



MEETING - AGENDA -

Ngā Take

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TE PUKE COMMUNITY BOARD

Poari Hapori



TP12
Thursday, 3 May 2018
Te Puke Library and Service Centre
7.00pm

Notice of Meeting No TP12

Te Puke Community Board Poari Hapori

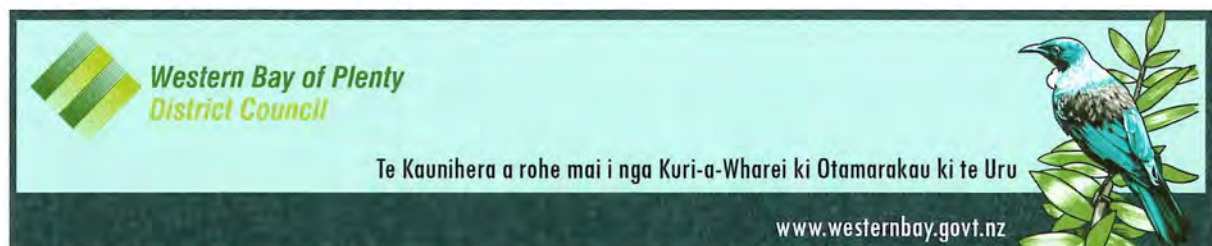
Thursday, 3 May 2018
Te Puke Library and Service Centre
7.00pm

Members:

P Miller (Chairperson)
B Button (Deputy Chairperson)
J Dugmore
R Spratt
Councillor G Dally
Councillor J Scrimgeour

Media
Staff
Miriam Taris

Chief Executive Officer
Western Bay of Plenty District Council



Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP12

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

TP12.1

Presentations

TP12.1.1

Bay of Plenty Regional Council - Future Bus Stop Locations in Te Puke

Joe Metcalf, Senior Transport Planner from the Bay of Plenty Regional Council Toi Moana will give a presentation to the Board on developments associated with a proposed new bus service and the need for future designated bus stops and shelters around Te Puke.

TP12.1.2

Te Puke Memorial Hall

Representatives from the Te Puke Memorial Hall will give a presentation to the Board

TP12.2	<p>Minutes of Meeting No. TP11 of The Te Puke Community Board Held on 22 March 2018</p> <p>A copy of minutes is attached.</p> <p>Recommendation</p> <p><i>THAT the Minutes from meeting no. TP11 of the Te Puke Community Board held on 22 March 2018 as circulated with the agenda, be confirmed as a true and correct record.</i></p>	6-15
TP12.3	<p>Chairperson’s Report</p> <p>Attached is a report from the Chairperson dated 18 April 2018.</p>	16-22
TP12.4	<p>Councillor’s Report</p> <p>Attached is a report from Councillor Dally dated 24 April 2018.</p>	23-25
TP12.5	<p>Community Board Grant Application - May 2018</p> <p>Attached is a report from the Democracy Advisor dated 23 April 2018.</p>	26-27
TP12.6	<p>Infrastructure Services Report Te Puke - May 2018</p> <p>Attached is a report from the Deputy Chief Executive dated 17 April 2018.</p>	28-37
TP12.7	<p>Financial Report Te Puke - February 2018</p> <p>Attached is a report from the Management Accountant dated 3 April 2018.</p>	38-40
TP12.8	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of May and June 2018.</p> <p>Recommendation</p> <p><i>THAT the schedule of meetings for May and June 2018 be received.</i></p>	41

Western Bay of Plenty District Council

**Minutes of Meeting No. TP11 of the
Te Puke Community Board held on 22 March 2018
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive), R Sumaren (Development Engineering Manager), His Worship the Mayor Garry Webber, Councillor Marsh and A Alty (Democracy Advisor)

Others

Eight members of the public and one member of the press.

Public Forum

Resolved: Councillor Scrimgeour / Member Spratt

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. He then invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Te Puke Town Centre Upgrade

Mark Boyle spoke to the Board and provided a summary of actions that the Te Puke Economic Development Group sought support for:

- **Reinstatement of Carparks**

It was stated that it would be seen as a genuine gesture to reinstate a significant number of carparks that had been lost in the re-development of the town centre.

- **Change the Plantings in the Town Centre Median Strip**

Change the current median strip plantings to a mix of grass and easily managed plantings

- **Level the Plaza Area Outside the Te Puke Jeweller/My Pharmacy Stores**

While recognising that the new wooden seat arrangements looked good, it was the view of the Te Economic Development Group that this was not what a 'plaza' should be. Already the furniture was being used as a jumping platform for skateboarders and was not a vibrant gathering place. It was suggested that a wooden deck overlay system that would not interfere with drainage be placed in the plaza area (an example of a similar construction at Mount Maunganui was shown).

Mr Boyle felt that there had been a reluctance by the Te Puke elected representatives to put forward what the Te Puke ratepayers wanted in regard the development of the town centre. He stated that if there was an issue of costs some landlords had indicated that they would be happy to make a financial contribution to achieve what was requested.

The Chairperson thanked Mr Boyle for his presentation and advised that it would be further considered by the Board at their next workshop reiterating that ultimately any decision would have to be made by Council in regard to any changes to the town centre development plan currently in place.

Te Puke Business Society - Murray Holyoake

Mr Holyoake spoke on behalf of the Te Puke Business Society asking the Board that they make a recommendation to Council to revisit Te Puke's parking, specifically in the Plaza area. He stated that in his opinion to review the parking in 2019 was too far away.

Mr Holyoake stated a summary of points in relation to the upgrade of the Town Centre. He advised that the Plaza had not been used for its stated use of promotions and the parking spaces in this area needed to be reinstated. If the missing four parking spaces were reinstated then the Te Puke Business Society believed that the Community Board had met their responsibility. He stated that the Te Puke Business Society was tired of being short changed and pleading for what was rightfully theirs.

The Chairperson thanked Mr Holyoake for his address and advised that the Board would consider the presentation further at their next workshop.

Various Te Puke Items - Karyl Gunn-Thomas

- **Its Not OK Signage**

Karyl Gunn-Thomas spoke to the Board and advised that the sign boards at each of the main highway entrances into Te Puke funded by the It's Not OK campaign and donated to the community were now being managed by Epic Te Puke. The placement of event signage to be placed on the boards were easy to manage and this was a great asset for the township.

- **Median Strip Planting and Pedestrian Crossings**

Mrs Gunn-Thomas acknowledged that the planted flaxes were higher the recommended planting for median strips. She felt that the median strip should not be put back into grass and suggested that red flowering carpet roses would be a good hardy and colourful species to block plant along the median strips. The carpet roses were virtually maintenance free and flowered for up to nine months of the year and it was time to 'think outside the square' and give some colour to our main street.

Pedestrians should not be crossing the road at random points, rather they should be encouraged to use the pedestrian crossings in a responsible and sensible manner for the safety of pedestrians and motorists alike. She noted that the basic instruction of the look left - right - left rules did not seem to be taught anymore and pedestrians put themselves at risk by simply stepping out onto the main street with an expectation that traffic would stop for them.

Mark Lally - Councillors Report on Representation Review

Councillor Lally spoke to the Board about his disagreement with the wording of the Councillors Report within this agenda on Page 18 that stated "It is interesting to note that all councils that voted in favour of Māori wards were challenged in this same way with campaigns well resourced by the Hobson's Pledge group." He stated that the statement was misleading and Councillor Scrimgeour acknowledged that the word 'supported' rather than resourced would have been a better choice for the sentence in question.

Citizens RSA Te Puke - Future Anzac Day Commemoration Services

Mr Vic Mottram from the Citizens and RSA Club of Te Puke spoke to the Board about forthcoming Anzac Day Commemorations. He asked how the Board saw the future of Anzac Day Commemoration services noting that the average age of a Returned Services Club member was in excess of 70 years of age. It was getting more and more difficult to find people capable and willing to organise the annual Anzac Day parade and commemoration services and each event came with increasing cost to the club that hosted the respective services.

The Anzac Day Commemoration services were a civic service and while part of our history and heritage it was important that the future funding and management be given consideration.

The Chairperson thanked Mr Mottram for raising this point noting that Council assisted by organising the traffic management for parades held throughout the Western Bay, and Council and Community Boards contributed to the costs of wreaths for respective services.

Business Owner - Changes to Te Puke Township

Mr Nigel McPherson, the owner of Sportsworld in Te Puke spoke to the Board saying that the changes to the Te Puke Town Centre had greatly affected his business. He stated that Te Puke was not a city and there were not buses running to and from the immediate town

centre. People used cars and car parks needed to be available for those users. If we cannot provide parking for our customers then they would go elsewhere - it was as simple as that.

Mr McPherson felt that it was extremely disappointing that others had made decisions that directly affected the business owners of the township and the plans for the town centre development that they had been shown and voted on were not the plans that they got.

He also felt that the appearance of the main street was untidy and the maintenance personnel were seen as being lazy in their approach to the required level of service to keep our township clean and tidy.

Mr McPherson stated that he preferred more car parks rather than the bigger plaza area.

Resolved: Members Spratt / Button

THAT the meeting be re-convened in formal session at 7.39pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

Change to the Order of Business

The Chairperson requested that the next item of business be consideration of a Community Board Grant Application from the Citizens RSA Te Puke Anzac Day Committee in order to release representatives of the Te Puke Citizens and RSA Anzac Day Committee from the meeting.

Resolved: Member Miller / Councillor Scrimgeour

THAT in accordance with Standing Orders the order of business be changed and that the item Community Board Grant Application - March 2018 be dealt with as the first item of business.

TP11.1 Community Board Grant Application - March 2018

The Board considered a report from the Democracy Advisor dated 5 March 2018, as circulated with the agenda.

An application from the Citizens RSA Te Puke Anzac Day Committee requesting funding assistance for Anzac Day Commemoration expenses was received. It was reiterated by the members of the Citizens RSA Te Puke Anzac Day Committee that the Anzac Service was a civic parade and members were the merely the facilitators to ensure the commemorations happened.

Resolved: Members Spratt / Dugmore

1. *THAT the report from the Democracy Advisor dated 5 March 2018 titled Community Grant Application March 2018 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

Citizens RSA Te Puke Anzac Day Committee \$1,000.00

TP11.1.1

Future Funding for Anzac Day Commemoration Services

Comment was made that consideration for the funding of Anzac Day commemoration services in the future needed to be discussed by Council. It was felt that Anzac Day commemoration services were a civic event and should be funded by Council. The cost to specific Returned Services Association Clubs and other hosting agencies/committees were increasingly difficult to bear - particularly for those in smaller towns, and the need to rely on minimal grant funding year after year (from a Community Board Grant) was very stressful for the organisers of those respective annual Anzac services.

The Board was aware that Council organised and met the cost of the traffic management services required for the Anzac Day events, and provided wreaths for all participating services throughout the Western Bay but agreed that costs incurred by organising groups needed to be given further consideration.

The Board was advised that this was an item that should be included in their final Long Term Plan submission.

TP11.2

Minutes of Meeting No. TP10 of The Te Puke Community Board Held On 8 February 2018

The Board considered the minutes no. TP10 of the Te Puke Community Board for the meeting held on 8 February 2018 as circulated with the agenda.

Resolved: Councillor Dally / Member Button

THAT the minutes from meeting no. TP10 of the Te Puke Community Board held on 8 February 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP11.3

Chairperson's Report

The Board considered a report from the Chairperson dated 5 March 2018 as circulated with the agenda.

TP11.3.1 **Storyboards**

The Chairperson advised that the Storyboard for the Raymond Bridge would be installed on Thursday 29 March at 10.00am and he hoped that Board Members would be able to attend this. He would invite the local press reporter for the occasion and hoped that the publicity from this installation would prompt others who may be interested in developing a similar storyboard for historic sites in Te Puke to come forward.

TP11.3.2 **Jellicoe Street Flags**

Councillor Dally presented flag designs or the Board's approval.

The Board agreed to the following suggested amendments:

- The word 'Celebrates' should be used rather than welcome for both the Indian and and Nepalese flags.
- The Pacifika Peoples Flag was too busy and the names of respective islands should be removed.
- The 1918 First World War Flag Commemoration Flag needed to be adapted with less wording.

Councillor Dally would work on the amendments and forward them to Board Members to ensure confirmation of the proposed changes before submitting orders to the flag supplier.

The Board commended Councillor Dally for his work on bringing the flag designs to the table for consideration.

Resolved: Members Dugmore / Spratt

THAT the Te Puke Community Board approve funding up to \$3,450.00 plus GST from the Te Puke Community Street Decoration Account for the following street flags:

10 x 1918 Anzac Victory Flags

10 x Epic Te Puke Flags (2 of each design)

30 x Te Puke Celebrates our Indian, Nepalese and Pacifika Peoples (10 of each design)

TP11.3.3 **Additional Flag Order from Epic Te Puke**

The Board agreed that an order for ten Epic Te Puke - 'Te Puke Treat Trail' flags funded by Epic Te Puke be placed with the flag supplier the same time as the Te Puke Community Board flags order to achieve best discount rates for the combined number of flags.

TP11.3.4 New World Parking - Designated Public Car Parking Spaces

The Chairperson outlined the history of the land area now taken up by the New World development noting the agreement with Council that the land within the carpark area would be used for designated public car parking.

The Development Engineering Manager advised that he had had a very convivial meeting with the New World business owner and it was agreed that the 30 designated car park spaces should be identified and made available for public car parking.

A simple stencil design marked on the kerb and channel face of each carpark would indicate the respective public car parking spaces that would have availability for a 90 minute period at any time. The markings would be undertaken as soon as possible and it was important that public awareness of the availability of these public car park spaces be highlighted.

Councillor Dally left the meeting at 8.10pm.

TP11.3.5 Plunket Rooms Parking

The Development Engineering Manager had advised that due to traffic safety concerns, the initial request for a car park directly outside the front entrance of the Plunket Rooms in Queen Street was not viable.

TP11.3.6 Bus Park Commerce Lane

The Chairperson reminded the Board that it had been six years since the need for a specific bus park space had first been raised.

The Board had been advised that the designated Bus Park area would be marked in the very near future.

TP11.3.7 Jellicoe Street Median Strip

Further to the points raised in the public forum section of the meeting, outlining concerns about the plantings in the Jellicoe Street median strip it was felt that the current plantings were untidy and were overgrown and dangerous. It was also suggested that there was vermin infestation in the flaxes. There needed to be colourful low maintenance plantings and Board members would look at what other towns had done for their median strip planting.

The Board would further consider this topic at their next workshop.

TP11.3.8 Parking Kebab Shop to Community Hub (72 Jellicoe Street)

The Development Engineering Manager advised that he had checked the mobility car parks and parking time limits outside the three fast food outlets. It was agreed that there needed to be only one mobility car park (this should not be directly next to a kerbside garden) and the time limits for parking along the strip from the Kebab Shop to the Community Hub be reduced. The Development Engineering Manager advised that when the car park spaces were re-marked at the correct angle one more car park space would be achieved in this vicinity.

Members of the Te Puke Community Board agreed that between the Kebab Shop and the Community Hub on Jellicoe Street:

- one disability car park space be removed and the remaining disability car park be easily accessible for both driver and/or passengers (not next to a kerbside garden)
- the car parks be realigned and re-marked creating one extra car park
- the time limits for car parking outside the fast food shops be reduced.

TP11.3.9 Parking Outside Primary School - Boucher Avenue

The Roading Engineer (East/West) had been in touch with the Principal of the Fairhaven Primary School on Boucher Avenue in regard to options for improving traffic congestion during drop-off and pick-up times.

TP11.3.10 Community Consultation Programme 2018

The Chairperson advised that the Board would be hosting a community forum on Thursday 5 April at 7.00pm in the Vector Group Building on Oxford Street to provide the opportunity for the public to meet with the Board prior to the next Council Long Term Plan public consultation meeting.

TP11.3.11 Long Term Plan - Consultation Document and Have Your Say Events

The Long Term Plan Committee would adopt the Consultation Document on 15 March followed by a six-week consultation period from 23 March to 3 May 2018. A 'have your say' event would be held at Te Puke on the 15 April 2018 from 10.00am to 12.00pm at the Te Puke Sports Club. The event would include a registration area, informal information area and a separate area for a roundtable discussion between the community and Councillors/Community Board Chairs.

It was important that members of the public were encouraged to attend the 'have your say' events.

Resolved: Member Miller / Councillor Scrimgeour

THAT the Te Puke Community Board Chairperson's Report dated 5 March 2018 be received.

TP11.4

Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 6 March 2018 as circulated with the agenda.

Representation Review

Councillor Scrimgeour acknowledged that his last sentence relating to the representation review should have said 'supported' - rather than 'resourced' (by the Hobson's Pledge group).

Smartgrowth

Councillor Scrimgeour acknowledged the value of the recent bus tour around the eastern regions of the Western Bay District that highlighted the agricultural, horticultural and business aspects and innovations in our region for our Tauranga associates.

Roading

It was noted that the concerns relating to the current western roading corridors in our district, highlighted how fortunate Te Puke was in regard to their completed highway improvements.

Resolved: Councillor Scrimgeour / Member Miller

THAT the report from Councillor Scrimgeour dated 6 March 2018 be received.

TP11.5

Infrastructure Services Report Te Puke - March 2018

The Board considered a report from the Deputy Chief Executive dated 21 February 2018 as circulated with the agenda.

TP11.5.1

Upgrade to Tom Baikie Lane

The Deputy Chief Executive was advised that Tom Baikie Lane from the roadway back to the bamboo had numerous potholes and was very rough and needed urgent attention.

The Deputy Chief Executive advised that he would check the location of the roadway. If the required repairs were on Council land then the repairs would be undertaken within the roading maintenance budget.

Resolved: Members Miller / Spratt

THAT the Deputy Chief Executive Officer's Report dated 21 February 2018 and titled Infrastructure Services Report Te Puke March 2018 be received.

TP11.6 **Financial Report Te Puke - January 2018**

The Board considered a report from the Management Accountant dated 22 February 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Management Accountant's report dated 22 February 2018 and titled "Financial Report Te Puke – January 2018" be received.

TP11.7 **Council, Standing Committee and Community Board Meetings**

The Board considered of meetings for the months of March, April and May 2018 as circulated with the agenda.

Resolved: Members Button / Spratt

THAT the schedule of meetings for March, April and May 2018 be received.

The meeting concluded at 8.45pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP11

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – May 2018

1. Operational Matters – Projects Pending or in Progress

1.1 Jellicoe Street Upgrade

The Board would like to seek clarification regarding the resolution that was passed at the 15 February Operations Committee meeting. It would like to know what specifically is meant by "first quarter of 2019." The Board hopes that this means the first quarter of the 2019 financial year as opposed to the first quarter of 2019. The Board would also like the review to be extended to include the median strip plantings and the three pedestrian crossings. Furthermore it be would hoped that once the review is completed a public meeting be held in Te Puke to present the findings of the review to the general public.

1.2 Storyboards

The Raymond Bridge storyboard continues to be a "work in progress" and I would hope it will be completed in the very near future.

1.3 Entrance Signage (Eastern)

I would hope that EPIC Te Puke will pick up on Karyl Gunn-Thomas' comments in public forum at our last Community Board meeting. This generous offer from the It's Not OK campaign committee covers completely what EPIC Te Puke was looking to implement at the entrances to our town. I look forward to hearing from them as to whether or not they will take up this offer.

1.4 Bus Park Commerce Lane

The designated bus park has now been marked out in the Commerce Lane carpark. We now just need to have the wording "Bus Park" painted on the parking space. My thanks to staff for getting this task completed before the Kiwifruit Season is in full swing.

Staff have advised that the bus park has been marked and Westlink have been instructed to mark the words "Bus Park" and install bus park signs on both sides of the marking.

Council's Community Team encourages Community Boards to promote this fund, when talking to your communities as it is set up specifically for them and their groups. We have found "word of mouth" to be the most effective way of advertising so please let your networks know. Also, please note, Community Board Grants Policy (CPM 04.09.00) states that: "Groups will only be eligible for Community Board Grants if they have not received any other Council grant in that financial year." As we did last year, a list of successful applicants will be forwarded onto Community Boards after applicants have been advised, to assist you in meeting the requirements of this policy.

Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for May 2018 be received.

Peter H Miller
Chairperson
Te Puke Community Board

2. Community Issues**2.1 Jellicoe Street Median Strip**

At the last Community Board workshop it was decided to request the median strip plantings be included in the review planned for “the first quarter of 2019.”

2.2 Community Consultation Programme 2018

The Community Board held a community forum on Thursday April 5 at 7.00 pm in the Vector Group building in Oxford Street to consult with the community prior to the Council “Have Your Say” meeting. This was the first of our two consultation meetings in 2018 and from all accounts was very successful. The Board is currently deliberating on the topic or topics for the second consultation meeting for 2018.

2.3 Long Term Plan 2018 – 2028 Submission:

On the Board’s behalf the Chair made a presentation to Council on the 2018-28 Long Term Plan. **Attachment A**

2.4 Organisation Report

Te Puke Community Board Hub – Meeting 13 May 2018 Report **Attachment B**

3. Future Directions.**3.1 Te Puke Emergency Response Plan**

It is hoped that the draft Community Response Plan will be presented at the next meeting of this group to be held on Thursday 26 April 2018, 7.00pm in the Board Room of the Te Puke Library and Service Centre.

3.2 Community Matching Fund

The Community Engagement Team has advised that it is coming up to Community Matching Fund time again. Council has \$100,000 to assist community groups achieve their goals. This year the fund is open from 12 June - 12 July. Decisions will be made by 30 August 2018 and all successful applicants will be notified within two weeks of this date through their nominated contact person. As in previous years, \$40,000 of this fund is tagged for environmental projects.

A media release will advertise the fund a month before the opening date. Application forms and guidelines will be on Council’s website and hard copies will be available from Council service centres at the same time.

Each application should be completed in line with the fund guidelines which are on the website.

Te Puke Community Board

LTP Submission to Western Bay District Council.
Thursday 19 April 2018

Mayor Gary and Councillors,

Many thanks for allowing the Te Puke Community Board to present to you on behalf of the ratepayers and citizens of Te Puke. The Board has a number of issues or community projects it would like to bring to your attention for consideration in future Council deliberations around the LTP. These topics have arisen from the review of the Te Puke 20 Year Development Plan and from community forums held by the Community Board in 2017 and April this year. We have also included topics from the LTP 2018-2028 consultation document.

Te Puke CBD: The Community Board is in the process of seeking clarification regarding the resolution that was passed at the 15 February Operations Committee meeting. It appears to the Board that there is some confusion regarding the wording **“first quarter of 2019”** and we are currently seeking clarification on this. We would also like the review to cover not only the Jellicoe Street Plaza but also median strip plantings and pedestrian crossings. The Board would also still encourage Council to look at the area behind the War Memorial Hall and Library Complex with the view of adding more parking for events that are held at the hall. We look forward to a continuing review of parking needs in the Te Puke CBD over the period of the LTP.

Community Response Plan: An emergency response plan was the topic of the second community forum held by the Community Board in mid-July last year. As a result a working group was set up to progress a plan for Te Puke under the guidance of the Civil Defence emergency management advisors. This working group has since met on a monthly basis and will have a draft plan ready for public consultation in the very near future. We note that the Community Conversations of 2017 included a statement to **“give civil defence and emergency planning a high priority within our community”** and we trust this will be reflected in the final LTP document.

Seasonal Workers: One of the key actions in the revised Te Puke 20 Year Development Plan is to “develop and implement local accommodation and pastoral support and services for seasonal workers” in our vibrant kiwifruit industry. This of course includes Recognised Seasonal Employer (RSE) scheme workers. This key action involves a positive dialogue with Council for it investigate possible consent and compliance concessions for short term accommodation needs. In other words to make it easier for accommodation providers to satisfy a growing need for **safe, secure and affordable short term accommodation** in the Te Puke district during the height of the annual kiwifruit harvest. We note that the bus park in the Commerce lane carpark has now been marked out and this will now allow safe parking for buses bringing seasonal workers into Te Puke to do their weekly shopping.

Proposal for Walking and Cycling: The Community Board recognises the health and social benefits that arise from walkways and cycleways in our district. In fact the Board has always supported the efforts of the Te Awa Kahikatea Trust to establish the cycle and walkway in and around Te Puke and we would like to recognise the many volunteers who are working extremely hard to make this worthwhile community project a reality. The Board would however, question the funding of walkways and cycle ways when nearly 20% (18.08%) of the WBOP DC roading network is unsealed. **Walkways and cycleways are a relatively recent phenomenon whilst some of our rural ratepayers have waited a lifetime to get their road sealed.** The walkway funding (\$345,00 pa) would finance a further 1.15km of sealing which over 10 years would be 11.5 kms; making quite a dent in outstanding seal extensions.

Speed Limit Review: The Board commends Council on the new speed limit through the Waitangi Township although it is a little higher than the Waitangi community wanted. It has been offset however by the timed speed limit outside Te Kura Kaupapa Maori o Te Matai which will make it safer when the children are arriving and departing from school each day. We look forward to the review of traffic speeds on the bottom end of No 1 Road and also No 3 Road between McLaughlin Drive and the Te Puke Highway the former having been the topic of at least two presentations to the Board. We trust these speed reviews will be given significant priority in LTP discussions.

Heavy Vehicle Parking in Urban/Residential Areas: This issue now has quite a history with the Community Board. It was first brought to the notice of the Board mid-2015 when a resident complained about a large house bus that had been parked on the roadside in Troy Place for five months. As a result of a service request the Board was informed that Council could take no action as the said bus was registered and licenced. Needless to say the Board was not happy with this outcome. Since that time we have been made aware of a number of other concerns involving heavy vehicle parking overnight on our urban streets. Early morning start-ups are a disturbance, berms are damaged, road usage is impaired and the vehicles are not adequately lit at night creating a further danger to road users. The Board has had two recommendations for a bylaw put to Council but on both occasions Council chose not to adopt the recommendation for a bylaw prohibiting parking of heavy vehicles (> 10 tonne) in urban/ residential areas of Te Puke. A time limit of two hours should also be included in the bylaw.

Homelessness/Affordable Housing/Night Shelter: According to the document LTP Phase 1- It's About You, this is a topic that applies across the whole district. The Tiny Houses concept was raised specifically in Te Puke ie pg 44 Community Conversation feedback **"Tiny village would provide people not just with shelter but budget advice, advice with personal savings and some form of upskilling."** It is hoped that Council can support Empowerment NZ in their efforts to promote the concept of a tiny house community in Te Puke and we would hope that this concept will be given significant priority in the 2018-28 Long Term Plan.

Alternative Recycling and Rubbish Collecting Models: The Community Board welcomes the 2018/19 investigation into alternative recycling and rubbish collection models. We look forward to submitting on the proposed options the investigation puts out to the community.

Western Bay Museum: The Community Board recognises the work that the Museum Trust has done to set up and operate the Western Bay Museum but there is very little support for the museum in our Community Board area. From feedback that the Board has received it is felt that the Western Bay Council should be working with the Tauranga City Council to investigate the establishment of a Western Bay Museum which showcases our whole district. If communities in the Western Bay want to establish a localised museum, unique to them then it should be community led and funded.

Te Puke Community Board
19 April 2018

PS Councillors will note that we have not included in our submission the proposed Community Centre Project for Te Puke and the Aquatic Centre proposals. Both these projects did however feature in the 2016 Review of the 20 Year Development Plan. Mayor Garry has made it very clear to us on a number of occasions that big ticket items such as these two projects must in future be community lead and community funded and we accept this.

72 Jellico St
 Phone: 573 5145
 Email: tepukehub@gmail.com
 Postal Address:
 2 Downman Pl
 Te Puke 3119



Coordinator: Ed Pollard
 Phone: 573 4373
 Mobile: 0211015058
 Email: edgar.pollard@gmail.com

DATE: 13th March

CHAIR: Dave Anderson

PRESENT: Dave (Andy) Anderson, Tom Howie, Ed pollard, Ron Spratt, Dorothy.

APOLOGIES: Sheryl.

MINUTES OF PREVIOUS MEETING: Read and confirmed.

Moved: Ron.

Seconded: Andy

MATTERS ARISING FROM MINUTES: Training day went well. The need to use Hub mobile emphasized. Power now connected. Power Shop provider.

REPORTS:

Nothing to report.

Finance. \$2764.12c in credit.

\$100 debited to open account with bank, will be credited to our account. \$90.00c charged for power connection. To come with next month's account.

March 31st end of financial year. Rod Turner has agreed to do the audit.

Moved: Tom.

Seconded: Ron.

INWARD CORRESPONDENCE: Nil.

OUTWARD CORRESPONDENCE: Nil.

GENERAL BUSINESS: Will need to apply for a grant from the Community Board at Western Bay At a later date. Ron suggested that a Trust Member attend the Community Board monthly Board meeting Open session (before actual meeting) to be available to speak. Is Sheryl sending a copy of the minutes to the Board? Andy will attend on the 24th of March at 7 pm.

MEETING CLOSED: 10 37 am.

NEXT MEETING: 15th May 2018 10 am. upstairs at the Hub.

Te Puke Community HUB Charitable Trustees

Tawhai Schuster ~ Ed Pollard ~ Tom Howie ~ Dave Anderson ~ Ron Spratt

Western Bay of Plenty District Council

Te Puke Community Board

Councillors Report – May 2018

1. Long Term Plan (2018-2028)

The submission period for the LTP ends tomorrow. There is still time for last minute submissions to the questions posed in the draft LTP Consultation Document.

Council has been utilising new online tools to communicate with residents and ratepayers such as website articles and videos, E-newsletters, social media, Facebook page and 'Have your say' portal in addition to the traditional methods like media releases, newspaper ads, radio advertising, letterbox drops and public 'Have Your Say' meetings. We only had 5 Have Your Say meetings across the district which was disappointing in itself and we received some criticism for not venturing East of Te Puke with more. However, what was more disappointing was the meeting attendances. Day and time may have been a factor with Te Puke's meeting from 10am-12noon on a Sunday. While it was great to talk to people in person and discuss some of their issues and concerns, the very low turnout makes it difficult to form reliable conclusions about what the majority position is. Fortunately, the online submission process or filling out a paper form has been well utilised, so we should get a better feel from them. Are the days of public meetings numbered? It's not looking good, although a controversial issue does help.

2. Representation Review

The final part of the Representative Review must be decided by the end of May 2018 and our task is to consider representation arrangements including: communities of interest; numbers and names of wards; number of councillors; and community boards. Some of the Long Term Plan submissions have covered this topic with nearly all favouring retention of Community Boards.

As Council has become more proficient at communicating issues and options and eliciting feedback from the community traditional methods are being questioned. I can see we will have to do some serious head-scratching to decide the best way forward for community representation.

3. Town Centre Median Strip Plantings

A recent facebook posting asking for people's views on the median strip plantings in the Central Business District revealed a division with the majority of respondents happy with the look of the town as it is. Concern was raised however about visibility

issues at the Palmer Place and central pedestrian crossings and exiting Atuaroa Ave with the decorative grasses obscuring sight lines and creating a safety issue. Strategic removal of some these grasses should rectify these problems.

4. **Roads to Pack Houses in Te Puke**

I note that a recommendation from the Rural Committee that roads to pack houses in Te Puke be upgraded with the provision of footpaths and street lighting was referred to the Long Term and Annual Plan Committee and subsequently approved on 5/12/2017.

5. **Policy Committee**

a. Waste Management and Minimisation Plan (WMMP)

The vision of the WMMP is “Minimising Waste to Landfill” and includes the following new action, ‘Council actively investigates alternative recycling and rubbish collection models to achieve better oversight and management of solid waste and recycling throughout the District’.

Council is now embarking on a study to consider more effective ways to achieve this. The issue has been exacerbated by Waste Management’s decision to stop accepting glass from kerbside collectors as of 1 March. We urge residents to make use of the Te Puke Recycling Centre and other collection points to dispose of glass in a sustainable manner rather than taking the easy option and putting it in landfill bins or bags.

Note: Further public consultation will be required before any decisions are made on possible Council actions.

b. Adoption of Draft Road Naming Policy (effective 13/4/2018)

This policy provides clear guidelines and the consultation process required before new road names are accepted by Council.

c. Post Harvest Zones and Seasonal Accommodation Review (12/4/2018)

The Policy Committee resolved to review the post harvest zones and seasonal worker accommodation in the District Plan after a recommendation to do so from the Rural Committee.

The review will consider introducing new post harvest zones, expanding existing post harvest zones and also look at seasonal worker accommodation provisions in residential areas.

d. Development of a draft Housing Action Plan

At a recent workshop Councillors considered where we want to be in the ‘Housing space’ going forward. Key messages from the current housing situation are:

- Falling home ownership;
- Growing couple-only and one-person households;

-
- Big increases in households over the age of 65, in particular requiring rental accommodation;
 - Housing price growth outstripping household income growth.

Council has given direction to staff that we wanted to be more aspirational with regard to affordable, accessible and habitable housing while remaining cost-neutral if possible. There are a range of initiatives through which this may be achieved.

Grant Dally

Councillor

Te Puke Community Board

Western Bay of Plenty District Council**Te Puke Community Board****Community Board Grant Application - May 2018**

Purpose and Summary

The Te Puke Community Board is required to make a decision regarding applications for Community Board Funding. One application has been received. The application and supporting information for a Community Board Grant has been forwarded to members separate to this agenda.

Funding Implications for Te Puke Community Board

Grants will be funded from the Te Puke Community Board Grants Account.

Delegated Authority of Te Puke Community Board

The Community Board has delegated authority.

Recommendation

1. ***THAT the report from the Democracy Advisor dated 23 April 2018 titled Community Grant Application March 2018 be received.***
2. ***THAT the Te Puke Community Board approve /not approve the following grants to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.***

..... \$.....

Aileen Alty
Democracy Advisor

1. Background

The Te Puke Community Board has funding of \$11,000 for disbursement to community organisations for the 2017/18 financial year. To-date a total of \$10,173.00 has been allocated from the grants fund leaving a balance of \$827.00

ONE application has been received for the Board's consideration at their meeting to be held on 3 May 2018.

Youth Encounter Ministries Trust has requested funding of \$1,800.00 to assist with costs to fund two youths to attend the Youth Encounter Ministries Trust residential camps

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Te Puke Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail						
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.						
Te Puke Community Board Grant Fund	<table> <tr> <td>Annual Budget</td> <td>\$11,000.00</td> </tr> <tr> <td>Total allocated</td> <td>10,173.00</td> </tr> <tr> <td>Total Grant Funding available</td> <td><u>\$827.00</u></td> </tr> </table>	Annual Budget	\$11,000.00	Total allocated	10,173.00	Total Grant Funding available	<u>\$827.00</u>
Annual Budget	\$11,000.00						
Total allocated	10,173.00						
Total Grant Funding available	<u>\$827.00</u>						

3. Consultation and Communication

Interested/ Affected Parties	Completed/Planned Consultation/Communication	Notes
Youth Encounter Ministries Trust	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council**Te Puke Community Board****Infrastructure Services Report Te Puke
May 2018**

Purpose and Summary

This report provides specific information on engineering activities of interest to the Board.

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

THAT the Deputy Chief Executive Officer's Report dated 17 April 2018 and titled Infrastructure Services Report Te Puke May 2018 be received.

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Te Puke Wastewater Treatment Plant Resource Consent Renewal

The application to renew the Discharge Consent for the Te Puke Wastewater Treatment Plant has been lodged with Regional Council. The application seeks a 35-year term. Timeframes for notification of the Consent application and hearings have not yet been set by Regional Council. Due to large workloads at Regional Council, there may be some delays in the processing of the Consent application. However, because the Consent was lodged 6 months prior to its expiry, Council can continue to operate the treatment plant under the current Consent, until the Consent application process is complete.

The draft Consent conditions submitted with the Consent requires Council to look at alternative options for the long term discharge of the treated wastewater from the Te Puke wastewater treatment plant. A working group has been formed, which includes Tangata Whenua, Councillors and Community Board representatives. The group has identified forestry land that may be suitable for discharge. The next option that will be assessed will be discharge to pasture. The working group undertook a site visit to various treatment plants up the Coromandel Peninsular in February 2018. The purpose of the site visit was to look at different discharge options being utilised by other councils. It was a successful day and the working group have a better understanding of alternative options and have provided positive feedback.

1.2 No 2 Road, Te Puke

Water Supply Improvements. New pump station established at 1000 No 2 Road to deliver water to Bush tank. Pump station and water main to be commissioned in April.

1.3 Muttons Water Treatment Plan

Improvements to treatment plant including pressure sustaining valve to raw water supply pipeline to be completed in June 2018.

1.4 Dudley Vercoe Drive, Te Puke

A new pump station to be constructed to boost water supply to the upper urban area of Te Puke including new developing areas of Boucher Avenue / No 2 Road. Construction to start in May 2018.

1.5 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:
<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.6 Te Puke Stormwater Improvements

Stormwater improvements in Beatty Avenue and Brown Terrace have been completed.

2. Reserves

Nothing new to report this month.

3. Strategic Property

3.1 Te Puke War Memorial Hall

Work is substantially complete. The Certificate of Public Use has been applied for to enable Hall usage and this is anticipated to be received within the week.

4. Development Engineering and Projects

4.1 Te Puke Highways - Town Centre Upgrade

This project is complete. The site inspection has been carried out and the project handed over to WestLink on 27 March 2018.

The hard furniture for the Plaza precinct has been partially installed. Waiting on manufacture of the two remaining pieces.

4.2 Te Puke Highways – Pah Road Slip Reinstatement

Still awaiting approval of the Resource Consent from BOPRC. Once the Consent is approved, construction will commence.

4.1 Te Puke Highways - Waitangi - Kea Crossing & Footpath

The Kea crossing and a short section of footpath outside the school expected to be completed by WestLink by end of April 2018.

5. Emergency Management

5.1 Training

CDEM Inductions have been run for Western Bay of Plenty District Council staff.

5.2 Exercise Ruapehu – Volcanic Ash Fall

39 staff from Western Bay of Plenty District Council took part in the exercise.

5.3 WBOPDC Lunchtime talk: NZ's Volcano and Earthquake Problem

EMBOP staff organised for GNS volcanologist Brad Scott to present on geological hazards in the Bay of Plenty to 35 Western Bay of Plenty District Council staff in the Council Chambers on 5 March.

5.4 Cyclone Hola

As with ex-tropical Cyclone Gita, the wider EMBOP team undertook pre-event planning for the arrival of Tropical Cyclone Hola. While there was a strong wind warning and heavy rain watch in place for the Bay of Plenty, there were no significant impacts.

6. Roding

6.1 Community Roding Account

	\$
Current Account Opening Balance 1 July 2017	(36,345)
Allocation for 2017/18	<u>283,564</u>
Sub total	247,219
Less	
Projects to be completed during year	0
Less Debt funding	103,407
	<hr/>
Projected Current Account Balance 30 June 2018	143,812
	<hr/>
<u>Loan Information</u>	
Loan Balances as at 30 June 2017	
- 2002 Main Street upgrade loan (Loan repaid end of 2018)	(95,956)
- 2011 Heritage Walkway loan repaid end of 2017	0

Options to consider are new footpaths, e.g. to the pack houses, kerb and channel, cycle trails e.g. to Waitangi.

Community Board Report

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title **New World Parking - Designated Public Car Parking Spaces**

Remit Number TP1118 3.4

Owner DEM

Status UNDER ACTION

Complete Date

Confidential

Resolution

The Chairperson outlined the history of the land area now taken up by the New World development noting the agreement with Council that the land within the carpark area would be used for designated public car parking.

The Development Engineering Manager advised that he had had a very convivial meeting with the New World business owner and it was agreed that the 30 designated car park spaces should be identified and made available for public car parking.

A simple stencil design marked on the kerb and channel face of each carpark would indicate the respective public car parking spaces that would have availability for a 90 minute period at any time. The markings would be undertaken as soon as possible and it was important that public awareness of the availability of these public car park spaces be highlighted.

Actions

11 April 2018: Te Puke media informed. A layout diagram has been prepared and stencils are now being sourced.

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title **Bus Park Commerce Lane**

Remit Number TP1118 3.6

Owner DEM

Status COMPLETED

Complete Date 11 April 2018

Confidential

Resolution The Chairperson reminded the Board that it had been six years since the need for a specific bus park space had first been raised.

The Board had been advised that the designated Bus Park area would be marked in the very near future.

Actions **11 April 2018: Marking completed.**

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title **Jellicoe Street Median Strip**

Remit Number TP1118 3.7

Owner DEM

Status COMPLETED

Complete Date 24 April 2018

Confidential

Resolution Further to the points raised in the public forum section of the meeting, outlining concerns about the plantings in the Jellicoe Street median strip it was felt that the current plantings were untidy and were overgrown and dangerous. It was also suggested that there was vermin infestation in the flaxes. There needed to be colourful low maintenance plantings and Board members would look at what other towns had done for their median strip planting.

The Board would further consider this topic at their next workshop.

Actions **11 April 2018: Awaiting Community Board workshop outcome, in the meantime, plants that block visibility will be trimmed.**

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title Parking Kebab Shop to Community Hub (72 Jellicoe Street)

Remit Number TP1118 3.8

Owner DEM

Status COMPLETE

Complete Date 11 April 2018

Confidential

Resolution The Development Engineering Manager advised that he had checked the mobility car parks and parking time limits outside the three fast food outlets.

It was agreed that there needed to be only one mobility car park (this should not be directly next to a kerbside garden) and the time limits for parking along the strip from the Kebab Shop to the Community Hub be reduced. The Development Engineering Manager advised that when the car park spaces were re-marked at the correct angle one more car park space would be achieved in this vicinity.

Members of the Te Puke Community Board agreed that between the Kebab Shop and the Community Hub on Jellicoe Street:

- one disability car park space be removed and the remaining disability car park be easily accessible for both driver and/or passengers (not next to a kerbside garden)
- the car parks be realigned and re-marked creating one extra car park
- the time limits for car parking outside the fast food shops be reduced.

Actions

11 April 2018: Revised drawings have been prepared for remarking the area, which will provide three additional standard carparks with a reduction in one disabled carpark. WestLink have been instructed to remark these carparks prior to end of April 2018.

The additional carparks created by the remarking will reinstate 3 lost for the plaza.

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title	Parking Outside Primary School - Boucher Avenue
Remit Number	TP1118 3.9
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Roading Engineer (East/West) had been in touch with the Principal of the Fairhaven Primary School on Boucher Avenue in regard to options for improving traffic congestion during drop-off and pick-up times.
Actions	11 April 2018: Roading Engineer to discuss current parking restrictions with Community Board prior to taking any action.

TE PUKE COMMUNITY BOARD 22/03/2018

Remit Title Upgrade to Tom Baikie Lane

Remit Number TP1118 5.1

Owner RE1

Status COMPLETED

Complete Date 11 April 2018

Confidential

Resolution The Deputy Chief Executive was advised that Tom Baikie Lane from the roadway back to the bamboo had numerous potholes and was very rough and needed urgent attention.

The Deputy Chief Executive advised that he would check the location of the roadway. If the required repairs were on Council land then the repairs would be undertaken within the roading maintenance budget.

Actions **11 April 2018: Roading Engineer has been to site. This is a very small, low volume service lane servicing a few businesses. WestLink have filled the pot holes and have programmed this for surface smoothing in the 2018/19 year.**



Western Bay of Plenty District Council
Te Puke Community Board
Financial Report Te Puke – February 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 28 February 2018 (**Attachment A**).

Total operating costs are under budget and include conference expenses, contingency, mileage allowance, security, street decoration and inter-department charges.

Grants and salaries are over budget year to date but still within the full year budget.

Grant payments made to date:

	\$
Te Ara Kaikatea Pathway Society [TP7.2.4]	2,933
Te Puke Community Centre scoping report [TP7.2.3]	2,515
Te Puke Community Menz Shed set up costs [TP7.2.1]	1,725
Vector Group Charitable Trust – Te Puke Film Project [TP7.2.2]	2,000
Total grants paid to date	\$9,173

Committed – Operational expenditure

	\$
ANZAC Day Commemoration Wreath	200
Jellicoe Street Flags	3,450
Total outstanding operational commitments	\$3,650

2017/18 reserve analysis:

2017/18 Opening balance	\$124,192
Jubilee Park Skate Park [TP20.1.1 & TP6.6.4]	\$(25,901)
2017/18 Closing balance	\$98,292

Date
Subject

3 April 2018
Financial Report Te Puke – February 2018

Open Session

Committed - Reserves expenditure

Jubilee Park Skate Park [TP20.1.1 & TP6.6.4]	Up to \$(19,099)
Storyboard installation at eastern entrance to Te Puke [TP7.6.2]	\$(3,000)
2017/18 Closing balance after committed expenditure	\$76,193

The decision by the Te Puke Board to retain a minimum reserve balance of \$50,000 [TP1.11] now no longer applies [TP8.5.1].

Recommendation

THAT the Management Accountant's report dated 3 April 2018 and titled "Financial Report Te Puke – February 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 28 February 2018**

Te Puke Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Conference Expenses	0	1,336	1,336	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	1,148	4,664	3,516	<input checked="" type="checkbox"/>	7,000	13,466
Grants	9,173	7,336	(1,837)	<input type="checkbox"/>	11,000	8,300
Mileage Allowance	337	1,336	999	<input checked="" type="checkbox"/>	2,000	966
Salaries	17,468	16,672	(796)	<input type="checkbox"/>	25,435	24,999
Security	0	1,336	1,336	<input checked="" type="checkbox"/>	2,000	0
Street Decoration	3,400	6,664	3,264	<input checked="" type="checkbox"/>	10,000	18,169
Inter Department Charges	31,456	31,456	0	<input checked="" type="checkbox"/>	47,181	47,184
Total Operating Costs	62,981	70,800	7,819	<input checked="" type="checkbox"/>	106,616	113,084
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(8,848)
Total Direct Costs	62,981	70,800	7,819	<input checked="" type="checkbox"/>	106,616	104,236
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Costs	62,981	70,800	7,819	<input checked="" type="checkbox"/>	106,616	104,236
Income						
Rate Income	71,941	71,080	861	<input checked="" type="checkbox"/>	106,616	113,780
Total Direct Income	71,941	71,080	861	<input checked="" type="checkbox"/>	106,616	113,780
Net Cost of Service	8,960	280	8,680	<input checked="" type="checkbox"/>	0	9,544
Contingency - breakdown						
Artwork Design for Storyboard, featuring the Raymond Bridge, to be installed at Te Puke entrance	616					
Settlers Boardroom Bookings	106					
Community Board Advertising - Local Newspapers	109					
Raymond Bridge Te Puke Placard	109					
Advertising for Dr Leonard Randell Scholarship	208					
Year to date contingency costs	1,148					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	124,192					
Jubilee Park Skatepark [TP20.1.1 & TP6.6.4]	(25,901)					
(Decrease) Increase in year	(25,901)					
Closing Balance - Surplus (Deficit)	98,292					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

MAY 2018			
Meeting	Date	Time	Venue
Maketu Community Board	1 May	7.00pm	Maketu Community Centre
Policy Committee	2 May	9.30am	Chambers
Katikati Community Board	2 May	7.00pm	Katikati Library and Service Centre
Te Puke Community Board	3 May	7.00pm	Te Puke Library and Service Centre
Joint Road Safety Committee	8 May	10.00am	Chambers
Operations and Monitoring Committee	10 May	9.30am	Chambers
Council	17 May	9.30am	Chambers
JUNE 2018			
Meeting	Date	Time	Venue
Queen's Birthday - 4 June			
Omokoroa Community Board	5 June	7.00pm	Omokoroa Community Church
Community Committee	6 June	9.30am / 10.00am	Chambers
Katikati Community Board	6 June	7.00pm	Katikati Library and Service Centre
Long Term and Annual Plan Committee	7 June	9.30 am	Chambers
Waihi Beach Community Board	11 June	6.30pm	Waihi Beach Community Centre
Maketu Community Board	12 June	7.00pm	Maketu Community Centre
Policy Committee	14 June	9.30am	Chambers
Te Puke Community Board	14 June	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	21 June	9.30am	Chambers
Council - Adopt LTP	28 June	9.30am	Chambers