



MEETING — AGENDA —

Ngā Take

www.westernbay.govt.nz



Western Bay of Plenty
District Council

TE PUKE COMMUNITY BOARD

Poari Hapori



TP18

Thursday, 21 February 2019

Te Puke Library and Service Centre

7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Whareī ki Otamarakau ki te Uru

Notice of Meeting No TP18

Te Puke Community Board Poari Hapori

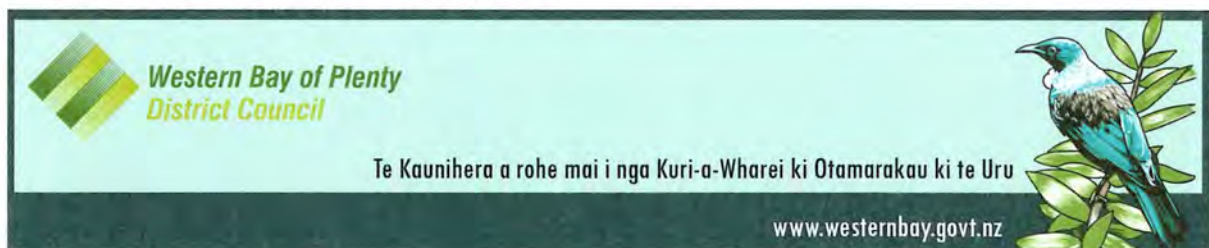
Thursday, 21 February 2019
Te Puke Library and Service Centre
7.00pm

Members:

P Miller (Chairperson)
B Button (Deputy Chairperson)
J Dugmore
R Spratt
Councillor G Dally
Councillor J Scrimgeour

Media
Staff
Miriam Taris

Chief Executive Officer
Western Bay of Plenty District Council



Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP18

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

TP18.1

Presentations

TP18.1.1

Te Puke Centre

Karen Summerhayes representing the Te Puke Centre will be in attendance to give an update to the Board in regard to the Te Puke Centre

Recommendation

THAT the presentation from the Karen Summerhayes representing the Te Puke Centre be received.

TP18.1.2	<p>Waiari Water Scheme Project</p> <p>Representatives from Tauranga City Council will be in attendance to give an update presentation to the Board in regard to the Waiari Water Scheme Project.</p> <p>Recommendation</p> <p><i>THAT the presentation from Tauranga City Council representatives in regard to the Waiari Water Scheme project be received.</i></p>	
TP18.2	<p>Minutes of Meeting No. TP17 of The Te Puke Community Board held on 29 November 2018</p> <p>A copy of minutes is attached.</p> <p>Recommendation</p> <p><i>THAT the Minutes from meeting no. TP17 of the Te Puke Community Board held on 29 November 2018 as circulated with the agenda, be confirmed as a true and correct record.</i></p>	7-16
TP18.3	<p>Chairperson's Report</p> <p>Attached is a report from the Chairperson dated 22 January 2019.</p>	17-24
TP18.4	<p>Councillor's Report</p> <p>Attached is a report from Councillor Dally dated 7 February 2019.</p>	25
TP18.5	<p>Council Decisions on Board Recommendations – Funding for the Te Puke Sport and Recreation Society Grandstand Project</p> <p>Attached is a report from the Democracy Advisor dated 23 January 2019.</p>	26-27
TP18.6	<p>Anzac Day Commemoration 2019</p> <p>Attached is a report from the Democracy Advisor dated 16 January 2019.</p>	28-29

TP18.7 **Infrastructure Services Report Te Puke – February 2019** 30-43

Attached is a report from the Deputy Chief Executive dated 5 February 2019.

TP18.8 **Financial Report Te Puke – December 2018** 44-46

Attached is a report from the Management Accountant dated 18 January 2019.

TP18.9 **Council, Standing Committee and Community Board Meetings** 47-48

Attached is a schedule of meetings for the months of February and March 2019.

Recommendation

THAT the schedule of meetings for February and March 2019 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. TP17 of the
Te Puke Community Board held on 29 November 2018
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and Councillors G Dally and J Scrimgeour

In Attendance

M Taris (Chief Executive Officer) and A Alty (Democracy Advisor)

Apologies

An apology for absence was received from Member Spratt.

Resolved: Member Button / Councillor Scrimgeour

THAT the apology for absence from Member Spratt be accepted.

Others

Councillor Mike Lally, five member of the public and one member of the press.

Public Forum

Resolved: Councillor Dally / Member Button

THAT the meeting adjourn for the purpose of holding a public forum.

Livestock Accessing Residential Property

Rudy Kolver spoke to the Board outlining ongoing problems with livestock from the neighbouring farm property coming into his residential property at Oxford Street.

Livestock had undermined a boundary embankment and were now able to access onto Mr Kolver's property wandering into the garden. Evidence had also shown that livestock had wandered onto other properties and into the residential street area.

Mr Kolver had spoken to the rural property owner but the owner had not acknowledged the need to repair the boundary fence or the undermined embankment that enabled livestock to make easy access to the adjoining residential property.

The Chief Executive Officer advised that the item would be advised to the Group Manager Policy Planning and Regulatory Services and that Animal Control officers would be asked to visit Mr Kolver to ascertain the problem and facilitate a resolution as soon as possible.

A service request outlining the Oxford Street residents concerns had been advised.

Installation of Vehicle Turning Bay in King Street

Gael Blaymires spoke to the Board requesting that a turning bay be installed at the end of King Street. The area was a popular parking area and sighting for turning/backing traffic was limited. It was considered that there was adequate land area at the end of King Street to accommodate a vehicle turning bay that would make the immediate area much safer for vehicles and pedestrians.

Walkway at the End of King Street to Stock Road

The walkway at the end of King Street down to Stock Road needs tidying. The corner of King Street and Stock Road is overgrown with weeds.

A service request to tidy the immediate area would be initiated.

Rubbish Along Beatty Avenue

James Tawhiri, a Beatty Avenue resident voiced concerns regarding rubbish being constantly strewn along the area from The Domain through to Queen Street and along Beatty Avenue to the high school. Most of the rubbish was from nearby fast food outlets and was also extenuated by people accessing the free wifi services available along Beatty Avenue.

He and other residents supported the Board's decision to install rubbish bins along Beatty Avenue but thought that two new bins would be inadequate. He suggested that the high school should also have bins at their gates and students should be advised to be responsible and deposit their rubbish in the provided bins rather than just dropping it as they walked. Residents very much wanted to keep Te Puke beautiful and the whole community needed to be responsible for the upkeep of the township environment.

Heavy Trucks Parking in Urban Areas of Te Puke

Councillor Mike Lally spoke to the Board reiterating that it was unacceptable that heavy trucks parking in urban streets in Te Puke where they were a danger to other residential road users. It was also unacceptable that residents were awoken in the early hours of

morning when the trucks were started before being driven off. Councillor Lally stated that the argument put forward by Council staff to not instigate a bylaw against the parking of heavy vehicles in residential streets. A bylaw should be instigated and enforced when someone put in a complaint.

The Board was aware that the Parking Bylaw was under review and would be available for public consultation in the New Year and along with the Board, members of the public would be able to make submissions to the parking review.

Christmas Lighting in Te Puke Township

Councillor Lally asked that consideration be given to having the main street area of Te Puke township lit with Christmas lights.

The Chairperson advised that investigations had been made to see if the new flag trax system and new light poles were compatible for festive lighting. Any festive lighting would not be put up for this coming Christmas but would be considered for the 2019 festive season.

Te Puke Sport and Recreation Society

Rick Hannay representing the Te Puke Sport and Recreation Society thanked the Board for the opportunity to make a presentation at the last Community Board workshop. He thanked the Board for their considerations and understanding of the ambitions of the society in raising funds for a covered grandstand at the Atuaroa Avenue sports ground as a very worthwhile community project.

Resolved: Member Button / Councillor Scrimgeour

THAT the meeting be re-convened in formal session at 7.32pm.

Late Item

The Chairperson advised there was a Late Item for the Te Puke Community Board to consider for inclusion in the open section of the agenda under agenda Item TP17.4 Te Puke Community Board Grant Application - Creative Te Puke Forum.

The reason this item was not included on the agenda was the information was not available at the time the agenda was produced and distributed.

The reason that the item could not be delayed to the next scheduled meeting of the Te Puke Community Board was because the application for Community Grant Funding was required for a Christmas project and the next meeting of the Board was scheduled for February 2019, and retrospective funding cannot be applied to a Community Board Grant Application.

Resolved: Councillor Scrimgeour / Member Dugmore

THAT, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business within agenda item TP17.4:

- *Te Puke Community Board Grant Application – Creative Te Puke*

TP17.1 Minutes of Meeting No. TP16 of The Te Puke Community Board Held on 18 October 2018

The Board considered the minutes no. TP16 of the Te Puke Community Board for the meeting held on 18 October 2018 as circulated with the agenda.

Resolved: Members Dugmore / Button

THAT the minutes from meeting no. TP16 of the Te Puke Community Board held on 18 October 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP17.2 Chairperson's Report

The Board considered a report from the Chairperson dated 12 November 2018 as circulated with the agenda.

TP17.2.1 Annual Parking and Bylaw Review

The Board would continue to request Council to consider options to prohibit the parking of heavy vehicles in urban streets in Te Puke when the review of the Parking Bylaw was undertaken. This problem is still a concern to the Board and as it has indicated in the past, this is a serious safety issue particularly around Dunlop Road and Raymond Avenue.

TP17.2.2 Park Bench Renovations

The renovation of park benches continues to progress well and two more park benches were now with the Menz Shed and would be re-sited in the Remembrance Courtyard beside the War Memorial Hall.

TP17.2.3 Street Flags

The Board had earlier approved funding for 75 flags funded from the Te Puke Community Board Street Decoration Account (TP16 October 2018). The order for the Armistice Day flags had been previously approved and the flags were installed before November 11. Councillor Dally provided the details of the next flag designs to be ordered. The

Board agreed with the designs submitted and asked that Councillor Dally place the respective order.

Councillor Dally advised that he was also looking into the feasibility and cost of adding festive lighting to the existing flag trax structures in Te Puke Township.

Resolved: Members Miller / Dugmore

THAT the Te Puke Community Board approve the following flag designs:

- 12 x Clever Kiwi – look out for kids
- 12 x Be a Tidy Kiwi
- 12 x No drink / No drugs when driving kiwi
- 10 x Te Kapu O Waitaha
- 6 x Market Day Flags

To be paid from the Te Puke Community Board Street Decoration Account as previously agreed under resolution passed TP16.3.3 18 October 2018.

The following Epic Te Puke Flags were to be included in the order to achieve the optimum discount offered:

- 12 x Kiwifruit Capital (yellow) with Epic Te Puke logo
- 12 x Kiwifruit Capital (green) with Epic Te Puke logo

TP17.2.4

Beatty Avenue Litter

There has been a delay in the installation of the two bins due to production problems however we would hope that they are installed for the first term of the 2019 school year.

The Board was impressed with the design of the two bins going into Beatty Avenue and a costing to replace the Jellicoe Street bins based on the same design as had been provided. The Board would further discuss options relating to this item at a future workshop.

TP17.2.5

Transition Speed Signage - Side Design

Member Dugmore had sought advice and agreement from local packhouses relating to the designs for the transitional speed signage.

The Board sighted the coloured kiwi fruit designs and asked that they be forwarded to the Roading Engineer to arrange for their construction and installation.

Resolved: Members Dugmore / Miller

THAT the Te Puke Community Board confirm the coloured kiwifruit designs to be installed next to each of the transition speed signs at the north and south highway entrances to Te Puke.

TP17.2.6 Request for Parking Bay Outside the Orchard Church

The Chairperson advised that the Orchard Church had approached the Board with a request that off-street parking and a turning lane be considered outside the Orchard Church. The turning lane would facilitate traffic movement when vehicles were turning into the Orchard Church from the west. At the moment any turning vehicle stops westward traffic movement and this could be avoided with a central turning lane. Given the new width to MacLoughlin Drive this road could make this possible.

The Roothing Engineer (East) had been notified of the request and advised that he would investigate the work required to enable vehicles to park on the road reserve in front of the Orchard Church, with the possibility of this being undertaken during the scheduled MacLoughlin Drive road improvement work.

The installation of a right hand turning lane into the Orchard Church property would also be investigated at the same time.

TP17.2.7 Tactile Paving

The Board Chair, a representative from the Blind Foundation and the Roothing Engineer (East) had met and discussed the suggested pathway into the Central Business District and estimated costs for the project were being calculated. As stated in the last report, depending on the cost of the project, the required work could be done in two stages funded from the Community Board Roothing Account.

TP17.2.8 Te Puke Sports and Recreation Grandstand Project

The Board received a presentation from Te Puke Sports at its last workshop meeting and as a result of this presentation resolved to allocate \$60,000 from the Community Board Reserve Fund for this worthwhile community project. The Board strongly recommended that Council contribute \$40,000 to bring the total contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000.00 for this very worthwhile community project.

Resolved: Members Miller / Dugmore

1. *THAT the Te Puke Community Board approve funding of \$60,000 from the Te Puke Community Board Reserve Fund for allocation to the Te Puke Sports and Recreation Club Grandstand Project.*
2. *THAT the Te Puke Community Board recommend that Council contribute \$40,000 to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.*

TP17.2.9 Commerce Lane Carpark

The Community Board was concerned about the number of freedom campers that were using the Commerce Lane carpark on a regular basis. It was noted that on the night of Thursday 8 November there were 30 vehicles parked up for the night in this carpark.

Freedom Camping signage in the carpark clearly indicated that the limit was for 18 designated carparks on any given night. There were twelve extra vehicles in the carpark (on 8 November) and November was not considered as the Kiwifruit Season. The number of campers in the carpark was a strain on the available facilities and inappropriate use of facilities had been noted. Upgraded CCTV cameras in the carpark had been installed and had recorded incidents of antisocial behaviour.

Board members were aware that people staying in the Commerce Lane area were misusing the facilities, leaving rubbish and debris and the area was very 'smelly' and unsavoury. There was concern that the Commerce Lane carpark was a school bus pick-up and drop-off stop. The Commerce Lane car park had been developed by Council as a car park and was generally being misused.

A CCR from the Te Puke Community Board had been registered advising this concern.

TP17.2.10 Flaxes and Grasses Jellicoe Street Median Strip

Numerous service requests have been submitted to Council to either trim or remove the flaxes and grasses on this strip. To date nothing has been done other than a trim in one section. The area between King Street and Jocelyn Street is particularly bad particularly around pedestrian crossings and busy intersections. Could the Council contractors please have a serious look at this situation and do something to either remove these grasses or trim them to a very low level?

The Board was given an assurance during planning of this project that no vegetation would be above knee height.

A CCR from the Te Puke Community Board requesting that the vegetation be cut back had been registered for this item.

TP17.2.11 Kiwicamps

The Board endorsed any Council decision to establish a Kiwicamp in the Te Puke area in time for the 2019 kiwifruit season, but did not consider the Commerce Lane public carpark to be a suitable site.

Resolved: Members Miller / Dugmore

THAT the Te Puke Community Board Chairperson's Report dated 12 November 2018 be received.

TP17.3

Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 13 November 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Members Miller

THAT the report from Councillor Scrimgeour dated 13 November 2018 be received.

TP17.4

Community Board Grant Application - November 2018

The Board considered a report from the Democracy Advisor dated 8 November 2018 as circulated with the agenda.

Resolved: Member Miller / Councillor Scrimgeour

THAT the report from the Democracy Advisor dated 8 November 2018 titled Community Grant Application November 2018 and Additional Late Item notification dated 28 November 2018 be received.

(A) Te Puke Library and Service Centre

Application for funding of \$2,000 for a wheel trolley and for painting a piano for Community use outside the Te Puke Library.

Resolved: Councillors Scrimgeour / Dally

THAT the Te Puke Community Board approve funding up to \$2,000 for the Te Puke Library and Service Centre allocated from the Community Board Grant fund for the purchase of a piano trolley and painting of the piano.

(B) Creative Te Puke

Declaration of Interest

Councillor Dally declared an interest in consideration of the Creative Te Puke application for a Community Board grant as a member of Creative Te Puke and took no part in the discussion or vote thereon.

The Board considered an application for funding of \$1,130.00 for costs to erect a second Christmas tree at the town entrance near the Te Puke Vet Clinic.

Resolved: Members Miller / Dugmore

THAT the Te Puke Community Board approve funding up to \$1,200.00 to Creative Te Puke for costs towards erecting a second Christmas tree by the town entrance near the Te Puke Vet Clinic.

TP17.5

Te Puke Community Roothing Programme 2018/19

The Board considered a report from the Roothing Engineer dated 14 September 2018 as circulated with the agenda.

Resolved: Member Miller / Councillor Dally

1. *THAT the Roothing Engineer's report dated 13 September 2018 titled Te Puke Community Roothing Programme 2018/19 be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the following Community Roothing Programme be approved.*

Priority		Estimate
1.	<i>MacLoughlin Drive Kerb & Channel (no footpath)</i>	<i>\$220,000</i>
2.	<i>Washer Road Footpath</i>	<i>\$60,000</i>
3.	<i>Beatty Avenue Footpath</i>	<i>\$42,000</i>

TP17.6

Infrastructure Services Report Te Puke - November 2018

The Board considered a report from the Deputy Chief Executive dated 14 November 2018 as circulated with the agenda.

Resolved: Member Dugmore / Councillor Scrimgeour

THAT the Deputy Chief Executive Officer's Report dated 14 November 2018 and titled Infrastructure Services Report Te Puke November 2018 be received.

TP17.7

Financial Report Te Puke - September 2018

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Members Miller / Dugmore

THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Te Puke - September 2018 be received.

TP17.8

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of November and December 2018 as circulated with the agenda.

Resolved: Councillors Scrimgeour/ Dally

THAT the schedule of meetings for November and December 2018 be received.

The Chairperson thanked Board members for their contribution over the past year, and thanked Council staff for their support and advice. He extended season's greetings to all for a safe and happy holiday season and looked forward to working with everyone in the New Year.

The meeting concluded at 8.59pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP17

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – February 2019

1. Operational Matters – Projects Pending or in Progress

1.1 Annual Parking and Bylaw Review

The Board would like to once again, recommend to Council, that it consider a bylaw to prohibit the parking of heavy vehicles in residential areas of Te Puke. This problem is still a concern to the Board and as it has indicated in the past this is a serious health and safety issue particularly around Dunlop Road and Raymond Avenue.

Staff Comment:

The Roading Engineer (East) has advised that he had visited Dunlop Road and Raymond Avenue and acknowledged that trucks can occasionally be inconsiderate when parking. At this time in the opinion of road staff the current issue is at a manageable level and not a serious threat.

The Parking and Bylaw Speed Restrictions will be considered at forthcoming Policy Committee meetings.

1.2 Beattie Avenue Litter

The two bins have now been installed on the road reserve alongside the Domain in Beattie Avenue. On inspection I noted that they were being used and there was an absence of litter on the street which is good. The two bins just need to be weed sprayed around their base to control the grass. I would hate the bins to be hidden by grass growth.

Staff advise that a CCR had been submitted for this item.

1.3 McLaughlin Drive Up-Grade

The Board was hoping for this project to be completed before the 2019 kiwifruit season but it looks now that this will not be possible. Hopefully contractors can begin the project at the end of the season in June once the Board has had an opportunity to preview the project.

1.4 **Rubbish Bin Replacements Jellicoe Street**

As a result of a request from the Board, Reserves Staff have now completed approximate costs to replace four of older bins on the southern side of Jellicoe Street. The total estimated cost, including removal and reinstallation is \$ 1,650.00 per bin, making the cost of the four replacements \$ 6,600.00. An alternative would be to restore the current bins, the estimated cost for each bin being \$ 619.00 per bin. Other options to refurbish the old bins are currently being looked at.

1.5 **Right Turning Centre Lane Strang Road**

The Board has had a request to look into a right hand turning lane on the Te Puke Highway at Strang Road just before the Waitangi village. I would seem that there is ample room in the left lane of the road at this point to mark out the turning lane. This lane would facilitate better traffic flow to the east especially when traffic is heavy at peak times.

1.6 **Roundabout at the No.3 Road and Jellicoe Street Intersection and at the Intersection of Te Puke Quarry Road and Jellicoe Street**

I have received the attached correspondence relating to concerns about the construction and resultant noise caused by vehicles travelling over the roundabouts. The writer has requested that the noise and vibrations problems experienced following the installation of the roundabout be investigated and changes made if possible.

Attachment A

1.7 **Te Puke Memorial Pool Closure**

The Board would like to see more detailed, weekly press releases regarding the pool closure. If we have a well-informed public it is most likely that pressure will come off the Pool manager who is doing her best to cope with the current breakdown of the pool pump. The Council website could also be used to update the general public of where we are with repairs.

1.7 **2019 Speed Limit Review**

The Board has the following requests for changes to speed limits in the Te Puke area:

1. Manoeka Village Proposed speed limit to be 50 km/hr

This would extend from Te Puke Quarry Road to Shraun Orchard at 293 Manoeka Road.

2. No. 1 Road

The proposed speed limit to be 50 km/hr. 600m up the Road from the Te Puke Highway intersection.

3. No.2 Road

The proposed speed limit to be 50 km/hr. Extended a further 100m up the road.

4. No.3 Road

The proposed speed limit to be 50 km/hr. 100m above McLaughlin Drive to the Jellicoe Street intersection/roundabout.

5. Washer Road

The proposed speed limit to be 50 km/hr.

6. Te Puke Highway

Extend the 50 km/hr speed limit to the Waiari Bridge and do away with the current 70 km/hr. limit.

2. Community Issues

2.1 Tactile Paving

The Board Chair has been notified by the Roading Engineer (East) that the Boucher Avenue tactile paving pathway will be installed in the next month or so. This is a significant step forward for those in our community who have a sight disability.

2.2 Te Puke Sports and Recreation Grandstand Project

The Board thanks Council for its decision to support this project with funding of \$ 40,000. A combined grant of \$ 100,000 from the Te Puke community towards this project will no doubt make a big difference in making this project a reality for the Club.

2.3 Commerce Lane Carpark

Freedom Camping signage in the carpark clearly indicates 18 designated carparks on any given night and it is good to see of late that this maximum is being adhered to.

2.4 Flaxes and Grasses Jellicoe Street Median Strip

Numerous service requests are still being submitted to EastLink to either trim or remove the flaxes, toi-toi and grasses on this strip and around intersections where sight lines are severely restricted. Council contractors have reduced the height of the grasses between the two pedestrian crossings in Jellicoe Street but they are very fast growing and are almost back to their pre Christmas height. Could WBOP DC please give serious consideration to the use of flaxes, toi-toi and tall grasses as decorative plants on our district roads in future projects and work to progressively remove these plants from our roadsides.

2.5 Graffiti Report

The Board thanks Alan Cotter for his diligence and perseverance with the issue of graffiti in Te Puke. It is indeed pleasing to note the substantial drop in incidents in the last year. I have no doubt it is due to the methods that Alan and his team use to combat this social vandalism.

3. Future Directions.

3.1 Disability Park Shelters

I have prepared for the Board a report which is the result of a meeting I had with a disabled member/ratepayer of our community which I would like attached to the February agenda. I have no doubt that the number of wheelchair and mobility scooter users in our town is going to increase over the coming years and some form of shelter for these people exiting and entering their vehicles in inclement weather will be much appreciated. I am disappointed that at this stage our Transportation Manager sees this facility as "above our level of service." Looking after the disabled members of our community I would have thought, would have been high on our list of priorities as a Council. I see this report as a means of initiating discussion on the worthwhileness of such a facility in our CBD.

Attachment A

3.2 Correspondence from Resident regarding Roundabouts at No.3 Road Intersection and Jellicoe Street and the Intersection of Te Puke Quarry Road and Jellicoe Street

I have attached for your information concerns highlighted by residents who are affected by noise and vibrations from the roundabouts at the above named locations.

The writer is asking for an investigation and remedy to the noise and vibration concerns highlighted.

Attachment B

3.2 Jellicoe Street Upgrade Review

The Board would request that the date, time and venue for this review be set as soon as possible this year and be made public. The Board would like to be consulted on the terms of reference for the review if this is at all possible.

Staff Comment

The Deputy Chief Executive Officer advises that In accordance with the resolution from the Operations and Monitoring Committee a report will be included in its February 28 meeting OP17 agenda. This is focussed on a review of parking, supply and demand. A copy of the Operations and Monitoring Committee Minutes from the meeting held in February 2018 are outlined below:

Resolved: Lally / Mackay

1. *THAT the Deputy Chief Executives report dated 1 February 2018 and Te Puke Main Street be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT recommended option 3(c) as follows be approved:*

THAT the Te Puke Main Street Plaza between the Heritage Walkway and the pedestrian crossing remain as constructed and be reviewed in

Date 4 February 2019 **Open Session**
Subject Chairpersons Report Te Puke Community Board TP18 February 2019

the first quarter of 2019 as part of the overall review of parking in the Te Puke Central Business District.

Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for September 2018 be received.

Peter Miller
Chairperson
Te Puke Community Board

Disability Park Shelters Te Puke CBD:

As Community Board Chair I was contacted by phone in 2018 by Mr Steve Bailey who outlined to me the difficulty disabled people have on wet days when they are trying to get out of their vehicle without getting saturated due to the time it takes to exit their vehicle. In late December 2018 I met with Steve and his carer and we visited five parks that we thought may be suitable to have a shelter installed to avert this problem. We did note that many of the disability parks in the CBD have excessive plantings around them that make it difficult for people with disabilities. This could perhaps be looked at by EastLink when next they are trimming the CBD gardens.



Disability Carpark Shelter **Concept Design**

Park One: Outside the WBOP Library Building Jellicoe Street. This park is suitable because it is adjacent to a garden where the uprights can be sited. This is also a high usage park as it is the library and Council Offices where residents interact with Council Staff. Besides the shelter being installed the curbs in this park need calming. **This needs to be done regardless of whether or not the shelter is installed.**

Park Two: In the alleyway between the Te Puke War Memorial Hall and the old Bennett Proactive Building. There are two parks here, the most suitable to have the shelter installed would be the one closest to the side door of the hall. (northern park) The advantage of this site is the fact that it is not on a main thoroughfare. People using this shelter would be close to the Council Offices and Library and it could also be useful for those attending a function in our refurbished public hall.

Park Three: Pathlab Queen Street. This disability park has been sited at the wrong end of this row of parks. It is currently placed at the western end where there are steps to get into the Lab and the park is on a slope which makes egress from a vehicle difficult. The eastern end is level and is close to the wheelchair ramp to enter the lab. Both ends have a garden in which the uprights for the shelter could be placed and would not be a traffic hazard. **If this site is not chosen for a shelter at the very least the park should be moved to the eastern end and a steel ramp installed to "calm" the curb in this area.**

Park Four: Queen Street Medical Centre. When we were here, it was pointed out to me that most disability vehicles now load from the rear of the vehicle as opposed to the side. This makes this park very difficult to use as vehicles tend to park very close behind the disability van and the back door cannot be utilised. **It is therefore suggested that this park be moved to the one on the other side of the medical centre driveway (to the north) where there is no carpark immediately behind the park.** A shelter here would most probably not be

feasible as the area between the footpath and the road is most probably has utilities beneath the grass berm.

Park Five: Jellicoe Street outside fast food outlets beside the Heritage Walkway. There are two disability parks in this bank of carparks. **It was generally thought that this could be reduced to one.** One at the northern end would suffice and would be suitable for a shelter as it is adjacent to a garden where the uprights could be placed. It would however be on an area of Jellicoe Street where traffic numbers are high. **Whether or not a shelter is installed here the curbs require calming and the garden needs to be paved so that a wheelchair can more easily access the footpath.** This park is close to a number of fast food outlets and the BNZ and Post Office are just over the road.

I have not had a positive response from Council Staff regarding this community project but I do believe this project has merit. I would like to include this report in my Chair Report for our next CB meeting. Steve Bailey has indicated he would like to present in public forum at our meeting on Thursday 21 February 2019.

HJ & BM Pieters
6 No 3 Road
RD 3
Te Puke 3183

4 February 2019

Peter Miller
Chairperson
Te Puke Community Board

Dear Peter,

I am writing about the roundabouts at the intersection of No. 3 Road and Jellicoe Street and at the intersection of Te Puke Quarry Road and Jellicoe Street.

The construction of these roundabouts has made the access into and out of No 3 Road and Te Puke Quarry Road much easier, however the way the roundabout has been constructed has had a negative impact on our family. We live on the corner of No. 3 Rd and Jellicoe St.

My concern is the judder bars that encircle the roundabouts. These cause firstly noise, that disrupt daily activity and wakes us during the night, and secondly vibration that will often shake our entire house. In the early hours of the morning, when trucks are heading North, they seem to be travelling faster, are less likely to have to 'give way' and simply run straight over the roundabouts. I haven't come across any other roundabouts in the district constructed in this way.

I have spoken to roading staff at the Western Bay of Plenty offices and registered my concern several times, however they seem unable to take any action. They said the roundabouts were under review but that has only resulted in more lines being painted on the road. They suggested that I contact the members of the Community Board.

I would like to see the type of roundabout changed to a small concrete 'pimple' or something that won't cause the noise and shaking ground.

I'm asking you and the board members to investigate this problem and have changes made to these roundabouts.

I look forward to hearing from you soon.

Regards



Beverley Pieters

Western Bay of Plenty District Council

Te Puke Community Board

Councillors Report – February 2019

1. Annual Plan 2019-2020

Councillors have pretty much concluded initial deliberations on the Annual Plan and the consultation document will be adopted at the LTAP committee on March 7 and go out for consultation between March 18 and April 18. The main feature of the plan is the proposal to change the way we manage our rubbish and recycling collection across the District by introducing Council-led kerbside collections.

2. Te Puke Sports and Recreation Club Grandstand Project

It was very satisfying to be involved in the request for funding from Te Puke Sports and Recreation Club for funding towards building a new 400 seat grandstand beside their rugby fields. The Te Puke Community Board's unanimous support pledging \$60,000 from the reserve fund was a contributing factor to Council then agreeing to put in an additional \$40,000 from the general rate reserve. Councillors were divided on whether or not to support this and I'm pleased that in the end it was passed with a majority 9-2 support which reinforces the benefit to the District the new grandstand will deliver.

3. Policy Committee

Recently we have been working through a review of the General Bylaw which covers lots of small issues that can be troublesome for our residents. I'm happy to say that we have taken a softly, softly approach with these and are not looking at imposing a raft of 'Big Brother' type dictatorial measures, but rather strengthening some that have come to light as needing attention.

4. Amendment to Terms and Conditions for the Supply of Water

This was passed at our December Council meeting and includes a requirement for new rural water connections to provide their own on-site 5,000L minimum water tank and pump to provide their required water pressure. Council will provide a trickle feed that allows their tank to be filled. The idea is to prolong our existing water supply without having to continually require expensive upgrades to service outlying connections.

Grant Dally
Councillor
Te Puke Community Board

Western Bay of Plenty District Council

Te Puke Community Board

Decision Report - Council Decision on Te Puke Community Board Recommendation - Funding for the Te Puke Sports and Recreation Society Grandstand Project

Executive Summary

The following is a decision adopted by the Western Bay of Plenty District Council based on the recommendation from the Te Puke Community Board meeting TP19 held on 29 November 2018.

The report is provided for information purposes only.

Remit from Council 13 December 2018

C22.5 **Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Sports and Recreation Society Grandstand Project**

Council considered a report from the Democracy Advisor dated 4 December 2018 as circulated with the agenda.

Moved: Marsh / Thwaites

THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.

Moved Amendment: Dally / Thwaites

THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.

The amendment was put and carried.

The amendment as follows became the substantive motion and was put and carried.

Resolved: Dally / Thwaites

THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.

Recommendation

THAT the report of the Democracy Support Officer dated 23 January 2019 titled Council Decisions on Board Recommendations in regard to Council Decision on the Te Puke Community Board Recommendation - Funding for the Te Puke Sports and Recreation Society Grandstand Project be received.

Aileen Alty
Democracy Advisor

Western Bay of Plenty District Council

Te Puke Community Board

Anzac Day Commemoration 2019

Purpose and Summary

The Te Puke Community Board is required to make a decision regarding attendance and presentation of a wreath at the Anzac Service at Te Puke on Anzac Day Thursday 25 April 2019.

Funding Implications for Te Puke Community Board

The cost of a wreath up to \$200 will be funded from the Te Puke Community Board Contingency Account.

Delegated Authority of Te Puke Community Board

The Community Board has delegated authority pursuant to Schedule 7 LGA 2002 to make decisions on the subject matter in this report.

Recommendation

- 1. THAT the Democracy Support Officer's report dated 16 January 2019 and titled Anzac Day Commemoration 2019 be received.***
- 2. THAT the Te Puke Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account (up to the value of \$200).***
- 3. THAT Te Puke Community Board Members represent the Te Puke Community Board at the ANZAC Day Service at Te Puke on 25 April 2019.***

.....
Aileen Alty
Democracy Advisor

1. Background

Community Boards have participated in Anzac Day Services in their respective areas in the past and so Community Board Chairpersons are requested to liaise with their elected members to co-ordinate their representatives to attend services across the Western Bay of Plenty District Council region on Thursday 25 April 2019.

2. Statutory Compliance

The Board has appropriate delegation under the auspices of the Local Government Act 2002.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Te Puke Community Board Contingency Account	Funding of up to \$200 for a wreath to be laid by Te Puke Community Board Representatives on Anzac Day 2019.

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Te Puke Returned Services Association	The Democracy Advisor will advise the Te Puke RSA Committee of the attending Te Puke Community Board Representatives at the Anzac Service to be held on 25 April 2019.	

Western Bay of Plenty District Council

Te Puke Community Board

Infrastructure Services Report Te Puke February 2019

Purpose and Summary

This report provides specific information on engineering activities of interest to the Board.

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

THAT the Deputy Chief Executive Officer's Report dated 5 February 2019 and titled Infrastructure Services Report Te Puke February 2019 be received.

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Home Worm Composting Workshops

Dates for 2019 are being planned with the trainers and will be available on Council's website once confirmed at: <http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.2 Te Puke Recycling Centre Extended Opening Hour Trial

The Te Puke Recycling Centre extended its opening hours during September 2018 for a three month trial. The extended hours were continued in December. There is proven support for extended opening hours and ratification for the increased level of service will be sought from Council in February 2019.

1.3 Te Puke Wastewater Treatment Plant Resource Consent Renewal

The application to renew the Discharge Consent for the Te Puke Wastewater Treatment Plant has been lodged with the Bay of Plenty Regional Council. The application seeks a 35-year term. Submissions on the Consent application closed prior to Christmas. Sixty seven submissions were received on the application with the majority of the submissions in opposition to the application. Hearings are expected to be held in early April 2019.

The draft Consent conditions submitted with the Consent requires Council to look at alternative options for the long term discharge of the treated wastewater from the Te Puke Wastewater Treatment Plant. A working group has been formed, which includes Tangata Whenua, Councillors and Community Board representatives.

The group has been working to narrow down suitable sites for different disposal options including wetlands, pasture, forestry and reserve land. They have reduced the lists based on a set of criteria to a short list for each option. These will now be used for a high level engineering feasibility assessment. The engineering feasibility is underway. The working group meeting was planned to take place on 8 February 2019.

1.4 Te Puke Water Main Improvements

Installation of new water mains in Moehau Street and Edgehill Place commenced late September 2018 and is due for completion in early 2019. All pipes have been installed, the final cut-over, commissioning and reinstatement are due for completion late February to early March 2019.

1.5 Comprehensive Stormwater Consents - Eastern Zone

The Catchment Management Plan for the Eastern Catchment was lodged with the Bay of Plenty Regional Council prior to Christmas. The Eastern Zone includes the urban areas of Maketu, Te Puke, Pukehina and Paengaroa. The plan will form the basis for the Comprehensive Stormwater Consent Application. Consultation with the community was held on the Catchment Management Plan prior to it being lodged. Positive feedback was received.

1.6 KiwiRail Bridge 91 ECMT Replacement – Access to Site

KiwiRail have confirmed they intend to replace the complete bridge that is located between the Council owned land of the Te Puke Wastewater Treatment Plant and the existing Council Reserve.

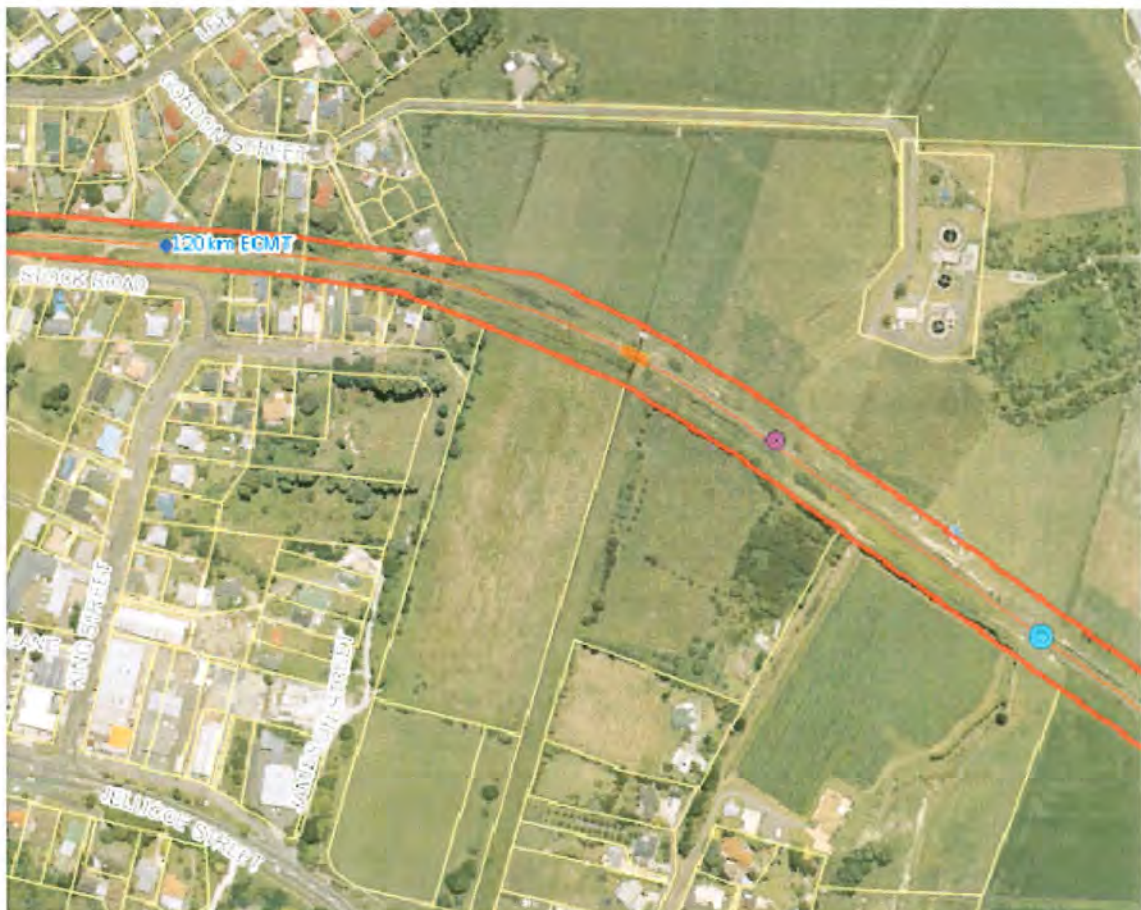
The physical works tender was sent out at end of January 2019. At this stage, no works will commence on site until the end of April 2019.

The cycleway section that passes under the bridge will need to be closed off for approximately a 10-week period while works are undertaken. The contractor will have large machinery on site including a piling rig and large earth moving equipment and plant, as such the area will be a high risk site with stringent Health and Safety procedures in place.

Works includes:

- Piles and new concrete abutments being constructed
- Erosion protection works under the bridge area where the current stream passes under
- The existing embankment formations will be widened along the entire length
- New bridge deck
- New railway track installed.

KiwiRail have confirmed more detailed information will be provided closer to the construction phase once the contractor has been chosen. It is likely the works will be completed in two separate stages.



2. Reserves

Nothing to report this month.

3. Strategic Property

3.1 Te Puke War Memorial Hall

This project is complete. There are no further outstanding works accounting queries resolved.

4. Projects

4.1 Te Puke Highways – Pah Road Slip Reinstatement

The Resource Consent has finally been granted by the Bay of Plenty Regional Council for the reinstatement of the Pah Road slip. The New Zealand Transport Agency is managing the contract documents and tendering process for the construction of this project.

5. Emergency Management

5.1 Exercise Shakeout

Sixty five percent of Western Bay of Plenty schools committed to supporting ShakeOut (the national earthquake drill and tsunami hikoi).

Roading

6.1 Community Roothing Account

Current Account:	Cost \$:	Status:
Current Account Opening Balane 1 July 2018	\$137,778	
Allocation for 2017/18	\$283,564	
Subtotal	\$421,342	
Committed Projects 2018/19		
Palmer Place Parking Area	\$6,300	Complete
MacLoughlin Drive K & C (no footpath)	\$220,000	Design in progress
Washer Avenue Footpath (2.5m width)	\$60,000	Construction to start mid February 2019
Beatty Avenue Footpath (School to Brown Terrace - 1.5m width)	\$42,000	Design in progress
Subtotal	\$328,300	
Proposed Projectes 2018/19		
Station Road Footpath	\$88,000	WestLink request postponement until 2019/20 due to road rehabilitaiton
Te Puke Quarry Road – Jellicoe Street to East Pack	\$68,000	Under review
Jellicoe Street – Industrial Service Lane	\$ TBC	Under review
SubTotal	\$156,000	
Total	-\$62,958	
Loan Information		
2002 Main Street Upgrade – Repaid end of 2018	\$0	
2011 Hertitage Walkway – Repaid end of 2017	\$0	

Community Board Report

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title	Transitional Speed Signage
Remit Number	TP1318 2.7
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	Member Dugmore advised the Board that she had given thought to the design and structure proposed to be placed next to the transitional signage (70 kilometres per hour) at the approaches to Te Puke. She would continue to develop a design concept and report back to the next Community Board Workshop. Before any decisions relating to the signage were finalised, the Roding Engineer would be fully informed of the proposal to ensure final approval for the signage and roading requirements were met.
Actions	<p>21 Jan 2019: Staff are awaiting on the price for supply and installation of road signs.</p> <p>13 Nov 2018: The cost estimates have not yet received.</p> <p>1 Oct 2018: Sign to be sent for cost estimate. Locations to be agreed with the Board.</p> <p>14 August 2018: Awaiting design and structure proposal from Member Dugmore.</p> <p>26 June 2018: No information has been received from Member Dugmore to date.</p>

TE PUKE COMMUNITY BOARD 6/09/2018

Remit Title **Covers Over Mobility Car Parks**

Remit Number TP1518 2.7

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Chairperson advised that he had been approach with a request to have covers over mobility car parks in Te Puke installed.

The Board would seek a design and costing from the Roothing Engineer (East/West) and further consider the placement of covers for the mobility car parks at their next workshop.

Actions

22 Jan 2019: The Transportation Manager has explained that these structures are too susceptible to damage and above the level of service provided. Therefore, unfortunately, they cannot be installed.

13 Nov 2018: The Roothing Engineer has yet to speak with the Board.

1 Oct 2018: A specialist review may be required for such a requirement. A detailed brief is required from the Board on:

- Size
- Height
- Ownership
- Repairs
- Material selection

The Roothing Engineer to discuss with the Board.

TE PUKE COMMUNITY BOARD 6/09/2018

Remit Title	Commerce Lane Toilet CCTV Camera Upgrade (In Confidence)
Remit Number	TP1518 9
Owner	RFO2
Status	COMPLETE
Complete Date	23 November 2018
Confidential	CONFIDENTIAL
Resolution	<p>1. THAT the Reserves and Facilities Officer East's report dated 17 August 2018 and titled Commerce Lane Toilet CCTV Camera Upgrade be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the Board approves the upgrade and two new CCTV cameras for the Commerce Lane carpark area as follows;</p> <p>a) New Hikvision 2MP DarkFighter PTZ (\$5,457.76 plus GST)</p> <p>b) Additional New 5MP Turret Camera (\$420.00 plus GST)</p> <p>c) Additional New Hikvision 2MP DarkFighter PTZ (\$5,995.59 plus GST)</p> <p>4. THAT if approved, the upgrade and new cameras be funded from the Te Puke Community Board Reserves Account.</p> <p>5. THAT the recommendation be transferred into the Open Section of the Te Puke Community Board meeting held on 6 September 2018 forthwith.</p>
Actions	<p>28 Nov 2018: Both cameras are installed and operating.</p> <p>12 Nov 2018: The second pole arrived but was shorter by 600mm. Tarnix are waiting for a replacement pole.</p> <p>The camera on the corner of Palmer Place and Commerce Lane has been operating for approximately 1 month. To date since instalment, four incidents have been captured and reported to the police with subsequent arrests.</p> <p>26 Sept 2018: Staff are arranging for the upgraded cameras to be installed.</p>

TE PUKE COMMUNITY BOARD 18/10/2018

Remit Title **Beattie Avenue Litter**

Remit Number TP1618 3.4

Owner RFO2

Status COMPLETE

Complete Date 11 January 2019

Confidential

Resolution The Board Chair met with Council Staff and Keith Govan in Beattie Avenue and confirmed the siting of two rubbish bins for this street. They will be in use for a trial period to ascertain their usage. The Board Chair and Reserves Staff are conferring on the design of the two bins.

The Board confirmed that they liked the look of the new design of rubbish bins provided and asked that these be installed at the agreed sites on Beattie Avenue as soon as possible.

Actions **11 Jan 2019: The bins have been installed and are being serviced.**

5 Nov 2018: The bins have been ordered and are expected to be ready for installation by the end of November.

\$1,150 each plus installation and \$65 freight

The underground services (power) have been located.

TE PUKE COMMUNITY BOARD 18/10/2018

Remit Title **Tactile Paving**

Remit Number TP1618 3.5

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution

The Board Chair had now had further communication with the Rehabilitation Instructor from the Blind Foundation and she has provided the Board with statistics regarding our visually impaired residents. It does seem that the figures would justify a tactile paving pathway into our CBD from the Jocelyn Street/Boucher Avenue intersection near the fire station.

The Roading Engineer advised that he would be happy to work with the Board and the Rehabilitation Instructor to ascertain what was needed for the tactile pathway and to cost it out. The Community Board confirmed at its last workshop that it supports this community project which depending on the cost could be done in at least two stages. It was noted that the project may be added to the Community Board programme of works.

Actions

22 Jan 2019: Cost estimates for works are being sought from several suppliers.

13 Nov 2018: The Roading Engineer has met with the Blind Foundation representative and the Community Board Chair to discuss the route.

The Roading Engineer will provide a cost estimate for works if required.

TE PUKE COMMUNITY BOARD 18/10/2018

Remit Title **Jellicoe Street Industrial Service Lane**

Remit Number TP1618 7.3

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board asked if improvements to the Jellicoe Street service lane be further discussed at an on-site meeting.

Actions **22 Jan 2019: The design options are currently being reviewed. However, the Board have not committed any funds to the project as yet.**

13 Nov 2018: The Roading Engineer has met with the Community Board Chair to discuss this area.

Design ideas will be reviewed and options will be provided to the Board for approval.

TE PUKE COMMUNITY BOARD 29/11/2018

Remit Title	Transition Speed Signage - Side Design
Remit Number	TP1718 2.5
Owner	RE1
Status	COMPLETE
Complete Date	22 January 2019
Confidential	
Resolution	THAT the Te Puke Community Board confirm the colourised kiwifruit designs to be installed next to each of the transition speed signs at the north and south highway entrances to Te Puke.
Actions	22 Jan 2019: This minute actions sheet has been closed as it is reported in MAS TP1318 2.7.

TE PUKE COMMUNITY BOARD 29/11/2018

Remit Title **Request for Parking Bay Outside the Orchard Church**

Remit Number TP1718 2.6

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution

The Chairperson advised that the Orchard Church had approached the Board with a request that off-street parking and a turning lane be considered outside the Orchard Church. The turning lane would facilitate traffic movement when vehicles were turning into the Orchard Church from the west. At the moment any turning vehicle stops westward traffic movement and this could be avoided with a central turning lane. Given the new width to MacLoughlin Drive this road could make this possible.

The Roading Engineer (East) had been notified of the request and advised that he would investigate the work required to enable vehicles to park on the road reserve in front of the Orchard Church, with the possibility of this being undertaken during the scheduled MacLoughlin Drive road improvement work.

The installation of a right hand turning lane into the Orchard Church property would also be investigated at the same time.

Actions

22 Jan 2019: The road design is being progressed by WestLink.

TE PUKE COMMUNITY BOARD 29/11/2018

Remit Title **Te Puke Community Roding Programme 2018/19**

Remit Number TP1718 5

Owner RE1

Status COMPLETE

Complete Date 22 January 2019

Confidential

Resolution 1. THAT the Roding Engineer's report dated 13 September 2018 titled Te Puke Community Roding Programme 2018/19 be received.

2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

3. THAT the following Community Roding Programme be approved.

Priority Estimate

1. MacLoughlin Drive Kerb & Channel (no footpath) \$220,000

2. Washer Road Footpath \$60,000

3. Beatty Avenue Footpath \$42,000

Actions **22 Jan 2019: The Roding Engineer has noted the Board's approval.**

Western Bay of Plenty District Council

Te Puke Community Board

Financial Report Te Puke – December 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 31 December 2018 (**Attachment A**).

Total operating costs are under budget and include conference expenses, contingency, grants, mileage allowance, security and inter-department charges.

Salaries and street decoration are over budget year to date.

Grant payments made to date:

	\$
Te Puke Gymsport	1,000
Te Puke Events and Promotions	500
Creative Te Puke	1,200
Total grants paid to date	\$2,700

Committed – Operational expenditure

	\$
Te Puke Library grant for piano trolley and painting of piano	2,000
Total outstanding operational commitments	\$2,000

2018/19 reserve analysis:

2018/19 Opening balance	\$118,612
Storyboard installation at eastern entrance to Te Puke [TP7.6.2] \$834 funded in 2017-18	\$(1,623)
Refurbishment and installation of three park benches at the Memorial Courtyard [TP13.2.4]	\$(1,140)
Commerce Lane toilet CCTV camera upgrade [TP15.8]	\$(11,873)
2018/19 Closing balance	\$103,976


Committed – Reserves expenditure

Jubilee Park Skate Park [TP20.1.1 & TP6.6.4] \$25,901 funded in 2017-18	Up to \$(19,099)
Storyboard installation at eastern entrance to Te Puke [TP7.6.2] \$834 funded in 2017-18	\$(544)
Beatty Avenue litter bins [TP15.2.9]	\$(2,000)
2018/19 Closing balance after committed expenditure	\$82,333

The decision by the Te Puke Board to retain a minimum reserve balance of \$50,000 [TP1.11] now no longer applies [TP8.5.1].

Recommendation

THAT the Management Accountant's report dated 18 January 2019 and titled "Financial Report Te Puke – December 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 31 December 2018**

Te Puke Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	800	800	☑	2,000	0
Contingency - [see breakdown below]	2,321	2,975	654	☑	5,000	1,819
Grants	2,700	5,000	2,300	☑	11,000	10,973
Mileage Allowance	0	400	400	☑	1,000	578
Salaries	13,507	13,190	(317)	⊗	26,198	26,734
Security	2,198	3,038	840	☑	7,560	1,459
Street Decoration	5,175	4,000	(1,175)	⊗	10,000	6,800
Inter Department Charges	23,592	23,592	0	☑	47,181	47,184
Total Operating Costs	49,493	52,995	3,502	☑	109,939	95,547
Interest Expense	0	0	0	☑	0	(7,452)
Total Direct Costs	49,493	52,995	3,502	☑	109,939	88,096
Costs Allocated	0	0	0	☑	0	0
Total Costs	49,493	52,995	3,502	☑	109,939	88,096
Income						
Rate Income	55,710	54,972	738	☑	109,939	108,416
Total Direct Income	55,710	54,972	738	☑	109,939	108,416
Net Cost of Service	6,217	1,977	4,240	☑	0	20,320
Contingency - breakdown						
Storyboards	1,623					
Dr Leonard Randell Memorial Scholarship Advertisement	116					
Advertising for grant applications	477					
Settler Room hire	106					
Year to date contingency costs	2,321					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	118,612					
Storyboard installation at eastern entrance to Te Puke [TP7.6.2]	(1,623)					
Refurbishment and installation of three park benches at the Memorial Courtyard [TP13.2.4]	(1,140)					
Commerce Lane Toilet CCTV Camera Upgrade [TP15.8]	(11,873)					
(Decrease) Increase in year	(14,636)					
Closing Balance - Surplus (Deficit)	103,976					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

JANUARY 2019			
Meeting	Date	Time	Venue
Anniversary Day - 28 January			
FEBRUARY 2019			
Meeting	Date	Time	Venue
Waitangi Day - 6 February			
Council	7 February	9.30am	Chambers
Waihi Beach Community Board	11 February	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	12 February	7.00pm	Omokoroa Community Church
Katikati Community Board	13 February	7.00pm	The Centre. Pātuki Manawa
Community Committee	14 February	9.30am / 10.00am	The Gallery Te Puna Quarry Park 108 Te Puna Quarry Road
Maketu Community Board	19 February	7.00pm	Maketu Community Centre
Policy Committee	21 February	9.30am	Chambers
Te Puke Community Board	21 February	7.00pm	Te Puke Library and Service Centre
Joint Road Safety Committee	26 February	10.00am	Chambers
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	27 February	TBC	Chambers
Operations and Monitoring Committee	28 February	9.30am	Chambers
Rural Committee	28 February	3.00 pm	Chambers
MARCH 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	5 March	9.30am	Chambers
Regulatory Hearings Committee (if required)	6 March	9.30am	Chambers
Council	7 March	9.30am	Chambers
Policy Committee	12 March	9.30am	Chambers
Waihi Beach Community Board	25 March	6.30pm	Waihi Beach Community Board

Omokoroa Community Board	26 March	7.00pm	Omokoroa Community Church
Katikati Community Board	27 March	7.00pm	The Centre. Pātuki Manawa
Community Committee	28 March	9.30am / 10.00am	TBC