

Western Bay of Plenty District Council

Minutes of Meeting No. OP20 of the Operations and Monitoring Committee held on 4 July 2019 in the Council Chamber, Barks Corner, Tauranga Commencing at 9.30am

Present

Councillor D Thwaites (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, M Williams and His Worship the Mayor G J Webber

In Attendance

M Taris (Chief Executive), G Allis (Deputy Chief Executive), R Davie (Group Manager Policy Planning and Regulatory Services), K Perumal (Group Manager Finance and Technology Services), P Watson (Reserves and Facilities Manager), B Williams (Strategic Property Manager), S Harvey (Roading Engineer East), R Sumeran (Engineering and Special Projects Manager), K Hill (Utilities Manager), E Watton (Policy and Planning Manager), R Woodward (Communications Specialist), and B Clarke (Senior Governance Advisor)

Community Boards

A Sole (Chairperson, Waihi Beach Community Board), P Miller (Chairperson, Te Puke Community Board), and J Dugmore (Member, Te Puke Community Board)

Others

As listed in the minutes.

OP20.1 **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their roles as an elected representative and any private or other external interest that they may have.

Members were advised that if they have had an interest (actual, potential, perceived, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item, and were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Members' Interest) Act 1968].

There were no declarations of interest declared by Members in relation to any items on the agenda.

OP20.2 **Proposal to Lease - Waihi Beach Community Centre Reserve -
Menzshed - Waihi Beach Skate Park Group Update**

The Operations and Monitoring Committee considered a report from the Reserves and Facilities Manager dated 6 June 2019. The Reserves and Facilities Manager introduced invited guests.

A. Waihi Beach Skate Park Group Update

Pippa Coombes was in attendance representing the Waihi Beach Skate Park Group and was supported by Jeanette Culton. Ms Coombes addressed the Committee as follows:

- The skate park was located in the vicinity of the proposed Menzshed; they sought to bring the skate park to the attention of Members while they considered that proposal.
- In its current condition, the skate park was unsafe with multiple defects from years of use and lack of maintenance. It was deemed unfit for purpose and did not meet the national standard.
- As with the sport of surfing, there was an emerging skateboarding talent in Waihi Beach, which they wished to nurture.
- There was a need to upgrade the skate park to complement the existing site. Some existing features could be used, but added landscaping, shelters, benches, drinking fountains and lighting would create a family friendly facility for the whole community.
- The Long Term Plan identified that the skate park could be expanded in an easterly direction away from the roadway.
- The community would like to host local and national skateboarding competitions to attract visitors and facilitate economic growth, so the facility must be of an appropriate standard.
- There had been meetings with Council staff to check on the location of park infrastructure and checks with fibre-optic broadband companies.
- They were actively seeking the needed funding, initially to do proposed topographical works in the skate park area, but also to provide schematics.
- The proposed skate park was estimated at \$1,500,000.
- Funding had been received from the RSA, Sunday markets and there would be some funding from the Op Shop Ball. They would be seeking further funding from the Waihi Beach Community Board.
- Their preferred designer was Jason Parkes who owned Premium Skate Park Designs. Skate parks designed by Mr Parkes had been ranked in the top ten skate parks in New Zealand.
- Mr Parkes had undertaken a survey of the site and taken drone footage. It was expected that his design would be received within

six weeks. The plan would be of international standard and incorporate features that Olympic skateboarding would require. Skateboarding had become an Olympic sport.

- They had met with representatives from Menzshed to achieve synergy and ensure a holistic approach, particularly about the design of the open spaces and tree plantings. Currently, the area was bland.
- Members were invited to view the skate park in its current condition.

Ms Coombes and Ms Culton responded to questions as follows:

- There were three stages to the proposal, depending on funding. The first stage was to fix existing features that could be utilised, the second stage to progress with improvements and the third to incorporate a track alongside the facility for cyclists.
- The Waihi Beach Skate Park Group had been certified as an incorporated society in 2018.
- They would seek funding from Lotto, and had a funding strategy in place.
- The design plan would incorporate graphic designs and landscaping in 3D and was expected to be received within six weeks. Once received they would hold a public meeting to involve the community, and then progress with their funding strategy.
- The funding they had already received had launched the project and they were extremely grateful to those funders.
- They were working closely with the surf club, and had been for some time. When the surf was not up, people would go to the skate park; there was a natural transition with surfing to skateboarding. Some surf club members were on the skate park committee.
- There was a lot of love and support for this project in the Waihi Beach community.

B. Waihi Beach Menzshed Charitable Trust

Brian Baynes, Don Oliver and Don Fraser were in attendance representing Waihi Beach Menzshed. Mr Baynes addressed the Committee as follows:

- Menzshed provided a community space for men, (and women if they chose to be involved), to be productive, share their skills and ideas, and enjoy the company of others in a supportive setting.
- It enabled people to build relationships with other people and other community groups.
- Menzshed's increased health and wellbeing in the community. There were many men living alone who, for example, may need to be reminded that they needed a health check. Menzshed brought in health professionals to do this.
- They intended to approach Sir John Kirwan to ask him to be their patron.

The Reserves and Facilities Manager introduced the report and spoke to a Powerpoint Presentation noting the following:

- Waihi Beach Menzshed Charitable Trust had applied to Council to lease an area in the Waihi Beach Community Centre Reserve to build a facility.
- The status of the reserve was local purpose; for community use. There was no requirement under the Reserves Act 1977 to publicly advertise proposed leases on reserves with local purpose status. However, if the Committee was of a mind to approve the application in principle, it was recommended that community consultation be undertaken.
- Suggested public consultation was due to recent exposure of the reserve in relation to the controversial siting of the KiwiCamp, and as a previous proposal for a medical centre in the same reserve had taken that approach.

Staff responded to questions as follows:

- In terms of process, if the Committee was of a mind to approve the application to lease in principle, it could then instruct staff to undertake public consultation for one month. Once consultation had occurred, staff would report findings to the full Council, which would make a final decision in its capacity as the administrative body for the reserve.
- The location shown on the map, (as included in the agenda report), had been submitted to Council by Menzshed.

The Chairperson thanked the invited guests for their attendance.

Resolved: Williams / Mackay

1. *THAT the Reserves and Facilities Manager's report dated 6 June 2019 and titled Proposal to Lease – Waihi Beach Community Centre Reserve - Menzshed be received.*
2. *THAT the Operations and Monitoring Committee approves in principle the application by the proposed Waihi Beach Menzshed to lease an area of approximately 140m² on Waihi Beach Community Centre Reserve to build and operate a MenzShed facility.*
3. *THAT if approval in principle is given, such approval must not be construed by the applicant as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.*
4. *If approval in principle is given, that staff be directed to publicly notify the proposal. Subsequent to public notification, Council will give due consideration to any submissions or objections received.*

5. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

OP20.3

Te Puke Town Centre Project Update

The Operations and Monitoring Committee considered a report from the Roading Engineer East dated 12 June 2019 as circulated with the agenda. The Deputy Chief Executive spoke to a Powerpoint Presentation and provided an introductory overview as follows:

- In May 2019, the Te Puke Community Board had recommended that the Operations and Monitoring Committee consider:
 - increasing car parking on Jellicoe Street by reducing the garden area at the western end of Jellicoe Street Plaza to reinstate two car parks, and
 - reducing the mobility parks at the eastern end of the Plaza to one park.
- Council had reviewed the proposed location to reinstate two additional car park spaces. It was possible to construct one additional car park and not affect safety, however, the construction of the second space was not recommended due to safety concerns in relation to visibility.
- Constructing two additional carparks would also require modification to paving on the approach to the pedestrian crossing. It was considered that this would result in an 'unbalanced' look to the Plaza area.
- Following investigations, the February 2019 staff report to the Committee had indicated that there was sufficient car parking in Te Puke.
- The public had indicated that the area near the pedestrian crossing was the location most in demand for parking.

Te Puke Community Board's position

At the invitation of the Chairperson, Peter Miller, (Chairperson, Te Puke Community Board), advised that the Community Board had considered that by providing three additional car parks, this may alleviate public concerns. However, he considered that there were currently sufficient car parks in the Te Puke town centre.

Public Meeting to discuss Te Puke Town Centre

At the invitation of the Chairperson, Councillor Marsh provided feedback to the Committee in relation to a recent public meeting held in Te Puke on Monday, 1 July 2019. He noted the following:

- He had organised the public meeting in order to provide an opportunity for members of the public to voice their concerns in relation to the Te Puke Town Centre and parking issues. Approximately 150 members of the public had attended the meeting, indicating high interest.

- The Te Puke Community Board, he, and other Councillors had attended the public meeting. To encourage free and frank discussion from the public, members of the Community Board and Councillors were welcomed, but it was requested that they not participate in discussion.
- He had engaged a private secretary to take minutes of the meeting. These minutes were currently being drafted and would be available for circulation once finalised.
- He requested that the decisions before the Committee today be put on hold until the minutes of the public meeting could be provided, as this information may assist the Committee in its deliberations on the matter.

Councillor Scrimgeour and His Worship the Mayor had also attended the public meeting held on 1 July 2019, and advised that their estimate of attendees was approximately 120-130 persons.

Staff responded to a question, noting that changes to carparks were required to be included in the Traffic and Parking Bylaw.

Due to indications during discussion, the Chairperson advised that the recommendation would be taken in parts as follows:

PART 1

Moved: Scrimgeour / Mayor Webber

1. THAT the report from the Road Engineer (East) dated 12 June 2019 titled Te Puke Town Centre Project Update be received.
2. THAT the report relates to issues that are considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. THAT the garden adjacent to the Plaza be altered to install one additional carpark at an estimated cost of \$25,000 (Carpark 1 – as shown in Attachment B of the agenda report).

Division

A division was called and the vote was recorded as follows:

For: Councillors Dally, Mackay, Murray-Benge, Palmer, Scrimgeour, Thwaites, Williams, and Mayor Webber

Against: Councillors Dean, Lally, and Marsh

Abstained: Councillor Marshall

The motion was declared carried and became the substantive motion as follows:

Resolved: Scrimgeour / Mayor Webber

1. *THAT the report from the Road Engineer (East) dated 12 June 2019 titled Te Puke Town Centre Project Update be received.*
2. *THAT the report relates to issues that are considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the garden adjacent to the Plaza be altered to install one additional carpark at an estimated cost of \$25,000 (Carpark 1 – as shown in Attachment B of the agenda report).*

PART 2

Mobility Parking Spaces

The Committee further discussed the provision of mobility carparks. At the invitation of the Chairperson, Peter Miller, (Chairperson, Te Puke Community Board), advised as follows:

- The Community Board considered that there were a sufficient number of mobility carparks in Te Puke and it had received no complaints on the number provided.
- In terms of mobility carpark locations, there were two located outside fast food outlets, and it appeared these may be in the wrong place. The fast food operators were not interested in mobility carparks in front of their businesses.

At the invitation of the Chairperson, Staff advised as follows:

- There was no specific Council policy in relation to mobility spaces.
- Council had received no feedback via the bylaw process on these particular mobility parks outside the fast food outlets, although there had been a request for a mobility park near the pharmacy in Oxford Street.
- As part of the bylaw review, staff had taken an extensive look at mobility parking.
- An additional 1m width was allowed per mobility parking space. When two mobility parks were located together, it provided the ability to maximise that space due to the 1m additional width being combined, and the result was no loss of another complete parking space. By removing one mobility space where there were two, that maximisation of the width allowance would not occur.

PART 2

Resolved: Dally / Murray-Benge

4. *THAT the Te Puke Community Board proposal to change the mobility parking at the eastern end of the Plaza be received and noted.*

5. *THAT it be recommended to the Policy Committee that one mobility park be relocated from the eastern end of the Plaza to Oxford Street, Te Puke to allow better mobility access to the pharmacy.*

The motion was declared carried.

PART 3

The Committee discussed the Te Puke Main Street Plaza, during which it was acknowledged that this may be a subject for further discussion for the Te Puke Community Board; and further, that leaving the Plaza as it was may provide the option for it to be revisited within a six months period. The following motion was then put.

Moved: Lally / Dean

6. THAT the Te Puke Main Street Plaza remains as constructed.

Division

A division was called and the vote was recorded as follows:

For: Councillors, Dean, Lally, Mackay, Palmer, Scrimgeour, Thwaites, Williams, and Mayor Webber

Against: Councillors Dally, Marsh, Marshall and Murray-Benge,

The motion was declared carried and became the substantive motion as follows:

Resolved: Lally / Dean

6. *THAT the Te Puke Main Street Plaza remains as constructed.*

11.00 a.m. The meeting adjourned for morning tea.

11.18 a.m. The meeting reconvened.

Change to Order of Business

The Chairperson requested a change to the Order of Business to allow the Waiāri Water Supply Scheme presentation to be dealt with as the next item of open business to allow presenters from Tauranga City Council to be released from the meeting.

Resolved: Mayor Webber / Scrimgeour

THAT in accordance with Standing Orders the Order of Business be changed and that the Waiāri Water Supply Scheme presentation be dealt with as the next item of open business to allow representatives from Tauranga City Council to be released from the meeting.

OP20.4 Presentation - Waiari Water Supply Scheme

The Chairperson welcomed the following Tauranga City Council representatives who were in attendance to provide an update on the Waiāri Water Supply Scheme:

- Neels Osmers, (3 Waters Project Manager)
- Jennifer Pearson, (Community Engagement Advisor, Waiāri Water Supply Project)
- Peter Bahrs, (Water Supply Manager).

Mr Osmers spoke to a Powerpoint Presentation and a video of drone footage of the Waiāri intake site.

Scope of Presentation

- Waiāri water supply pipeline
- Works timeline
- Progress in 2019
- Waiāri intake site (video of drone footage).

Mr Osmers responded to a question, noting that both reservoirs could fill at the same time.

Ms Pearson also spoke to the Powerpoint Presentation in relation to the following:

Scope of Presentation

- Stream bank riparian planting
- The blessing held at Horaparaikete Trust
- Reservoir to reservoir construction and welding / map
- Traffic management
- Plans for the period July to December 2019
- Access road, bridge and intake contract
- Continuing engagement
- Managing Resource Consent conditions.

Mr Bahrs also spoke to the Powerpoint Presentation in relation to the following:

Scope of Presentation

- Ecological monitoring results
- What was being monitored
- Location of the sites
- Summary of results.

Mr Bahrs responded to questions in relation to alternative reservoir site location; eastern reservoir operation and supply; natural variation with aquatic insect organisms; commissioning by the end of 2021; water utilisation beyond 2050; cost of supply and cubic metres capacities of plant.

The Chairperson thanked Mr Osmer, Ms Pearson and Mr Bahrs for attending.

Resolved: Mackay / Murray-Benge

THAT the presentation and update on the Waiāri Water Supply Scheme from Tauranga City Council on 4 July 2019 be received and the information noted.

OP20.5

C.E. Miller Estate Bequest

The Operations and Monitoring Committee considered a report from the Reserves and Facilities Manager dated 10 June 2019 as circulated with the agenda. The Reserves and Facilities Manager introduced the report.

Resolved: Mayor Webber / Mackay

- 1. THAT the Reserves & Facilities Manager's report dated 10 June 2019 and titled C.E. Miller Estate Bequest be received.*
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
- 3. THAT the Operations and Monitoring Committee recommends to Council that the administration and distribution of the C.E. Miller Estate funds be delegated to the Katikati Community Board, with the proviso that any legal advice from Council is required to be taken into account.*

OP20.6

Infrastructure Services Report July 2019

The Operations and Monitoring Committee considered a report from the Deputy Chief Executive dated 18 June 2019 as circulated with the agenda, and considered the open section of the Operations and Monitoring Committee Information Pack No. OP20 dated 4 July 2019 as circulated separately with the agenda.

The Deputy Chief Executive, Utilities Manager, Strategic Property Manager, and Reserves and Facilities Manager, all spoke to a Powerpoint Presentation in relation to current projects and works.

Staff responded to questions in relation to cost of the Te Puke Wastewater disc filter work; Omokoroa to Tauranga cycleway opening December 2019; Wairoa State Highway 2 bridge completion date; removal of a house with asbestos in the vicinity of Ford Road Boat Ramp; Omokoroa Library and Sports Pavilion cost percentages; Kaimai View land sales dividends; Francis Road to Waihi safe roads project; roundabouts at Pohoia; subsidies for cycleways; responsibilities of a mowing contractor via Westlink consortium;

over-winter works and next year's works programme; stormwater consents; and the Waihi to Waihi Beach cycleway.

Resolved: Scrimgeour / Lally

1. *THAT the Deputy Chief Executive's Report dated 18 June 2019 and titled Infrastructure Services Report July 2019 be received.*
2. *THAT the Open Section of the Operations & Monitoring Committee Information Pack No. OP20 dated 4 July 2019 be received.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Marshall / Murray-Benge

THAT the public be excluded from the following part of this meeting namely:

- *Infrastructure Services Report July 2019 - In Confidence*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Infrastructure Services Report July 2019 - In Confidence</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>