

# Western Bay of Plenty District Council

**Minutes of Meeting No. PP17 of the Policy Committee  
held on 13 December 2018 in the Council Chamber, Barks Corner, Tauranga,  
commencing at 1.03pm**

## **Present**

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and His Worship the Mayor G J Webber

## **In Attendance**

G Allis (Deputy Chief Executive), R Davie (Group Manager Policy, Planning and Regulatory Services, K Perumal (Chief Financial Officer), E Watton (Policy and Planning Manager), M Leighton (Senior Policy Analyst), P Martelli (Resource Management Manager), D Jensen (Senior Financial Planner), I Kruis (Resource Recovery and Waste Team Leader), R Woodward (Communications Advisor) and M Parnell (Governance Advisor)

## **Community Boards**

M Grainger (Chairperson, Omokoroa Community Board) and A Sole (Chairperson, Waihi Beach Community Board)

## **Apologies**

An apology for absence was received from Councillor Scrimgeour.

**Resolved:** Mackay / Dean

*THAT the apology for absence from Councillor Scrimgeour be accepted.*

## **Change to the Order of Business**

The Chairperson requested that the next item of business be 2019 Plan Change Works Programme, in order to release the Resource Management Manager from the meeting.

**Resolved:** Mayor Webber / Mackay

*THAT in accordance with Standing Orders the order of business be changed and that the item 2019 Plan Change Works Programme be dealt with as the next item of business.*

PP17.1 **2019 Plan Change Works Programme**

The Policy Committee considered a report from the Resource Management Manager dated 30 November 2018 as circulated with the agenda.

The Resource Management Manager advised as follows:

- It was important to consider the timing of the review in 2019 taking into consideration projects like the Annual Plan the fact that 2019 was an election year.
- He asked that provision for cycleways be included in the list of plan changes for consideration.

In response to a question about priority, the Resource Management Manager advised that the listed plan changes were a priority before the full review of District Plan.

**Resolved:** Mackay / Marshall

1. *THAT the Resource Management Manager's report dated 29 November 2019 and titled 2019 Plan Change Work Programme be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *That staff proceed with the following plan changes, and following their completion a full review of the District Plan will be commenced:*
  - i. *Katikati urban growth area*
  - ii. *Omokoroa Structure Plan Stage 3*
  - iii. *Natural Hazards*
  - iv. *Residential Zone Review*
  - v. *Post Harvest Zone Review and seasonal worker accommodation.*
  - vi. *Compliance with National Policy Statement and National Environmental Standards*
  - vii. *Statutory Acknowledgements as a result of Treaty Settlements, including requirements for consultation with Tangata Whenua on activities affecting these sites and other matters of significance to Māori are given effect to in the District Plan.*
  - viii. *Earthworks and cleanfil*
  - ix. *Home enterprises*
  - x. *Dwelling definition*
  - xi. *Minor dwellings*
  - xii. *Retaining walls and fences*
  - xiii. *Natural hazards with respect to earthworks and overland flowpaths*
  - xiv. *Frost fans and bird scarers*
  - xv. *Accommodation facility numbers*

*xvi. Rural Contractors Depots*  
*xvii. Industrial Zone internal noise standards*

*AND*

*xviii. Provision for cycleways*

PP17.2      **Adoption of the Draft Early Payment of Rates for Subsequent Years Policy for Consultation**

The Policy Committee considered a report from the Chief Financial Officer dated 16 November 2018 as circulated with the agenda. The report was taken as read and the following resolved:

**Resolved:**      Dean / Lally

1. *THAT the Chief Financial Officer's report dated 16 November 2018 and titled Adoption of the Draft Early Payment of Rates for Subsequent Years Policy for Consultation be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee adopts the draft early payment of rates for subsequent year's policy as attached in Appendix 1 of this report for consultation via a special consultative procedure.*

PP17.3      **Waste Management and Minimisation Investigations**

The Policy Committee considered a report from the Senior Policy Analyst dated 29 November 2018 as circulated with the agenda. The report was taken as read.

In response to questions, staff advised as follows:

- The modelling presented was based on the assumption that the bins would be purchased and owned by the contractor(s), selected during the proposed tendering process.
- The timeframes presented were indicative only and had some flexibility built into them, regarding being able to provide some services earlier if required.
- The targeted rate for this service would only be applied to those who the service was available to.
- Council was required to identify a preferred option for the consultation process.
- It was confirmed that Council's role would not be in providing waste management services in-house but in contracting the required services, and staff agreed that this would be clarified during the consultation process.

- Staff agreed that jargon would be avoided during the consultation process but considered that many customers would be familiar with a subscription process to their current waste services.
- Waste service operators had been made aware that this Committee was making decisions around the future of waste management and minimisation in the district and would be invited to participate in the consultation process in March / April 2019.
- The commercial option outlined in resolution 4 was to allow small businesses to opt into the service. It could be included in the tendering process that a commercial service was required. The modelling presented was for residential properties at this stage but potentially could be provided to smaller businesses that had similar needs to residential properties.
- Once a decision was made there would be a media release and information would be made online.

1.31pm

Councillor Lally left the meeting

**Resolved:** Palmer / Marshall

1. *THAT the Senior Policy Analyst's report dated 29 November 2018 and titled 'Waste Management and Minimisation Investigations' be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*

*Kerbside Waste Services*

3. *THAT in relation to Issues and Options Paper - Kerbside Waste Services (Attachment B), the Committee resolves its preferred option as Option 3, being:*

*That Council takes an increased role in waste management.*

*AND*

*That Council delivers a kerbside collection service for glass and recyclables, to become operational in 2021 funded by a targeted rate;*

*AND*

*That Council delivers a kerbside collection service of food waste in urban areas, to become operational in 2021 funded by a targeted rate;*

*AND*

*That Council delivers a pay per pick-up kerbside rubbish collection service, to become operational in 2021.*

*(Note: Option 5A in Eunomia report)*

*... with further clarification provided that Council would be contracting waste management and minimisation services rather than providing them in-house.*

Commercial Services

4. *THAT in relation to Issues and Options Paper - Commercial Services (Attachment C), the Committee resolves its preferred option as Option 2, being:*

*That any Council led waste service includes 'commercial' and 'commercial transitional' zoned properties;*

*AND*

*That this be funded through a targeted rate, for glass, recyclables and food waste;*

*AND*

*That this rate be set at the same level as a residential property;*

*AND*

*That a Council led rubbish collection service would be paid on the same basis as the household;*

*AND*

*That this be an opt in service.*

Rural Recycling Drop-off Points

5. *THAT in relation to Issues and Options Paper - Rural Recycling Drop-off Points (Attachment D), the Committee resolves its preferred option as Option 2, being:*

*That Council includes \$266,000 in the 2020/2021 year to establish three rural recycling drop-off points;*

*AND*

*That the Council include \$18,521 in operational costs for the 2020/2021 year onwards;*

*AND*

*That Council recover the expenditure through a targeted rate;*

*AND*

*That Council consult with the relevant communities to determine suitable locations in the 2019/20 year.*

Construction and Demolition Waste

6. *THAT in relation to Issues and Options Paper - Construction and Demolition Waste (Attachment E), the Committee resolves its preferred option as Option 2, being:*

*That Council actively works with Tauranga City Council to investigate the establishment of a community led non-profit construction and demolition waste recovery facility in the Western Bay of Plenty - Tauranga area.*

7. *THAT the Committee directs staff to prepare a Long Term Plan Amendment and consultation document that is consistent with resolutions 3, 4, 5, and 6, and undertake a Special Consultative Procedure alongside the 2019/20 Annual Plan.*

PP17.4

**Receipt of Policy Committee Information Pack No. PP17**

The Policy Committee considered the Policy Committee Information Pack No. PP17 dated 13 December 2018 as circulated separately with the agenda.

**Resolved:** Mackay / Dean

*THAT the Policy Committee Information Pack No. PP17 dated 13 December 2018 be received and the information noted.*

The meeting concluded at 1.36pm.

PP17