a report from the Democracy Advisor dated 23 January 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the report of the Democracy Support Officer dated 23 January 2019 titled Council Decisions on Board Recommendations in regard to Council Decision on the Te Puke Community Board Recommendation - Funding for the Te Puke Sports and Recreation Society Grandstand Project be received.

TP18.6 Anzac Day Commemoration 2019

The Board considered a report from the Democracy Advisor dated 16 January 2019 as circulated with the agenda.

Resolved: Members Miller / Spratt

1. *THAT the Democracy Support Officer's report dated 16 January 2019 and titled Anzac Day Commemoration 2019 be received.*
2. *THAT the Te Puke Community Board provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account (up to the value of \$200).*
3. *THAT Te Puke Community Board Members represent the Te Puke Community Board at the ANZAC Day Service at Te Puke on 25 April 2019.*

TP18.7 Infrastructure Services Report Te Puke - February 2019

The Board considered a report from the Deputy Chief Executive dated 05 February 2019 as circulated with the agenda.

Resolved: Members Miller / Button

THAT the Deputy Chief Executive report dated 05 January 2019 and titled Infrastructure Services Report Te Puke – February 2019 be received.

TP18.8 Financial Report Te Puke - December 2018

The Board considered a report from the Management Accountant dated 18 January 2019 as circulated with the agenda.

Resolved: Member Miller / Councillor Scrimgeour

THAT the Management Accountant's report dated 18 January 2019 and titled Financial Report Te Puke – December 2018 be received.

TP18.9 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of February and March 2019 as circulated with the agenda.

Resolved: Member Button / Councillor Scrimgeour

THAT the schedule of meetings for February and March 2019 be received.

The meeting concluded at 9.50 pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP18

Western Bay of Plenty District Council**Te Puke Community Board****Decision Report from Recommendation to the Long
Term and Annual Plan Committee Draft 2019 - 2020
Annual Operating Budget****Executive Summary**

The following is a decision adopted by the Long Term and Annual Plan Committee based on the recommendation from the Te Puke Community Board.

The report is provided for information purposes only.

**Remit from the Long Term and Annual Plan Committee
– 12 March 2019**

LTAP7.5

**Recommendatory Report from the Te Puke Community Board -
Draft 2019/2020 Annual Operating Budget**

The Long Term and Annual Plan Committee considered a report from the Democracy Advisor dated 29 October 2018 as circulated with the agenda.

Resolved: Dally / Lally

1. *THAT the Long Term and Annual Plan Committee adopt the Te Puke Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Long Term Plan 2018/28*

<i>Operating Costs</i>	<i>2020</i>	
<i>Conference/Training</i>	<i>2,000</i>	
<i>Contingency</i>	<i>5,000</i>	
<i>Grants</i>	<i>11,000</i>	
<i>Mileage Allowance</i>	<i>1,000</i>	
<i>Security</i>	<i>7,560</i>	
<i>Street Decoration</i>	<i>10,000</i>	

Date
Subject

13 March 2019
Decision Report from Recommendation to the Long Term and Annual Plan Committee
Draft 2019 - 2020 Annual Operating Budget

Open Session

<i>Operating Costs</i>	<i>2020</i>	
<i>Salaries</i>	<i>Determined by Remuneration Authority</i>	
<i>Inter Department Charges</i>	<i>Determined by Overhead Cost Allocation</i>	
<i>TOTAL OPERATING COST</i>		

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Recommendation

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.


Aileen Alty
Democracy Advisor



Memorandum

To:	Community Board Chairs and Members
Copy:	Elected Members, Management Team, Aileen Alty
From:	Emily Watton
Date:	13/03/2019
Subject	Update to Community Boards on upcoming consultation

Council has adopted a range of planning, bylaw and policy projects that will be released for consultation from 18 March to 18 April 2019. These are summarised below.

Project	What it's about
Proposal to introduce kerbside rubbish and recycling services	Council has been investigating its approach to rubbish and recycling over the last couple of years. The proposal will introduce the Council-contracted delivery of kerbside rubbish and recycling services to approximately 80 percent of the District, commencing in 2021.
Annual Plan 2019/20	Key topics for the Annual Plan include Council's approach to debt management, and changes to a number of targeted rates. A proposed policy enables optional early payment for capital costs of specific infrastructure projects.
Schedule of Fees and Charges	The proposed fees and charges for Council services in 2019/20 will be open for feedback.
Traffic and Parking Enforcement Bylaw review	A review of the parking restrictions, primarily in our main town centres
Trading in Public Places Bylaw review	A review of the rules and conditions that apply to mobile traders (such as coffee carts, roadside fruit and vegetable sellers, ice cream trucks etc.)
General Bylaw review	A review of the rules and requirements in relation to Animals (excluding dogs), Council's cemeteries, Nuisances, and Public Places.
Freedom Camping Bylaw	Proposals relating to changes to freedom camping restrictions at specific sites around the District.
Gambling policies	Council's Class 4 venues and TAB venues policies will be open for consultation. The policies propose a more restrictive approach than the operative policy.

Council has produced a Consultation Document, which provides the basis for conversation with our communities. This covers the kerbside waste proposal and the Annual Plan matters. See haveyoursay.westernbay.govt.nz for more information, including the consultation document. This site also has further information about the other projects that are out for consultation.

Submissions can be made online (through the above link), posted to Council or at the libraries and service centres across the District. Interested people can also request documentation to be posted to them.

During the consultation period, there will be seven place-based 'have your say' events run in the district. The following dates, times and venues are now confirmed:

- Omokoroa Settlers Hall – Sat 23 March – 9am-12pm
- Oropi Hall – Wed 27 March – 6.30pm-8pm
- Waihi Beach RSA – Sat 30 March – 9am-12pm
- Te Puna Quarry Park Gallery – Wed 3 April – 4pm-7pm
- Te Puke Memorial Hall – Sat 6 April – 9am-12pm
- Maketu Community Centre – Wed 10 April – 4pm-7pm
- Katikati Community Hub - Patuki Manawa – Sat 13 April – 9am-12pm

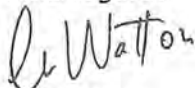
These events will act as both a drop in day (information sharing) and an opportunity to 'have your say' for the community. They replace formal hearings. Ward Councillors and Community Board members are encouraged to attend the events in their area, and may attend any other events as they wish.

Events will include a registration area and stations for the respective topics. Further information will be displayed and staff will be present to take notes on any discussion between the community and Councillors/Community Board Chairs about the proposals. This verbal feedback will also be considered through Council's decision making process about the proposals.

Community Boards may make a written submission during the consultation period, covering one or more of the projects being consulted on. **If Community Boards wish to make a verbal presentation, they are invited to do this at the event in Council Chambers on 15 or 16 April. Community Board Chairs can request a 15 minute timeslot by emailing haveyoursay@westernbay.govt.nz by 5 April 2019.**

There will also be a range of online and print media to promote the consultation period and upcoming events.

Kind regards



Emily Watton

Policy and Planning Manager

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – April 2019

1. Operational Matters – Projects Pending or in Progress

1.1 Bylaw and Policy Review 2019

It is the intention of the Board to submit to Council in respect to this review. Once the submission has been prepared, Council will be contacted to book a timeslot to present on either the 15th or 16th of April at Barkes Corner.

1.2 McLoughlin Drive Up-Grade

The Board together with the Roading Engineer (East) have been in discussion with the Orchard Church regarding the proposed McLoughlin Drive kerb and channelling project regarding the off road parking in front of the Church. We are hopeful that a suitable financial contribution can be negotiated for this parking extension to progress as we see it a worthwhile community asset.

1.3 Rubbish Bin Replacements Jellicoe Street

At the February meeting the Board requested that two further quotes be sourced for the refurbishment or replacement of the four bins on Jellicoe Street between Oxford Street and Boucher Avenue.

1.4 Right Turning Centre Lane Strang Road

The Board received advice from the Roading Engineer (East) that this right turning lane was not warranted but a review of this response is requested as local residents who use Strang Road have reported several incidents in this section of road. Again, the Board would hope to receive this review at the April meeting.

1.5 Te Puke Memorial Pool Closure

As a result of the concerns raised in public forum at the February meeting the Board decided at its last workshop to make the Memorial Swimming Pool a focus of its May Public Forum with the hope of stimulating a public conversation on the future of the Te Puke public swimming pool. The agenda for the evening would follow closely the questions asked and points raised in the February public Forum.

As Board Chair I feel it is important that we get a conversation regarding the pool into the public arena with the aim at this stage, of getting a steering committee together.

1.6 Te Puke Centre

The Board was appreciative of the presentation made at its last workshop by two of the Centre steering committee. The Board has already shown its support for this community project through a grant to carry out a feasibility study.

The committee has made a number of requests of the Board which will be considered by the Board prior to making its submission to Council on the Annual Plan.

1.7 Additions to Entrance Signage

The Board would like to pursue this project to produce detailed concept drawings that give a good idea of what the new signage would look like. If the idea can be successful in Waitangi Township then the Board sees no reason that it would not be successful in Te Puke.

2. Community Issues**2.1 Tactile Paving**

This significant community initiative is continuing to be progressed by the Board in conjunction with Council roading staff.

2.2 Flaxes and Grasses Jellicoe Street Median Strip

The Board Chair together with Councillors and the Roading Engineer (East) met Monday 18 March 2019 at Jellicoe Street to determine the future direction that will be taken in respect to the plantings on Jellicoe Street.

2.3 Te Puke Town Centre Parking Review

The Board has received the review on parking and endorse all four of the points noted in the substantive motion.

The Board requests that a P120 car parking time limit in the new public car park on the John Donald property on Commerce lane be put in place as soon as possible.

2.4 Te Puke Main Street Project

It is the recommendation of the Board that this item listed as a separate Agenda Item (TP19.9) lie on the table to enable further public input to be received. The Board would then collate a response for the next Te Puke Community Board Meeting to be held on 16 May, with the subsequent Board response then referred to the Operations and Monitoring Committee.

3. **Future Directions**

3.1 **Disability Park Shelters**

Further to the comments of our Transportation Manager regarding this facility to be "above our level of service" the Board would like to meet with the Roding Engineer (East) to investigate where in the Central Business District the Board could install a prototype shelter which could satisfy the concerns of the Manager regarding vandalism and public safety. As I said in my last report I would have thought that "looking after the disabled members of our community would have been high on the list of priorities for our Council."

Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for April 2019 be received.

Peter Miller
Chairperson
Te Puke Community Board

Western Bay of Plenty District Council

Te Puke Community Board

Councillor's Report – April 2019

Councillor Scrimgeour will provide a verbal update on the following items:

- Draft Annual Plan and Have Your Say Consultation Event
 - The Te Puke Have Your Say Consultation Event will be held at Te Puke on Saturday 6 April 2019 from 9am to 12 noon at the Te Puke War Memorial Hall.

The consultation topics will include:

- Proposal to introduce kerbside rubbish and recycling services
 - Annual Plan 2019/2020
 - Schedule of Fees and Charges
 - Traffic and Parking Enforcement Bylaw Review
 - General Bylaw Review
 - Freedom Camping Bylaw
 - Gambling Policies
- Promotion of Increased Rates Rebate Threshold

John Scrimgeour
Councillor
Te Puke Community Board

Western Bay of Plenty District Council

Te Puke Community Board

Community Board Grant Application

- April 2019

Purpose and Summary

The Te Puke Community Board is required to make a decision regarding applications for Community Board Funding. One application has been received. The application and supporting information for a Community Board Grant has been forwarded to members separate to this agenda.

Funding Implications for Te Puke Community Board

Grants will be funded from the Te Puke Community Board Grants Account.

Delegated Authority of Te Puke Community Board

The Community Board has delegated authority.

Recommendation

1. ***THAT the report from the Democracy Advisor dated 14 March 2019 titled Community Grant Application – April 2019 be received.***
2. ***THAT the Te Puke Community Board approve /not approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met.***

..... \$.....


Aileen Alty
Democracy Advisor

1. Background

The Te Puke Community Board has funding of \$11,000 for disbursement to community organisations for the 2018/19 financial year. To-date a total of \$2,700.00 has been allocated from the grants fund leaving a balance of \$8,300.00

ONE application from representatives of the Te Puke RSA Committee has been received for the Board's consideration at their meeting to be held on 4 April 2019.

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Te Puke Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail						
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.						
Te Puke Community Board Grant Fund	<table> <tr> <td>Annual Budget</td> <td>\$11,000.00</td> </tr> <tr> <td>Total allocated</td> <td>2,700.00</td> </tr> <tr> <td>Total Funding Available</td> <td><u>\$8,300.00</u></td> </tr> </table>	Annual Budget	\$11,000.00	Total allocated	2,700.00	Total Funding Available	<u>\$8,300.00</u>
Annual Budget	\$11,000.00						
Total allocated	2,700.00						
Total Funding Available	<u>\$8,300.00</u>						

3. Consultation and Communication

Interested/ Affected Parties	Completed/Planned Consultation/Communication	Notes
Te Puke RSA Committee	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council

Te Puke Community Board

Infrastructure Services Report Te Puke April 2019

Purpose and Summary

This report provides specific information on engineering activities of interest to the Board.

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

THAT the Deputy Chief Executive Officer's Report dated 13 March 2019 and titled Infrastructure Services Report Te Puke April 2019 be received.

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Home Worm Composting Workshops

Dates for 2019 are being planned with the trainers and will be available on Council's website once confirmed at: <http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.2 Te Puke Recycling Centre Extended Opening Hour Trial

The Te Puke Recycling Centre extended its opening hours during September 2018 for a three month trial. The extended hours were continued in December. There is proven support for extended opening hours and ratification for the increased level of service will be sought from Council's Operations and Monitoring Committee in April 2019.

1.3 Te Puke Wastewater Treatment Plant Resource Consent Renewal

The application to renew the Discharge Consent for the Te Puke Wastewater Treatment Plant has been lodged with the Bay of Plenty Regional Council. The application seeks a 35-year term. Submissions on the Consent application closed prior to Christmas. Sixty seven submissions were received on the application with the majority of the submissions in opposition to the application. Hearings have been set for 15 – 18 April 2019.

The draft Consent conditions submitted with the Consent requires Council to look at alternative options for the long term discharge of the treated wastewater from the Te Puke Wastewater Treatment Plant. A working group has been formed, which includes Tangata Whenua, Councillors and Community Board representatives.

The group has been working to narrow down suitable sites for different disposal options including wetlands, pasture, forestry and reserve land. They have reduced the lists based on a set of criteria to a short list for each option. These will now be used for a high level engineering feasibility assessment. The engineering feasibility is underway.

Te Puke Water Main Improvements

Installation of new water mains in Moehau Street and Edgehill Place completed. New water mains to be installed in Station Road / Washer Place as well as Bayliss Road and part of No. 3 Road. Works to commence in April for completion end of May 2019.

1.4 Comprehensive Stormwater Consents - Eastern Zone

The Catchment Management Plan for the Eastern Catchment was lodged with the Bay of Plenty Regional Council prior to Christmas. The Eastern Zone includes the urban areas of Maketu, Te Puke, Pukehina and Paengaroa. The plan will form the basis for the Comprehensive Stormwater Consent Application.

Consultation with the community was held on the Catchment Management Plan prior to it being lodged. Positive feedback was received.

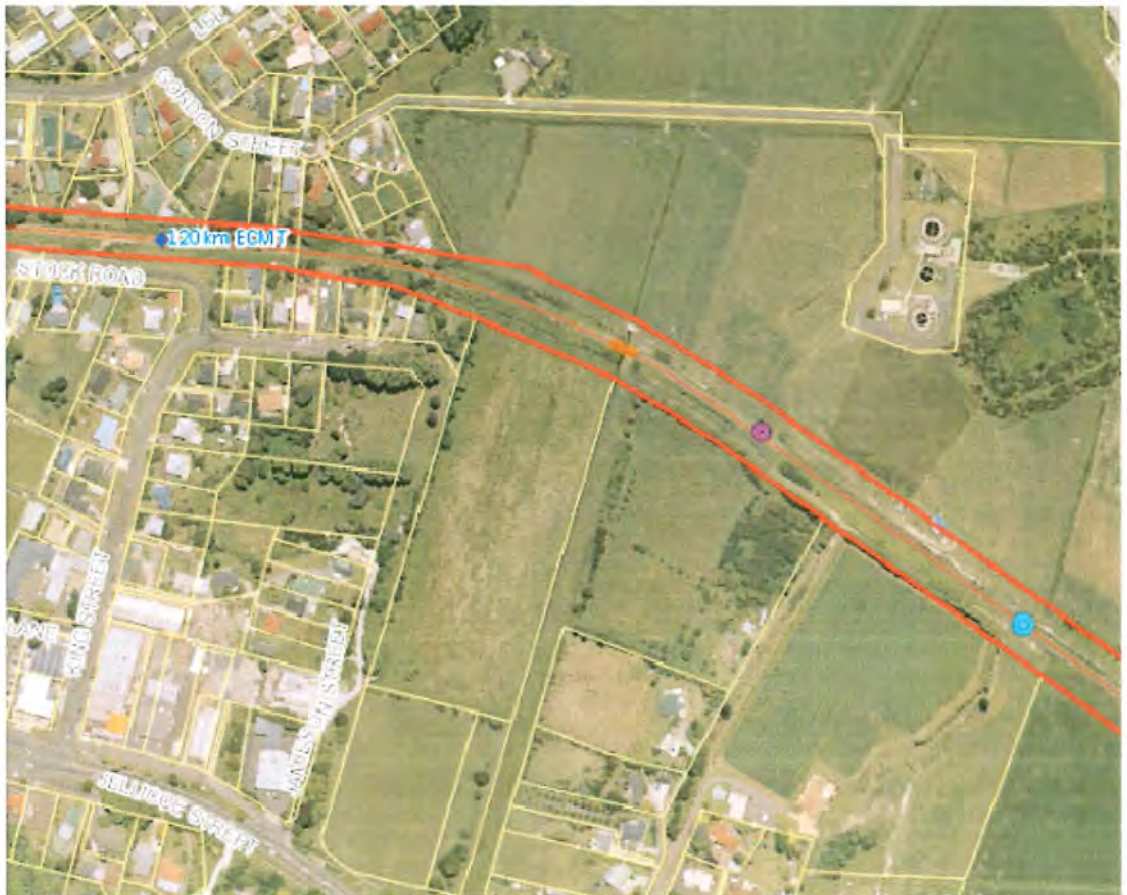
This application is currently being processed by the Bay of Plenty Regional Council.

1.5 KiwiRail Bridge 91 ECMT Replacement – Access to Site

KiwiRail have confirmed they intend to replace the complete bridge that is located between the Council owned land of the Te Puke wastewater treatment plant and the existing Council Reserve.

The physical works tender went out at end of January 2019 and at this stage no works will commence on site until the end of April 2019.

The cycleway section that passes under the bridge will need to be closed off for approximately 10 week period while works are undertaken. The contractor will have large machinery on site including a piling rig and large earth moving equipment / plant as such the area will be a high risk site with stringent Health and Safety procedures in place.



Works includes:

- Piles and new concrete abutments being constructed
- Erosion protection works under the bridge area where the current stream passes under
- The existing embankment formations will be widened along the entire length
- New bridge deck
- New railway track installed.

KiwiRail have confirmed more detailed information will be provided closer to the construction phase once the contractor has been chosen. It is likely the works will be completed in two separate stages.

The KiwiRail Project Manager has contacted Council to confirm and update progress of the bridge replacement. Contract documents have been prepared and registrations of interest to bid on the works are underway. The outcome of the process may not be available until late April 2019.

Once the successful contractor has been announced, a meeting will held with Council staff in attendance to confirm programme of works dates and closure of this section of the cycleway dates.

2. Reserves

Nothing to report this month.

3. Strategic Property

Nothing to report this month.

4. Projects

4.1 Te Puke Highways – Pah Road Slip Reinstatement

While the Resource Consent has been granted by Bay of Plenty Regional Council for the reinstatement of the Pah Road slip, New Zealand Transport Agency has not confirmed the timing for commencement of this project. It is likely that this project will be delayed and constructed in the next four years when funding is available.

5. Emergency Management

5.1 Community Response Team & Plan

A community response plan covers how the community plans to self-activate and respond in the initial stages of a large scale emergency. If robust processes and systems are working well then the civil defence response will support what is already underway, not override the community response.

The plan is developed by community champions and/or representatives of stakeholder organisations such as local schools, businesses, Neighbourhood Support, Lions, Resident Associations and so on. Ownership of the plan remains with the community, represented by the stakeholder group.

5.2 Te Puke

The Community Response team has an update to date community response plan in place. Team is keen to do a desktop exercise soon, planning stage at the moment.

Also working with the team to increase the public awareness of the team and the promotion of personal preparedness for an emergency.

5.3 Maketu

The Community response team is working on updating their community response plan and they are also looking for some new people to join their team as some people left the team.

We are waiting to hear back from the team about their progress.

6. Roading

6.1 Community Roading Account

Te Puke Community Board Roading Current Account		Project Cost \$	NZTA Funding MIP LC/LR \$	Te Puke Community Board \$	Status
Current Account:					
Current Account Opening Balance 1 July 2018				143,325	
Allocation for 2018/19				283,564	
Subtotal				426,889	
Approved Projects					
Palmer Place Parking Area		6,300	-	6,300	Project Complete
MacLoughlin Drive K & C (no footpath)		220,000	-	220,000	Design Complete - Currently awaiting Construction Pricing
Washer Avenue Footpath (2.5m width)		60,000	-	60,000	Project Complete
Beatty Avenue Footpath (School to Brown Terrace - 1.5m width)		42,000	-	42,000	Design in progress
Subtotal				328,300	
Proposed Projects	Priority				
Station Road Footpath		88,000		88,000	WestLink request postponement until 2019/20 due to road rehabilitaiton
Te Puke Quarry Road – Jellicoe Street to East Pack		68,000		68,000	Under review
Jellicoe Street – Industrial Service Lane		\$ TBC		\$ TBC	Under review
Subtotal		156,000		156,000	
Forecasted Current Account Closing Balance 30 June 2019 (Defciit)				(57,411)	

Community Board Report

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title	Transitional Speed Signage
Remit Number	TP1318 2.7
Owner	RE1
Status	COMPLETE
Complete Date	6 March 2019
Confidential	
Resolution	Member Dugmore advised the Board that she had given thought to the design and structure proposed to be placed next to the transitional signage (70 kilometres per hour) at the approaches to Te Puke. She would continue to develop a design concept and report back to the next Community Board Workshop. Before any decisions relating to the signage were finalised, the Roading Engineer would be fully informed of the proposal to ensure final approval for the signage and roading requirements were met.
Actions	<p>6 March 2019: The Board have withdrawn their interest in this project.</p> <p>21 Jan 2019: Staff are awaiting on the price for supply and installation of road signs.</p> <p>13 Nov 2018: The cost estimates have not yet received.</p> <p>1 Oct 2018: Sign to be sent for cost estimate. Locations to be agreed with the Board.</p> <p>14 August 2018: Awaiting design and structure proposal from Member Dugmore.</p> <p>26 June 2018: No information has been received from Member Dugmore to date.</p>

TE PUKE COMMUNITY BOARD 18/10/2018

Remit Title **Tactile Paving**

Remit Number TP1618 3.5

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board Chair had now had further communication with the Rehabilitation Instructor from the Blind Foundation and she has provided the Board with statistics regarding our visually impaired residents. It does seem that the figures would justify a tactile paving pathway into our CBD from the Jocelyn Street/Boucher Avenue intersection near the fire station.

The Roading Engineer advised that he would be happy to work with the Board and the Rehabilitation Instructor to ascertain what was needed for the tactile pathway and to cost it out. The Community Board confirmed at its last workshop that it supports this community project which depending on the cost could be done in at least two stages. It was noted that the project may be added to the Community Board programme of works.

Actions **6 March 2019: The cost estimates have been received for the works. The tactile paving will be programmed to commence in conjunction with other town centre works this year.**

22 Jan 2019: Cost estimates for works are being sought from several suppliers.

13 Nov 2018: The Roading Engineer has met with the Blind Foundation representative and the Community Board Chair to discuss the route.

The Roading Engineer will provide a cost estimate for works if required.

TE PUKE COMMUNITY BOARD 18/10/2018

Remit Title	Jellicoe Street Industrial Service Lane
Remit Number	TP1618 7.3
Owner	RE1
Status	COMPLETE
Complete Date	6 March 2019
Confidential	
Resolution	The Board asked if improvements to the Jellicoe Street service lane be further discussed at an on-site meeting.
Actions	<p>6 March 2019: There is no further action to report at this time, however this can be added to a future Community Board Programme for investigation as the current programme is over committed.</p> <p>22 Jan 2019: The design options are currently being reviewed. However, the Board have not committed any funds to the project as yet.</p> <p>13 Nov 2018: The Roading Engineer has met with the Community Board Chair to discuss this area.</p> <p>Design ideas will be reviewed and options will be provided to the Board for approval.</p>

TE PUKE COMMUNITY BOARD 29/11/2018

Remit Title **Request for Parking Bay Outside the Orchard Church**

Remit Number TP1718 2.6

Owner RE1

Status COMPLETE

Complete Date 6 March 2019:

Confidential

Resolution The Chairperson advised that the Orchard Church had approached the Board with a request that off-street parking and a turning lane be considered outside the Orchard Church. The turning lane would facilitate traffic movement when vehicles were turning into the Orchard Church from the west. At the moment any turning vehicle stops westward traffic movement and this could be avoided with a central turning lane. Given the new width to MacLoughlin Drive this road could make this possible.

The Roding Engineer (East) had been notified of the request and advised that he would investigate the work required to enable vehicles to park on the road reserve in front of the Orchard Church, with the possibility of this being undertaken during the scheduled MacLoughlin Drive road improvement work.

The installation of a right hand turning lane into the Orchard Church property would also be investigated at the same time.

Actions

6 March 2019: A turning lane was reviewed and considered by Council staff, however, it was not deemed essential at this time.

The design of the MacLoughlin Drive kerb and road improvement project is now complete.

Please refer to MAS tp1819 3.3 for further progress.

22 Jan 2019: The road design is being progressed by WestLink.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title **Te Puke Memorial Pool Closure**

Remit Number TP1819 3.10

Owner RFAM

Status COMPLETE

Complete Date 4 March 2019

Confidential

Resolution The Board was advised that a new pump for the Te Puke Memorial Pool had been mounted and new pipe work was now being fabricated. Installation of the new pipe work was expected next week and system testing/adjustments would follow with a view to restoring the pool operation by the end of February. It was also advised that while the pool plant system was being upgraded on the toilet changing rooms had been refreshed with new paintwork

The Board would discuss future options for the Te Puke Memorial Pool at their next workshop to be held on 1 March 2019. The future of the Te Puke Memorial Pool would also be a discussion topic at the next 'Have Your Say' community conversation event to be held at Te Puke on Saturday 6 April 2019 from 9am to 12pm at the Te Puke Memorial Hall.

The Board was advised that submissions to the Annual Plan opened on 18 March until 18 April 2019 and the Te Puke Memorial Pool would be included in the Board's submission

The Te Puke Memorial Pool would be the main topic for the next Community Forum.

Actions

4 March 2019: The new pump has been installed and the pool is now operating.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title	Disability Park Shelters
Remit Number	TP1819 3.11
Owner	RE1
Status	COMPLETE
Complete Date	6 March 2019
Confidential	
Resolution	<p>Further to the public forum presentation from Steven Bailey, the Chairperson spoke to a report he had prepared in support of shelters for mobility parking spaces.</p> <p>The Chairperson would liaise with the Roading Engineer (East) to list possible sites where a shelter could be erected over a Mobility Park and undertake an inspection to list improvements that needed to be made to the specific siting and accessibility of existing mobility parks for drivers with disabilities.</p>
Actions	6 March 2019: This MAS has been closed as it is reported in MAS TP1518 2.7.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title **MacLoughlin Drive Up-Grade**

Remit Number TP1819 3.3

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution

The Board was advised that the design for the upgrade to MacLoughlin Road was almost complete and work on the project was expected to begin in June after the Board had had the opportunity to preview the project.

The Roding Engineer (East) advised that he would approach the Orchard Church for a financial contribution for the requested parking area (to be incorporated into the project) in the immediate vicinity of the Church facility.

Actions

6 March 2019: The Roding Engineer West has spoken to Orchard Church and requested a 50% financial contribution of \$15,000.

The church will further discuss details of the amount with Te Puke Community Board Chair, Peter Miller.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title **Rubbish Bin Replacement Jellicoe Street**

Remit Number TP1819 3.4

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board requested that two other quotes for the refurbishment or replacement of four older rubbish bins in Jellicoe Street be sourced. In their opinion the first quote provided for the replacement of four bins at \$6,600.00, or refurbishment at \$619.00 each was exorbitant. The Board would consider replacement or refurbishment of the bins on receipt of new quotes.

Actions **11 March 2019: The Roading Engineer (East) is in the process of seeking further quotes for the Board's consideration and will work with the Board to achieve a satisfactory outcome.**

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title **2019 Speed Limit Review**

Remit Number TP1819 3.5

Owner RE1

Status COMPLETE

Complete Date 6 March 2019

Confidential

Resolution The Board was advised that the Western Bay of Plenty District Council had put on hold the review of speed limits on local roads, pending direction from the New Zealand Transport Agency on its Western Bay of Plenty state highways.

The Board reaffirmed the proposed speed limit changes they wished to see considered when the review was undertaken:

a. Manoeka Village

The proposed speed limit to be 50 km/hr.

This would extend from Te Puke Quarry Road to Shraun Orchard at 293 Manoeka Road.

b. No. 1 Road

The proposed speed limit to be 50 km/hr 900m up the road from the Te Puke Highway intersection.

c. No.2 Road

The proposed speed limit to be 50 km/hr extended a further 100m up the road.

d. No.3 Road

The proposed speed limit to be 50 km/hr 100m above McLaughlin Drive to the Jellicoe Street intersection/roundabout.

e. Washer Road

The proposed speed limit to be 50 km/hr.

f. Te Puke Highway

Extend the 50 km/hr speed limit to the Waiari Bridge and do away with the current 70 km/hr limit.

Actions

6 March 2019: The Boards' comments have been noted.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title	Flaxes and Grasses Jellicoe Street Median Strip
Remit Number	TP1819 3.7
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board requested that serious consideration be given to whether flaxes, toi-toi and tall grasses continued to be used as decorative plantings in the median strip along Jellicoe Street and on other district roads. Sight lines at pedestrian crossings and intersections along Jellicoe Street were at times reduced. If the plants were trimmed they grew back very fast and it was suggested that they be progressively removed as roadside plants.</p>
Actions	<p>6 March 2019: A presentation was presented to the Operations & Monitoring Committee on 28 February 2019 to discuss the town centre details.</p> <p>The works required will be decided based on the outcome of that presentation.</p>

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title **Right Turning Centre Lane Strang Road**

Remit Number TP1819 3.8

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution

The Board had requested that a right-hand turning lane be installed on the Te Puke Highway at Strang Road just before the Waitangi Village. The Board stated that a turning lane would facilitate safer traffic flow to the east especially when traffic was at peak times.

The Roothing Engineer (East) advised that Westlink had reported to him that while there was the physical space for a turning lane, they did not feel that it was warranted.

Board members asked that this be reconsidered as there was evidence from local residents in the immediate area of minor crashes and incidents at the merge point onto the State Highway.

Actions

6 March 2019: The Roothing Engineer West will meet the local residents and discuss this issue further.

TE PUKE COMMUNITY BOARD 21/02/2019

Remit Title	Roundabout at the No.3 Road and Jellicoe Street Intersection and at the Intersection of the Te Puke Quarry Road and Jellicoe Street
Remit Number	TP1819 3.9
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board received a letter from a local resident that expressed concerns about the construction and resultant noise caused by vehicles travelling over the roundabout. It was requested that the noise and vibration problems experienced since the installation of the roundabouts be investigated and changes made to mitigate the problems if possible.</p> <p>The Roading Engineer (East) advised that he would investigate the noted concerns and report back to the Board.</p>
Actions	<p>6 March 2019: The Roading Engineer West will discuss ideas and options with Councillor Dally and then further discuss with WestLink.</p> <p>Replacement of the "judder bar" roundabout with a slightly raised painted concrete roundabout is being investigated.</p>

**Western Bay of Plenty District Council
Te Puke Community Board**

**Te Puke Town Centre Parking Review
- Information Item**

1. Purpose

For the Board to receive the report relating to the Te Puke Town Centre Parking Review and to note the resolution passed by the Operations & Monitoring Committee OP17.6.

Recommendation

THAT the report on the Te Puke Town Centre Parking Review and Resolution OP17.6 from the Operations & Monitoring Committee be received.



Gary Allis
Deputy Chief Executive Officer

2. Report

The attached report and Operations & Monitoring Committee Minutes provide full details of the parking review. **Attachment A**

In essence the report states:

- There is sufficient parking in Te Puke
- There are now 520 public car parks compared to 488 that existed before the upgrade
 - The area with the greatest demand for carparks is on Jellicoe Street between the Plaza and Oxford Street.
- That the Commerce Lane carparks should be P120s to provide more visitor/shopper carparks.

3. Minutes OP17.6 - Te Puke Town Centre Parking Review

The Operations and Monitoring Committee considered a report from the Senior Policy Analyst Built Environment and Urban Design dated 13 February 2019 as circulated with the agenda.

The Senior Policy Analyst Built Environment and Urban Design spoke to the report outlining the following:

- In 2016 some shop owners in the Te Puke town centre expressed their concerns about the availability of public car parks in the town centre especially along Jellicoe Street.
- In February 2018, the Operations and Monitoring Committee resolved that the parking situation be monitored throughout 2018 (especially during the Kiwifruit season and the period before Christmas) and that the findings be reported back during the first quarter of 2019.

The report outlined the parking supply (on-street and public car park parking) and parking uptake including:

- Methodology – dates and times of surveys undertaken
- Uptake of carparks – average number of carparks and mobility carparks available
- Jellicoe Street – vacant carparks between Jocelyn Street and Oxford Street
- Other Streets within the study area – Jocelyn Street between Queen Street and Jellicoe Street

The forthcoming Traffic and Parking Review would provide the opportunity for people to think about time restrictions in various parking areas in the town centre and to also think about the placement of mobility parking spaces in the township.

In discussion the following points were noted:

- Some of the traffic island kerbs restricted the ability for larger utility vehicles to back out of parking spaces and easily merge with into traffic and these need to be looked at and altered as required.
- Generally people could park in the main street, but there were other issues in the central business district that retailers needed to also address.
- It was important that people were encouraged to 'come to town' and be encouraged to stay and shop in town.
- There should be parking time restrictions for car parks in Commerce Lane.
- There was no problem with parking in Te Puke
- There was a continuous 'roll-over' of vehicles parking and leaving the town centre
- Te Puke main street had never been safer
- The single lane traffic flows of the main street had created an ambience to the township.

Resolved: Thwaites / Dean

1. *THAT the Senior Policy Analyst Built Environment and Urban Design's report dated 13/02/2019 and titled Te Puke Town Centre Parking Review be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT it be noted that:*
 - *There are currently 520 public carparks in the Te Puke town centre, compared to 488 public carparks that existed prior to the town centre upgrade project.*
 - *There are sufficient carparks within the Te Puke town centre.*
4. *THAT it be recommended to the Policy Committee that the 10 carparks in Commerce Lane have a P120 parking restriction.*

Moved Amendment: Dally / Scrimgeour

1. *THAT the Senior Policy Analyst Built Environment and Urban Design's report dated 13/02/2019 and titled Te Puke Town Centre Parking Review be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT it be noted that:*
 - *There are currently 520 public carparks in the Te Puke town centre, compared to 488 public carparks that existed prior to the town centre upgrade project.*
4. *THAT it be recommended to the Policy Committee that the 10 carparks in Commerce Lane have a P120 parking restriction.*

The amendment was put and carried

The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.

Resolved: Dally / Scrimgeour

1. *THAT the Senior Policy Analyst Built Environment and Urban Design's report dated 13/02/2019 and titled Te Puke Town Centre Parking Review be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT it be noted that:*
 - *There are currently 520 public carparks in the Te Puke town centre, compared to 488 public carparks that existed prior to the town centre upgrade project.*
4. *THAT it be recommended to the Policy Committee that the 10 carparks in Commerce Lane have a P120 parking restriction.*

Date: 13 February 2019
Subject: Te Puke Town Centre Parking Review

Western Bay of Plenty District Council

Operations & Monitoring Committee

Te Puke Town Centre Parking Review

Purpose

As per the minutes of OP9 Operations & Monitoring Committee, held on 15 February 2018, staff were requested to monitor the parking situation within the Te Puke town centre over 2018 and report back the Committee during the first quarter of 2019 (this report).

Recommendation

- 1. THAT the Senior Policy Analyst Built Environment and Urban Design's report dated 13/02/2019 and titled Te Puke Town Centre Parking Review be received.**
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT it be noted that:**
 - **There are currently 520 public carparks in the Te Puke town centre, compared to 488 public carparks that existed prior to the town centre upgrade project.**
 - **There are sufficient carparks within the Te Puke town centre.**
- 4. THAT it be recommended to the Policy Committee that the 10 carparks in Commerce Lane have a P120 parking restriction.**



Andries Cloete
Senior Policy Analyst Built Environment and Urban Design



Approved

Gary Allis
Deputy Chief Executive

Date: 13 February 2019
Subject: Te Puke Town Centre Parking Review

1. Background and Purpose of the Study

In 2016 some of the shop owners in the Te Puke town centre expressed their concerns about the availability of public carparks in the town centre, especially along Jellicoe Street. This was mainly as a result of works undertaken along Jellicoe Street in 2016. A report on the parking situation in the Te Puke town centre was submitted to the Operations and Monitoring Committee in April 2017. This was followed by various discussions between Council staff, elected members and some of the business owners. On 15 February 2018 the Operations Committee and Monitoring Committee resolved that the parking situation be monitored throughout 2018 (especially during the kiwifruit season and the period before Christmas) and that staff report their findings back to the Committee during the first quarter of 2019 (this report).

The study area is shown in Photo 1.

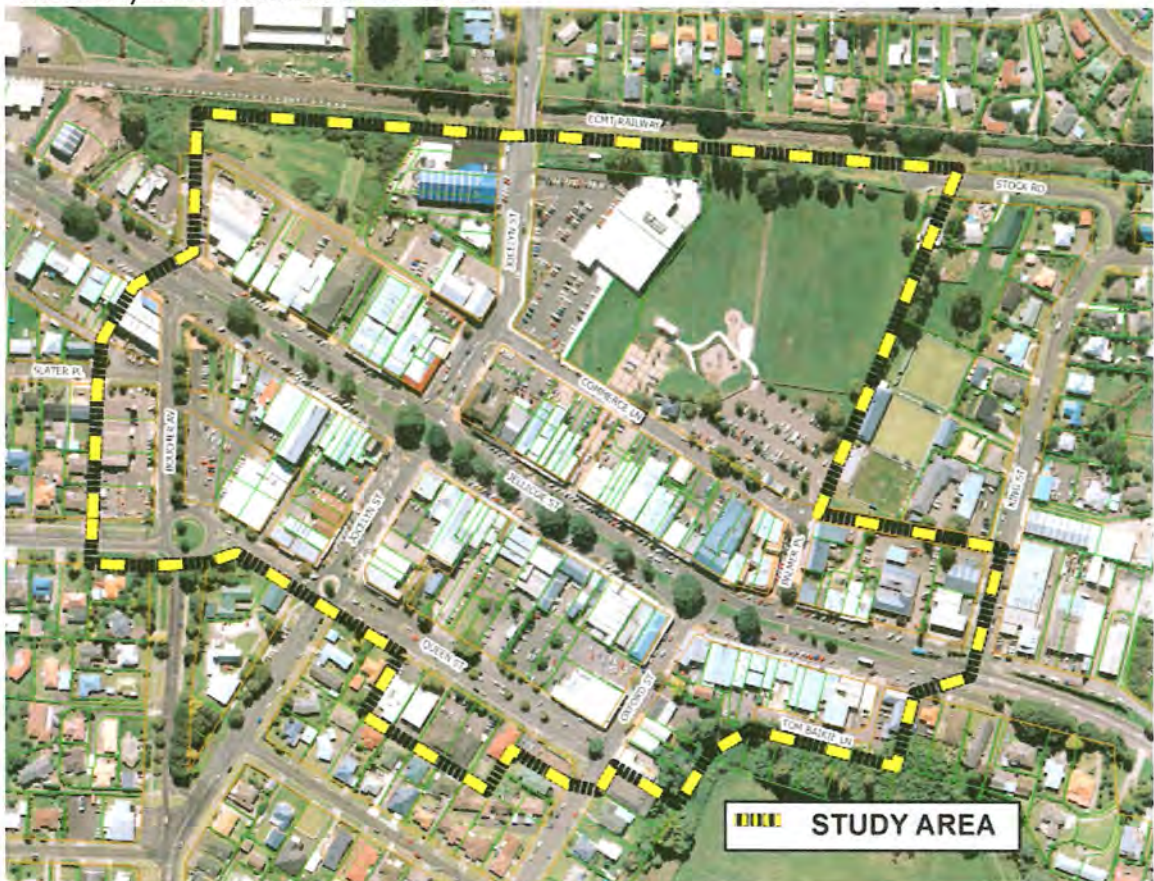


Photo 1: Study area

A detailed discussion regarding on-site parking was included in the April 2017 report and is therefore not repeated in this report.

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2. Parking Supply: On-street parking and public carparks

The numbers of public carparks and mobility carparks within the study area are included in Table 1. This is the combination of carparks on the street and those in public carparks e.g. the Commerce Lane carpark.

Table 1: Number of carparks (on-street and within public carparks) in the study area.

Areas available for public parking	Number of parks		Mobility carparks	
	As on 25/01/19	Prior June 2016	As on 25/01/19	Prior June 2016
On-street parking in the study area				
Jellicoe St – Whakatane bound				
Boucher Ave/Jocelyn St	24	26	2	1
Jocelyn St/Main pedestrian crossing	6	7	0	0
Main pedestrian crossing/Palmer Pl	20	26	2	2
Palmer Pl/King St	13	14	0	0
Jellicoe St – Tauranga bound				
Tom Baikie Ln/Oxford St	19	21	1	0
Oxford St/Main pedestrian crossing	19	19	2	2
Main pedestrian crossing/Jocelyn St	6	7	0	0
Boucher Ave/Jocelyn St	26	28	2	1
Queen Street - East bound				
Boucher Ave/Jocelyn St	7	7	1	1
Jocelyn St/Oxford St	41	41	1	1
Queen Street - West bound				
Oxford St/Jocelyn St	38	38	1	1
Jocelyn St/Boucher Ave	5	5	0	0
Commerce Lane	10	10	0	0
Jocelyn St				
Queen St/Jellicoe St	18	18	2	2
Jellicoe St/Commerce Ln	11	11	0	0
Oxford St (demarcated)	16	16	0	0
Palmer Place	11	11	1	1
On-street parking sub-total	290	305	15	12
Parking in Public carparks				
Boucher Ave	28	28	0	0
Commerce Lane	143	143	0	0
New World**	30	0	0	0
86 Jellicoe Street***	12	0	2	0
Public carpark sub-total	213	171	2	0
Total number of public carparks	503	476	17	12

Notes:

** The public carparks in the New World carpark demarcated in 2018

*** Council has finalised a lease with the owner of 86 Jellicoe Street (the property directly east of the Heritage walkway) to develop 12 carparks and 2 mobility carparks. These carparks should be operational by the end of February 2019

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Summary of Parking Supply

	On-street carparks	Public carparks	Mobility carparks	TOTAL
Pre Jellicoe Street upgrade	305	171	12	488
Current	290	213	17	520

There are currently 27 more public carparks and five more mobility carparks in the study area than prior to the Jellicoe Street upgrades of 2016/17.

3. Parking Uptake

3.1 Methodology

The parking uptake was surveyed on the dates included in Table 2 and the actions undertaken for each site visit are included in Table 3. As requested by some business owners, surveys have been undertaken during kiwifruit season and pre-Christmas period as it is the busiest time of the year.

Table 2: Site visit dates

Date	Time of the year
Tuesday 17 April 2019	School holiday
Thursday 17 May 2018	Kiwifruit season
Friday 1 June 2018	Kiwifruit season
Wednesday 12 December 2018	Pre-Christmas
Thursday 20 December 2018	Pre-Christmas

Table 3: Actions undertaken during each site visit

Time	Action
8 - 8.30am	Count freedom campers in Commerce Lane carpark
9-10am	Count vacant carparks and mark all cars parked in "all day"* carparks.
11am-12pm	Count vacant carparks
2-3pm	Count vacant carparks
3-3.30pm	Count vacant carparks. Count all cars parked in the "all-day"* carparks from 10am to 3.30pm.

Note:

* "All day carparks" are carparks with no time restriction and include 143 carparks in Commerce Lane carpark, 11 carparks along Commerce Lane and 14 carparks in Boucher Ave carpark.

3.2 Uptake of carparks

Table 4, which follows, illustrates the average number of carparks and mobility carparks available in the study area within three time slots. A complete set of the survey results is attached.

Attachment A

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Table 4: Average number of vacant carparks in the study area during site visits

Areas available for public parking	Average vacant carparks/Total number of carparks					
	9-10am		11am-12pm		2-3pm	
	All day	Time restricted	All day	Time restricted	All day	Time restricted
On-street parking in the study area						
Jellicoe St – Whakatane bound						
Boucher Ave/Jocelyn St	-	14/24		7/24		13/24
Jocelyn St/Main pedestrian crossing	-	2/6		1/6		0/6
Main pedestrian crossing/Palmer Pl	-	7/20		4/20		5/20
Palmer Pl/King St	-	5/13		5/13		6/13
Jellicoe St – Tauranga bound						
Tom Baikie Ln/Oxford St	-	5/19		5/19		6/19
Oxford St/Main pedestrian crossing	-	2/19		3/19		2/19
Main pedestrian crossing/Jocelyn St	-	0/6		0/6		1/6
Boucher Ave/Jocelyn St	-	11/26		8/26		11/26
Queen Street – East bound						
Boucher Ave/Jocelyn St	-	4/7		2/7		5/7
Jocelyn St/Oxford	-	19/41		16/41		21/41
Queen Street - West bound						
Oxford/Jocelyn St	-	17/38		15/38		13/38
Jocelyn St/Boucher Ave	-	3/5		2/5		3/5
Commerce Lane	1/10	-	1/10		2/10	
Jocelyn St						
Queen St/Jellicoe St	-	4/18		3/18		3/18
Jellicoe St/Commerce Ln	-	7/11		6/11		5/11
Oxford St (demarcated)	-	5/16		6/16		6/16
Palmer Place	-	2/11		3/11		2/11
Parking in Public carparks						
Boucher Ave	4/14	7/14	1/14	7/14	2/14	9/14
Commerce Lane	62/143	-	50/143		54/143	
New World**		12/30		10/30		13/30

a) Jellicoe Street

Vacant carparks between Jocelyn Street and Oxford Street (on both sides of Jellicoe Street) are limited throughout the day because of their central location and convenience.

The portion of Jellicoe Street between Jocelyn Street and Boucher Avenue has an average vacancy of 43%. The portion of Jellicoe Street to the east of Oxford Street has an average vacancy of 34%.

b) Other Streets Within the Study Area

Most of the carparks along the portion of Jocelyn Street between Queen Street and Jellicoe Street, are utilised from the early morning. These carparks are very convenient for people residing on the southern side of Jellicoe Street and are also used by customers of Te Puke Box Gym.

In contrast, the Jocelyn Street carparks on the northern side of Jellicoe Street have a 50% vacancy.

Queen Street is underutilised with a high vacancy rate of 43%.

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Commerce Lane has 10 all-day carparks. At least 6 of the 10 carparks are utilised by employees and as a result are occupied for most of the day.

Due to its proximity to the retail area, the Heritage Walkway and Jubilee Park, the use of the Commerce Lane carparks for all day parking seems to be inappropriate. The carparks would be better used for time restricted parking and accordingly it is recommended they become P120s.

Palmer Place is well utilised (with a 20% vacancy rate) even though it's only a one-way street and only accessible from Jellicoe Street.

c) **Public carparks**

The all-day carparks in Boucher Ave carpark are well utilised. As per discussions with some of the occupants, these carparks are popular because they are in the shade during the afternoon. In contrast, the 14 time restricted carparks (which have no shade) are more than 50% vacant.

The Commerce Lane carpark has a high vacancy rate (40%). Between 8 and 23 of these carparks are utilised by self-contained vehicles, e.g. campervans and motorhomes. Some of the self-contained vehicles may leave after 9am, while an average of nine will utilise the carpark throughout the day.

The 30 public carparks in the New World carpark are also under-utilised with an average vacancy of 38%.

Council has finalised a lease with the owner of 86 Jellicoe Street (the property directly east of the Heritage Walkway) to provide an additional 12 carparks and two mobility parks. These carparks will become available to the public in February 2019.

d) **Mobility carparks**

There are 15 mobility carparks within the study area. These carparks are well spread and strategically located throughout the town centre, e.g. outside doctor consulting rooms, library and other medical facilities. As shown in Table 4, the mobility carparks are under-utilised. However, it is important to keep in mind that, within the Te Puke town centre, the mobility parking holders are the only people that pays for a parking permit.

4. **Conclusion**

The surveys have shown that the only time restricted carparks that have a vacancy of less than 10%, are the carparks along Jellicoe Street, between Jocelyn and Oxford Streets. The reason being that they are in the middle of the town centre and therefore very convenient. Most of the other time restricted carparks have a vacancy above 30%.

Research have shown that most successful town centres have:

- A parking vacancy of less than 5%.
- The majority carparks on the outer fringe of the town centre and within a 5 minute walk to the middle of the town centre.
- A quality urban environment that encourage people to spend more time within it than anticipated.

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Professor Roelof Uytendogaardt, a world renowned urban planner and architect used to say the following: "The question should not be whether there are enough parking for town centre customers? We should rather focus on what should be done to keep the carparks occupied" (1998-1999, personal communication).

I am also of the opinion that the newly leased parking area along the Heritage Walkway should only be temporary and should not replace the vision the community had for the urban space connecting Jellicoe Street with Jubilee Park.

Te Puke Parking Survey - 17 April 2018

Demarketed Parking Areas	Vacant carparks in area between 9 - 10am					Vacant carparks in area between 11am -12pm					Vacant carparks in area between 2 - 3pm				
	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability
Jellicoe St (Whakatane bound)															
Boucher Ave - Jocelyn St	-	-	13/24	-	1/2	-	-	11/24	-	2/2	-	-	15/24	-	2/2
Jocelyn St - main pedestrian crossing	-	-	1/6	-	-	-	-	1/6	-	-	-	-	1/6	-	-
Main pedestrian crossing - Palmer Pl	-	-	2/15	0/3	2/2	-	-	7/15	0/3	2/2	-	-	0/15	0/3	2/2
Palmer Pl - King St	-	-	4/13	-	-	-	-	8/13	-	-	-	-	9/15	-	-
Jellicoe St (Tauranga bound)															
Tom Baikie Ln - Oxford St	-	-	02/19	-	1/1	-	-	7/19	-	1/1	-	-	6/19	-	1/1
Oxford St - main pedestrian crossing	-	-	1/15	0/3	2/2	-	-	2/15	1/3	1/2	-	-	3/15	0/3	0/2
Main pedestrian crossing - Jocelyn St	-	-	0/6	-	-	-	-	0/6	-	-	-	-	1/6	-	-
Jocelyn St - Boucher Ave	-	3/5	8/14	0/7	2/2	-	0/5	7/14	1/7	0/2	-	2/5	7/14	1/7	2/2
Boucher Ave carpark															
	0	1/14	-	-	-	3/14	5/14	-	-	-	2/14	4/14	-	-	-
Jocelyn St															
Jellicoe - Queen St	-	5/17	-	1/1	2/2	-	1/17	-	1/1	1/2	-	3/17	-	1/1	2/2
Jellicoe - Commerce Ln	-	-	9/10	-	-	-	-	7/10	-	-	-	-	3/10	-	-
Oxford St															
	-	-	5/16	-	-	-	-	7/16	-	-	-	-	12/16	-	-
Queen St (east bound)															
Boucher Ave - Jocelyn St	-	2/7	-	-	1/1	-	2/7	-	-	1/1	-	6/7	-	-	1/1
Jocelyn St - Oxford St	-	21/43	-	-	1/1	-	16/43	-	-	1/1	-	22/43	-	-	0/1
Queen St (west bound)															
Oxford St - Jocelyn St	-	21/38	-	-	1/1	-	18/38	-	-	1/1	-	17/38	-	-	1/1
Jocelyn St - Boucher Ave	-	2/5	-	-	-	-	2/5	-	-	-	-	3/5	-	-	-
Commerce Lane															
Commerce Ln (Jocelyn St - Palmer Pl)	1/11	-	-	-	-	1/11	-	-	-	-	2/11	-	-	-	-
Commerce Carpark	45/142	-	-	-	-	69/142	-	-	-	-	63/142	-	-	-	-
New World carpark	-	4/30	-	-	-	-	4/30	-	-	-	-	8/30	-	-	-
Palmer Pl															
	-	-	1/11	-	0/1	-	-	2/11	-	1/1	-	-	2/11	-	1/1

Te Puke Parking Survey - 17 May 2018

Demarcated Parking Areas	Vacant car parks in area between 9 - 10am					Vacant car parks in area between 11am -12pm					Vacant car parks in area between 2 - 3pm				
	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability
Jellicoe St (Whakatane bound)															
Boucher Ave - Jocelyn St	-	-	15/24	-	2/2	-	-	5/24	-	2/2	-	-	18/24	-	2/2
Jocelyn St - main pedestrian crossing	-	-	2/6	-	-	-	-	1/6	-	-	-	-	0/6	-	-
Main pedestrian crossing - Palmer Pl	-	-	8/17	1/3	2/2	-	-	3/17	0/3	1/2	-	-	4/17	2/3	2/2
Palmer Pl - King St	-	-	0/13	-	-	-	-	5/13	-	-	-	-	6/13	-	-
Jellicoe St (Tauranga bound)															
Tom Balkie Ln - Oxford St	-	-	01/19	-	1/1	-	-	6/19	-	1/1	-	-	5/19	-	1/1
Oxford St - main pedestrian crossing	-	-	3/15	0/3	2/2	-	-	0/15	1/3	1/2	-	-	0/15	0/3	0/2
Main pedestrian crossing - Jocelyn St	-	-	1/6	-	-	-	-	2/6	-	-	-	-	2/6	-	-
Jocelyn St - Boucher Ave	-	3/5	6/14	2/7	2/2	-	0/5	10/14	0/7	0/2	-	0/5	5/14	0/7	2/2
Boucher Ave carpark	4/14	7/14	-	-	-	4/14	6/14	-	-	-	5/14	6/14	-	-	-
Jocelyn St															
Jellicoe - Queen St	-	3/17	-	1/1	2/2	-	1/17	-	0/1	2/2	-	2/17	-	1/1	1/2
Jellicoe - Commerce Ln	-	-	9/10	-	-	-	-	7/10	-	-	-	-	3/10	-	-
Oxford St	-	-	5/16	-	-	-	-	7/16	-	-	-	-	7/16	-	-
Queen St (east bound)															
Boucher Ave - Jocelyn St	-	4/7	-	-	1/1	-	3/7	-	-	0/1	-	4/7	-	-	1/1
Jocelyn St - Oxford St	-	22/43	-	-	1/1	-	19/43	-	-	1/1	-	9/43	-	-	0/1
Queen St (west bound)															
Oxford St - Jocelyn St	-	19/38	-	-	1/1	-	18/38	-	-	1/1	-	13/38	-	-	1/1
Jocelyn St - Boucher Ave	-	4/5	-	-	-	-	2/5	-	-	-	-	2/5	-	-	-
Commerce Lane															
Commerce Ln (Jocelyn St - Palmer Pl)	1/11	-	-	-	-	2/11	-	-	-	-	2/11	-	-	-	-
Commerce Carpark	62/142	-	-	-	-	41/142	-	-	-	-	52/142	-	-	-	-
New World carpark	-	12/30	-	-	-	-	11/30	-	-	-	-	10/30	-	-	-
Palmer Pl	-	-	4/11	-	1/1	-	-	2/11	-	1/1	-	-	3/11	-	1/1

Te Puke Parking Survey - 1 June 2018

Demarcated Parking Areas	Vacant car parks in area between 9 - 10am					Vacant car parks in area between 11am -12pm					Vacant car parks in area between 2 - 3pm				
	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability
Jellicoe St (Whakatane bound)															
Boucher Ave - Jocelyn St	-	-	17/24	-	2/2	-	-	16/24	-	2/2	-	-	18/24	-	2/2
Jocelyn St - main pedestrian crossing	-	-	1/6	-	-	-	-	0/6	-	-	-	-	1/6	-	-
Main pedestrian crossing - Palmer Pl	-	-	7/17	0/3	2/2	-	-	9/17	0/3	2/2	-	-	5/17	3/3	2/2
Palmer Pl - King St	-	-	8/13	-	-	-	-	6/13	-	-	-	-	8/13	-	-
Jellicoe St (Tauranga bound)															
Tom Balkie Ln - Oxford St	-	-	8/19	-	1/1	-	-	0/19	-	1/1	-	-	5/19	-	1/1
Oxford St - main pedestrian crossing	-	-	4/15	2/4	1/2	-	-	4/15	1/3	0/2	-	-	2/15	0/3	2/2
Main pedestrian crossing - Jocelyn St	-	-	0/6	-	-	-	-	0/6	-	-	-	-	0/6	-	-
Jocelyn St - Boucher Ave	-	2/5	10/14	5/7	2/2	-	1/5	9/14	0/7	1/2	-	3/5	11/14	2/7	2/2
Boucher Ave carpark	1/14	12/14	-	-	-	0/14	12/14	-	-	-	3/14	11/14	-	-	-
Jocelyn St															
Jellicoe - Queen St	-	5/17	-	1/1	1/2	-	4/17	-	1/1	2/2	-	5/17	-	0/1	2/2
Jellicoe - Commerce Ln	-	-	3/10	1/1	-	-	-	9/10	0/1	-	-	-	5/10	1/1	-
Oxford St	-	-	6/16	-	-	-	-	5/16	-	-	-	-	2/16	-	-
Queen St (east bound)															
Boucher Ave - Jocelyn St	-	3/7	-	-	1/1	-	3/7	-	-	1/1	-	4/7	-	-	1/1
Jocelyn St - Oxford St	-	19/43	-	-	1/1	-	20/43	-	-	1/1	-	22/43	-	-	0/1
Queen St (west bound)															
Oxford St - Jocelyn St	-	19/38	-	-	1/1	-	19/38	-	-	0/1	-	15/38	-	-	1/1
Jocelyn St - Boucher Ave	-	2/5	-	-	-	-	2/5	-	-	-	-	4/5	-	-	-
Commerce Lane															
Commerce Ln (Jocelyn St - Palmer Pl)	3/11	-	-	-	-	1/11	-	-	-	-	4/11	-	-	-	-
Commerce Carpark	65/142	-	-	-	-	64/142	-	-	-	-	59/142	-	-	-	-
New World carpark	-	12/30	-	-	-	-	11/30	-	-	-	-	12/30	-	-	-
Palmer Pl	-	-	2/11	-	0/1	-	-	3/11	-	1/1	-	-	3/11	-	0/1

Te Puke Parking Survey -12th December 2018

Demarcated Parking Areas	Vacant carparks in area between 9 - 10am					Vacant carparks in area between 11am -12pm					Vacant carparks in area between 2 - 3pm				
	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability
Jellicoe St (Whakatane bound)															
Boucher Ave - Jocelyn St	-	-	13/24	-	2/2	-	-	2/24	-	2/2	-	-	10/24	-	1/2
Jocelyn St - main pedestrian crossing	-	-	3/6	-	-	-	-	0/6	-	-	-	-	0/6	-	-
Main pedestrian crossing - Palmer Pl	-	-	11/17	0/3	2/2	-	-	3/17	1/3	0/2	-	-	2/17	2/3	1/2
Palmer Pl - King St	-	-	10/13	-	-	-	-	3/13	-	-	-	-	1/13	-	-
Jellicoe St (Tauranga bound)															
Tom Baikie Ln - Oxford St	-	-	4/19	-	1/1	-	-	3/19	-	1/1	-	-	8/19	-	1/1
Oxford St - main pedestrian crossing	-	-	2/15	0/4	0/2	-	-	4/15	0/4	1/2	-	-	3/15	0/4	0/2
Main pedestrian crossing - Jocelyn St	-	-	0/6	-	-	-	-	0/6	-	-	-	-	0/6	-	-
Jocelyn St - Boucher Ave	-	0/5	5/14	0/7	2/2	-	0/5	7/14	4/7	1/2	-	4/5	9/14	4/7	1/2
Boucher Ave carpark	1/14	13/14	-	-	-	1/14	7/14	-	-	-	0/14	10/14	-	-	-
Jocelyn St															
Jellicoe - Queen St	-	4/17	-	0/1	2/2	-	3/17	-	1/1	2/2	-	1/17	-	0/1	1/2
Jellicoe - Commerce Ln	-	-	7/10	1/1	-	-	-	6/10	1/1	-	-	-	6/10	1/1	-
Oxford St	-	-	4/16	-	-	-	-	3/16	-	-	-	-	5/16	-	-
Queen St (east bound)															
Boucher Ave - Jocelyn St	-	7/7	-	-	1/1	-	1/7	-	-	1/1	-	6/7	-	-	1/1
Jocelyn St - Oxford St	-	16/43	-	-	0/1	-	12/43	-	-	1/1	-	20/43	-	-	1/1
Queen St (west bound)															
Oxford St - Jocelyn St	-	15/38	-	-	1/1	-	8/38	-	-	1/1	-	10/38	-	-	1/1
Jocelyn St - Boucher Ave	-	5/5	-	-	-	-	2/5	-	-	-	-	2/5	-	-	-
Commerce Lane															
Commerce Ln (Jocelyn St - Palmer Pl)	2/11	-	-	-	-	2/11	-	-	-	-	4/11	-	-	-	-
Commerce Carpark	46/142	-	-	-	1/1	41/142	-	-	-	1/1	64/142	-	-	-	-
New World carpark	-	17/30	-	-	-	-	14/30	-	-	-	-	20/30	-	-	-
Palmer Pl	-	-	4/11	-	1/1	-	-	5/11	-	1/1	-	-	3/11	-	1/1

Te Puke Parking Survey - 20th December 2018

Demarcated Parking Areas	Vacant carparks in area between 9 - 10am					Vacant carparks in area between 11am -12pm					Vacant carparks in area between 2 - 3pm				
	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability	All day	>60min	60	< 60min	Disability
Jellicoe St (Whakatane bound)															
Boucher Ave - Jocelyn St	-	-	11/24	-	2/2	-	-	0/24	-	2/2	-	-	3/24	-	0/2
Jocelyn St - main pedestrian crossing	-	-	1/6	-	-	-	-	0/6	-	-	-	-	0/6	-	-
Main pedestrian crossing - Palmer Pl	-	-	3/17	2/3	1/2	-	-	0/17	0/3	2/2	-	-	2/17	0/3	0/2
Palmer Pl - King St	-	-	2/13	-	-	-	-	5/13	-	-	-	-	7/13	-	-
Jellicoe St (Tauranga bound)															
Tom Balkie Ln - Oxford St	-	-	10/19	-	1/1	-	-	2/19	-	0/1	-	-	7/19	-	0/1
Oxford St - main pedestrian crossing	-	-	0/15	1/4	1/2	-	-	1/15	0/4	0/2	-	-	0/15	0/4	0/2
Main pedestrian crossing - Jocelyn St	-	-	0/6	-	-	-	-	0/6	-	-	-	-	0/6	-	-
Jocelyn St - Boucher Ave	-	4/5	4/14	2/7	2/2	-	1/5	0/14	0/7	0/2	-	3/5	3/14	0/7	2/2
Boucher Ave carpark	0/14	0/14	-	-	-	1/14	10/14	-	-	-	0/14	12/14	-	-	-
Jocelyn St															
Jellicoe - Queen St	-	0/17	-	1/1	1/2	-	2/17	-	0/1	0/2	-	2/17	-	1/1	2/2
Jellicoe - Commerce Ln	-	-	/10	1/1	-	-	-	1/10	1/1	-	-	-	3/10	1/1	-
Oxford St	-	-	/16	-	-	-	-	7/16	-	-	-	-	7/16	-	-
Queen St (east bound)															
Boucher Ave - Jocelyn St	-	3/7	-	-	1/1	-	3/7	-	-	1/1	-	4/7	-	-	1/1
Jocelyn St - Oxford St	-	18/43	-	-	0/1	-	14/43	-	-	1/1	-	12/43	-	-	1/1
Queen St (west bound)															
Oxford St - Jocelyn St	-	12/38	-	-	1/1	-	13/38	-	-	1/1	-	11/38	-	-	1/1
Jocelyn St - Boucher Ave	-	2/5	-	-	-	-	3/5	-	-	-	-	3/5	-	-	-
Commerce Lane															
Commerce Ln (Jocelyn St - Palmer Pl)	0/11	-	-	-	-	1/11	-	-	-	-	1/11	-	-	-	-
Commerce Carpark	56/142	-	-	-	1/1	35/142	-	-	-	1/1	32/142	-	-	-	1/1
New World carpark	-	21/30	-	-	-	-	13/30	-	-	-	-	13/30	-	-	-
Palmer Pl	-	-	0/11	-	1/1	-	-	4/11	-	1/1	-	-	0/11	-	0/1

Western Bay of Plenty District Council Te Puke Community Board Review of Te Puke Main Street Project

Purpose

The Operations & Monitoring Committee received the attached report (**Attachment A**) on the review of the Te Puke Main Street Project, specifically the plaza. The Committee has requested that the Te Puke Community Board provide feedback on options relating to the plaza. The Board can provide feedback at this meeting or defer the decision to a future meeting.

Recommendation

1. ***THAT the report "Review of Te Puke Main Street Project" referred from the Operations & Monitoring Committee be received.***
2. ***THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
3. ***THAT the Board provides the following comments:.....***
4. ***THAT it be recommended to the Operations & Monitoring Committee that either:***
Option 4.1 - The Te Puke Main Street Plaza remains as constructed.
OR
Option 4.2 - Te Puke Main Street Plaza area be reduced by 80m² with the construction of two or three additional carparks at an estimated costs of \$90,000.
OR
Option 4.3 – A level platform be constructed on the eastern section (150m²) of the plaza in either pavers or timber decking, at an indicative cost of \$70-\$100,000.
5. ***THAT the Board recommends that an appropriate Kiwifruit themed piece of sculpture or street art be installed on the plaza. Budget \$20,000 funded from the Te Puke Revocation Budget.***

NOTE, this only applies to Plaza Options 4.1 & 4.3.



Gary Allis
 Deputy Chief Executive Officer

1. Background

1.1 Plaza

The Operations & Monitoring Committee received the attached report and referred the section relating to the Plaza to the Te Puke Community Board for comment. Full details are included in the attached report. **Attachment A**

1.2 Planting and Vegetation

A review of the plantings at the intersections is underway. It will include a focus on visibility at intersections to ensure good sight lines for both drivers and pedestrians.

The review will include plant species. There is no intention to undertake a wholesale change to the plantings but there may be a change to a species where it is creating visibility or maintenance issues e.g. use of flax.

1.3 Traffic Data

The Operations & Monitoring Committee noted that there is only minor traffic congestion in Te Puke and that a further update on traffic volumes and delays is requested for the first quarter 2020.

2. Minutes OP17.7 – Review of Te Puke Main Street Project

The Operations and Monitoring Committee considered a report from the Engineering and Specialist Projects Manager dated 13 February 2019 as circulated with the agenda.

The Deputy Chief Executive Officer outlined a number of issues that had been raised in regard to the Te Puke Main Street upgrade that included the new landscaping and vegetation throughout the main centre, the new Te Puke Main

Street Plaza between the Heritage Walkway and the pedestrian crossing and the impact of traffic through Te Puke. Common complaints noted were:

- Complaints about excess growth blocking paths, obscuring vision at roundabout, intersections and pedestrian crossings.
- Low growing plants needed.
- Large flaxes and grasses were not the right plants.
- Plants were put in and then not maintained – the entrances to the town often looked untidy.

There was unanimous agreement that some of the flax plantings were wrong type of planting and these should be removed as soon as possible.

There had also been some positive feedback about some of the plantings, noting that as they matured the overall effect would improve.

There had been no specific (positive or negative) feedback about the plaza area and the area does not seem to have been utilised for public events.

It was considered that the traffic flows in Te Puke were reasonable, with limited congestion and delays for short periods.

Resolved: Webber / Dally

1. *THAT the Engineering and Special Projects Manager's report dated 13 February 2019 and titled "Review of Te Puke Main Street Project" be received.*
2. *THAT the report relates to issues that is considered to be of low significance in term of Council's Significance and Engagement Policy.*
3. *THAT the committee notes that there will be replacement of vegetation at intersections to increase visibility for motorists and pedestrians and that staff review the roadside planting with appropriate experts.*
4. *THAT the Committee notes the traffic data for Te Puke Highway, that there is only minor congestion within Te Puke and requests an update on traffic volumes and associated issues in the first quarter of 2020 to ensure traffic counts undertaken during the kiwifruit season were included in the analysis.*

It was noted that the report had not been referred to the Te Puke Community Board. It was important the Board, in consultation with retail/business interest groups such as EPIC Te Puke and Te Puke EDGE be given the opportunity to make comments back to Council.

Further Resolved: Thwaites/ Mackay

THAT the report be referred to the Te Puke Community Board for comment and then further consideration by the Operations and Monitoring Committee at a future meeting.

Date: 13 February 2019
Subject: Review of Te Puke Main Street Project

Western Bay of Plenty District Council Operations & Monitoring Committee Review of Te Puke Main Street Project

Purpose

As per the minutes of the OP9, held on 15 February 2018, staff were requested to monitor and report back on the Te Puke Main Street Project; specifically the 4 items below:

1. Landscaping and vegetation on Main Street
2. Te Puke Main Street Plaza between the Heritage Walkway and the pedestrian crossing
3. Traffic Impact Assessment
4. Parking (refer to separate report).

Note: this report is being presented to the Committee, it has not been referred to the Te Puke Community Board. The Committee could receive the report and then refer it to the Community Board for comment prior to decision making.

Recommendation

1. ***THAT the Engineering and Special Projects Manager's report dated 13 February 2019 and titled "Review of Te Puke Main Street Project" be received.***
2. ***THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
3. ***THAT the committee notes that there will be replacement of vegetation at intersections to increase visibility for motorists and pedestrians.***
4. ***THAT either***
Option 4.1 - The Te Puke Main Street Plaza remains as constructed.
OR
Option 4.2 - Te Puke Main Street Plaza area be reduced by 80m² with the construction of two or three additional carparks at an estimated costs of \$90,000.
OR
Option 4.3 - A level platform be constructed on the eastern section (150m²) of the plaza in either pavers or timber decking, at an indicative cost of \$70-\$100,000.
5. ***THAT the Committee notes the traffic data for Te Puke Highway, that there is only minor congestion within Te Puke and requests an update on traffic volumes and associated issues in the first quarter 2020.***

Date: 13 February 2019
Subject: Review of Te Puke Main Street Project



Raj Sumeran
Engineering and Special Projects Manager



Approved

Gary Allis
Deputy Chief Executive

Date: 13 February 2019
Subject: Review of Te Puke Main Street Project

1. Background

The Te Puke Main Street upgrade works were constructed over a two-year period from 2015-2018. The works included public consultation on the design, refinement and endorsement through the Project Control Group (PCG) and the Te Puke Community Board with final approval by the Operations Committee.

The outcome has both been supported and criticised. There have been public meetings, presentations to the Operations and Monitoring Committee, independent research by Key Research and other researchers arranged by the Te Puke business owners.

The former PCG group continued through the construction and post construction stages in providing an operations link to the business community.

There were a number of issues raised in regards to the Te Puke Main Street upgrade which included loss of carparks, the new landscaping and vegetation through the main centre, the new Te Puke Main Street Plaza between the Heritage Walkway and the impact of traffic through Te Puke following the opening of the Tauranga Eastern Link motorway. This report does not deal with parking (separate report) but deals with the landscape and vegetation, the Heritage Plaza and the traffic flows through the Te Puke CBD area and the entrances to the township.

At the Operations and Monitoring Committee meeting (OP9) on 15 February 2018 staff were requested to monitor on the performance of the Te Puke main street upgrade over a 12 month period and report back to the committee on their findings on the first quarter of 2019 (this report).

2. Main Street Landscaping and Vegetation

Council staff in conjunction with WestLink obtained the number of contact centre requests (CCR's) data pertaining to Jellicoe Street (Te Puke CBD) and both entranceways to the town between the periods of 5 June 2017 – 31 January 2019. The CCR's were mainly on the new landscape and vegetation plantings and public feedback. There were 43 CCR's received and recorded in the CCR database.

We analysed the 43 CCR's and identified the following information:

Subcategory	No of CCRs	Comment
Maintenance	2	Asking for trimming of vegetation for existing plantings
Plant Species etc.	3	Commenting on species choice e.g. thinking Jasmine is pest plant
Safety/Visibility	34	Complaints about excessive growth blocking paths, obscuring vision at roundabouts, intersections, pedestrian crossings.
Furniture	2	Metal studs coming out of pedestrian crossing, seat replacement, wooden fence too high.
Vandalism	2	Plants pulled out of ground
TOTAL	43	

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The stand out complaint (yellow highlight) relates to overgrown vegetation obscuring sightlines at roundabouts, some intersections and pedestrian crossings and pathways.

Location of the complaints are shown on an aerial photograph attached.

Attachment A

Most common issues and suggestions are around the following:

- Dunlop Rd/Jellicoe intersection – these two intersections have the most complaints and are considered dangerous from a path user and a vehicles perspective. Require removal of larger plants at intersection and sides of pathways. These could be replaced with some low growing plants.
- Atuaroa Ave /Jellicoe intersection – as for Dunlop and is worse.
- Pedestrian Crossings in CBD – wholesale removal of lomandra in the median island and replaced with low growing plants or put back in grass. Annual beds are also difficult and expensive to maintain.
- Oxford St, Jocelyn St, Boucher Ave roundabouts (RABs) – there are only isolated pockets of problem vegetation at roundabouts so small amounts of removal. Some drivers expect to be able to see through roundabouts, this is not the design intention but sight lines need to be kept clear.
- General CBD – some flaxes and coprosma, jasmine are now needing occasional trimming – may be 2x per year to keep them back off kerbs and footpaths.
- Isolated areas e.g. outside Hospice Shop (opposite Dunlop St) and RT bay into Our Place will need larger plants removed.
- 6 intersections if allowed to mature. Should be transplanted in winter.

Based on the findings from the CCR's the Council staff consider that these items are not significant and mainly relate to maintenance and operational matters and can be dealt with by maintenance works and by appropriate plantings and remedial measures.

The alterations to vegetation to improve sight lines will occur in autumn. They will mainly focus on the 2 or 3m lead into the intersection. Note the vegetation also assists in reducing vehicle speeds.

There has also been positive feedback around the vegetation and how good it is looking. There is no suggestion to undertake major changes.

3. Te Puke Main Street Plaza

The Puke Main Street Plaza between the Heritage Walkway and the pedestrian crossing were modified after the initial upgrading work as follows:

- Hardwood bench (2.0m X 2.0m) with staggered 200mm X 200mm slats in the middle of the plaza at the cost of \$9,000 installed.

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Subject: Review of Te Puke Main Street Project

- Two additional "L" shaped seats 2.8m long along the plaza area at the cost of \$13,876 installed.
- Upright timber bollards cut by 200mm at the pedestrian crossing ends and tapered to reach horizontal with the fence height. These were done to improve sightlines at the middle pedestrian crossing.
- In addition to the above, three other options were presented to the Operations & Monitoring Committee meeting on the 15 February 2018 to modify the plaza area.

The three options were:

1. The Te Puke Main Street Plaza remains status quo. **Attachment B1**
2. Reduce the length of the plaza area, rearrange the seating and plantings and introduce three additional carparks on Jellicoe St. Cost - \$90,000. **Attachment B2**
3. Retain the plaza, create a flat seating area (either paved or timber), construct steps, and rearrange the seating and plantings at an estimated cost of \$70-\$100,000. **Attachment B3**

The options were debated by the Operations & Monitoring Committee on 15 February 2018 and the resolution was made to retain the plaza area and to review in the first quarter of 2019 after one year's operation.

From our search in the CCR, we have not identified any feedback (positive or negative) from the Te Puke community on the existing plaza area. We also have no records on the utilisation of the plaza area for public events etc.

A suggestion has been by the Te Puke Economic Development Group (TPEDG) to overlay the existing plaza with a timber platform so the community can use for holding events and displays. We have not fully investigated this option, however, the cost of this could be in the order of \$70-\$100,000. **Attachment B3**

A sculpture in the plaza area has also been discussed but the details has not been investigated or costed for this report.

4. Traffic Impact Assessment

For this report, we identified five traffic counting sites on the Te Puke Highway to assess the average daily traffic flows (ADT) through the Te Puke Main Street and both sides of the CBD area. The main reason for the counts were to assess what the traffic volumes were prior to the opening of the TEL, the current traffic volumes and time projection to determine when the current traffic volumes are likely to reach the traffic volumes prior to the opening of the TEL.

The five traffic counting sites are shown on the google map as sites 38, 39, 40, 41 and 42. **Attachment C**

Date: 13 February 2019
Subject: Review of Te Puke Main Street Project

Traffic Count Summary (Recommendation 5)

Count Station	Location	Pre TEL 2014	Current 2018/19
40.	Te Puke Highway (East No 3 Road)	18714 (Dec 14)	13819
39.	Te Puke Highway Eastbound (Near Jocelyn Street)	9384 (Dec 11)	8024
41.	Te Puke Highway Westbound (Near Jocelyn Street)	9384 (Dec 11)	8930
38.	Te Puke Highway (West of No 1 Road)	19748 (Dec 14)	15887
42.	Te Puke Highway (East No 1 Road)	16743 (Dec 14)	14105

For example, at site 38, the traffic volumes through Te Puke prior to the opening of the TEL was approximately 19,748 vpd (1.7% growth) and currently at 15,887 vpd. It is forecasted to reach similar traffic volumes as prior to the opening of the TEL by 2024.

The data between 2005 to Jan 2019 was previously managed by NZTA and handed to the WBOPDC after the Te Puke Highway revocation. Trend lines for sites 39, 40, 41, and 42 are all subjected to seasonal variation as less than three counts were gathered (i.e. a full year of 3 monthly cycles have not been completed yet).

Our traffic assessment did not concentrate on any particular intersection or the CBD area for any detailed traffic movements, queues or delays etc.

We have not focussed on the pedestrian counts or changes to the existing pedestrian crossings in Te Puke town. Our assessment is predominantly focused on traffic volumes rather than traffic densities as we consider that apart from the morning and afternoon peaks, the average traffic volumes are below the levels prior to the opening of the TEL.

With the new counting stations, we do not have sufficient and accurate data at this stage to analyse the traffic flows and congestion in Te Puke.

We have only made some traffic growth assumptions based on the estimated traffic data and the limited actual counts so the accuracy of the growth projections can only be confirmed once we have more data.

The graphs in attachment C also shows the 7 day count plots, 24 hour traffic flows and linear trend lines for traffic growth for each counting sites.

Community Feedback on Congestion

- Mid afternoon peak, No 1 Road area westbound. The data shows that this peak occurs but is lower than morning peak.
- No 3 Road morning peak at roundabout.
- Minor delays on Jellicoe Street at the intersections.
- Minor congestion occurring when pack house shifts change and the normal morning and evening commuter traffic.

Date: 13 February 2019
Subject: Review of Te Puke Main Street Project

From this analysis, we consider that doing a detail study of traffic flows through Te Puke is not warranted at this stage but can be undertaken in another year's time when we have collected more data to do a detail analysis.

Overall, it is considered that the traffic flows in Te Puke are reasonable, there is limited congestion and delays for short periods.

5. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

6. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Te Puke Project Control Group Te Puke Community Board
Tangata Whenua	
General Public	Te Puke Community

This report is being presented to the Committee without feedback from the Te Puke Community Board. The Committee may wish to refer it to the Community Board for comment.

Date: 13 February 2019
Subject: Review of Te Puke Main Street Project

7. Issues and Options Assessment

Option 4.1 - Te Puke Main Street Plaza The Te Puke Main Street Plaza remains as constructed	
Assessment of option for advantages and disadvantages taking a sustainable approach	This option to leave the Main Street Plaza as it is will not disrupt the community and no costs involved.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	Nil cost
Option 4.2 – Te Puke Main Street Plaza Te Puke Main Street Plaza be reduced by 80m² with the construction of two or three additional carparks at an estimated cost of \$90,000.	
Assessment of option for advantages and disadvantages taking a sustainable approach	This option will increase the number of carparks. There will be financial implications and disruption to the Te Puke community.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	\$90,000
Option 4.3 – Te Puke Main Street Plaza A level platform be constructed on the eastern side of the plaza in either pavers or timber decking at an estimated cost of \$70-100,000.	
Assessment of option for advantages and disadvantages taking a sustainable approach	This option will change the character and look of the Main Street Plaza and there are costs associated with the project and cause disruption to the community.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	\$70-100,000

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8. Statutory Compliance

This report meets:

- Legislative requirements/legal requirements
- Current council plans/policies/bylaws
- Regional/national policies/plans.

9. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Te Puke Main Street Upgrade	Any significant changes to the scheme will have to be sourced from any remaining budget of the Te Puke Main Street/TEL revocation budget.

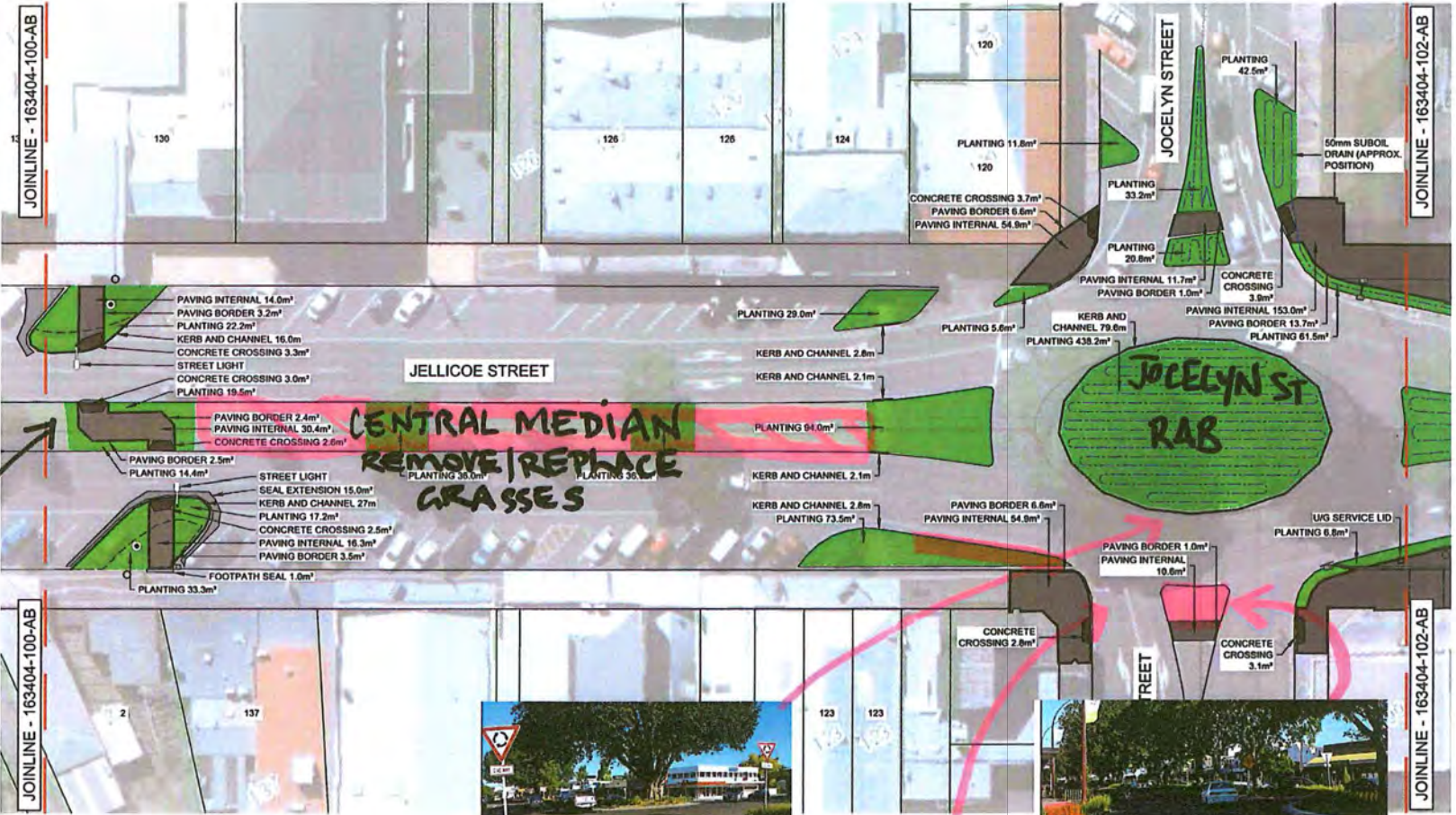


LEGEND - AS BUILT

- NEW KERB AND CHANNEL
- NEW STORMWATER PIPE
- NEW UNDERGROUND POWER DUCT
- NEW TIMBER FENCE / SCREEN
- NEW IRRIGATION PIPES
- EXISTING KERB AND CHANNEL
- DEMOLISHED KERB AND CHANNEL
- EXTENT OF NEW SEAL
- PAVING - INTERNAL PATTERN
- PAVING - BORDER
- PLANTING / GRASSED AREA
- ⊙ MANHOLE
- ⊙ CATCHPIT
- ⊙ SIGN POST
- ⊙ TELECOM PILLAR / JUNCTION
- ⊙ STREET LIGHT
- ⊙ RUBBISH BIN
- ⊙ BENCH SEAT
- ⊙ IRRIGATION POP UP SPRINKLER

NOTES

1. ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE.
2. COORDINATES IN TERMS OF NZGD2000 BAY OF PLENTY CIRCUIT.
3. ALL LEVELS ARE IN METERS TO MOTURIKI DATUM. ORIGIN OF LEVELS C17 (AGNO) LINZ BM RL=17.667m.
4. BOUNDARIES NOT FOR BUILDING DESIGN PURPOSES.
5. EXISTING SERVICE POSITIONS AND ALIGNMENT MAY HAVE BEEN OBTAINED FROM THIRD PARTY RECORDS AND SHOULD BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF ANY FUTURE WORKS. LYSAGHT CONSULTANTS DOES NOT IN ANY WAY GUARANTEE THE ACCURACY OF ANY UNDERGROUND SERVICE SHOWN ON THIS PLAN.



formal pedestrian crossing

CENTRAL MEDIAN REMOVE/REPLACE GRASSES

JOCELYN ST RAB



Drawn	JC	Signed		Date	09/05/17
Designed		Signed		Date	
Approved	JC	Signed		Date	
AS BUILT	JC				
No.	Date	Revision Details			

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SURVEYING, ENGINEERING & LAND DEVELOPMENT
19 Totara St, Mount Maunganui 3116 Ph 07 578 8798 www.lysaght.net.nz

Project: WESTERN BAY OF PLENTY
TE PUKE TOWN CENTRE REDEVELOPMENT
TE PUKE

sheet 2 of 4

AS BUILT	
Project No.	163404
Scale (A3)	1:500
Drawing No.	163404-101-AB
Rev.	C

LEGEND - AS BUILT

- NEW KERB AND CHANNEL
- - - NEW STORMWATER PIPE
- - - NEW UNDERGROUND POWER DUCT
- - - NEW TIMBER FENCE / SCREEN
- - - NEW IRRIGATION PIPES
- - - EXISTING KERB AND CHANNEL
- - - DEMOLISHED KERB AND CHANNEL
- ▬ EXTENT OF NEW SEAL
- ▬ PAVING - INTERNAL PATTERN
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77

AS BUILT

Project No. 163404

Scale (A3) 1:500

Rev.

Drawing Title:
AS BUILT PLAN

LEGEND - AS BUILT

- NEW KERB AND CHANNEL
- NEW STORMWATER PIPE
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78

AS BUILT

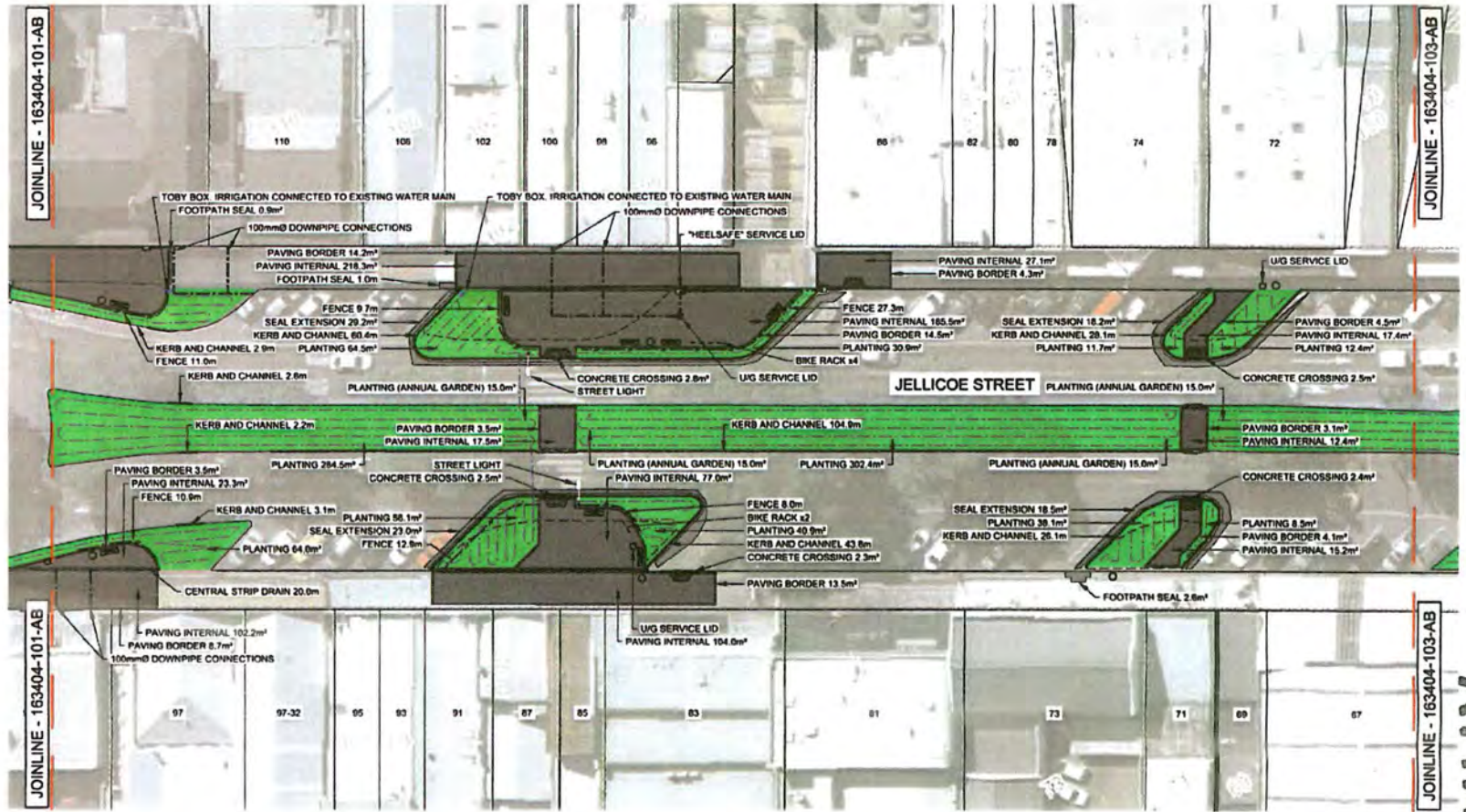
	Drawn JC	Signed	Date 09/05/17	<p>LYSAGHT SURVEYING, ENGINEERING & LAND DEVELOPMENT 19 Tolara St, Mount Maunganui 3116 Ph 07 578 8795 www.lysaght.nz</p>	Project: WESTERN BAY OF PLENTY TE PUKE TOWN CENTRE REDEVELOPMENT TE PUKE	Drawing Title: AS BUILT PLAN SHEET 4 OF 4	Project No. 163404		
	Designed	Signed	Date					Scale (A3) 1:500	
	Approved	Signed	Date					Drawing No. 163404-103-AB	Rev. C
C 23/05/17 MINOR AMENDMENTS B 17/05/17 PLANTING AREAS AND IRRIGATION LINES ADDED A 09/05/17 AS BUILT No. Date Revision Details By	JC	JC	JC						

LEGEND - AS BUILT

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- PLANTING / GRASSED AREA
- MANHOLE
- CATCHPIT
- SIGN POST
- TELECOM PILLAR / JUNCTION
- STREET LIGHT
- RUBBISH BIN
- BENCH SEAT
- IRRIGATION POP UP SPRINKLER

NOTES

1. ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE.
2. COORDINATES IN TERMS OF NZGD2000 BAY OF PLENTY CIRCUIT.
3. ALL LEVELS ARE IN METERS TO MOTURIKI DATUM. ORIGIN OF LEVELS C17 (AGNO) LINZ BM RL+17 6676m
4. BOUNDARIES NOT FOR BUILDING DESIGN PURPOSES.
5. EXISTING SERVICE POSITIONS AND ALIGNMENT MAY HAVE BEEN OBTAINED FROM THIRD PARTY RECORDS AND SHOULD BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF ANY FUTURE WORKS. LYSAGHT CONSULTANTS DOES NOT IN ANY WAY GUARANTEE THE ACCURACY OF ANY UNDERGROUND SERVICE SHOWN ON THIS PLAN.

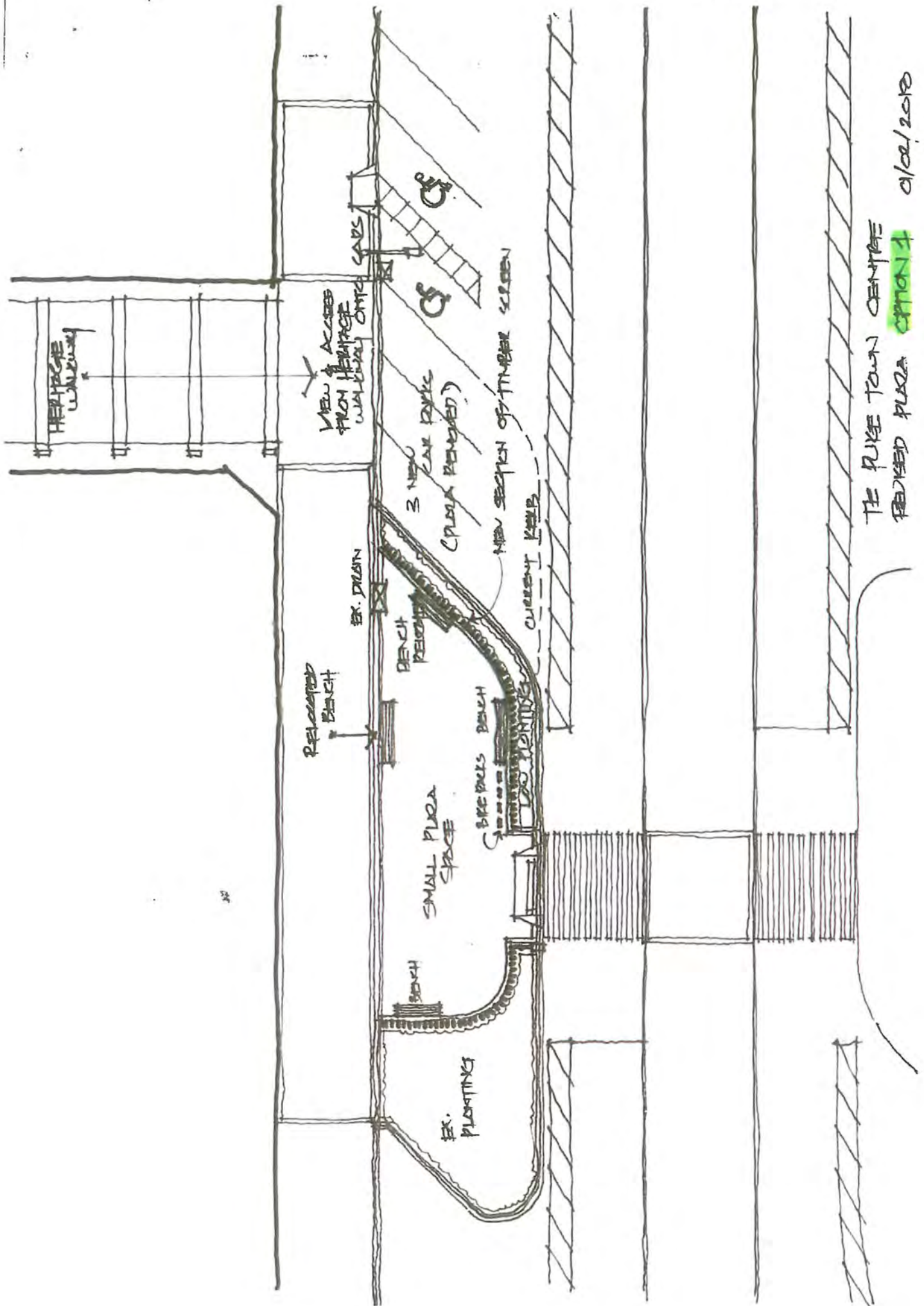


AS BUILT

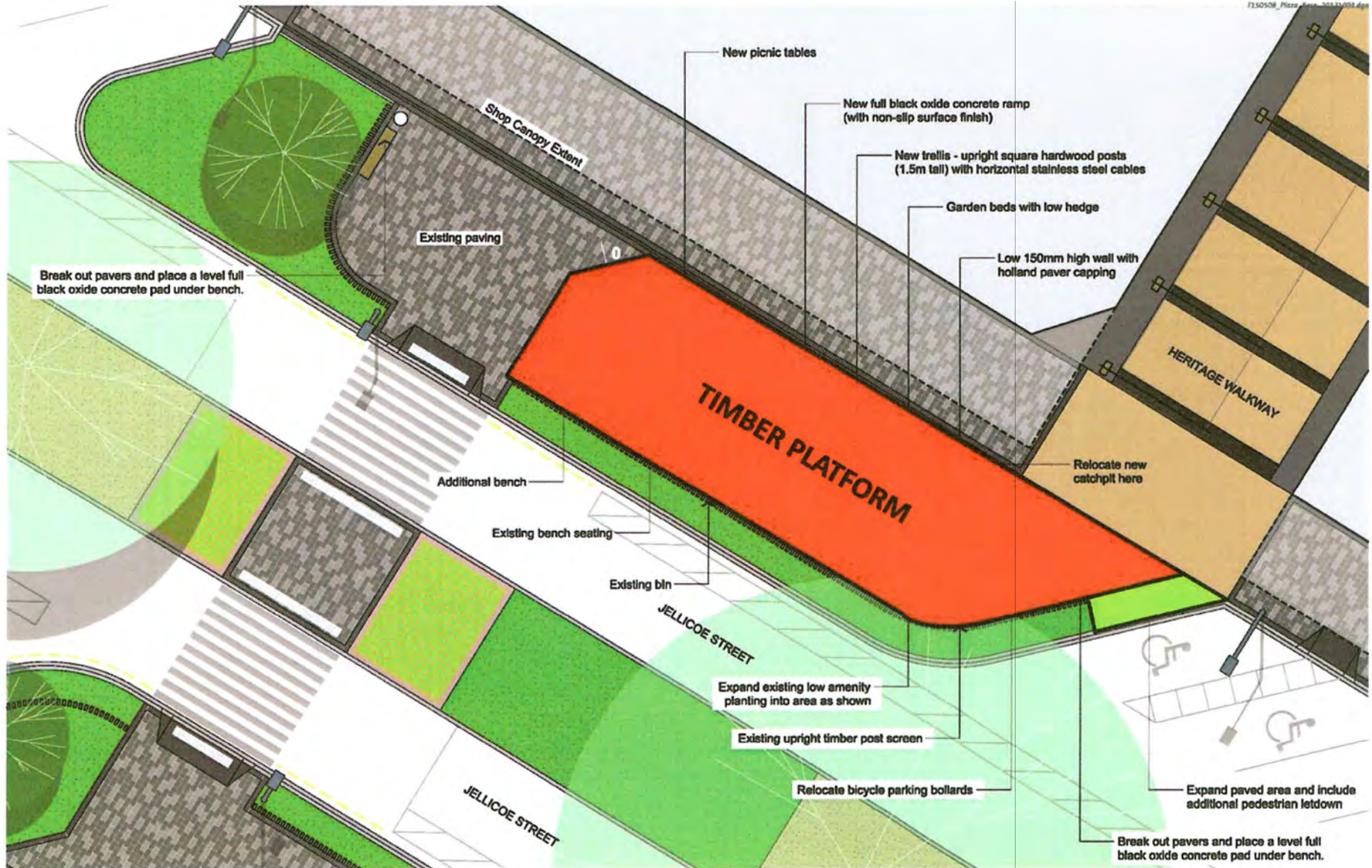
	Drawn	Signed	Date	 NO LIABILITY SHALL BE ACCEPTED FOR THE UNAUTHORISED USE OF THIS DRAWING. DISTANCE NOT TO BE SCALED OFF DRAWING	Project:	Drawing Title:	Project No.
	JC		09/05/17		WESTERN BAY OF PLENTY	AS BUILT PLAN	163404
	Designed	Signed	Date		TE PUKE TOWN CENTRE REDEVELOPMENT	SHEET 3 OF 4	Scale (A3)
							1:500
							Drawing No.
							163404-102-AB
							Rev
							D

X:\Projects 1116 Jobs\163404 KM Surveying Te Puke Main SHCAD\Drawings\163404-100_103-AB

ATTACHMENT 81



THE PULSE TOWN CENTRE
 REMOVED PLUGS OPTION 1
 01/02/2018



Te Puke Highway

Traffic Count Analysis

Te Puke CBD Area (NO 3 ROAD to NO 1 ROAD)

TE PUKE HIGHWAY – BACKGROUND

- Traffic Estimate and Count data sourced from RAMM
- Traffic Counting Sites:
 - Details of the road and location are shown on each graph
 - The Counting sites are counted as part of a 3monthly cycle
 - Nov-Dec-Jan, Feb-Mar-Apr, May-Jun-Jul, Aug-Sep-Oct
 - Count Site 38 was always part of 3monthly cycle since start of contract Nov 2014, however there were inconsistent counts up to 2017. Since 2017 it has been counted every 3months (Jan 18, Apr 18, Jun 18, Sep 18, Dec 18)
 - Further to this, count site 39, 40, 41, 42 were only added to the 3 monthly count cycle since the period Aug-Sep-Oct 2018. So their first recordings were end of September 2018.
 - The below table shows when they were last counted and for what period.(i.e the latest datapoint on each graph)

Site	Counter Install Date	Counter Removal End Date	7day count period	Direction
38	Thurs 6/12/2018	Fri 14/12/2018	Fri 07/12/2018 00:00 to Fri 14/12/2018 00:00	Both Directions (Eastbound towards Paengaroa, and Westbound towards Tauranga)
39	Wed 12/12/2018	Sat 22/12/2018	Thurs 13/12/2018 00:00 to Thurs 20/12/2018 00:00	Eastbound only towards Paengaroa
40	Sat 22/12/2018	Tue 08/01/2019	Sun 23/12/2018 00:00 to Sun 30/12/2018 00:00	Both Directions (Eastbound towards Paengaroa, and Westbound towards Tauranga)
41	Wed 12/12/2018	Sat 22/12/2018	Thurs 13/12/2018 00:00 to Thurs 20/12/2018 00:00	Westbound only towards Tauranga
42	Thurs 6/12/2018	Fri 14/12/2018	Fri 07/12/2018 00:00 to Fri 14/12/2018 00:00	Both Directions (Eastbound towards Paengaroa, and Westbound towards Tauranga)

- Assumed 31/10/2015 as TEL Bypass implementation date
 - to allow initial embedding in of traffic and to coincide with gap in count and estimate data

TE PUKE HIGHWAY – METHODOLOGY 1 of 2

- Map locations of Control Sites on Google maps basemap
- Extract Estimate and Count data from RAMM (Jan 2005 to Jan 2019)
 - Only had estimate data (no counts) between 2005 and 2016, as Te Puke Highway was previously managed by NZTA. WestLink nor WBOPDC have access to any further historical estimates or counts other than what I have extracted and reported from RAMM.
 - For Count Site 39 (eastbound carriageway), there were no estimates in RAMM between 2005 and 2016. A decision was made to use the same count data as count site 41 (westbound carriageway) so that an estimate could be used to determine the pre bypass ADT for this site. This is noted on the site 39 graphs.
- Determine linear trend linear using a simple regression method for both pre and post bypass.
 - $Y(t) = \alpha + \beta t$, where t is the time index. The parameters alpha and beta (the "intercept" and "slope" of the trend line). In this case t = count date which is plotted on x axis.
 - Trendlines for sites 39, 40, 41, 42 are all subjected to seasonal variation, as less than 3 counts were gathered (i.e a full year of 3 monthly cycles has not been completed). Only count site 38 had more than 3 data points to provide any meaningful forecasting. Ideally, there would be at least 2 years worth of data (i.e each site counted for each season at least twice)

TE PUKE HIGHWAY – METHODOLOGY 2 of 2

ATTACHMENT C

- For Estimate and Count graphs;
 - Plot both estimates and counts, and include line for bypass implementation date
 - Plot calculated trend line for pre and post bypass
- For forecast graph;
 - Using the calculated linear trend line, extrapolate until the increase in post bypass traffic is greater than the pre bypass estimate.
 - Count site 38 was chosen for this forecasting as it is the only count site which had more than 3 data points post bypass. All other sites did not have enough data points to provide a meaningful forecast as they were still subjected to seasonal variation.
- For weekly and hourly graphs
 - Source 7 Day hourly data by direction (eastbound and westbound) from each count site for most recent count period (Nov 2018 to Jan 2019).
 - Plot each direction hourly counts by day
 - Plot each direction hourly counts by 7 day average
 - Plot each direction

85

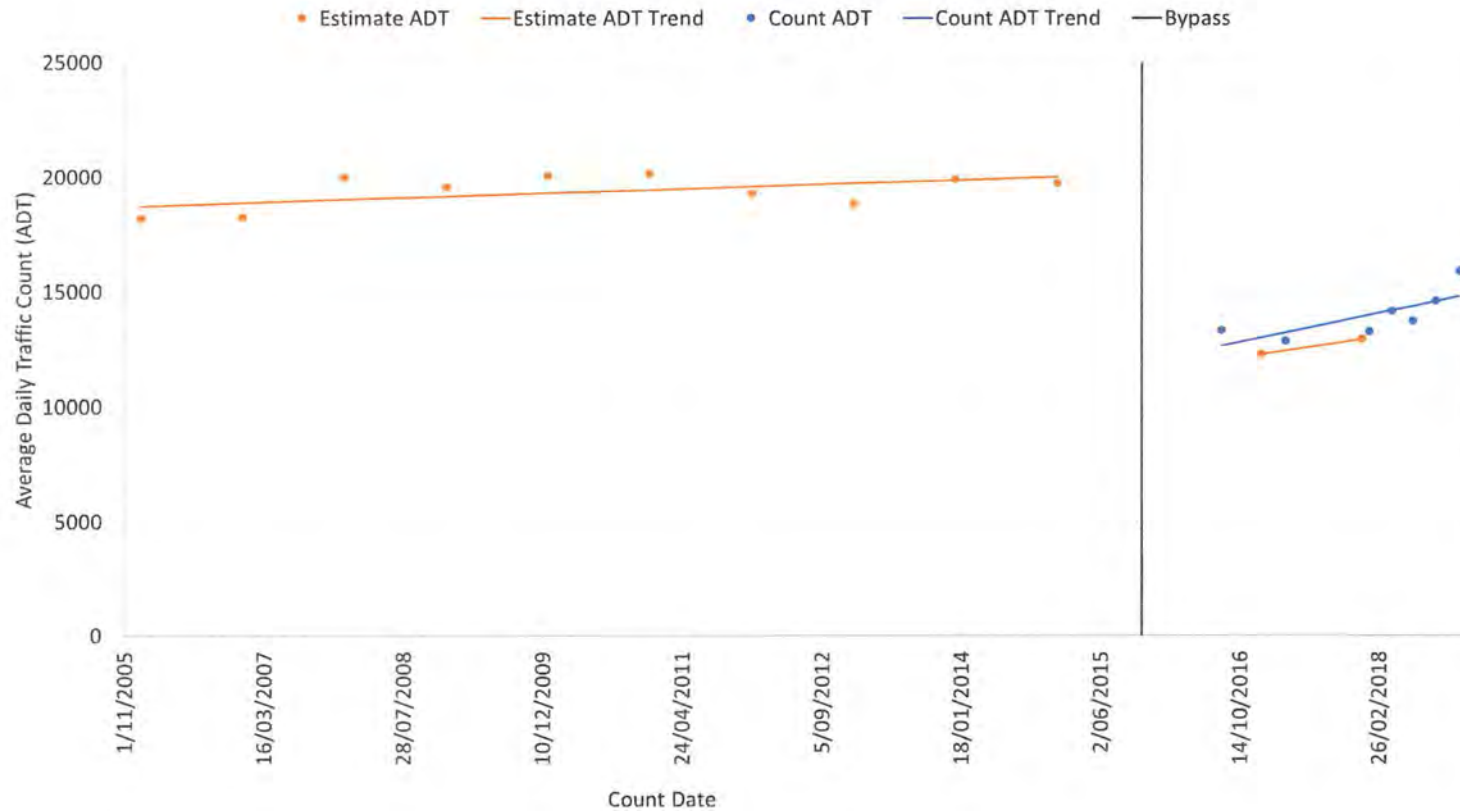
TE PUKE HIGHWAY – TRAFFIC CONTROL SITES MAP



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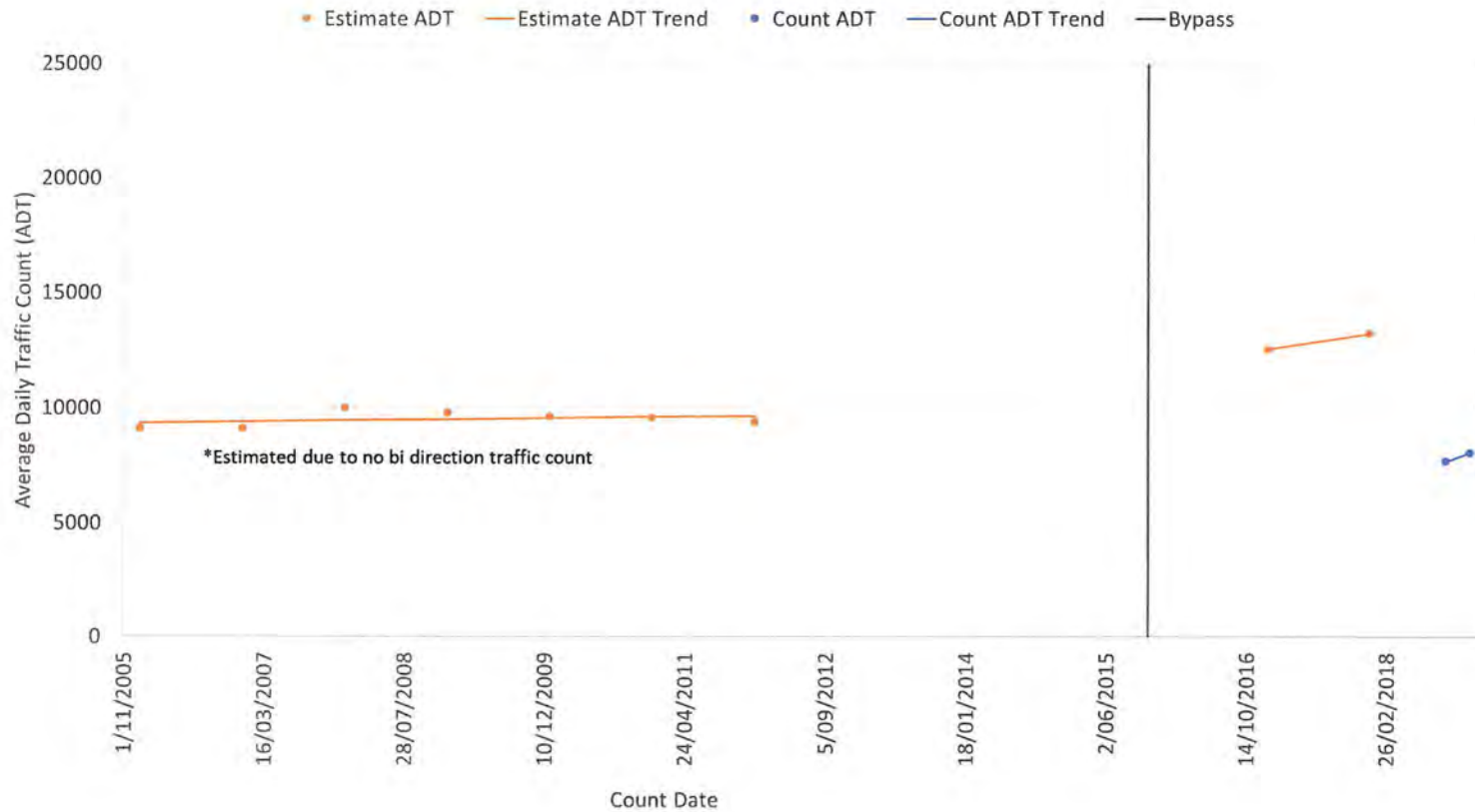
TE PUKE HIGHWAY – TRAFFIC ESTIMATES AND COUNTS

TE PUKE HIGHWAY (SITE: 38, RP: 10600) Estimates and Counts



TE PUKE HIGHWAY – TRAFFIC ESTIMATES AND COUNTS

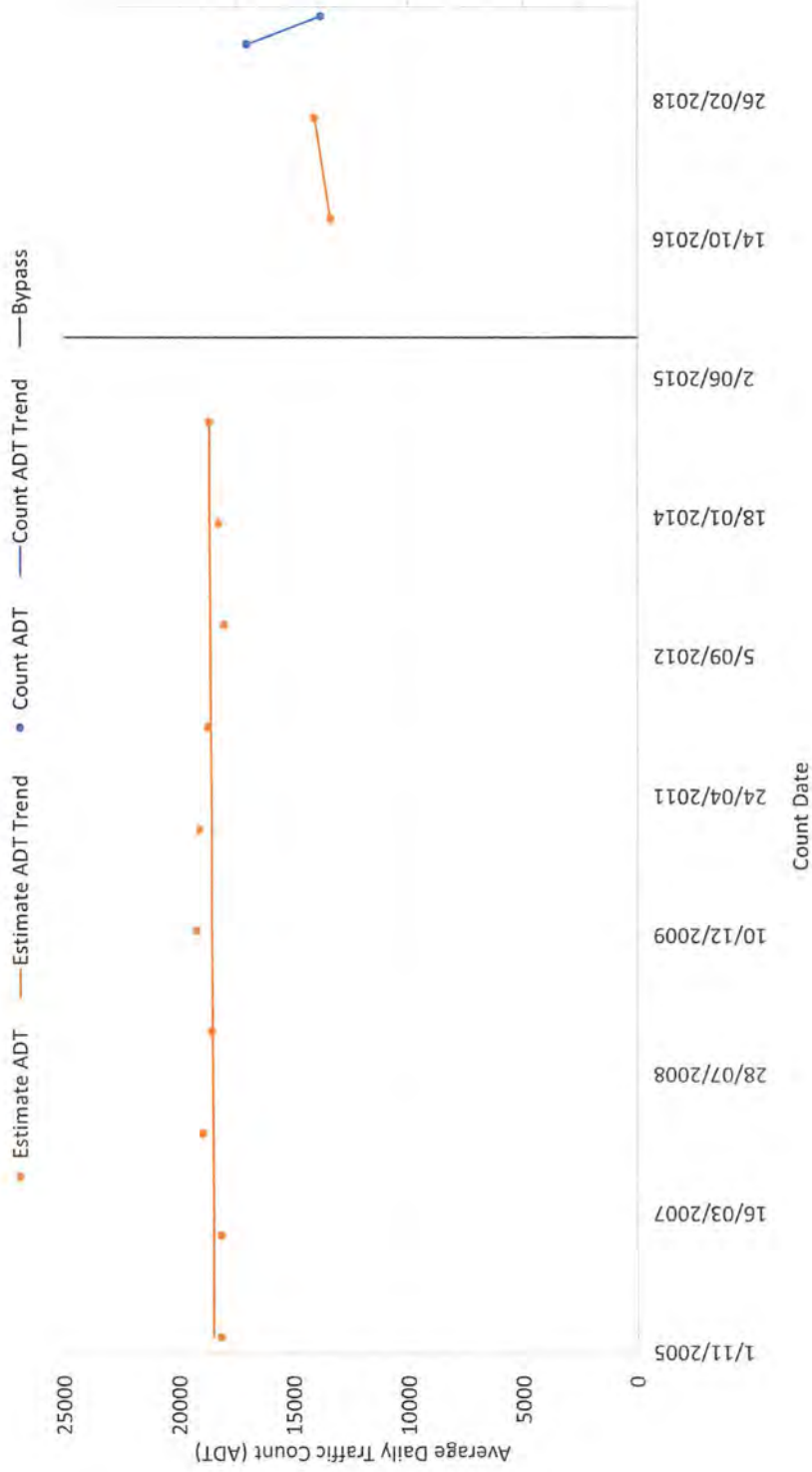
TE PUKE HIGHWAY EASTBOUND (SITE: 39, RP: 9980) Estimates and Counts



TE PUKE HIGHWAY – TRAFFIC ESTIMATES AND COUNTS

TE PUKE HIGHWAY (SITE: 40, RP: 8200)

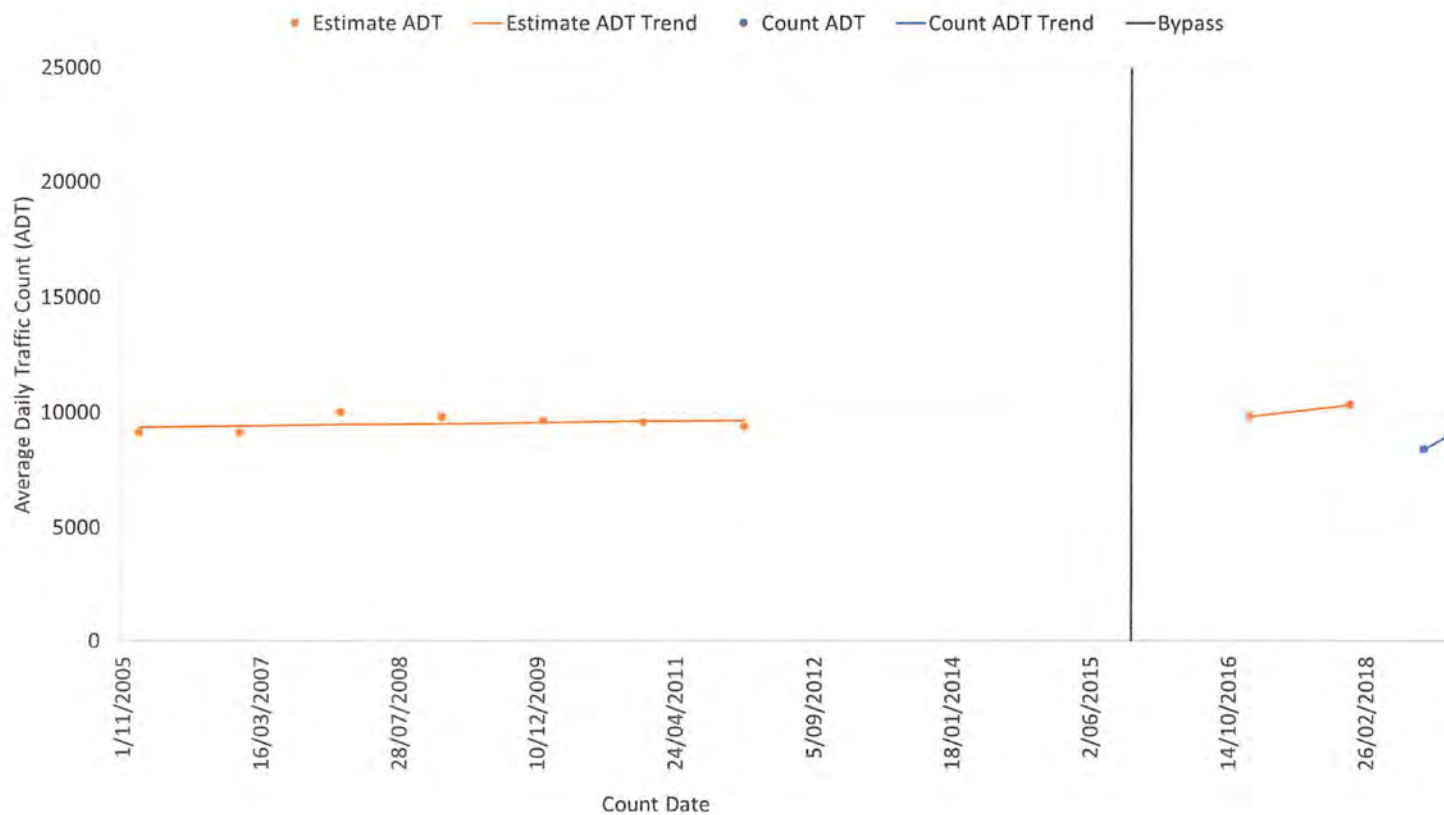
Estimates and Counts



TE PUKE HIGHWAY – TRAFFIC ESTIMATES AND COUNTS

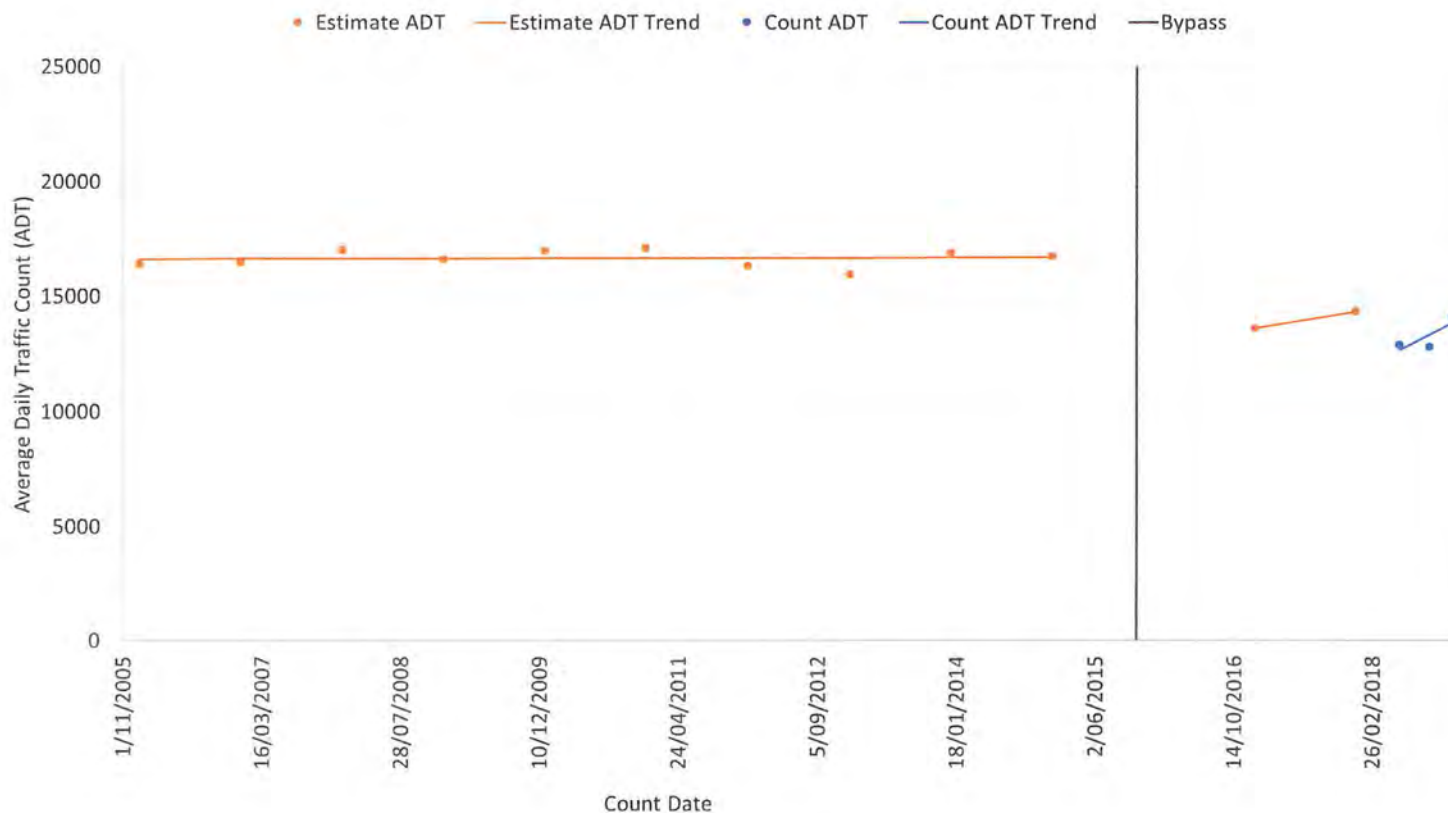
TE PUKE HIGHWAY WESTBOUND (SITE: 41, RP: 9964) Estimates and Counts

ATTACHMENT C



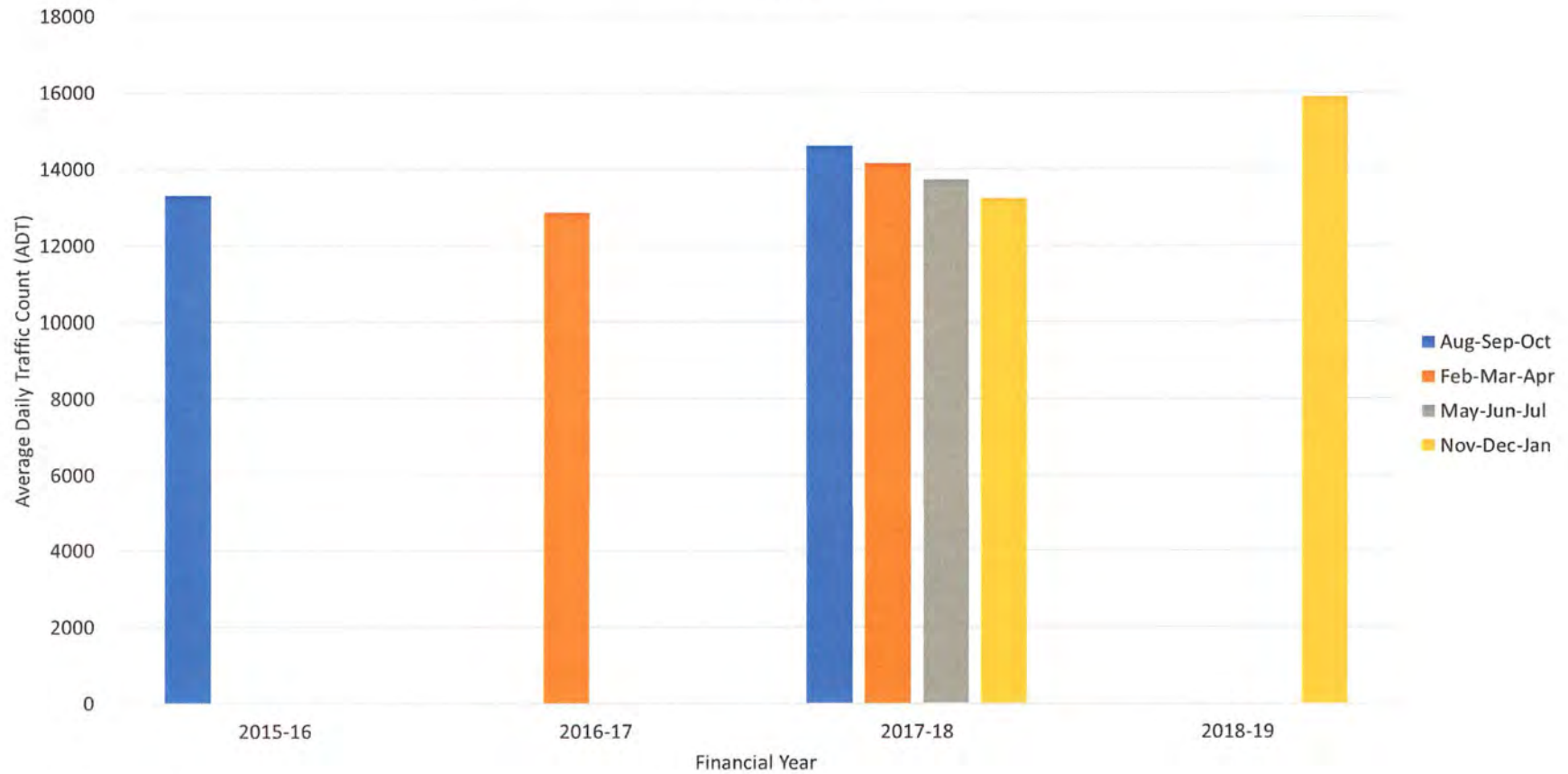
TE PUKE HIGHWAY – TRAFFIC ESTIMATES AND COUNTS

TE PUKE HIGHWAY (SITE: 42, RP: 11150) Estimates and Counts



TE PUKE HIGHWAY – SEASONAL TRAFFIC COUNTS

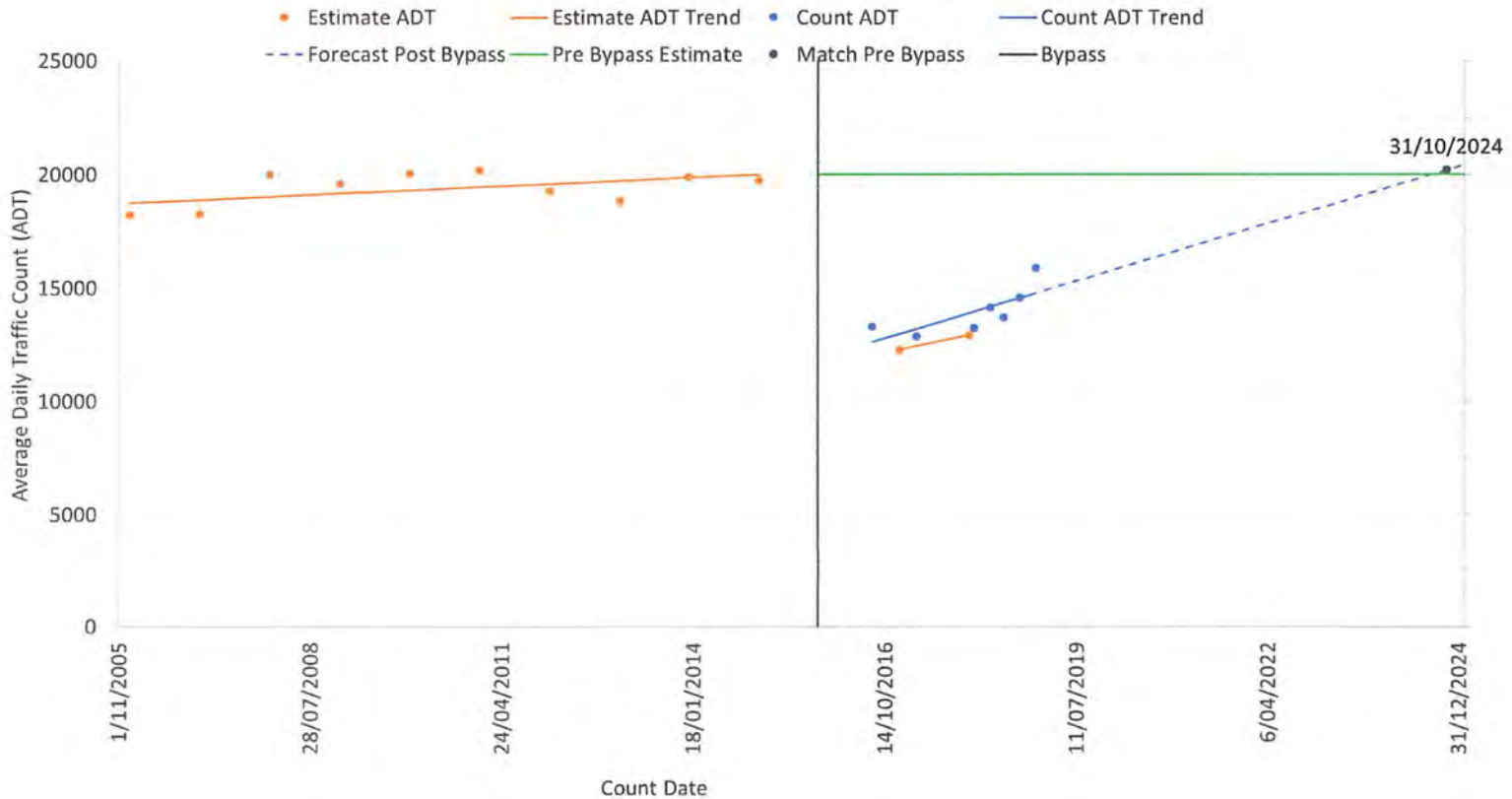
TE PUKE HIGHWAY (SITE: 38, RP: 10600) Counts



TE PUKE HIGHWAY – FORECAST TO MEET PRE BYPASS COUNT (#38)

ATTACHMENT C

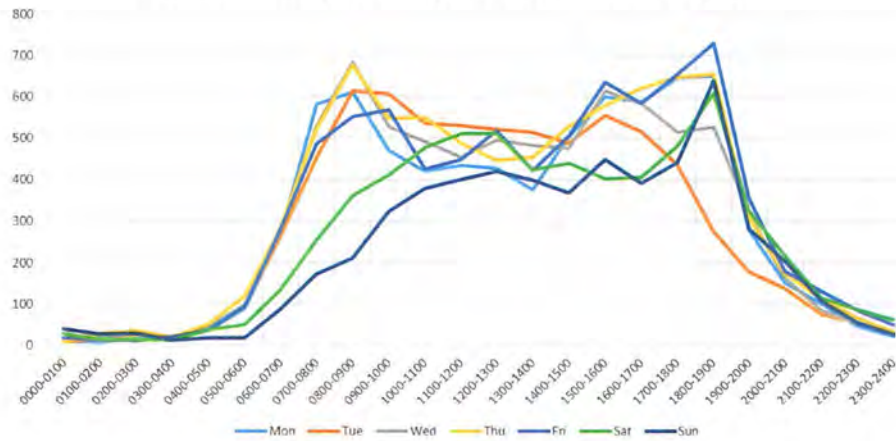
TE PUKE HIGHWAY (SITE: 38, RP: 10600) Estimate Forecast



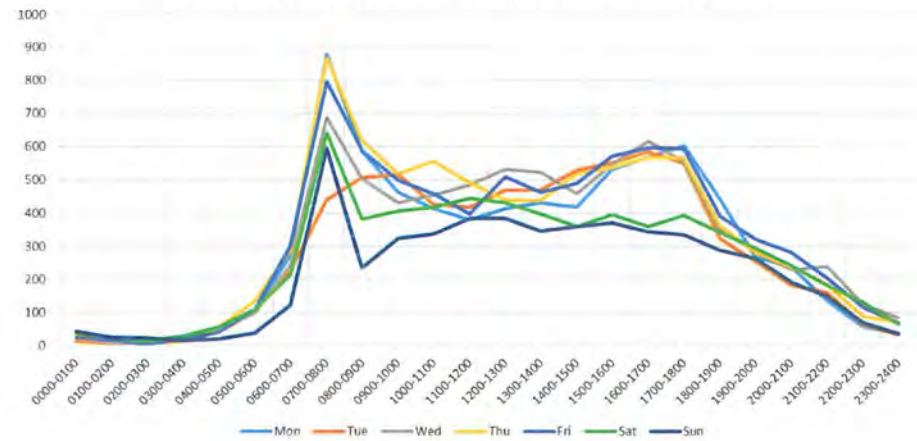
TE PUKE HIGHWAY – HOURLY TRAFFIC COUNTS BY DAY (Near NO 1 ROAD) #38

ATTACHMENT C

TE PUKE HIGHWAY (SITE: 38, RP: 10600)
Eastbound (Dec-18) - Hourly Count By Day



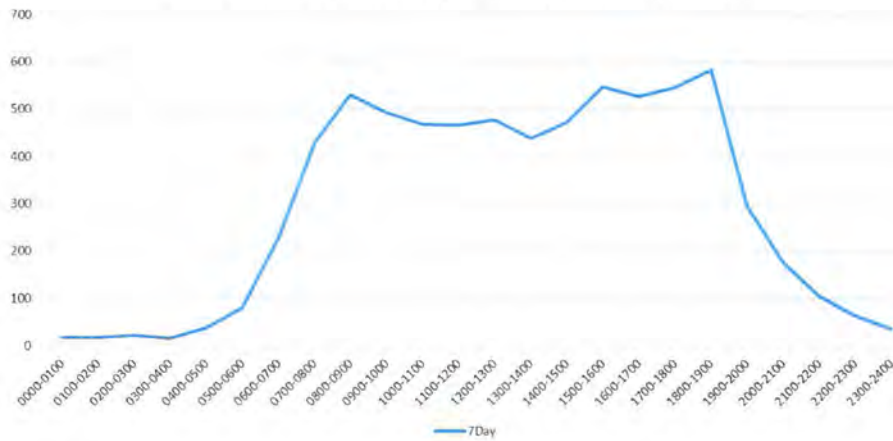
TE PUKE HIGHWAY (SITE: 38, RP: 10600)
Westbound (Dec-18) - Hourly Count By Day



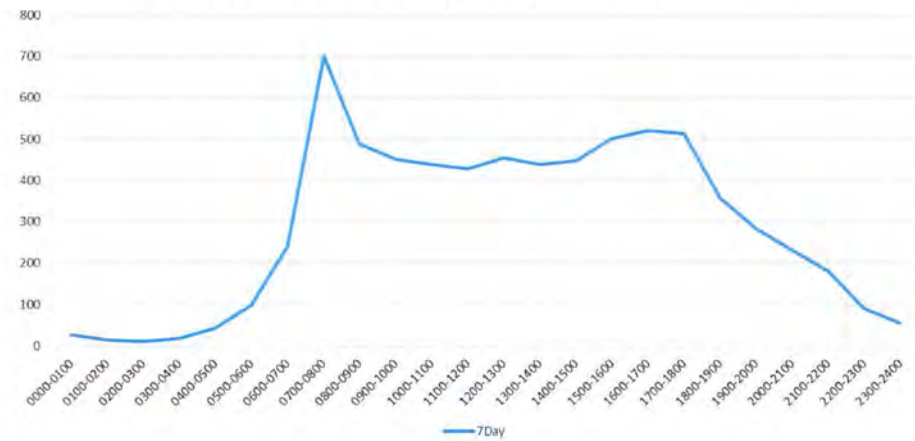
TE PUKE HIGHWAY – 7 DAY HOURLY TRAFFIC COUNTS (Near NO 1 ROAD) #38

ATTACHMENT C

TE PUKE HIGHWAY (SITE: 38, RP: 10600)
Eastbound (Dec-18) - 7 Day Hourly Count



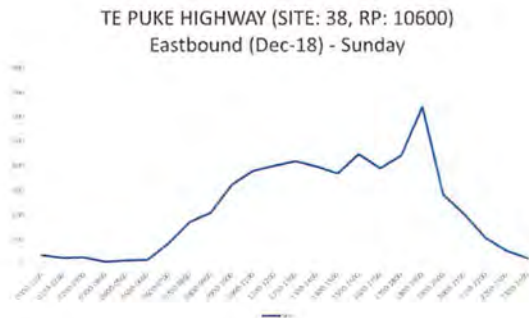
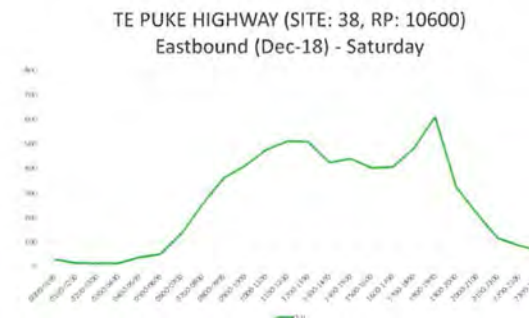
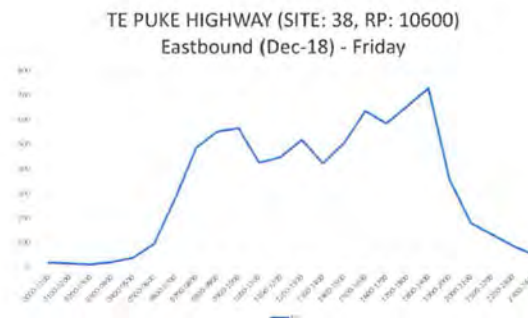
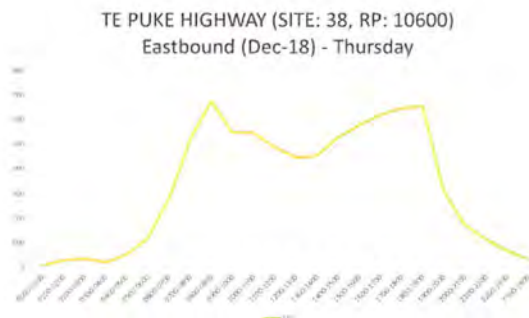
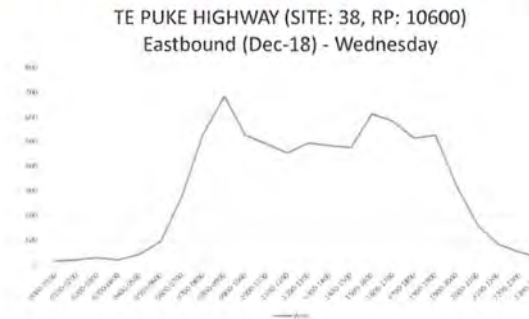
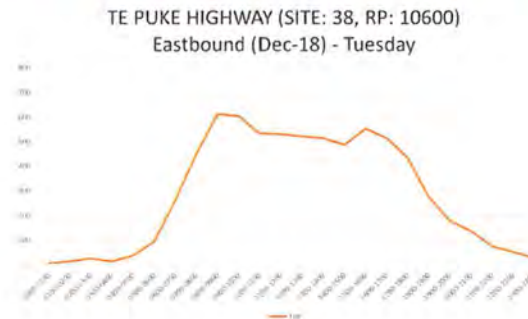
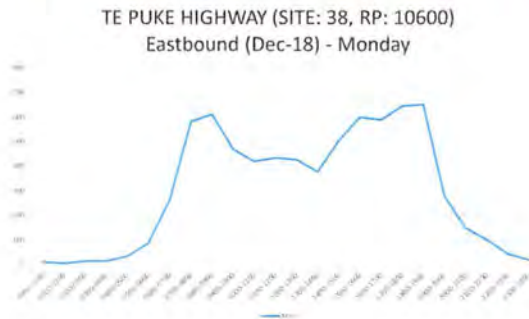
TE PUKE HIGHWAY (SITE: 38, RP: 10600)
Westbound (Dec-18) - 7 Day Hourly Count



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TE PUKE HIGHWAY – DAILY TRAFFIC COUNTS EASTBOUND (Near NO 1 ROAD) #38

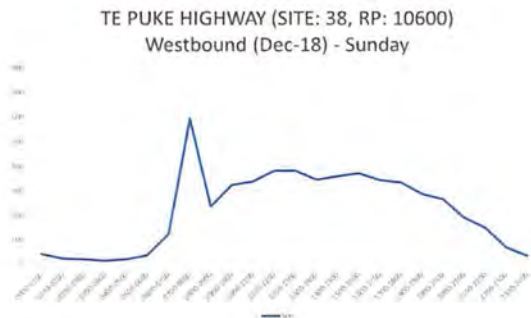
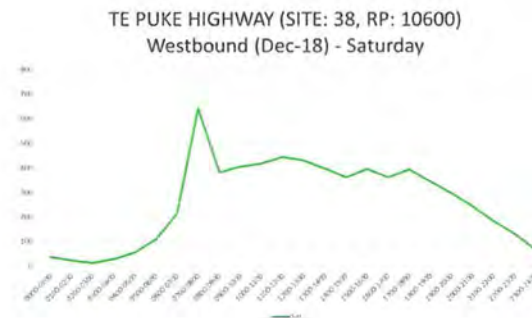
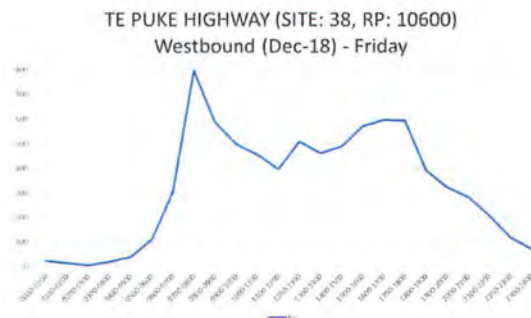
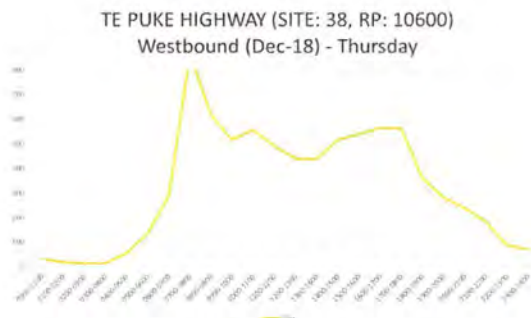
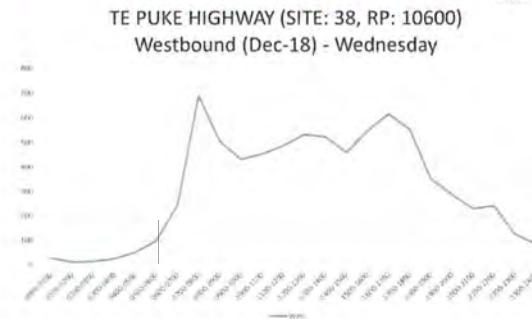
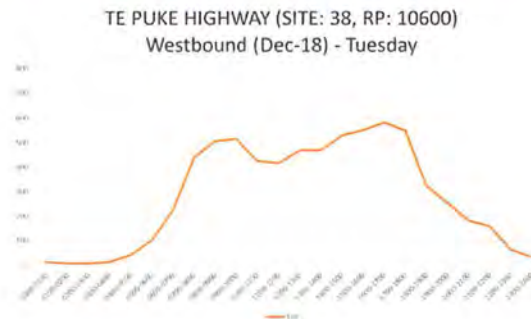
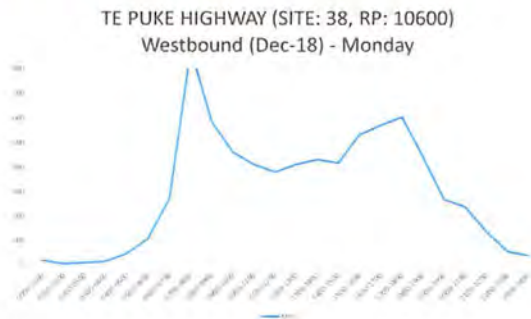
ATTACHMENT C



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TE PUKE HIGHWAY – DAILY TRAFFIC COUNTS WESTBOUND (Near NO 1 ROAD) #38

ATTACHMENT C

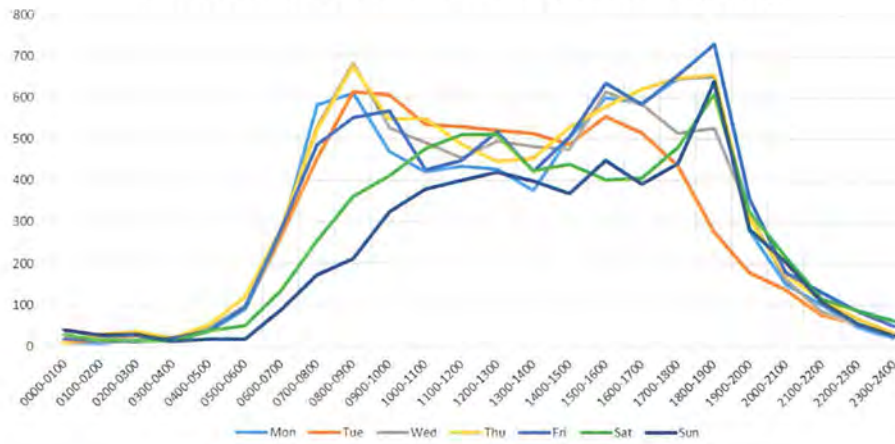


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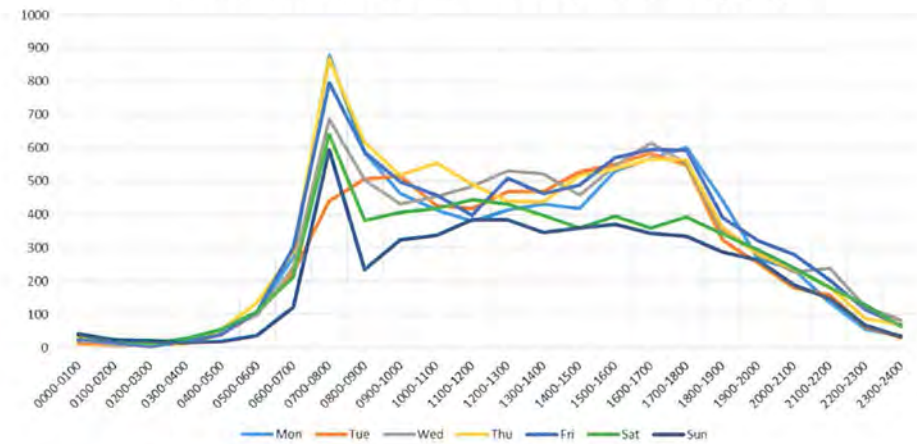
TE PUKE HIGHWAY – HOURLY TRAFFIC COUNTS BY DAY (Near NO 1 ROAD) #42

ATTACHMENT C

TE PUKE HIGHWAY (SITE: 42, RP: 11150)
Eastbound (Dec-18) - Hourly Count By Day



TE PUKE HIGHWAY (SITE: 42, RP: 11150)
Westbound (Dec-18) - Hourly Count By Day

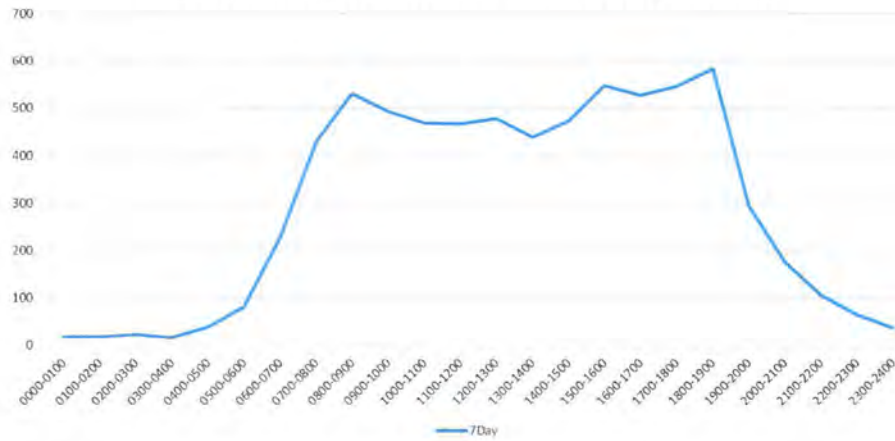


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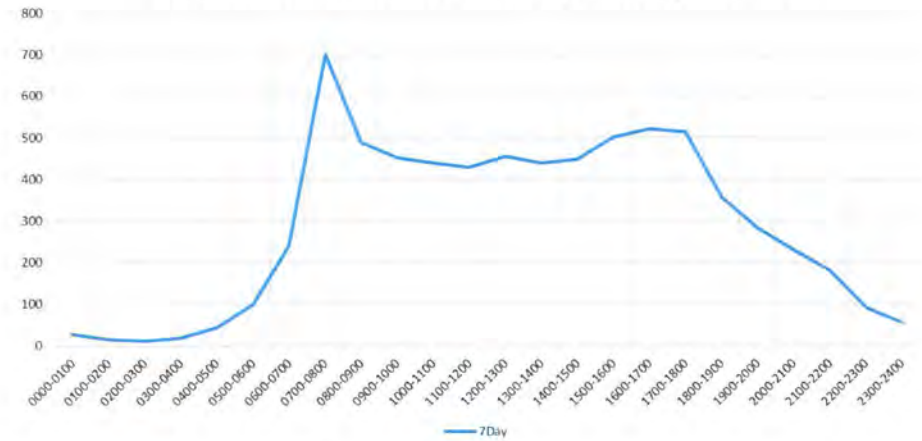
TE PUKE HIGHWAY – 7 DAY HOURLY TRAFFIC COUNTS (Near NO 1 ROAD) #42

ATTACHMENT C

TE PUKE HIGHWAY (SITE: 42, RP: 11150)
Eastbound (Dec-18) - 7 Day Hourly Count

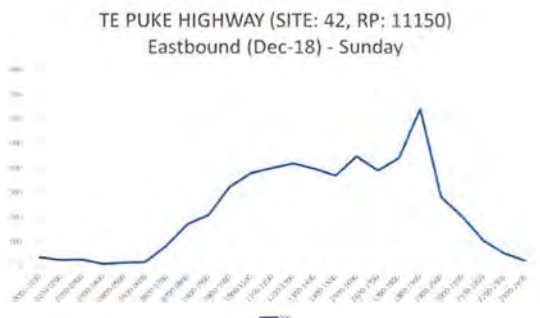
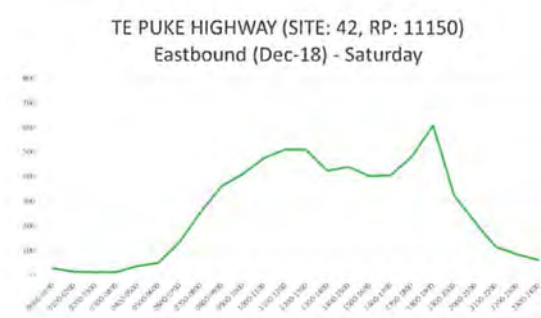
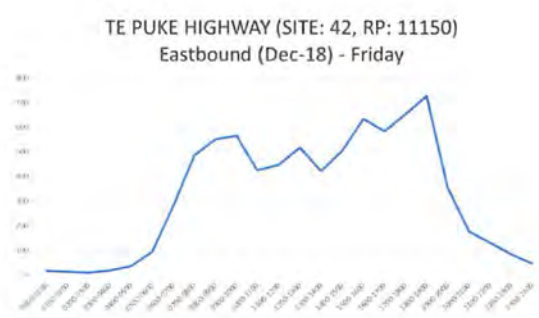
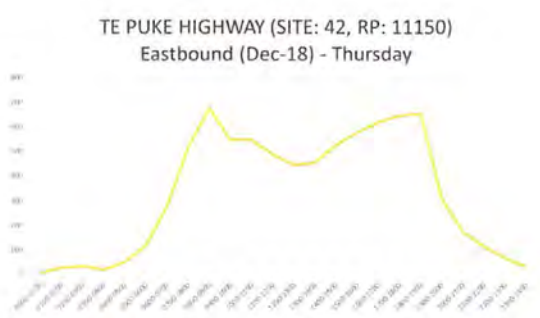
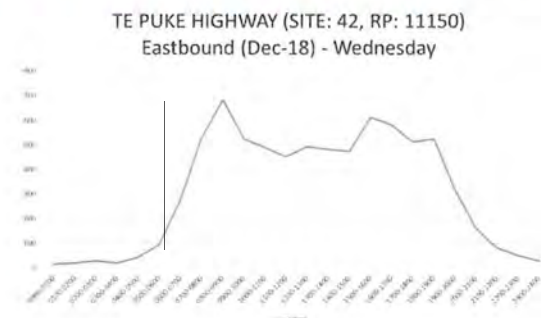
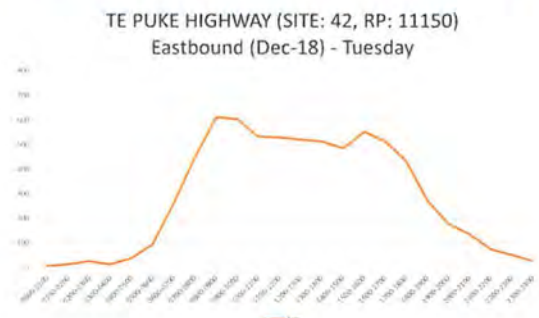
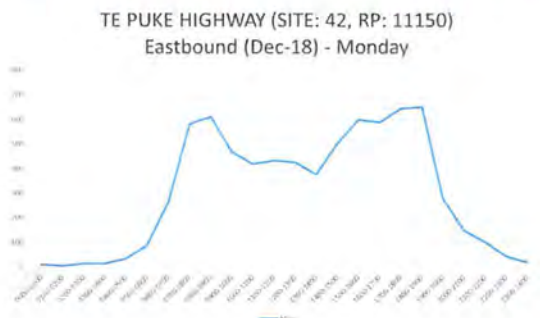


TE PUKE HIGHWAY (SITE: 42, RP: 11150)
Westbound (Dec-18) - 7 Day Hourly Count



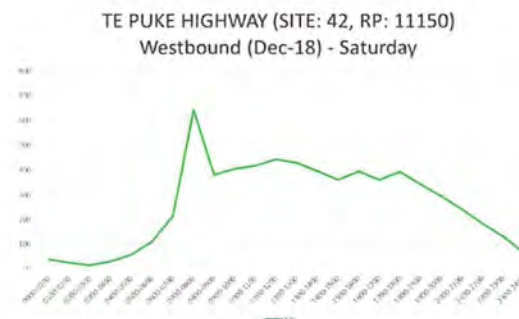
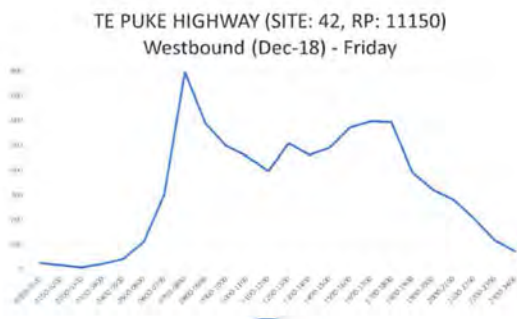
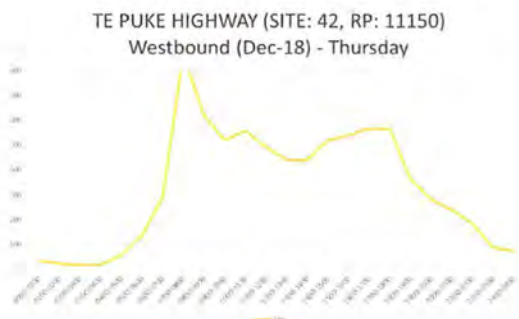
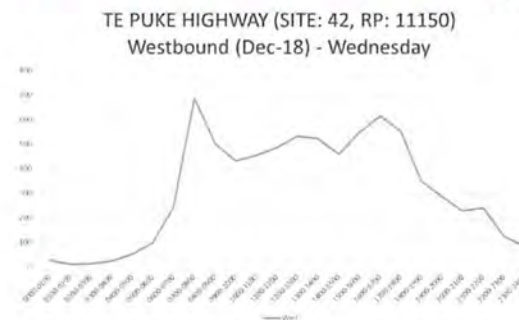
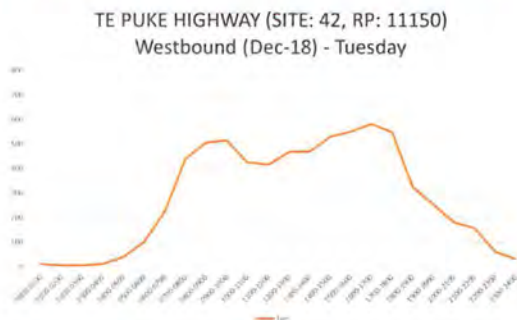
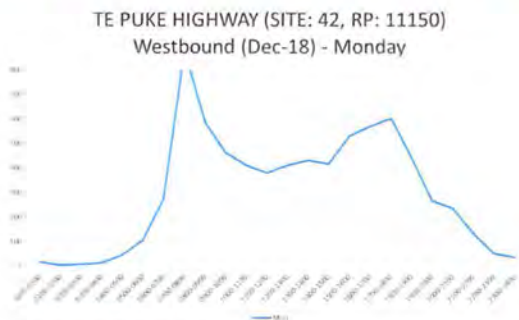
66

TE PUKE HIGHWAY – DAILY TRAFFIC COUNTS EASTBOUND (Near NO 1 ROAD) #42 ATTACHMENT C



TE PUKE HIGHWAY – DAILY TRAFFIC COUNTS WESTBOUND (Near NO 1 ROAD) #42

ATTACHMENT C

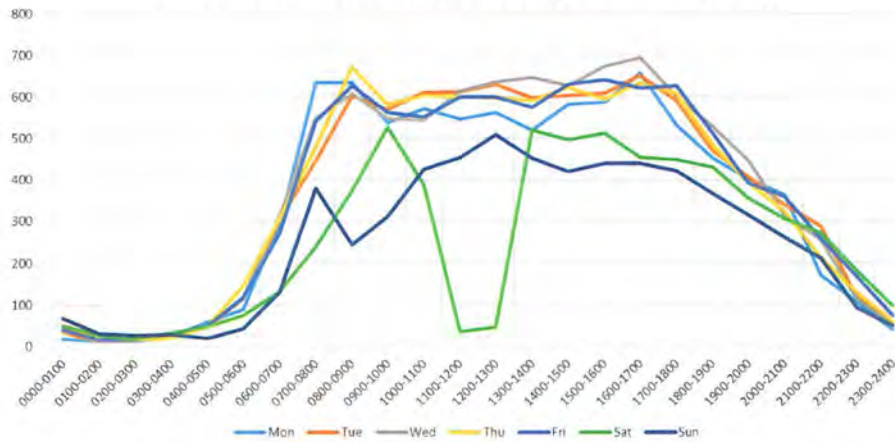


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TE PUKE HIGHWAY – HOURLY TRAFFIC COUNTS BY DAY (Near JOCELYN STREET) #39,#41

ATTACHMENT C

TE PUKE HIGHWAY (SITE: 39, RP: 9980)
Eastbound (Dec-19) - Hourly Count By Day



TE PUKE HIGHWAY (SITE: 41, RP: 9964)
Westbound (Dec-18) - Hourly Count By Day

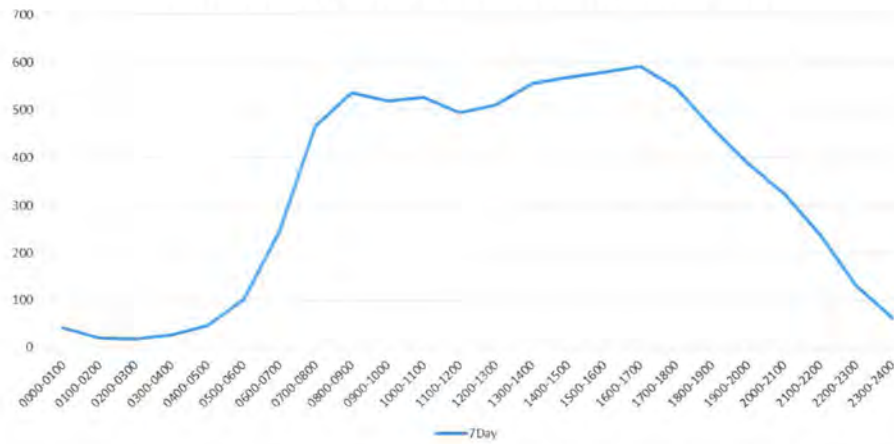


102

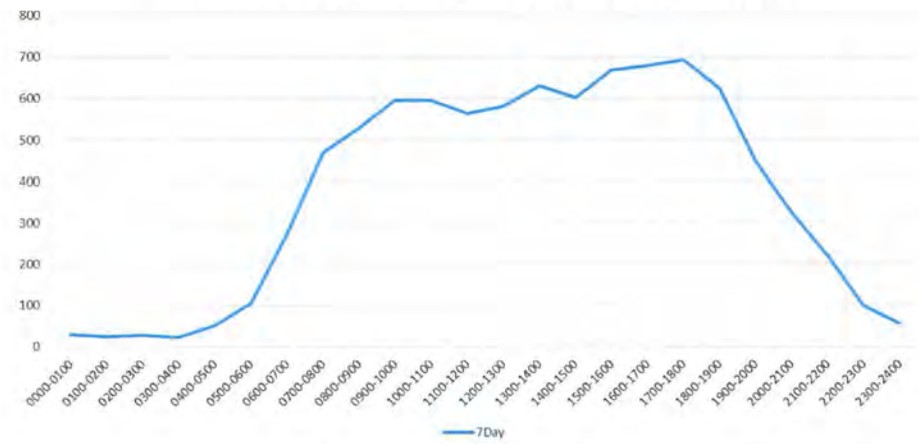
TE PUKE HIGHWAY – 7 DAY HOURLY TRAFFIC COUNTS (Near JOCELYN STREET) #39,#41

ATTACHMENT C

TE PUKE HIGHWAY (SITE: 39, RP: 9980)
Eastbound (Dec-19) - 7 Day Hourly Count



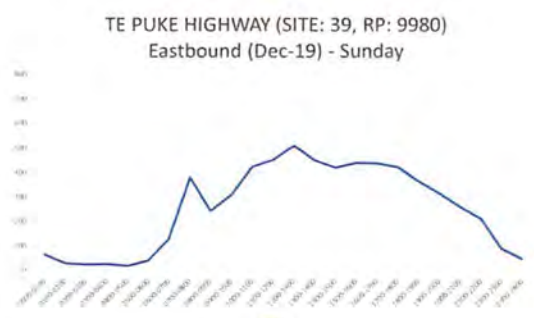
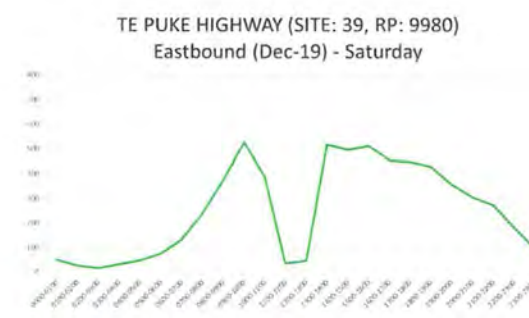
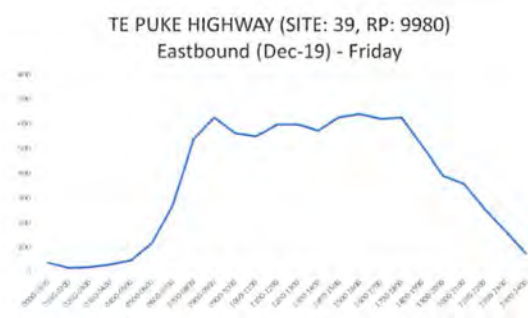
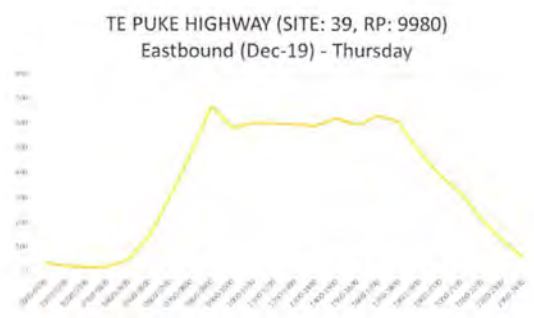
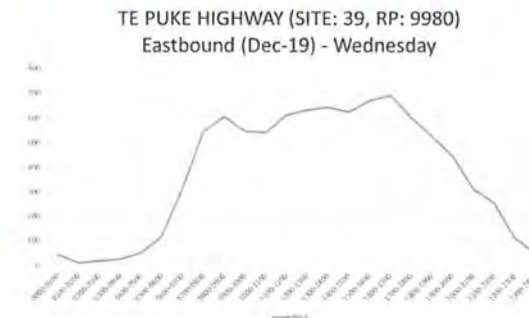
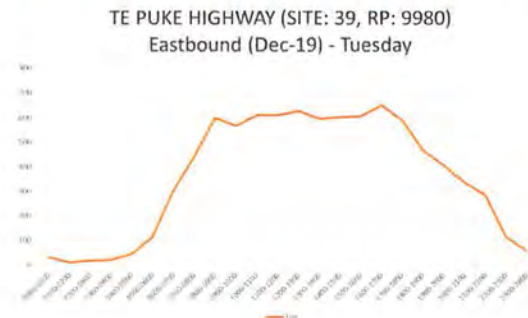
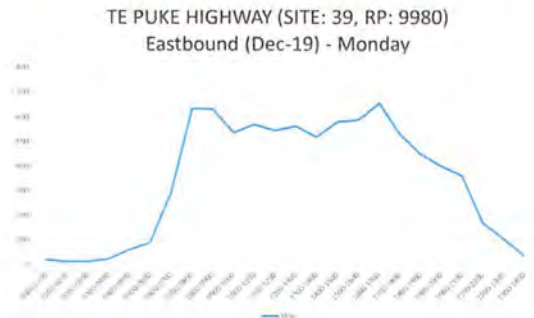
TE PUKE HIGHWAY (SITE: 41, RP: 9964)
Westbound (Dec-18) - 7 Day Hourly Count



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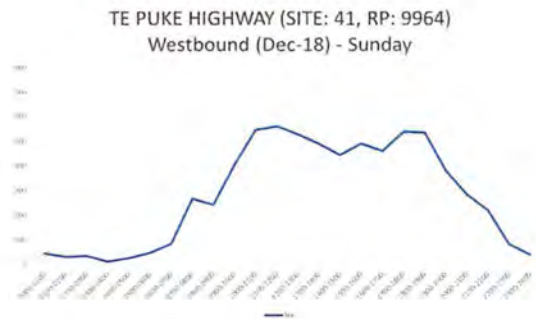
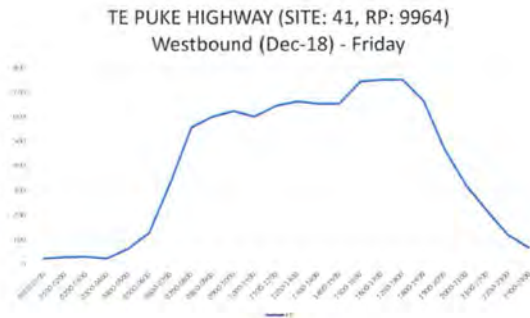
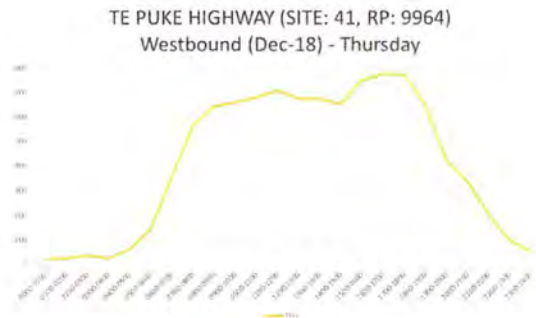
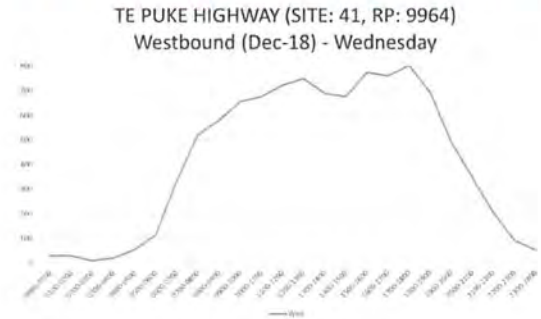
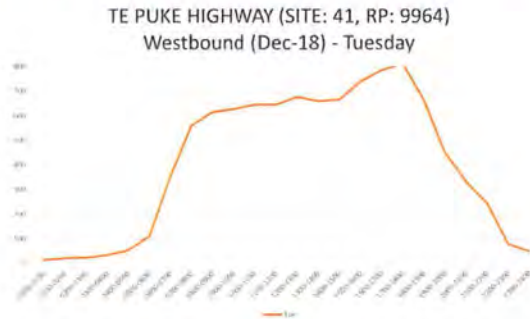
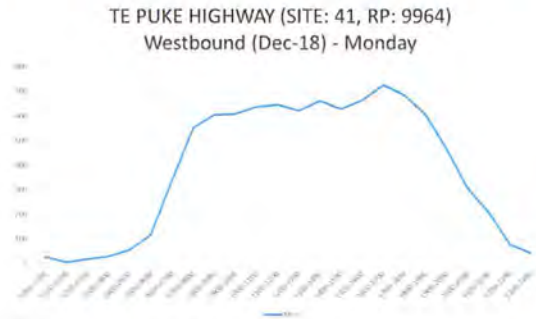
TE PUKE HIGHWAY – DAILY TRAFFIC COUNTS EASTBOUND (Near JOCELYN STREET) #39

ATTACHMENT C



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TE PUKE HIGHWAY – DAILY TRAFFIC COUNTS WESTBOUND (Near JOCELYN STREET) #41 ATTACHMENT C



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Western Bay of Plenty District Council
Te Puke Community Board
Financial Report Te Puke – February 2019

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 28 February 2019 (**Attachment A**).

Total operating costs are under budget and include conference expenses, contingency, grants, mileage allowance, security and street decoration.

Salaries are over budget year to date.

Grant payments made to date:

	\$
Te Puke Gymsport	1,000
Te Puke Events and Promotions	500
Creative Te Puke	1,200
Total grants paid to date	\$2,700

Committed – Operational expenditure

	\$
Te Puke Library grant for piano trolley and painting of piano	2,000
Wreath for ANZAC Day Service	200
Total outstanding operational commitments	\$2,200

2018/19 reserve analysis:

2018/19 Opening balance	\$118,612
Storyboard installation at eastern entrance to Te Puke [TP7.6.2] \$834 funded in 2017-18	\$(1,623)
Refurbishment and installation of three park benches at the Memorial Courtyard [TP13.2.4]	\$(1,140)
Commerce Lane toilet CCTV camera upgrade [TP15.8]	\$(11,873)
Beatty Avenue litter bins [TP15.2.9]	\$(2,000)
2018/19 Closing balance	\$101,976

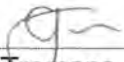
Committed – Reserves expenditure

Jubilee Park Skate Park [TP20.1.1 & TP6.6.4] \$25,901 funded in 2017-18	Up to \$(19,099)
Storyboard installation at eastern entrance to Te Puke [TP7.6.2] \$834 funded in 2017-18	\$(544)
Te Puke Sports and Recreation Grandstand project [C22.5]	\$(60,000)
2018/19 Closing balance after committed expenditure	\$22,333

The decision by the Te Puke Board to retain a minimum reserve balance of \$50,000 [TP1.11] now no longer applies [TP8.5.1].

Recommendation


THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Te Puke – February 2019" be received.


Christie Tromans
Management Accountant

Approved


David Jensen
Senior Financial Planner

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 28 February 2019**

Te Puke Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	1,200	1,200	☑	2,000	0
Contingency - [see breakdown below]	2,321	3,651	1,330	☑	5,000	1,819
Grants	2,700	7,000	4,300	☑	11,000	10,973
Mileage Allowance	0	600	600	☑	1,000	578
Salaries	17,658	17,172	(486)	⊕	26,198	26,734
Security	2,899	4,546	1,647	☑	7,560	1,459
Street Decoration	5,175	6,000	825	☑	10,000	6,800
Inter Department Charges	31,456	31,456	0	☑	47,181	47,184
Total Operating Costs	62,209	71,625	9,416	☑	109,939	95,547
Interest Expense	0	0	0	☑	0	(7,452)
Total Direct Costs	62,209	71,625	9,416	☑	109,939	88,096
Total Costs	62,209	71,625	9,416	☑	109,939	88,096
Income						
Rate Income	74,280	73,296	984	☑	109,939	108,416
Total Direct Income	74,280	73,296	984	☑	109,939	108,416
Net Cost of Service	12,071	1,671	10,400	☑	0	20,320
Contingency - breakdown						
Storyboards	1,623					
Dr Leonard Randell Memorial Scholarship Advertisement	116					
Advertising for grant applications	477					
Settler Room hire	106					
Year to date contingency costs	2,321					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	118,612					
Storyboard installation at eastern entrance to Te Puke [TP7.6.2]	(1,623)					
Refurbishment and installation of three park benches at the Memorial Courtyard [TP13.2.4]	(1,140)					
Commerce Lane Toilet CCTV Camera Upgrade [TP15.8]	(11,873)					
Beatty Avenue litter bins [TP15.2.9]	(2,000)					
(Decrease) Increase in year	(16,636)					
Closing Balance - Surplus (Deficit)	101,976					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

APRIL 2019			
Meeting	Date	Time	Venue
Maketu Community Board	2 April	7.00pm	Maketu Community Centre
Policy Committee	4 April	9.30am	Chambers
Te Puke Community Board	4 April	7.00pm	Te Puke Library and Service Centre
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	10 April	TBC	Chambers
Operations and Monitoring Committee	11 April	9.30am	Chambers
Council	18 April	9.30am	Chambers
Regulatory Hearings Committee	18 April	1.00pm	Chambers
Good Friday - 19 April, Easter Monday - 22 April and ANZAC Day - 25 April			
Regulatory Hearings Committee (if required)	30 April	9.30am	Chambers
MAY 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	1 May	9.30am	Chambers
Waihi Beach Community Board	6 May	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	7 May	7.00pm	Omokoroa Community Church
Katikati Community Board	8 May	7.00pm	The Centre. Pātuki Manawa
Community Committee	9 May	9.30am / 10.00am	TBC
Rural Committee	14 May	9.30am	Chambers
Maketu Community Board	14 May	7.00pm	Maketu Community Centre
Policy Committee	20 May	9.30am	Chambers
Joint Road Safety Committee	21 May	10.00am	Chambers
Operations and Monitoring Committee	22 May (Wednesday)	9.30am	Chambers