

Western Bay of Plenty District Council

Minutes of Meeting No. TP13 of the Te Puke Community Board held on 14 June 2018 at the Te Puke Library and Service Centre commencing at 7.00pm

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), S Harvey (Roading Engineer (East/West)) and A Alty (Democracy Advisor)

Others

Councillor M Lally, seven members of the public and one member of the press.

Public Forum

Resolved: Member Spratt/ Councillor Scrimgeour

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. He then invited attending members of the public to take part in the Public Forum.

Footpath Reinstatement

Freda Woisin provided Board members with a copy of photographs of footpaths that needed repair close to her home in Te Puke. She advised that she had submitted numerous service requests to get the uneven and broken footpaths and vehicle crossings repaired. She had been informed that her service requests were registered for investigation and future repair by Council contractors.

Mrs Woisin advised that the Utilities Manager had been in contact with her in regard to her query about the standard required for water meter and other infrastructure reinstatement work.

Proposed Te Puke Cycleway Plan

Mrs Woisin asked if the proposed pedestrian cycleway would link in the Te Ara Kahiatea Pathway.

Mrs Woisin was advised that the continuing development of walkways and cycleways throughout the district was included in the Long Term Plan.

Te Puke Recycling Centre

Mrs Woisin asked when would the proposed extended Te Puke Recycling Centre hours be put into operation. Mrs Woisin was advised that the resource consent for the extended operating hours was still under consideration.

Dog Exercise/Play Area in Lawrence Oliver Park

Gael Blaymires put forward an idea of developing a dog exercise play area in Lawrence Oliver Park. She spoke of a reference to a 'Doggie Disneyland' that had been developed in Rolleston saying that this concept would be suited for the Lawrence Oliver Park area in Te Puke.

Landscape Road

Ms Blaymires asked if the Landscape Road parking area could be improved and marked out and pedestrian access through to Jellicoe Street be provided.

Armistice Day Memorial Proposal for Old Te Puke Cemetery

Mrs Blaymires tabled a picture of a proposed Armistice Day Memorial concept developed by the Te Puke Progressive Group to be installed at the Old Te Puke Cemetery. The memorial would be developed as a cobbled circle and include:

- The original flagpole from the old Te Puke post office as the centrepiece of the proposed memorial.
- Seats removed from Jellicoe Street prior to the main street refurbishment were being stored by the Te Ara Kahikatea Group and would be refurbished for placement at the proposed memorial.
- Name plaques of the local World War One soldiers who died overseas would be placed on bollards around the edge of the cobblestone circle.

It was envisaged to have the development completed in time for the 2018 Armistice Day Memorial commemoration.

The Chairperson advised that the Board would discuss the proposal at their next workshop and looked forward to receiving further information about the concept from the Te Puke Progressive Development Group.

Creative Te Puke

Kassie Ellis from Creative Te Puke spoke to the Board advising that the group would like to take on the refurbishment of the three seeds sculptures that acknowledged the inaugural development of kiwifruit in Te Puke.

Creative Te Puke sought support from the Board for the project that would include:

- Resurfacing and repainting the three seeds sculptures
- Developing a garden around the sculptures
- Developing a storyboard for the Three Seeds sculptures

The Chairperson advised that the Board would discuss the proposal at their next workshop and looked forward to receiving further information about the concept from Creative Te Puke.

Resolved: Member Button / Councillor Scrimgeour

THAT the meeting be re-convened in formal session at 7.27pm.

TP13.1 Minutes of Meeting No. TP12 of The Te Puke Community Board Held on 3 May 2018

The Board considered the minutes no. TP12 of the Te Puke Community Board for the meeting held on 3 May 2018 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the minutes from meeting no. TP12 of the Te Puke Community Board held on 3 May 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP13.2 Chairperson's Report

The Board considered a report from the Chairperson dated 30 May 2018 as circulated with the agenda.

TP13.2.1 Bus Park Commerce Lane

The designated bus park had been marked out and had proven to be very successful for drivers bringing shoppers into town from Kiwi Coral.

TP13.2.2 New Street Flags

The new flags were now in place in the main street. The Board extended thanks to Councillor Dally for the work he had put into this on-going project. Some very positive feedback from members of the Indian and Nepalese community had been received about the flags.

TP13.2.3 Slater Place - New Porches

The Chairperson advised that the Strategic Property Manager had arranged to have entranceway porches constructed at four pensioner housing units in Slater Place. The Board was fully supportive of the initiative and hoped the work would be undertaken before winter.

TP13.2.4 Refurbishment and Installation of Three Park Benches

The park benches previously removed from the Memorial Courtyard were in need of refurbishment before being re-located. The local Te Puke Menz Shed had agreed to undertake the required refurbishment and this was currently underway for the first of the three park benches.

The first refurbished park bench would be located on Cannell Drive, with the remaining two park benches to be relocated in the Te Puke Memorial Hall courtyard. The re-location of the park bench on Cannell Drive was to be undertaken in liaison with the Parks and Reserves Officer (East).

Resolved: Councillor Dally / Member Dugmore

THAT the Te Puke Community Board approve funding up to \$5,000 allocated from the Te Puke Community Board Reserve Fund for the refurbishment and installation of three park benches.

TP13.2.5 Te Puke Emergency Response Plan

The Chairperson advised that the draft Community Response Plan was nearing completion.

TP13.2.6 Letters of Support

The Chairperson advised that on behalf of the Te Puke Community Board he had provided a letter of support to the Te Puke Sports and Recreation Club. The letter was to support fundraising activities of the Club in respect to their current grandstand building project.

The Chairperson also advised that he had received a request from the Paengaroa Community Association for a letter of support for the development of a cycle trail from Paengaroa to link in with the Okere Falls

Scenic Reserve walking track. The Board agreed that a letter of support be sent to the Paengaroa Community Association.

TP13.2.7 **Traditional Speed Signage**

Member Dugmore advised the Board that she had given thought to the design and structure proposed to be placed next to the transitional signage (70 kilometres per hour) at the approaches to Te Puke. She would continue to develop a design concept and report back to the next Community Board Workshop. Before any decisions relating to the signage were finalised, the Roothing Engineer would be fully informed of the proposal to ensure final approval for the signage and roading requirements were met.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board Chairperson's report dated 30 May 2018 be received.

TP13.3 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 29 May 2018 as circulated with the agenda.

TP13.3.1 **Long Term Plan 2018-2028**

The Board was advised that Council had completed their deliberations in regard to the 2018-2028 Long Term Plan, with the final recommendations to be adopted by Council on 28 June 2018.

TP13.3.2 **Representation Review**

Following the last local government representation review six years ago, there had been a clear instruction from the Local Government Commission that Council give consideration to the make-up of its Boards in the Western Bay of Plenty district. Council had sought feedback on initial proposals for future representation arrangements and the community engagement phase on Western Bay's representation finished on Friday 6 April 2018.

Council had considered all the feedback received and would publicly notify the initial proposal for future representation arrangements in the second half of 2018. Any changes made through this process would apply to the next local government elections in 2019 and 2022.

TP13.3.3 SmartGrowth

Through SmartGrowth, representative city, district and regional Councils of the area were compiling a future development strategy for the overall district. The future strategy would recognise the growth in the area resulting in requirements for extra housing, infrastructure, roading and transportation and other key services relative to the proposed growth and future benefits for the overall area.

TP13.3.4 Animal Shelters at Te Puke and Katikati

The Board was advised that options for new animal shelters were being considered for both Te Puke and Katikati. The facilities had to have specific requirements for the animals (namely dogs) and also ensure the health and safety of staff undertaking their duties was optimal at all times. Various funding options for the proposed new facilities were being considered.

The Board was advised that Council run Doggy Days Out were now a regular feature on the Council calendar and these events had had a very positive impact, for passing out information on dog handling and ownership responsibilities.

TP13.3.5 Water Supply Issues

The Board was advised that Council was looking at other options for the eastern zone water supply after was advised that it was not cost effective to bring the water supply from the second stand-by bore (drilled some ten years ago) up to the required water quality standard.

TP13.3.6 Speed Limits in the Te Puke Area

Board members were aware that a number of people from the Te Puke district had asked for speed limit reductions in their immediate area.

At their next workshop, the Board would compile a list of the roads where lowering the speed limit had been specifically requested and ensure this was forwarded to the Roading Engineer (East/West) for inclusion in the annual adoption of speed limits to be confirmed by Council later in the year.

TP13.3.7 Community Matching Fund

The Board was advised of the forthcoming Community Matching Fund application process that opened on 12 June through to 12 July 2018. Community groups should be encouraged to be aware of the opportunity to put forward an application to this funding.

Resolved: Councillor Scrimgeour / Member Miller

THAT the report from Councillor Scrimgeour dated 29 May 2018 be received.

TP13.4

Community Board Grant Application - June 2018

The Board received a report from the Democracy Advisor dated 16 May 2018 as circulated with the agenda. Two applications were received for consideration.

The Te Puke Floral Art Group sought funding of \$600.00 to assist with costs for the attendance of a tutor at their floral art promotion in June 2018. The Board endorsed the promotions and activities undertaken by the local Te Puke Floral Art Group.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.

Te Puke Floral Art Group.....\$600.00

The Youth Encounter Ministries Trust sought funding of \$1,800.00 to assist with costs for two youth to attend the Youth Ministries Trust residential Camp. The Board agreed that \$100.00 for each of the two youth attendees be allocated to the Youth Ministries Trust from the Community Board Grant fund.

Resolved: Councillor Scrimgeour / Member Button

THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.

Youth Encounter Ministries Trust..... \$200.00

Resolved: Members Miller / Spratt

THAT the report from the Democracy Advisor dated 23 April 2018 titled Community Grant Application March 2018 be received.

TP13.5

Infrastructure Services Report Te Puke - June 2018

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

TP13.5.1 **Roading - Te Puke Footpath Priorities - MAS Reference TP12 18 6.2**

Following a meeting with the Roothing Engineer (East/West) the Board was advised that costs for the Station Road footpath were not yet available.

After a site inspection and further discussion, the Board agreed that the proposed Jocelyn Street footpath be taken out of the Footpath Priority List due to the amount of earthworks and cost required to achieve what was needed. The Roothing Engineer (East/West) advised that he would bring a further report back to the Board with other footpath options that may be considered.

Options for the proposed footpath work at Beattie Avenue would be further discussed.

The Board would further discuss their Footpath Priority List at their next workshop.

TP13.5.2 **Tactile Paving to Assist Persons with Limited Sight**

The Chairperson advised that he would meet with the Te Puke representative from the Blind Foundation who had made the initial inquiry about the installation of tactile paving to ascertain exactly what was required. The Roothing Engineer (East/West) advised that there were 47 people in Te Puke that were registered with the Blind Foundation so broader requirements for those needing assistance relating to safe footpath/road access may have to be considered.

TP13.5.3 **Parking Outside Primary School - Boucher Avenue - MAS Reference TP11 19 3.9**

The Roothing Engineer (East/West) advised that he had met and discussed options for parking and traffic management outside the Fairhaven School on Boucher Avenue.

He advised that there were alterations that could be made to the current parking restrictions for the area and these would be included in the forthcoming Annual Parking and Bylaw Restriction review to be presented to the Board later in the year.

Resolved: Councillor Dally / Member Button

THAT the Deputy Chief Executive report dated 10 May 2018 and titled Infrastructure Services Report Te Puke - June 2018 be received.

TP13.6 **Financial Report Te Puke - April 2018**

The Board considered a report from the Management Accountant dated 16 May 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Management Accountant's report dated 16 May 2018 and titled Financial Report Te Puke - April 2018 be received.

TP13.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

Resolved: Members Miller / Button

THAT the schedule of meetings for June and July 2018 be received.

The meeting concluded at 8.40pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP13