

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

OPERATIONS AND MONITORING COMMITTEE

Komiti Whakahaere

INFORMATION PACK
Pikau Korero
OP11
Thursday, 10 May 2018

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00 pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

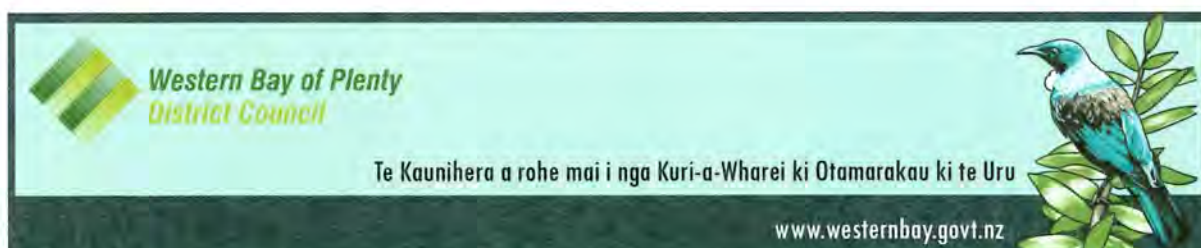
All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Fleur Sweeney
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Fleur Sweeney
Operations and Monitoring Committee	-	Barbara Clarke
Policy Committee	-	Barbara Clarke
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.



Open Items

Operations and Monitoring Committee No. OP11 10 May 2018

Information Pack

	Pages
Schedule of Contents	
1. Monthly Report for the One Network Maintenance Contract (ONMC) March 2018	4-11
Note: This report is Attachment A of the Infrastructure Services Briefing May 2018 (Open) report included in the Operations and Monitoring Committee agenda, circulated separately with the Information Pack.	
2. Ongare Point Wastewater Scheme Update	12-13
3. National Performance Review for Three Waters 2016/17	14-15
4. Operations and Monitoring Committee Corporate Reports March 2018	16-33
By Exception For:	
<ul style="list-style-type: none">• Corporate Planning System• Minute Action Sheets• Service Requests	
5. Minute Action Sheet Reports April 2018	34-47
<ul style="list-style-type: none">• Not Complete• Complete	

Memorandum

To: Operations and Monitoring Committee

Copy:

From: Bill Hickman – Maintenance Contract Manager (West Roads)

Date: 17 April 2018

Subject **Monthly Report for the One Network Maintenance Contract (ONMC) March 2018**

1. Contract Overview

The Annual ONMC Performance Workshop was completed mid April. The attendees represented a good cross-section of the overall team including all of the Contract Board members. The discussion resulted in a number of actions for the Contract Management Team that are targeted toward enhancing overall team performance.

WestLink achieved a score of "Best Practice" for the State Highway Key Result Area (KRA) in Period 2 resulting in an overall score to date for this financial year of "Best Practice". The annual KRA score for Council will be assessed in July.

2. Operational Performance Measures

Operational Performance Measures (OPMs) reflect the day-to-day levels of service required under the ONMC. WestLink's performance is measured on a monthly basis and if a prescribed maximum compliance score is exceeded the Contractor will have money deducted from their monthly payment.

The previous eight months scores are as follows:

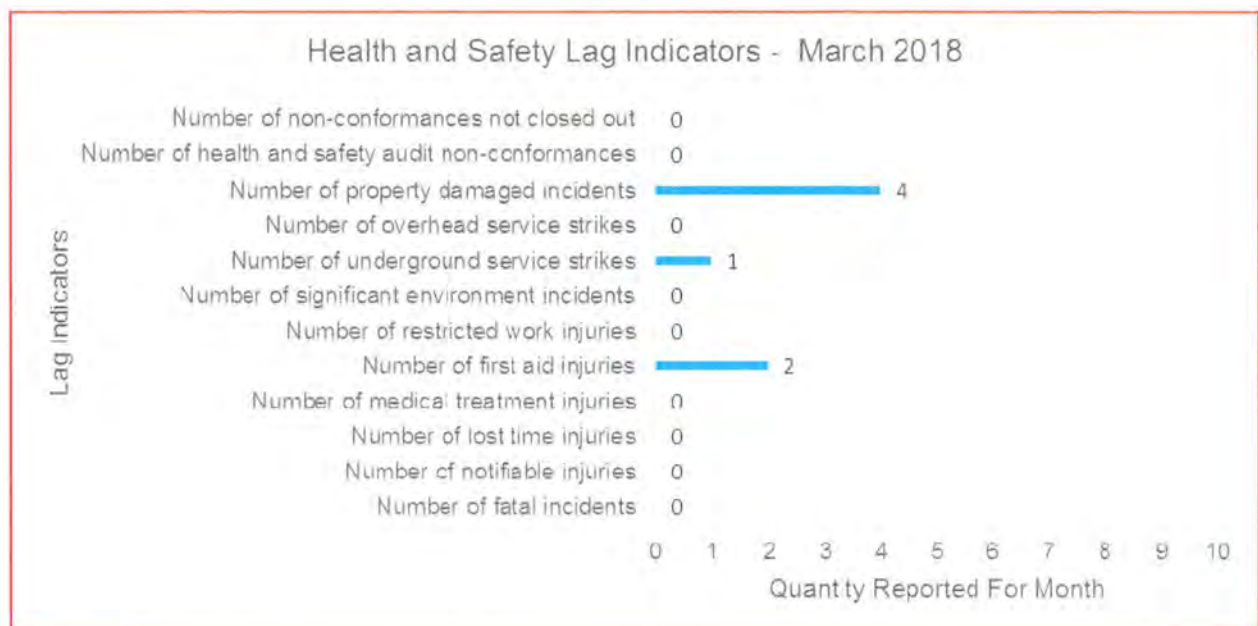
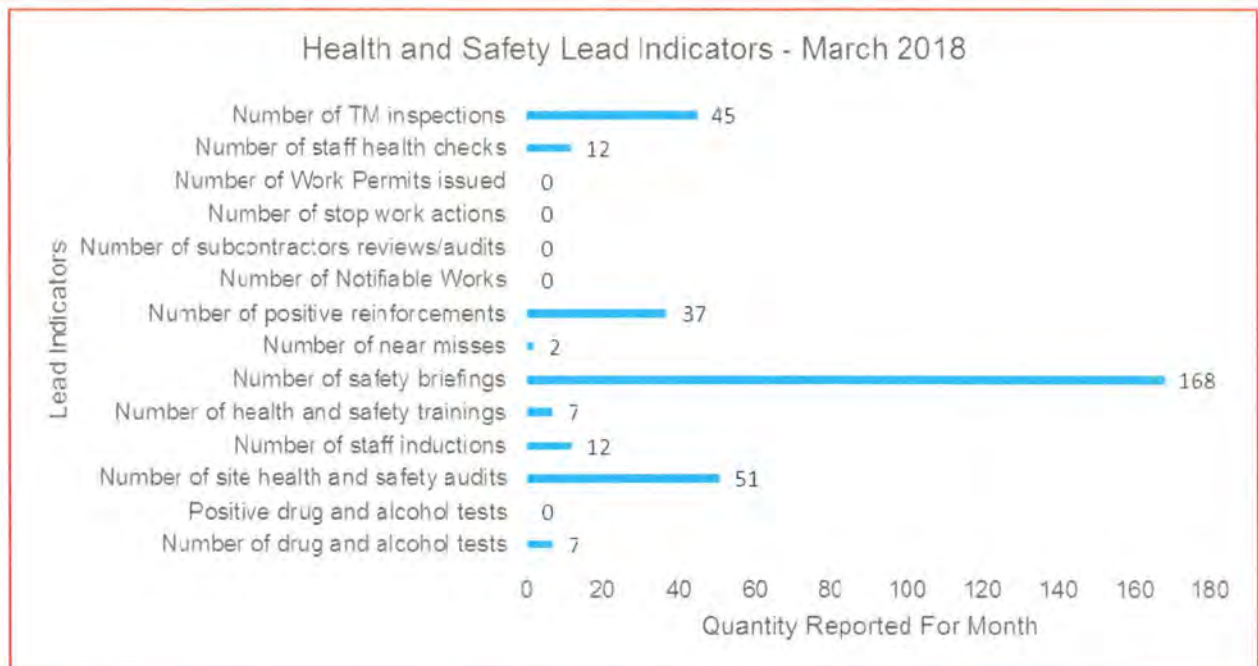
Principal	Maximum Score	Monthly OPM Compliance Scores							
		Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
WBoPDC	7	9.7	8.6	13.9	7.1	7.7	12.1	9.3	10.3
NZTA	21	4	4	18	3	8	9	26	20

Overall WestLink are generally achieving reasonable OPM outcomes however there have been eight proportional adjustments for Council over the last 12 months. Deductions have ranged from \$15 to \$3,960.

Warm and wet weather in the early part of the year resulted in significant growth and WestLink struggled to maintain both networks within the vegetation control specifications. The recent higher OPM scores reflected this situation with the minimum State Highway monthly compliance score exceeded for the first time in February. The rate of vegetation growth has slowed down and we now expect both networks to be generally maintained within specification.

3. Health and Safety

3.1 Combined Lead and Lag Indicators for State Highways and Local Roads



4. Works Programme

The current Capital Works Programme is attached but is not fully up to date.

4.1 Seal Extensions

The Matakana Road seal extension is the last of the lump sum projects. Metal had previously been barged and stockpiled on the island and work commenced early in March.

Work on the Wright Road and Waipa Road seal extensions have also commenced. The landowner consultation meeting for Williams Road North was held in March with no major issues raised.

Council have still yet to review a formal priced offer for the additional seal extensions. The offer provides designs for some sites that are in full compliance with Councils Development Code and other less expensive 'shape and seal' designs for sites where traffic volumes are low and safety improvement requirements are less.

4.2 Rehabilitation/Renewals

The section adjacent to the Addline Transport depot on Welcome Bay Road is programmed for rehabilitation in the 2018/19 construction season.

A small section of rehabilitation on Tainui Road is complete.

The scope of the pavement rehabilitation on Omokoroa Road between Western Avenue and Tralee Street has been expanded to include kerb and channel and bus stops thus requiring additional design. Design is not yet finalised and construction is now not likely until the 2018/19 construction season.

Rehabilitation on Poripori Road is still in the planning stage however the proposed widening has still not been confirmed.

Design of the Maungarangi Road rehabilitation is complete and iwi concerns seem to have been addressed however construction has yet to be programmed.

The following roads are being investigated, designed or priced for rehabilitation and some include widening:

- Pukemapu
- Rangioru
- Maniatutu Road Rehabilitation and Widening
- Te Matai Road Rehabilitation and Widening
- Oropi Road realignment 4970-5180

4.3 Te Puke Highway Renewals

Sheet piling has been accepted as the solution for the preventative maintenance project on the Kaituna River adjacent to Pah Road. Final approval for the design is currently sitting with BoPRC.

The pavement rehabilitation through Waitangi and guardrail reinstatement at Rangioru are now complete.

4.4 Emergency Works

The emergency works status is shown below:

Emergency Works 1 November 2015 to 31 October 2016			
Detail	Repair Estimate	Cost to Date	Comments
Pongakawa Bush and Valley Roads	\$ 350,000.00	\$350,000.00	
Roydon Downs Road Bridge	\$ 75,000.00	\$ 30,000.00	Repairs complete. Seeking retrospective BOPRC Resource Consent
Mystery Valley Road Bridge	\$ 75,000.00	\$ 18,000.00	Repairs complete. Seeking retrospective BOPRC Resource Consent
Mystery Valley Road Underslip	\$ 350,000.00	\$ 7,500.00	Geometric designs currently being progressed
Lindenmann Rd Underslip	\$ 150,000.00	\$ 7,500.00	Geometric designs currently being progressed
Various Other Emergency Works	\$ 156,700.00	\$156,700.00	
	\$ 1,156,700.00	\$569,700.00	

Emergency Works 1 November 2016 to 31st October 2017			
Campbell Rd Event 17-19th Feb 2017	\$20,000 plus	\$28,962.00	Heavy and concentrated rainfall in this catchment caused severe scour to Campbell Rd.
Woodland Road Dropout 11-12th March	125k	\$ 56,000.00	Heavy and concentrated rainfall in this catchment caused drop out on Woodland Rd and Soldiers Rd. -Woodland Rd - Completed - Access to properties at end of road was at threat.
April 2017 Events - Debbie and Cook	\$1,761,707	\$1,304,905	Two Cyclone events within 2 weeks. Very large cleanup of slips, culverts and trees. Several larger underslip signs requiring reinstatement: Sites we have completed or are in progress: -Te Puna Station Road - Reinstatement works all but completed. Road to be sealed early November. -Ford Rd - Completed - Site was unsafe and down to single lane. -Sharp Rd - Complete - Access to several properties threatened. -Woodland Rd - Completed - Access to properties at end of road was at threat. Other sites from this years storm damage that require attention: -Reid Rd - We have draft alignment designs. Arch checks have been completed. This needs an HNZ Authority FYI. -Soldiers Rd -Stockton Rd
		\$1,389,867.00	

Emergency Works 1 November 2017 to 31st October 2018			
January 5th/6th Event	250k	TBC	Heavy wind causing lots of trees to fall over. Underslips at Ohauti Road and Mystery Valley that require reinstatement discussion.

Design for emergency reinstatement of slips on Mystery Valley, Ford Road, Soldiers Road and Stockton Road is still in progress.

4.5 Unsealed Roads – Surface Defect Index

A total length of 10.01km (20 sections) of unsealed rating was completed during March 2018 based on road lengths provided by West Roads.

Based on the specified method of measurement, 13x sections exceeded the KPM thresholds will be programmed for repair.

The volume of unsealed road metal applied to date in the contract is behind the minimum cumulative quantity offered by WestLink in their tender. WestLink have indicated that they would review the situation and target the application of additional material as required and this process has now commenced.

5 Miscellaneous

Work on the Omokoroa Road realignment has ramped up further now that the A/C pipe removal is complete. Some crews are working at night to minimise customer disruption and maximise the favourable weather.

One section has been sealed and the roundabout completed with the final areas of two major earthworks at Prole Road and on the western side of the roundabout underway.

The concrete team completed the last section of the Town Point Road footpath and is 50% through the 1km of kerb repairs in Waihi Beach.

Year	Category	Client	Road Name	Client Representative - Project Requester	WBPDC - Ward	Start	End	Length	Name	Status	Current Action	Project Manager/Design Engineer
16/17	Capital	NZTA	SH33						Maniatutu Rd Detour Signs	In design	Started iwi consultation	Phil Barnes
16/17	Capital	NZTA	Te Puke Highway						Green to blue sign conversion	Close out	Pavement Renewal Rep	Kathy Grant
16/17	Capital	NZTA	Te Puke Highway						Waitangi Maori threshold signs	Close out	Pavement Design	Kathy Grant
16/17	Capital	NZTA	Te Puke Highway						Wide Centreline (incl. ATP)	Close out	?	Kathy Grant
16/17	Capital	NZTA	Te Puke Highway						Eggabouts	Close out	NTE Price	Paul Anderson
16/17	Capital	NZTA	Te Puke Highway						No3 Road I to Dunlop Rd SMA	Close out	NTE for VO request	Paul Anderson
16/17	Capital	WBODPC/NZTA	Te Puke Highway	Peter Clarke					Ohineangaanga kerb and footpath &	Close out	Geotechnical Design (Or	Kathy Grant
16/17	Capital	WBOPDC	Te Puke Highway	Peter Clarke					Cameron Road Culvert Upgrade	Close out	In construction. Final	Paul Anderson
16/17	Capital	WBOPDC	Te Puke Highway	Peter Clarke					No.1 Road Intersection Improvements	Close out	Waiting for VO to be	Paul Anderson
16/17	Capital	WBOPDC	Te Puke Highway	Peter Clarke					Northern Gateway - Station Road to Truck	Close out	In construction. Final	Paul Anderson
16/17	Capital	WBOPDC	Te Puke Highway	Peter Clarke					Northern Gateway 1	Close out	Design required.	Paul Anderson
16/17	Capital	WBOPDC	Te Puke Highway	Peter Clarke					Northern Gateway 2 - Stage 1 (across from	Close out	Find a Geometric Design	Paul Anderson
16/17	Capital	WBOPDC	Te Puke Highway	Peter Clarke					Northern Gateway 2 - Stage 2 (Repco bus	Close out	In construction. Final	Paul Anderson
16/17	Drainage	NZTA	029-0021						SH29 1441 Drainage	Close out	NTE for VO request	Paul Anderson
16/17	Drainage	NZTA	SH29	-	-	13503	13583	80	Cannonball Drainage	Close out	?	Anthony Stubbs
16/17	Drainage	NZTA	SH29	-	-	13503	13583	80	North Kaimai School	In design	Pricing with Sub-Contract	Anthony Stubbs
16/17	Emergency Works	NZTA	SH29A			500			Welcome Bay Underslip	Construction	Tidy up site	Paul Anderson
16/17	Rehab	NZTA	Te Puke Highway						Long swamp	Close out	Site walkover with sunn	Paul Anderson
16/17	Rehab	NZTA	Te Puke Highway						Showgrounds to Gulliver	Close out	Pavement Renewal Rep	Paul Anderson
16/17	Rehab	NZTA	Te Puke Highway						Showgrounds/Maketu Intersection	Close out	VO request for final	Paul Anderson
16/17	Rehab	NZTA	Te Puke Highway			3662	3923	261	Strang to Waitangi School	Construction	Last 5% construction	Paul Anderson
16/17	Reseals	NZTA	Te Puke Highway						Chipseal resealing Works	Close out	Resurfacing completion	Kathy Grant
16/17	Reseals	NZTA	Te Puke Highway						Pre-reseal Repairs	Close out		Kathy Grant
16/17	Reseals	NZTA							Other Resurfacing (2nd coats)	Close out	NTE for VO request	?
16/17	Resilience	NZTA	Te Puke Highway			14000			Pah Road Underslip	In design	Waiting on Client Appro	Kathy Grant
16/17	Resilience	NZTA	Te Puke Highway			16000			Rangiuru Slips and Guardrail	Close out		Kathy Grant
16/17	SCRIM	NZTA	NZTA						SCRIM Resurfacing	Close out	Periodic Treatment Just ?	
16/17	Seal Extension	WBOPDC	Belk Road	Jim Paterson					Belk Road Shape and Seal	Close out	Final VO request require	Paul Anderson
16/17	Seal Extension	WBOPDC	Junction Road	Jim Paterson		500	2640	2,140	Junction Road Seal Extension	Close out	Pavement assessment/r	Paul Anderson
16/17	Seal Extension	WBOPDC	Leyland Road	Jim Paterson					Leyland Road Shape and Seal	Close out	Final VO request require	Paul Anderson
16/17	Seal Extension	WBOPDC	Sharp Road	Jim Paterson					Sharp Road Shape and Seal	Close out	Final VO request require	Paul Anderson
16/17	TAC	NZTA	Cannonball	-	-				Asphalt Resurfacing Works	Close out	Discussion with MCM	Anthony Stubbs
16/17	TAC	NZTA	Te Puke Highway	-	-				Asphalt Resurfacing Works	In design	Finalise Report	Anthony Stubbs
17/18	??	NZTA	029-21	-	-	13270	13320	50	SH29 Boulder Stream Bridge Ride Quality Imp	In design	Design	Anthony Stubbs
17/18	Capital	NZTA	002-185			7400			Arawa Avenue Intersection Improvements	Construction		
17/18	Capital	NZTA	002-185			2300			Wilson Road Intersection Improvements	Construction		
17/18	Capital	NZTA	029 - 021			2000			Belk Road Intersection Improvements		with client	
17/18	Capital	NZTA	029-021			14700	14700	-	Petfords Bridge Upgrade	Close out		Phil Barnes
17/18	Capital	NZTA	033-017			13000	18000	5,000	Paengaroa Straights Seal Widening & WCL	Construction		Paul Anderson
17/18	Capital	WBOPDC	Omokoroa Rd	Jim Paterson	Kaimai Ward	0	1943	1,943	Omokoroa Rd SH2 to Railway	Construction	Client approval	Bryan Crean
17/18	Cyclepath	WBOPDC	Borell / Te Puna Road widening	Gary Allis	Kaimai Ward	-	-		Borell / Te Puna Road widening of	Scoping	Offer of Service	Andre Van de Vlugt
17/18	Cyclepath	WBOPDC	Borell Snodgrass Road to	Gary Allis	Kaimai Ward	-	-		Borell Snodgrass Road to Newham Road	Construction	Construction	Andre Van de Vlugt
17/18	Cyclepath	WBOPDC	Lochhead Road to existing	Gary Allis	Kaimai Ward	-	-		Lochhead Road to existing footpath	Design	Update 02/02/18:	Devon Croll
17/18	Cyclepath	WBOPDC	Newham Road section	Gary Allis	Kaimai Ward	-	-		Newham Road section	Design	Design Offer Sent to Client	Andre Van de Vlugt
17/18	Cyclepath	WBOPDC	Plummers Point Road parts 1 &	Gary Allis	Kaimai Ward	-	-		Plummers Point Road parts 1 & 2	Scoping	Update 02/02/18: Given	Devon Croll
17/18	Cyclepath	WBOPDC	Snodgrass Road Newnham to	Gary Allis	Kaimai Ward	-	-	112	Snodgrass Road (Newham Rd to Lindock	Design	WL to seek alternative p	Andre Van de Vlugt
17/18	Cyclepath	WBOPDC	Te Puna Station Road	Gary Allis	Kaimai Ward	260	1560	1,300	Te Puna Station Road Cycleway	Design	Update 02/02/18: Agree	Devon Croll
17/18	Cyclepath	WBOPDC	Wairoa Bridge - SH2 --	Gary Allis					Wairoa Bridge - SH2 - Carmichael Road	Scoping	Design and Geometrics	Andre Van de Vlugt
17/18	Drainage	NZTA	002-185		Maketu-Te Puke Ward	2449	NA	35	Wilson Road Culvert - 675 mm diameter	Design		Brent Kilford
17/18	Drainage	NZTA	036-0013	-	-	10800	10998	198	Low Point Sag Curve	In design	Consult with WBPDC an	Anthony Stubbs
17/18	Drainage	NZTA	Matapihi						Matapihi underpass drainage improvements	Close out	Close out	Andre Van de Vlugt
17/18	Drainage	NZTA	SH29						Various	In design	Pavement assessment/r	Becky Phelps
17/18	Drainage	WBOPDC	Bell Road	Jim Paterson	Te Puke	1470	1470	-	Bell Road Box Culvert Replacement	Construction	Power easement	Bryan Crean
17/18	Drainage	WBOPDC	Rea Road		katiatki	-	-	-	Drainage Improvements	Scope	Design once priority wo	Andre Van de Vlugt
17/18	Emergency Reinstatement	NZTA	SH36 Oropi Road Gorge			6000			SH36 Oropi Road Gorge Underslip	Construction	Constuction	Paul Willey
17/18	Emergency Reinstatement	WBOPDC	Ford Road Dropout	Jim Paterson		1000			Ford Road Dropout	Close out	Client Instruction	Phil Barnes
17/18	Emergency Reinstatement	WBOPDC	Lindemann Road	Jim Paterson	Kaitikati - Waihi Beach Wa	3200	3600	400	Lindemann Road	In design	Survey	Brent Kilford
17/18	Emergency Reinstatement	WBOPDC	Mystery Valley Road	Jim Paterson	Maketu-Te Puke Ward	2100	2200	100	Mystery Valley Road	In design	Final design review, pri	Brent Kilford
17/18	Emergency Reinstatement	WBOPDC	Reid Road	Jim Paterson	Maketu-Te Puke Ward	2170	2300	130	Reid Road Realignment	In design	Pricing	Brent Kilford
17/18	Emergency Reinstatement	WBOPDC	Sharp Road	Jim Paterson		2000			Sharp Road	Close out	?	Phil Barnes
17/18	Emergency Reinstatement	WBOPDC	Soldiers Road	Jim Paterson	Kaimai Ward				Soldiers Road	In design		Phil Barnes
17/18	Emergency Reinstatement	WBOPDC	Stockton Road	Jim Paterson	Maketu				Stockton Road	In design		Phil Barnes
17/18	Emergency Reinstatement	WBOPDC	Te Puna Station Road	Jim Paterson	Kaimai Ward	100			Te Puna Station Road	Close out	NTE	Phil Barnes

Year	Category	Client	Road Name	Client Representative - Project Requester	WBOPDC - Ward	Start	End	Length	Name	Status	Current Action	Project Manager/Design Engineer
17/18	Emergency Reinstatement	WBOPDC	Woodland Road	Jim Paterson	Katikati	4000			Woodland Road	Close out		Phil Barnes
17/18	Environmental Renewals	NZTA	Harbour Link						Harbour Link Enviropods	Scoping	Proposal to be	?
17/18	Environmental Renewals	NZTA	Harbour Link						Harbour Link Stormfilters	In design	Investment Report,	Kathy Grant
17/18	Environmental Renewals	NZTA	TEL						TEL Enviropods	Scoping	NTE	?
17/18	Footpath	WBOPDC	398 Pukehina Parade	Stuart	Paengaroa	-	-	-	398 Pukehina Parade Footpath	In design	Design with Jack	Andre Van de Vlugt
17/18	Minor Efficiency	NZTA	002-151						Hewlett's Road Bus Lanes	Close out		Bryan Crean
17/18	Minor Efficiency	NZTA	002-164						TEL 110 kph signage	Close out		Bryan Crean
17/18	Minor Improvements	WBOPDC	Beach Road Cycle		Katikati				Beach Road Cycleway	Scoping	Offer of Service	Andre Van de Vlugt
17/18	Minor Improvements	WBOPDC	Corner improvements - Beach Road/Little Waihi Road - Maketu			0	100	100	Little Waihi Road	Scoping	Offer of Service	Andre Van de Vlugt
17/18	Minor Improvements	WBOPDC	Fairview Road		Katikati	250	400		Fairview Road Kerbing	Offer with Client		Bryan Crean
17/18	Minor Improvements	WBOPDC	Henry Road		Katikati	0			Henry Road Widening	Scope		Andre Van de Vlugt
17/18	Minor Improvements	WBOPDC	Maramarua Reserve Pukehina Parade						Maramarua Reserve Pukehina Parade Car Park	Close out	Design Offer Sent to Client	Andre Van de Vlugt
17/18	Minor Improvements	WBOPDC	Pukakura Rd		Katikati				Pukakura Rd - Roadside Drainage	Complete	Geometric Design	Phil Barnes
17/18	Minor Improvements	WBOPDC	Stewart Street		Katikati	0	110		Stewart Street Widening	Design	In Geometric Design and	Andre Van de Vlugt
17/18	Minor Improvements	WBOPDC	Wilson Road, Waihi Beach		Waihi Beach	300			Hotel Pedestrian Refuge and Footpath	Close out	Physical works complete	Andre Van de Vlugt
17/18	Peak Roughness	NZTA	002-0100	-	-	10020	10075	55	Tuapiro Bridge Ride Quality Impr	Close out	NTSC	Anthony Stubbs
17/18	Peak Roughness	NZTA	002-0116	-	-	6300	6440	140	Te Manaia Stream Bridge Ride Quality	Construction	NTSC	Anthony Stubbs
17/18	Peak Roughness	NZTA	002-0130	-	-	3980	4070	90	Apata Rail Bridge Ride Quality Impr	Close out	?	Anthony Stubbs
17/18	Peak Roughness	NZTA	002-0130	-	-	5540	5620	80	Flying mile to Esdaile Ride Quality Improvement	Construction	NTSC	Anthony Stubbs
17/18	Peak Roughness	NZTA	002-0185	-	-	11300	11345	45	Pongakawa Stream Bridge Ride Quality Improvement	Construction	NTSC	Anthony Stubbs
17/18	Peak Roughness	NZTA	002-0185	-	-	7300	7420	120	Punene Stream Bridge Ride Quality Improvement	Construction	NTSC	Anthony Stubbs
17/18	Peak Roughness	NZTA	036-0013	-	-	13000		20	TECT Park Culvert Smoothing	Close out	?	Anthony Stubbs
17/18	Rehab	NZTA	002-0130	-	-	2470	2770	300	Apata South Intersection	Construction	Constuction	Anthony Stubbs
17/18	Rehab	NZTA	002-0146	-	-	178	500	322	Wairoa Bridge to Taniwha Place	In design	Design	Anthony Stubbs
17/18	Rehab	NZTA	002-0146/01-75	-	-	1746	2059	313	End Divided to Top of Hill (Bethlehem)	Scoping	Cancelled	Paul Anderson
17/18	Rehab	NZTA	002-0151-I-CO29	-	-	2	194	192	KOBRONR1 to Fish Stream	Scoping	Devon C to deliver	Devon Croll
17/18	Rehab	NZTA	029-0021	-	-	20415	20520	105	Hanga Road South	In design	Internal Review, NTE and	Anthony Stubbs
17/18	Rehab	NZTA	029-0021	-	-	19920	20370	300	Hanga Road	ON HOLD	Mointor Water Cut Over	Paul Anderson
17/18	Rehab	NZTA	029-0021	-	-	8700	9220	520	South of McLarens	Close out	Close Out	Anthony Stubbs
17/18	Rehab	NZTA	029-0021	-	-	18200	18400	200	Tuakopai West Uphill P Lane	Close out	Close Out	Anthony Stubbs
17/18	Rehab	NZTA	033-017	-	-	13404	13576	172	Paengaroa Straight Rehab	Construction	Pricing	Paul Anderson
17/18	Rehab	NZTA	036-0013	-	-	15390	15565	175	Mangorewa Gorge	Construction	NTSC	Anthony Stubbs
17/18	Rehab	WBOPDC	Boucher Ave	Jim Paterson	Maketu-Te Puke Ward	903	953	50	Boucher Ave	Scoping	Brief received from dave	Brent Kilford
17/18	Rehab	WBOPDC	Maungarangi Road	Maketu	Maketu	0	900	900	Maungarangi Rd Rehab + Improvements	Construction		Paul Anderson
17/18	Rehab	WBOPDC	No4 Rd	Jim Paterson	Maketu-Te Puke Ward	100	820	720	No4 Rd 1	In design	Kevin getting additional	Brent Kilford
17/18	Rehab	WBOPDC	No4 Rd	Jim Paterson	Maketu-Te Puke Ward	1260	1440	180	No4 Rd 2	In design	Survey will be done at	Brent Kilford
17/18	Rehab	WBOPDC	Omokoroa Rd	Jim Paterson	Kaimai	3430	3603	173	Omokoroa Rd McKenna to Tralee	Scoping	Email proposing	Devon Croll
17/18	Rehab	WBOPDC	Omokoroa Rd	Jim Paterson	Omokoroa	2467	3430	963	Omokoroa Rd Western Ave to McKenna Urban	In design	update 02/02/18: Met with	Devon Croll
17/18	Rehab	WBOPDC	Oropi Road	Jim Paterson	Kaimai Ward	4970	5180	210	Oropi Road Realignment	Scoping	Scope Send via Email. A	Dave McDougal
17/18	Rehab	WBOPDC	Poripori	Jim Paterson	Kaimai Ward	20	1440	1,420	Poripori Road Rehab + Improvements	In design	Stephen to redesign wid	Brent Kilford
17/18	Rehab	WBOPDC	Pukemapu Rd	Jim Paterson	Kaimai	495	1200	705	Pukemapu Rd Rehab + Improvements	In design	Submission of offer to c	Brent Kilford
17/18	Rehab	WBOPDC	Rangiuru Road	Jim Paterson	Maketu-Te Puke Ward	3970	4230	260	Rangiuru Rd Rehab + widening	In design	Submission of offer to c	Brent Kilford
17/18	Rehab	WBOPDC	Tainui Rd	Jim Paterson	Paengaroa	0	626	626	Tainui Rd Rehab + Widening	Close out		Anthony Stubbs
17/18	Rehab	WBOPDC	Te Matai Road	Jim Paterson	Maketu - Te Puke Ward	10827	11610	783	Te Matai Road Rehab + Widening 1	In design	HNZ	Brent Kilford
17/18	Rehab	WBOPDC	Te Matai Road	Jim Paterson	Maketu - Te Puke Ward	12327	13433	1,106	Te Matai Road Rehab + Widening 2	In design	HNZ	Brent Kilford
17/18	Rehab	WBOPDC	Te Matai Road	Jim Paterson	Maketu - Te Puke Ward	13865	15076	1,211	Te Matai Road Rehab + Widening 3	In design	Geometrics	Brent Kilford
17/18	Rehab	WBOPDC	Te Matai Road	Jim Paterson	Maketu - Te Puke Ward	16103	18350	2,247	Te Matai Road Rehab + Widening 4	In design	Geometrics	Brent Kilford
17/18	Rehab	WBOPDC	Te Matai Road	Jim Paterson	Maketu - Te Puke Ward	19903	20800	897	Te Matai Road Rehab + Widening 5	In design	Geometrics	Brent Kilford
17/18	Rehab	WBOPDC	Welcome Bay Rd	Kamai	Kaimai Ward	5310	5881	571	Welcome Bay Rd Water Lane to Waitao Reha	Close Out	Built?	Paul Anderson
17/18	Rehab	WBOPDC	Welcome Bay Rd	Jim Paterson	Kaimai Ward	1994	3400	1,406	Welcome Bay Rd Rehab + Improvements	In design	Pricing, NTE, NTC	Brent Kilford
17/18	Rehab and Widening	WBOPDC	Maniatutu Road	Jim Paterson	Maketu-Te Puke Ward	5820	6320	5,280	Maniatutu Rd Seal Widening and Rehab	Scoping	Offer of service, land ow	Brent Kilford
17/18	Reseals	NZTA	NZTA					36,830	SH Reseals	Construction	Pavement Design	Becky Phelps
17/18	Reseals	WBOPDC	WBOPDC	Jim Paterson					LR Reseals	Construction	Pavement Design	Dave McDougal
17/18	Resilience	NZTA	029-021			5300	5400	100	Ruahihi Rock Bluff	In design	geometric design; iwi er	Phil Barnes
17/18	Resilience	NZTA	033-017			1060	1065	5	Taheke Ravine	Close out	Construction to	Paul Anderson
17/18	SCRIM Treatments	NZTA	NZTA					?	SCRIM	In design	Could be included in	Becky Phelps
17/18	Seal Extension	WBOPDC	Billing Road			1248	2331	1,083	Billing Road Shape and Seal	Close out	Construction	Andre Van de Vlugt
17/18	Seal Extension	WBOPDC	Maniatutu Road	Jim Paterson	Maketu-Te Puke Ward	12686	16100	3,414	Maniatutu Rd Seal Extension	In design	iwi consultation, submit	Brent Kilford
17/18	Seal Extension	WBOPDC	Matakana		Kaimai	2490	4150	1,660	Matakana Seal Extension	Construction		Paul Anderson
17/18	Seal Extension	WBOPDC	Mulgan Street		Katikati				Mulgan Street Seal Extension	Scoping	Waiting Client Approval	Andre Van de Vlugt
17/18	Seal Extension	WBOPDC	Rowe Rd	Jim Paterson	Kaimai Ward	3691	4130	439	Rowe Rd Seal Extension	Construction	NTC has been sent to S	Brent Kilford
17/18	Seal Extension	WBOPDC	Soldiers Rd	Jim Paterson	Kaimai Ward	2050	4735	2,685	Soldiers Rd Seal Extension	In design	Confirm Design Alignme	Brent Kilford
17/18	Seal Extension	WBOPDC	Thompsons Track	Jim Paterson	Kaitikati - Waihi Beach Wa	2792	3660	868	Thompsons Track seal extension	In design	NTE and NTC	Brent Kilford

Year	Category	Client	Road Name	Client Representative - Project Requester	WBPDC - Ward	Start	End	Length	Name	Status	Current Action	Project Manager/Design Engineer
17/18	Seal Extension	WBOPDC	Tirohanga Rd			0	1610	1,610	Tirohanga Rd Shape and Seal	In design	NTE for VO request	Paul Anderson
17/18	Seal Extension	WBOPDC	Wright Road	Jim Paterson	Kaikati	6286	8465	2,179	Wright Rd Seal Extension	Construction	Internal Review	Anthony Stubbs
17/18	Smooth	WBOPDC	Johnson Road	Jim Paterson	Paengaroa	120	270	150	Johnson Road	In design	Geometric - Re Survey	Anthony Stubbs
17/18	Smooth	WBOPDC	Old Coach Rd	Jim Paterson	Maketu-Te Puke Ward	4860	5070	210	Old Coach Rd Smoothing 1	Scoping	Design brief to Tom	Brent Kilford
17/18	Smooth	WBOPDC	Old Coach Rd	Jim Paterson	Maketu-Te Puke Ward	5920	6100	180	Old Coach Rd Smoothing 2	Scoping	Design brief to Tom	Brent Kilford
17/18	Smooth	WBOPDC	Rangiuru Road	Jim Paterson	Maketu-Te Puke Ward	6441	7038	597	Rangiuru Rd Smoothing	Scoping	Survey completed	Brent Kilford
17/18	Smooth + MIP	WBOPDC	Black Road	Jim Paterson	Paengaroa	820	1400	230	Black Rd Smoothing + Improvements	Close out	Built - to close	Brent Kilford
17/18	Structures	NZTA	NZTA						Guardrail replacements	Scoping		?
17/18	TAC	NZTA	002-0116	-	-	2525	3575	1,050	Kaitikati Township	In design	Issue NTE and NTSC	Anthony Stubbs
17/18	TAC	NZTA	002-0151	-	-	6330	6390	60	Totara St int	Construction		Anthony Stubbs
17/18	TAC	NZTA	002-0154-W-CO29	-	-	0	109	1,240	Elizabeth Street Roundabout	Close out	Constuction	Anthony Stubbs
17/18	TAC	NZTA	002-0157	-	-	1430	1490	60	Flyover Aerodrome	Construction	Issued NTSC	Anthony Stubbs
17/18	TAC	NZTA	002-116	-	-	4220	4280	60	Wharawhara Road Intersection	Construction	?	Anthony Stubbs
17/18	TAC	NZTA	029-0019	-	-	839	900	1,240	Cambridge Road Intersection	Close out	Issued NTSC	Anthony Stubbs
17/18	TAC	NZTA	029-0021	-	-	1833	2950	1,117	Redwood to Omanawa	In design	NTE and NTC	Anthony Stubbs
17/18	TAC	NZTA	029A-0000	-	-	6910	8000	3,290	Hairini RAB Resurfacing	In design	Issue NTSC	Anthony Stubbs
17/18	TAC	NZTA	036-0013	-	-	14760	14870	110	Te Matai Rd SCRIM	Close out	?	Anthony Stubbs
17/18	TAC	NZTA	NZTA						Principal Risk Asphalt Repairs and TAC Treatm	Construction	NTSC	Anthony Stubbs
17/18	TAC	NZTA	SH29			0	0	60	SH29A and SH29 SCRIM approach	Construction	Construction	Paul Anderson
17/18	TAC	NZTA	SH29 and SH29A					60	SH29A and SH29 SCRIM approach	Construction	As Builds	Paul Anderson
17/18	TAC	NZTA	SH36 Steep Downhill to Tri Beam			15602	15690	88	Steep Downhill to Tri Beam	Design	Internal Review	Chelsea Oliver
17/18	TAC	NZTA	SH36 Tri Beam to Boundary			15720	15800	80	Tri Beam to Boundary	Design	Internal Review	Chelsea Oliver
17/18	Traffic Services	NZTA	NZTA						ATP Removal & Replacement	Design	Internal Review	Chelsea Oliver
17/18	Traffic Services	NZTA	SH36	Jim Paterson	Kaimai Ward				Pyes Pa School Parking upgrade	Close out	Built - to close	Brent Kilford
18/19	Cyclepath	WBOPDC	Maketu Road	Jim Paterson	Maketu	-	-	2,000	Maketu Road Cycle Path	Design	PAUL TO BRIEF Design a	Andre Van de Vlugt
18/19	Drainage	NZTA	002-0100			29		6	Old Tauranga Culvert	Scoping		?
18/19	Drainage	NZTA	002-0116			5730		18	Hotsprings Culvert	Scoping	Drainage Design Report	?
18/19	Drainage	NZTA	002-0130			2031	2240	209	Turner Road Drainage Imp	Scoping		?
18/19	Drainage	NZTA	29A-0008			1748		36	Mystery Culvert?	Scoping		?
18/19	Rehab	NZTA	002-0116			3227	3570	343	Kaikati Woolworths Recon	Scoping		Becky Phelps
18/19	Rehab	NZTA	002-0116			7205	8055	850	Lund Rd to For a Liza		Waiting on Client	
18/19	Rehab	NZTA	002-0116			3180	3438	258	Kaitikati Township	Design	Commence Design	Anthony Stubbs
18/19	Rehab	NZTA	002-0130			1952	2300	348	Turner Road Int	Design	Begin Design	Anthony Stubbs
18/19	Rehab	NZTA	002-151-I-C029			5698	6156	458	StartOldDivided to Tasman Quay	Scoping	Asset Management to B	Anthony Stubbs
18/19	Rehab	NZTA	002-151-I-C029			2800	3088	288	Takitimu Dr - Eliza St to Ped #2	Scoping	Asset Management to B	Anthony Stubbs
18/19	Rehab	NZTA	002-151-I-C029			2	1107	1,105	Takitimu Dr - Koromiko St	Scoping	Asset Management to B	Anthony Stubbs
18/19	Rehab	NZTA	002-185			6800	7050	250	Left Hand Curve RHS	Scoping		Paul Anderson
18/19	Rehab	NZTA	036-0013			10800	10998	198	Low Point Sag Curve	Scoping	Begin Design	Anthony Stubbs
18/19	Rehab	NZTA	036-0013			13620	14035	415	TECT Park to Ngawaro Int	Scoping	Begin Design	Anthony Stubbs
18/19	Rehab	NZTA	2/185			8720	891	241	BP Service Station	In design	Begin Design	Anthony Stubbs
18/19	Rehab	WBOPDC	McPhail Rd	Jim Paterson	Kaimai Ward	0	1473	1,473	McPhail Rd		Need to organise survey	Brent Kilford
18/19	Rehab	WBOPDC	Te Puke Highway	Jim Paterson	Maketu-Te Puke Ward	2285	2580	295	Te Puke Highway - Papamoa Hall Rehab		Asset Management to	Brent Kilford
18/19	Rehab	WBOPDC	Wright Rd	Jim Paterson	Kaitikati - Waihi Beach Wa	1711	2100	389	Wright Road Rehab & widening	Construction	NTC has been sent to Sv	Brent Kilford
18/19	Reseals	NZTA	NZTA					52,850	SH Reseals	Scoping	?	Becky Phelps
18/19	Reseals	WBOPDC	WBOPDC	Jim Paterson		NA	NA	NA	LR Reseals	?	Client Approval	Dave McDougal
18/19	Seal Extension	WBOPDC	Allport Rd	Jim Paterson	Paengaroa	6106	7180	1,074	Allport Rd Seal Extension	In design	Public Consultation and	Brent Kilford
18/19	Seal Extension	WBOPDC	Kaitemako Rd South	Jim Paterson	Kaimai Ward	0	350	350	Kaitemako Rd South shape and seal	In design	NTE	Brent Kilford
18/19	Seal Extension	WBOPDC	Mountain Rd	Jim Paterson	Kaimai Ward	4283	6800	2,517	Mountain Rd seal extension	In design	Geometric Design with d	Brent Kilford
18/19	Seal Extension	WBOPDC	Pongakawa Bush		Maketu	8006	9400	1,394	Pongakawa Bush seal extension		NTE	
18/19	Seal Extension	WBOPDC	Rangiuru Rd		Maketu	11425	12301	876	Rangiuru Rd shape and seal		Pavement Renewal Report	
18/19	Seal Extension	WBOPDC	Reid Rd	Jim Paterson	Maketu-Te Puke Ward	3532	4986	1,454	Reid Rd seal extension	In design	Survey completed. Geor	Brent Kilford
18/19	Seal Extension	WBOPDC	Roydon Downs Rd	Jim Paterson	Paengaroa	4047	6835	2,788	Roydon Downs Rd Seal Extension	In design	Iwi engagement and pul	Brent Kilford
18/19	Seal Extension	WBOPDC	Taumata Rd	Jim Paterson	Kaimai Ward	2251	3002	751	Taumata Rd Shape and Seal	Close out	Built - to close	Brent Kilford
18/19	Seal Extension	WBOPDC	Valley View Rd	Jim Paterson	Kaimai Ward	114	599	485	Valley View Rd seal extension	Design	Geometric Design with B	Brent Kilford
18/19	Seal Extension	WBOPDC	Waerenga Rd		Maketu	0	1390	1,390	Waerenga Rd seal extension		NTE for VO request	
18/19	Seal Extension	WBOPDC	Waipa Rd		Kamai	0	405	405	Waipa Rd shape and seal		Split job and update estimates	
18/19	Seal Extension	WBOPDC	Williams Rd North		Kaimai	1166	2325	1,159	Williams Rd North seal extension			
18/19	TAC	NZTA	NZTA					12,740	SH TAC		?	

Ongare Point Wastewater Scheme Update

1. Executive Summary

The negotiations for the final Contracts for the new scheme at Ongare Point is complete. The total estimated scheme costs are \$2,836,073. Contingency has been built into the construction Contracts at a total value of \$413,542. The expected costs excluding contingencies is \$2,422,531. These contingencies will only be spent if required.

There is sufficient funds in the existing budget to fund the new scheme based on information as at 20 April 2018. If contingencies are required to be spent, staff will inform senior management and Council of any potential overspend and the value.

The maximum expected overspend will be \$403,542. This will be offset by savings made through the Te Puna West Scheme and will be funded by the District wide rate.

2. Background

The project has been broken into three main contracts:

- Reticulation and onsite tanks installation including water connection for the new treatment plant site (Loveridge Ltd).
- Onsite tank supply (Innoflow Technologies).
- Treatment Plant Design Build and Operate (Innoflow Technologies).

The total scheme costs are: (excl. GST)

	Engineers Estimate	Contract Price	Contingency & PS items⁽¹⁾	Current Contract Status
Reticulation & Onsite Tank Installation	\$1,207,572	\$1,266,878	\$332,920	Let
Onsite tank supply	\$477,504	\$487,350	-	Purchased
Treatment Plant Design and Build	\$640,849	\$831,845	\$80,622	Let
Misc. not included in above i.e. Power, Design, Consenting etc	\$280,000	\$250,000	-	Ongoing
Total	\$2,605,925	\$2,836,073	\$413,542	

(1) Note: included in total contract price

The Te Puna West wastewater scheme costs set the landowner contributions for the Ongare Point scheme. This was set at \$13,000 per property (incl. GST). Therefore, the landowner contributions excl. GST is \$11,310pp

Total funding available for the scheme is:

Landowner Contribution	\$655,980	(\$11,310/pp)
BOPRC Contribution	\$718,000	
WBOPDC Contribution	\$1,078,021	
Overall available Budget	\$2,452,001	
Total expected costs	\$2,422,531	

Key considerations for the budget and risk are outlined below:

- Increased compliance and monitoring costs to establish the treatment plant. These conditions were imposed through the Consent renewal process.
- High Consent processing fees from Bay of Plenty Regional Council and Western Bay of Plenty District Council due to the Consent being processed by external consultants.
- Increased treatment requirements due to alkalinity levels of water supply at Ongare Point. As the raw water does not have sufficient alkalinity levels, we are required to install dosing at the treatment plant to ensure the treatment processes work effectively.
- Increase costs for power due to the requirement of a transformer.
- Decreased landowner contributions due to matching with the Te Puna West Scheme.
- Large number of historical sites at Ongare Point, therefore there is a high change in archaeological finds.



Coral-Lee Ertel
**Project and Design Engineer
 Team Leader**



Approved

Gary Allis
Deputy Chief Executive

National Performance Review 3 Waters 2016/17

1. Executive Summary

Each year Water NZ undertakes a National Performance review across the 3 Waters Sector. Western Bay of Plenty District Council has participated in this survey for the last seven years. The survey reports Council's performance against relevant international benchmarks, and against the Department of Internal Affairs' Non-Financial Reporting Measures Rules.

The report does not always attempt to explain why participants perform at different levels. It is primarily a report based on the evidence collected against the various benchmarks that Water NZ assess.

2. National Overview

Some of the key findings in this report include:

- Wet weather in 2016/17 had significant impacts for the performance of wastewater and stormwater systems.
- The diversity of approaches to inflow and infiltration and emergency management planning creates knowledge sharing opportunities.
- The absence of clear guidance is creating inconsistencies in the management of asset condition assessments and climate change management.
- Actual capital expenditure trails budgeted expenditure, with participants spending a median of 78% of their budgeted capital.
- The regulatory regime for 3 Waters services could be sharpened.
- There is an ongoing need to improve sector data.

3. Participants' Comparisons

The national performance review looks at the following aspects of the 3 Waters Service delivery as addressed in the National Performance Review.

These being (in particular order):

- Reliability
- Customer focused
- Economically sustainable
- Resource efficient
- Resilient

A short PowerPoint presentation will be included on the performance of Western Bay of Plenty District Council (in comparison to similar sized Councils), that participated in the review as part of the Group Managers presentation.

A handwritten signature in black ink, appearing to read 'K Hill', written in a cursive style.

Kelvin Hill
Utilities Manager

Operations & Monitoring Committee Corporate Reports

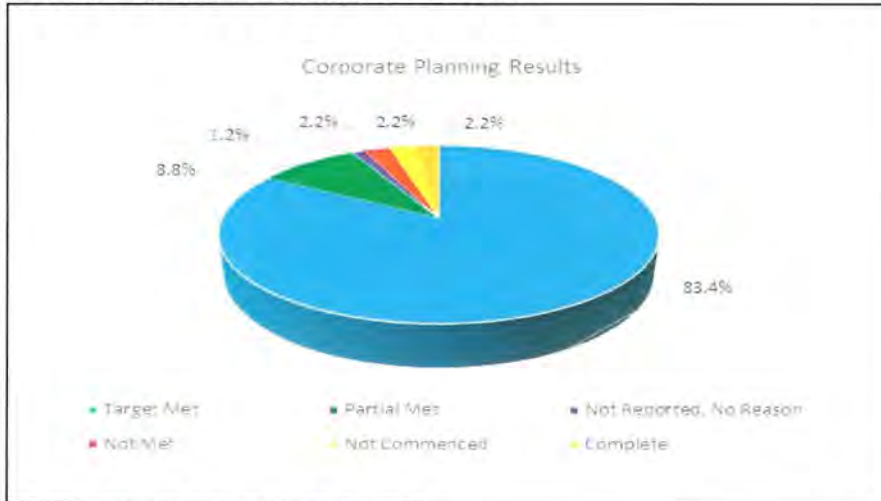
March 2018

By Exception for:

- **Corporate Planning System**
- **Minute Action Sheets**
- **Service Requests**

WORK STATUS REPORT March 2018

CORPORATE PLANNING SYSTEM



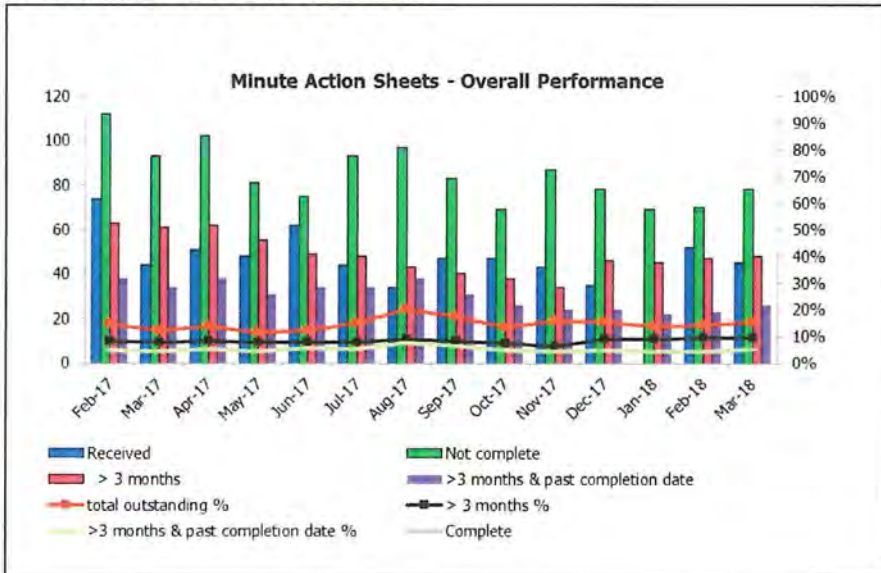
Key Comments 😊

Total Projects and Processes scheduled for the 2017/18 year is 320

The March results are as follows:

Target Met	267 (83.4%)
Partial Met	28 (8.8%)
Not Commenced	7 (2.2%)
Not Met	7 (2.2%)
Complete	7 (2.2%)
Not Reported, No Reason	4 (1.2%)

MINUTE ACTION SHEETS



KPI – Timely Update

Not updated for 30-60 days

Benchmark

Result

NIL

12



Not updated for > 60 days

NIL

0



KPI – Timely Resolution

% outstanding rolling total

Benchmark

Result

Received Y/E 31/03/18

10%

15.6%



% > 3 months rolling total and past completion date

5%

0.5%



Background Information March 2018

Received	45
Complete	25
Not Complete	78
Not Complete > 3 months	48
Not Complete > 3 months & past est. completion date	26
Rolling total received Y/E 30/06/2018	

WORK STATUS REPORT March 2018

CUSTOMER SERVICE REQUEST



KPI – Timely Resolution	Benchmark	Result	😊
Service requests actioned within timeframes	90%	88%	😊

KPI – Satisfaction Survey	Benchmark	Result	😊
March 2018 We didn't do what we said we would do	10%	2.2%	😊

Background Information March 2018

Total received	1698
Resolved	1535
Resolved within target	1358
Total Complaints	12
Total Compliments	8

GROUP RESULTS – CORPORATE PLANNING March 2018

CPS SUMMARY	TOTAL	
Target Met	267	<i>Work is achieving all projected milestones. In the case of a process, if the work is progressing as predicted, even though the work is not complete, then it should be 'Target Met'. Target Met includes completed work also.</i>
Partial Met	28	<i>The project is very close to meeting its projected targets. It is not on target, but is recoverable.</i>
Not Met	7	<i>Work is significantly behind targets or, the work has not yet started because it has been held up by another factor that is within the control of the Manager.</i>
Not Commenced	7	<i>The work has not started and is not scheduled to commence until later, or the work has been delayed by factors outside of the Manager's control.</i>
Complete	7	<i>Complete.</i>
Not Reported, No Reason	4	<i>Progress report was due but not provided.</i>
TOTAL	320	

Reports not received

Project Number	Project Name	Project Manager
3091	Te Puke Highway Revocation Works	DEM
3054	Engineering Development	DEM
3408	WSZ Reservoirs, Pumps and Controls renewals	U1
2847	West Roads Management	WMCM

GROUP RESULTS – CORPORATE PLANNING March 2018

EXCEPTION REPORT – NOT MET

ID	Project Service Name	Manager	On Target	Priority	%	Progress
1785	RESOURCE CONSENTS - Land Use Applications	ECM	Not Met	C	0	75% (168/225) non-notified land use consents processed within 20 working days statutory time.
2031	Health Service Requests	CMM	Not Met	C	0	81% achieved target (9/11) service requests completed achieved target. Administration support will be provided to assist timeliness
2763	Environmental consents - customer satisfaction survey	ECM	Not Met	C	0	No customer satisfaction survey was undertaken. Wider Group survey review to take place as part of on-line roll-out. Wider stakeholder engagement/ reputation analysis has been undertaken as part of a wider process review for the Resource Consents function.
2783	Building - Applications & Plan Checking	BM	Not Met	C	0	98% (923/946) applications for building consent processed within 20 working days for the year to date
2829	Omokoroa Community Roothing	TM1	Not Met	C	0	Community Board has removed priorities footpath projects from programme in response to community feedback.
3339	Project Information Memorandums	ECM	Not Met	C	0	99.4% (318/320) PIM applications were issued within statutory timeframes for the year to date

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GROUP RESULTS – CORPORATE PLANNING March 2018

EXCEPTION REPORT – PARTIAL MET

ID	Project Service Name	Manager	On Target	Priority	%	Progress
1787	RESOURCE CONSENTS - Subdivision Applications	ECM	Partial Met	C	0	83% (109/131) non-notified subdivision consents processed within 20 working days statutory time; and 100% (67/67) s.223 Survey Plan Approvals processed within 10 working days statutory time
1998	Front of House - Customer Contact & Processing	CSM	Partial Met	C	0	All KPIs met for the third quarter with exception of abandoned calls (5%) A 10% increase in phone calls, 4% increase in email direct to customerservice@westernbay comparative 3rd qtr last year. An increase of 5% contacts across all channels. 2,471 calls handled by afterhours provider for the qtr, a 2% decrease comparative same qtr last year.
2129	Moore Park - Katikati	RFM	Partial Met	C	10	Area has been weed sprayed and shelter belt trees removed. Survey undertaken and tender advertised for professional services to undertake the design, consenting and physical works tendering.
2130	District Libraries - Circulation	CSM	Partial Met	C	0	Average annual turnover: Hard copy = 2.8; Virtual copy = 1.3% (annual figure 16/17) 66,983 (+11% comparative same qtr last year) hard issues + 2,820 (+4.5% comparative same qtr last year) 'e' issues, total issues = 69,803; percentage of virtual loans = 4%
2257	Katikati Wastewater Renewals	UM	Partial Met	B	60	Step screen units have already been purchased ex overseas lead in time required with on site works needing to be constructed prior to installation. Project will run into next year
2553	Corporate Property	SPM	Partial Met	C	0	Some property maintenance issues are awaiting the outcome of an accommodation review.

GROUP RESULTS – CORPORATE PLANNING
March 2018

ID	Project Service Name	Manager	On Target	Priority	%	Progress
2827	Waihi Beach Community Roading	TM1	Partial Met	C	15	Planning underway.
2871	Eastern Water Supply - Source Improvement	UM	Partial Met	C	55	Treatment plant upgrade planning is being reviewed and is dependant now on the quality of the water that will be abstracted from the ESZ11 Bore. Tests are underway to determine the most appropriate filtering system to handle the elevated levels of minerals in the water. The trial has been extended to the end of December 2017 to provide better results to determine future plant design. A report from Beca has just been received in Jan 2018 outlining that a \$5million solution/methodology for treating this bore water. Other options of water supply will be explored and will be included in a report to Council in May 2018.
2951	Jubilee Park skate park (prev. Hayward Reserve)	RFM	Partial Met	C	5	Stage 2 design services are currently being reviewed. Note the likelihood of this project proceeding is subject to external funding
3017	Business Continuity Planning	RS	Partial Met	A	10	Four completed BC Plans have been prepared for SMT on 30 April. OMT have been given a potential timetable for the completion of the remaining 23 plans by the end of the calendar year.
3069	Environmental Monitoring - Protection Lots	CMM	Partial Met	C	48	6 inspections reported - Jan and Feb 2018. Total 48 inspections YTD.
3076	District Footpath Development	TM1	Partial Met	C	20	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed
3150	Ecological Financial Contribution (Accumulated)	EDO	Partial Met	C	0	Matakana island monitoring contracts all finished. Money for Matching Fund environmental projects has been transferred and allocated to projects.

GROUP RESULTS – CORPORATE PLANNING March 2018

ID	Project Service Name	Manager	On Target	Priority	%	Progress
3156	Bay of Plenty Local Authority Procurement	GM2	Partial Met	B	65	Western Bay currently participates in several existing initiatives. All new initiatives are considered as and when presented.
3172	Omokoroa Structure Plan Utilities Stormwater	UM	Partial Met	C	75	Issues with construction of road have delayed components of the storm water system.
3366	Omokoroa Manhole Repair	UM	Partial Met	B	50	Tender process completed with only one tender being received from the 4 tendering parties. Price received significantly over budget. This is a reflection of the contract market at present with contractors having plenty of work on and pricing scale has reflected this position. Decision taken to retender works out in July 2018 and allow contractors to provide time frame for carrying out proposed works
3376	Te Puna Hall	SPM	Partial Met	C	75	Court process is postponed to 29 June pending further negotiations.
3377	Western Bay Cycle Trail	GM1	Partial Met	B	60	Progress going well on the overall project. The Omokoroa route is subject to Kiwirail agreement and consenting for the Wairoa Bridge. Kiwirail have caused delays and cost increases. One of the new bridges has been completed, the second has commenced with a 6 week construction phase. The Waihi to Waihi Beach trail is on hold due to land owner negotiations stalling.
3422	Animal Shelters	SPM	Partial Met	A	30	Entering into ECI process with preferred tenderer

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PRIORITY A PROJECTS March 2018

Project ID	Project Name	Manager	Progress Report	Financial	Resources	Risk	Status/ % Complete
3017	Business Continuity Planning	RS	Four completed BC Plans have been prepared for SMT on 30 April. OMT have been given a potential timetable for the completion of the remaining 23 plans by the end of calendar year.	NA	OMT have been asked about additional time from their staff if they wish to see plans completed sooner.	Lack of time available from staff. Other risk activities competing for time Risk Specialist's time.	10% Partial Met
3182	District Wide Water Metering Project – Western	UM	Well advanced with water meter installation project with Katikati area 90% complete Waihi Beach 98% complete and rural areas 85% complete. A significant number of cross connections have been found that require modifying. These are being evaluated now and work undertaken concurrently with meter installation work.	Budget on track with possible minor savings at end of project.	Paul Van den Berg, Veolia.	Low.	85% Target Met
3279	Business Process Review – Online Services – Building Consent Application and Process	MIT	Scope of RFI work to be dealt with as a new project. Feedback on process to developed.	No.	No.	No.	95% Target Met
3322	Katikati Library and Community Hub	SPM	Contractor on programme, on budget.	Finance still tight. Decision has been to construct the Spine walkway in anticipation of the receipt of third party funding. To delay this decision would have resulted in a price	No issues.	Not fully completing the project due to funding shortfalls. Contingencies being inadequate for the project.	75% Target Met.

**PRIORITY A PROJECTS
March 2018**

Project ID	Project Name	Manager	Progress Report	Financial	Resources	Risk	Status/ % Complete
				increase to the Spine. Additional funding received from Lion Foundation and the Katikati Community Board for additional works to be completed in the HUB.			
3358	Asset Management System Implementation	ITTA	Base functions now operational. Work continues on data improvements to support asset revaluation. Second training programme complete. Mobility solution installed and initial configuration completed with testing underway.	On track.	No.	No.	30% Target Met
3404	Business Process Review – Resource Consent Application and Process	MIT	Team workshops in progress. Organised discussion with Datacom on future of RC module.	No.	No.	No.	25% Target Met
3422	Animal Shelters	SPM	Entering into ECI process with preferred tenderer.	Tenders significantly higher than expected. Reviewing the tender scope and interrogating pricing.	No issues at this stage.	No issues at this stage.	30% Partial Met

MINUTE ACTION SHEETS March 2018

Summary of Outstanding Minute Action Sheets

MINUTE ACTION SHEET REPORT – NOT COMPLETE AND > 3 MONTHS OLD AND PAST COMPLETION DATE

Minute Action Sheets Under Action or Not Commenced since February 2001 – Open and Closed > 3 months and Past Completion Date						
Minutes Number	Remit Title	Owner	Current Status	Owner Comments	Last Maintained Date	Complete by
OP2216 8 18/08/2016	Maketu Wastewater Outstanding Connections	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	UNDER ACTION	<p>23/04/2018 - Report to go to next ops committee around logistics of forcing properties to connect.</p> <p>15/03/2018 - 1. 75 Town Point Road – HOBEC have confirmed that the Schedule 12 process is complete and Council are entitled to complete the works. To send a letter to the owners that works are to be completed.</p> <p>2. 633 & 634 Maketu Road – Remains before the high court so we have to wait to proceed with any works on that until a decision is made.</p> <p>3. 635, 639 and 641 Maketu Road – Trust's Properties – Maori Freehold Land</p> <ul style="list-style-type: none"> - Have not been able to serve notice on property to commence schedule 12 process. - Discussed with Hobec a better alternative to serve notice, which will be proceeding with ASAP, this will commence the schedule 12 process. - Things to be considered by Council moving forward: <ul style="list-style-type: none"> i) The costs associated with the works on these properties is unlikely to be recovered as it is Maori Land and unable to register a charge. ii) The ways costs could be recovered are by Debt due requiring voluntary payment of the rates, the history of the trust would indicate that we would have to allow for debt recovery costs when evaluating this option. iii) The other way to recover the costs is targeted 	23/04/2018	31/12/1967

MINUTE ACTION SHEETS March 2018

Minute Action Sheets Under Action or Not Commenced since February 2001 – Open and Closed > 3 months and Past Completion Date						
Minutes Number	Remit Title	Owner	Current Status	Owner Comments	Last Maintained Date	Complete by
				<p>annual rates through the Maori Land Court, Hobec have offered to do an opinion to assess the prospects of success.</p> <p>iv) A health and safety plan moving forward if we are going to do works on the land eventually.</p> <p>v) The likelihood of our infrastructure being damaged after it has been installed.</p>		

MINUTE ACTION SHEETS March 2018

Completed Minute Action Sheets: 1 February 2018 – 31 March 2018

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status	Complete Date
OP717.3 26 Oct 2017	Traffic and Parking Enforcement Bylaw 2008 Recommendations from Community Boards 2017	ROADING ENGINEER (EAST WEST)	<p>1. THAT the Transportation Manager's report dated 7 September 2017 and titled Traffic and Parking Enforcement Bylaw 2008 Recommendations from Community Boards 2017 be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the Operations and Monitoring Committee recommends to Council that the following changes to the Schedule of the Traffic and Parking Enforcement Bylaw 2008 - Schedule 1 Te Puke be adopted: - see MAS for details</p> <p>4. THAT the Operations and Monitoring Committee recommends to Council that the following changes to the Schedule of the Traffic and Parking Enforcement Bylaw 2008 - Schedule 2 Katikati be adopted: - see MAS for further details</p> <p>5. THAT the Operations and Monitoring Committee recommends to Council that the following changes to the Schedule of the Traffic and Parking Enforcement Bylaw 2008 - Schedule 3 Waihi Beach be adopted: - see MAS for further details</p>	<p>February 2018: work completed</p> <p>January 2018: West Link have received the signage and line marking information. Works will commence next month.</p>	COMPLETE	15/02/2018

MINUTE ACTION SHEETS March 2018

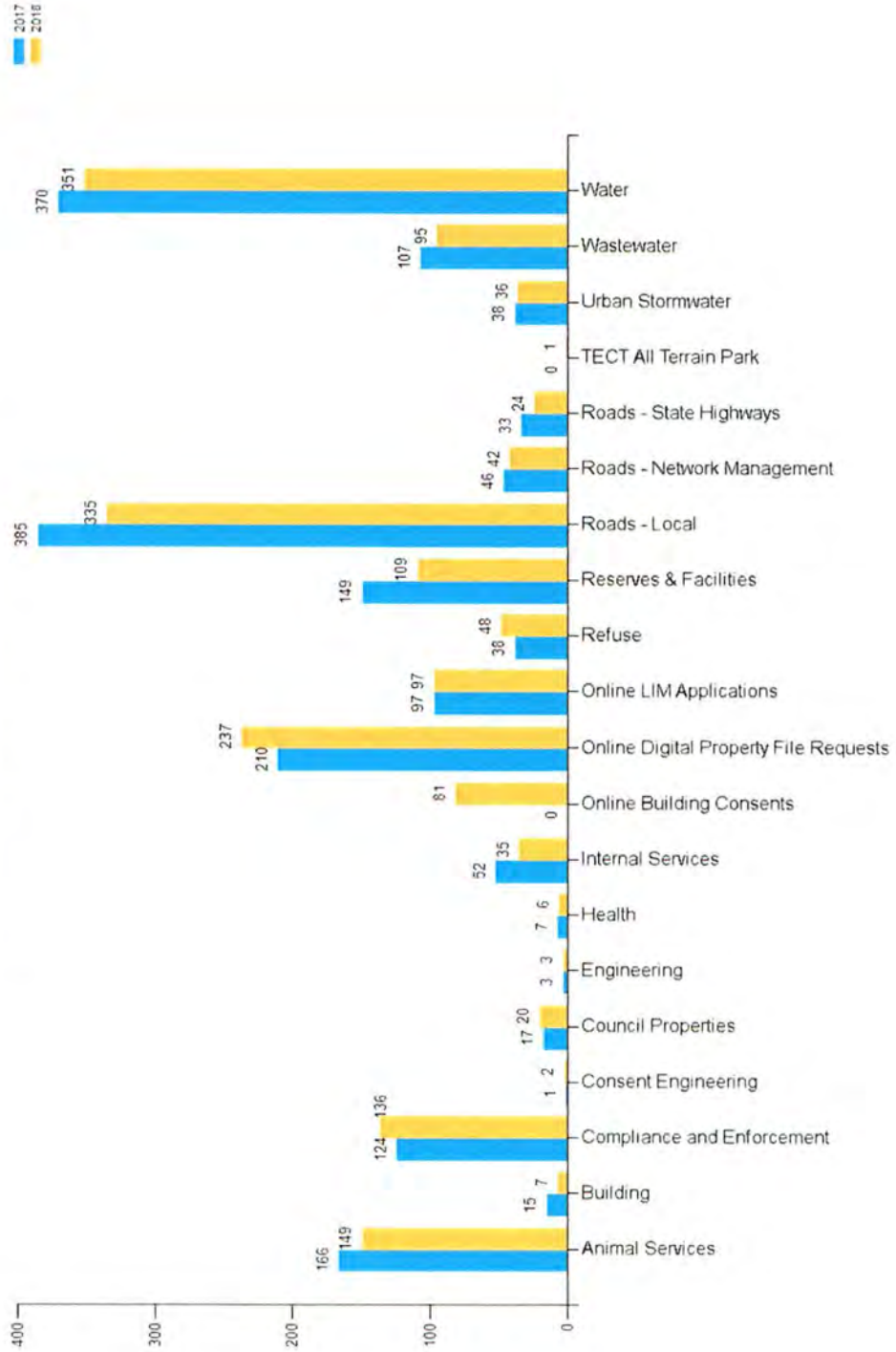
Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status	Complete Date
OP717.4 26 Oct 2017	Recommendatory Report from Waihi Beach Community Board - Central Business District Directional Signage	ROADING ENGINEER (EAST WEST)	<p>1. THAT the Operations and Monitoring Committee approve two directional signs to the shopping centre placed at the Seaforth, Emerton Roads and Waihi Beach, Wilson Roads roundabouts with the cost of the signage funded from the Waihi Beach Community Board Roading Budget.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	Signs to be placed by WestLink this week	COMPLETE	4/02/2018
OP717.5 26 Oct 2017	Aongatete Lodge Road	TRANSPORTATION MANAGER	<p>1. THAT the Transportation Manager's report dated 15 September 2017 and titled Aongatete Lodge Road be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the Operations and Monitoring Committee approves adding Aongatete Lodge Road and carpark to the 2017/18 Wright Road Seal Extension project at an estimated cost of \$33,700 for construction with a 4.0m shape and seal treatment funded from the Seal Extension budget.</p> <p>4. That the car park area located in the Kaimai Forest Park be surfaced in asphalt to protect it from bus turning movements for an additional cost of \$7,400.</p>	<p>February 2018: A notice has been sent to West Roads to include this in the seal extension and upgrade of Wright Rd Katikati.</p> <p>Jan 2018: The additional work has been included in the seal extension scope of work.</p>	COMPLETE	16/02/2018

MINUTE ACTION SHEETS March 2018

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status	Complete Date
			<p>5. That the Committee notes that the decision to seal the Aongatete Road and carpark:</p> <ul style="list-style-type: none"> • Should not be seen as setting a precedent • Was cost effective while Wright Road was being sealed • Supports access to the Forest Park and a community facility. 			
OP817.1 06 Dec 2017	Te Puke Cricket Club Clubrooms Lease Area Extension	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 21 November 2017 and titled "Te Puke Cricket Club Clubrooms Lease Area Extension" be received.</p> <p>2. THAT the Operations and Monitoring Committee approves in principle the application by the Te Puke Cricket Club to lease an additional area of 26.5m2 to allow for the extension of the existing clubrooms situated on the Te Puke Domain.</p> <p>3. THAT such approval in principle must not be construed by the applicant, as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.</p> <p>4. THAT staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977 and to seek the consent of the Minister of Conservation.</p> <p>5. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>15/3/18 - A report to the 5 April Council meeting has been prepared. There were no objections to the lease extension. This MAS has been signed off as complete as there will be a new MAS generated by the 5 April Council meeting.</p> <p>16/2/18 - A report to the next Council meeting s being prepared. Public consultation currently underway before reporting back to Council with any submissions/objections</p>	COMPLETE	15/03/2018



















SERVICE REQUESTS March 2018

Total CCRs YTM Comparison March 2017/2018



SERVICE REQUESTS March 2018

BENCHMARK COMPARISON MARCH 2018

SR Type	Group Manager	Resolution KPI Goal	Total Number Of Requests	Resolved	Resolved Within Target	Resolved Over Target	Still Outstanding	SR with Extended Targets	Cancelled	Resolution KPI Achieved	Resolution KPI Indicator
Animal Services	R DAVIE	95%	149	148	145	3	1	25	0	98%	
Building	R DAVIE	90%	7	2	2	0	5	6	0	100%	
Compliance and Enforcement	R DAVIE	93%	136	130	129	1	6	14	0	99%	
Consent Engineering	G ALLIS	94%	2	1	1	0	1	2	0	100%	
Engineering	G ALLIS	94%	3	2	2	0	1	2	0	100%	
Health	R DAVIE	92%	6	5	4	1	1	4	0	80%	
Roads - Local	G ALLIS	90%	335	284	185	99	48	56	3	65%	
Online Digital Property File Requests	E HOLTBAUM	85%	237	225	219	6	0	188	12	97%	
Online LJM Applications	R DAVIE	100%	97	95	95	0	0	0	2	100%	
Council Properties	G ALLIS	85%	20	20	19	1	0	2	0	95%	
Refuse	G ALLIS	80%	48	47	47	0	1	2	0	100%	
Reserves & Facilities	G ALLIS	85%	109	106	96	10	3	14	0	91%	
Roads - Network Management	G ALLIS	90%	42	35	22	13	6	8	1	63%	
Roads - State Highways	G ALLIS	90%	24	24	18	6	0	3	0	75%	
TECT All Terrain Park	P Watson	85%	1	1	1	0	0	0	0	100%	
Urban Stormwater	G ALLIS	80%	36	29	26	3	7	15	0	90%	
Wastewater	G ALLIS	80%	95	76	68	8	18	12	1	89%	
Water	G ALLIS	80%	351	305	279	26	46	13	0	91%	
Organisational Benchmark		85%	1698	1535	1358	177	144	366	19	84%	

SERVICE REQUESTS March 2018

PERFORMANCE AGAINST BENCHMARK HISTORY FINANCIAL YEAR 2018

	2017												2018			Benchmark Comparison					
	July		August		September		October		November		December		January		February		March		% Achieved	Goal	
ANIMAL	99%	176	97%	167	98%	147	99%	145	97%	155	96%	154	97%	204	98%	143	98%	149	97.6%	95%	●
BUILDING	81%	16	100%	14	100%	10	80%	10	83%	13	93%	14	92%	15	75%	9	100%	7	88.3%	90%	●
COMP&ENFOR	97%	73	97%	93	95%	88	97%	114	97%	126	96%	139	97%	119	97%	92	99%	136	97.1%	93%	●
CONSENTENG	100%	0	100%	0	100%	0	100%	0	100%	0	100%	0	100%	0	100%	1	100%	2	100.0%	94%	●
ENGINEERNG	100%	1	100%	0	100%	2	100%	3	100%	5	100%	3	33%	3	0%	2	100%	3	85.0%	94%	●
HEALTH	83%	6	80%	5	100%	4	100%	6	50%	2	100%	1	100%	5	67%	4	80%	6	86.1%	92%	●
LOCAL ROAD	74%	281	74%	265	79%	272	85%	311	82%	281	93%	208	70%	342	55%	356	64%	335	74.3%	90%	●
ONLINE_DPFC	96%	189	90%	206	99%	161	97%	181	93%	224	95%	131	92%	182	96%	221	92%	237	94.3%	85%	●
ONLINE_BCS	100%	0	100%	0	0%	3	0%	18	0%	66	0%	98	0%	52	0%	88	0%	81	0.0%	100%	●
ONLINE_LIM	97%	87	95%	80	93%	69	99%	79	99%	90	96%	51	98%	80	97%	119	98%	97	96.8%	100%	●
PROPERTIES	100%	18	100%	16	92%	13	100%	17	100%	23	100%	13	96%	24	93%	28	95%	20	97.1%	85%	●
REFUSE	96%	45	100%	25	100%	40	96%	28	100%	41	100%	38	90%	39	100%	41	100%	48	98.0%	80%	●
RESVE&PROP	98%	57	87%	61	92%	60	93%	100	92%	103	95%	96	91%	210	86%	145	91%	109	91.3%	85%	●
ROAD NET	77%	39	83%	37	87%	39	88%	41	85%	47	89%	44	68%	31	77%	25	61%	42	80.3%	90%	●
RURAL FIRE	100%	0	100%	0	100%	0	100%	0	100%	1	100%	0	100%	0	100%	0	100%	0	100.0%	83%	●
STATE HIGH	76%	17	86%	29	90%	20	88%	26	88%	25	100%	20	59%	32	63%	17	75%	24	80.6%	90%	●
TATPARK	100%	3	100%	1	100%	1	100%	0	100%	1	100%	1	100%	1	100%	0	100%	1	100.0%	85%	●
URBAN S/W	100%	18	89%	27	88%	25	90%	21	82%	38	80%	40	96%	25	97%	33	90%	36	89.0%	80%	●
WASTEWATER	92%	85	83%	115	87%	127	89%	89	86%	84	86%	74	82%	120	88%	101	88%	95	86.6%	80%	●
WATER	94%	179	88%	263	89%	222	93%	304	85%	309	92%	324	87%	275	89%	338	91%	351	89.8%	80%	●
Total	90%	1290	88%	1404	90%	1303	92%	1493	86%	1634	87%	1449	84%	1759	80%	1763	83%	1698	84%	85%	

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Operations and Monitoring Committee Minute Actions Report Not Complete (Open) printed 27 April 2018

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status	Last Maintained Date
OP1018.1 28 Mar 2018	Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated	RESERVES AND FACILITIES MANAGER	<ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Manager's report dated 8 March 2018 and titled Proposal to Lease - Centennial Park - Te Puke Gymsport Incorporated be received. 2. THAT the Operations and Monitoring Committee approve in principle the application by the Te Puke Gymsport Incorporated to lease an area of approximately 2,000m² on Centennial Park to build and operate a gym facility. 3. THAT if approval in principle is given, such approval must not be construed by the applicant as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost. 4. THAT staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977. Subsequent to public notification, Council will give due consideration to any submissions 		NOT COMMENCED	3/04/2018

			<p>or objections prior to seeking the consent of the Minister of Conservation.</p> <p>5. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>			
OP1018.3 28 Mar 2018	Tauranga City Council Glass Recycling	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the Deputy Chief Executive Officer's report titled Tauranga City Council Glass Recycling dated 15 March 2018 be received.</p> <p>2. THAT the presentation from Tauranga City Council on that council's glass recycling proposal on 28 March 2018 be received.</p> <p>3. THAT staff prepare a report on glass recycling to be presented to the Policy Committee.</p> <p>4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED	3/04/2018
OP1018.4 28 Mar 2018	Recommendatory Report from Waihi Beach Community Board - March 2018 - Waihi Beach Cycleways	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Operations and Monitoring Committee notes the Waihi Beach Community Board resolution.</p> <p>2. THAT the Operations and Monitoring Committee agrees that the Brighton Reserve Cycleway not</p>		NOT COMMENCED	3/04/2018

			<p>be constructed on zone 2 (rear dune), and that the cycleway be relocated to the grassed area behind the dune, but that the cycleway proceeds in zone 1 linking Brighton Reserve to Hinemoa Road, subject to any required consents. (Noting that zones 1 and 2 as referred to above are shown in the report map).</p> <p>3. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>			
OP117.2 14 Feb 2017	Waihi Beach Dune Enhancement Works Coastal Management Options	UTILITIES MANAGER	<p>1. THAT the Utilities Manager's report dated 1 February 2017 and titled Waihi Beach Dune Enhancement Works Coastal Management Options be received.</p> <p>2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the Operations and Monitoring Committee instruct staff to prepare a detailed business case and action plan for implementing the coastal management options as recommended in the J.L. Lumsden Consulting Engineer's Report for</p>	<p>April 2018 - Professional opinion sought from legal Consultants and environmental Consultants on the content required in the 2020 review document to meet the requirements of the commissioners decision. Document on track.</p> <p>March 2018 - Document being prepared. This will commence in February 2018 and will form the base document for any other proposed erosion works along the coast.</p> <p>February 2018 - Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in February 2018 and will form the base document for any other proposed erosion works along the coast.</p> <p>January 2018 - Decision to proceed with</p>	UNDER ACTION	17/04/2018

			<p>the following sections:</p> <ul style="list-style-type: none"> • 43 Shaw Road to Elizabeth Street and • Elizabeth Street to Coronation Park <p>and report back to the Operations and Monitoring Committee.</p>	<p>the 2020 review of the coastal erosion protection works earlier. This will commence in Feb 2018 and will form the base document for any other proposed erosion works along the coast</p> <p>December 2017- As per comments below for Nov 2017.</p> <p>November 2017 - Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in Feb 2018 and will form the base document for any other proposed erosion works along the coast</p> <p>12 October 2017 - Review now scheduled for start in February 2018.</p> <p>September 2017 - Last month's comments still apply, but staff to look at commencing the 2020 review of the coastal works earlier.</p> <p>August 2017 - Decision taken by management team to hold of report to Council in lieu of completing Council's coastal erosion policy decision making scheduled in August. Decision to produce a report in conjunction with Policy and Planning team for the October operations meeting and possibly part of the Long Term Plan process.</p> <p>30 June 2017 - Report to Council scheduled for August 2017 Operations and Monitoring Committee. The report will be a business case analysis and members of the public working group will be in attendance.</p> <p>May 2017 - Utilities Manager preparing business case as per direction from</p>		
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				<p>Operations and Monitoring Committee meeting held in February 2017. Report expected to be ready by end of May 2017.</p> <p>April 2017 - Utilities Manager preparing business case as per direction from Operations and Monitoring Committee meeting held in February 2017. Report expected to be ready by May 2017.</p>		
OP417.3 22 Jun 2017	Petition for Public Toilets in Waitangi	RESERVES AND FACILITIES OFFICER EAST	<ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Officer East report dated 2 June 2017 and titled Petition for public toilets in Waitangi be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. That the Operations and Monitoring Committee recommends that the request for a public toilet in Waitangi be referred to the Long Term Plan process for consideration. 	<p>23 April 2018 - No further action has been taken the Waitangi shops convenience as a public toilet.</p> <p>16 March 2018 - No further action has been taken.</p> <p>15 February 2018 - No Change. A report has been submitted to Council in June 2017. The report was received and options are now being investigated. They include the possibility of using the local shop toilet.</p> <p>January 2018 - No further action at this time.</p> <p>November 2017 - No further action at this time.</p> <p>October 2017 - No additional information to added at this time.</p>	UNDER ACTION	23/04/2018
OP517.1 03 Aug 2017	Recommendatory Report from Te Puke Community Board June 2017 - Change to Te Puke Recycling Centre Hours of Operation	UTILITIES MANAGER	<ol style="list-style-type: none"> 1. THAT the request from Te Puke Community Board to alter the operating hours of the Te Puke Recycling Centre be declined, noting that the current Resource Consent condition does not allow changes to operating hours. 2. THAT Council, as consent holder, apply for a change or cancellation 	<p>April 2018 - Application for resource consent variation submitted to BOPRC. Now waiting for feedback expected in late May 2018.</p> <p>March 2018 - No change to status as reported last month. Expect submission of application end of March 2018.</p> <p>February 2018 - Project underway with consultant preparing variation documentation for submission to Council</p>	UNDER ACTION	17/04/2018

			<p>of consent condition on the application in order to extend the operating hours from 6.00am to 8.00pm.</p> <p>3. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>to vary resource consent. January 2018 - Project underway with consultant preparing variation documentation for submission to Council to vary resource consent. December 2017 - Update provided to Operations and Monitoring Committee meeting with suggested costs of process. Continuing with process for extending hours. November 2017 - Report planned to go to Council regarding Te Puke resource consent variation. 12 October 2017 - Staff received quotation to prepare document for application for extended hours via consultants. Cost of exercise around \$9,000. To discuss and report back before expenditure is required. September 2017 - Report to be produced for Council after staff investigate resource consent variations with BOPRC to facilitate new opening hours.</p>		
OP517.2 03 Aug 2017	Proposal to Take Over the Showground Road Water Supply	UTILITIES MANAGER	<p>1. THAT the Utilities Manager's report dated 12 July 2017 and titled Proposal to Take Over the Showground Road Water Supply be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>April 2018 - Chasing 2 property owners for signed forms. Contract let for construction works with extension of water main across Te Puke Highway along show grounds road. Physical works to start beginning of May with all properties on Council supply by end of June 2018. March 2018 - Letters sent out to show grounds road property owners seeking signed forms and payment for joining fee. 7 signed forms returned so far. On</p>	UNDER ACTION	17/04/2018

			<p>Recommendation to Council:</p> <p>3. THAT Council notes that the Te Puke A&P Society will disconnect the supply to Showground Road houses on 1 September 2017 unless it is taken over by Council and consequently thirteen properties will be without a potable water supply.</p> <p>4. THAT the Council agrees to take over responsibility for the Showground Road water supply from the Te Puke A&P Society and agrees to subsequently upgrade the reticulation as a renewal project under the district water supply budget at an estimated cost of \$65,000, consistent with Option A of this report, and on the basis that the residents agree to;</p> <ul style="list-style-type: none"> • Pay a \$1,000 capital contribution to the renewal cost • Agree to pay, on an invoice basis, the equivalent of the water UAC and meter charges in 2017/18. • Agree to be rated for water from 1 July 2018. • Agree to upgrade the internal property reticulation. • Will individually seek financial assistance from WINZ. <p>5. THAT the Council notes that the</p>	<p>track for construction of new water main into show grounds road in April / May 2018.</p> <p>February 2018 - Operational water supply being managed. Modifications and change over to Council system planned for March 2018.</p> <p>January 2018 - Operational water supply being managed. Modifications and change over to Council system planned for March 2018.</p> <p>December 2017- Operational water supply being managed. Modifications and change over to Council system planned for March 2018.</p> <p>November 2017 - Meeting held with Showground Road A&P committee on 14 November 2017. Paperwork associated with Council taking over operation and maintenance completed. Letters to be sent out to current customers advising process and timeframe with installation of new supply line.</p> <p>12 October 2017 - Planned meetings with parties end of Month. Minor issues with maintenance experienced so far.</p> <p>September 2017 - Correspondence being sent to both AFFCO and Te puke A&P concerning recent discussions.</p> <p>August 2017 - Meeting to be held with AFFCO and Te Puke A&P Society to update both parties on action going forward. 1 September 2017 is the suggested date to take over management and ownership of the water reticulation.</p>		
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			<p>decision is inconsistent with the Rural Water Supply Extension Policy 2014 due to:</p> <ul style="list-style-type: none"> • The socioeconomic status of the area • Health risks to residents should the water supply be discontinued. • Failure to obtain central government funding. <p>In addition, the Council notes that this decision should not be considered a precedent.</p>			
OP517.4 03 Aug 2017	Ongare Point Wastewater Scheme Approval	UTILITIES MANAGER	<ol style="list-style-type: none"> 1. THAT the Project and Design Engineer Team Leader's report dated 20 July 2017 and titled "Ongare Point Wastewater Project" be received. 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee approves proceeding with the construction of a new wastewater scheme for the Ongare Point Community. 	<p>April 2018 - Resource consent conditions received Construction works underway with both reticulation and treatment plant contracts underway. Budget cost for Project confirmed with community during public meeting held with property owners.</p> <p>March 2018 - Contact made with BOPRC and advice received that the resource consent will be sent to WBOPDC by 26th March 2018.</p> <p>February 2018 - Still waiting Resource consent from BOPRC. One submitter has requested to be heard. Currently negotiating with submitter to avoid a hearing. Depending on delays to Resource Consent, we may need to push out to October 2018 for commencement.</p> <p>January 2018 - All on track awaiting third party responses. Resource consent</p>	UNDER ACTION	17/04/2018

				<p>likely now in Late Feb 2018 from BOPRC. One party provided conditional support but wanted plants being installed in private land within stream wet lands area. Council are supportive of this but cannot guarantee permission will be granted. All on track awaiting 3rd party responses. Resource consent likely now in Late January 2018 from BOPRC.</p> <p>December 2017 - All on track awaiting 3rd party responses. Resource consent likely now in Late Jan 2018 from BOPRC.</p> <p>November 2017 - All parts of project on track. Resource consent application was publically notified and closed on the 9 October 2017. Five positive responses with no negative response to the application. The next stage of process will commence. Expect resource consent approval late December 2017.</p> <p>September 2017 - All parts of project on track. Resource consent application now publically notified. Feedback in October.</p> <p>August 2017 - Over 75% of the community have agreed to proceed with wastewater scheme. Staff finalising plan of wastewater scheme. Anticipated construction start date early 2018, dependant on resource consent application being approved.</p>		
OP617.2 14 Sep 2017	Waihi Beach Top 10 Holiday Park Land Slip	RESERVES AND FACILITIES MANAGER	1. THAT the Reserve and Facilities Manager's report dated 31 August 2017 and titled 'Waihi Beach Top 10 Holiday Park Land Slip' be	15 March 2018 - Unfortunately an Archaeological Authority needs to be granted from Heritage NZ as there have been several midden sites located along	UNDER ACTION	15/03/2018

			<p>received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the Operations and Monitoring Committee recommends to Council that staff be directed to implement the following option:</p> <p>Option: Cost (ex GST): Funding Source: Timber Pole with \$180,000.00 General Rate inclined backslope Reserve Account</p>	<p>the embankment.</p> <p>16 February 2018 - Surveyor has been engaged to develop the topographical lay of the land. Adjoining land owner has been updated on progress.</p> <p>22 January 2018 - Design work nearing completion. Consents to be applied for in February 2018.</p> <p>17 December 2017 - Design work is being completed before applying for the necessary consents.</p> <p>7 November 2017 - Design work and construction drawings are being progressed.</p> <p>16 October 2017 - Design work underway.</p> <p>22 September 2017 - Council's Geotechnical Engineer has been instructed to proceed with detailed design phase and seek the necessary consents. The adjoining residents have been notified of the Committee's decision and will be updated throughout the process.</p>		
OP617.3 14 Sep 2017	Kauri Point Reserve Road Slip	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserve and Facilities Manager's report dated 29 August 2017 and titled 'Kauri Point Reserve - Road Slip' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT this matter lie on the table</p>	<p>15 March 2018 - The Archaeological application has been prepared. Survey work is nearing completion which will enable the more detailed design work to be undertaken based on the information gained during the investigative stage.</p> <p>16 February 2018 - The Archaeological Authority application is being prepared. Survey work of the site is also underway.</p> <p>22 Jan 2018 - An archaeological Authority from Heritage NZ is required</p>	UNDER ACTION	15/03/2018

			and staff report back to the Operations and Monitoring Committee with a full proposal (including costs), of realigning of the road at Kauri Point.	before Geotech investigation can proceed. 7 December 2017 - Consultant is still working on a more detailed proposal for the realignment option. 17 November 2017 - Consultant is progressing with further investigation work for the realignment option. The Kauri Point Rate Payers Association has been provided with an update. 6 October 2017 - Offer of Service has been received and the consultant is underway with a detailed assessment of the realignment option. 22 September 2017 - Instruction has been issued to Consultant to prepare fully costed proposal for the realignment option. The Kauri Point Ratepayers Association have been provided with an update on the Committees decision.		
OP918.1 15 Feb 2018	Te Puke Main Street	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<ol style="list-style-type: none"> 1. THAT the Deputy Chief Executives report dated 1 February 2018 and Te Puke Main Street be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT recommended option 3(c) as follows be approved: <p>THAT the Te Puke Main Street Plaza between the Heritage Walkway and the pedestrian</p>	14 March 2018 - Scoping for the parking review has been undertaken and a project plan prepared.	UNDER ACTION	14/03/2018

			crossing remain as constructed and be reviewed in the first quarter of 2019 as part of the overall review of parking in the Te Puke Central Business District.			
OP918.2 15 Feb 2018	Tauranga Programme Business Case	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<ol style="list-style-type: none"> 1. THAT the Deputy Chief Executive's Report dated 31 January 2018 and titled Tauranga Programme Business Case be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee agrees to the preferred programme, being Programme 8, for the Tauranga Programme Business Case to be issued for public consultation through Tauranga City Council's 2018-2028 Long Term Plan and 30 year Infrastructure Strategy. 4. The Operations and Monitoring Committee notes that by agreeing to the preferred programme for consultation this does not represent a financial commitment by Council. 	15 March 2018 - Tauranga City Council have been notified of the Committee's decision.	UNDER ACTION	14/03/2018

Operations and Monitoring Committee Minute Actions Report Complete (Open) printed 27 April 2018

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status	Last Maintained Date	Complete Date
OP1018.2 28 Mar 2018	Housing Affordability Forum Pilot Update	STRATEGIC PROPERTY MANAGER	<ol style="list-style-type: none"> 1. THAT the Strategic Property Manager's report dated 14 March 2018 and titled Housing Affordability Forum Pilot Update be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee confirms its acceptance of the relocation of the Housing Affordability Forum area from Stage 3 to Stage 8 of the Special Housing Area staging programme. 	11/04/2018 - Noted. The Housing Affordability Forum area has now been moved to the area adjacent the railway line.	COMPLETE	11/04/2018	11/04/2018
OP817.1 06 Dec 2017	Te Puke Cricket Club Clubrooms Lease Area Extension	RESERVES AND FACILITIES MANAGER	<ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Manager's report dated 21 November 2017 and titled "Te Puke Cricket Club Clubrooms Lease Area Extension" be received. 2. THAT the Operations and Monitoring Committee approves in principle the application by the Te Puke 	<p>15/03/2018 - A report to the 5 April Council meeting has been prepared. There were no objections to the lease extension. This minute action has been signed off as complete as there will be a new minute action generated by the 5 April 2018 Council meeting.</p> <p>16/02/2018 - A report to the next Council meeting is being prepared. Public consultation currently</p>	COMPLETE	15/03/2018	15/03/2018

			<p>Cricket Club to lease an additional area of 26.5m² to allow for the extension of the existing clubrooms situated on the Te Puke Domain.</p> <p>3. THAT such approval in principle must not be construed by the applicant, as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.</p> <p>4. THAT staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977 and to seek the consent of the Minister of Conservation.</p> <p>5. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>underway before reporting back to Council with any submissions/objections.</p>			
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