

MEETING — AGENDA —

Ngā Take

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TAURANGA MOANA / TE ARAWA KI TAKUTAI PARTNERSHIP FORUM

Komiti Whakariterite Kōrero

PF10
Tuesday, 27 August 2019
Council Chambers
Barkes Corner, Tauranga
10.00am

Tauranga Moana / Te Arawa Ki Takutai Partnership Forum

Panui Notice of Meeting No PF10

Tuesday, 27 August 2019
Council Chambers, Barks Corner
10.00am

Forum Members:

Reon Tuanau (Tauranga Moana), Joint Chairperson
Tony Wihapi (Te Arawa Ki Takutai), Joint Chairperson

Garry Webber (Mayor)
Mike Williams (Deputy Mayor)
Grant Dally
Mark Dean
Mike Lally
Peter Mackay
Kevin Marsh
David Marshall
Margaret Murray-Benge
John Palmer
John Scrimgeour
Don Thwaites

Carlton Bidois (Ngati Ranginui)
Raiha Biel (Tapuika Iwi Authority)
Tiki Bluegum (Ngai Tamawhariua)
Elva Conroy (Ngati Tuheke)
Matire Duncan / Verna Ohia-Gate (Nga Potiki)
Maria Horne / Liam Tapsell (Ngati Whakaue)
Roland Kingi / Gail Skerrett-White (Ngati Pikiao)
Nessie Kuka (Ngai Tuwhiwhia)
Bob Leef (Ngati Taka)
Wiremu Matthews (Ngai Tamarawaho)
Buddy Mikaere / Rehua Smallman / Pahu Akuhata (Ngati Pukenga)
Riki Nelson (Ngati Te Wai)
Hemi Paki (Ngati Tauaiti)
Julie Shepherd (Te Runanga o Pirirakau)
Maru Tapsell (Waitaha)
Horace Te Moni (Ngati Rangiwewehi)
Kevin Tohiariki (Te Whanau o Tauwhao)
Tania Turner (Ngati Whakahemo)
Manu Wihapi (Tuhourangi)

Media Staff

Miriam Taris

Chief Executive Officer

Western Bay of Plenty District Council



**Western Bay of Plenty
District Council**

Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru

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Tauranga Moana / Te Arawa Ki Takutai Partnership Forum - Terms of Reference

Purpose:

Better outcomes for Māori, a sustainable environment and healthy empowered communities.

Te Pae Tawhiti/Vision:

A district where the environment is protected and enhanced; people and communities are healthy, prosperous and empowered.

Te Kaupapa/Mission:

Our relationship is an "equal partnership" recognising the strength of working together to achieve better outcomes for our communities.

Ngā Tikanga/Principles:

- Courageous, committed, proactive and evolving
- Good faith, mutual respect and understanding
- Effective management / Kaitiakitanga
- Effective governance / Rangatiratanga.

1. Form and Membership

- (a) A Forum shall be established to address issues and leverage opportunities relating to Māori
- (b) Iwi and hapū that have interests within the territorial boundaries of Council are entitled to have one primary representative on the Forum. Should the primary representative be unavailable to attend any meeting, an alternate may substitute and be accorded the same rights as the primary representative.
- (c) His/her Worship the Mayor together with all Western Bay of Plenty District Councillors shall comprise Council representation on the Forum.

2. Selection of iwi and hapū representatives

- (a) Iwi and hapū representatives shall be determined by those iwi and hapū who have representation on the Forum. Iwi and hapū shall advise Council of their respective representatives by providing the following;
 - (i) Minutes of an advertised hui-a-iwi/hui-a-hapū where a resolution was passed appointing a representative to the Forum; or
 - (ii) A letter of appointment from the Chairperson of an iwi or hapū governance entity that has the authority to appoint iwi/Hapū representatives (where such a governance entity exists).
- (b) Once membership on the Forum has been confirmed in accordance with clause 2(a) above, representatives shall be re-validated every three (3) years, at the same time as local body elections and in accordance with the criteria set out in these Terms of Reference. The position of Chairperson shall be decided at the first meeting of a new triennium.

- (c) If iwi/hapū wish to replace their representative on the Forum prior to the end of the three year term of a sitting representative, the process outlined in 2(a) above applies.

NB: If Council is notified that a primary representative for an iwi or hapū has been appointed by way of both 2(a)(i) and 2(a)(ii) and that representative is not the same person, the person appointed by way of 2(a)(i) shall be recognised as the representative for that iwi or hapū.

3. Functions

The Forum shall:

- (a) Develop an annual work programme from Te Ara Mua.
- (b) Monitor the implementation of Te Ara Mua with prioritised actions and identify funding requirements.
- (c) Recommend actions to enhance Māori capacity and capability that will contribute to Council's decision making processes for inclusion in the development of the Long Term Plan.
- (d) Ensure that Council's legislative obligations to Māori are met by providing monitoring and oversight of those obligations (see Schedule B for relevant legislation).
- (e) Build Council understanding about Treaty of Waitangi settlements (including statutory acknowledgments) and identify their implications for Council (including decision making processes).
- (f) Where it deems it necessary, make recommendations to Council and its committees.

4. Meetings

- (a) Official meetings of the Forum shall be held bi monthly. Meetings may be held in the Chambers of Council or at any other venue that the Forum may decide upon.
- (b) His/Her Worship the Mayor shall be the Chairperson for the inaugural meeting of the Forum. Thereafter two Chairpersons, one from Tauranga Moana and one from Te Arawa, shall be selected from among the iwi and hapū representatives at the conclusion of the inaugural Meeting to chair subsequent meetings.
- (c) The role of Chairperson and Deputy Chairperson shall alternate between Tauranga Moana and Te Arawa each meeting. This is to reflect the mana of the respective iwi and hapū that those Chairpersons represent.
- (d) The Chairpersons are invited to participate in the workshops of all Council Committees. The workshops provide an opportunity to give Council direction on important matters. Having iwi and hapu members participate in those workshops enables Council to meet its statutory obligations outlined in Schedule B of these Terms of Reference.
- (e) The Group Manager Policy, Planning & Regulatory Services shall be responsible for resourcing the Forum together with relevant staff members.
- (f) The Forum does not preclude individual iwi or hapū from working with Council on matters of their own concern or from progressing Mana Whakahono-a-Rohe agreements in accordance with the Resource Management Act, nor does it preclude iwi and hapū representatives or Council representatives from holding workshops outside of official meetings of the Forum on issues specific to an iwi, hapū and whānau.
- (g) The members of the Forum may agree to appoint representatives from among their membership to external representation forums (such as the SmartGrowth Combined Tangata Whenua Forum).

- (h) Agenda material that is specific to the kaupapa of the Forum can be provided by either iwi and hapū or Council.

5. Quorum

In order to ensure the validity of proceedings at a meeting, the minimum number of attendees required is 50% Elected Members and 50% iwi and hapū representatives. Resolutions of the Partnership Forum (except those covered by the Dispute Resolution clause at 8 below) shall be passed if a majority of members are in favour.

6. Dispute Resolution

- (a) In the event that a dispute arises in terms of the meaning/operation of these terms of reference the members will resolve the matter amongst themselves.
- (b) In the event that a dispute arises in terms of the decision making powers of the Partnership Forum the members will resolve the matter amongst themselves.
- (c) Disputed issues under 8(a) and 8(b) above, shall be put to the Forum as a resolution to be voted on. The resolution is passed if it is supported by at least 80% of the members.
- (d) Dispute resolution processes shall take account of Ngā Tikanga/Principles of these terms of reference.

7. Review of Terms of Reference

The Māori Relationships and External Adviser and the Workforce Development and Cultural Adviser accept the responsibility for reviewing the Terms of Reference and recommending updates as deemed necessary. The Forum must agree to any changes to the Terms of Reference.

Agenda for Meeting No. PF10

		Pages
	Present In Attendance Apologies	
PF10.1	Minutes of Meeting No. PF9 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum Held on 2 May 2019 A copy of the minutes of Meeting No. PF9 of the Tauranga Moana / Te Arawa ki Takutai Partnership Forum held on 2 May 2019 is attached. Recommendation <i>THAT the minutes of Meeting No. PF9 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 2 May 2019 are confirmed as a true and correct record.</i>	7-13
PF10.2	Presentation from Healthy Whare project Jodie Rickard will be in attendance to speak to the Partnership Forum regarding Healthy Whare project.	
PF10.3	Tuapiro Marae Revitalisation Project Riki Nelson will speak to the Partnership Forum regarding Tuapiro Marae Revitalisation project.	
PF10.4	Update on the Joint Agency Group and Ara Rau Tangata Conferences Chris Nepia will provide an update to the Partnership Forum regarding the Joint Agency Group and Ara Rau Tangata conferences.	
PF10.5	Partnership Forum Update Chris Nepia will provide an update to the Partnership Forum regarding the Forum's achievement to date in the current triennium.	

Western Bay of Plenty District Council

**Minutes of Meeting No. PF9 of the Tauranga Moana / Te Arawa
Ki Takutai Partnership Forum held on 2 May 2019
in the Council Chamber, Barks Corner
commencing 10.00am**

Present

Iwi Representatives

Reon Tuanau (Ngai Te Rangi) (Co-Chairperson), Anthony Wihapi (Ngati Moko) (Co-Chairperson), Carlton Bidois (Ngati Ranginui), Raiha Biel (Tapuika Iwi Authority), Tiki Bluegum (Ngai Tamawhariua), Elva Conroy (Ngati Tuheke), Matire Duncan (Ngā Potiki), Roland Kingi (Ngati Pikiāo), Peri Kohu (Ngai Tamarāwaho), Nessie Kuka (Ngai Tuwhiwhia), Bob Leef (Ngati Taka), Riki Nelson (Ngati Te Wai), Julie Shepherd (Te Runanga o Pirirakau), Kevin Tohiariki (Te Whanau o Tauwhao) and Tania Turner (Ngati Whakahemo)

Councillors

Mayor G J Webber, and Councillors G Dally, M Dean, P Mackay, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

M Taris (Chief Executive Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), P Tapsell (Workforce Development and Cultural Advisor), C Nepia (Māori Relationships and Engagement Advisor), J Rickard (Senior Policy Advisor) and M Parnell (Governance Advisor)

The meeting opened with a karakia by Tiki Bluegum followed by a waiata. Chairperson Tuanau welcomed everyone and the Mayor then introduced Te Manawa Tumoana, the most recent recipient of the TUIA Leadership Programme position.

Apologies

Apologies for absence were received from Hemi Paki (Ngati Tauaiti), Manu Wihapi (Tuhourangi), Maria Horne (Ngati Whakaue) and Councillor Lally and an apology for lateness was received from Carlton Bidois (Ngati Ranginui). It was noted that Councillor Marsh was on a leave of absence.

Resolved: Councillor Murray-Benge / Mr Kingi

THAT the apologies for absence from Hemi Paki (Ngati Tauaiti), Manu Wihapi (Tuhourangi), Maria Horne (Ngati Whakaue) and Councillor Lally and for the apology for lateness from Carlton Bidois (Ngati Ranginui) be accepted.

PF9.1 **Minutes of Meeting No. PF8 the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 19 February 2019**

The Tauranga Moana / Te Arawa Ki Takutai Partnership Forum considered the minutes of meeting no. PF8 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 19 February 2019 as circulated with the agenda.

Resolved: Councillor Mackay / Ms Shepherd

THAT the minutes of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum meeting PF8 held on 19 February 2019 be confirmed as a true and correct record.

PF9.2 **Presentation from STEMfest**

The Partnership Forum received a presentation from representatives from STEMfest. Mike Bell and Tia Lush spoke to a tabled powerpoint presentation and outlined the following:

- It was explained that STEM stood for Science, Technology, Engineering and Mathematics.
- The inspiration for the STEMfest event was Ada Lovelace and the event had been granted Ada Lovelace Day status, making it the only one in New Zealand.
- There was a recognised gap in the region for STEM activities that the STEMfest team wanted to fill, as well as encouraging networking between organisations that provided STEM activities.
- The festival would also include fringe events leading up to the festival, creating STEM advocates and champions.
- The main festival was to be on Saturday 12 October, which was the last weekend in school holidays before Term 4.
- The event was intended to be immersive, hands on and engaging. It was targeted at families and would be located along Durham Street in Tauranga utilising space at the Basestation, Trustpower and the University of Waikato building.
- A communications plan was being developed to advertise the festival and the associated pop-up and teaser events.
- The Forum members were asked to advertise the event within their communities.

Chairperson Tuanau thanked Ms Lush for her presentation and invited questions from the Forum.

In response to questions, STEMfest representatives advised the following:

- The STEMfest group was working with local organisation like House of Science that were already providing STEM activities in the community.
- It had been observed that young girls responded well to female role models working in STEM fields.
- Of the software engineers in the Waikato and Bay of Plenty, approximately 20% were female.
- The festival was focusing on leading edge technology and showcasing possibility, and the organisers were very aware of how quickly some technologies were becoming outdated.
- The aim of the festival was to be inclusive and to inspire potential influencers of the next generation - parents, teachers and peers.
- It was noted that the name of the trust running the festival was STEM Wana Trust. The word "wana" was used to indicate inspiring growth, like a seed.
- One of the aspirations of the festival was to connect community with industry, which they anticipated would result in an increased demand for people in these fields and a review of current pay rates.
- Ms Lush had not run a STEMfest in New Zealand previously but had run several successful events in the United Kingdom.

Resolved: Mr Nelson / Mr Kingi

THAT the presentation from STEMfest be received.

PF9.3

Draft Environment Strategy

The Partnership Forum considered a report from the Senior Policy Analyst dated 17 April 2019 as circulated with the agenda. The Senior Policy Analyst spoke to a tabled powerpoint presentation and noted the following:

- The purpose of the strategy and modes of delivery.
- In creating the strategy, Council had used feedback they received during public engagement, and assessed what Council was currently doing and the opportunities for what could be done. The strategy was also informed by direction from Central Government.

10.46am

Carlton Bidois entered the meeting.

- Council's vision was to be known for its clean, green environment however it was not the only contributor to that goal.
- The Te Whare Tapa Wha model had been applied to the strategy, to allow for a collaborative and holistic view of the environment.
- The strategy focused on both land and water.
- The current work Council was doing to contribute to environmental outcomes was discussed.

In response to questions, staff advised the following:

- The Community Matching Fund was currently open until 29 May 2019, which included an environmental portion of \$40,000.
- Currently Council provided incentives for land owners through lot protection rules to protect areas of their property that were

environmentally significant by covenants, allowing the owner additional sub division rights. There were currently approximately 400 protection lots in the district that were regularly monitored by Council for pests. Council also supported fencing subsidies. The Bay of Plenty Regional Council was also working with land owners regarding sustainable farming practices. A schedule of the protected lots was available in the District Plan.

- The Built Environment Strategy was developed in 2008 as a guide for urban development. The goals of the strategy were delivered via the District Plan and infrastructure development. This was connected to Te Ara Mua through an action to incorporate cultural perspective into urban design.
- This was to be adopted as a draft strategy as a basis for pre-engagement for the 2021-2031 Long Term Plan, which would likely start at the end of 2019.
- Some of the actions within the strategy would take between one and three years to complete through Council's work plans.
- The Local Government Act was the lead legislation for the Environment Strategy.

A request was made for a list of the protection order alongside resource consents, and also for the pest monitoring results for the protection lots.

Concern was expressed that if the strategy was adopted too quickly that it would be difficult to contribute to later on. Staff clarified that the adoption process was to adopt the draft in the first instance to allow for consultation, which would provide opportunity to the Forum to contribute.

11.10am The meeting adjourned for morning tea.

11.29am The meeting reconvened. Ms Turner was not present.

The Senior Policy Analyst continued the powerpoint presentation and explained the proposed Actions of the strategy, including what Council was currently doing.

11.33am Ms Turner entered the meeting

- The timeframes for the strategy adoption process were confirmed.

Staff were commended on the draft strategy. The Forum noted it was an excellent starting point for engagement and the actions would deliver a long term strategy.

In response to questions, staff advised the following:

- The carbon footprint for the Western Bay of Plenty District had been calculated, with the majority being contributed by agricultural land use and transport. There were still conversations at a national level that would inform these issues and the Environment Strategy would interact with several other Council strategies, making it a large piece of work.

- SmartGrowth provided a 50 year strategy for the region that the Environment Strategy would interface with.

Concerns were raised about working with strategies held by different organisations and the ability for Māori to contribute to these strategies effectively.

It was also noted that it was not enough to sustain the environment but that enhancement should be the goal.

Resolved: Mr Bidois / Councillor Williams

THAT the Senior Policy Analyst's report dated 17 April 2019 and titled Draft Environment Strategy be received.

PF9.4

Te Ara Mua Review

The Partnership Forum considered a presentation from Mr Roland Kingi of the Te Ara Mua Review Working Group who was in attendance to update the Forum on the progress of Te Ara Mua and to seek input into future actions. Mr Kingi summarised the following:

- The group had met two weeks ago to review Te Ara Mua.
- The structure of the document had been updated so that Te Ara Mua better interfaced with Council's Long Term Plan, Annual Plan and District Plan, and Council projects.
- The group had decided that more definitive KPIs were required to measure outcomes, as well as more defined actions.
- Items were removed from Te Ara Mua that were no longer relevant, were repeated in the document or had been completed.
- It had been proposed that Māori recreation and leisure needs be considered as a part of Council's Recreation and Leisure Strategy.
- It had been difficult to agree on a definition of affordability housing at SmartGrowth, so the working party recommended that affordable housing work be continued with the Western Bay of Plenty District Council.
- Mr Kingi had attended a national level presentation on the Tauranga City and Western Bay of Plenty District Councils' Papakainga housing, and advised the Forum that the document was well received and defensible.
- A new paragraph had been added to Te Ara Mua formalising reporting to Tauranga Moana / Te Arawa ki Takutai Partnership Forum about social and environmental issues.

In response to questions, Mr Kingi and staff advised the following:

- Māori wards would be discussed again as a part of the Representation Review process in no less than six years time.
- Established urupā in the district were treated the same way cemeteries were, and had not been included in the Marae Sustainability Fund. This could be reconsidered as a part of Te Ara Mua.

- The Marae Sustainability Fund was an annual fund of \$50,000 and was generally oversubscribed in terms of applications to it. There had not been many applications for the 2018/2019 financial year.
- The reviewing team had found Te Ara Mua to be robust in its review of the document.

The Chairperson commended the working party on the initial work they had done on the review done to date.

Resolved: Ms Biel / Ms Turner

THAT the presentation from the Te Ara Mua Review Working Group be received.

PF9.5

General Business

Mr Tony Wihapi advised the Forum of the Local Government Commission's decision regarding representation in the Western Bay of Plenty District Council, which he had submitted on at the hearing held on 20 February 2019.

12.21pm

Ms Conroy left the meeting.

It was clarified that the appointed members on Community Boards were, under legislation, from the Councillors and not from the community. It was also noted that the Local Government Commission's determination was final and could not be appealed.

There was discussion that governing bodies should be more representative of all the members of the communities including Māori.

Mr Riki Nelson advised that the New Zealand Māori Council requested an investigation by the Human Rights Commission into the group - Hobson's Pledge. This request was made in light of recent events in Christchurch and the belief that racism has been simmering away in New Zealand unchecked. Mr Nelson compared his experiences with the draft Reserves and Facilities Bylaw and the Māori Ward discussions with the issues raised by the New Zealand Māori Council.

The differences between elected and appointed Māori representation were discussed and the Chairperson suggested a workshop opportunity to discuss this further.

In response to questions, the Mayor confirmed the process to be nominated as a Mayor and a Councillor.

There being no further business, Mr Tiki Bluegum closed the meeting at 12.46pm with a karakia.

Minutes of PF9 held on 2 May 2019

PF9