

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

OPERATIONS AND MONITORING COMMITTEE

Komiti Whakahaere



INFORMATION PACK

Pikau Korero

OP10

Wednesday, 28 March 2018

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00 pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

| | | |
|-------------------------------------|---|------------------|
| Council | - | Fleur Sweeney |
| Community Committee | - | Michelle Parnell |
| Long Term and Annual Plan Committee | - | Fleur Sweeney |
| Operations and Monitoring Committee | - | Barbara Clarke |
| Policy Committee | - | Barbara Clarke |
| Rural Committee | - | Michelle Parnell |
| All Community Boards | - | Aileen Alty |

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.

Open Items

Operations and Monitoring Committee No. OP10 28 March 2018 Information Pack

| | Pages |
|------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Schedule of Contents | |
| 1. Monthly Report: One Network Maintenance Contract (ONMC) February 2018 | 4-9 |
| 2. Operations and Monitoring Committee Corporate Reports January 2018 | 10-20 |
| By Exception for: | |
| <ul style="list-style-type: none">• Corporate Planning System• Minute Action Sheets• Customer Service Requests | |
| 3. Operations and Monitoring Committee Minute Action Reports March 2018 | 21-40 |
| <ul style="list-style-type: none">• Minute Action Sheets Not Complete or Under Action• Minute Action Sheets Complete | |
| 4. Minutes for Receipt | 41-47 |
| <ul style="list-style-type: none">• Minutes of Meeting No. JRS5 of the Joint Road Safety Committee held 6 March 2018. | |

Memorandum

| | |
|----------------|-------------------------------------------------------------------------------------|
| To: | Operations and Monitoring Committee |
| Copy: | |
| From: | Bill Hickman – Maintenance Contract Manager (West Roads) |
| Date: | 13 March 2018 |
| Subject | Monthly Report for the One Network Maintenance Contract (ONMC) February 2018 |

1. Contract Overview

WestLink's new Contract Manager (Paul Howard) is on board now full time and a number of other positions have been filled.

The annual Performance Workshop has been scheduled for mid April.

The Performance Workshop covers such areas as:

- Performance framework results from the previous year
- Challenges and performance expectations going forward
- Refresh the partnering charter
- Provide all participants with information about the outcome performance measures
- Any major Contract Plan or policy changes
- Confirm and reinforce alignment with principal's strategic direction.

2. Operational Performance Measures

Operational Performance Measures (OPMs) reflect the day-to-day levels of service required under the ONMC. WestLink's performance is measured on a monthly basis and if a prescribed maximum compliance score is exceeded the Contractor will have money deducted from their monthly payment.

The previous eight months scores are as follows:

| Principal | Maximum Score | Monthly OPM Compliance Scores | | | | | | | |
|-----------|---------------|-------------------------------|-----|-----|------|-----|-----|------|-----|
| | | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb |
| WBoPDC | 7 | 7.6 | 9.7 | 8.6 | 13.9 | 7.1 | 7.7 | 12.1 | 9.3 |
| NZTA | 21 | 20 | 4 | 4 | 18 | 3 | 8 | 9 | 26 |

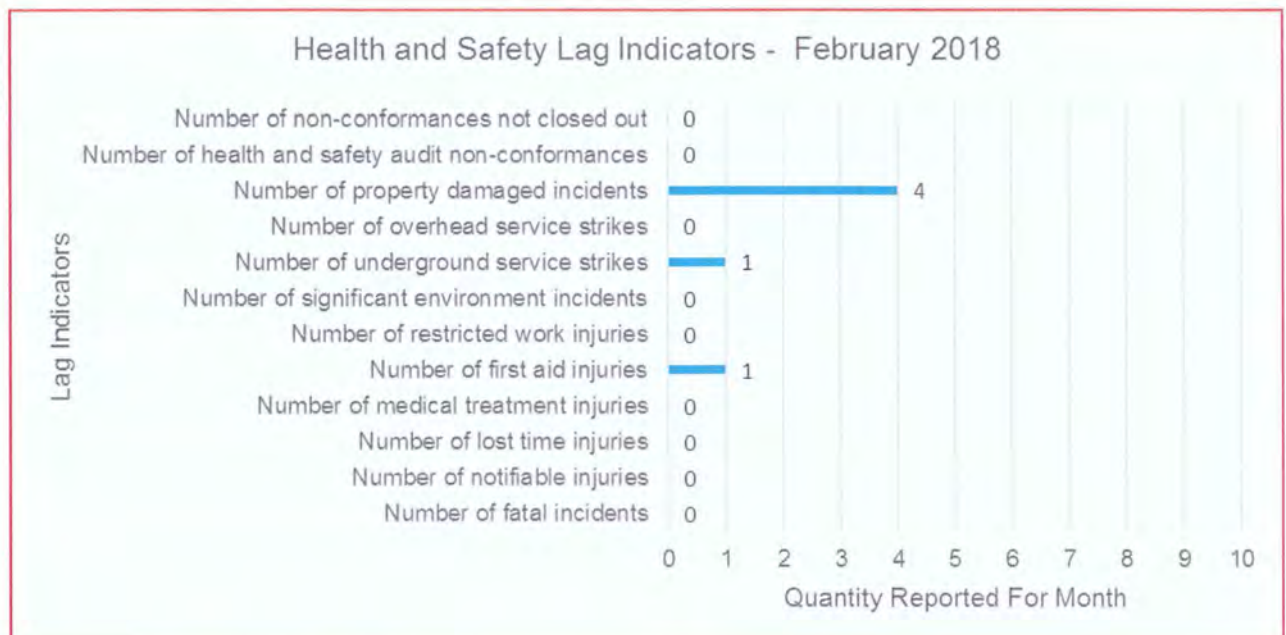
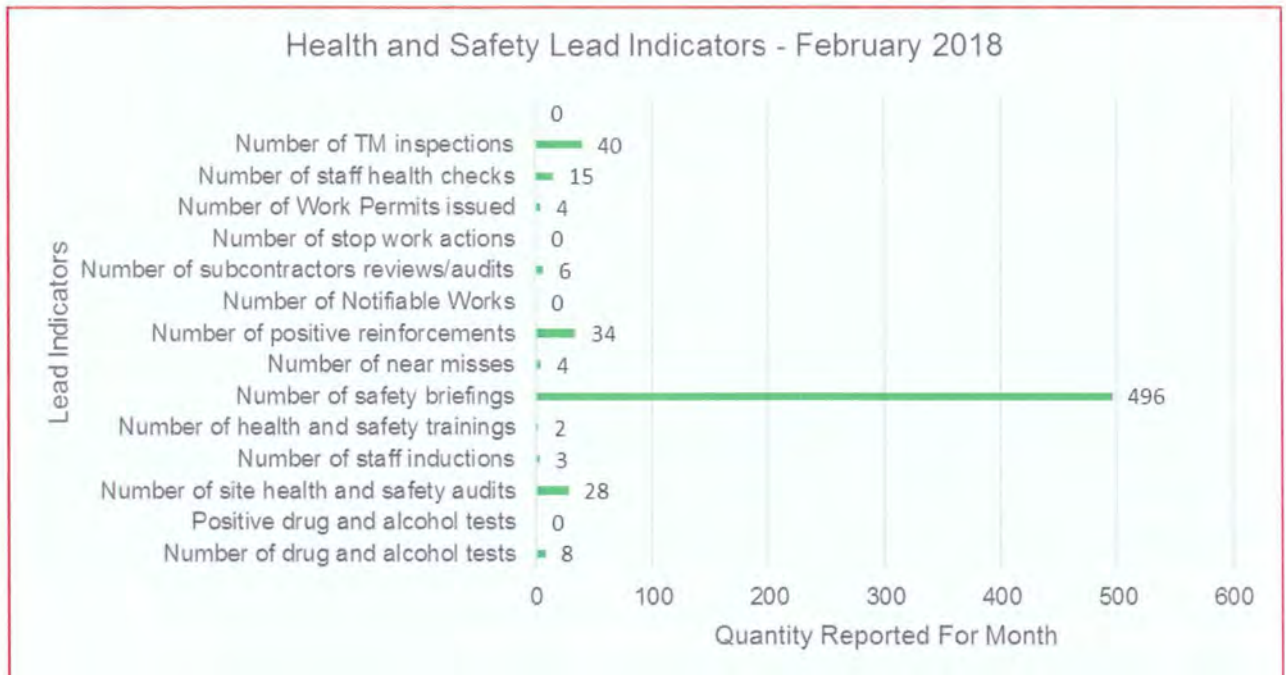
Overall WestLink are generally achieving good OPM outcomes however there have been eight proportional adjustments for Council over the last 12 months. Deductions have ranged from \$15 to \$3,960.

February was the first time in the Contract that WestLink's State Highway OPM Score has exceeded the maximum monthly compliance score of 21. The monthly score achieved was 26 resulting in an at-risk deduction of \$3,731.12.

The high score was primarily related to breaching vegetation related OPMs. Wet and warm conditions have promoted significant growth this summer.

3. Health and Safety

3.1 Combined Lead and Lag Indicators for State Highways and Local Roads



4. Works Programme

The current Capital Works Programme is attached but is not fully up to date.

4.1 Seal Extensions

The Matakana Road seal extension is the last of the lump sum projects. Metal had previously been barged and stockpiled on the island and work commenced early in March.

Work on the Wright Road seal extension also started in March.

The Taumata Road seal extension was completed prior to Christmas.

Council have still yet to review a formal priced offer for the additional seal extensions.

4.2 Rehabilitation/Renewals

The pavement rehabilitation on Welcome Bay Road between Water Lane and Waitao Road is complete. The section adjacent to the Addline Transport depot is programmed for the 2018/19 construction season.

A small section of rehabilitation on Tainui Road is complete.

The scope of the pavement rehabilitation on Omokoroa Road between Western Avenue and Tralee Street has been expanded to include kerb and channel and bus stops thus requiring additional design. Construction is now not likely until the 2018/19 construction season.

Rehabilitation on Poripori Road is still in the planning stage however the proposed widening has still not been confirmed.

Design of the Maungarangi Road rehabilitation is complete and iwi concerns seem to have been addressed however construction has yet to be programmed.

The following roads are being investigated, designed or priced for rehabilitation and some include widening:

- Pukemapu
- Rangioru
- Maniatutu Road Rehabilitation and Widening
- Te Matai Road Rehabilitation and Widening
- Oropi Road realignment 4970-5180

4.3 Te Puke Highway Renewals

Sheet piling has been accepted as the solution for the preventative maintenance project on the Kaituna River adjacent to Pah Road. Final approval for the design is currently sitting with BoPRC.

The pavement rehabilitation through Waitangi and guardrail reinstatement at Rangioru are now complete.

4.4 Emergency Works

The emergency works status is shown below:

| Emergency Works 1 November 2015 to 31 October 2016 | | | |
|------------------------------------------------------|-----------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Detail | Repair Estimate | Cost to Date | Comments |
| Pongakawa Bush and Valley Roads | \$ 350,000.00 | \$ 350,000.00 | |
| Roydon Downs Road Bridge | \$ 75,000.00 | \$ 30,000.00 | Repairs complete. Seeking retrospective BOPRC Resource Consent |
| Mystery Valley Road Bridge | \$ 75,000.00 | \$ 18,000.00 | Repairs complete. Seeking retrospective BOPRC Resource Consent |
| Mystery Valley Road Underslip | \$ 350,000.00 | \$ 7,500.00 | Geometric designs currently being progressed |
| Lindenmann Rd Underslip | \$ 150,000.00 | \$ 7,500.00 | Geometric designs currently being progressed |
| Various Other Emergency Works | \$ 156,700.00 | \$ 156,700.00 | |
| | \$ 1,156,700.00 | \$ 569,700.00 | |
| Emergency Works 1 November 2016 to 31st October 2017 | | | |
| Campbell Rd Event 17-19th Feb 2017 | \$20,000 plus | \$28,962.00 | Heavy and concentrated rainfall in this catchment caused severe scour to Campbell Rd. |
| Woodland Road Dropout 11-12th March | 125k | \$ 56,000.00 | Heavy and concentrated rainfall in this catchment caused drop out on Woodland Rd and Soldiers Rd. -Woodland Rd - Completed - Access to properties at end of road was at threat. |
| April 2017 Events - Debbie and Cook | \$1,761,707 | \$1,304,905 | Two Cyclone events within 2 weeks. Very large cleanup of slips, culverts and trees. Several larger underslip signs requiring reinstatement: Sites we have completed or are in progress: -Te Puna Station Road - Reinstatement works all but completed. Road to be sealed early November. -Ford Rd - Completed - Site was unsafe and down to single lane. -Sharp Rd - Complete - Access to several properties threatened. -Woodland Rd - Completed - Access to properties at end of road was at threat. Other sites from this years storm damage that require attention: -Reid Rd - We have draft alignment designs. Arch checks have been completed. This needs an HNZ Authority FYI. -Soldiers Rd -Stockton Rd |
| | | \$1,389,867.00 | |
| Emergency Works 1 November 2017 to 31st October 2018 | | | |
| January 5th/6th Event | 250k | TBC | Heavy wind causing lots of trees to fall over. Underslips at Ohauti Road and Mystery Valley that require reinstatement discussion. |

Design for emergency reinstatement of slips on Mystery Valley, Ford Road, Soldiers Road and Stockton Road is still in progress.

4.5 Unsealed Roads – Surface Defect Index

A total length of 10.09km (21 sections) of unsealed rating was completed in February 2018 based on road lengths provided by West Roads.

Based on the specified method of measurement, 11 individual sections exceeded the KPM thresholds. Defects in these sections will need to be addressed within the next two months.

The volume of unsealed road metal applied to date in the contract is behind the minimum cumulative quantity offered by WestLink in their tender. WestLink have indicated that they would review the situation and target the application of additional material as required and this process has now commenced.

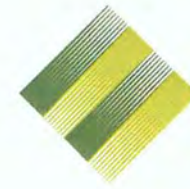
5 Miscellaneous

The footpath repair programme is continuing in smaller communities including Maketu, Pukehina and Paengaroa.

The Omokoroa Road realignment has been delayed due to the requirement to remove some sections of A/C pipe. Bulk earthworks can now be completed and basecourse is being laid in March.

The SH36/Oropi Gorge Intersection underslip reinstatement using sheet piling is essentially complete.

| Year | Category | Client | Road Name | Start | End | Length | Name | Status | Project Manager/Design Engineer | Design Start Date | Target End Date Design | Construction Start Date | Construction End Date |
|-------|-------------------------|--------|--------------------------------------------------|-------|-------|--------|--------------------------------------------|-------------------|---------------------------------|-------------------|------------------------|-------------------------|-----------------------|
| 16/17 | Capital | NZTA | Maniaturu Rd Detour Signs | | | | Maniaturu Rd Detour Signs | In design | Phil Barnes | 10/10/2017 | | | |
| 16/17 | Emergency Works | NZTA | SH29A | 500 | | | Welcome Bay Underslip | Construction | Paul Anderson | | | | Nov-17 |
| 16/17 | Rehab | NZTA | Te Puke Highway | 3662 | 3923 | 261 | Strang to Waitangi School | Construction | Paul Anderson | | | | Dec-17 |
| 16/17 | Resilience | NZTA | Te Puke Highway | 14000 | | | Pah Road Underslip | In design | Kathy Grant | | | | |
| 16/17 | Resilience | NZTA | Te Puke Highway | 16000 | | | Ranguru Slips and Guardrail | Construction | Kathy Grant | | | Sep-17 | Nov-17 |
| 16/17 | SCRIM | NZTA | | | | | SCRIM Resurfacing | ? | ? | | | | |
| 16/17 | Seal Extension | WBOPDC | Junction Road | 500 | 2640 | 2,140 | Junction Road Seal Extension | Construction | Paul Anderson | | | Feb-17 | Oct-17 |
| 17/18 | Capital | NZTA | 002-185 | 2300 | | | Wilson Road Intersection Improvements | | | | | | Jun-17 |
| 17/18 | Capital | NZTA | 002-185 | 7400 | | | Arawa Avenue Intersection Improvements | | | | | | Jun-17 |
| 17/18 | Capital | NZTA | 029-021 | 2000 | | | Belk Road Intersection Improvements | | | | | | Jun-17 |
| 17/18 | Capital | NZTA | 029-021 | 14700 | 14700 | - | Petfords Bridge Upgrade | Offer with Client | Phil Barnes | | | | Oct-17 |
| 17/18 | Capital | NZTA | 033-017 | 13000 | 18000 | 5,000 | Paengaroa Straights Seal Widening & WCL | Offer with Client | Paul Anderson | | | | Feb-18 |
| 17/18 | Capital | WBOPDC | Omokoroa Rd | 0 | 1943 | 1,943 | Omokoroa Rd SH2 to Railway | In construction | Bryan Crean | | | | Apr-18 |
| 17/18 | Cyclepath | WBOPDC | Borelli / Te Puna Road widening of existing path | | | | Borelli / Te Puna Road widening of | In design | Andre Van de Vliet | | | | |
| 17/18 | Cyclepath | WBOPDC | Borelli Road to Newham Road | | | | Borelli Road to Newham Road | In design | Andre Van de Vliet | | | | |
| 17/18 | Cyclepath | WBOPDC | Lochhead Road to existing footpath | | | | Lochhead Road to existing footpath | Scoping | Andre Van de Vliet | | | | |
| 17/18 | Cyclepath | WBOPDC | Newham Road section | | | | Newham Road section | In design | Andre Van de Vliet | | | | |
| 17/18 | Cyclepath | WBOPDC | Plummers Point Road parts 1 & 2 | | | | Plummers Point Road parts 1 & 2 | Scoping | Andre Van de Vliet | | | | |
| 17/18 | Cyclepath | WBOPDC | Te Puna Station Road | | | | Te Puna Station Road | Scoping | Andre Van de Vliet | | | | |
| 17/18 | Cyclepath | WBOPDC | Wairoa Bridge - SH2 - Carmichael Road | | | | Wairoa Bridge - SH2 - Carmichael | Scoping | Andre Van de Vliet | | | | |
| 17/18 | Drainage | NZTA | 002-185 | 2449 | NA | 35 | Wilson Road Culvert - 675 mm diameter | Design | Brent Killford | | | | Jun-17 |
| 17/18 | Drainage | NZTA | 036-0013 | 10800 | 10998 | 198 | Low Point Sag Curve | In design | Anthony Stubbs | | | | |
| 17/18 | Drainage | NZTA | | | | | Various | In design | Becky Phelps | | | | |
| 17/18 | Drainage | WBOPDC | Bell Road | 1470 | 1470 | - | Bell Road Box Culvert Replacement | In construction | Bryan Crean | | | Feb-18 | May-18 |
| 17/18 | Emergency Reinstatement | NZTA | SH36 Oropi Road Gorge | 6000 | | | SH36 Oropi Road Gorge Underslip | In design | Anthony Stubbs | 28/09/2018 | 30/10/2017 | | Nov-17 |
| 17/18 | Emergency Reinstatement | WBOPDC | Ford Road Dropout | 1000 | | | Ford Road Dropout | Offer with Client | Phil Barnes | | | | Sep-17 |
| 17/18 | Emergency Reinstatement | WBOPDC | Lindemann Road | 3400 | | | Lindemann Road | In design | Phil Barnes | | | | |
| 17/18 | Emergency Reinstatement | WBOPDC | Mystery Valley Road | | | | Mystery Valley Road | In design | Phil Barnes | | | | |
| 17/18 | Emergency Reinstatement | WBOPDC | Reid Road | | | | Reid Road | In design | Phil Barnes | | | | |
| 17/18 | Emergency Reinstatement | WBOPDC | Sharp Road | 2000 | | | Sharp Road | In design | Phil Barnes | | | Sep-17 | Sep-17 |
| 17/18 | Emergency Reinstatement | WBOPDC | Soliders Road | | | | Soliders Road | In design | Phil Barnes | | | | |
| 17/18 | Emergency Reinstatement | WBOPDC | Stockton Road | | | | Stockton Road | In design | Phil Barnes | | | | |
| 17/18 | Emergency Reinstatement | WBOPDC | Te Puna Station Road | 100 | | | Te Puna Station Road | Construction | Phil Barnes | | | | Oct-17 |
| 17/18 | Emergency Reinstatement | WBOPDC | Woodland Road | 4000 | | | Woodland Road | Offer with Client | Phil Barnes | | | | Oct-17 |
| 17/18 | Environmental Renewals | NZTA | | | | | Harbour Link Enviroponds | Scoping | ? | | | Sep-17 | Sep-17 |
| 17/18 | Environmental Renewals | NZTA | | | | | Harbour Link Enviroponds | Scoping | ? | | | Sep-17 | Nov-17 |
| 17/18 | Environmental Renewals | NZTA | | | | | Harbour Link Stormfilters | In design | Kathy Grant | | | | Sep-17 |
| 17/18 | Minor Efficiency | NZTA | 002-151 | | | | Hewlett's Road Bus Lanes | Construction | Bryan Crean | | | | Nov-17 |
| 17/18 | Minor Efficiency | NZTA | 002-164 | | | | TEL 110 kph signage | Construction | Bryan Crean | | | | Nov-17 |
| 17/18 | Minor Improvements | WBOPDC | Beach Road Cycle | | | | Beach Road Cycleway | Design | Andre Van de Vliet | | | | |
| 17/18 | Minor Improvements | WBOPDC | Fairview Road | 250 | 400 | | Fairview Road Kerbing | Offer with Client | Bryan Crean | | | | Feb-18 |
| 17/18 | Minor Improvements | WBOPDC | Henry Road | 0 | | | Henry Road Widening | Scope | | | | | |
| 17/18 | Minor Improvements | WBOPDC | Pukakura Rd | | | | Pukakura Rd - Roadside Drainage | Design | Phil Barnes | 12/10/2017 | | | |
| 17/18 | Minor Improvements | WBOPDC | Stewart Street | 0 | 110 | | Stewart Street Widening | Design | Andre Van de Vliet | | | 30/12/2017 | |
| 17/18 | Minor Improvements | WBOPDC | Wilson Road, Waihi Beach | 300 | | | Hotel Pedestrian Refuge and Footpath | Design | Andre Van de Vliet | | | 30/12/2017 | |
| 17/18 | Peak Roughness | NZTA | 002-0100 | 10020 | 10075 | 55 | Tuapiro Bridge Ride Quality Impr | In design | Anthony Stubbs | | | | Sep-17 |
| 17/18 | Peak Roughness | NZTA | 002-0116 | 6300 | 6440 | 140 | Te Mania Stream Bridge Ride Quality | In design | Anthony Stubbs | | | | |
| 17/18 | Peak Roughness | NZTA | 002-0130 | 5540 | 5620 | 80 | Flying mile to Eadale Ride Quality Improve | In design | Anthony Stubbs | | | | |
| 17/18 | Peak Roughness | NZTA | 002-0130 | 3980 | 4070 | 90 | Apata Rail Bridge Ride Quality Impr | Scoping | Anthony Stubbs | | | | Sep-17 |
| 17/18 | Peak Roughness | NZTA | 002-0185 | 7300 | 7420 | 120 | Punene Stream Bridge Ride Quality Improve | In design | Anthony Stubbs | | | | |
| 17/18 | Peak Roughness | NZTA | 036-0013 | 13000 | | | TECT Park Culvert Smoothing | In design | Anthony Stubbs | | | | Sep-17 |
| 17/18 | Rehab | NZTA | 002-0130 | 2470 | 2770 | 300 | Apata South Intersection | Construction | Anthony Stubbs | | | | Sep-17 |
| 17/18 | Rehab | NZTA | 002-0146 | 178 | 500 | 322 | Wairoa Bridge to Taniwha Place | In design | Anthony Stubbs | | | | |
| 17/18 | Rehab | NZTA | 002-0146/01.75 | 1746 | 2059 | 313 | End Divided to Top of Hill (Bethlehem) | Scoping | Paul Anderson | | | | |
| 17/18 | Rehab | NZTA | 002-0151-I-CO29 | 2 | 194 | 192 | KOBIONR1 to Fish Stream | Scoping | Anthony Stubbs | | | | |
| 17/18 | Rehab | NZTA | 002-185 | 6800 | 7050 | 250 | Left Hand Curve RHS | Scoping | | | | | |
| 17/18 | Rehab | NZTA | 029-0021 | 1833 | 2950 | 1,117 | Redwood to Omanawa | In design | Anthony Stubbs | | | | |
| 17/18 | Rehab | NZTA | 029-0021 | 19920 | 20370 | 300 | Hanga Road | In design | Anthony Stubbs | | | | |
| 17/18 | Rehab | NZTA | 029-0021 | 8700 | 9220 | 520 | South of McLaren's | Scoping | | | | | |
| 17/18 | Rehab | NZTA | 029-0021 | 18200 | 18400 | 200 | Tuakopai West Uphill P Lane | Scoping | | | | | |
| 17/18 | Rehab | NZTA | 029-0021 | 20415 | 20520 | 105 | Hanga Road South | Scoping | | | | | |
| 17/18 | Rehab | NZTA | 033-017 | 13404 | 13576 | 172 | Paengaroa Straight Rehab | In Design | Paul Anderson | | | | Dec-17 |
| 17/18 | Rehab | NZTA | 036-0013 | 15390 | 15565 | 175 | Mangorewa Gorge | In Design | Anthony Stubbs | | | | Feb-18 |
| 17/18 | Rehab | WBOPDC | Boucher Ave | 903 | 953 | 50 | Boucher Ave | Scoping | Brent Killford | 6/09/2017 | 30/10/2017 | | |
| 17/18 | Rehab | WBOPDC | Maniaturu Road | 5800 | 6320 | 520 | Maniaturu Road Rehab + Widening | Scoping | ? | | | | |
| 17/18 | Rehab | WBOPDC | Maungarangi Road | 0 | 900 | 900 | Maungarangi Rd Rehab + Improvements | In design | Paul Anderson | | | | Dec-17 |
| 17/18 | Rehab | WBOPDC | No4 Rd | 100 | 820 | 720 | No4 Rd 1 | In design | Brent Killford | | | | Feb-18 |
| 17/18 | Rehab | WBOPDC | No4 Rd | 1260 | 1440 | 180 | No4 Rd 2 | In design | Brent Killford | | | | |
| 17/18 | Rehab | WBOPDC | Omokoroa Rd | 3430 | 3603 | 173 | Omokoroa Rd McKenna to Tralee | Scoping | Tauranga | | | | |
| 17/18 | Rehab | WBOPDC | Omokoroa Rd | 2467 | 3430 | 963 | Omokoroa Rd Western Ave to McKenna Urb | In design | Paul Anderson | | | | |
| 17/18 | Rehab | WBOPDC | Oropi Road | 4970 | 5180 | 210 | Oropi Road Realignment | Scoping | Dave McDougal | | | | |
| 17/18 | Rehab | WBOPDC | Poripori | 20 | 1440 | 1,420 | Poripori Road Rehab + Improvements | In design | Brent Killford | | | 30/10/2017 | Jan-18 |
| 17/18 | Rehab | WBOPDC | Pukemapu Rd | 495 | 1200 | 705 | Pukemapu Rd Rehab + Improvements | In design | Brent Killford | | | 30/01/2017 | Jan-18 |
| 17/18 | Rehab | WBOPDC | Ranguru Road | 3970 | 4230 | 260 | Ranguru Rd Rehab + widening | In design | Brent Killford | | | 30/01/2017 | Mar-18 |
| 17/18 | Rehab | WBOPDC | Tainui Rd | 0 | 626 | 626 | Tainui Rd Rehab + Widening | Construction | Anthony Stubbs | | | | Nov-17 |
| 17/18 | Rehab | WBOPDC | Te Matai Road | 10820 | 22160 | 6,500 | Te Matai Road Rehab + Widening | In design | Paul Anderson | | | | Dec-17 |
| 17/18 | Rehab | WBOPDC | Welcome Bay Rd | 5310 | 5881 | 571 | Welcome Bay Rd Water Lane to Waitao Reh | In design | Paul Anderson | | | | Nov-17 |
| 17/18 | Rehab | WBOPDC | Welcome Bay Rd | 1994 | 3400 | 1,406 | Welcome Bay Rd Rehab + Improvements | In design | Brent Killford | | | 28/02/2017 | |
| 17/18 | Reseals | NZTA | | | | 36,830 | SH Reseals | Construction | Becky Phelps | | | | Nov-17 |
| 17/18 | Reseals | WBOPDC | | | | | LR Reseals | Construction | Dave McDougal | | | | Dec-17 |
| 17/18 | Resilience | NZTA | 029-021 | 5300 | 5400 | 100 | Ruahiri Rock Bluff | In design | Phil Barnes | | | | |
| 17/18 | Resilience | NZTA | 033-017 | 1060 | 1065 | 5 | Tahuhu Ravine | Design | Paul Anderson | | | | Aug-17 |
| 17/18 | SCRIM Treatments | NZTA | | | | | SCRIM | In design | Becky Phelps | | | | Aug-17 |
| 17/18 | Seal Extension | WBOPDC | Billing Road | 1248 | 2331 | 1,083 | Billing Road Shape and Seal | Construction | | | | | Oct-17 |
| 17/18 | Seal Extension | WBOPDC | Maniaturu Road | 12686 | 16100 | 3,414 | Maniaturu Rd Seal Extension | In design | Brent Killford | 1/09/2017 | 1/09/2018 | | Nov-17 |
| 17/18 | Seal Extension | WBOPDC | Matakana | 2490 | 4150 | 1,660 | Matakana Seal Extension | Construction | Paul Anderson | | | | Apr-18 |
| 17/18 | Seal Extension | WBOPDC | Rowe Rd | 3691 | 4130 | 439 | Rowe Rd Seal Extension | In design | Brent Killford | | | 30/10/2017 | Feb-18 |
| 17/18 | Seal Extension | WBOPDC | Soldiers Rd | 2050 | 4735 | 2,685 | Soldiers Rd Seal Extension | In design | Brent Killford | | | ??? | |
| 17/18 | Seal Extension | WBOPDC | Taumata Rd | 2251 | 3002 | 751 | Taumata Rd Shape and Seal | In design | | | | | |
| 17/18 | Seal Extension | WBOPDC | Thompsons Track | 2792 | 3660 | 868 | Thompsons Track seal extension | In design | Brent Killford | | | 30/10/2017 | |
| 17/18 | Seal Extension | WBOPDC | Tirohanga Rd | 0 | 1610 | 1,610 | Tirohanga Rd Shape and Seal | In design | Paul Anderson | | | | Jan-18 |
| 17/18 | Seal Extension | WBOPDC | Wright Rd | 6286 | 8465 | 2,179 | Wright Rd Seal Extension | In design | Anthony Stubbs | | | | Mar-18 |
| 17/18 | Smooth | WBOPDC | Old Coach Rd | 4860 | 5070 | 210 | Old Coach Rd Smoothing 1 | Scoping | Brent Killford | | | | |
| 17/18 | Smooth | WBOPDC | Old Coach Rd | 5920 | 6100 | 180 | Old Coach Rd Smoothing 2 | Scoping | Brent Killford | | | | |
| 17/18 | Smooth | WBOPDC | Ranguru Road | 6441 | 7038 | 597 | Ranguru Rd Smoothing | Scoping | Brent Killford | | | ??? | |
| 17/18 | Smooth + MIP | WBOPDC | Black Road | 820 | 1400 | 230 | Black Rd Smoothing + Improvements | Offer with Client | Brent Killford | | | | Aug-17 |
| 17/18 | Structures | NZTA | | | | | Guardrail replacements | Scoping | ? | | | | |
| 17/18 | TAC | NZTA | 002-0151 | 6330 | 6390 | 60 | Totara St Int | In construction | Anthony Stubbs | | | | |
| 17/18 | TAC | NZTA | 002-0154-W-CO29 | 0 | 109 | 1,240 | Elizabeth Street Roundabout | In construction | Anthony Stubbs | 1/04/2017 | 30/09/2017 | | Nov-17 |
| 17/18 | TAC | NZTA | 002-0157 | 1430 | 1490 | | | | | | | | |



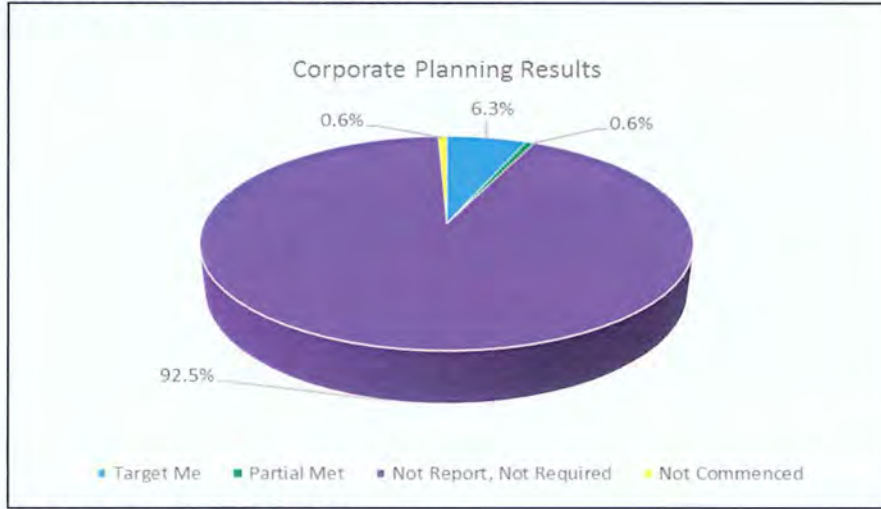
Operations & Monitoring Committee Corporate Reports January 2018

By Exception for:

- **Corporate Planning System**
- **Minute Action Sheets**
- **Customer Service Requests**

WORK STATUS REPORT January 2018

CORPORATE PLANNING SYSTEM



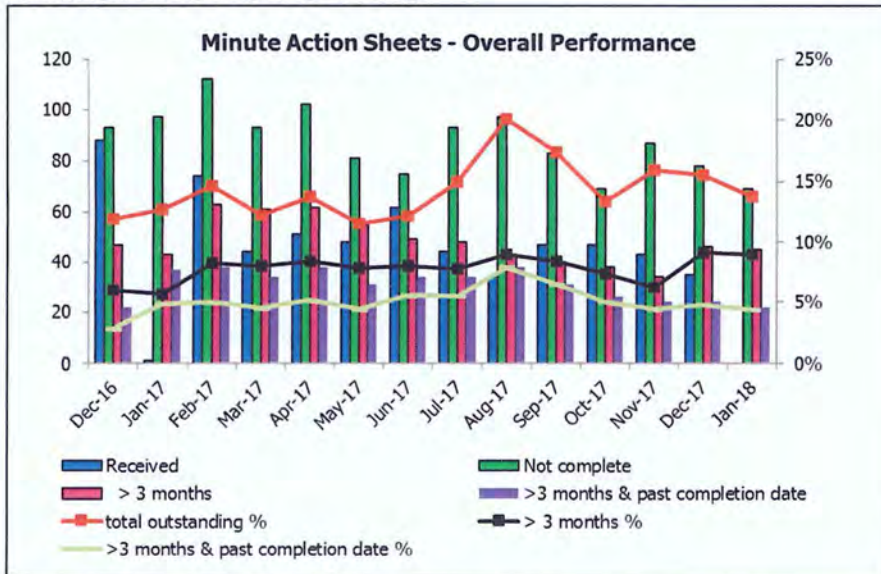
Key Comments 😊

Total Projects and Processes scheduled for the 2017/18 year is 319

The January results are as follows:

| | |
|---------------------------|-------------|
| Target Met | 20 (6.3%) |
| Partial Met | 2 (0.6%) |
| Not Commenced | 2 (0.6%) |
| Not reported not required | 295 (92.5%) |

MINUTE ACTION SHEETS



KPI – Timely Update

Not updated for 30-60 days
Not updated for > 60 days

Benchmark Result

NIL 0 😊
NIL 0 😊

KPI – Timely Resolution

% outstanding rolling total
Received Y/E 31/01/18
% > 3 months rolling total
and past completion date

Benchmark Result

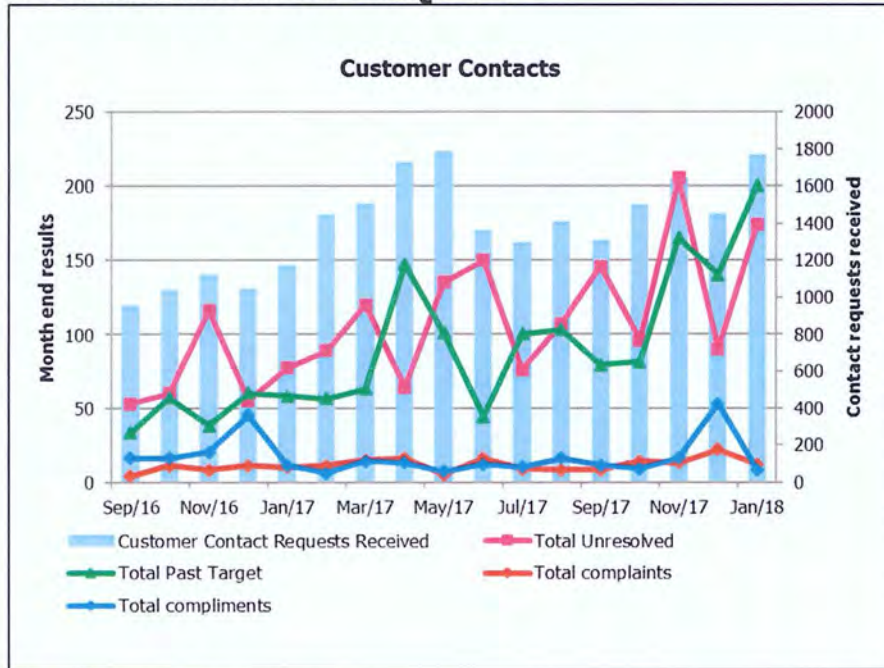
10% 13.7% 😞
5% 4.3% 😊

Background Information January 2018

| | |
|-----------------------------------------------------|-----|
| Received | 0 |
| Complete | 24 |
| Not Complete | 69 |
| Not Complete > 3 months | 45 |
| Not Complete > 3 months & past est. completion date | 22 |
| Rolling total received Y/E 30/06/2018 | 502 |

WORK STATUS REPORT January 2018

CUSTOMER SERVICE REQUEST



| | | | |
|---------------------------------------------|------------------|---------------|---|
| KPI – Timely Resolution | Benchmark | Result | 😊 |
| Service requests actioned within timeframes | 90% | 90% | |

| | | | |
|---------------------------------------|------------------|---------------|---|
| KPI – Satisfaction Survey | Benchmark | Result | 😊 |
| January 2018 | | | |
| We didn't do what we said we would do | 10% | 8.4% | |

Background Information January 2018

| | |
|------------------------|------|
| Total received | 1707 |
| Resolved | 1475 |
| Resolved within target | 1332 |
| Total Complaints | 12 |
| Total Compliments | 8 |

GROUP RESULTS – CORPORATE PLANNING January 2018

| CPS SUMMARY | TOTAL | |
|------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Target Met | 20 | <i>Work is achieving all projected milestones. In the case of a process, if the work is progressing as predicted, even though the work is not complete, then it should be 'Target Met'. Target Met includes completed work also.</i> |
| Partial Met | 2 | <i>The project is very close to meeting its projected targets. It is not on target, but is recoverable.</i> |
| Not Met | 0 | <i>Work is significantly behind targets or, the work has not yet started because it has been held up by another factor that is within the control of the Manager.</i> |
| Not Commenced | 2 | <i>The work has not started and is not scheduled to commence until later, or the work has been delayed by factors outside of the Manager's control.</i> |
| Not Reported Not Required | 295 | <i>Progress report was not required.</i> |
| TOTAL | 319 | |

EXCEPTION REPORT – NOT MET

There are no projects or processes with the status Not Met.

EXCEPTION REPORT – PARTIAL MET

| ID | Project Service Name | Manager | On Target | Priority | % | Progress |
|-----------|------------------------------|----------------|------------------|-----------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3017 | Business Continuity Planning | RS | Partial Met | A | 0 | Following a review of the BCP project plan on 12 December the following actions were decided. 1. Prioritise the list of 26 teams, moving the most urgent to the top & looking for chances to consolidate teams. 2. Identify BCP champions in in Group who can run some of the team sessions and help populate the templates. 3. Run train the trainer sessions for those people identified in 2. 4. Start running BCP sessions from February onwards. Further detail will be presented to the SMT in February in order to gain buy-in to the use of risk champions. |

PRIORITY A PROJECTS
January 2018

| Project ID | Project Name | Manager | Progress Report | Financial | Resources | Risk | Status % Complete |
|------------|------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 3017 | Business Continuity Planning | RS | Following a review of BCP project plan on 12 December the following actions were decided. 1. Prioritise the list of 26 teams, moving the most urgent to the top and looking for chances to consolidate teams. 2. Identify BCP champions in group who can run some of the team sessions and help populate the templates. 3. Run train the trainer session for those people identified in 2. 4. Start running BCP sessions from February onwards. Further detail will be presented to the SMT in February in order to gain buy-in to the use of risk champions. | NA | We will now be looking for at least one BCP champion from each group who will be able to run sessions to populate the BCP templates. | This will need additional time from a member of each team to learn about BCP and how to run a session to populate the template. | 0% Partial Met |
| 3182 | District Wide Water Metering Project – Western | UM | Well advanced with water meter installation project with Katikati area 75% complete, Waihi Beach 95% complete and rural areas 60% complete. | On track will be within current budget. | Paul Van den Berg, Veolia | Low | 70% Target Met |
| 3322 | Katikati Library and Community Hub | SPM | Contractor on programme, on budget. | Finance still tight. Decision has been made to construct the Spine walkway in anticipation of the receipt of third party funding. To delay this decision would result in a | No issues | Not fully completing the project due to funding shortfalls. Contingencies being inadequate for the project. | 30% Target Met |

**PRIORITY A PROJECTS
January 2018**

| Project ID | Project Name | Manager | Progress Report | Financial | Resources | Risk | Status % Complete |
|------------|--------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-----------|------|-------------------|
| | | | | price increase in the Spine. | | | |
| 3358 | Asset Management System Implementation | ITTA | Production environment established with Utilities and Parks infrastructure assets migrated. Final configuration of lookup references underway as part of standardising and asset editing. | Will process second data migration invoice this period. | No | No | 25% Target Met |
| 3391 | Customer Experience | CSM | Work programme January – May 2018 developed. External support agreement in place and first project team meeting held. | Not budgeted for this financial year, CEO support for funding. | NA | NA | 10% Target Met |
| 3399 | Customer Feedback and Decisions | PSDM | Functionality of existing mechanisms that were not working have been resolved. Management Team considered a memorandum covering progress to date and next steps required to complete project and approved it. The decision story approach will be used for the Long Term Plan 2018-2028. | NA | NA | NA | 100% Target Met |
| 3404 | Business Process Review – Resource Consent application and process | MIT | Prioritisation work completed with Cucumber and taken to Rachael and Chris for discussion by Natalie. | No | No | No | 20% Target Met |
| 3412 | Reporting Analysis and Solutions | MIT | Project team meeting held and further discussion regarding next steps for internal | No | No | No | 25% Target Met |

PRIORITY A PROJECTS
January 2018

| Project ID | Project Name | Manager | Progress Report | Financial | Resources | Risk | Status % Complete |
|------------|--------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------|---------------------------------------------------------------|-------------------|
| | | | customers scheduled. Engagement with Cucumber to be scheduled also for workshop with staff. Draft report and recommendations in progress. | | | | |
| 3422 | Animal Shelters | SPM | Building consent applied for and tender documentation prepared and tender to be advertised. | No issues at this stage | No issues at this stage | Potential for tender price to be too high relative to budget. | 25% Target Met |
| 3425 | Electronic District Plan | RMM | Project not commenced. Delayed pending review of GIS systems. | Nil | Nil | Nil | 0% Not Commenced |

MINUTE ACTION SHEETS January 2018

MINUTE ACTION SHEET REPORT – NOT COMPLETE AND > 3 MONTHS OLD AND PAST COMPLETION DATE



















| Minute Action Sheets Under Action or Not Commenced since February 2001 – Open and Closed > 3 months and Past Completion Date | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------|
| Minutes Number | Remit Title | Owner | Current Status | Owner Comments | Last Maintained Date | Complete by |
| OP117 2 14/02/2017 | Waihi Beach Dune Enhancement Works Coastal Management Options | UTILITIES MANAGER | UNDER ACTION | Feb 2018 -Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in Feb 2018 and will form the base document for any other proposed erosion works along the coast Jan 2018 -Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in Feb 2018 and will form the base document for any other proposed erosion works along the coast December 2017- As per comments below for Nov 2017. November 2017 - Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in Feb 2018 and will form the base document for any other proposed erosion works along the coast | 8/02/2018 | 13/08/2017 |
| OP1215 1 14/05/2015 | Reclaimed Land Application for Land Adjacent to Allot 103 Katikati Parish, Bowentown | RESERVES AND FACILITIES MANAGER | UNDER ACTION | 16/2/18 - The application is still being processed by DOC. 22 Jan. 2018 – Awaiting DOC's approval. 7/12/17 - No change. Follow up has been made with DOC 17/11/17 - Currently waiting for DOC's approval to the reclamation process. | 16/02/2018 | 26/01/2017 |
| OP417 3 22/06/2017 | Petition for Public Toilets in Waitangi | RESERVES AND FACILITES OFFICER EAST | UNDER ACTION | 15.02.2018 No Change. A report has been submitted to Council in June 2017. The report was received and options are now being investigated. They include the possibility of using | 15/02/2018 | 19/12/2017 |

MINUTE ACTION SHEETS January 2018

| Minute Action Sheets Under Action or Not Commenced since February 2001 – Open and Closed > 3 months and Past Completion Date | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------|
| Minutes Number | Remit Title | Owner | Current Status | Owner Comments | Last Maintained Date | Complete by |
| | | | | <p>the Waitangi shops convenience as a public toilet</p> <p>2017 October No additional information to add at this time</p> <p>2017 November No further action at this time</p> <p>2018 January no further action at this time</p> | | |
| OS142012 7 20/09/2012 | Matahui Esplanade Reserve - Erosion Projection Resource Consents | RESERVES AND FACILITIES MANAGER | UNDER ACTION | <p>16/2/18 - The residents have elected to follow a different direction and no longer wish to construct a rip rap wall, but wish to focus on managing the groundwater issues first. On this basis, Tonkin and Taylor have been engaged to come up with a design similar to what is occurring on the esplanade reserve in Omokoroa along Ruamoana Place. Opus have been have 22 Jan. 2018 - Meeting scheduled with residents to go over various options to deal with hydrology issues.</p> <p>7/12/17 - Opus are working on the updated consent requirements.</p> | 16/02/2018 | 19/03/2013 |

SERVICE REQUESTS January 2018

BENCHMARK COMPARISON JANUARY 2018

| Type | Group Manager | Reference Benchmark | Total Number Of Requests | Resolved | Resolved Within Target | Still Outstanding | Benchmark Comparison | Achieved Benchmark |
|---------------------------------|---------------|---------------------|--------------------------|-------------|------------------------|-------------------|----------------------|---------------------------------------------------------------------------------------|
| ANIMAL | R DAVIE | 95% | 204 | 202 | 196 | 2 | 97% |  |
| BUILDING | R DAVIE | 90% | 15 | 9 | 9 | 5 | 100% |  |
| COMP&ENFOR | R DAVIE | 93% | 120 | 113 | 112 | 7 | 99% |  |
| ENGINEERNG | G ALLIS | 94% | 2 | 0 | 0 | 2 | 0% |  |
| HEALTH | R DAVIE | 92% | 5 | 4 | 4 | 1 | 100% |  |
| LOCAL ROAD | G ALLIS | 90% | 344 | 245 | 182 | 99 | 74% |  |
| ONLINE PROPERTY FILES | E HOLTSBAUM | 85% | 182 | 176 | 170 | 0 | 97% |  |
| ONLINE_LIM | R DAVIE | 100% | 80 | 63 | 63 | 17 | 100% |  |
| PROPERTIES | G ALLIS | 85% | 24 | 23 | 23 | 0 | 100% |  |
| REFUSE | G ALLIS | 80% | 38 | 31 | 30 | 6 | 97% |  |
| RESVE&PROP | G ALLIS | 85% | 209 | 185 | 177 | 24 | 96% |  |
| ROAD NET | G ALLIS | 90% | 31 | 22 | 17 | 9 | 77% |  |
| STATE HIGH | G ALLIS | 90% | 32 | 27 | 17 | 5 | 63% |  |
| TATPARK | P WATSON | 85% | 1 | 1 | 1 | 0 | 100% |  |
| URBAN S/W | G ALLIS | 80% | 25 | 22 | 21 | 3 | 95% |  |
| WASTEWATER | G ALLIS | 80% | 120 | 100 | 87 | 17 | 87% |  |
| WATER | G ALLIS | 80% | 275 | 252 | 223 | 19 | 88% |  |
| Organisational Benchmark | | 85% | 1707 | 1475 | 1332 | 216 | 90% |  |

SERVICE REQUESTS January 2018

PERFORMANCE AGAINST BENCHMARK HISTORY FINANCIAL YEAR 2018

| | 2017 | | | | | | | | | | | | 2018 | | Benchmark Comparison | | |
|-----------------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|----------------------|------------|--|
| | July | | August | | September | | October | | November | | December | | January | | % Achieved | Goal | |
| ANIMAL | 99% | 176 | 97% | 167 | 98% | 147 | 99% | 145 | 97% | 155 | 99% | 154 | 97% | 204 | 97.9% | 95% | |
| BUILDING | 80% | 16 | 100% | 14 | 100% | 10 | 78% | 10 | 83% | 13 | 92% | 14 | 90% | 15 | 88.3% | 90% | |
| COMP&ENFOR | 97% | 73 | 98% | 93 | 97% | 88 | 99% | 115 | 97% | 126 | 96% | 140 | 99% | 120 | 97.5% | 93% | |
| ENGINEERING | 100% | 1 | 100% | 0 | 100% | 2 | 100% | 3 | 100% | 5 | 100% | 2 | 100% | 2 | 100.0% | 94% | |
| HEALTH | 83% | 6 | 80% | 5 | 100% | 4 | 100% | 6 | 50% | 2 | 100% | 1 | 100% | 5 | 89.3% | 92% | |
| LOCAL ROAD | 74% | 281 | 74% | 265 | 79% | 272 | 86% | 311 | 82% | 281 | 94% | 207 | 74% | 344 | 80.0% | 90% | |
| ONLINE PROPERTY FILES | 96% | 189 | 90% | 206 | 99% | 161 | 97% | 181 | 93% | 224 | 95% | 131 | 93% | 182 | 94.6% | 85% | |
| ONLINE_LIM | 97% | 87 | 95% | 80 | 94% | 69 | 99% | 79 | 99% | 90 | 96% | 51 | 100% | 80 | 97.1% | 100% | |
| PROPERTIES | 100% | 18 | 100% | 16 | 92% | 13 | 100% | 17 | 100% | 23 | 100% | 13 | 96% | 24 | 98.4% | 85% | |
| REFUSE | 96% | 45 | 100% | 25 | 100% | 40 | 96% | 28 | 100% | 41 | 100% | 39 | 94% | 38 | 98.0% | 80% | |
| RESVE&PROP | 98% | 57 | 87% | 61 | 92% | 60 | 93% | 99 | 92% | 103 | 95% | 96 | 96% | 209 | 93.6% | 85% | |
| ROAD NET | 77% | 39 | 83% | 37 | 86% | 39 | 88% | 41 | 84% | 47 | 93% | 44 | 77% | 31 | 84.5% | 90% | |
| RURAL FIRE | 100% | 0 | 100% | 0 | 100% | 0 | 100% | 0 | 100% | 1 | 100% | 0 | 100% | 0 | 100.0% | 83% | |
| STATE HIGH | 76% | 17 | 86% | 29 | 90% | 20 | 88% | 26 | 88% | 25 | 100% | 20 | 63% | 32 | 84.1% | 90% | |
| TATPARK | 100% | 3 | 100% | 1 | 100% | 1 | 100% | 0 | 100% | 1 | 100% | 1 | 100% | 1 | 100.0% | 85% | |
| URBAN S/W | 100% | 18 | 89% | 27 | 88% | 25 | 90% | 21 | 82% | 38 | 79% | 40 | 95% | 25 | 87.4% | 80% | |
| WASTEWATER | 92% | 85 | 83% | 115 | 87% | 127 | 89% | 89 | 85% | 84 | 86% | 74 | 84% | 120 | 86.6% | 80% | |
| WATER | 94% | 179 | 88% | 263 | 89% | 222 | 93% | 304 | 86% | 309 | 92% | 324 | 87% | 275 | 89.7% | 80% | |
| Total | 90% | 1290 | 88% | 1404 | 90% | 1300 | 92% | 1475 | 86% | 1568 | 87% | 1351 | 86% | 1707 | 88% | 85% | |

Operations and Monitoring Committee - Minute Actions Not Complete or Under Action at 15 March 2018 (Open)

| Remit Number | Remit Title | Owner | Remit Description | Owner Comments | Current Status | Last Maintained Date |
|------------------------|---------------------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------|
| OP117.2 14 Feb 2017 | Waihi Beach Dune Enhancement Works Coastal Management Options | UTILITIES MANAGER | <ol style="list-style-type: none"> 1. THAT the Utilities Manager's report dated 1 February 2017 and titled Waihi Beach Dune Enhancement Works Coastal Management Options be received. 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee instruct staff to prepare a detailed business case and action plan for implementing the coastal management options as recommended in the J.L. Lumsden Consulting Engineer's Report for the following sections: <ul style="list-style-type: none"> • 43 Shaw Road to Elizabeth Street and • Elizabeth Street to Coronation Park <p>and report back to the Operations & Monitoring Committee.</p> | <p>March 2018 - Document being prepared. This will commence in February 2018 and will form the base document for any other proposed erosion works along the coast</p> <p>February 2018 -Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in February 2018 and will form the base document for any other proposed erosion works along the coast.</p> <p>January 2018 -Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in Feb 2018 and will form the base document for any other proposed erosion works along the coast.</p> <p>December 2017- As per comments below for November 2017.</p> <p>November 2017 - Decision to proceed with the 2020 review of the coastal erosion protection works earlier. This will commence in February 2018 and will form the base document for any other proposed erosion works along the coast.</p> <p>12/10/2017 Review now scheduled for start in February 2018</p> <p>September 2017 - Last month's</p> | UNDER ACTION | 13/03/2018 |

| | | | | | | |
|-------------------------|----------------------------------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|
| | | | | <p>comments still apply, but staff to look at commencing the 2020 review of the coastal works earlier.</p> <p>August 2017 - Decision taken by MT to hold of report to Council in lieu of completing Council's coastal erosion policy decision making scheduled in August. Decision to produce a report in conjunction with Policy and Planning team for the October Operations and Monitoring Committee meeting, and possibly part of the Long Term Plan process.</p> <p>30/06/2017 - Report to Council scheduled for August 2017 Operations & Monitoring Committee. The report will be a business case analysis and members of the public working group will attend.</p> <p>May 2017 - Utilities Manager preparing business case as per direction from Operations & Monitoring Committee at its meeting held in February 2017. Report expected to be ready by end of May 2017.</p> <p>April 2017 -Utilities Manager preparing business case as per direction from Operations & Monitoring Committee meeting held in February 2017. Report expected to be ready by May 2017.</p> | | |
| OP1215.1 14 May 2015 | Reclaimed Land Application for Land Adjacent to Allot 103 Katikati Parish, | RESERVES AND FACILITIES MANAGER | 1. THAT the Reserve and Facilities Manager's report dated 28 April 2015 and titled "Reclaimed Land Application for Land Adjacent to | 15/03/2018 - Staff have followed up again with Department of Conservation on progress. DOC are still processing the application, which | UNDER ACTION | 15/03/2018 |

| | | | | | | |
|--|-----------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | Bowentown | | <p>Allot 103 Katikati Parish, Bowentown" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. That the initiation of an application for an interest in reclaimed Land under the Marine and Coastal Area (Takutai Moana) Act 2011 that adjoins Allot 103 Katikati Parish, Bowentown be approved.</p> | <p>is being delayed due to their workload.</p> <p>16/02/2018 - The application is still being processed by DOC.</p> <p>22/01/2018 - Awaiting DOC's approval.</p> <p>07/12/2017 - No change. Follow up has been made with DOC</p> <p>17/11/2017 - Currently waiting for DOC's approval to the reclamation process.</p> <p>16/10/2017 - Survey has been completed. Lodgement to LINZ is being prepared.</p> <p>15/09/2017- Resource consent has been issued by the Regional Council. A survey of the reclaimed area is currently being completed prior to lodgement of the application to and Information NZ.</p> <p>17/07/2017 - Consent application has been submitted for processing by the Regional Council. Currently arranging quotes for a survey to be completed showing the additional land to be claimed.</p> <p>20/06/2017 - The consent application to the Regional Council has been prepared to be submitted.</p> <p>27/04/2017 - Consent Application is still being prepared.</p> <p>21/02/2017 – Application still being drafted.</p> <p>18/01/2017 - Consent application to BOP Regional Council being prepared</p> | | |
|--|-----------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

| | | | | | | |
|--|--|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | | | | <p>as required by the statutory process.</p> <p>01/12/2016- No change</p> <p>17/11/2016 - Working on a way forward with LINZ agent.</p> <p>19/10/2016 - Further enquiries being made with LINZ about process.</p> <p>14/09/2016 - Currently considering professional advice from a Land Consultant on the possible use of the Public Works Act.</p> <p>18/08/2016 - Meeting has been held with the BOP Regional Council to discuss consenting requirements required as a part of the application to LINZ.</p> <p>02/07/2016 - Iwi have provided a letter of support for the application. The application is currently being finalised for submission to LINZ.</p> <p>15/06/2016 - Meeting with Iwi representative scheduled for Friday 17 June 2016.</p> <p>23/05/2016 - Otawhiwhi Representative is currently considering the proposal.</p> <p>14/04/2016 - No change.</p> <p>14/03/2016 - No change.</p> <p>17/02/2016 - Arrangements being made to meet with Otawhiwhi representatives.</p> <p>10/12/2015 - No change.</p> <p>14/10/2015 - Draft documentation has been prepared and is being reviewed by staff before consultation is undertaken with tangata whenua.</p> <p>17/09/2015 - No change.</p> <p>12/08/15 - Documentation still in</p> | | |
|--|--|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

| | | | | | | |
|------------------------|----------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|
| | | | | progress of being prepared. 12/08/2015 - Agreement with Boating club being prepared along with draft application. | | |
| OP417.3 22 Jun 2017 | Petition for Public Toilets in Waitangi | RESERVES AND FACILITIES OFFICER EAST | <ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Officer East report dated 2 June 2017 and titled Petition for public toilets in Waitangi be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. That the Operations and Monitoring Committee recommends that the request for a public toilet in Waitangi be referred to the Long Term Plan process for consideration. | <p>15/02/2018 - No Change. A report has been submitted to Council in June 2017. The report was received and options are now being investigated. They include the possibility of using the Waitangi shops convenience as a public toilet</p> <p>January 2018 - No further action at this time.</p> <p>November 2017 - No further action at this time.</p> <p>October 2017- No additional information to add at this time.</p> | UNDER ACTION | 15/02/2018 |
| OP517.1 03 Aug 2017 | Recommendatory Report from Te Puke Community Board June 2017 - Change to Te Puke Recycling Centre Hours of Operation | UTILITIES MANAGER | <ol style="list-style-type: none"> 1. THAT the request from Te Puke Community Board to alter the operating hours of the Te Puke Recycling Centre be declined, noting that the current Resource Consent condition does not allow changes to operating hours. 2. THAT Council, as consent holder, apply for a change or cancellation of consent condition on the application in order to extend the operating hours from 6.00am to 8.00pm. | <p>March 2018 - No change to status as reported last month. Expecting a submission of application at the end of March 2018.</p> <p>February 2018 - Project underway with consultant preparing variation documentation for submission to Council to vary resource consent.</p> <p>January 2018 - Project underway with consultant preparing variation documentation for submission to Council to vary resource consent.</p> <p>December 2017 - Update provided to Operations & Monitoring Committee meeting with suggested costs of</p> | UNDER ACTION | 15/03/2018 |

| | | | | | | |
|---------------------------------|---------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------|
| | | | <p>3. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> | <p>process. Continuing with process for extending hours. November 2017 - Report planned to go to Council regarding Te Puke resource consent variation. 12/10/2017 - Staff received quotation to prepare document for application for extended hours via consultants. Cost of exercise around \$9,000. To discuss and report back before expenditure is required. September 2017 - Report to be produced for Council after staff investigate resource consent variations with BOP Regional Council to facilitate new opening hours.</p> | | |
| <p>OP517.2 03 Aug 2017</p> | <p>Proposal to Take Over the Showground Road Water Supply</p> | <p>UTILITIES MANAGER</p> | <p>1. THAT the Utilities Manager's report dated 12 July 2017 and titled Proposal to Take Over the Showground Road Water Supply be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p><u>Recommendation to Council:</u></p> <p>3. THAT Council notes that the Te Puke A&P Society will disconnect the supply to Showground Road houses on 1 September 2017 unless it is taken over by Council and consequently thirteen</p> | <p>March 2018 - Letters sent out to show grounds road property owners seeking signed forms and payment for joining fee. Seven signed forms returned so far. On track for construction of new water main into show grounds road in April / May 2018. February 2018 - Operational water supply being managed. Modifications and change over to Council system planned for March 2018. January 2018 - Operational water supply being managed. Modifications and change over to Council system planned for March 2018. December 2017 - Operational water supply being managed. Modifications and change over to Council system planned for March 2018.</p> | <p>UNDER ACTION</p> | <p>12/03/2018</p> |

| | | | | | | |
|--|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| | | | <p>properties will be without a potable water supply.</p> <p>4. THAT the Council agrees to take over responsibility for the Showground Road water supply from the Te Puke A&P Society and agrees to subsequently upgrade the reticulation as a renewal project under the district water supply budget at an estimated cost of \$65,000, consistent with Option A of this report, and on the basis that the residents agree to;</p> <ul style="list-style-type: none"> • Pay a \$1,000 capital contribution to the renewal cost. • Agree to pay, on an invoice basis, the equivalent of the water UAC and meter charges in 2017/18. • Agree to be rated for water from 1 July 2018. • Agree to upgrade the internal property reticulation. • Will individually seek financial assistance from WINZ. <p>5. THAT the Council notes that the decision is inconsistent with the Rural Water Supply Extension Policy 2014 due to:</p> <ul style="list-style-type: none"> • The socioeconomic status of the area. • Health risks to residents should the water supply be discontinued. | <p>November 2017 - Meeting held with Showground Road A&P committee on 14 November 2017. Paperwork associated with Council taking over operation and maintenance completed. Letters to be sent out to current customers advising process and timeframe with installation of new supply line.</p> <p>12/10/2017 - Planned meetings with parties end of Month. Minor issues with maintenance experienced so far.</p> <p>September 2017 - Correspondence being sent to both AFFCO and Te Puke A&P concerning recent discussions.</p> <p>August 2017 - Meeting to be held with AFFCO and Te Puke A&P Society to update both parties on action going forward. 1 September 2017 is the suggested date to take over management and ownership of the water reticulation.</p> | | |
|--|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

| | | | | | | |
|------------------------|-----------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|
| | | | <ul style="list-style-type: none"> Failure to obtain central government funding. <p>In addition, the Council notes that this decision should not be considered a precedent.</p> | | | |
| OP517.4 03 Aug 2017 | Ongare Point Wastewater Scheme Approval | UTILITIES MANAGER | <ol style="list-style-type: none"> THAT the Project and Design Engineer Team Leader's report dated 20 July 2017 and titled "Ongare Point Wastewater Project" be received. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy. THAT the Operations and Monitoring Committee approves proceeding with the construction of a new wastewater scheme for the Ongare Point Community. | <p>March 2018. Contact made with BOP Regional Council and advice received that the resource consent will be sent to Western BOP District Council by 26 March 2018.</p> <p>February 2018 - Still waiting Resource consent from BOP Regional Council. One submitter has requested to be heard. Currently negotiating with submitter to avoid a hearing. Depending on delays to Resource Consent, we may need to push out to October 2018 for commencement.</p> <p>January 2018 - All on track awaiting third party responses. Resource consent likely now in late February 2018 from BOP Regional Council. One party provided conditional support but wanted plants being installed in private land within stream wet lands area. Council are supportive of this but cannot guarantee permission will be granted.</p> <p>All on track, resource consent likely now in late January 2018 from BOP Regional Council December 2017; All on track awaiting third party responses. Resource consent likely now in late Jan 2018 from BOPRC. November 2017: All parts of project</p> | UNDER ACTION | 12/03/2018 |

| | | | | | | |
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| | | | | <p>on track. Resource consent application was publically notified and closed on the 9 October 2017. Five positive responses with no negative response to application. Next stage of process will commence. Expecting resource consent approval late December 2017.</p> <p>September 2017 - All parts of project on track. Resource consent application now publically notified. Feedback in October 2017.</p> <p>August 2017 - Over 75% of the community have agreed to proceed with wastewater scheme. Staff finalising plan of wastewater scheme. Anticipated construction start date early 2018, dependant on resource consent application being approved.</p> | | |
| OP617.2 14 Sep 2017 | Waihi Beach Top 10 Holiday Park Land Slip | RESERVES AND FACILITIES MANAGER | <ol style="list-style-type: none"> 1. THAT the Reserve and Facilities Manager's report dated 31 August 2017 and titled 'Waihi Beach Top 10 Holiday Park Land Slip' be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee recommends to Council that staff be directed to implement the following option: Option: Cost (ex GST): Funding | <p>15/03/2018 - Unfortunately, an Archaeological Authority needs to be granted from Heritage NZ, as there have been several midden sites located along the embankment.</p> <p>16/02/2018 - Surveyor has been engaged to develop the topographical lay of the land. Adjoining landowner has been updated on progress.</p> <p>22/01/2018 - Design work nearing completion. Consents to be applied for in February.</p> <p>17/12/2017 - Design work is being completed before applying for the necessary consents.</p> <p>07/11/2017 - Design work and construction drawings are being</p> | UNDER ACTION | 15/03/2018 |

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| | | | Source: Timber Pole with \$180,000.00 General Rate inclined backslope Reserve Account | progressed. 16/10/2017 - Design work underway. 22/09/2017 - Council's Geotechnical Engineer has been instructed to proceed with detailed design phase and seek the necessary consents. The adjoining residents have been notified of the Committee's decision and will be updated throughout the process. | | |
| OP617.3 14 Sep 2017 | Kauri Point Reserve Road Slip | RESERVES AND FACILITIES MANAGER | <ol style="list-style-type: none"> 1. THAT the Reserve and Facilities Manager's report dated 29 August 2017 and titled 'Kauri Point Reserve - Road Slip' be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT this matter lie on the table and staff report back to the Operations and Monitoring Committee with a full proposal (including costs), of realigning of the road at Kauri Point. | <p>15/03/2018 - The Archaeological application has been prepared. Survey work is nearing completion, which will enable the more detailed design work to be undertaken based on the information gained during the investigative stage.</p> <p>16/02/18 - The Archaeological Authority application is being prepared. Survey work of the site is also underway.</p> <p>22/01/2018 - An archaeological Authority from Heritage NZ is required before Geotech investigation can proceed.</p> <p>07/12/17 - Consultant is still working on a more detailed proposal for the realignment option.</p> <p>17/11/17 - Consultant is progressing with further investigation work for the realignment option. The Kauri Point Rate Payers Association has been provided with an update.</p> <p>06/10/17 - Offer of Service has been received and the consultant is underway with a detailed assessment of the realignment option.</p> | UNDER ACTION | 15/03/2018 |

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| | | | | 22/09/2017 - Instruction has been issued to Consultant to prepare fully costed proposal for the realignment option. The Kauri Point Ratepayers Association have been provided with an update on the Committees decision. | | |
| OP918.1 15 Feb 2018 | Te Puke Main Street | DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES | <ol style="list-style-type: none"> 1. THAT the Deputy Chief Executives report dated 1 February 2018 and Te Puke Main Street be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT recommended option 3(c) as follows be approved: THAT the Te Puke Main Street Plaza between the Heritage Walkway and the pedestrian crossing remain as constructed and be reviewed in the first quarter of 2019 as part of the overall review of parking in the Te Puke Central Business District. | 14/03/2018: Scoping for the parking review has been undertaken and a project plan prepared. | UNDER ACTION | 14/03/2018 |
| OP918.2 15 Feb 2018 | Tauranga Programme Business Case | DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES | <ol style="list-style-type: none"> 1. THAT the Deputy Chief Executive's Report dated 31 January 2018 and titled Tauranga Programme Business Case be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement | 15/03/2018 - Tauranga City Council have been notified of the Committee's decision. | UNDER ACTION | 14/03/2018 |

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| | | | <p>Policy.</p> <p>3. THAT the Operations and Monitoring Committee agrees to the preferred programme, being Programme 8, for the Tauranga Programme Business Case to be issued for public consultation through Tauranga City Council's 2018-2028 Long Term Plan and 30 year Infrastructure Strategy.</p> <p>4. The Operations and Monitoring Committee notes that by agreeing to the preferred programme for consultation this does not represent a financial commitment by Council.</p> | | | |
| OS142012.7 20 Sep 2012 | Matahui Esplanade Reserve - Erosion Projection Resource Consents | RESERVES AND FACILITIES MANAGER | <p>1. THAT the Reserves & Facilities Manager report dated 3 September 2012 and titled Matahui Esplanade Reserve - Erosion Protection Resource Consents be received.</p> <p>2. THAT Council agrees to fund and obtain the required resource consents(s) for erosion protection works at Matahui Esplanade Reserve at an estimate cost of \$5000.</p> <p>3. THAT the Chief Executive Officer be authorised to negotiate a "Deed of Agreement" with the adjoining land owner(s) for erosion protection works on Matahui Esplanade Reserve.</p> | <p>15/03/2018 - Tonkin and Taylor are undertaking design work for the proposed methodology for managing the ground water issues. Peter Clark is managing the project and keeping the residents updated.</p> <p>16/02/2018 - The residents have elected to follow a different direction and no longer wish to construct a riprap wall, but wish to focus on managing the groundwater issues first. On this basis, Tonkin and Taylor have been engaged to come up with a design similar to what is occurring on the esplanade reserve in Omokoroa along Ruamoana Place.</p> <p>22/01/2018 - Meeting scheduled with residents to go over various options to deal with hydrology issues.</p> | UNDER ACTION | 15/03/2018 |

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| | | | <p>4. THAT the report related to an issue that was not considered significant in terms of Council's policy on Significance.</p> | <p>07/12/2017 - Opus are working on the updated consent requirements. 17/11/2017 - Meeting has been held with the residents and consultant. It was agreed to add to the scope of work and include an assessment of hydraulic water pressures and mitigation options. The consultant is preparing an updated resource consent application, which the residents have agreed to pay for. 16/10/2017 - An Offer of Service has been received from Opus Consultants. A meeting is being arranged with the residents to review the offer and discuss the risks associated with the consenting process. Staff and the residents are also reviewing a notified consent application for a breakwater design further towards the tip of Matahui Peninsula. 15/09/2017- Meeting held with BOP Regional Council staff to review draft consent. BOPRC have identified some gaps in the application. Staff are currently working with our planning consultant to provide the required information requested by BOPRC. 17/07/2017 - Site meeting held on 26 June 2017. Opus Consultants have been engaged to undertake a gap analysis of draft consent. A pre-consent application meeting is being set up with BOPRC Consent Manager. 20/06/2017 - Site meeting with residents Deputy Mayor and staff as well as Regional Council Elected</p> | |
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| | | | | <p>Members and Staff on 26 June 2017. 27/04/2017 - New owners have agreed to be involved in the consenting process. A meeting has been held with one of the owners. A revised consent can now be completed before resubmitting to BOPRC.</p> <p>21/02/2017 - Letter to be sent to two new owners to ascertain whether they wish to be involved in the project. If they do not then the resource consent and engineering drawings will need to be modified and resubmitted to BOPRC.</p> <p>18/01/2017 - No change. 01/12/2016 - No change 17/11/2016 - Project is currently being reviewed.</p> <p>19/10/2016 - Adjoining owners have written to local MP about consenting process. Staff are preparing a background analysis of progress to date.</p> <p>14/09/16 - Photomontage for consent has been completed and will be used in revised RC.</p> <p>15/06/2016 – Additional information for resource consent being collated.</p> <p>23/05/2016 - Meeting held recently with adjoining owners to discuss status of the Resource consent. One owner has sold and moved on. Discussions to be held with new owner.</p> <p>14/04/2016 - No change. 14/03/2016 - No change.</p> | |
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| | | | | <p>17/02/2016 - Detailed landscape assessment has been requested. BOPRC Consent Officer has also advised that they are considering notifying the consent. Staff continue to work with the BOPRC on the matter.</p> <p>13/01/2016 - Revised submission made to BOPRC who have asked for further consultation with Tangata Whenua.</p> <p>09/12/2015 - Final design plans have been certified by registered engineer. The plans will now be submitted to Regional Council for Consent sign off.</p> <p>18/11/2015 - No change.</p> <p>14/10/2015 - Alternative designs have been reviewed and were deemed unsuitable for the site and conditions. Consent will continue on the basis of the original modified design.</p> <p>16/09/2015 - No change.</p> <p>12/08/2015 - Local residents have been investigating alternative designs that staff are currently considering.</p> <p>15/07/2015 - Meeting with BOPRC being arranged.</p> <p>17/06/2015 - Overseas owner has confirmed their involvement with project. One of the property owners has met with BOPRC staff. BOPRC staff are setting up to discuss consenting issues. A meeting with the residents and WBOPDC staff.</p> <p>15/05/2015 - Currently awaiting confirmation from the absentee</p> | |
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| | | | | <p>owner who lives in Australia. Residents have been updated on progress.</p> <p>14/04/2015 - Discussions held with BOPRC Consents staff. Revised plans to be submitted to reflect their consent processing requirements.</p> <p>17/03/2015 - The feedback from the Regional Council has been received and is currently being analysed before meeting with BOPRC Planners.</p> <p>10/02/2015 - BOPRC Engineer has undertaken site visit to consider revised design plans. Currently awaiting feed back following site visit.</p> <p>12/01/2015 - Draft consent and received drawings have been provided to BOPRC for comment. Currently awaiting comment back from BOPRC.</p> | | |
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Operations and Monitoring Committee - Minute Actions Complete at 15 March 2018 (Open)

| Minutes Number | Remit Title | Owner | Remit Description | Owner Comments | Current Status | Complete Date |
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| OP717.3 26 Oct 2017 | Traffic and Parking Enforcement Bylaw 2008 Recommendations from Community Boards 2017 | ROADING ENGINEER (EAST WEST) | <ol style="list-style-type: none"> 1. THAT the Transportation Manager's report dated 7 September 2017 and titled Traffic and Parking Enforcement Bylaw 2008 Recommendations from Community Boards 2017 be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee recommends to Council that the following changes to the Schedule of the Traffic and Parking Enforcement Bylaw 2008 - Schedule 1 Te Puke be adopted: - see Minute Actions Report for details. 4. THAT the Operations and Monitoring Committee recommends to Council that the following changes to the Schedule of the Traffic and Parking Enforcement Bylaw 2008 - Schedule 2 Katikati be adopted: - see Minute Actions Report for further details. 5. THAT the Operations and Monitoring Committee recommends to Council that the following changes to the Schedule of the Traffic and Parking Enforcement Bylaw 2008 - Schedule 3 Waihi Beach be adopted: - see Minute Action Report for further details | February 2018 - Work completed. January 2018 - WestLink have received the signage and line marking information. Works will commence next month. | COMPLETE | 15/02/2018 |

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| OP717.4 26 Oct 2017 | Recommendatory Report from Waihi Beach Community Board - Central Business District Directional Signage | ROADING ENGINEER (EAST WEST) | <ol style="list-style-type: none"> 1. THAT the Operations and Monitoring Committee approve two directional signs to the shopping centre placed at the Seaforth, Emerton Roads and Waihi Beach, Wilson Roads roundabouts with the cost of the signage funded from the Waihi Beach Community Board Roding Budget. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. | Signs to be placed by WestLink this week | COMPLETE | 4/02/2018 |
| OP717.5 26 Oct 2017 | Aongatete Lodge Road | TRANSPORTATION MANAGER | <ol style="list-style-type: none"> 1. THAT the Transportation Manager's report dated 15 September 2017 and titled Aongatete Lodge Road be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee approves adding Aongatete Lodge Road and carpark to the 2017/18 Wright Road Seal Extension project at an estimated cost of \$33,700 for construction with a 4.0m shape and seal treatment funded from the Seal Extension budget. 4. That the car park area located in the Kaimai Forest Park be surfaced in asphalt to protect it from bus turning movements for an additional cost of \$7,400. 5. That the Committee notes that the decision to seal the Aongatete Road and carpark: | February 2018 - A notice has been sent to West Roads to include this in the seal extension and upgrade of Wright Rd Katikati. January 2018 - The additional work has been included in the seal extension scope of work. | COMPLETE | 16/02/2018 |

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| | | | <ul style="list-style-type: none"> • Should not be seen as setting a precedent • Was cost effective while Wright Road was being sealed • Supports access to the Forest Park and a community facility. | | | |
| OP817.1 06 Dec 2017 | Te Puke Cricket Club Clubrooms Lease Area Extension | RESERVES AND FACILITIES MANAGER | <ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Manager's report dated 21 November 2017 and titled "Te Puke Cricket Club Clubrooms Lease Area Extension" be received. 2. THAT the Operations and Monitoring Committee approves in principle the application by the Te Puke Cricket Club to lease an additional area of 26.5m2 to allow for the extension of the existing clubrooms situated on the Te Puke Domain. 3. THAT such approval in principle must not be construed by the applicant, as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost. 4. THAT staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977 and to seek the consent of the Minister of Conservation. 5. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. | 15/03/2018 - A report to the 5 April 2018 Council meeting has been prepared. There were no objections to the lease extension. This Minute Action has been signed off as complete as there will be a new Minute Action generated by the 5 April 2018 Council meeting. 16/02/2018 - A report to the next Council meeting is being prepared. Public consultation currently underway before reporting back to Council with any submissions / objections | COMPLETE | 15/03/2018 |

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| OP817.2 06 Dec 2017 | Katikati Boating Club Proposed Lease - MacMillan Reserve Carpark | RESERVES AND FACILITIES MANAGER | <ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Manager's report dated 21 November 2017 and titled "Katikati Boating Club Proposed Lease - MacMillan Reserve Carpark" be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT the Operations and Monitoring Committee approves in principle entering into a lease with the Katikati Boating Club for an area of Reserve land (30m²) being part of Lot 1 DPS 28448. 4. THAT such approval in principle must not be construed by the applicant, as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost. 5. THAT staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977 and to seek the consent of the Minister of Conservation. | <p>15/03/2018 - A report considering the now 11 objections has been prepared for the 5 April 2018 Council Agenda. This Minute Action has been signed off as complete as there will be a new Minute Action generated as a result of the report to Council on 5 April 2018.</p> <p>16/02/2018 - There have been 9 objections received. Staff have spoken to the Boating Club who are looking at other sites. Public consultation currently underway before reporting back to Council with any submissions / objections</p> | COMPLETE | 15/03/2018 |
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Western Bay of Plenty District Council

**Minutes of Meeting No. JRS5 of Joint Road Safety Committee
held on 6 March 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 10.00am**

Present

Councillor Margaret Murray-Benge (Chairperson) and Stuart Harvey (Western Bay of Plenty District Council), Councillor Bill Grainger (Deputy Chairperson) and Karen Smith (Tauranga City Council), Councillor Andrew von Dadelszen (Bay of Plenty Regional Council), Acting Senior Sergeant Wayne Hunter (NZ Police), Adam Francis (NZ Transport Agency), and Peter Bedford (Automobile Association)

In Attendance

G Allis (Deputy Chief Executive), Area Commander Inspector Clifford Paxton (NZ Police), Alex Jeffcoat (BECA), Justine Wilton (Westlink), and Michelle Parnell (Democracy Advisor)

Other

One member of the media.

The Chairperson advised that the NZ Transport Agency representative, Adam Francis had been seconded to a national role and would not be a part of the committee for the rest of the year. She thanked him for his service in his previous role at the NZ Transport Agency and for his contribution to the Joint Road Safety Committee.

Apologies

Apologies for absence were received from Jessica Davis (Accident Compensation Corporation), Jenny Mack (Bay of Plenty Regional Council) and Martin Parkes (Tauranga City Council).

Resolved: Councillors Murray-Benge / von Dadelszen

THAT the apologies for absence from Jessica Davis, Jenny Mack and Martin Parkes be accepted.

The Chairperson introduced Inspector Clifford Paxton to the Committee and invited him to introduce himself. He advised of his background in the Police and his previous experience in road safety during his career.

JRS5.1 Minutes of Meeting No. JRS4 of the Joint Road Safety Committee

The Committee considered the minutes of JRS4 of the Joint Road Safety Committee meeting held on 21 November 2017 as circulated with the agenda.

Resolved: Councillors Grainger / Murray-Benge

THAT the minutes of Meeting No. JRS4 of the Joint Road Safety Committee held on 21 November 2017 as circulated with the agenda be confirmed as a true and correct record.

JRS5.2 Western Bay Joint Road Safety Operations Meeting Minutes

As there were no meetings of the Western Bay Joint Road Safety Operations Committee since the last meeting of this committee, there were no new minutes to receive.

JRS5.3 New Zealand Police Report

The Committee considered a report from the New Zealand Police dated 8 February 2018 as circulated with the agenda.

Acting Senior Sergeant Hunter advised that since the report had been written a second fatality had occurred involving a mobility scooter. He also advised that he had amended the NZ Police report to provide more context to the incidents that were reported.

The Committee discussed State Highway Two North and the issues in some areas on this road. It was surmised that the majority of issues on this road were attributed to driver behaviour rather than issues with the road itself but, when mistakes occurred or drivers were distracted, the road was very unforgiving, and the outcome was serious injury. It was also discussed that intersections on both State Highway Two and 29 were not safe for various reasons and needed attention.

The Bay of Plenty Regional Land Transport Plan 2018 was referenced during this discussion and it was noted that no information had been included in this document about projects pertaining to roads of significance, as it was believed State Highway Two North was. The NZ Transport Agency representative advised that the State Highway Two North project would be started from the Waihi Beach end and work towards Tauranga and that the project process required adherence to legal processes including consent that started at the end of last year.

In response to a question regarding Loop Road, the NZ Transport Agency representative advised that the work for this was programmed for some time in 2021. He also explained that, while the project was being worked on, the NZ Transport Agency was working to mitigate some of the problem areas and intersections on State Highway Two North to decrease hazards and risk of serious injury until the projected works had been completed. He advised he could provide further information about the project to the Committee.

In response to a question, Acting Senior Sergeant Hunter advised that the Te Puna roundabout had made some great improvements to safety in the area. He reported that traffic safety campaigns in the area had revealed that those who were caught in traffic in the area would start using their cell phones while they were waiting and held up traffic because they were not paying attention when traffic was able to move.

Acting Senior Sergeant Hunter also spoke about Operation Kiddi-click, which involved the stopping of cars with car seats and those car seats being checked for compliance by Plunket technicians. He advised that Plunket was no longer funding this project and thanked the Travel Safe Programme Leader who had helped secure funding for the most recent operation.

Resolved: Councillors Murray-Benge / von Dadelszen

THAT the New Zealand Police's report dated 8 February 2018 be received.

JRS5.4

Accident Compensation Corporation Update

The Committee considered a report from the Accident Compensation Corporation dated 16 February 2018 as circulated with the agenda. The Accident Compensation Corporation representative was unavailable for the meeting and was not able to speak to her report but had noted the she had been reappointed to her position and would continue as the Accident Compensation Corporation representative on this Committee.

In response to a question about "born-again motorcycle riders" Acting Senior Sergeant Hunter advised that many of these drivers had to relearn how to ride their motorbikes after having ridden in their youth. A suggestion was made that the licencing of these motorcycle riders be reviewed and be made more stringent. The Travel Safe Programme Leader of the Tauranga City Council advised of the voluntary programmes that were currently available for motorcycle riders and there was some discussion around whether these programmes needed to be made mandatory.

Resolved: Councillors Grainger / Murray-Benge

1. THAT the Accident Compensation Corporation's report dated 16 February 2018 be received.

2. *THAT it be recommended to the Accident Compensation Corporation that they pursue that retraining be made mandatory to all motorcycle riders who would be deemed at risk as and when they purchased large motorcycles.*

JRS5.5

Travel Safe Road Safety Action Plan Report

The Committee considered a report from the Travel Safe Programme Leader of the Tauranga City Council dated 19 February 2018 as circulated with the agenda. The Travel Safe Programme Leader spoke to her report and to a revolving presentation that had been playing during the meeting of the banners that had been created by local schools for Orange Day 2017.

The Chairperson commended those who were involved in Orange Day. The Travel Safe Programme Leader explained the process the students went through to create the banners and explained that they were advertised in the community.

The Travel Safe Programme Leader updated the Committee on how the Travel Safe Programmes were tracking for the year and surmised the emerging issues that had been noted, drawing particular attention to the safety issues faced by mobility scooter users.

Councillor von Dadelszen advised that, as part of the Te Aranui Youth Trust, he was disappointed that their expo was no longer funded by Travel Safe. The Travel Safe Programme Leader advised that the decision to not fund the expo was a difficult one and explained that funding from the Travel Safe Programme was allocated based on a best practice model.

Acting Senior Sergeant Hunter tabled a document featuring a model of mobility scooter to illustrate the scope and capability of mobility scooters available particularly those that could be used on the roads, which cause safety issues for other drivers sharing the roads with them.

Resolved: Councillor Murray-Benge / Member Bedford

1. *THAT the Tauranga City Council Travel Safe Programme Leader's report dated 19 February 2018 be received.*
2. *THAT the Committee support asking the NZ Transport Agency to look at the legislation for mobility scooter to improve safety for this vulnerable group of users including but not limited to user training, the impact of users health on their ability to use mobility scooters and registration of motor scooters.*
3. *THAT the information about the mobility scooter tabled be sent to the Minister of Transport, Phil Twyford, to investigate the legality of the vehicle further.*

JRS5.6

Transport Agency Update

The Committee considered a report from the NZ Transport Agency Representative and dated 16 February 2018 as circulated with the agenda.

The NZ Transport Agency Representative explained the origins of his new role within the NZ Transport Agency and advised his new role would require him to assess speed management in some of the areas in New Zealand that had been identified as the most unsafe and apply the recently developed speed management guidelines to these areas. He also advised of a summit that would be held on 9 April 2018, which would involve discussions at a national level about road safety. The Deputy Chief Executive of the Western Bay of Plenty District Council advised that the Mayor, Chief Executive Officer and he would be attending the summit. The Chairperson advised she would be unavailable.

The NZ Transport Agency Representative introduced Alex Jeffcoat from BECA who had been seconded into Mr Francis' previous role and advised that either Mr Jeffcoat or Marcelli Davison, who was now based in Tauranga, would be attending Committee meetings in his place for the rest of the year. He explained he would still be based in Tauranga and was still contactable by Committee members as required.

There was discussion that road safety should be dealt with at a local rather than a national level and that regional groups needed to be allocated larger budgets so they could look after their areas more effectively.

In relation to Belk Road, the NZ Transport Agency Representative advised that the project had evolved along with the Tauriko Business Case. He explained that the Regional Council had engaged a consultant to help with the process. Due to a specific interpretation of legislation, it had been surmised that the profile of the highway in the area acted like a dam, therefore designating the road as a structure. The NZ Transport Agency Representative advised that discussion was ongoing and the Committee would be advised of the conversation.

In his report, the NZ Transport Agency Representative drew the Committee's attention to the Low Cost, Low Risk projects listed on page 50 of the agenda and asked for feedback as to the priority of the projects. It was agreed that the Poripori Road and Pongakawa Station Road projects should be given the highest priority.

It was suggested that those who use State Highway Two North regularly would benefit from a clear message about the nature of the road and that they must pay attention while doing so. It was further suggested that the organisers of the Omokoroa Future Focus meetings could be approached by the Committee to make a presentation at the next meeting to advise them when proposed improvements would likely take place and to advise the community of best practice until those changes are able to be made.

In response to questions, the NZ Transport Agency Representative explained:

- The Safer Journeys Risk Assessment Tool had been developed and informed by a lot of information including the level of risk on roads and the road side hazards, assessment of what the safe and appropriate speed limit should be and what the speed limit currently was. Travel speed data from Tomtom was used to calculate the average speed on each road. The NZ Transport Agency used this information to design roads so that drivers would naturally slow down when required and to make sure that if drivers made a mistake, that they were not fatally or seriously injured.
- There had been police support for the reduction of speeds where necessary. Area Commander Inspector Paxton confirmed this.
- The knock on effect of reduced speeds for local businesses and industries had been taken into consideration when making recommendations to reduce speed.

Resolved: Councillors Murray-Benge / von Dadelszen

1. *THAT the New Zealand Transport Agency Senior Safety Engineer's report dated 16 February 2018 be received.*
2. *THAT it be recommended to the NZ Transport Agency that the Poripori Road and Pongakawa Station Road project be given priority from the Low Cost Low Risk Project list provided.*
3. *THAT it be recommended to the organisers of the Omokoroa Future Focus meetings that members of the Joint Road Safety Committee be permitted to present to the Omokoroa Community at the next meeting.*

JRS5.7

Road Safety Action Plan

The Committee considered a report from the Bay of Plenty Regional Council Sustainable Transport Officer dated 23 February 2018 as circulated with the agenda.

A concern about the number of phases a project needed to go through for a decision to be made was raised.

Resolved: Councillors Murray-Benge / von Dadelszen

THAT the Bay of Plenty Regional Council Sustainable Transport Officer's report dated 23 February 2018 be received.

The meeting concluded at 11.49am.

Confirmed as a true and correct record.

Councillor Margaret Murray-Benge
Chairperson

Date

JRS5