

# Western Bay of Plenty District Council

## Minutes of Meeting No. TP17 of the Te Puke Community Board held on 29 November 2018 at the Te Puke Library and Service Centre commencing at 7.00pm

### Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and Councillors G Dally and J Scrimgeour

### In Attendance

M Taris (Chief Executive Officer) and A Alty (Democracy Advisor)

### Apologies

An apology for absence was received from Member Spratt.

**Resolved:** Member Button / Councillor Scrimgeour

*THAT the apology for absence from Member Spratt be accepted.*

### Others

Councillor Mike Lally, five member of the public and one member of the press.

### Public Forum

**Resolved:** Councillor Dally / Member Button

*THAT the meeting adjourn for the purpose of holding a public forum.*

### Livestock Accessing Residential Property

Rudy Kolver spoke to the Board outlining ongoing problems with livestock from the neighbouring farm property coming into his residential property at Oxford Street.

Livestock had undermined a boundary embankment and were now able to access onto Mr Kolver's property wandering into the garden. Evidence had also shown that livestock had wandered onto other properties and into the residential street area.

Mr Kolver had spoken to the rural property owner but the owner had not acknowledged the need to repair the boundary fence or the undermined embankment that enabled livestock to make easy access to the adjoining residential property.

The Chief Executive Officer advised that the item would be advised to the Group Manager Policy Planning and Regulatory Services and that Animal Control officers would be asked to visit Mr Kolver to ascertain the problem and facilitate a resolution as soon as possible.

A service request outlining the Oxford Street residents concerns had been advised.

### **Installation of Vehicle Turning Bay in King Street**

Gael Blaymires spoke to the Board requesting that a turning bay be installed at the end of King Street. The area was a popular parking area and sighting for turning/backing traffic was limited. It was considered that there was adequate land area at the end of King Street to accommodate a vehicle turning bay that would make the immediate area much safer for vehicles and pedestrians.

### **Walkway at the End of King Street to Stock Road**

The walkway at the end of King Street down to Stock Road needs tidying. The corner of King Street and Stock Road is overgrown with weeds.

A service request to tidy the immediate area would be initiated.

### **Rubbish Along Beatty Avenue**

James Tawhiri, a Beatty Avenue resident voiced concerns regarding rubbish being constantly strewn along the area from The Domain through to Queen Street and along Beatty Avenue to the high school. Most of the rubbish was from nearby fast food outlets and was also extenuated by people accessing the free wifi services available along Beatty Avenue.

He and other residents supported the Board's decision to install rubbish bins along Beatty Avenue but thought that two new bins would be inadequate. He suggested that the high school should also have bins at their gates and students should be advised to be responsible and deposit their rubbish in the provided bins rather than just dropping it as they walked. Residents very much wanted to keep Te Puke beautiful and the whole community needed to be responsible for the upkeep of the township environment.

### **Heavy Trucks Parking in Urban Areas of Te Puke**

Councillor Mike Lally spoke to the Board reiterating that it was unacceptable that heavy trucks parking in urban streets in Te Puke where they were a danger to other residential road users. It was also unacceptable that residents were awoken in the early hours of

morning when the trucks were started before being driven off. Councillor Lally stated that the argument put forward by Council staff to not instigate a bylaw against the parking of heavy vehicles in residential streets. A bylaw should be instigated and enforced when someone put in a complaint.

The Board was aware that the Parking Bylaw was under review and would be available for public consultation in the New Year and along with the Board, members of the public would be able to make submissions to the parking review.

### **Christmas Lighting in Te Puke Township**

Councillor Lally asked that consideration be given to having the main street area of Te Puke township lit with Christmas lights.

The Chairperson advised that investigations had been made to see if the new flag trax system and new light poles were compatible for festive lighting. Any festive lighting would not be put up for this coming Christmas but would be considered for the 2019 festive season.

### **Te Puke Sport and Recreation Society**

Rick Hannay representing the Te Puke Sport and Recreation Society thanked the Board for the opportunity to make a presentation at the last Community Board workshop. He thanked the Board for their considerations and understanding of the ambitions of the society in raising funds for a covered grandstand at the Atuaroa Avenue sports ground as a very worthwhile community project.

**Resolved:** Member Button / Councillor Scrimgeour

*THAT the meeting be re-convened in formal session at 7.32pm.*

### **Late Item**

The Chairperson advised there was a Late Item for the Te Puke Community Board to consider for inclusion in the open section of the agenda under agenda Item TP17.4 Te Puke Community Board Grant Application - Creative Te Puke Forum.

The reason this item was not included on the agenda was the information was not available at the time the agenda was produced and distributed.

The reason that the item could not be delayed to the next scheduled meeting of the Te Puke Community Board was because the application for Community Grant Funding was required for a Christmas project and the next meeting of the Board was scheduled for February 2019, and retrospective funding cannot be applied to a Community Board Grant Application.

**Resolved:** Councillor Scrimgeour / Member Dugmore

*THAT, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business within agenda item TP17.4:*

- *Te Puke Community Board Grant Application – Creative Te Puke*

TP17.1            **Minutes of Meeting No. TP16 of The Te Puke Community Board Held on 18 October 2018**

The Board considered the minutes no. TP16 of the Te Puke Community Board for the meeting held on 18 October 2018 as circulated with the agenda.

**Resolved:** Members Dugmore / Button

*THAT the minutes from meeting no. TP16 of the Te Puke Community Board held on 18 October 2018 as circulated with the agenda, be confirmed as a true and correct record.*

TP17.2            **Chairperson's Report**

The Board considered a report from the Chairperson dated 12 November 2018 as circulated with the agenda.

TP17.2.1         **Annual Parking and Bylaw Review**

The Board would continue to request Council to consider options to prohibit the parking of heavy vehicles in urban streets in Te Puke when the review of the Parking Bylaw was undertaken. This problem is still a concern to the Board and as it has indicated in the past, this is a serious safety issue particularly around Dunlop Road and Raymond Avenue.

TP17.2.2         **Park Bench Renovations**

The renovation of park benches continues to progress well and two more park benches were now with the Menz Shed and would be re-sited in the Remembrance Courtyard beside the War Memorial Hall.

TP17.2.3         **Street Flags**

The Board had earlier approved funding for 75 flags funded from the Te Puke Community Board Street Decoration Account (TP16 October 2018). The order for the Armistice Day flags had been previously approved and the flags were installed before November 11. Councillor Dally provided the details of the next flag designs to be ordered. The

Board agreed with the designs submitted and asked that Councillor Dally place the respective order.

Councillor Dally advised that he was also looking into the feasibility and cost of adding festive lighting to the existing flag trax structures in Te Puke Township.

**Resolved:** Members Miller / Dugmore

*THAT the Te Puke Community Board approve the following flag designs:*

- 12 x Clever Kiwi – look out for kids
- 12 x Be a Tidy Kiwi
- 12 x No drink / No drugs when driving kiwi
- 10 x Te Kapu O Waitaha
- 6 x Market Day Flags

*To be paid from the Te Puke Community Board Street Decoration Account as previously agreed under resolution passed TP16.3.3 18 October 2018.*

The following Epic Te Puke Flags were to be included in the order to achieve the optimum discount offered:

- 12 x Kiwifruit Capital (yellow) with Epic Te Puke logo
- 12 x Kiwifruit Capital (green) with Epic Te Puke logo

#### TP17.2.4

#### **Beatty Avenue Litter**

There has been a delay in the installation of the two bins due to production problems however we would hope that they are installed for the first term of the 2019 school year.

The Board was impressed with the design of the two bins going into Beatty Avenue and a costing to replace the Jellicoe Street bins based on the same design as had been provided. The Board would further discuss options relating to this item at a future workshop.

#### TP17.2.5

#### **Transition Speed Signage - Side Design**

Member Dugmore had sought advice and agreement from local packhouses relating to the designs for the transitional speed signage.

The Board sighted the colourised kiwi fruit designs and asked that they be forwarded to the Roading Engineer to arrange for their construction and installation.

**Resolved:** Members Dugmore / Miller

*THAT the Te Puke Community Board confirm the colourised kiwifruit designs to be installed next to each of the transition speed signs at the north and south highway entrances to Te Puke.*

**TP17.2.6 Request for Parking Bay Outside the Orchard Church**

The Chairperson advised that the Orchard Church had approached the Board with a request that off-street parking and a turning lane be considered outside the Orchard Church. The turning lane would facilitate traffic movement when vehicles were turning into the Orchard Church from the west. At the moment any turning vehicle stops westward traffic movement and this could be avoided with a central turning lane. Given the new width to MacLoughlin Drive this road could make this possible.

The Roding Engineer (East) had been notified of the request and advised that he would investigate the work required to enable vehicles to park on the road reserve in front of the Orchard Church, with the possibility of this being undertaken during the scheduled MacLoughlin Drive road improvement work.

The installation of a right hand turning lane into the Orchard Church property would also be investigated at the same time.

**TP17.2.7 Tactile Paving**

The Board Chair, a representative from the Blind Foundation and the Roding Engineer (East) had met and discussed the suggested pathway into the Central Business District and estimated costs for the project were being calculated. As stated in the last report, depending on the cost of the project, the required work could be done in two stages funded from the Community Board Roding Account.

**TP17.2.8 Te Puke Sports and Recreation Grandstand Project**

The Board received a presentation from Te Puke Sports at its last workshop meeting and as a result of this presentation resolved to allocate \$60,000 from the Community Board Reserve Fund for this worthwhile community project. The Board strongly recommended that Council contribute \$40,000 to bring the total contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000.00 for this very worthwhile community project.

**Resolved:** Members Miller / Dugmore

- 1. THAT the Te Puke Community Board approve funding of \$60,000 from the Te Puke Community Board Reserve Fund for allocation to the Te Puke Sports and Recreation Club Grandstand Project.*
- 2. THAT the Te Puke Community Board recommend that Council contribute \$40,000 to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.*

**TP17.2.9 Commerce Lane Carpark**

The Community Board was concerned about the number of freedom campers that were using the Commerce Lane carpark on a regular basis. It was noted that on the night of Thursday 8 November there were 30 vehicles parked up for the night in this carpark.

Freedom Camping signage in the carpark clearly indicated that the limit was for 18 designated carparks on any given night. There were twelve extra vehicles in the carpark (on 8 November) and November was not considered as the Kiwifruit Season. The number of campers in the carpark was a strain on the available facilities and inappropriate use of facilities had been noted. Upgraded CCTV cameras in the carpark had been installed and had recorded incidents of antisocial behaviour.

Board members were aware that people staying in the Commerce Lane area were misusing the facilities, leaving rubbish and debris and the area was very 'smelly' and unsavoury. There was concern that the Commerce Lane carpark was a school bus pick-up and drop-off stop. The Commerce Lane car park had been developed by Council as a car park and was generally being misused.

A CCR from the Te Puke Community Board had been registered advising this concern.

**TP17.2.10 Flaxes and Grasses Jellicoe Street Median Strip**

Numerous service requests have been submitted to Council to either trim or remove the flaxes and grasses on this strip. To date nothing has been done other than a trim in one section. The area between King Street and Jocelyn Street is particularly bad particularly around pedestrian crossings and busy intersections. Could the Council contractors please have a serious look at this situation and do something to either remove these grasses or trim them to a very low level?

The Board was given an assurance during planning of this project that no vegetation would be above knee height.

A CCR from the Te Puke Community Board requesting that the vegetation be cut back had been registered for this item.

**TP17.2.11 Kiwicamps**

The Board endorsed any Council decision to establish a Kiwicamp in the Te Puke area in time for the 2019 kiwifruit season, but did not consider the Commerce Lane public carpark to be a suitable site.

**Resolved:** Members Miller / Dugmore

*THAT the Te Puke Community Board Chairperson's Report dated 12 November 2018 be received.*

TP17.3

### **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 13 November 2018 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Members Miller

*THAT the report from Councillor Scrimgeour dated 13 November 2018 be received.*

TP17.4

### **Community Board Grant Application - November 2018**

The Board considered a report from the Democracy Advisor dated 8 November 2018 as circulated with the agenda.

**Resolved:** Member Miller / Councillor Scrimgeour

*THAT the report from the Democracy Advisor dated 8 November 2018 titled Community Grant Application November 2018 and Additional Late Item notification dated 28 November 2018 be received.*

#### **(A) Te Puke Library and Service Centre**

Application for funding of \$2,000 for a wheel trolley and for painting a piano for Community use outside the Te Puke Library.

**Resolved:** Councillors Scrimgeour / Dally

*THAT the Te Puke Community Board approve funding up to \$2,000 for the Te Puke Library and Service Centre allocated from the Community Board Grant fund for the purchase of a piano trolley and painting of the piano.*

#### **(B) Creative Te Puke**

##### **Declaration of Interest**

Councillor Dally declared an interest in consideration of the Creative Te Puke application for a Community Board grant as a member of Creative Te Puke and took no part in the discussion or vote thereon.

The Board considered an application for funding of \$1,130.00 for costs to erect a second Christmas tree at the town entrance near the Te Puke Vet Clinic.



**Resolved:** Members Miller / Dugmore

*THAT the Te Puke Community Board approve funding up to \$1,200.00 to Creative Te Puke for costs towards erecting a second Christmas tree by the town entrance near the Te Puke Vet Clinic.*

TP17.5

### **Te Puke Community Roothing Programme 2018/19**

The Board considered a report from the Roothing Engineer dated 14 September 2018 as circulated with the agenda.

**Resolved:** Member Miller / Councillor Dally

1. *THAT the Roothing Engineer's report dated 13 September 2018 titled Te Puke Community Roothing Programme 2018/19 be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the following Community Roothing Programme be approved.*

<b>Priority</b>		<b>Estimate</b>
1.	<i>MacLoughlin Drive Kerb &amp; Channel (no footpath)</i>	<i>\$220,000</i>
2.	<i>Washer Road Footpath</i>	<i>\$60,000</i>
3.	<i>Beatty Avenue Footpath</i>	<i>\$42,000</i>

TP17.6

### **Infrastructure Services Report Te Puke - November 2018**

The Board considered a report from the Deputy Chief Executive dated 14 November 2018 as circulated with the agenda.

**Resolved:** Member Dugmore / Councillor Scrimgeour

*THAT the Deputy Chief Executive Officer's Report dated 14 November 2018 and titled Infrastructure Services Report Te Puke November 2018 be received.*

TP17.7

### **Financial Report Te Puke - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

**Resolved:** Members Miller / Dugmore

*THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Te Puke - September 2018 be received.*

TP17.8

**Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2018 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour/ Dally

*THAT the schedule of meetings for November and December 2018 be received.*

The Chairperson thanked Board members for their contribution over the past year, and thanked Council staff for their support and advice. He extended season's greetings to all for a safe and happy holiday season and looked forward to working with everyone in the New Year.

The meeting concluded at 8.59pm.

Confirmed as a true and correct record.

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P Miller  
Chairperson  
Te Puke Community Board

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Date

TP17