



MEETING — AGENDA —

Ngā Take

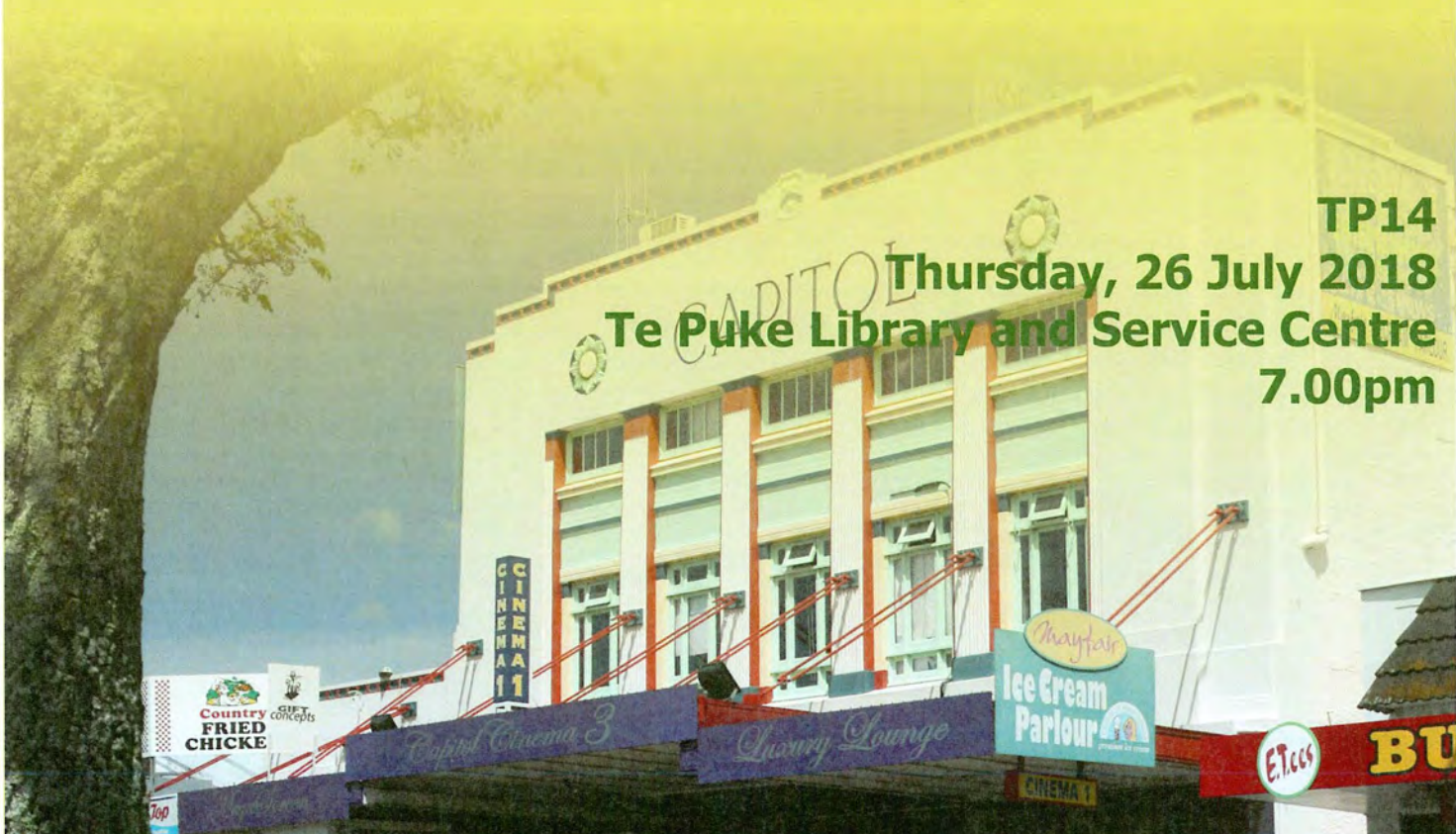
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Western Bay of Plenty
District Council

TE PUKE COMMUNITY BOARD

Poari Hapori



TP14

Thursday, 26 July 2018
Te Puke Library and Service Centre
7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No TP14

Te Puke Community Board Poari Hapori

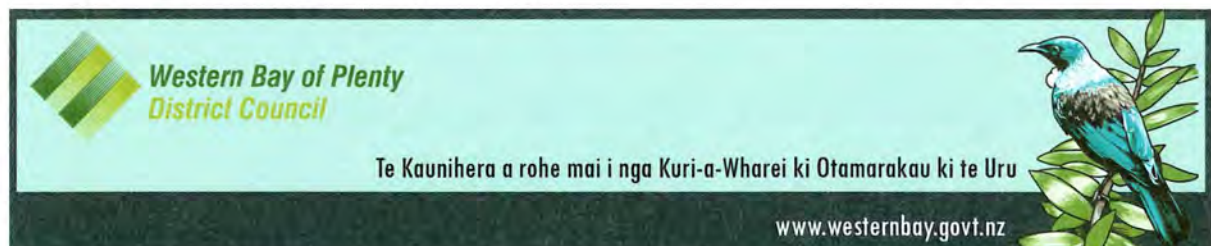
Thursday, 26 July 2018
Te Puke Library and Service Centre
7.00pm

Members:

P Miller (Chairperson)
B Button (Deputy Chairperson)
J Dugmore
R Spratt
Councillor G Dally
Councillor J Scrimgeour

Media
Staff
Miriam Taris

Chief Executive Officer
Western Bay of Plenty District Council



Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP16

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

TP14.1

Presentations:

TP14.1.1

Waiari Water Scheme Project

7-10

Representatives from Tauranga City Council will be in attendance to give an update presentation to the Board in regard to the Waiari Water Scheme Project.

Recommendation

THAT the update presentation from Tauranga City Council representative in regard to the Waiari Water Scheme Project be received.

TP14.1.2	Te Puke Stormwater Catchment Management Plan	
	<p>Representatives from Western Bay of Plenty District Council will be in attendance to give an update presentation to the Board in regard to the Stormwater Catchment Management Plan for the eastern areas of the district.</p>	
	Recommendation	
	<p><i>THAT the update presentation from Western Bay of Plenty District Council staff in regard to the Stormwater Catchment Management Plan for the eastern areas of the district be received.</i></p>	
TP14.2	Minutes of Meeting No. TP13 of The Te Puke Community Board held on 14 June 2018	11-19
	<p>A copy of minutes is attached.</p>	
	Recommendation	
	<p><i>THAT the Minutes from meeting no. TP13 of the Te Puke Community Board held on 14 June 2018 as circulated with the agenda, be confirmed as a true and correct record.</i></p>	
TP14.3	Representation Review Update	20-22
	<p>Attached is a report from the Customer Relationships Manager dated 4 July 2018.</p>	
	<p>The Customer Relationships Manager will be in attendance and will speak to the report.</p>	
	Recommendation	
	<p><i>THAT the report from the Customer Relationships Manager dated 4 July 2018 titled Representation review Update be received.</i></p>	
TP14.4	Chairperson's Report	23-26
	<p>Attached is a report from the Chairperson dated 11 July 2018</p>	
TP14.5	Councillor's Report	27-30
	<p>Attached is a report from Councillor Dally dated 13 July 2018</p>	

TP14.6	Community Board Grant Application - July 2018	31-32
	Attached is a report from the Democracy Advisor dated 5 July 2018	
TP14.7	Infrastructure Services Report Te Puke - July 2018	33-43
	Attached is a report from the Deputy Chief Executive dated 26 June 2018.	
TP14.8	Draft Financial Report Te Puke - June 2018	44-45
	Attached is a report from the Management Accountant dated 2 July 2018.	
TP14.9	Council, Standing Committee and Community Board Meetings	46
	Attached is a schedule of meetings for the months of August and September 2018.	
	Recommendation	
	<i>THAT the schedule of meetings for August and September 2018 be received.</i>	



Report To: Maketu/Te Puke Community Boards

Meeting Date: 24/26 July 2018

Report From: Howard Severinsen, Manager Infrastructure Delivery, Tauranga City Council

Waiāri Water Supply Scheme Update

*Ko te wai te ora o ngā mea katoa
Water is the life giver of all things*

Executive Summary

This report provides WBOPDC Maketu and Te Puke Community boards with an update of the Waiāri Water Supply Scheme. The last update was provided in January 2017.

The access track from Te Matai Road down to the stream was completed in April 2018. Works will begin in September on the bridge over the Waiāri Stream at the abstraction site and the track from No 1 Road. The contract is being carried out by HEB Construction.

Community engagement has occurred with the wider Te Puke and surrounding community to ensure they are kept up to date with the project and have the opportunity to feed into decisions where possible on how best to protect the Waiāri Stream. This engagement will continue for the length of the project.

Recommendation

Recommend that Maketu Community Board:

1. Receive the report, Waiāri Water Supply Scheme Update July 2018

1. Purpose

The purpose of this report is to update the Maketu and Te Puke Community Boards on the Waiāri Water Supply Scheme project.

2. Background

The Waiāri Water Supply Scheme will abstract water from Waiāri Stream to supply the growing Western Bay of Plenty population, including new residents in the growth areas along the coastal strip at Papamoa and Te Tumu.

In 2010 a resource consent was granted by BOPRC to Tauranga City Council and Western Bay of Plenty District Council to abstract up to 60,000m³ from the Waiāri Stream per day. Due to population growth in the Western Bay of Plenty and increased demands for water, the initial build phase of the Waiāri Supply Scheme is now commencing.

Tauranga City proposes to build a water abstraction site, pump and treatment stations and pipelines to Council's Poplar Lane Reservoir. A map is attached to this report.

The water from the Waiāri Stream will go through the treatment plant and then on to two main reservoirs at Papamoa and Welcome Bay. In the first stage the treatment plant will be set up to process up to 15,000m³ per day.

One quarter of the water available is for WBOPDC needs. The water source will be a back-up supply to the existing groundwater bores in the Te Puke area.

It is expected the project will be complete and plant operational by 2021.

3. Waiāri Kaitiaki Advisory Group

The Waiāri Stream is a *awatapu* (sacred river) to *tangata whenua*, a place of significance where they live, source physical and spiritual sustenance and in the past defended themselves at times of warfare.

The project has recognised the intrinsic relationship *tangata whenua* have with the Waiāri by partnering with *Iwi* through the Waiāri Kaitiaki Advisory Group (WKAG). This group includes representatives from WBOPDC, TCC and BOPRC as well as *tangata whenua*.

The purpose of the WKAG is to:

- consider and report back on monitoring requirements undertaken per the consent
- to discuss any other monitoring undertaken
- determine any actions in response to the monitoring results
- advice on matters relevant to *tangata whenua*
- advice on water conservation strategy

Discussions are continuing with *tangata whenua* on education of the *kaitiaki* and *Mauri* of the stream. *Tangata whenua* input would be important to ensure the telling of the history of the Waiāri Stream and educating on how best to protect the stream for the future.

4. Protecting the Waiāri Stream

The Strategic Objectives set for the Waiāri Water Supply Scheme include ensuring the project will minimize its impact on the natural and cultural environment.

Tauranga City Council has extensive stream flow and ecological monitoring programmes underway. The next major monitoring programme takes place in February 2019 above and below the proposed water abstraction point and above and below the Te Puke Wastewater Treatment Plant discharge point. Results from the 2017 survey are consistent with those recorded in baseline surveys undertaken in 2010 and 2012. Results from the 2017 survey indicate swift stream flows and well oxygenated water with normal pH levels at all sites indicating good water quality throughout the Waiāri Stream.

The protection of the *mauri* of the stream is also to be undertaken once water is being abstracted. A model of how this will be undertaken is currently being developed.

5. Community Engagement – Initial Outcomes

The Community Engagement Advisor has been talking to the wider Te Puke and surrounding community to ensure they are kept up to date with the project and have the opportunity to feed into decisions where possible on how best to protect the Waiāri Stream.

So far in these discussions, the following actions have been identified as important by community, iwi and businesses in the area:

- Stream bank protection. This is likely to include fencing and riparian planting. Stream bank protection will encourage less erosion and nutrients going into the stream and also provide shade which will assist with managing the stream temperature. Any potential riparian management would include tangata whenua leadership.
- A cycle path beside No 1 Road has been identified by stakeholders and WBOPDC. TCC have had a constraints paper prepared by GHD to identify the best route and any constraints to the cycleway construction. Further work with WBOPDC staff is continuing to assess the possibility of the cycleway being built at the time of the pipeline construction.
- A safe swimming spot at the Waiāri Stream and safe pedestrian/cycle access across bridge over Waiāri Stream were identified earlier by some members of the community as an important issue. This has been put on hold for the time being.

6. Ongoing Community Engagement

As works progress community engagement will be increased to ensure those affected by the works are well informed and disturbance is minimized where possible. A fact sheet and FAQs sheet were produced in October 2017 and have been circulated around the community. Further fact sheets are now being completed and will be available at the Community board meeting.

Recent communications include:-

- Project blessing – March 2018
- SmartGrowth tour included a stop at Waiāri Stream - March 2018
- HIF announcement by Minister Phil Twyford at the Waiāri Stream - 11 July

Other communication tools planned include:

- Business Expo with Te Puke EDG – July 25
- Community Expo – August 4
- Filming the river from the source to the sea to be used in YouTube clips and other formats
- Direct communication with affected landowners on the route
- Community meetings
- Te Puke Times Columns

7. Works Programme

The access track from Te Matai Road down to the stream was completed in April 2018. Works will begin in September on the bridge over the Waiāri Stream at the abstraction site and the track from No 1 Road. The contract is being carried out by HEB Construction.

The pipeline route is being finalized and this will be completed as soon as possible. An application for a resource consent will be made to BOPRC shortly and tenders will open in August. It is expected that works will commence in early summer. Engagement with iwi and hapu on the pipeline route is currently underway.

Howard Severinsen
Manager Infrastructure Delivery
Tauranga City Council

Western Bay of Plenty District Council

**Minutes of Meeting No. TP13 of the
Te Puke Community Board held on 14 June 2018
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), S Harvey (Roading Engineer (East/West)) and A Alty (Democracy Advisor)

Others

Councillor M Lally, seven members of the public and one member of the press.

Public Forum

Resolved: Member Spratt/ Councillor Scrimgeour

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. He then invited attending members of the public to take part in the Public Forum.

Footpath Reinstatement

Freda Woisin provided Board members with a copy of photographs of footpaths that needed repair close to her home in Te Puke. She advised that she had submitted numerous service requests to get the uneven and broken footpaths and vehicle crossings repaired. She had been informed that her service requests were registered for investigation and future repair by Council contractors.

Mrs Woisin advised that the Utilities Manager had been in contact with her in regard to her query about the standard required for water meter and other infrastructure reinstatement work.

Proposed Te Puke Cycleway Plan

Mrs Woisin asked if the proposed pedestrian cycleway would link in the Te Ara Kahiatea Pathway.

Mrs Woisin was advised that the continuing development of walkways and cycleways throughout the district was included in the Long Term Plan.

Te Puke Recycling Centre

Mrs Woisin asked when would the proposed extended Te Puke Recycling Centre hours be put into operation. Mrs Woisin was advised that the resource consent for the extended operating hours was still under consideration.

Dog Exercise/Play Area in Lawrence Oliver Park

Gael Blaymires put forward an idea of developing a dog exercise play area in Lawrence Oliver Park. She spoke of a reference to a 'Doggie Disneyland' that had been developed in Rolleston saying that this concept would be suited for the Lawrence Oliver Park area in Te Puke.

Landscape Road

Ms Blaymires asked if the Landscape Road parking area could be improved and marked out and pedestrian access through to Jellicoe Street be provided.

Armistice Day Memorial Proposal for Old Te Puke Cemetery

Mrs Blaymires tabled a picture of a proposed Armistice Day Memorial concept developed by the Te Puke Progressive Group to be installed at the Old Te Puke Cemetery. The memorial would be developed as a cobbled circle and include:

- The original flagpole from the old Te Puke post office as the centrepiece of the proposed memorial.
- Seats removed from Jellicoe Street prior to the main street refurbishment were being stored by the Te Ara Kahikatea Group and would be refurbished for placement at the proposed memorial.
- Name plaques of the local World War One soldiers who died overseas would be placed on bollards around the edge of the cobblestone circle.

It was envisaged to have the development completed in time for the 2018 Armistice Day Memorial commemoration.

The Chairperson advised that the Board would discuss the proposal at their next workshop and looked forward to receiving further information about the concept from the Te Puke Progressive Development Group.

Creative Te Puke

Kassie Ellis from Creative Te Puke spoke to the Board advising that the group would like to take on the refurbishment of the three seeds sculptures that acknowledged the inaugural development of kiwifruit in Te Puke.

Creative Te Puke sought support from the Board for the project that would include:

- Resurfacing and repainting the three seeds sculptures
- Developing a garden around the sculptures
- Developing a storyboard for the Three Seeds sculptures

The Chairperson advised that the Board would discuss the proposal at their next workshop and looked forward to receiving further information about the concept from Creative Te Puke.

Resolved: Member Button / Councillor Scrimgeour

THAT the meeting be re-convened in formal session at 7.27pm.

TP13.1 **Minutes of Meeting No. TP12 of The Te Puke Community Board Held on 3 May 2018**

The Board considered the minutes no. TP12 of the Te Puke Community Board for the meeting held on 3 May 2018 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the minutes from meeting no. TP12 of the Te Puke Community Board held on 3 May 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP13.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 30 May 2018 as circulated with the agenda.

TP13.2.1 **Bus Park Commerce Lane**

The designated bus park had been marked out and had proven to be very successful for drivers bringing shoppers into town from Kiwi Coral.

TP13.2.2 New Street Flags

The new flags were now in place in the main street. The Board extended thanks to Councillor Dally for the work he had put into this on-going project. Some very positive feedback from members of the Indian and Nepalese community had been received about the flags.

TP13.2.3 Slater Place - New Porches

The Chairperson advised that the Strategic Property Manager had arranged to have entranceway porches constructed at four pensioner housing units in Slater Place. The Board was fully supportive of the initiative and hoped the work would be undertaken before winter.

TP13.2.4 Refurbishment and Installation of Three Park Benches

The park benches previously removed from the Memorial Courtyard were in need of refurbishment before being re-located. The local Te Puke Menz Shed had agreed to undertake the required refurbishment and this was currently underway for the first of the three park benches.

The first refurbished park bench would be located on Cannell Drive, with the remaining two park benches to be relocated in the Te Puke Memorial Hall courtyard. The re-location of the park bench on Cannell Drive was to be undertaken in liaison with the Parks and Reserves Officer (East).

Resolved: Councillor Dally / Member Dugmore

THAT the Te Puke Community Board approve funding up to \$5,000 allocated from the Te Puke Community Board Reserve Fund for the refurbishment and installation of three park benches.

TP13.2.5 Te Puke Emergency Response Plan

The Chairperson advised that the draft Community Response Plan was nearing completion.

TP13.2.6 Letters of Support

The Chairperson advised that on behalf of the Te Puke Community Board he had provided a letter of support to the Te Puke Sports and Recreation Club. The letter was to support fundraising activities of the Club in respect to their current grandstand building project.

The Chairperson also advised that he had received a request from the Paengaroa Community Association for a letter of support for the development of a cycle trail from Paengaroa to link in with the Okere Falls

Scenic Reserve walking track. The Board agreed that a letter of support be sent to the Paengaroa Community Association.

TP13.2.7 **Traditional Speed Signage**

Member Dugmore advised the Board that she had given thought to the design and structure proposed to be placed next to the transitional signage (70 kilometres per hour) at the approaches to Te Puke. She would continue to develop a design concept and report back to the next Community Board Workshop. Before any decisions relating to the signage were finalised, the Roading Engineer would be fully informed of the proposal to ensure final approval for the signage and roading requirements were met.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board Chairperson's report dated 30 May 2018 be received.

TP13.3 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 29 May 2018 as circulated with the agenda.

TP13.3.1 **Long Term Plan 2018-2028**

The Board was advised that Council had completed their deliberations in regard to the 2018-2028 Long Term Plan, with the final recommendations to be adopted by Council on 28 June 2018.

TP13.3.2 **Representation Review**

Following the last local government representation review six years ago, there had been a clear instruction from the Local Government Commission that Council give consideration to the make-up of its Boards in the Western Bay of Plenty district. Council had sought feedback on initial proposals for future representation arrangements and the community engagement phase on Western Bay's representation finished on Friday 6 April 2018.

Council had considered all the feedback received and would publicly notify the initial proposal for future representation arrangements in the second half of 2018. Any changes made through this process would apply to the next local government elections in 2019 and 2022.

TP13.3.3 SmartGrowth

Through SmartGrowth, representative city, district and regional Councils of the area were compiling a future development strategy for the overall district. The future strategy would recognise the growth in the area resulting in requirements for extra housing, infrastructure, roading and transportation and other key services relative to the proposed growth and future benefits for the overall area.

TP13.3.4 Animal Shelters at Te Puke and Katikati

The Board was advised that options for new animal shelters were being considered for both Te Puke and Katikati. The facilities had to have specific requirements for the animals (namely dogs) and also ensure the health and safety of staff undertaking their duties was optimal at all times. Various funding options for the proposed new facilities were being considered.

The Board was advised that Council run Doggy Days Out were now a regular feature on the Council calendar and these events had had a very positive impact, for passing out information on dog handling and ownership responsibilities.

TP13.3.5 Water Supply Issues

The Board was advised that Council was looking at other options for the eastern zone water supply after was advised that it was not cost effective to bring the water supply from the second stand-by bore (drilled some ten years ago) up to the required water quality standard.

TP13.3.6 Speed Limits in the Te Puke Area

Board members were aware that a number of people from the Te Puke district had asked for speed limit reductions in their immediate area.

At their next workshop, the Board would compile a list of the roads where lowering the speed limit had been specifically requested and ensure this was forwarded to the Roading Engineer (East/West) for inclusion in the annual adoption of speed limits to be confirmed by Council later in the year.

TP13.3.7 Community Matching Fund

The Board was advised of the forthcoming Community Matching Fund application process that opened on 12 June through to 12 July 2018. Community groups should be encouraged to be aware of the opportunity to put forward an application to this funding.

Resolved: Councillor Scrimgeour / Member Miller

THAT the report from Councillor Scrimgeour dated 29 May 2018 be received.

TP13.4

Community Board Grant Application - June 2018

The Board received a report from the Democracy Advisor dated 16 May 2018 as circulated with the agenda. Two applications were received for consideration.

The Te Puke Floral Art Group sought funding of \$600.00 to assist with costs for the attendance of a tutor at their floral art promotion in June 2018. The Board endorsed the promotions and activities undertaken by the local Te Puke Floral Art Group.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.

Te Puke Floral Art Group..... \$600.00

The Youth Encounter Ministries Trust sought funding of \$1,800.00 to assist with costs for two youth to attend the Youth Ministries Trust residential Camp. The Board agreed that \$100.00 for each of the two youth attendees be allocated to the Youth Ministries Trust from the Community Board Grant fund.

Resolved: Councillor Scrimgeour / Member Button

THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.

Youth Encounter Ministries Trust\$200.00

Resolved: Members Miller / Spratt

THAT the report from the Democracy Advisor dated 23 April 2018 titled Community Grant Application March 2018 be received.

TP13.5

Infrastructure Services Report Te Puke - June 2018

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

TP13.5.1 **Roading - Te Puke Footpath Priorities - MAS Reference TP12 18 6.2**

Following a meeting with the Roothing Engineer (East/West) the Board was advised that costs for the Station Road footpath were not yet available.

After a site inspection and further discussion, the Board agreed that the proposed Jocelyn Street footpath be taken out of the Footpath Priority List due to the amount of earthworks and cost required to achieve what was needed. The Roothing Engineer (East/West) advised that he would bring a further report back to the Board with other footpath options that may be considered.

Options for the proposed footpath work at Beattie Avenue would be further discussed.

The Board would further discuss their Footpath Priority List at their next workshop.

TP13.5.2 **Tactile Paving to Assist Persons with Limited Sight**

The Chairperson advised that he would meet with the Te Puke representative from the Blind Foundation who had made the initial inquiry about the installation of tactile paving to ascertain exactly what was required. The Roothing Engineer (East/West) advised that there were 47 people in Te Puke that were registered with the Blind Foundation so broader requirements for those needing assistance relating to safe footpath/road access may have to be considered.

TP13.5.3 **Parking Outside Primary School - Boucher Avenue - MAS Reference TP11 19 3.9**

The Roothing Engineer (East/West) advised that he had met and discussed options for parking and traffic management outside the Fairhaven School on Boucher Avenue.

He advised that there were alterations that could be made to the current parking restrictions for the area and these would be included in the forthcoming Annual Parking and Bylaw Restriction review to be presented to the Board later in the year.

Resolved: Councillor Dally / Member Button

THAT the Deputy Chief Executive report dated 10 May 2018 and titled Infrastructure Services Report Te Puke - June 2018 be received.

TP13.6 **Financial Report Te Puke - April 2018**

The Board considered a report from the Management Accountant dated 16 May 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Management Accountant's report dated 16 May 2018 and titled Financial Report Te Puke - April 2018 be received.

TP13.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

Resolved: Members Miller / Button

THAT the schedule of meetings for June and July 2018 be received.

The meeting concluded at 8.40pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP13

Western Bay of Plenty District Council

Te Puke Community Board

Representation Review Update

Purpose and Summary

This report has been prepared in order to ensure all Community Board members are fully aware of the results of the Council's representation review that have formed Council's Initial Proposal that will be publically notified and go out for public consultation from 24 July to 24 August 2018.

Recommendation

- 1. THAT the report from Barbara Whitton, Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.***



Barbara Whitton

**Customer
Manager**

Relationships

1. Background

Council began the Representation Review process in May 2017 working through the three decision-making phases; Electoral system, Māori representation and Representation arrangements, of the review over ten workshops. Staff presented an overview of the review process to a combined Community Boards workshop held on 10 August 2017. The aim of the overview provided to board members was to ensure a shared understanding of the process itself and to clarify council's legal obligations.

2. Progress – key milestones to date

August 2017	Council passed a resolution to remain with First Past The Post (FPP) electoral system
November 2017	Council passed a resolution to establish Māori wards
February 2018	More than five percent of electors (voters) demanded a poll to decide the final outcome on Māori wards
March – April 2018	Informal public engagement asking people to identify their 'communities of interest' and comment on our current representation arrangements
May 2018	The result of the poll is that Māori wards would not be established for the Western Bay for at least the 2019 and 2022 elections
July 2018	Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections: <ul style="list-style-type: none"> – Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide. – Replacing our five community boards with three community committees, aligned to the three ward boundaries. – Making a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.

3. The future for local community representation

Council believes that a change to local representation is necessary in order to be more relevant to all of our local communities, to be more flexible in representation to support changing community needs and to enable a broader membership from community leaders and their networks across the whole District.

Our District's communities have changed since 1989 when the district's Community Boards were first formed. The District has grown, particularly in recent times, and the rural/urban mix has altered, with better transport corridors driving an increase in 'lifestyle' properties. Our community boards currently represent just 58 percent of our District's resident electors.

Western Bay citizens are more mobile and they move between communities while they 'live, work and play'. Many people now choose to live in one community and commute to work in another.

The way Council works has also changed over this time, with councillors and staff spending more time engaging and working directly in our communities. Relationships between communities and their local representatives are more direct than they were 30 years ago and are no longer restricted to formal local structures and processes.

Technology allows our citizens to engage directly with Council on issues that affect them, whether it is to report a concern, to submit through a consultation process or to just 'have your say' informally. Community feedback told us that many wish to use technology to have a more direct relationship with elected members.

Our Council has strong relationships with local communities, their leaders and networks and these relationships inform Council discussion and decision making both formally and informally. Community feedback on local representation told us that for many their sense of community and local representation does not fit the current Community Board operating model.

Council is proposing to replace Community Boards with three community committees aligned to the three ward boundaries to ensure local representation across the entire district.

What are community committees?

A community committee is a committee of Council, but members are not elected under the Electoral Act. Committee membership will include the elected ward councillors and representatives from the community appointed by a Council process from candidates nominated by the community.

Three ward-based community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district. The committees would have a key role to partner with community groups and citizens to act as a liaison point with Council.

Each community committee would have terms of reference that covers their:

- Membership – membership would include the ward councillors and appointed representatives from the community
- Tenure – generally three years to match election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme.

Each community committee's annual work programme would identify projects and priorities, and be collaboratively developed by the committee and Council through Council's annual plan and long term plan processes. The work programme will be aligned to a community plan where this exists.

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – July 2018

1. Operational Matters – Projects Pending or in Progress

1.1 Slater Place Porches

Two of the porches have now been completed and the occupants are very appreciative of the improvement this has made to the comfort of their units. Once again our thanks to the Strategic Property Manager who has implemented this standardisation of the Slater Place units in respect to entranceway porches. We hope finance will soon be available to complete this improvement on the remaining unit.

1.2 Armistice Day Memorial Proposal

Following the presentation to the Board at the June 14 meeting this proposal was discussed at the last workshop meeting of the Board. It was felt that the idea was commendable but it was important that the group liaise with the local RSA as they move forward with the project. I call for a resolution of support for this project. I have attached a copy of the proposal for your reference. **Attachment A**

1.3 Palmer Place Parking

It has been suggested that the tree and bark garden in Palmer Place be removed and the parking space they currently occupy be reinstated as such.

Staff Comment

Staff have advised that once information on costs was available, this would be provided to the Board who may choose to put forward a resolution to proceed with the work which would be funded from the Te Puke Community Roading Budget.

1.4 Annual Speed Limit Review

At its last workshop meeting the Board gave consideration to the following speed limit changes:

- No 1 Road: 50kms 1 km up the road from the Te Puke Highway intersection
- No 2 Road: 50kms to extend a further 100m up the road

- No 3 Road: 50kms from McLaughlan Drive to Te Puke Highway
- Washer Road: 50km
- Te Puke Highway: Extend 50km speed limit to the Waiari Bridge.

1.5 **Annual Parking and Bylaw Review**

The Board would still like to recommend to Council that a bylaw be enacted to prohibit the parking of heavy vehicles in urban Te Puke. This continues to be a concern in Te Puke.

1.6 **Park Bench Renovations**

The first of the park benches is now well on the way to completion and I am most impressed with the workmanship. Once completed the group will begin work on the other two to be placed in the Memorial Courtyard on Jellicoe Street.

The first renovated park bench will be installed by under Council staff instruction on Cannell Drive.

1.7 **Township Footpath Deficit List**

It has been recommended to the Board that following the last Town Centre walk-about it did seem that the entire list, with the exception of the Station Road footpath which has now been approved, be revisited and that members bring their revised lists to the next workshop meeting for discussion. As part of this revision we need to consider the mobility scooter use of footpaths and road crossings and tactile paving for visually challenged residents.

1.8 **MacLoughlin Drive**

As a result of on-going development in the immediate vicinity, MacLoughlin Drive is becoming a main thoroughfare road that needs widening and kerb and channel work installed on both sides.

2. **Community Issues**

2.1 **Paengaroa to Okere Falls Pathway**

A letter of support from this Community Board has now been sent to the group planning this cycle/walkway.

2.2 **Community Consultation Programme 2018**

Our second Community Consultation Meeting is planned for mid September. The draft Te Puke Emergency Response Plan should be ready for presentation to the public by then and the Chair will liaise with Council staff regarding the Sewerage Disposal Options to ascertain if this could be a second topic.

2.3 Three Seeds Refurbishment

At the last meeting representative from Creative Te Puke advised the Board that they would like to undertake the refurbishment of the three seeds sculpture. The Board discussed this further at their workshop and give permission for the refurbishment in support this significant community project.

3. Future Directions.

3.1 Te Puke Emergency Response Plan

It is hoped that the draft Community Response Plan will be signed off at the next Te Puke Community Response meeting to be held Thursday 2 August 2018, 7.00pm in the Board Room of the Te Puke Library and Service Centre. I would like to thank all who have contributed to this important plan. As suggested earlier the plan could be the subject of our next Community Consultation Meeting.

3.2 Te Puke Transitional Signage

Member Dugmore might like to report as to where she is with the transitional signage (70 Kmph) proposal for the approaches to Te Puke.

4. Significant Council Processes – Community Engagement

Long Term Plan

The Long Term Plan was adopted by Council on 28 June 2018 and the Board extends thanks to all those who took part in the process.

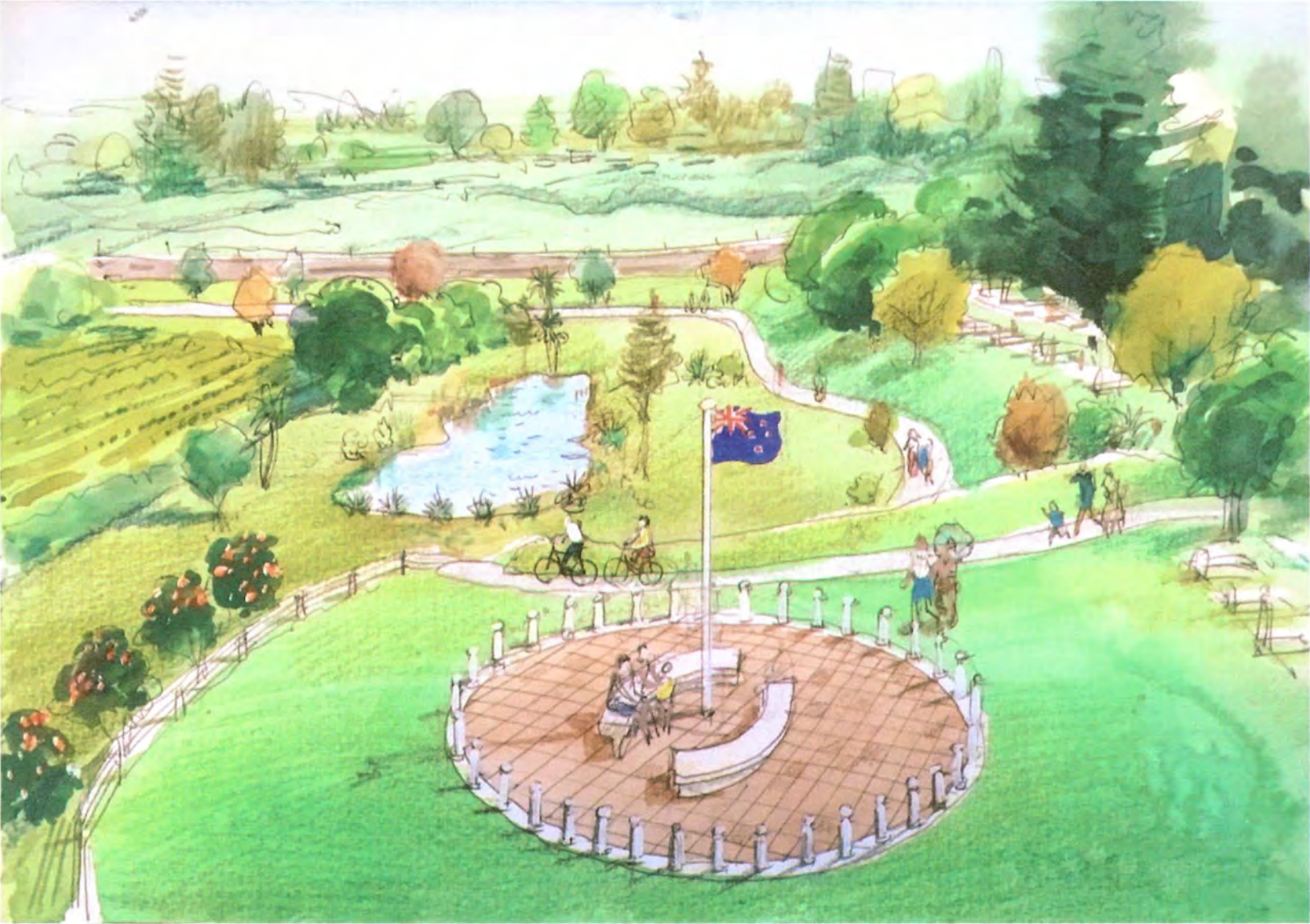
Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for July 2018 be received.

Peter H Miller
Chairperson
Te Puke Community Board

Armistice Day Memorial Proposal for Old Te Puke Cemetery

Proposed by: Gael Blaymires, Christine Clement, Grant Dally. Concept artwork by Jim Duncan



Western Bay of Plenty District Council

Te Puke Community Board

Councillors Report – July 2018

1. Long Term Plan (2018-2028)

Council adopted our 2018-2028 Long Term Plan on the 28th of June 2018. I believe we ended up with a very good outcome in terms of keeping rates increases within a very tight band while also providing for significant infrastructure projects that will become necessary to accommodate growth and increasing government regulation within the district over the next ten years. We have also listened to what our people have been telling us in terms of what we can do to improve the lives of our existing residents by improving community amenities and support in the areas of the environment, recreation, community building and social responsibility.

Our guiding target was no more than a 4.0% increase to existing rates including inflation (LGCI – which is forecast to rise from 2.0% to 2.7% in year 10). We have managed to achieve this with a 10-year average increase of 2.7% to existing ratepayers. Strong growth has provided very welcome extra income over recent years, but this is forecast to slow down over the next 10 years.

The media statement relating to the Long Term Plan outlined the following:

Council adopts Long Term Plan 2018 - 2028
“Steady as we grow”

“Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018 – 2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for 2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a ‘steady as we grow’ approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and

debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

Walkway and cycleway investment – implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

Western Bay Museum funding – provide \$70,000 annually in support through District-wide rates for the next ten years.

Arts and Culture investment – enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

Debt management approach – reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

2. Representation Review

Councillors have now decided the direction we think our communities should be represented across the district. Our initial representation proposal will be open for formal public consultation between 24 July and 24 August 2018.

As Councils have become more proficient at communicating issues and options and eliciting feedback from the community through improved electronic communications, social media and informal 'have your say' meetings the traditional community board model has been questioned.

As you will see we are proposing to replace the current five community boards with three ward-based community committees. A community committee will actually provide broader representation across the district and should encompass all our identified communities of interest. So we are asking the community to decide between the status quo or moving to the new community committee model.

3. Draft Reserves and Facilities Bylaw 2018

The Western Bay of Plenty District Council is amending this 2012 bylaw and the 2018 draft bylaw was available for consultation between May 14 and July 9. Council has received a considerable amount of feedback on this new bylaw because of a proposal to remove the permission to ride horses on Tuapiro Point (located between Katikati and Athenree) in order to protect significant cultural and ecological values in this area.

There are five other areas where horses may be ridden on beaches in the Western Bay district: - 1. Waihi Beach/Athenree Estuary, 2. Waihi Beach/Three Mile Creek, 3. Matahui Crossing, 4. Pahoia Beach and 5. Rogers Road.

We will have a full day of submitters (over 100 people from a total of 571 submissions) wishing to speak to their submissions at the bylaw hearing in Katikati on the 6th August. It has been suggested that councillors have a pre-determined position on this matter, but I can assure you that we will read all submissions and listen to all submitters with an open mind.

4. Community Committee

At the June 6 meeting we had representatives from all the organisations that have a community service contract with council on hand for a "speed dating" session with two councillors at a time. The format was very informative, and we were able to ask more questions and find out a bit more about them than we normally would with a traditional powerpoint presentation with limited Q&A at the end.

The organisations we met were: - Citizens Advice Bureau, Creative BOP, EPIC Te Puke, Katch Katikati, Katikati Community Centre, Sport BOP, Surf Life Saving NZ, Tauranga Art Gallery, Te Puke EDG, Waihi Beach Events and Promotions and Wild About NZ.

5. Policy Committee

a. Draft Housing Action Plan

The policy team is continuing to develop this plan with the overall direction being, 'All Western Bay residents are well housed. Residents have access to homes that are: Affordable; Accessible; Habitable; and with Security of Tenure.' This is an aspirational plan that will require partnerships with other organisations and to be aligned with Smartgrowth's Future Development Strategy.

b. Katikati Future Urban Growth Study

Katikati is running out of land zoned for housing and more needs to be made available to meet demand. There is currently only enough land available for 300 new lots or about 600 new people and most of this is currently under development. Their population is projected to grow to 6,810 by 2043 which would require provision for another 1400 people. Staff have been consulting with the Katikati community on options for future urban growth and as a result of this the target areas have been narrowed down to two preferred locations.

6. Three Waters Update on Central Government Direction

As a result of the Havelock North Water Supply Inquiry the government is investigating alternative delivery models for mainly drinking water. The options proposed at this stage come down to new CCO's based on either the current regional council boundaries or reduced down to just five cross-regional areas for the whole of NZ. These will be compared to the current standard council model. It has been suggested that the appointment of an independent water regulator as opposed to the current regulator which is the Ministry of Health would be a good first step.

7. Seal Extension Programme Delivery

Council's seal extension programme was re-prioritised a few years ago after submissions to council on the prioritisation criteria and weightings given to different aspects. The ordered list is published on council's website which indicates when roads will be sealed. Seal extension is very important to many of our rural residents living on gravel roads and when expectations are dashed because of ongoing delays or a change to the order of delivery then understandably people get upset.

Unfortunately, delays do occur due to unforeseen design and construction issues which may lead to budget blow-outs or archaeological investigations which are required every time earth is moved for new construction in our district. Councillors are briefed on these issues and we certainly sympathise with people affected and have given direction that priority should be given to the advertised list as much as possible.



Grant Dally
Councillor
Te Puke Community Board

Western Bay of Plenty District Council

Te Puke Community Board

Community Board Grant Application – July 2018

Purpose and Summary

The Te Puke Community Board is required to make a decision regarding applications for Community Board Funding. One application has been received. The application and supporting information for a Community Board Grant has been forwarded to members separate to this agenda.

Funding Implications for Te Puke Community Board

Grants will be funded from the Te Puke Community Board Grants Account.

Delegated Authority of Te Puke Community Board

The Community Board has delegated authority.

Recommendation

- | |
|---|
| <ol style="list-style-type: none"> 1. <i>THAT the report from the Democracy Advisor dated 9 July 2018 titled Community Grant Application – July 2018 be received.</i> 2. <i>THAT the Te Puke Community Board approve /not approve the following grants to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met.</i> <p>..... \$.....</p> |
|---|

Aileen Alty
Democracy Advisor

1. Background

The Te Puke Community Board has funding of \$11,000 for disbursement to community organisations for the 2018/19 financial year.

ONE application has been received for the Board's consideration at their meeting to be held on 26 July 2018.

Te Puke Gymsport has requested funding of \$3,220.00 to assist with the purchase of two super soft landing mats for gymsport members.

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Te Puke Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.
Te Puke Community Board Grant Fund	Annual Budget \$11,000.00
	Total Grant Funding available <u>\$11,000.00</u>

3. Consultation and Communication

Interested/ Affected Parties	Completed/Planned Consultation/Communication	Notes
Te Puke Gymsport	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council

Te Puke Community Board

Infrastructure Services Report Te Puke July 2018

Purpose and Summary

This report provides specific information on engineering activities of interest to the Board.

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

THAT the Deputy Chief Executive Officer's Report dated 26 June 2018 and titled Infrastructure Services Report Te Puke July 2018 be received.

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Te Puke Wastewater Treatment Plant Resource Consent Renewal

The application to renew the Discharge Consent for the Te Puke Wastewater Treatment Plant has been lodged with the Bay of Plenty Regional Council. The application seeks a 35-year term. Timeframes for notification of the Consent application and hearings have not yet been set by Regional Council. Due to large workloads at Regional Council, there may be some delays in the processing of the Consent application. However, because the Consent was lodged 6 months prior to its expiry, Council can continue to operate the treatment plant under the current Consent, until the Consent application process is complete.

The draft Consent conditions submitted with the Consent requires Council to look at alternative options for the long term discharge of the treated wastewater from the Te Puke Wastewater Treatment Plant. A working group has been formed, which includes Tangata Whenua, Councillors and Community Board representatives. The group has identified forestry land that may be suitable for discharge. During the month on June, the working group met and prepared a 18 month program to review all discharge options, with respect to discharge from Te Puke Plant. In July will be discussing the order of options, ranking each discharge option against a set criteria.

1.2 Muttons Water Treatment Plan

Improvements to treatment plant including pressure sustaining valve to raw water supply pipeline to start in July 2018 for completion in August.

1.3 Dudley Vercoe Drive, Te Puke

A new pump station to be constructed to boost water supply to the upper urban area of Te Puke including new developing areas of Boucher Avenue / No 2 Road. Construction started in June with completion due in August.

1.4 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.5 Licensing Waste Collectors - Waste Management and Minimisation Bylaw 2013

Letters were sent to known waste collectors to apply and pay to operate as a licenced waste collector in the District as per the requirements of the Waste Management and Minimisation Bylaw 2013.

A Public Notice to Licence appeared in the District newspapers during May 2018. Information to this effect was also placed on Council's website on 16 May 2018.

Applications are being processed and licences will be issued during July 2018.

2. Reserves

Nothing new to report this month.

3. Strategic Property

3.1 Te Puke War Memorial Hall

The work on the earthquake strengthening of the Hall is complete.

The final account for this work is in dispute and being worked through.

4. Development Engineering and Projects

4.1 Te Puke Highways – Pah Road Slip Reinstatement

This project will now be constructed in next financial year due to delays in obtaining the Resource Consent from Bay of Plenty Regional Council and the associated design changes.

This is currently being discussed between NZTA and Opus who are making the design changes to meet Regional Council's Resource Consent requirements.

5. Emergency Management

5.1 Update

Nothing significant to report this month. Emergency Management are in the process of compiling their Annual Report and will include an annual summary in the next reports.

6. Roothing

6.1 Community Roothing Account

Current Account:	\$	Status:
Projected Current Account Balance 1 July 2018	\$137,778	
Allocation for 2018/19	\$283,564	
Subtotal:	\$421,342	
Committed Projects:		
Station Road	\$TBA	Design estimate
Beatty Avenue	\$TBA	Design estimate
Traditional Speed Signage	\$TBA	CB to advise
Jellicoe Street Industrial Service Lane	\$TBA	Cost estimate
Subtotal	\$TBA	
Projected Current Account Balance	\$421,342	
Loan Information:		
Loan Balances as at 30 June 2018:		
- 2002 Main Street upgrade loan (Loan repaid end of 2018)	\$0	
- 2011 Heritage Walkway loan repaid end of 2017	\$0	

Options to consider are new footpaths, e.g. to the pack houses, kerb and channel, cycle trails e.g. to Waitangi and additional parking.

Community Board Report

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title	Parking Outside Primary School - Boucher Avenue
Remit Number	TP1118 3.9
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Roothing Engineer (East/West) had been in touch with the Principal of the Fairhaven Primary School on Boucher Avenue in regard to options for improving traffic congestion during drop-off and pick-up times.
Actions	<p>26 June 2018: Parking restrictions to be modified and sent through to the Te Puke Community Board for approval.</p> <p>17 May 2018: The Roothing Engineer met with Board members on site on 1 June and discussed the parking restrictions outside Fairhaven School. The Roothing Engineer will also attend the June Te Puke Community Board meeting to further discuss the current parking restrictions prior to taking any action.</p> <p>11 April 2018: Roothing Engineer to discuss current parking restrictions with Community Board prior to taking any action.</p>

TE PUKE COMMUNITY BOARD 3/05/2018

Remit Title **Roading - Te Puke Foot Path Priorities**

Remit Number TP1218 6.2

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board asked when the following identified approved footpath projects included in the Council minor works programme would be started/completed:

Station Road
From Jocelyn Street to Recycling Centre (South Side)

Beatty Avenue
From Tui Street to Brown terrace (West Side) stopping at the cricket field

Jocelyn Street
From the Anglican Church to Boucher Avenue (West Side) past the rose garden to join Boucher Avenue path.

Actions

26 June 2018: Seaview Road and Boucher Avenue have been put through to WestLink as an offer of service.

It has been decided to remove Jocelyn Street from the proposed options.

10 May 2018: Roothing Engineer has arranged to meet Board members on site to discuss requirements.

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title	Traditional Speed Signage
Remit Number	TP1318 2.7
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	Member Dugmore advised the Board that she had given thought to the design and structure proposed to be placed next to the transitional signage (70 kilometres per hour) at the approaches to Te Puke. She would continue to develop a design concept and report back to the next Community Board Workshop. Before any decisions relating to the signage were finalised, the Roading Engineer would be fully informed of the proposal to ensure final approval for the signage and roading requirements were met.
Actions	26 June 2018: No information has been received from Member Dugmore to date.

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title **Speed Limits in the Te Puke Area**

Remit Number TP1318 3.6

Owner RE1

Status UNDER ACTION

Complete Date

Confidential

Resolution Board members were aware that a number of people from the Te Puke district had asked for speed limit reductions in their immediate area.

At their next workshop, the Board would compile a list of the roads where lowering the speed limit had been specifically requested and ensure this was forwarded to the Roading Engineer (East/West) for inclusion in the annual adoption of speed limits to be confirmed by Council later in the year.

Actions **26 June 2018: The speed limit review is currently underway by WestLink.**

Recommendations from the Board have been added to the list for consideration.

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title **Roading - Te Puke Footpath Priorities - MAS Reference TP12 18 6.2**

Remit Number TP1318 5.1

Owner RE1

Status COMPLETE

Complete Date 26 June 2018

Confidential

Resolution Following a meeting with the Roding Engineer (East/West) the Board was advised that costs for the Station Road footpath were not yet available.

After a site inspection and further discussion, the Board agreed that the proposed Jocelyn Street footpath be taken out of the Footpath Priority List due to the amount of earthworks and cost required to achieve what was needed. The Roding Engineer (East/West) advised that he would bring a further report back to the Board with other footpath options that may be considered.

Options for the proposed footpath work at Beattie Avenue would be further discussed.

The Board would further discuss their Footpath Priority List at their next workshop.

Actions **26 June 2018: Noted.**

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title	Tactile Paving to Assist Persons with Limited Sight
Remit Number	TP1318 5.2
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson advised that he would meet with the Te Puke representative from the Blind Foundation who had made the initial inquiry about the installation of tactile paving to ascertain exactly what was required. The Roading Engineer (East/West) advised that there were 47 people in Te Puke that were registered with the Blind Foundation so broader requirements for those needing assistance relating to safe footpath/road access may have to be considered.
Actions	26 June 2018: Awaiting the outcome of the meeting with Board Chair, Peter Miller and the Blind Foundation.

TE PUKE COMMUNITY BOARD 14/06/2018

Remit Title	Parking Outside Primary School - Boucher Avenue - MAS Reference TP11 18 3.9
Remit Number	TP1318 5.3
Owner	RE1
Status	COMPLETE
Complete Date	26 June 2018
Confidential	
Resolution	<p>The Roding Engineer (East/West) advised that he had met and discussed options for parking and traffic management outside the Fairhaven School on Boucher Avenue.</p> <p>He advised that there were alterations that could be made to the current parking restrictions for the area and these would be included in the forthcoming Annual Parking and Bylaw Restriction review to be presented to the Board later in the year.</p>
Actions	26 June 2018: This MAS has been closed as it is reported in MAS TP 1118 3.9.

Western Bay of Plenty District Council

Te Puke Community Board

Draft Financial Report Te Puke – June 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the draft financial statements for the period up to 30 June 2018 (**Attachment A**).

Total operating costs are under budget and include conference expenses, contingency, grants, mileage allowance, security, street decoration and inter-department charges.

Salaries are over budget for the year.

Grant payments made to date:

	\$
Te Ara Kaikatea Pathway Society [TP7.2.4]	2,933
Te Puke Community Centre scoping report [TP7.2.3]	2,515
Te Puke Community Menz Shed set up costs [TP7.2.1]	1,725
Vector Group Charitable Trust – Te Puke Film Project [TP7.2.2]	2,000
Citizens RSA Te Puke ANZAC Day Committee	1,000
Te Puke Floral Art Group	600
Youth Encounter Ministries Trust	200
Total grants paid to date	\$10,973

Committed – Operational expenditure

	\$
Total outstanding operational commitments	\$0

2017/18 reserve analysis:

2017/18 Opening balance	\$124,192
Jubilee Park Skate Park [TP20.1.1 & TP6.6.4]	\$(25,901)
Storyboard installation at eastern entrance to Te Puke [TP7.6.2]	\$(834)
2017/18 Closing balance	\$97,458

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 30 June 2018**

Te Puke Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	2,000	2,000	☑	2,000	0
Contingency - [see breakdown below]	1,819	7,000	5,181	☑	7,000	13,466
Grants	10,973	11,000	28	☑	11,000	8,300
Mileage Allowance	578	2,000	1,422	☑	2,000	966
Salaries	26,734	25,435	(1,299)	⊗	25,435	24,999
Security	1,109	2,000	891	☑	2,000	0
Street Decoration	6,800	10,000	3,200	☑	10,000	18,169
Inter Department Charges	47,184	47,181	(3)	⊗	47,181	47,184
Total Operating Costs	95,197	106,616	11,419	☑	106,616	113,084
Interest Expense	0	0	0	☑	0	(8,848)
Total Direct Costs	95,197	106,616	11,419	☑	106,616	104,236
Costs Allocated	0	0	0	☑	0	0
Total Costs	95,197	106,616	11,419	☑	106,616	104,236
Income						
Rate Income	108,416	106,616	1,800	☑	106,616	113,780
Total Direct Income	108,416	106,616	1,800	☑	106,616	113,780
Net Cost of Service	13,219	0	13,219	☑	0	9,544
<u>Contingency - breakdown</u>						
Artwork Design for Storyboard, featuring the Raymond Bridge, to be installed at Te Puke entrance	725					
Settlers Boardroom Bookings	106					
Community Board Advertising - Local Newspapers	442					
Raymond Bridge Te Puke Placard	109					
Advertising for Dr Leonard Randell Scholarship	208					
Venue hire - Old RSA	50					
Wreaths for ANZAC Day	180					
Year to date contingency costs	1,819					
<u>Community Board Reserves</u>						
Opening Balance - Surplus (Deficit)	124,192					
Jubilee Park Skatepark [TP20.1.1 & TP6.6.4]	(25,901)					
Storyboard at Raymond Bridge [TP7.6.2]	(834)					
(Decrease) Increase in year	(26,734)					
Closing Balance - Surplus (Deficit)	97,458					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

AUGUST 2018			
Meeting	Date	Time	Venue
Operations and Monitoring Committee	2 August	9.30am	Chambers
Joint Road Safety Committee	8 August	10.00am	Chambers
Council	9 August	9.30am	Chambers
Waihi Beach Community Board	27 August	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	28 August	7.00pm	Omokoroa Community Church
Katikati Community Board	29 August	7.00pm	The new Katikati Library and Service Centre
Community Committee	30 August	9.30am / 10.00am	Chambers
SEPTEMBER 2018			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	4 September	9.30 am	Chambers
Maketu Community Board	4 September	7.00pm	Maketu Community Centre
Regulatory Hearings Committee (If required)	5 September	9.30am	Chambers
Policy Committee	6 September	9.30am	Chambers
Te Puke Community Board	6 September	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	13 September	9.30am	Chambers
Regional Transport Committee	14 September	TBC	TBC
Council	20 September	9.30am	Chambers
Rural Committee	25 September	9.30am	Chambers