

Western Bay of Plenty District Council

Minutes of Meeting No. TP1 of the Te Puke Community Board held on 14 November 2019 at the Te Puke Library and Service Centre commencing at 7.00pm

Present

Members R Crawford (Chairperson), T Rolleston (Deputy Chairperson), K Ellis and D Snell, and Councillors G Dally and M Lints

In Attendance

J Pedersen (Group Manager People and Customer Services), S Harvey (Roading Engineer East), K Elder (Governance Manager), L Arrowsmith (Governance Support Administrator) and A Alty (Senior Governance Advisor)

In Attendance

Mayor Garry Webber
Deputy Mayor John Scrimgeour
12 members of the public
One member of the press

Declarations of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

Deputy Chairperson T Rolleston declared an interest relating to agenda item 8.8 Draft 2020/21 Annual Operating Budget

Councillor Lints declared an interest relating to the No.1 Road Walkway and Cycleway within the Infrastructure Services Report.

Public Forum

Resolved: Councillor Lints / Member Ellis

THAT the meeting adjourn for the purpose of holding a public forum.

School Transport Sub Committee – Free School Bus Trial

Chrissi Robinson, Vicki Hiini and Jenny Wotten spoke to Board, outlining the year long trial of a free school bus for Te Puke East and the significant positive results for the children and families that used the free service. The following points were noted:

- A user pays school bus running on the eastern side of Te Puke was prohibitively expensive for many families equating to \$1.50 per one-way trip = \$96.00 per term for one child (this equated to \$288 for 3 children using the bus service every day for one term)
- The distance to and from either primary schools from Seddon Street was approximately 2.5km.
- Aside from the issue of distance, discomfort and potential stranger danger, the weather was often disagreeable, and the children had to walk across Te Puke's busy main street unsupervised.
- Since running the free bus trial for a year, schools noticed a marked improvement in attendance, which was in turn consistent with improved academic achievement

The School Transport Committee were now seeking ongoing funding following the year long trial of a free school bus run and request that the Te Puke Community Board give consideration to supporting the School Transport Committee and give suggestion for future funding options.

The speakers advised that they had spoken to the Bay of Plenty Region Council Public Transportation representative and provided the data of the free bus service trial. As the existing (BOP Regional Council) bus routes were not current bus routes used in the free school bus trial – other than general interest there had been no other feedback from the Bay of Plenty Regional Council Transport Unit.

MASEA – Te Puke High School Malaysia Singapore Educational Adventure Fund Raising

Jolyan Ludbrook spoke to the Board on behalf of the fund raising committee that had been set up to raise funds for the Malaysia, Singapore Educational Adventure which was planned to be undertaken by Te Puke High School students in 2020.

9 students from Te Puke High School are fundraising for their MASEA trip next year (Malaysia and Singapore Educational Adventure). As part of this, the idea was presented to run a 24 or 27 hour Walkathon around a 5km loop of Te Puke Township over a weekend in late February early March.

However the kids wanted to give something back to the community as part of their efforts to fundraise for their own trip. We decided that Fundraising for the Te Puke Volunteer Fire Brigade would be a terrific match with this type of event.

Having spoken with Glenn Williams, the Fire Chief, the Brigade are very keen on the idea and we have their backing.

In terms of funds raised, our initial idea is to split the proceeds 50/50 with the fire brigade. The Students will be the ones that do the fund raising.

We would be looking for sponsorship from Businesses and individuals within the Te Puke Township for this event which would likely start at 9:00am on the Saturday and likely conclude on Sunday at 12:00noon.

Each student would be required to walk for a minimum of 3 hours (27hours) They could walk more in pairs or groups (Two kids walking together would be required to walk for 6 hours for example) and obviously be supported by members of the Fire Brigade and friends and family and the wider community.

The finish would be coupled with a community Gala style event up at Te Puke High School on the Rugby Field which would double as our start and finish point.

A number of people have been spoken to about this event have expressed excited interest and we would love to know how the Western Bay Council and Community Boards might be able to support us in bringing this event to a reality.

Far from being a one off event, we see opportunity for this to become an annual event if successful.

It was suggested that representatives of the fund raising committee contact the Western Bay of Plenty District Council Events Management team for advice and ideas for fund raising options that could be considered.

Public Dog Exercise Park Area in Te Puke

Gael Blaymires spoke of her wish to see a public dog exercise park area developed in Te Puke. Mrs Blaymires had presented her concept to the previous Community Board. The Board advised that Mrs Blaymires should make a submission to the Annual Plan and the Board would give further consideration to the concept at their next workshop.

Congratulations to New Board

Michael Jones made a personal statement to the newly elected Board Members, wishing them well in their future endeavours. He felt that the new Board members had the opportunity to lift the profile of the Te Puke community and undertake strategic engagement for the betterment of all.

Provision of Dog Poo Pick-up Bags

Michael Jones asked why plastic bag dispenser units for picking up dog poo were not available for dog owners at strategic points throughout Te Puke. The plastic bag dispensers were available in other Western Bay of Plenty District reserve and walkway areas.

A service request relating to this item would be instigated.

Congratulations to New Board

Karyl Gunn-Thomas extended congratulations to the new Community Board Members who would bring a young and invigorating perspective to the community. Mrs Gunn-Thomas stated that she was very proud to be a member of the Te Puke community. She also asked

the Board to give consideration to appointing a Student Representative on the Board as had been done in the past.

She also advised that she was starting a new business in town, and continued to promote her publication of My Story that was available through referral from health professionals and counsellors. Mrs Gunn-Thomas reiterated her disappointment that the previous Community Board had not supported her request for funding towards the publication of the book.

New Te Puke Basket Ball Group

Alex Chen advised the Board that he and others were working together to instigate a regular basket ball group in Te Puke. At this stage the basket ball group would meet three days week on a Tuesday, Thursday and Saturday and would work to developing more games and tournaments as membership numbers grew.

Alex Chen was thanked by the Board for advising them of the establishment of the basket ball group, and asked that he provide regular updates of the group's progress.

Slippery Surface – Jellicoe Street/Heritage Walkway

Carolyn Symmans outlined her personal story about two falls that she had had when walking on the slippery surface at the Jellicoe Street entrance to the Te Puke Heritage walkway. The first fall was in late 2018 and then again in March 2019 she again slipped on the slippery surface in the Heritage Walkway. She now faced future surgery and was in constant discomfort due to injuries from the falls.

She was aware that there had been numerous other people who had fallen due to the slippery surface.

The Board was advised that the Deputy Chief Executive Officer would organise a re-inspection of the site to ascertain if the area previously treated to provide a non-slip surface needed further work.

A service request for this item would be instigated.

Resolved: Members Crawford / Rolleston

THAT the meeting be re-convened in formal session at 7.32 pm

TP1.1 **Minutes of Meeting No. TP-IN of The Te Puke Community Board held on 7 November 2019**

The Board considered the minutes no. TP-IN of the Te Puke Community Board for the meeting held on 7 November 2019 as circulated with the agenda.

Resolved: Members Rolleston/ Snell

THAT the Minutes from meeting no. TP-IN of the Te Puke Community Board held on 7 November 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP1.2 **Appointment of Te Puke Community Board Members on Outside Bodies**

The Board considered a report from the Senior Governance Advisor dated 8 November 2019 as circulated with the agenda.

Resolved: Members Crawford / Ellis

1. *THAT the report from the Senior Governance Advisor dated 8 November 2019 and titled "Appointment of Te Puke Community Board Members on Outside Bodies" be received.*
2. *THAT the Appointment of Te Puke Community Board Members on Outside Bodies be given further consideration at the Board's next workshop and the recommendations for appointment be presented to the first Community Board meeting to be held in 2020.*

TP1.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 8 November 2019 as circulated with the agenda.

The following items were noted:

Introduction

"It is with my pleasure to be elected the new Te Puke Community Board chairperson along with Deputy Chair Tupaea Rolleston and fellow board members Dale Snell and Kassie Ellis. I am also pleased to have Councillors Grant Dally and Monique Lints who make up our Board. Together I think we will make a great team representing our town of Te Puke. I have a saying "we are better together" so look forward to us working as a team being a voice for our area to Western Bay District Council and to achieving positive outcomes

I would like to acknowledge those board members who have gone before us and those things they have achieved already or have put in place those things yet to be accomplished.

Thank you to all those who voted us. This was an endorsement of the community's desire to have a Board that is positive and forward thinking acknowledging that all new board members are people who have already contributed to the community in so many ways

Our Board met for our first workshop meeting on 7th November at the Daily café Te Puke where all shared with each other our top 5 things we would like to see happen in the next three years. There was clear sense of unity and common goals."

McLoughlin Drive Up-Grade

Work near completion with road markings yet to be painted on. Great to have these improvements and more parking space outside the Orchard Church

Jellicoe Street Rubbish Tin Refurbishment

The 18 main street rubbish bins are being refurbished. The MenzShed are striping them back and putting primer on them 4 at a time, while Creative Te Puke Forum were sourcing local artists for not for profit work through our committee's connections. Each bin would have a Te Puke Kiwifruit Capital of the World inspired/themed.

Community Issues**Christmas Tree Refurbishment and Relocation**

The North end Christmas tree has been taken down due to the railway station developments of the two kiwifruit slices. Creative Te Puke Forum would refurbish the tree and relocate it closer to the north end Te Puke Kiwifruit Capital of the world signage.

Te Puke Memorial Swimming Pool

The Memorial Pools open day on Saturday November 2nd was very successful, well received by all demographics and ethnicities in Te Puke. "Friends of the Te Puke Memorial Pool Committee" (this is the name that the pool committee has decided on to call themselves) helped facilitate an inclusive space for all alike

Future Directions.**Disability Park Shelters**

Options for a Disability Park Shelter would be referred to a future workshop for further consideration.

ANZAC Day Commemorations

It was recommended by the previous Board that the Te Puke Community Board add to its annual budget a line item of approximately \$1,500.00 to cover the cost of the sound system, advertising, donation to bugler, pianist and hall hire for the annual Anzac Day civic service. The Te Puke Community Board would review this recommendation when discussing the Draft Annual Operating Budget.

Central Business District Flags

The flag designs approved by the previous Community Board were now in production and would be erected in the New Year when this year's Christmas flags come down.

Te Puke Genealogy Group – Request for Information Sign Board

The Board would like an update from staff on the request from Te Puke Genealogy Group Chairperson Graham Black for permission to produce an information board that displays all the grave sites to make it easier for people to find their way around the 'Old Te Puke Cemetery'.

In addition, could staff provide a response to the group's request to rename the 'Old Te Puke Cemetery' either 'Te Puke Early Settlers Cemetery' or 'Te Puke Settlers Cemetery'.

The Board was advised that the Te Puke Genealogy Group representatives should contact the Reserves and Facilities staff to clarify exactly what they were seeking in regard to an information board located at the old Te Puke Cemetery. Staff would also provide advice on the suggested name change.

Resolved: Members Crawford / Ellis

THAT the Chairperson's Report to the Te Puke Community Board for November 2019 be received.

TP1.4

Councillor's Report

The Board considered a verbal report from Councillors Dally and Lints.

Councillor Dally extended congratulations to the new Board Members noting that the election result was an endorsement of the members' good work in the community. He congratulated Mayor Webber on his re-election and Councillor Scrimgeour on his re-election and appointment as Deputy Mayor. He looked forward to working with Board Members in a positive manner for the good of the community and the overall district.

Council Lints reiterated the comment of Councillor Dally, advising that it was an honour to be at the table with fellow Te Puke Community Board members and Councillor Dally, noting that she looked forward to representing the community at the Council table.

Resolved: Members Snell / Rolleston

THAT the verbal report from Councillors Dally and Lints dated 14 November 2019 be received.

TP1.5

Local Government New Zealand – Call for Nominations for the Election of the New Zealand Community Boards' Executive Committee (NZCBEC)

The Board considered a report from the Senior Governance Advisor dated 8 November 2019 as circulated with the agenda.

Resolved: Member Crawford / Councillor Dally

1. *THAT the report from the Senior Governance Advisor dated 8 November 2019 regarding Local Government NZ – Zone 2 representation be received.*

2. (a)

THAT the information from Local Government New Zealand be received.

(b)

THAT the Te Puke Community Board advise their nomination of Board Member Kassie Ellis for the Zone 2 representative and Board Member Kassie Ellis for Deputy Representative to the New Zealand Community Boards Executive Committee.

TP1.6

Infrastructure Services Report Te Puke - November 2019

Declaration of Interest

Councillor Lints declared an interest in agenda Item TP1.6 in regard to the item No.1 Road Walkway and Cycleway advising that she was currently engaged as a community consultant with contractors associated with the Waiari water main project.

Councillor Lints took no part in the discussion or vote thereon relating to the item associated with No.1 Road Walkway and Cycleway within the Infrastructure Services Report.

The Board considered a report from the Deputy Chief Executive dated 6 November 2019 as circulated with the agenda.

The following items were noted:

Te Puke Main Street Traffic Modelling

Stantec Consultants have been engaged to undertake the traffic modelling of Te Puke Main Street and the approaches to understand the current traffic flows and delays through the Town Centre. This work primarily involves traffic data collection and modelling of traffic movements through Jellicoe Street and approaches in order to assess the current level of service, compare with pre-TEL (Tauranga Eastern Link) traffic model and assess whether further consideration is required to improve the network performance.

The outcome of the findings will be presented to the Council and the Te Puke Community Board in due course.

Te Puke Community Roading

Station Road Footpath was currently in design phase by WestLink. Construction work would occur in combination with the planned rehabilitation of Station Road carriageway in early 2020.

No. 1 Road Walkway and Cycleway

Cycle way project was currently in early concept design phase Western Bay of Plenty District Council (WBOPDC) and WestLink were working in consultation with Smythe Contractors during the underground drilling of No.1 Road for the Waiari water main project. Upon completion of concept design, WBOPDC will consult with land owners adjacent to No.1 Road, who are encroaching onto the legal road boundaries.

Stormwater Network Upgrade

Western Comprehensive Stormwater Consent Application lodged in 2012 with two submissions were received. Council had been working with submitters to resolve issues raised however no resolution could be found. A hearing is set for 27th November.

Central Comprehensive Stormwater Consent Application lodged in 2017. One submission has been received by Te Puna Heartlands. Hearing dates are to be set by Bay of Plenty Regional Council (BOPRC).

Eastern Comprehensive Stormwater Consent Application lodged in December 2018. Two submissions have been received. Currently working with submitters to resolve issues.

Te Puke Wastewater Treatment Plant – Resource Consent

The Resource Consent for the Te Puke Wastewater Treatment Plant was granted on the 17 May for a 35-year term. No appeals have been received.

The draft Consent conditions submitted with the Consent requires Council to look at alternative options for the long term discharge of the treated wastewater from the Te Puke Wastewater Treatment Plant.

A working group has been formed, which included Tangata Whenua, Councillors and Community Board representatives.

The group has been working to narrow down suitable sites for different disposal options including wetlands, pasture, forestry and reserve land. They have reduced the lists based on a set of criteria to a short list for each option.

Consent has been granted and no appeals received. Currently working through alternative discharge options assessment. Meetings with working group have been put on hold until February 2020 to enable engineering assessments to be undertaken.

Western Solid Waste

Athenree Recycle Centre would be open on Labour Monday, 28 October 2019 from 10 am to 4 pm. This was an additional open day for the public holiday. The centre would still be open on its usual open hours on a Thursday from 1 pm to 4 pm; Saturday from 9 am to 12 pm and Sunday from 1 pm to 4 pm.

Residents and holidaymakers can recycle their bottles, plastics #1 & #2, paper and cardboard at the centre for free. Greenwaste drop-off was charged for. No rubbish bags accepted onsite. Pre-paid rubbish bags can be purchased from supermarkets and dairies in the Waihi Beach area and put out for collection by 7:30 am on Mondays.

Te Puke Wastewater Treatment Plant Improvements

A study was currently underway to review the Te Puke Wastewater Treatment Plant capacity and upgrades required in order to accept wastewater from the Rangiora Business Park.

The study would look at upgrades required for both future growth at Te Puke, to meet discharge consent requirements and to accept additional

flow from the industrial park. The first stage of the study was due to be completed by the end of October and be a high level concept plan.

Rural Recycling Drop off point

The trial rural recycling drop-off would start on Saturday 30 November and run for six months. The service would consist of a manned trailer to take domestic recycling, which would be at BP Pongakawa 9am-1pm every second Saturday. Advertising would start soon.

Through the Annual Plan and Long Term Plan Amendment last year, a new project to trial a rural recycling drop-off point was introduced. The intention would make it easier for our rural communities to be able to recycle.

The proposal had been consulted on and submitters mostly supported the proposal, although some concern about illegal dumping at the sites was raised. Through the deliberations process Council chose to trial one site in the east of the district, as this was the area with the greatest opportunity to reduce travel times to recycling facilities.

Considering submitters' concerns around illegal dumping a new methodology was developed consisting of a manned trailer that is there for set hours only, rather than having permanent sites with converted shipping containers in place. We currently use this approach for some of our events.

During the trial, community input would be sought to determine if the concept was working for the residents. Towards the end of the six month trial, the results of the trial would be brought to Council to determine its future direction.

Waste Watchers Ltd (Mary Hoffart) would deliver the service on behalf of Council, with recyclables taken to Te Puke Community Recycling Centre.

KiwiRail Bridge

Upgrade work to the Kiwi Rail bridge required the existing Community cycle/walkway being closed off from the middle of August 2019 to the end of January 2020. The existing railway line would remain operational through the entire construction period with a 36 hour shutdown of the lines in late December.

Work would include not only the piling operation for the new bridge supports, but also a significant widening of the embankment that the current tracks are located on. Parts of the existing walkway will need to be shifted as part of the contractor's scope of work. The Utilities Manager is the main point of contact for this project.

The construction programme appears to be on track with the establishment of contractor huts and the arrival of machinery. There were no issues from KiwiRail to report at this time.

The Board was advised that a visit to Te Puke by Infrastructure Service staff would be arranged in the New Year.

Resolved: Members Crawford / Snell

THAT the Deputy Chief Executive Officer's Report dated 6 November 2019 and titled Infrastructure Services Report Te Puke November 2019 be received.

TP1.7 Financial Report Te Puke – September 2019

The Board considered a report from the Financial Accountant dated 14 November 2019 as circulated with the agenda.

Resolved: Members Rolleston / Ellis

THAT the Finance Manager's report dated 14 November 2019 and titled "Financial Report Te Puke – September 2019" be received.

TP1.8 Draft 2020/2021 Annual Operating Budget

Declaration of Interest

Board Member and Deputy Chairperson T Rolleston declared an interest in agenda Item TP1.8 in regard to the Security line item in the Draft 2020/21 Annual Operating Budget – advising that he was a provider of CCTV systems used in the immediate town centre of Te Puke that had been purchased by the previous Community Board.

Member Rolleston took no part in the discussion or vote thereon relating to the Security line item associated with the Draft 2020/2021 Annual Operating Budget.

The Board considered a report from the Senior Governance Advisor dated 8 November 2019 as circulated with the agenda.

The Board was advised that the management of the CCTV system throughout the Western Bay of Plenty District was currently under review.

Resolved: Members Crawford / Snell

1. *THAT the report from the Democracy Advisor dated 8 November 2019 and titled Draft 2020/2021 Annual Operating Budget be received.*
2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Te Puke Community Board Draft 2020/2021 Annual Operating Budget be:*

Operating Costs	2021	
Conference/Training	2,000	
Contingency	5,000	

Grants	11,000	
Mileage Allowance	1,000	
Security	7,560	
Street Decoration	8,500	
Anzac Day Civic Service	1,5000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

TP1.9

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of November and December 2019 as circulated with the agenda.

The Board was advised that a Council meeting was also now scheduled for Tuesday 17th December immediately following the Annual Plan and Long Term Plan Committee meeting.

Resolved: Members Rolleston/ Crawford

THAT the schedule of meetings for November and December 2019 be received.

The meeting concluded at 8.10 pm

Confirmed as a true and correct record.

R Crawford
Chairperson
Te Puke Community Board

Date

TP1