

MEETING - AGENDA -

Ngā Take

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TAURANGA MOANA / TE ARAWA KI TAKUTAI PARTNERSHIP FORUM

Komiti Whakariterite Kōrero

PF8

Tuesday, 19 February 2019

Council Chambers

Barkes Corner, Tauranga

10.00am



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Tauranga Moana / Te Arawa Ki Takutai Partnership Forum

Panui Notice of Meeting No PF8

Tuesday, 19 February 2019
Council Chambers, Barks Corner
10.00am

Forum Members:

Reon Tuanau (Tauranga Moana), Joint Chairperson
Tony Wihapi (Te Arawa Ki Takutai), Joint Chairperson

Garry Webber (Mayor)
Mike Williams (Deputy Mayor)
Grant Dally
Mark Dean
Mike Lally
Peter Mackay
Kevin Marsh
David Marshall
Margaret Murray-Benge
John Palmer
John Scrimgeour
Don Thwaites

Carlton Bidois (Ngati Ranginui)
Raiha Biel (Tapuika Iwi Authority)
Tiki Bluegum (Ngai Tamawhariua)
Elva Conroy (Ngati Tuheke)
Matire Duncan / Verna Ohia-Gate (Nga Potiki)
Maria Horne / Liam Tapsell (Ngati Whakaue)
Roland Kingi / Gail Skerrett-White (Ngati Pikiao)
Nessie Kuka (Ngai Tuwhiwhia)
Bob Leef (Ngati Taka)
Wiremu Matthews (Ngai Tamarawaho)
Buddy Mikaere / Rehua Smallman / Pahu Akuhata (Ngati Pukenga)
Riki Nelson (Ngati Te Wai)
Hemi Paki (Ngati Tauaiti)
Julie Shepherd (Te Runanga o Pirirakau)
Maru Tapsell (Waitaha)
Horace Te Moni (Ngati Rangiwewehi)
Kevin Tohiariki (Te Whanau o Tauwhao)
Tania Turner (Ngati Whakahemo)
Manu Wihapi (Tuhourangi)

Media Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whareki ki Otamarakau ki te Uru

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Tauranga Moana / Te Arawa Ki Takutai Partnership Forum - Terms of Reference

Purpose:

Better outcomes for Māori, a sustainable environment and healthy empowered communities.

Te Pae Tawhiti/Vision:

A district where the environment is protected and enhanced; people and communities are healthy, prosperous and empowered.

Te Kaupapa/Mission:

Our relationship is an "equal partnership" recognising the strength of working together to achieve better outcomes for our communities.

Ngā Tikanga/Principles:

- Courageous, committed, proactive and evolving
- Good faith, mutual respect and understanding
- Effective management / Kaitiakitanga
- Effective governance / Rangatiratanga.

1. Form and Membership

- (a) A Forum shall be established to address issues and leverage opportunities relating to Māori
- (b) Iwi and hapū that have interests within the territorial boundaries of Council are entitled to have one primary representative on the Forum. Should the primary representative be unavailable to attend any meeting, an alternate may substitute and be accorded the same rights as the primary representative.
- (c) His/her Worship the Mayor together with all Western Bay of Plenty District Councillors shall comprise Council representation on the Forum.

2. Selection of iwi and hapū representatives

- (a) Iwi and hapū representatives shall be determined by those iwi and hapū who have representation on the Forum. Iwi and hapū shall advise Council of their respective representatives by providing the following;
 - (i) Minutes of an advertised hui-a-iwi/hui-a-hapū where a resolution was passed appointing a representative to the Forum; or
 - (ii) A letter of appointment from the Chairperson of an iwi or hapū governance entity that has the authority to appoint iwi/Hapū representatives (where such a governance entity exists).
- (b) Once membership on the Forum has been confirmed in accordance with clause 2(a) above, representatives shall be re-validated every three (3) years, at the same time as local body elections and in accordance with the criteria set out in these Terms of Reference. The position of Chairperson shall be decided at the first meeting of a new triennium.

- (c) If iwi/hapū wish to replace their representative on the Forum prior to the end of the three year term of a sitting representative, the process outlined in 2(a) above applies.

NB: If Council is notified that a primary representative for an iwi or hapū has been appointed by way of both 2(a)(i) and 2(a)(ii) and that representative is not the same person, the person appointed by way of 2(a)(i) shall be recognised as the representative for that iwi or hapū.

3. Functions

The Forum shall:

- (a) Develop an annual work programme from Te Ara Mua.
- (b) Monitor the implementation of Te Ara Mua with prioritised actions and identify funding requirements.
- (c) Recommend actions to enhance Māori capacity and capability that will contribute to Council's decision making processes for inclusion in the development of the Long Term Plan.
- (d) Ensure that Council's legislative obligations to Māori are met by providing monitoring and oversight of those obligations (see Schedule B for relevant legislation).
- (e) Build Council understanding about Treaty of Waitangi settlements (including statutory acknowledgments) and identify their implications for Council (including decision making processes).
- (f) Where it deems it necessary, make recommendations to Council and its committees.

4. Meetings

- (a) Official meetings of the Forum shall be held bi monthly. Meetings may be held in the Chambers of Council or at any other venue that the Forum may decide upon.
- (b) His/Her Worship the Mayor shall be the Chairperson for the inaugural meeting of the Forum. Thereafter two Chairpersons, one from Tauranga Moana and one from Te Arawa, shall be selected from among the iwi and hapū representatives at the conclusion of the inaugural Meeting to chair subsequent meetings.
- (c) The role of Chairperson and Deputy Chairperson shall alternate between Tauranga Moana and Te Arawa each meeting. This is to reflect the mana of the respective iwi and hapū that those Chairpersons represent.
- (d) The Chairpersons are invited to participate in the workshops of all Council Committees. The workshops provide an opportunity to give Council direction on important matters. Having iwi and hapu members participate in those workshops enables Council to meet its statutory obligations outlined in Schedule B of these Terms of Reference.
- (e) The Group Manager Policy, Planning & Regulatory Services shall be responsible for resourcing the Forum together with relevant staff members.
- (f) The Forum does not preclude individual iwi or hapū from working with Council on matters of their own concern or from progressing Mana Whakahono-a-Rohe agreements in accordance with the Resource Management Act, nor does it preclude iwi and hapū representatives or Council representatives from holding workshops outside of official meetings of the Forum on issues specific to an iwi, hapū and whānau.
- (g) The members of the Forum may agree to appoint representatives from among their membership to external representation forums (such as the SmartGrowth Combined Tangata Whenua Forum).

- (h) Agenda material that is specific to the kaupapa of the Forum can be provided by either iwi and hapū or Council.

5. Quorum

In order to ensure the validity of proceedings at a meeting, the minimum number of attendees required is 50% Elected Members and 50% iwi and hapū representatives. Resolutions of the Partnership Forum (except those covered by the Dispute Resolution clause at 8 below) shall be passed if a majority of members are in favour.

6. Dispute Resolution

- (a) In the event that a dispute arises in terms of the meaning/operation of these terms of reference the members will resolve the matter amongst themselves.
- (b) In the event that a dispute arises in terms of the decision making powers of the Partnership Forum the members will resolve the matter amongst themselves.
- (c) Disputed issues under 8(a) and 8(b) above, shall be put to the Forum as a resolution to be voted on. The resolution is passed if it is supported by at least 80% of the members.
- (d) Dispute resolution processes shall take account of Ngā Tikanga/Principles of these terms of reference.

7. Review of Terms of Reference

The Māori Relationships and External Adviser and the Workforce Development and Cultural Adviser accept the responsibility for reviewing the Terms of Reference and recommending updates as deemed necessary. The Forum must agree to any changes to the Terms of Reference.

Agenda for Meeting No. PF8

		Pages
	Present In Attendance Apologies	
PF8.1	Minutes of Meeting No. PF7 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum Held on 20 December 2018	7-13
	<p>A copy of the minutes of Meeting No. PF8 of the Tauranga Moana / Te Arawa ki Takutai Partnership Forum held on 20 December 2018 is attached.</p> <p>Recommendation</p> <p><i>THAT the minutes of Meeting No. PF7 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 20 December 2018 are confirmed as a true and correct record.</i></p>	
PF8.2	Infrastructure Update	
	<p>Infrastructure staff will provide a verbal update regarding the Te Puke and Katikati Wastewater Treatment Plant Discharge consent renewals, and the Eastern Stormwater Catchment Management Plan.</p>	
PF8.3	Te Ara Mua Ngā Kaihoe (Work Programme) Update	14-20
	<p>Attached is a report from the Māori Relationships and Engagement Advisor dated 4 February 2019.</p>	
PF8.4	Upcoming Consultation	21-23
	<p>Attached is a report from the Policy and Planning Manager dated 4 February 2019.</p>	

Western Bay of Plenty District Council

**Minutes of Meeting No. PF7 of the Tauranga Moana / Te Arawa
Ki Takutai Partnership Forum held on 17 December 2018
in the Council Chamber, Barks Corner
commencing 10.00am**

Present

Iwi Representatives

Reon Tuanau (Ngai Te Rangi) (Co-Chairperson), Anthony Wihapi (Ngati Moko) (Co-Chairperson), Carlton Bidois (Ngati Ranginui), Raiha Biel (Tapuika Iwi Authority), Matire Duncan (Ngā Potiki), Roland Kingi (Ngati Pikiāo), Nessie Kuka (Ngai Tuwhiwhia), Bob Leef (Ngati Taka), Riki Nelson (Ngati Te Wai), Hemi Paki (Ngati Tauaiti), Julie Shepherd (Te Runanga o Pirirakau), Tania Turner (Ngati Whakahemo) and Manu Wihapi (Tuhourangi)

Councillors

His Worship the Mayor G J Webber, G Dally, M Dean, M Lally, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour and D Thwaites

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), G Allis, (Deputy Chief Executive), P Tapsell (Workforce Development and Cultural Advisor), C Nepia (Māori Relationships and Engagement Advisor) and M Parnell (Governance Advisor)

The Chairperson started the hui with a waiata and Mr Paki gave a karakia followed by a mihi from the Chairperson and the Mayor.

Apologies

Apologies for absence were received from Councillors Mackay, Marsh and Williams and from Tiki Bluegum (Ngai Tamawhariua), Elva Conroy (Ngati Tuheke), Wiremu Matthews (Ngai Tamarawaho), Buddy Mikaere (Ngati Pukenga), Maria Horne (Ngati Whakaue), Kevin Tohiariki (Te Whanau o Tauwhao) and Maru Tapsell (Waitaha)

Resolved: Member Nelson / Mayor Webber

THAT the apologies for absence from Councillor Mackay, Marsh and Williams and from Tiki Bluegum (Ngai Tamawhariua), Elva Conroy (Ngati Tuheke), Wiremu Matthews (Ngai Tamarawaho), Buddy Mikaere (Ngati Pukenga), Maria Horne (Ngati Whakaue), Kevin Tohiariki (Te Whanau o Tauwhao) and Maru Tapsell (Waitaha) be accepted.

PF7.1 Minutes of Meeting No. PF6 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum Held on 20 November 2018

The Tauranga Moana / Te Arawa Ki Takutai Partnership Forum considered the minutes of meeting no. PF6 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 20 November 2018 as circulated with the agenda.

Mr Matthews noted that his apologies for this meeting had not been received.

Resolved: Councillor Murray-Benge / Member Shepherd

THAT the minutes of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum meeting PF6 held on 20 November 2018 be confirmed as a true and correct record with the recommended amendment.

PF7.2 Marae and Civil Emergencies

Matthew Harrex and Theo Ursum of Civil Defence Emergency Management were in attendance to give a presentation to the Forum regarding Marae and civil emergencies.

Mr Harrex introduced himself as the Manager of Planning and Development to the Forum, and spoke to a tabled powerpoint presentation and explained as follows:

- The breadth of civil defence management including community groups, utilities components, welfare service agencies and emergency services.
- The structure of Civil Defence in the Bay of Plenty at national, regional and local levels. At each of those levels there was a coordinated structure that reported up to the next level.
- The coordination centre was made up of people who managed intelligence, planning, operations, logistic, communications and welfare as well as iwi liaison, which was currently managed by Petera Tapsell and Chris Nepia for the Western Bay of Plenty District Council for the local co-ordination centre.

10.19am Mr Bidois entered the meeting.

- Community Response Planning was an important part of the process to enable the community to be prepared in the event of an emergency. Consideration was given to connect key people and services in the community to the operations team in the coordination structure.
- Civil Defence was generally engaged in by motivated individuals and one of the challenges was engaging with the wider community.
- Two years ago the Marae Emergency Preparedness Tool Kit was created, which had been a great resource for Civil Defence regarding what capability Marae had to assist during emergencies. The next step was about supporting Marae to help more as Marae were often the ones to first open their doors to their communities.
- The differences between Civil Defence Centres and Community Led Centres including around formality and funding.
- The Bay of Plenty Civil Defence Emergency Management were looking for opportunities to build partnership and communication networks with leaders and advisors within the Māori Community, more resources for preparedness for Marae, connecting Māori to existing Community Response Teams, building initiatives, and gaining and communicating clarity around funding and training opportunities.

Members of the Forum made the following comments:

- Local Marae had not been well communicated with during emergency events last year and needed assistance in building resilience into Marae during emergencies.
- Marae needed to know what the minimal standard was in order to provide support during emergencies.
- Suggested that Civil Defence Management work with the Members here who ran the hubs and Marae during emergencies, like the Rena.
- Learnings must be taken away from previous emergency events that were not well planned and coordinated.
- It was not practical for Marae to be expected to cover costs during an emergency and then invoice for those after the event and the suggestion was made that Civil Defence Emergency Management Group and iwi approach central government jointly for funding.
- Disasters that require Civil Defence assistance should not be a financial burden to the local government and should be looked at nationally.

In response to questions, the Civil Defence Emergency Management representatives and staff advised as follows:

- There was no funding available through Civil Defence Management to create resilience in Marae but Civil Defence Management could provide support outside of funding and also in directing Marae towards funding sources.
- It was agreed that more support was required for Marae in their role supporting the community during emergencies.
- Civil Defence Emergency Management Group had a list of Marae across the region but none were listed as Community Response Teams.
- A national review had been undertaken and one of the outcomes was that more support was required for iwi during emergencies.

- Mr Ursum's role was to manage the Community Response Team. His predecessor was Māori and not specifically responsible Māori liaison but a need for that role had been identified.
- Marae would make great Community Led Centre's rather than Civil Defence Centres, which required a higher level of training for those who participated.
- The Civil Defence Emergency Management Group was governed by the Mayor's in the region and legislatively, no other members could be added to that group. As such there were no Māori members of that group although there was Māori representation at the Chief Executive Officer level.
- Creating new Community Response Teams within Marae or connecting Marae with existing Community Response Teams would help remove confusion during emergencies.
- Fire and Emergency New Zealand were one of their partners with the Civil Defence Emergency Management Group but did not provide services to the group.

The Chairperson summarised the conversation and spoke to the value Tangata Whenua had added into Civil Defence events over the years and added that the bigger disaster was that we do not learn from the past.

Resolved: Members Turner / Nelson

THAT the presentation from Civil Defence Emergency Management on Marae and civil emergencies be received.

PF7.3

Tahataroa

Julie Shepherd (Te Runanga o Pirirakau) and Deputy Chief Executive were in attendance to update members regarding Tahataroa.

The Deputy Chief Executive and Ms Shepherd spoke to a tabled powerpoint presentation and explained as follows:

- The scope of the Tahataroa Wetland project.
- they identified the land in question in relation to the Wairoa River and railway bridge and how this worked into the planned cycleway project.
- A stopbank had been put in place during the 1950s and 1960s, which meant that the land had not been serving its purpose as a wetland.
- The cultural significance of the site was explained including that there was an important burial in the vicinity.
- A significant arrangement had been made with the land owner that there would be no excavation on the site.
- A starting point for restoration had been established. Water needed to be let in but not so much that the area was flooded.
- The resolution given in Council was referenced including the ownership by Pirirakau Incorporated Society with a joint management by Council and the hapū. The Reserve status of the land would reflect ecological and cultural values.
- The land acquisition funding was discussed.
- The ecological improvements the project would allow were discussed.

- There had been great community support for the project and the hapū looked forward to being able to involve their young people in the restoration work.
- Funding would be raised over time. There was currently \$350K to commence stage one of the project, which required another \$110K. Stage two of the project was budgeted at \$1.25M and external funding would be sought.
- The project had been complicated and several years in the making.

In response to questions, the following was explained:

- They were working in full cooperation with the land owner.
- They were in the process of getting legal advice regarding the reserve status of the area to benefit all parties.
- There were white sand areas on the land that need to be protected for future generations.
- A commercial arrangement had been made with the land owner regarding the land.
- The cycleway extension project was established and would not require excavation to build.

Mr Bidois thanked Ms Shepherd for her role in the project on behalf of the hapū, and the Western Bay of Plenty District Council for their efforts and support. The river to the left of the land was very important culturally and ecologically.

- Consultation had been taking place with all iwi that were connected to this area. The care group to be established to look after the area would include the opportunity for all hapū to be involved and there would be a series of hui to discuss the cultural aspects to represent their stories.

Resolved: Member Bidois / Mayor Webber

THAT the presentation regarding Tahataroa be received

PF7.4

TUIA Leadership Programme

Cale Borrell was unable to be in attendance to update members regarding the Tuia Leadership Programme. The Māori Relationships and Engagement Advisor spoke to a tabled powerpoint presentation and the Tuia Leadership Programme:

- He explained the origins of the project.
- Many Mayor's had put their hand up to be involved in mentoring young people as a part of the Leadership Programme.
- A previous graduate of the process had gone on to develop important initiative on Matakana Island.
- It was an important project to support young people already contributing to their communities and adding to the kete of knowledge.

11.35am Ms Kuka left the meeting

The Māori Relationships and Engagement Advisor played a video from Cale Borell regarding the Tuia Leadership Programme.

11.40am Ms Kuka rejoined the meeting.

Mr Bidois thanked the Mayor for mentoring Cale and explained that the hapū appreciated the investment into Cale, who was a part of the hapū governance body. He suggested that a tama and wahine both be assigned to the programme moving forward. He also suggested that they be included in the Tauranga Moana / Te Arawa ki Takutai Partnership Forum.

In response to questions, staff advised that the programme organisers were cognisant of not burdening mentors and that because Tauranga City Council and Western Bay of Plenty District Council work so closely together two people from the same area are being mentored.

The Mayor advised that it had been a pleasure to mentor Cale. The programme was very effective especially for smaller district and he encouraged hapū to get applications for their nominees in by the end of January 2019. The Māori Relationships and Engagement Advisor had information if anyone needed it.

Resolved: Mayor Webber / Chairperson Tuanau

THAT the staff presentation regarding the Tuia Leadership Programme be received

PF7.5

Partnership Engagement Agreements

The Partnership Forum considered a report from the Māori Relationships and Engagement Advisor dated 4 December 2018 as circulated with the agenda.

The Māori Relationships and Engagement Advisor advised that it had been updated since discussions had on 20 November 2018. He explained the updates that had been made as highlighted in the agenda document and asked for feedback if the changes had captured the discussions that had taken place.

11.45am Councillor Murray-Benge left the meeting.

After some discussion, and in light of the fact that the document would be regularly reviewed, the Forum resolved as follows:

Resolved: Member Duncan / Member Kuka

THAT the Māori Relationships and Engagement Advisor report dated 4 December 2018 and titled Partnership Engagement Agreements be received.

Resolved: Member Bidois / Member Shepherd

THAT the template Partnership Engagement Agreement attached to this document be adopted and used by Council when working with iwi and hapū on Council projects.

Mr Leef asked that his vote against the motion be recorded.

The Mayor wished all members a safe and good Christmas.

Mr A Wihapi thanked Chairperson Tuanau and Mayor for these support and work in 2019.

Chairperson Tuanau thanked everyone on behalf of iwi.

There being no further business, the Mr Paki closed the meeting with a karakia at 12.13pm.

PF7

Western Bay of Plenty District Council

Tauranga Moana / Te Arawa ki Takutai Partnership Forum

Te Ara Mua Ngā Kaihoe (Work Programme) Update

Purpose

This report provides members with an update on Te Ara Mua and all the actions that have been carried out since its adoption. The report will also provide an update on work currently being undertaken by Council in line with the actions in Te Ara Mua and seeks guidance on whether the document should be reviewed prior to the 2019 Local Government elections.

Recommendation

THAT the Māori Relationships and Engagement Advisor's report dated 31 January 2019 titled "Te Ara Mua Ngā Kaihoe (Work Programme) Update" be received; and

THAT a review of Te Ara Mua be initiated prior to the 2019 Local Government elections; or

THAT no review of Te Ara Mua be initiated prior to the 2019 Local Government elections



Chris Nepia
**Māori Relationships and
Engagement Advisor**

1. Background

Te Ara Mua is a plan developed in 2016 by the Tauranga Moana and Te Arawa ki Takutai Partnership Forums. It signifies the efforts of the Partnership Forum to articulate the aspirations of Māori and actions that will help achieve those aspirations.

The aim is to assist Māori to form effective partnerships with Council so that issues of significance, capacity building opportunities and Treaty issues that have been identified, are addressed in the decisions Council makes.

This report provides members with an update on Te Ara Mua and all the actions that have been carried out since its adoption. The report will also provide an update on work currently being undertaken by Council in line with the actions in Te Ara Mua.

2. Completed actions

Below provides a summary of work that has been done against the actions listed within Te Ara Mua.

2.1 Tino Rangatiranga and Kawanatanga - Social

Support Māori input into policy and planning development review

The Long Term Plan – Tangata Whenua workshops held in November 2017 allowed Tangata Whenua a meaningful opportunity to provide input into Council's Long Term Plan deliberations. This resulted in increased funding for the Marae Maintenance Fund (renamed Marae Sustainability Initiatives Fund), increased funding for iwi/hapu management plan and Mana Whakahono ā Rohe agreements to be developed and increased funding of the Healthy Whare kaupapa.

Workshopping of policy with Partnership Forum members

Council's Policy team provided Partnership Forum members with an outline of the policy work programme for 2019. Members were asked to highlight particular areas of interest and Council will work with them to ensure they are appropriately engaged in progressing that work. In 2018 the Reserves and Facilities Bylaw review was initiated by the Partnership Forum following a presentation from Ngati te Wai on the matter of horse riding at Tuapiro.

Investigate the establishment of Māori wards as part of the review of representation arrangements

In November 2017, Council resolved to establish a Māori ward for the 2019 Local Government Elections. This decision was subject to a poll of voters following a valid demand for a poll being received. The poll overturned the resolution adopted by Council in November 2017 and a Māori ward cannot be established for the next two triennial election.

Investigate the establishment of a Rangatahi forum

Although Council has not looked into the establishment of a Rangatahi forum, it has been involved in the Tuia mentor programme, where a young person with leadership qualities is invited to work with the Mayor and Council staff over a period of time.

So far, Council has had two young people participate in the programme, both the Mayor and the young people he has mentored, have found the experience a rewarding one with both parties learning through the experience.

2.2 Tino Rangatiratanga and Kawanatanga – Cultural

Provide ongoing Treaty of Waitangi training and updates to Elected Members

For all Elected Members and Community Board members, Treaty of Waitangi training is provided following the triennial elections. Treaty of Waitangi training is delivered by the Takawaenga team to all new staff and existing staff have all completed the training as well.

2.3 Tino Rangatiratanga and Kawanatanga - Environmental

Actively include appropriate Tangata Whenua in consent processes and monitor Tangata Whenua inclusion in consent processes

A sub-regional approach to consultation with Tangata Whenua on resource consents has been developed under the umbrella of SmartGrowth. At present, Council engages with iwi and hapū identified as having an interest in an area when processing consents that trigger the requirement to engage with Tangata Whenua. In this regard, Council is in the process of having iwi and hapū confirm their respective boundaries and is looking to review the provisions of its relevant plans and in particular the criteria for activities permitted within those plans.

Council takes account of Iwi and Hapu management plans in the development plans and review the way in which these plans are funded

Independent research was commissioned by Council to provide guidance around ways to ensure that Iwi/Hapū management plans are developed and used effectively. This research provided a number of recommendations and Council is in the process of implementing these. Funding for the development of iwi and hapū management plans was increased in the most recent LTP deliberations.

Consider a protocols/relationship document with hapū and iwi

This action has been replaced with the advent of Mana Whakahono ā Rohe agreements which provide for iwi/hapu and Council to develop a document that outlines their nature of their relationship with each other. Council has adopted an approach to the development of Mana Whakahono ā Rohe agreements and is currently in the process of developing the first one.

2.4 Tino Rangatiratanga and Kawanatanga - Economic

Investigate support required to effectively participate in Council decision making e.g. Council funding Partnership Forum members to undertake Making Good Decisions training

Information and support is provided to those wanting to undertake the Making Good Decisions programme and Council welcomes members to apply.

2.5 Whanaungatanga – he here kia mohio - Social

Continue to contribute funding to the Joint Agency Group (JAG) responsible for Papakainga initiatives. Continue to work to improve housing affordability for Māori

Council has agreed to continue funding the JAG at \$40,000.00 per annum. The JAG is currently in the process of reviewing its approach to supporting Papakainga initiatives, including the delivery of Papakainga workshops. A conference will be held in March 2019 to look at local aspirations for Papakainga development which will inform the approach to workshops and support initiatives going forward. Papakainga development continues to occur within our district, albeit on a small scale. Council is currently in discussion with iwi looking at larger scale Papakainga development opportunities.

Expand Healthy Whare Project to improve housing quality in other areas

The Healthy Whare Project Team are supporting Ngā Mataapuna Oranga with their project Manawa Ora – Healthy Homes, Healthy Whānau. This is an expansion of the Healthy Whare approach into a community in Katikati.

Continue to advocate for an equitable approach to the funding of infrastructure - e.g. review of financial contributions on Papakainga and advocate to Te Puni Kōkiri for infrastructure funding

Council's policy to reduce financial contributions by 50% for Papakainga, on multiple owned Māori land, continues to provide whānau with valuable support with the cost of building on their multiple owned Māori land.

2.6 Whanaungatanga – he here kia mohio - Cultural

Investigate the effectiveness of the Marae Maintenance Fund including criteria for use

The newly named Marae Sustainability Initiatives Fund carries on the approach of supporting the maintenance of Marae in our district, the fund is now \$50,000.00 per annum.

Investigate the needs of Urupā and consider contributing reserve land for Urupā

Council has been working to assist a hapū with acquiring land for an Urupā as the one that they currently use is full.

Increase use of Marae as venues for engagement between Council and the community

Council's Takawaenga staff are looking to work with members to look at holding a Partnership Forum meeting on one of our local Marae.

Promote and support Marae being used as emergency centres during disasters

Work is still progressing on the development of a Marae toolkit, which will include information regarding the work of the Civil Defence Emergency Management (CDEM). The Partnership Forum has also received a presentation from the CDEM team and the

opportunities for CDEM to work with Marae to set themselves up as emergency centres.

2.7 Whanaungatanga – he here kia mohio - Environmental

Review and improve the extent to which Māori values are represented in the built and natural environment

Council continues to support opportunities for Tangata Whenua to have their cultural values reflected in projects that Council undertakes. A significant opportunity to progress this outcome is the Omokoroa Structure Plan that both Pirirakau and Ngati Taka have been involved in.

2.8 Oritetanga and Kaitiakitanga - Social

Stocktake of existing approach to preserving and protecting cultural heritage sites

Council has programmed a review of Culture and Heritage features and other relevant elements of the District Plan.

Support Hapū and Iwi to map cultural heritage sites and sites of significance within Hapū and Iwi management plans

Council, through the iwi and hapū management plan funding, supports iwi and hapū to undertake work to identify sites of significance which can be recorded in Council's planning instruments. The barrier to this work is often the reluctance of iwi and hapū to have these sites recording in a public document.

2.9 Oritetanga and Kaitiakitanga - Environmental

Support Hapū and Iwi to effectively participate in Council processes that impact on the environment – e.g. renewal of wastewater discharge consents

Council has worked with Tangata Whenua with the renewal of the discharge consents for both the Katikati and Te Puke Wastewater Treatment plants. A progress report on both those consent applications is being provided to the Partnership Forum members at this meeting.

2.10 Oritetanga and Kaitiakitanga - Economic

Investigate the potential for paid Council internships being offered to Tangata Whenua to build their skills, knowledge and experience and improve Council's understanding of Māori issues (consider Department of Internal Affairs funding for this purpose)

Takawaenga staff met with staff at the Department of Internal Affairs to talk about their funding for paid internships. Unfortunately the funding only provides for payment of staff to intern into Māori organisations to help build that organisation's capacity. In Council's case it would allow for Council staff to be paid to go and work for a Māori organisation but not for a staff member of that organisation to come and work for Council. Having iwi/hapū representatives be able to work alongside Council staff would allow better opportunities for those representatives to be able to better

understand and participate in the things that Council is involved in that affect them. Council will need to look at other opportunities to provide this capacity building.

3. Current actions

Below is an update of actions within Te Ara Mua that are currently being progressed

3.1 Whanaungatanga – he here kia mohio – Cultural

Marae are used, sustainable and cared for

Following the Marae sustainability workshop held with Tangata Whenua representatives as part of the LTP deliberations in 2017, Council agreed to the development of a Marae Toolkit. The toolkit is intended to be a one stop shop of information to assist them with some of the daily challenges of running a Marae including –

- Māori land trust matters;
- Compliance matters;
- Financial matters;
- Services and infrastructure.

In November 2018, Council staff sent a questionnaire to committee members of the various Marae in our district. The questionnaire asked those committees about the content that they would like to see included in the toolkit and to prioritise some of the issues that have been identified as issues for Marae. Included in this questionnaire was an offer to meet with Marae committees to further discuss the toolkit and its contents. Council received a response from 7 Marae in total, one of which was not located in our district. Takawaenga staff are in the process of arranging to meet with those Marae who provided a response.

Develop/review Council's Te Reo Māori policy

This action is included in the Policy work programme to progress this year. The members of the Partnership Forum will be involved in.

Increase the use of Te Reo Māori by Councillors and staff

Council is currently considering the development of a Te Reo Māori app that staff and Councillors will be able to download. The proposed app would be developed by Kiwa digital who have designed similar apps for organisations such as NZQA, Air New Zealand and the Waikato Regional Council.

The app is aimed at helping users with basic pronunciation, simple phrases and basic tikanga Māori. If Council does have the app developed it will add information relevant to the work of Council such as iwi/hapū within our District, Marae within our District - this information already being available to staff through our relevant databases.

4. Te Ara Mua review

A large number of actions have been progressed since Te Ara Mua was adopted at the beginning of this current triennium and more are currently in progress. It is timely for Partnership Forum members to consider whether a review of Te Ara Mua is needed or whether this should occur once the 2019 Local Government elections have taken place and a new Council has been elected.

Western Bay of Plenty District Council

**Tauranga Moana / Te Arawa ki Takutai
Partnership Forum**

Upcoming consultation

Purpose

The purpose of this report is to provide the Partnership Forum with an overview of the projects that are intended to be released for consultation from 18 March to 18 April 2019. Forum members are asked to consider the projects of particular interest to Tangata Whenua, and provide recommendations on any specific consultation that should be undertaken.

Recommendation

- 1. THAT the Policy and Planning Manager's report dated 4 February 2019 and titled Upcoming consultation be received.**
 - 2. THAT the Partnership Forum notes that the [XXX] projects are of specific interest, recommend that consultation on these projects with Tangata Whenua includes....**



Emily Watton
Policy and Planning Manager

1. Background

The Policy Committee determines the priorities for the calendar year by adopting a work programme. This work programme was presented in May 2018 to the Partnership Forum, and direction sought on which projects would be of specific interest to Māori. A key part of this work programme was the completion of the Long Term Plan process, but also a range of other policies, bylaws and strategies were included. Work has now progressed on these projects to the point that Council is getting ready to adopt drafts for consultation.

The Partnership Forum and Te Kauae a Roopu made submissions to the Long Term Plan, as well as a significant contribution being made by a wider group of Tangata Whenua towards the workshops run in October 2017. The feedback received through these submissions and workshops made a difference to the Long Term Plan, and positively influenced the projects (and related budgets) included in the plan for the benefit of Māori in the District.

There are some significant projects coming out for consultation early this year, and staff are interested to know how best to involve Tangata Whenua in the consultation process, and which approaches to consultation might be the most effective. Below is a summary of the projects that are intended to be consulted on from 18 March to 18 April 2019, alongside the Annual Plan:

Project	What it's about
Proposal to introduce kerbside rubbish and recycling services	Council has been investigating its approach to rubbish and recycling over the last couple of years. The proposal will introduce the Council-managed delivery of kerbside rubbish and recycling services to approximately 80 percent of the District. This will be a big change for Council, as it currently does not have a big role in this space – it primarily operates recycling centres across the District, and leaves the rest to private companies. A key driver for the review include a commitment to reducing the amount of rubbish going to landfill – about 70% of the average bin/bag could be recycled or composted.
Annual Plan	Key topics for the Annual Plan includes Council's approach to debt management, and changes to a number of targeted rates. A proposed policy enables optional early payment for capital costs of specific infrastructure projects.
Schedule of Fees and Charges	The proposed fees and charges for 2019/20 will be open for feedback.

Traffic and Parking Enforcement Bylaw review	A review of the parking restrictions, primarily in our main town centres
Trading in Public Places Bylaw review	A review of the rules and conditions that apply to mobile traders (such as coffee carts, roadside fruit and vegetable sellers, ice cream trucks etc.)
General Bylaw review	A review of the rules and requirements in relation to Animals (excluding dogs), Council's cemeteries, Nuisances, and Public Places.
Freedom Camping Bylaw	A review of the bylaw will look at any changes to freedom camping restrictions at specific sites around the District
Gambling policies	Council's Class 4 venues and TAB venues policies will be open for consultation.

2. Direction sought

Staff are interested to know which projects the Partnership Forum considers may be of particular interest to Tangata Whenua, and how we might consult in the most effective way. If there is interest from the Forum, staff would be happy to work with a couple of nominated representatives to plan and deliver some specific consultation, to align with the Council consultation period.

3. Next steps

The consultation will occur between 18 March and 18 April 2019, and will follow the requirements of the Local Government Act special consultative procedure. Because of decision-making timeframes and auditing requirements, these dates are firm. If directed by the Forum, staff will work alongside members to deliver any additional consultation approaches during this time period to ensure Tangata Whenua views are effectively captured for consideration through Council's decision-making.