



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

OMOKOROA

COMMUNITY BOARD

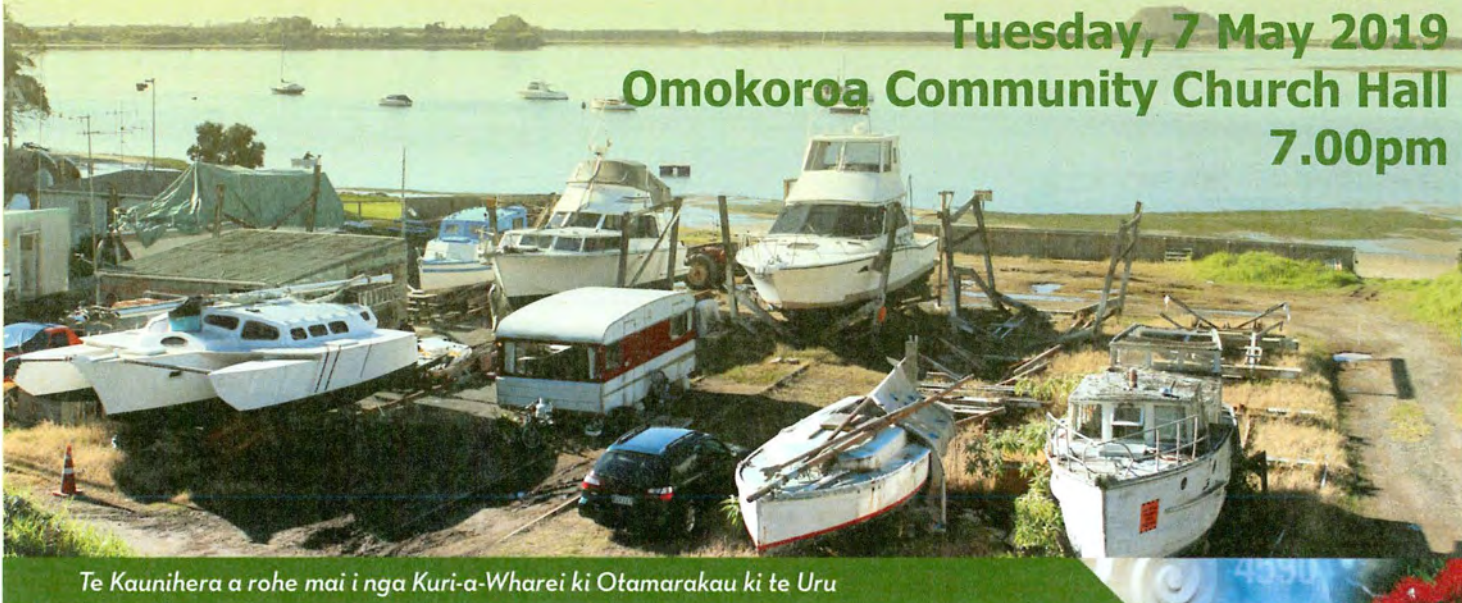
Poari Hapori

OM20

Tuesday, 7 May 2019

Omokoroa Community Church Hall

7.00pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No OM20 Te Karere

Omokoroa Community Board Paori Hapori

Tuesday, 7 May 2019
Omokoroa Community Church Hall
7.00pm

Members:

M Grainger (Chairperson)
T Sage (Deputy Chairperson)
P Presland
D Sage
Councillor M Murray-Benge
Councillor J Palmer

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Omokoroa Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. OM20

Pages

**Present
In Attendance
Apologies**

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

OM20.1 **Minutes of Meeting No. OM19 of the Omokoroa Community Board held on 26 March 2019** 6-13

A copy of the minutes are attached.

Recommendation

THAT the minutes of meeting no. OM19 of the Omokoroa Community Board held on 26 March 2019 as circulated with the agenda, be confirmed as a true and accurate record.

OM20.2 **Chairperson's Report** 14-30

Attached is a report from the Chairperson dated 9 April 2019

OM20.3	<p>Councillor’s Report</p> <p>Attached is a report from Councillor Palmer dated 24 April 2019.</p>	31
OM20.4	<p>Community Board Grant Application – May 2019</p> <p>Attached is a report from the Senior Governance Advisor dated 29 April 2019.</p>	32-33
OM20.5	<p>Infrastructure Services Report Omokoroa – May 2019</p> <p>Attached is a report from the Deputy Chief Executive dated 23 April 2019.</p>	34-47
OM20.6	<p>Financial Report Omokoroa – March 2019</p> <p>Attached is a report from the Management Accountant dated 10 April 2019</p>	48-50
OM20.7	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of May and June 2019.</p> <p>Recommendation</p> <p><i>THAT the schedule of meetings for months of May and June 2019 be received.</i></p>	51-52

Western Bay of Plenty District Council

**Minutes of Meeting No. OM19 of the
Omokoroa Community Board held on 26 March 2019
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

T Sage (Deputy Chairperson), D Sage, P Presland and Councillors M Murray-Benge and J Palmer

In Attendance

M Taris (Chief Executive Officer), J Pedersen (Group Manager People and Customer Services) and A Alty (Democracy Advisor)

Others

Mayor Garry Webber and 8 members of the public

Apologies

There were no apologies to hand. It was noted that Chairperson Murray Grainger was on leave of absence.

Public Forum

Resolved: T Sage / Councillor J Palmer

THAT the meeting adjourn for the purpose of holding a public forum

A member of the public spoke of her concern relating to the following items:

Dog Control Bylaws – Compliance and Monitoring

The following points were raised:

- The Dog Control signage was contradictory and not clearly understood.
- Dogs were prohibited on the Domain between Labour Weekend and Easter Weekend yet there were many instances when dogs were frequently seen in the reserve during the peak summer holidays.
- Another sign indicated that dogs should be on leads.
- There were more and more people about with more and more dogs.

- Many dog owners took no notice of the dog control signs.
- On reporting the number of dogs loose on the foreshore during the summer holiday period, a dog control officer advised the caller that they should take 12 photos of any incidents, then call back and work with the security firm undertaking the monitoring and control duties. This was an unacceptable response to an inquiry from the public.

Rubbish Not Collected Over New Year Holiday Period

During the peak summer holiday period the rubbish bins in the vicinity of the Domain were overflowing. The rubbish bins were not being emptied with the required frequency to cope with the volume of rubbish from the influx of people to the area. Either the bins need to be bigger or the collection frequency increased.

Water Quality and Increasing Number of Swans in the Harbour

A new resident to the area voiced concern relating to pollution in the harbour. As a daily swimmer the resident noted the increasing number of swans and wild geese in the immediate harbour area which were contributing to water pollution of the harbour and reserve foreshore. It was also evident that the wild birds were eating baby flounder in the harbour.

The concerns would be reported to Bay of Plenty Regional Council who monitor the water quality of the district and undertake the management of avian specie numbers on harbours throughout the district.

Speed Limit on Omokoroa Road

A resident outlined the following concerns relating to the speed limit along Omokoroa Road:

- The Omokoroa Road speed should remain at 50km/h.
- The 50km/h was a safe speed zone for areas adjacent to where children gathered and played.
- The roadway needed to accommodate vehicles, heavy trucks, cyclists and pedestrians and was in places too narrow to accommodate a higher traffic speed.
- The noise of a heavy chip seal was much greater than a smooth chip seal and this should also be considered in conjunction with the speed limit along the roadway.
- Safety of our ratepayers must be considered and Omokoroa Road must not become an expressway for excess vehicle speed.
- Omokoroa Road was built as a urban roadway and not a road for the constant heavy trucks that were currently using the roadway.

Resolved: Councillors Murray-Benge / Palmer

THAT the meeting be re-convened in formal session at 7.21 pm

OM19.1 **Minutes of Meeting No. OM18 of the Omokoroa Community Board held on 12 February 2019**

The Board considered the minutes of OM18 of the Omokoroa Community Board held on 12 February 2019 as circulated with the agenda.

Resolved: Councillors Palmer / Murray-Benge

THAT the minutes of meeting No. OM18 of the Omokoroa Community Board held on 12 February 2019 as circulated with the agenda, be confirmed as a true and accurate record.

OM19.2 **Decision Report from Recommendation to Council – Request for CCTV at Omokoroa**

The Board considered a report from the Democracy Advisor dated 11 February 2019 as circulated with the agenda.

The Board was advised of the following points:

- Initial set-up costs were not just for a camera unit.
- Securing power to a CCTV unit could be up to \$20,000.
- Costs for ongoing monitoring and maintenance could be up to \$660 / month.
- Public notification/permission for the camera placement would have to be given.
- Terms for monitoring the camera footage would need to be developed.
- Technology changes and camera life meant any unit may only have a 3 to 4 year life span to be really effective.

The Board was again advised that the installation, monitoring and maintenance of CCTV was not a Council activity and reminded that the Policy Committee would be undertaking a review of CCTV in the Western Bay later in the year.

The Board noted that the review may provide an overview of different options and look at how the management of CCTV units was being undertaken in other districts.

Resolved: Member T Sage / Councillor Murray-Benge

1. *THAT the report of the Democracy Advisor dated 11 March 2019 titled Council Decisions on Board Recommendations in regard to CCTV at Omokoroa be received.*
2. *THAT the request to install a CCTV system at the intersection of Western Avenue and Omokoroa Road be deferred at this time pending the Council review of CCTV in the Western Bay later in the year.*

OM19.3 **Decision Report from Recommendation to the Long Term and Annual Plan Committee –Omokoroa Community Board – Draft 2019/2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

Resolved: Members D Sage / T Sage

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 – 2020 Annual Operating Budget be received.

OM19.4 **Update to Community Boards on Upcoming Consultation**

The Board considered a memorandum from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Councillor Palmer / Member D Sage

THAT the memorandum from the Policy and Planning Manager dated 13 March 2019 be received.

OM19.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 4 March 2019 as circulated with the agenda.

OM19.5.1 **Project Spending / Priority List**

The Board noted the proposed project priority list within the Chairpersons Report and asked that this be further discussed at a Community Board Workshop to be held on Monday 8 April 2019 at 7.00pm.

OM19.5.2 **Annual Plan/ Long Term Plan – Have Your Say**

The Board was advised that had been a number of interested people attended the Have Your Say event at Omokoroa on Saturday 23 March 2019.

The Board would look at their submission to the Have Your Say process at a workshop to be held on 8 April. In the absence of the Chairperson a timeslot for the Board's presentation to the Have Your Say Consultation would be reserved.

At the workshop the Board would also give consideration to the proposed projects and include the placement of bicycle racks and additional BBQ units at Omokoroa on the priority list.

OM19.5.3 Omokoroa Policing Group

The Board received a copy of the Omokoroa Community Patrol Minutes from the meeting held on 13 February 2019.

OM19.5.4 Omokoroa Environmental Managers

The Board received a copy of the Omokoroa Environmental Managers Incorporated Society Special General meeting held on 19 February 2019.

OM19.5.5 Omokoroa Settlers' Hall

Deputy Chairperson T Sage advised that outside lighting around the hall had recently been installed.

The Hall Committee was discussing options for consideration in regard to the establishment of an after-school care facility within the Settlers Hall building.

OM19.5.6 Omokoroa Sports and Recreation Society

Member Presland reported that the 'Dreamers' concert had been very successful and the group had learnt a lot about event management. It was hoped that other similar events at Omokoroa would be organised in the future. Member Presland extended thanks to the Western Bay of Plenty District Council staff who had assisted in many avenues to ensure the event was as successful as it was.

The Chief Executive Officer advised that Council would be discussing the future options relating to event management for the district. It had been recognised that well organised events were very positive for our communities.

Resolved: Member D Sage / Councillor Murray-Benge

THAT the Chairperson's Report to the Omokoroa Community Board for March 2019 be received.

OM19.6 Councillor's Report

The Board considered a report from the Councillor Murray-Benge dated 11 March 2019 as circulated with the agenda.

OM19.6.1 Omokoroa Sports and Recreation Society Dreamers Concert

Councillor Murray-Benge extended congratulations to Peter Presland and his team for the success of the Fleetwood Mac Dreamers concert recently held at Omokoroa.

OM19.6.2 Have Your Say Event at Omokoroa

Councillor Murray-Benge extended thanks to staff who provided excellent service and advice for members of the public who attended the recent Have Your Say event at Omokoroa. It was apparent that rubbish, waste management and recycling were the main topics of interest at the event.

OM19.6.3 Underground Power Lines on Omokoroa Road

Councillor Murray-Benge asked the Community Board to consider the issue of undergrounding power lines on Omokoroa Road between Western Avenue and Tralee Street. It was the opinion of Councillor Murray-Benge that overhead power lines be undergrounded and Council should be requested to review their decision to not underground power along Omokoroa Road. Councillor Murray-Benge stated that she had been informed by the previous Omokoroa Community Board Chairperson that it was always his understanding that the power lines along Omokoroa Road would be undergrounded and he supported this expectation.

The Deputy Chairperson advised the Board that this item would be further discussed under Agenda Item OM19.7.1 Pages 46 to 49 of this meeting.

Resolved: Councillors Murray-Benge / Palmer

THAT the Councillor's Report to the Omokoroa Community Board for March 2019 be received.

OM19.7 Infrastructure Services Report Omokoroa – March 2019

The Board considered a report from the Deputy Chief Executive dated 4 March 2019 as circulated with the agenda.

OM19.7.1 Long Term Plan Priorities – Minute Action reference OM16 18 2.3 Playground Path Connection to New Library Pavilion Building

Board members noted that the original request for a pathway was to be for the playground path connection to the new pavilion building.

Concern was expressed that the proposed 2.5m wide footpath design would encroach onto the reserve (particularly in the immediate area next to the Skatepath) and questioned if the width of the path and the gradient contour of the ground would be negotiable for disabled users. It was also important that people using the car park were able to easily connect to the pathway and the presented design looked like the pathway bypassed the car park area.

It was noted that the section of pathway from the toilets to the new pavilions would be constructed after the new pavilion had been built.

The Board requested that the Reserves and Facilities Manager contact Board members with clarification of the design concerns raised.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the Deputy Chief Executive Officer's Report dated 4 March 2019 and titled Infrastructure Services Report Omokoroa March 2019 be received.

OM19.7.1

Decision Report from Operations and Monitoring Committee - Omokoroa Road Upgrading

The Board considered a report from Deputy Chief Executive dated 12 March 2019 as circulated with the agenda.

Power Pole Relocation/Undergrounding

Councillor Murray-Benge expressed concern that the undergrounding of power services had not been approved at the Operations and Monitoring Committee meeting held on 28 February 2019. The following points relating to the undergrounding of power were noted:

- If the poles had to be taken out for relocation – the undergrounding should be undertaken at that time.
- Undergrounding of power had been done on Prole Road.
- Previous plans relating to the development of Omokoroa Road indicated that power services would be underground.
- If undergrounding of the power was not done at this stage of the development, the look of Omokoroa would not be in keeping with the new subdivision developments that would have underground power.
- The aesthetics of a modern 'new town' did not fit with having overhead power lines and poles.
- Undergrounding was not requested just for aesthetics but the immediate surrounding new developments would all have underground power, so it was logical that this section of the main Omokoroa Road also have undergrounded power.
- To undertake underground power line installation retrospectively would be extremely expensive so it should be done when the main infrastructure services works were being done.

The Chief Executive Officer explained that Council did not have a policy to underground power across the district.

Any surplus funding would only be available if the application for NZTA subsidy funding was successful. At this time there was no guarantee that the subsidy application would be successful. If the funding was not received then either the project would be reduced in scope, deferred or finco/Council funding would have to be increased.

The funding source for undergrounding would be dictated by the Omokoroa Road strategic funding model. This was made up of Omokoroa Road and rural roading fincos, roading rates and strategic roading funding to attain the full cost of \$550,000 required for undergrounding.

The Board requested clarification of the Council operational policy relating to overhead / underground power installation across the district.

The Board would further discuss the concerns raised relating to not undergrounding power on Omokoroa Road at their next workshop to be held on Monday 8 April 2019.

Resolved: Members T Sage / D Sage

THAT the Deputy Chief Executive's report dated 12 March 2019 and titled Omokoroa Road Upgrading be received.

OM19.8 **Financial Report Omokoroa – February 2019**

The Board considered a report from the Management Accountant dated 11 March 2019 as circulated with the agenda.

Resolved: Member D Sage / Murray-Benge

THAT the Management Accountant's report dated 11 March 2019 and titled Financial Report Omokoroa February 2019 be received.

OM19.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of April and May 2019 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the schedule of meetings for April and May 2019 be received.

The meeting concluded at 8.33 pm

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

Western Bay of Plenty District Council

Omokoroa Community Board

Chairperson's Report – May 2019

1. Omokoroa Community Board future.

The Local Government Commission's "Determination of representation arrangements to apply for the election of Western Bay of Plenty District Council to be held on 12 October 2019" stated, inter alia:

Accordingly we have determined that the Omokoroa Community Board will be retained, with its current membership, alongside the other four existing community boards which will also retain their current membership.

This is an excellent outcome for the Omokoroa community.

2. Community Response Plan

Craig Hooper and Theo Ursum have communicated and Craig will present a plan to the Board on the way forward to progress the community response plan.

We look forward to working with Craig to finalise the plan.

3. Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Attached for information is a copy of the Operations and Monitoring Committee Minutes of meeting held on 11 April 2019 relating to the Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report. **(Attachment A)**

The Board is requested to approve funding for this project.

Recommendation:

THAT the Omokoroa Community Board approve the allocation of \$200,000 toward the proposed joint Omokoroa Golf Club and Council project for the construction of a bund, culvert structures and a walkway/cycleway on the esplanade reserve that bounds the golf course and Precious Family Reserve Walkway funded from the Board's Community Roading Account.

4. Project Spending to Consider

At the recent board workshop, the following funding allocations were proposed for approval at this meeting.

	Priority	Est Cost \$		Fund source
Roading account as at OM19 6.2			380,612	Roading Reserve
Allocation for 2019/20 (Estimate)			95,000	2019/20 AP
Total (approx.)			475,610	
Parking by Point School (up to approx. 83m down towards tennis courts)	2	135,000	(135,000)	Roading
Pedestrian Bridge over the railway	V high	150,000		Structure plan
Extra Parking Bay - The Esplanade	3	20,000	(20,000)	Roading
Western Avenue Carpark (2 bays)	1	60,000	(60,000)	Roading
Contribute extra to Western Ave - Kayelene walkway to enable concrete surface.		60,000	(60,000)	Roading
Develop Hamurana reserve walkway extn across railway to stormwater pond area in SHA		?		Structure plan
Contribution to golf course walkway (Refer Item 3 above)		200,000	(200,000)	Roading
Total (est)			(475,000)	
Balance			610	
Community Board Reserve account			163,221	Board reserve
Two Barbeques, Western Ave	1	25,000	(25,000)	Reserve
Develop passive reserve at Western Ave extn, paths and planting	2	45,000	(45,000)	Reserve
Bus shelters (two) [When Omokoroa Road rehabilitation is undertaken]	3	50,000	(50,000)	Reserve
Total (est)			(120,000)	
Balance			43,221	

Recommendation:

THAT the projects as listed below be approved for construction funded from the Omokoroa Community Board Roding Account:

	Priority	Budget \$		Fund source
Roding account as at OM19 6.2			380,612	Roding Reserve
Allocation for 2019/20 (Estimate)			95,000	2019/20 AP
Total (approx.)			475,610	
Western Avenue Carpark (2 bays)	1	60,000	(60,000)	Roding
Parking by Point School (up to approx. 83m down towards tennis courts)	2	135,000	(135,000)	Roding
Extra Parking Bay - The Esplanade	3	20,000	(20,000)	Roding
Contribution to golf course walkway	4	200,000	(200,000)	Roding
Contribute extra to Western Ave - Kayelene walkway to enable concrete surface.	5	60,000	(60,000)	Roding
Total (est)			(475,000)	
Balance			610	

Recommendation:

THAT the projects as listed below be approved for construction funded from the Omokoroa Community Board Reserve Account:

Community Board Reserve account			163,221	Board reserve
Two Barbeques, Western Ave	1	25,000	(25,000)	Reserve
Develop passive reserve at Western Ave extrn, paths and planting	2	45,000	(45,000)	Reserve
Bus shelters (two) [When Omokoroa Road rehabilitation is undertaken]	3	50,000	(50,000)	Reserve
Total (est)			(120,000)	
Balance			43,221	

Recommendation:

THAT the proposed projects listed below funded from Council's Structure Plan funding be approved.

Structure Plan Funding				
Pedestrian Bridge over the railway	V high	150,000		Structure plan
Develop Hamurana reserve walkway extn across railway to stormwater pond area in SHA				Structure plan

5. Community Groups

- Omokoroa Community Policing Group (M Grainger)
- Omokoroa District Sports and Recreation (P Presland)
- Omokoroa Environmental Managers (M Grainger)
- Omokoroa Settlers' Hall Committee Society (T Sage)
- Western BOP Safer Communities Forum (M Grainger)

6. Significant Council Processes**(a) Community Matching Fund – 2019**

The Community Matching Fund is available to Western Bay Community Groups. The 2019 Community Matching Fund applications open 29 April and close 29 May 2019.

Council makes up to \$140,000 available for community and environmental projects that make a positive difference in the District.

The matching fund initiative was established to support projects led by not-for-profit community groups working for the benefit of their communities.

Council recognises that these groups contribute numerous resources to projects and seeks to "match" the dollar value of this community effort with a grant.

Funding is made of two components – a General fund for social, recreational and cultural initiatives and an Environmental fund for projects associated with the natural environment.

The General fund has a pool of \$100,000.

The Environmental fund has a pool of \$40,000. Applications may have components that could be allocated to both funds. The maximum amount that can be applied for is the full \$140,000, although the full amount has never been granted. Grants between \$2000 to \$10,000 are more common.

Grants will be "matched" on a 50/50 basis. Council's half is a cash grant. The community group contribution can be made up of any combination of volunteer labour, donated professional services, funds raised through other means and/or donations of materials.

<https://www.westernbay.govt.nz/our-council/grants-and-funding/Pages/default.aspx>

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members are reminded that they are welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by **Friday 31 May 2019**.

Recommendation

THAT the Chairperson's Report to the Omokoroa Community Board for May 2019 be received.

Murray Grainger
Chairperson
Omokoroa Community Board

Western Bay of Plenty District Council

Infrastructure Committee

Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Purpose

To formalise the Council's commitment to the joint project between the Omokoroa Golf Club and Council to consent and construct a bund, culvert structures and walk/cycleway on the esplanade reserve that bounds the golf course.

To note the potential funding sources.

To note that the project is linked to the filling of Precious Reserve.

Recommendation

1. ***THAT the Specialist Engineers report dated 12 March 2019 and titled Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report be received.***
2. ***THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.***
3. ***THAT Council agrees to a joint project between the Omokoroa Golf Club and Council to consent and construct a bund, culvert structures and a walk/cycleway on the esplanade reserve that bounds the golf course and that consents, fills and re-contours the lower section of Precious Reserve.***
4. ***THAT it be noted that funding for the project may include:***
 - ***Omokoroa Golf Club contribution (confirmed) \$250,000***
 - ***Omokoroa Community Roading allocation \$200,000***
(subject to Community Board decision)
 - ***Relocation of surplus material from the Omokoroa Pond 2 construction indicative \$50,000***
 - ***Omokoroa Structure Plan walkway allocation up to \$200,000***
 - ***External funding Balance***

Date 12 March 2019

Open Session

Subject: Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Peter Clark

Specialist Engineer



Approved

Gary Allis

Deputy Chief Executive

Date 12 March 2019

Subject: Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Open Session

1. Background

The properties at both Precious Family Reserve and the Golf Course including the esplanade walkway esplanade have been the subject of frequent inundation and erosion from the sea. The properties are located as shown below.



The Golf Club has sought assistance for many years to mitigate on going erosion, salt water flooding, grass burn, and sand deposition. Council has a partially defined walkway from Precious Family Reserve to Kayelene Place around the perimeter of the course. However unless works are undertaken to protect the walkway, this will ultimately be lost to the sea. The walkway is a key component of the Omokoroa walk/cycleway network and if fully developed will be a popular recreational route.

Date 12 March 2019

Subject: Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Open Session

The walkway is a key component of the Omokoroa Walkway/Cycleway network and if fully developed will be a popular recreational route.

Council has responded with various reports on potential solutions provided by consultants, while ad hoc solutions have been provided by club members.



Typical ad hoc bridge solution:



Typical erosion and retreat is shown in the photograph above.



Date 12 March 2019
Subject: Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Inundation is shown below: (Photos by Murray Grainger January 2018)



Murray Grainger

View south from Precious Family Reserve toward the golf club.



Murray Grainger

The seat and shelter (with swimmer) at Precious Family Reserve.



Typically damage consists of erosion, burned grass with deposited sand and debris.



During events, both the golf course and the walkway are unusable, until the tide recedes and club members typically repair the damage.

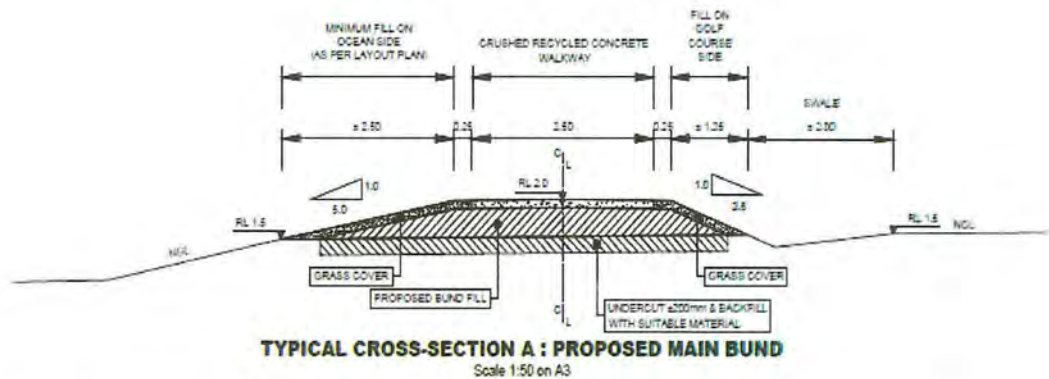
However it can be observed that slightly higher areas of land remain undamaged.



From this observation, an improvement to the situation has been developed. A bund at approximately the height of the high land is proposed to mitigate these events. A walkway would be constructed along the top of the bund, and storm water outlet infrastructure would be installed.



Approximate location of bund and walkway. Red rings denote storm water outlets.



Scheme plans and reports have now been developed in support of resource consents from both Regional and District Councils. A consent from Western Bay of Plenty District Council has been approved. The Regional Council consent is being processed.

Surplus earth has been stockpiled at the golf course ready for construction. More is still required, however until consent is issued, no more material can be stockpiled in this sensitive area.

There is an expectation that surplus fill from the Omokoroa Developments could be acquired free or at low cost to use on the bund and the filling of Precious Reserve.

The bund will extend in front of the Precious Family Reserve, which will also be filled to a higher level to prevent water logging. The reserve will then become a useful amenity to the people of Omokoroa during wet periods.

The intention is that the nearby stormwater ponds will be cleaned and silt removed in parallel with the project and the silt will be mixed into the Precious Reserve filling. This is a cost effective option.

A rough order cost estimate to complete the works has been provided by a contractor and approximates \$1.1 million dollars. Significant contingency sums are

included in this estimate and it is not intended to purchase fill/bund material, rather wait for the material to be delivered as surplus to nearby developers needs.

A more refined estimate will be developed once final design has been undertaken on completion of the consenting phase.

However, the purpose of this report is to assess the funding needs for the work and identify likely sources. These are identified in Section 6 Funding/Budget, however are repeated here

- | | |
|--|-----------|
| • Golf Club | \$250,000 |
| • Community Rooding allocation | \$200,000 |
| • Relocation of material from Pond 2
(instead of cart to waste) | \$50,000 |
| • Structure Plan walkway budget up to | \$200,000 |

Additional funding may be available to the Golf Club from:

- NZ Community Trust - sports
- Lottery Community Facilities Committee – Bay of Plenty/Gisborne
- Lottery Community Committee National
- Lottery Outdoor Safety
- Pub Charity
- NZ Racing Board Sport Grant
- The Southern Trust
- BayTrust
- Department of Internal Affairs
- First Sovereign Trust NZ
- Grass Roots Trust (gaming)
- Lion Foundation
- Oxford Charitable Sports Trust
- TECT
- The Trust Charitable Foundation Inc.

At this stage, the intention is to work with the Golf Club and achieve a result that:

- protects the golf course from most storm events; and
- creates a clearly defined and formed walk/cycleway link

The Council funding is targeted towards the bund and trail connection.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.



The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance as funding from significance because while Council is being asked to contribute, and will benefit from an improved walkway and reserve, much of the funding will be from the community.

3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Omokoroa Golf Club Omokoroa Community Board Bay of Plenty Regional Council: Consent Required – in process Western Bay of Plenty District Council: Consent required: granted
Tangata Whenua	Consultation with Pirirakau representatives and other representatives as instructed by Regional Council has been undertaken as part of the Consent process
General Public	Walkway is identified in the Reserves management plans

4. Issues and Options Assessment

Option A	
<p>3 THAT Council agrees to a joint project between the Omokoroa Golf Club and Council to consent and construct a bund, culvert structures and a walk/cycleway on the esplanade reserve that bounds the golf course and that consents, fills and re-contours the lower section of Precious Reserve.</p> <p>4. THAT it be noted that funding for the project may include:</p> <ul style="list-style-type: none"> • Omokoroa Golf Club contribution (confirmed) \$250,000 • Omokoroa Community Roading allocation (subject to Community Board decision) \$200,000 • Relocation of surplus material from the Omokoroa Pond 2 construction indicative \$50,000 • Omokoroa Structure Plan walkway allocation up to \$200,000 • External funding Balance 	
<p>Assessment of option for advantages and disadvantages taking a sustainable approach</p>	<p>With the joint project and indicative funding arrangement the works will proceed.</p> <p>Advantages:</p> <ul style="list-style-type: none"> • Golf Course will remain viable for many years to come. (Estimate at least 50 years based on 30cm sea level rise) • The walkway will be a key amenity to the community • Precious Family reserve will be useful as a recreational reserve and not become water logged as now. • The Golf Club will provide a level of free support to the Council walkway for a protective bund that they have requested over many years. • New outlet structures will be formed as part of the works improving the safety of walkers on the walkway. <p>Disadvantages</p> <ul style="list-style-type: none"> • Erosion monitoring will be required to ensure that the bund will be repaired after major events. • There will be an on going cost of maintenance for the walkway and planting.
<p>Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses</p>	<p>Total works costs will be of the order of \$1.1million, and this will be shared with the community.</p> <p>Actual cost will depend on consent, final design and availability of fill material.</p> <p>Ongoing maintenance costs will be shared, with the expectation that the Golf Course will provide the mowing, and likely Council the remaining maintenance.</p>
<p>Other implications</p>	<p>An initial cost share has been agreed in order to begin consultant works, however capital works are likely to proceed only as funding is made available. Final cost estimates will only be finalised once final design is complete.</p> <p>Additional funds need to be found from benevolent trusts in order to progress these works</p>

Date 12 March 2019

Subject: Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report

Open Session

Option B Status Quo <i>THAT Council does not proceed with a joint project with the Golf Club.</i>	
Assessment of option for advantages and disadvantages taking a sustainable approach	<p>Once consents are in place, the Golf Club may try to fund part of the bund, but are unlikely to be able to complete the works. No works would proceed at Precious Family Reserve.</p> <p>With more frequent inundation from the sea expected, the existing walkway would slowly deteriorate to be useful at low tide only, and use of the golf course may become difficult. The advantage to Council of doing nothing is that nature takes its course and the onus on fund raising remains with the owners of the golf course. However, it is expected that the Club will endeavour to complete some of the works on their own, but without new storm water structures at each drain outlet (Council infrastructure), the works would be ineffective.</p> <p>If Council did not contribute</p> <p>Advantages:</p> <ul style="list-style-type: none"> • Nature takes its course • No cost to Council • No maintenance costs <p>Disadvantages</p> <ul style="list-style-type: none"> • Loss of amenity at Precious Family Reserve • Gradual loss of amenity at the Golf Club • Continuing requests from Golf Club and community • Loss of coast line through erosion <p>The key walkway connection would not be constructed and enjoyed by the community.</p> <p>No significant works would then take place, without Council assisted funding.</p>
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	No additional costs will be incurred by Council if the works do not proceed.

5. Statutory Compliance

The recommendation provides direction to Staff and the community by the elected members

6. Funding/Budget Implications

Budget Funding Information	Relevant Detail										
<p>Funding is likely to be found from various organisations.</p> <p>An initial budget of \$1.1m is indicated</p>	<p>While this project is not budgeted in the current financial year, a submission will be made to the annual plan, confirming the Club offer and reflecting the following request for Council funds, either in the 2019/2020 year or in subsequent years:</p> <table data-bbox="638 604 1404 1097"> <tr> <td data-bbox="638 604 1197 683">Omokoroa Golf Club contribution (confirmed)</td> <td data-bbox="1197 604 1404 683" style="text-align: right;">\$250,000</td> </tr> <tr> <td data-bbox="638 694 1197 806">Omokoroa Community Roothing allocation (subject to Community Board decision)</td> <td data-bbox="1197 694 1404 806" style="text-align: right;">\$200,000</td> </tr> <tr> <td data-bbox="638 817 1197 929">Relocation of surplus material from the Omokoroa Pond 2 construction indicative</td> <td data-bbox="1197 817 1404 929" style="text-align: right;">\$50,000</td> </tr> <tr> <td data-bbox="638 940 1197 1019">Omokoroa Structure Plan walkway allocation</td> <td data-bbox="1197 940 1404 1019" style="text-align: right;">up to \$200,000</td> </tr> <tr> <td data-bbox="638 1030 1197 1097">External funding</td> <td data-bbox="1197 1030 1404 1097" style="text-align: right;">Balance</td> </tr> </table>	Omokoroa Golf Club contribution (confirmed)	\$250,000	Omokoroa Community Roothing allocation (subject to Community Board decision)	\$200,000	Relocation of surplus material from the Omokoroa Pond 2 construction indicative	\$50,000	Omokoroa Structure Plan walkway allocation	up to \$200,000	External funding	Balance
Omokoroa Golf Club contribution (confirmed)	\$250,000										
Omokoroa Community Roothing allocation (subject to Community Board decision)	\$200,000										
Relocation of surplus material from the Omokoroa Pond 2 construction indicative	\$50,000										
Omokoroa Structure Plan walkway allocation	up to \$200,000										
External funding	Balance										
Total Required from all sources	\$1.1M										

Western Bay of Plenty District Council

Omokoroa Community Board

Councillor's Report – May 2019

Councillor Palmer will provide a verbal update on the following items:

- New Subdivision and Dwelling Consents
In the 9 months from 1 July 2018 to 31 March 2019 there were 337 new lots created in Omokoroa out of a total of 568 across the district.

For the same period there were 116 new dwelling consents issued for Omokoroa out of a total of 289 across the district.

- 2019/2020 Annual Plan
Submissions closed on 18 April for the 2019/2020 Annual Plan together with feedback on a number of bylaw and policy matters.

Over 200 attended the 7 Have Your Say open sessions and over 2000 submissions have been received. The submissions are currently being processed by staff and Council will commence deliberations in May with final adoption of the Annual Plan by the end of June.

Recommendation

THAT the report dated 24 April 2019 and titled Omokoroa Community Board Councillor's Report – May 2019 be received.

John Palmer
Councillor
Omokoroa Community Board

Western Bay of Plenty District Council

Omokoroa Community Board

Community Board Grant Application – May 2019

Purpose and Summary

The Omokoroa Community Board is required to make a decision regarding applications for Community Board Grant Funding. ONE application has been received for consideration from the Omokoroa Anzac Group.

Funding Implications for Omokoroa Community Board

Grants will be funded from the Omokoroa Community Board Grants Account.

Delegated Authority of Omokoroa Community Board

The Community Board has delegated authority to make the grants directly.

Recommendation

1. ***THAT the report from the Democracy Advisor dated 23 April 2019 and titled Omokoroa Community Grant Application - May 2019 be received.***
2. ***THAT the Omokoroa Community Board approve / not approve the following grant to be funded from the Omokoroa Community Grants 2018/2019 account subject to all accountabilities being met.***

..... \$.....


Aileen Alty
Senior Governance Advisor

1. Background

The Omokoroa Community Board has funds of \$5,000.00 available for disbursement to community organisations for the 2018/2019 financial year.

ONE application has been received for the Board's consideration at their meeting to be held on 7 May 2019

- **Omokoroa Anzac Group** has applied for \$300.00 towards the cost of expenses incurred for the 2019 Omokoroa Anzac Day Commemoration events.

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Omokoroa Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Community Board Grants Funds	The Community Board will consider applications for the distribution of the balance of their grant funding before the end of the financial year.
Omokoroa Community Board Grants Fund	Annual Budget \$6,500 Current Balance \$6,500

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
- Omokoroa Anzac Group	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council

Omokoroa Community Board

Infrastructure Services Report Omokoroa May 2019

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 29 April 2019 and titled Infrastructure Services Report Omokoroa May 2019 be received.***

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Home Worm Composting Workshops

Dates for upcoming workshops for 2019 have been set. The information is available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recyclingwaste/Pages/Worm-Composting>

All bookings are now made through www.eventfinda.co.nz

2. Reserves

2.1 Omokoroa to Tauranga Cycleway

The User Statistics are currently unavailable due to data errors, which need to be resolved.

Sections 1 & 2 (through to Lynley Park) have been completed.

Section 3:

NO CHANGE: Lynley Park to railway - The archaeological authority application remains delayed while further information required by Heritage New Zealand is provided. This will be resubmitted soon.

Section 4:

Tamihana Park to Kiwirail Bridge – No change since last report - Final surfacing along this section is completed although the track remains closed until railway embankment repair, Kiwirail approvals, & lease agreement in place. PowerCo and Ultra Fast Fibre have finished installing buried ducting along this section to provide services for future Omokoroa growth. The steep section is to be sealed.

The official opening of this section will be coordinated with the Plummers Point section to Huharua Park so that a route destination is enabled. Completion now expected by July 2019 - delays due to Kiwirail design approvals.

Section 5:

Bridge across Mangawhai inlet – completed but the track will remain closed until the cycleway connection with Huharua Park is in place.

Section 6:

Plummers Point trail from bridge to Huharua Park is almost completed but its opening will be coordinated with section 4.

NOTE: The commuter route section proposed to connect between Bridge1 and Plummers Point Road is being constructed in liaison with the private property owners. Completion of this will also be timed with sections 4 & 6 to provide a trail loop & commuter connection.

2.2 Omokoroa Sportsground Playground

The playground is being well-used and final additions involving shrub garden planting and additional trees will be planted during autumn.

2.3 Omokoroa Ferry to Opureora/Matakana Island – Facilities Upgrade

The bulletin board (confirmed by the Island community) purchase and installation will be coordinated with the jetty replacement project scheduled for May - July 2019.

2.4 Ruamoana Walkway Restoration

Completion documents and refunds underway, the project is fully complete.

2.5 Matahui Reserve

Works by private owners underway. Estimated completion by mid June.

2.6 Omokoroa Slips

The proposed works at No 69 Omokoroa Rd has been submitted for consents.

No further reports have been received from EQC. However the owner of No 37 McDonnell St approached Council and offered his house for sale to Council. The house has now been purchased and secured. Staff are now following up with a house relocation business with a view to remove the house and return the land to open grass reserve. Three options being assessed include, full demolition and ground restoration, remove house and resite on Council property (with demolish basement and ground restoration), sell house in situ for removal by others (with demolish basement and ground restoration).

2.7 Opuereora Marae Public Toilet

Staff met with the Marae Committee on 25 January 2019 to discuss contract issues and the planned toilet building upgrade through the maintenance contractor.

An asbestos inspection was undertaken and there is no asbestos present. Co-ordination of repairs is being prioritised.

2.8 Omokoroa Golf Course and Precious Reserve

Staff are waiting for the final Consent from Regional Council.

A Funding report was presented to the 11 April 2019 Operations & Monitoring Committee for discussion and resolution.

Resolved: Mayor Webber / Palmer

1. *THAT the Specialist Engineer's report dated 12 March 2019 and titled Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee agrees to a joint project between the Omokoroa Golf Club and Council to consent and construct a bund, culvert structures and a walk/cycleway on the esplanade reserve that bounds the golf course and that consents, fills and re-contours the lower section of Precious Reserve.*
4. *THAT it be noted that funding for the project may include:*

• Omokoroa Golf Club contribution (confirmed)	\$250,000
• Omokoroa Community Roding allocation (subject to Community Board decision)	\$200,000
• Relocation of surplus material from the Omokoroa Pond 2 construction indicative	\$50,000
• Omokoroa Structure Plan walkway allocation	up to \$200,000
• External funding	Balance

5. THAT the report be referred to the Omokoroa Community Board for confirmation of their commitment to contribute to the project from their Community Roding Account.

3. Strategic Property

3.1 Omokoroa Library & Service Centre

The building consent application is in with Council for approval. Several requests for information have been received and are being responded too. At this stage, the estimated construction commencement date will be June 2019.

3.2 Kaimai Views Sales Update

Classic Builders are preparing the development site for a ministerial visit on 15 May 2019. They currently have 28 houses under construction. It is estimated that they will purchase Stage 4 from the Council in June 2019.

4. Projects

4.1 Omokoroa Stormwater P02 Construction and Earthworks

The construction of the Omokoroa stormwater is being undertaken by Map Projects for the \$3.04M. Despite heavy rainfall during November/December 2018, the contractor is making good progress in carrying out the earthworks for the HAF area and forming the dam. It is expected that a substantial proportion of the contract work will be completed by the end of this financial year and the remaining work associated with the SHA area will be completed in the following financial year.

4.2 Western Avenue to Kayelene Place Cycleway

The cycle and pedestrian link between Western Avenue and Kayelene Place is currently being designed for construction in the 2019/20 financial year.

The project includes 2.5m concrete/metalled pedestrian/cycle path on the future Hamurana Road alignment. The project will also include piping the existing two gullies which flow across the Hamurana Road reserve with 1600mm and 1200mm diameter pipes and filling to enable the construction of the pedestrian /cycleway. It is intended to use the existing fill material placed on the Hamurana Road reserve at the Kayelene Street end of the project to reduce the cost of this project.

The concrete section is based on the planned Omokoroa Community Roding contribution of \$60,000 being confirmed.

5. Emergency Management

5.1 Omokoroa

The Community Response Team has undergone leader change. Community Response Plan is in final stages of being updated by the Team.

5.2 Katikati

No additional progress from last quarter; Community response Team seeking to promote the team at a local event.

Students from Katikati College and Te Puke High School attended the CDYAP – raising awareness of CD and increasing personal preparedness in schools and the community.

6. Roothing

6.1 Omokoroa Road Construction - State Highway to Railway

The Omokoroa Road upgrade has been an exceptionally complex project due to weather delays, shortage of construction crews, roundabout and intersection builds, adjoining developer requests and the construction of multiple underground services with different utility authority ownership.

Most of the new road pavement has now been completed. The \$12.9 million project, with the physical works beginning early in 2017, also hit setbacks with the discovery of multiple archaeological sites and the removal of redundant asbestos water main pipes requiring specialist handling and disposal.

Underground services installed during the construction have included new water mains, a new gravity sewer main, a new storm water main, new road culverts, communications and power cables, Ultrafast broadband fibre optic cabling and the relocation of sections of the Omokoroa sewer transfer main. The sewer transfer main air value, which was situated under the road shoulder, has now been relocated during an overnight shutdown.

The remaining construction works have included the street light installations, sections of the cycleway, berm top soiling, second coat surfacing and final pavement markings. A section of the cycleway will not be surfaced with concrete in the area adjacent to the planned industrial road intersection because its final level will be determined by the new kerbing levels when they are designed and constructed. The roads chip seal surfaces have got their second coat seals and asphalt surfacing has been applied to the Omokoroa Carriers entranceway intersection to accommodate the heavy traffic turning requirements.

The timing of the sewer main duplication into the transfer station will depend on suitably qualified drain layers being available to undertake the work in the New Year. The vegetation maintenance requirements and levels of service for this area are being developed. In the short term, this will include berm mowing and after the developers maintenance period ends the planted embankments requirements.

6.2 Community Roading Account

Omokoroa Community Board Roading Current Account		Project Cost \$	Funding MIP LC/LR \$	Omokoroa Community Board \$	
Current Account:					Status
Current Account Opening Balance 1 July 2018				316,732	
Allocation for 2018/19				94,770	
Subtotal				411,502	
Approved Projects					
Anderley Avenue Footpath OM 17.5.1		30,892	-	30,892	Completed
Subtotal				30,892	
Proposed Projects	Priority				
Bus Shelters (two of)	Priority 3	50,000		50,000	
Develop passive reserve at Western Ave extrn, paths and planting	Priority 4	45,000		45,000	
Western Avenue Carpark (2 bays)		65,000		65,000	
Parking on Hamurana Road near Point School		160,000		160,000	
Omokoroa Road Cycleway Bridge over Railway		150,000		150,000	
Subtotal		470,000		470,000	
Forecasted Current Account Closing Balance 30 June 2019 (Deficit)				(89,390)	

6.3 Omokoroa Road Western Avenue to Tralee Street

The design is 95% complete and tender documentation is being prepared. Timing of the construction is subject to approval of a subsidy application to NZTA.

Community Board Report

OMOKOROA COMMUNITY BOARD 28/08/2018

Remit Title	Omokoroa Sportsground Playground - Amenity Planting - Minute Action Reference OM14 18 6.3
Remit Number	OM1518 4.3
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Board members sought further clarification relating to the statement that no amenity planting along the boundary with the Abron Development which was consistent with the concept plan adopted in 2014, and reaffirmed in the Kaimai Ward Management Plan adopted in August 2016.</p> <p>Councillor Palmer advised that there was a budget set aside for the amenity planting, and the Board did not agree with the Reserves and Facilities comment.</p> <p>The Board would seek clarification to this item at their workshop.</p>
Actions	<p>18 April 2019: The planting plan details are being finalised and if available will be provided to the Board at the next meeting.</p> <p>4 March 2019: The planting plan is being prepared by the new Graduate Landscape Architect before undertaking consultation.</p> <p>23 Jan 2019: A planting plan is being prepared for consultation with the adjoining neighbours in March/April 2019.</p> <p>5 Nov 2018: The proposed planting will be considered in the New Year.</p> <p>24 Sept 2018: Staff met with the Board on 3 September 2018. It was agreed that planting options would be considered along the boundary and following consultation with the adjoining neighbours, planting could be undertaken in Autumn 2019.</p>

OMOKOROA COMMUNITY BOARD 9/10/2018

Remit Title **Long Term Plan Priorities**

Remit Number OM1618 2.3

Owner RFAM

Status UNDER ACTION

Complete Date

Confidential

Resolution At a workshop held on 3 September, Community Board members discussed and confirmed the following expenditure priorities in relation to the Long Term Plan Project 294701 (\$200k budget) were given.

1. Precious reserve - \$50k - for landscaping/filling the northern section of the reserve
2. Playground additional \$100k - to complete the Stage Two Playground project
3. Playground path connection to the new pavilion building - \$50k

Western Avenue Playground - The ceremonial turning of the first sod for the Stage Two of the new playground at the Skatepath in Western Avenue was held on 25 September 2018.

Actions

12 April 2019:

1. **Precious Reserve \$50k allocation – there has been no change from the previous update.**
2. **The playground landscape planting is programmed for autumn 2019.**
3. **Staff are working with WestLink to confirm the scope of works given a budget allocation of \$150k, which includes an integrated path, stairs and retaining wall at the toilet in addition to boardwalk sections to span the Oak tree root zones. Note: the section between the toilet and new Pavilion is not included at this point in time. This section of pathway will be completed in conjunction with the pavilion construction.**

4 March 2019: There is no significant change to the previous report other than the Consent for the Precious Reserve filling is being progressed with the Golf Course Bund Consent.

22 Jan 2019:

1. Precious Reserve \$50k allocation – no change from the previous update.
2. The playground completion expenditure to date is approximately \$250k including associated project consultancy costs. At this time, even with the additional \$100k Community Board commitment, there is no surplus to contract a rope bridge structure. Therefore it is proposed that no further equipment is installed unless fully externally funded.

New plantings and trees will be planted during Autumn 2019.

3. A path design has been submitted to WestLink for pricing. Construction timing is dependent on resources and funding.

2 Nov 2018:

1. Precious Reserve: \$50k allocation noted. Expenditure / timing of Resource Consent and earthworks will be co-ordinated with the Golf Course over the remainder of the financial year.

2. Playground: \$100k allocation. The intention with additional funding is to design and construct a rope tunnel play structure over a section of the skate park. Indicative "off the shelf" solutions are in excess of \$100k so staff are exploring other ways to achieve this.
3. A path connection route is being designed to accommodate shared use from the end of Western Avenue (where it connects to the path to Hamurana Road) to Omokoroa Road. The route will be partially within the sports ground reserve and the road reserve. Construction timing is dependent on other factors, i.e. the playground completion, pavilion building construction timing, Western Avenue urbanisation design and construction.

OMOKOROA COMMUNITY BOARD 12/02/2019

Remit Title	Installation of Cycle Racks
Remit Number	OM1819 2.11
Owner	RE2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	THAT the Omokoroa Community Board Chairperson's Report dated 23 January 2019 be received.

Actions **12 April 2019: A number of options will be presented to the Community Board at the next meeting.**

1 March 2019: A selection of ideas and locations for modernized cycle lock up racks will be presented to the Board with rough costs for their comment and consideration.

OMOKOROA COMMUNITY BOARD 12/02/2019

Remit Title **Installation for BBQ at Western Avenue**

Remit Number OM1819 2.2

Owner RFO2

Status UNDER ACTION

Complete Date

Confidential

Resolution Advice was provided to the Board that the cost for a double plate BBQ with shelter over top would be in the order of \$15,000 with an additional cost of up to \$10,000 - \$15,000 for an electrical supply to the BBQ unit.

The specific location of the BBQ in the area would need to be discussed further in consultation with the Reserves and Facilities Manager and the item should be considered for inclusion in the future Long Term Plan.

Actions **18 April 2019: A site meeting is being arranged with the Board Chair.**

4 March 2019: Staff are considering options for locating a BBQ before discussion with the Board Chair.

OMOKOROA COMMUNITY BOARD 12/02/2019

Remit Title **Welcome to Omokoroa Sign**

Remit Number OM1819 5.4

Owner RE2

Status COMPLETE

Complete Date 12 April 2019

Confidential

Resolution The Roading Engineer was advised that the Welcome to Omokoroa sign needed to be re-sited to the best position in the vicinity of the corner of Omokoroa Road and Prole Road.

Actions **12 April 2019: The sign has been relocated as requested.**

6 March 2019: WestLink have been requested to relocate the signs accordingly. Staff are now awaiting the scheduling from WestLink.

OMOKOROA COMMUNITY BOARD 12/02/2019

Remit Title **Long Term Plan Priorities - Minute Action Reference OM16 18 2.3 -
Playground path connection to the new pavilion building**

Remit Number OM1819 5.5

Owner RFM

Status COMPLETE

Complete Date 18 April 18, 2019

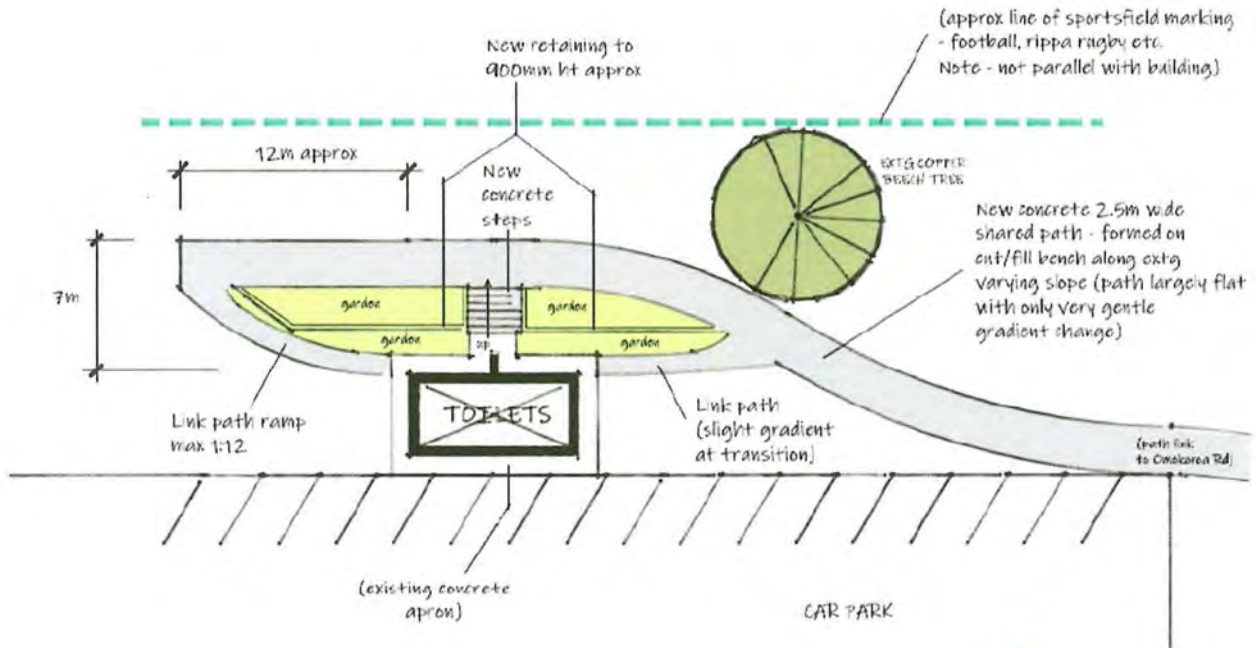
Confidential

Resolution The Board requested that they be provided with a copy of the proposed playground
path connection to the new Sport and Recreation Society Pavilion.

Actions **18 April 2019: This MAS has been signed off as complete. The plan
showing the path connection has been provided.**

6 March 2019: The plan of the path connection is detailed overleaf. It is 2-5m wide concrete surface and will initially go from the playground to the toilets. The section from the toilets to be the new pavilion will be constructed after the building is complete.

DRAFT – Toilet Area Western Avenue

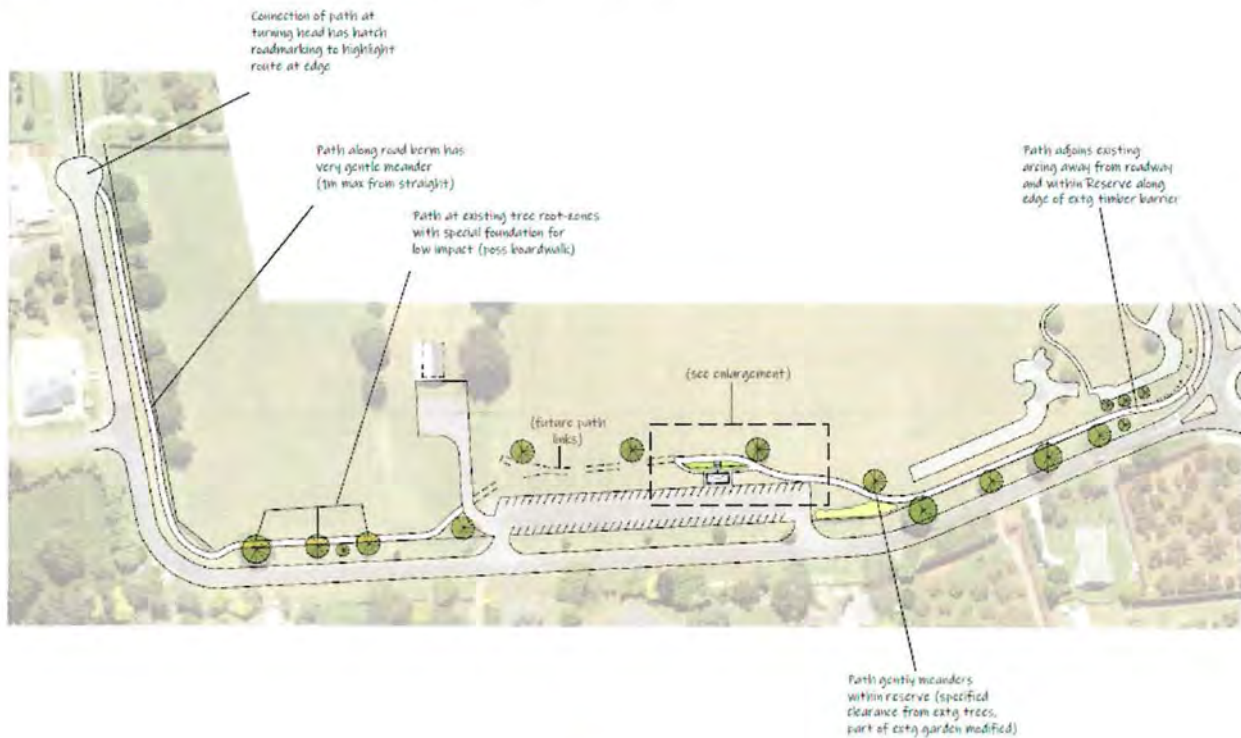


Toilet Area Development - Western Ave Shared Path

DRAFT



DRAFT Shared Path Overall Plan –Western Avenue



DRAFT



Shared Path Overall Layout

Western Avenue Reserve - Omakoroa

DWG: Nov 2018
 Drawn: T Lander - Copyright
 All measurements to be checked on site
 DO NOT SCALE OFF DRAWING



Western Bay of Plenty District Council

Omokoroa Community Board

Financial Report Omokoroa – March 2019

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 31 March 2018 (**Attachment A**).

Total operational costs are lower than budget and include conference expenses, contingency expenses, grants, mileage allowance and salaries.

Grant payments made to date:

	\$
Total grants to date	\$0

Committed - Operational expenditure

	\$
Wreath for ANZAC Day Service	200
Total outstanding operational commitments	\$200

2018/19 reserve analysis:


2018/19 Opening Balance	\$246,441
Contribution towards the cost of the new sports pavilion on the Western Avenue sports ground [OM9.4.2]. \$29,780 funded in 2016-18	\$(17,320)
2018/19 Closing Balance	\$229,121

Committed - Reserve expenditure

Contribution towards the cost of the new sports pavilion on the Western Avenue sports ground [OM9.4.2]. \$29,780 funded in 2016-18	\$(52,900)
Contribution towards the cost of a placement of an Anchor Stone sculpture next to Omokoroa Fisherman's Club on the Esplanade [OM9.4.5]	\$(3,000)
Contribution towards the cost of amenity seating at various view points throughout Omokoroa [OM14.4.1]	\$(10,000)
2018/19 Closing Balance after committed expenditure	\$163,221

Recommendation


THAT the Management Accountant's report dated 10 April 2019 and titled "Financial Report Omokoroa – March 2019" be received.


Christie Tromans
Management Accountant

Approved


David Jensen
Senior Financial Planner

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 31 March 2019**

Omokoroa Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	☑	0	0
Bylaw Enforcements	0	0	0	☑	0	0
Conference Expenses	110	1,770	1,660	☑	2,500	87
Contingency - [see breakdown below]	1,012	2,813	1,801	☑	4,000	484
Grants	0	4,550	4,550	☑	6,500	666
Mileage Allowance	583	1,050	467	☑	1,500	1,622
Salaries	13,563	20,224	6,661	☑	26,198	19,285
Inter Department Charges	21,656	24,360	2,704	☑	32,480	32,484
Total Operating Costs	36,925	54,767	17,842	☑	73,178	54,628
Interest Expense	0	0	0	☑	0	(17,878)
Total Direct Costs	36,925	54,767	17,842	☑	73,178	36,751
Total Costs	36,925	54,767	17,842	☑	73,178	36,751
Income						
Rate Income	56,693	54,891	1,802	☑	73,178	77,085
Total Direct Income	56,693	54,891	1,802	☑	73,178	77,085
Net Cost of Service	19,768	124	19,644	☑	0	40,334
Contingency - breakdown						
Hall hire	82					
Signboard on Hamurana Road [OM16.2.4]	665					
Karen Loten travel expenses to Ministry of Education submissions	265					
Year to date contingency costs	1,012					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	246,441					
Sports Pavilion contribution [OM9.4.2]	(17,320)					
(Decrease) Increase in year	(17,320)					
Closing Balance - Surplus (Deficit)	229,121					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

MAY 2019			
Meeting	Date	Time	Venue
Tauranga Moana/Te Arawa Ki Takutai Partnership Forum	2 May	10.00am	Chambers
Waihi Beach Community Board	6 May	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	7 May	7.00pm	Omokoroa Community Church
Regulatory Hearings Committee Reconvene Meeting RH17	8 May	10.30am	Athenree Room
Katikati Community Board	8 May	7.00pm	The Centre. Pātuki Manawa
Community Committee	9 May	9.30am / 10.00am	Te Puke War memorial Hall
Rural Committee	14 May	9.30am	Chambers
Maketu Community Board	14 May	7.00pm	Maketu Community Centre
Te Puke Community Board	16 May	7.00pm	Te Puke Library and Service Centre
Policy Committee	20May	9.30am	Chambers
Joint Road Safety Committee	21 May	10.00am	Chambers
Operations and Monitoring Committee	22 May Wednesday	9.30am	Chambers
Long Term and Annual Plan Committee	28 May	9.30am	Chambers
Regional Transport Committee	31 May	TBC	TBC
JUNE 2019			
Meeting	Date	Time	Venue
Council	6 June	9.30am	Chambers
Queen's Birthday - 10 June			
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	12 June	1.00pm	Chambers
Waihi Beach Community Board	17 June	6.30pm	Waihi Beach Community Board
Independent Commissioner Hearing	18 June	9.30am	Chambers
Omokoroa Community Board	18 June	7.00pm	Omokoroa Community Church

Katikati Community Board	19 June	7.00pm	The Centre, Pātuki Manawa
Community Committee	20 June	9.30am / 10.00am	TBC
Tauranga Moana/Te Arawa Ki Takutai Partnership Forum	25 June	10.00am	Chambers
Maketu Community Board	25 June	7.00pm	Maketu Community Centre
Council - Adopt Annual Plan	26 June	9.30am	Chambers
Policy Committee	27 June	9.30am	Chambers
Te Puke Community Board	27 June	7.00pm	Te Puke Library and Service Centre