



MEETING — AGENDA —

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Western Bay of Plenty
District Council

OMOKOROA COMMUNITY BOARD

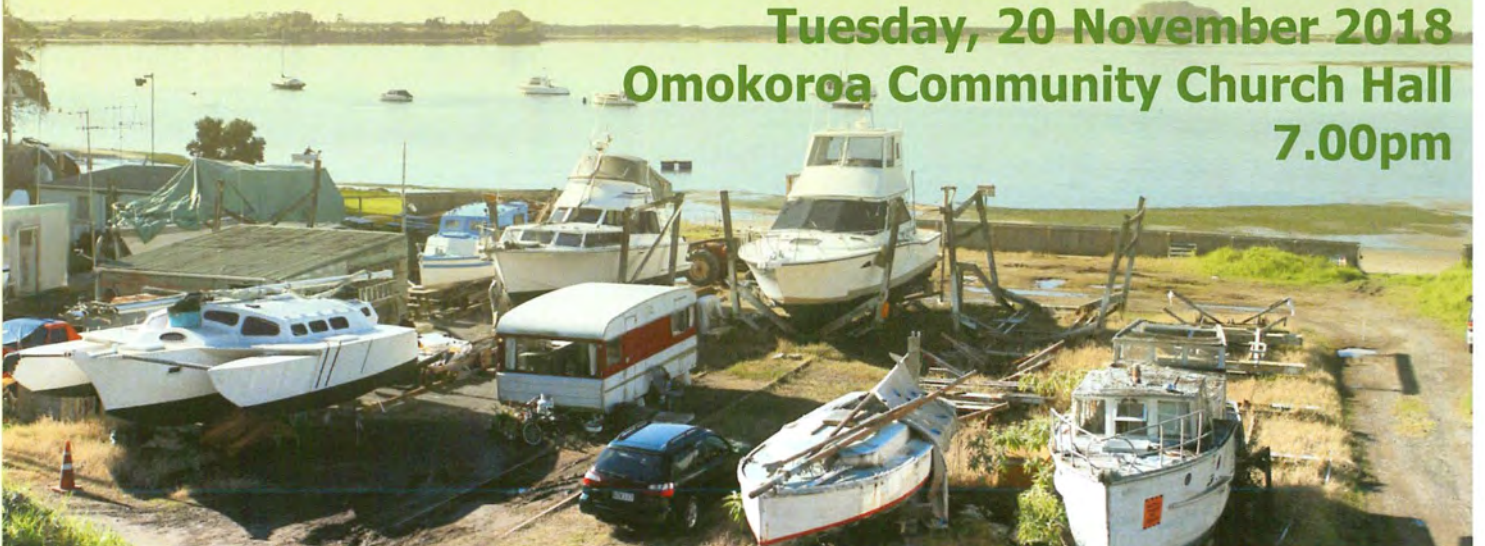
Poari Hapori

OM17

Tuesday, 20 November 2018

Omokoroa Community Church Hall

7.00pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No OM17 Te Karere

Omokoroa Community Board Paori Hapori

Tuesday, 20 November 2018
Omokoroa Community Church Hall
7.00pm

Members:

M Grainger (Chairperson)
T Sage (Deputy Chairperson)
P Presland
D Sage
Councillor M Murray-Benge
Councillor J Palmer

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Omokoroa Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. OM17

Pages

**Present
In Attendance
Apologies**

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

OM17.1 **Minutes of Meeting No. OM16 of the Omokoroa Community Board Held On 9 October 2018** 6-14

A copy of the minutes are attached.

Recommendation

THAT the minutes of meeting no. OM16 of the Omokoroa Community Board held on 9 October 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM17.2 **Chairperson's Report** 15-20

Attached is a report from the Chairperson dated 30 October 2018.

OM17.3	Councillor's Report	21-22
	Attached is a report from Councillor Murray-Benge dated 8 November 2018.	
OM17.4	Speed Limit By-Law Review 2018/19	23-26
	Attached is a report from the Roothing Engineer dated 5 November 2018.	
OM17.5	Infrastructure Services Report Omokoroa - November 2018	27-38
	Attached is a report from the Deputy Chief Executive dated 5 November 2018.	
OM17.6	Financial Report Omokoroa - September 2018	39-41
	Attached is a report from the Management Accountant dated 30 October 2018.	
OM17.7	Council, Standing Committee and Community Board Meetings	42
	Attached is a schedule of meetings for the months November and December 2018.	
	Recommendation	
	<i>THAT the schedule of meetings for November and December 2018 be received.</i>	

Western Bay of Plenty District Council

**Minutes of Meeting No. OM16 of the
Omokoroa Community Board held on 9 October 2018
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), P Presland and Councillors M Murray-Benge and J Palmer

In Attendance

M Dowd (Acting Group Manager Customer Services and Information Technology and Services Manager) and J Paterson (Transportation Manager) and A Alty (Democracy Advisor)

Others

Councillor D Thwaites
Five members of the public

Apologies

It was noted that Members T Sage and D Sage were on leave of absence.

Public Forum

Resolved: Member Grainger/ Councillor Palmer

THAT the meeting adjourn for the purpose of holding a public forum.

Omokoroa Toy Library

Jo Farmer, representing Omokoroa Toy Library spoke to the Board outlining a proposal for the Omokoroa Community Board to give consideration to in regard to securing future premises for the toy library.

Ms Farmer outlined that the shed that was the current base for the toy library had no power, no computer facilities, no heating and was very dark and cold in the winter. Access to the building was through the roller door and was open to rain and wind. Due to the land

development and construction close to the current building the toy library shed was very dusty and in turn the library toys had to be constantly cleaned.

The Omokoroa Toy Library Group was hesitant to spend any money on the current premises as they had outgrown the shed and needed a bigger more suitable space.

At this point in time the toy library had 29 members with annual subscriptions, six casual hirers and 18 new hirers this year. Overall a 67% net growth for 2018. It was expected that as a result of the influx of young families and retiring grandparents coming into the immediate area the toy library patronage could grow to the extent where demand for the service could operate for a period of time over six days a week.

A preferred option for relocation was to the current Omokoroa Library building on McDonnell Street when it was vacated. With the library and Council service centre taking up an area within the Omokoroa Sports and Recreation Society new pavilion at the Western Avenue Sport Ground Reserve, the vacated library would be an ideal space for the toy library. This building could be shared by other interest/craft/activity groups which were greatly needed in Omokoroa.

The Omokoroa Toy Library had a small committee of highly motivated members who were working hard to significantly improve the toy lending service they had developed.

It was envisaged that the McDonnell Street building could become a shared space - 'community house'.

Board members thanked Ms Farmer for her excellent report that complimented the reference to the New Library – Old Library item reported within the Chairpersons Report for this meeting. It was advised that any decisions relating to the use of the old Omokoroa library building would be given further consideration at a later date by Council.

Proposed Footpath for Anderley Avenue

Anton Coeteez from the Omokoroa Country Estate was in attendance and asked about the progress on the proposed footpath for Anderley Avenue.

The Transportation Manager advised that the footpath construction had been committed to the Council work programme and current design work for the footpath was being done. Underground services along the planned route were also being checked.

At this stage a definite timeline for the proposed work cannot be given until the design had been received but it was hoped to have the footpath construction completed by March 2019. The costings for the footpath would be presented to the Board for consideration and adoption as soon as they were available.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the meeting be re-convened in formal session at 7.14pm

OM16.1 **Minutes of Meeting No. OM15 of the Omokoroa Community Board Held on 28 August 2018**

The Board considered the minutes of OM15 of the Omokoroa Community Board held on 28 August 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the minutes of meeting no. OM15 of the Omokoroa Community Board held on 28 August 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM16.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 21 September 2018 as circulated with the agenda.

OM16.2.1 **New Library - Old Library**

Since the announcement of the Council proposal to move the Omokoroa Library and Service Centre to a purpose-built space attached to the proposed pavilion on the Western Ave Sports Ground, there had been approaches from various community groups about the fate of the McDonnell Street property and the existing pavilion building in Western Avenue. The chairperson advised that there had been suggestions of:

- Art space / Gallery for demonstrations and exhibitions.
- Toy Library
- Small rooms for meetings
- Police Constable visits
- Justice of the Peace Service Centre
- Meeting room for mobile businesses and their clients
- Meeting room established for Community Board/OEMI/etc.
- Family court meetings
- Citizens Advice Bureau
- After school and holiday programmes for small groups i.e. chess club
- Drop off point for library books for those not so mobile
- Menzshed

It was possible that some requirements may be provided for in the new Service Centre for which detailed interior floor plans were still being developed.

Proposed New Library Floor Plan

Board members had received draft plans for the proposed new Omokoroa Library and Service Centre to be attached to the planned Omokoroa District Sports pavilion. The plans included additional space on the ground floor of the building for use by the local community. The exterior of the

building would be identical in design and material as that proposed for the Sport and Recreation building. The Strategic Property Manager had request input/comments relating to the plan be forwarded to him by 12 October 2018.

Questions asked about the plans were:

- Garage - Was this for a specific vehicle or was it for storage space. It was noted that the Community Patrol was looking for storage space for their patrol vehicle.
- Outside Lift - This was not expected. The Board thought that there were to be access ramps that would be suitable for disabled access. A lift was expensive and required expensive ongoing certification and maintenance. It was also asked if the lift would operate after hours or operate during library hours only.

The Chairperson had forwarded a question to the Strategic Property Manager asking if some downstairs space would be designated as satellite work spaces for Council staff and was this included in the proposed floor plan.

Concern had also been raised that a separate shower /changing area for respective sports/match officials was not shown on the Omokoroa District Sports pavilion floor plan.

In response to a question raised about the future of the old pavilion Member Preston advised that the building was in a poor state of repair but a decision on the future use had not yet been made by the Sport and Recreation Society.

In relation to the overall development of the new sport pavilion and the incorporation of the Council Service Centre and Library it was important not to loose focus on the possible future use of the vacated service centre and library building on McDonnell Street.

OM16.2.2

Representation Review

The future of this Community Board was discussed at the Council meeting of 20 September. As part of the required Representation Review the Western Bay of Plenty District Council proposed that the current five Community Boards be disestablished and replaced with three Ward based Community Committees.

After considering the feedback received from the extensive public consultation the Council suggested five different options for consideration at that meeting.

Option 1: (The original proposal, no Community Boards, three Community Committees) That the five current Community Boards are disestablished and replaced with three appointed Community Committees aligned to the three ward boundaries.

Option 2: (Four Community Boards and three Councillor Committees) That the Waihi Beach, Maketu and Te Puke Community Boards be retained in their current boundaries, the Katikati Community Board be retained in the adjusted boundary and the Omokoroa Community Board be disestablished.

A Ward Councillor Committee consisting of all Ward Councillors be established for each of the following areas:

- Whole of Kaimai Ward
- Eastern end of the Maketu - Te Puke Ward i.e. all the areas not included in the Te Puke and Maketu Community Boards
- Matakana Island and Rangiwaea Island of the Katikati-Waihi Beach Ward i.e. all the areas not included in the Waihi Beach and Katikati Community Boards.

Option 3: (Three ward-based Community Boards) That the five current Community Boards are disestablished and replaced with three ward-based Community Boards, subdivided by communities of interest or with members elected at large across the three wards.

Option 4: (No Community Boards, no Community Committees - Councillors only) That Community Boards are disestablished and elected representation for constituents of the Western Bay of Plenty District be provided by the 11 elected Councillors and the Mayor only.

Option 5: (Status quo) That the five elected Community Boards using the current Community Board boundaries as directed by the Local Government Commission following the 2013 Representation Review be retained.

The second option was unanimously agreed by Council which means, pending the outcome of any appeals that the Omokoroa Community Board will cease to exist in October 2019.

OM16.2.3

Long Term Plan Priorities

At a workshop held on 3 September, Community Board members discussed and confirmed the following expenditure priorities in relation to the Long Term Plan Project 294701 (\$200k budget) were given:

- Precious reserve - \$50k - for landscaping/filling the northern section of the reserve
- Playground additional \$100k - to complete the Stage Two Playground project
- Playground path connection to the new pavilion building - \$50k

Western Avenue Playground

The ceremonial turning of the first sod for the Stage Two of the new playground at the Skatepath in Western Avenue was held on 25 September 2018.

OM16.2.4 **Signboard - Corner of Hamurana Road**

The cost of the new Omokoroa aluminium sign that was to be installed on the corner of Hamurana Road had been confirmed.

Resolved: Councillor Murray-Benge / Member Grainger

THAT the Omokoroa Community Board approve the cost of the development and installation of the aluminium sign of \$764.75 to be installed on the corner of Hamurana Road funded from the Omokoroa Community Board Contingency Account.

OM16.2.5 **Community Groups**

- Omokoroa District Sports and Recreation

Member Presland reported that Rick Gerrish was the acting Chairperson of the Omokoroa District Sports and Recreation Society. Event fundraising was continuing with a summer festival being the main focus of fund raising in the New Year.

Resolved: Member Grainger / Councillor Palmer

THAT the Chairperson's Report to the Omokoroa Community Board for October 2018 be received.

OM16.3 **Councillor's Report**

The Board considered a report from the Councillor Palmer dated 24 September 2018 as circulated with the agenda.

OM16.3.1 **Representation Review Final Proposal**

Council received 460 submissions and on 20 September adopted a final proposal.

The key decisions were:

- Number of councillors elected from the three wards remain unchanged at 11
- A minor boundary adjustment to shift the Pahoia area from the Kaimai Ward to the Katikati/Waihi Beach Ward
- Disestablishment of the Omokoroa Community Board
- The retention of the Katikati, Waihi Beach, Te Puke and Maketu Community Boards
- Establishment of three ward committees
 - Kaimai Ward (including Omokoroa)
 - Eastern end of Maketu/Te Puke ward
 - Matakana and Rangiwaia Islands

The proposal was publicly notified on 2 October and appeals can be lodged up until 2 November. The final determination will be made by the Local Government Commission by the end of April and will take effect for the 2019 elections.

OM16.3.2 Regulatory Committee Meeting - Appointment of Independent Commissioner

Councillor Palmer advised that at the Regulatory Committee Meeting held on Monday 8 October 2018 an Independent Commissioner (Russell de Luca) had been appointed to hear the Western Bay of Plenty District Council application for new library and service centre to be incorporated into the Omokoroa District Sports new pavilion on Western Avenue Reserve Land.

A summary of the process relating to the appointment of an independent commissioner would be forwarded to Member Presland for clarification.

Resolved: Councillor Murray-Benge / Member Preston

THAT the report from Councillor Palmer dated 24 September 2018 be received.

OM16.4 Council Community Matching Fund - 2018/2019 Successful Applications

The Board considered an information report from the Community Relationship Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the information report from the Community Relationship Advisor dated 19 September 2018 be received.

OM16.5 Update to Community Boards on upcoming Speed Limits Bylaw and Traffic and Parking Enforcement Bylaw Reviews

The Board considered a memorandum from the Roading Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 as circulated with the agenda.

It was noted that the new parking proposal for The Esplanade at Omokoroa included the installation of a bus stop. The placement of the bus stop needed to be considered in liaison with Council and Bay of Plenty Regional Transport Planning staff.

The Transportation Manager advised that he would be meeting with Regional Council staff at Omokoroa later in the week to discuss bus stop locations at Omokoroa.

Resolved: Members Grainger / Presland

THAT the memorandum from the Roothing Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 be received.

OM16.6 **Infrastructure Services Report Omokoroa - October 2018**

The Board considered a report from Deputy Chief Executive dated 24 September 2018 as circulated with the agenda.

The Transportation Manager provided a verbal update noting that:

- The Omokoroa Road had been exceptionally complex due to weather delays, shortage of construction crews, materials roundabout and intersection builds, adjoining developer requests and the construction of multiple underground services with different utility authority ownership.
- Development of the park-n-ride near Prole Road intersection was progressing
- Construction of the cycleway from State Highway Two to the fire station would be delivered when the roading works had been completed.
- The installation of an additional sewer main to the wastewater transfer station was planned for October/November.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the Deputy Chief Executive Officer's Report dated 24 September 2018 and titled Infrastructure Services Report Omokoroa October 2018 be received.

OM16.7 **Financial Report Omokoroa - August 2018**

The Board considered a report from the Management Accountant dated 18 September 2018 as circulated with the agenda.

Resolved: Members Grainger / Presland

THAT the Management Accountant's report dated 18 September 2018 and titled "Financial Report Omokoroa - August 2018" be received.

OM16.8 **Draft 2019/2020 Annual Operating Budget - October 2018**

The Board considered a report from the Democracy Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member Grainger

1. *THAT the report from the Democracy Advisor dated 19 September 2018 titled Draft 2019/2020 Annual Operating Budget be received.*
2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Omokoroa Community Board Draft 2019/2020 Annual Operating Budget be:*

Operating Costs	2020	
Conference/Training	500	500
Contingency	4,000	3,500
Grants	7,000	7,000
Mileage Allowance	1,500	2,000
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

OM16.9

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of October, November and December 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the schedule of meetings for October, November and December 2018 be received.

The meeting concluded at 8.26pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM16

Western Bay of Plenty District Council

Omokoroa Community Board

Chairperson's Report – November 2018

Speed Limits

The speed limits in the district are soon to be reviewed along with the roads controlled by New Zealand Transport Agency.

The only road within this Community Board's jurisdiction that will be reviewed is Omokoroa Road. Currently the limits are 80kph from SH2 to just before the new roundabout and 60kph as far as the Tralee Street roundabout.

Given that the area between SH2 and the railway bridge is becoming urbanised with the opening of the three new subdivisions it seems sensible that this entire section be reduced to 60kph (once the temporary 50kph limit is removed).

With the number of children using the Skatepath and the new playground at Western Avenue it would seem sensible to have the current 60kph limit reduced to 50kph past this area. Until a pedestrian footbridge across the railway is completed, the current situation with pedestrians using the road bridge with its very narrow footways is not satisfactory and a 50kph limit here might be preferred.

Community Response Plan

Theo Ursum (Emergency Management BoPRC) has made some comments on the draft Community Response Plan and these have been incorporated and passed on to Peter Presland for his response.

Project spending to consider

The impending demise of the Omokoroa Community Board is an opportune time to deplete the Roothing Reserve and Community Board Reserve accounts as it is strictly improper for these monies to accumulate in this way.

Decisions should be made now so that any spending can be incorporated in the 2019/2020 Annual Plan which is being compiled at present.

Currently the Roothing Reserve has just over \$306,000 uncommitted and there will be an allocation of some \$97,000 in the 2019/2020 year. The total will be just over \$403,000.

The Community Board Reserve fund currently has an uncommitted balance of just over \$173,000.

In total there is around \$576,000 to be allocated. The Roothing Reserve account is intended for road related capital improvements. The Reserve Account is for specific non-recurring capital projects for council assets on council land.

Projects known and proposed could be:

Project	Likely Cost Estimate	Priority
Parking by Point School (up to approx. 83m down towards tennis courts)	\$135,000	1.
Pedestrian Bridge over the railway	\$150,000	2.
Bus Shelters (two of)	\$25,000 (each)	3.
Develop passive reserve at Western Ave extn, paths and planting	\$45,000	4.
Suggestions?		
Total		

Proposed/Committee Projects

Anderley Avenue Footpath	\$35,000
Western Avenue Parking by Skatepath	\$65,000 *
*As per previous plans provided Omokoroa CB Agenda OM2 February 2017	

Community Groups

- Omokoroa Community Policing Group (M Grainger)
Minutes of 6 October meeting attached. Note point 16 where the suggestion that the Patrol vehicle be garaged at the Western Ave library is raised. **Attachment A**
- Omokoroa District Sports and Recreation (P Presland)
- Omokoroa Environmental Managers (M Grainger)
OEMI has a small issue to tidy up with their Rules to keep the Companies Office happy.
- Omokoroa Settlers' Hall Committee Society (T Sage)
- Western BOP Safer Communities Forum (M Grainger)

Recommendation

THAT the Chairperson's Report to the Omokoroa Community Board for November 2018 be received.

Murray Grainger
Chairperson
Omokoroa Community Board

OMOKOROA COMMUNITY POLICING GROUP CHARITABLE TRUSTCOMMITTEE MEETING 11th OCTOBER 2018, HELD AT 55 HAMURANA ROADMINUTES

The meeting commenced at 2:30pm

PRESENT: Pat Harrison (Chairman), Bill Jacob (Secretary/Treasurer), Jim Boyes, Peter Goad, Glenn Whittaker, Cathy Taylor (Coordinator NS), Annabel Reyes, Carol Dodd (Coordinator PIC) Tony Hawkins.

Pat opened the meeting with a welcome to those present especially the two new members Peter Goad and Annabel Reyes.

Moved that Peter and Annabel be brought on to the committee with the view to assisting with the Patrol or Neighbourhood Support activities respectively.

Moved: Cathy /
Seconded: Carol

APPOLOGIES: Marjorie Imm, Steve Ingall, Murray Granger (Omokoroa Community Board), Paul Wrigley (Tauranga Community Constable)
Jim/ Cathy.

MINUTES OF MEETING 23rd August 2018: Emailed to members.

Carol/Jim

MATTERS ARISING:

1. None.

CORRESPONDENCE:

2. Committee email from Secretary regarding using the "CC" function so that everyone can see "Replies to All"
3. In/out emails regarding The Centre grant.
4. Email from Jean and David Flockhart resigning from group.
5. Email from Rachel Millard regarding change of name of one of our sponsors First National to Tremaine (discussion ensued on how this will affect us).
6. Committee emails between Bill, Glenn and Cathy regarding NS database methodology.
7. Email from Carol regarding three points to add to meeting agenda.
8. Email from CPNZ regarding a meeting in Rotorua on 13th October (Tony & Peter to attend)
9. Email confirmation from NZTA that the Vehicle Registration has been renewed.
10. Email advising that Paul Wrigley will be away on long service leave until October.

Jim/Peter

TREASURER'S REPORT:

11. Bill requested approval of cheque for Patrol Vehicle costs \$33.34.
Jim/Annabel
12. Bill provided summary of bank balances.

13. Bill raised the banking issue where we have the on-line ability to transfer money from the Serious Saver account to the Transaction account but not vice-versa.
Moved: That authority is given for signatories to visit ANZ to correct this anomaly.

Glenn/Jim

NEIGHBOURHOOD SUPPORT UPDATE:

14. Glenn confirmed that he has relinquished the NS Coordinator role and that Cathy was now the NS Coordinator assisted by Annabel and Marjorie.
15. Cathy provided a comprehensive update report on progress with the many aspects of rejuvenating the NS function. Some aspects were:
...with Annabel, going through all of the Street Coordinator lists to confirm who is still available to carry out the role.
...Adding to the list by canvassing various streets
...Provided a list of streets to the meeting to see if we could assist with filling vacancies.
...Mentioned a meeting with Paul Wrigley for all NS Street Coordinators on Wednesday 24th October.
...NS emails to be sent to Street Coordinators who then distribute to their neighbours.
...Possible future upgrade have all the emails on the WBOPNS database. To be debated at future committee meetings.
...Requested funds to meet the cost of street signs, stickers etc etc.
Moved: The amount to be determined by committee emails over the next week or two once she has determined how much she needs.

Cathy/Glenn

TEMPORARY LIBRARY LOCATION:

16. Carol and ??? visited WBOPDC and obtained a copy of the proposed plans for this new Sports Pavilion building. As the garage would be an ideal location for the Patrol Vehicle and one of the rooms could be used for PIC/Civil Defence, Meeting room, equipment & storage we should visit Miriam Taris (WBOPDC CEO) to push our case. AP: Carol/Pat
17. Glenn to prepare some documentation for Carol/Pat to take to Miriam. AP: Glenn

TRUSTPOWER AWARDS:

18. Pat attended this award ceremony and, while appreciating the experience, expressed a little disappointment that we had been urged to attend but were not on the list of award recipients. Discussion that we have received awards and donations in the past and should consider this again for next year.

FIRST NATIONAL SPONSORSHIP:

19. As mentioned in correspondence, our current sponsor First National Real Estate has had a name change, to Tremaine, and we are asked if we want to change sponsor. Decided to take no action just yet and wait to see what changes they make to branding. Also possibly wait until the next financial year when we can switch anyway.

TRUSTEES:

20. Carol queried progress on the change of Trustees. No changes have been made.
21. Discussion on why no changes and who could be the new Trustees. Bill and Jim had previously been nominated as Trustees. Bill expressed concerns over the Trust Deed and how the Group was being run and Jim expressed surprise that he had been nominated at an earlier meeting. Glenn indicated that there was more documentation than that provided to committee members and that there were dates missing.

AP: Bill/Pat to investigate.

GENERAL BUSINESS:

22. Carol requested that the PIC website contact details be changed to the PIC phone number and not her personal number.
23. Pat provided an update on the possible replacement of the Patrol Vehicle – no further feedback received from Ford.
24. Carol asked about the arrangements for the end of year BBQ. Either 25th Nov or 2nd Dec. Bill to ring Bowling Club Secretary to confirm venue availability.

AP/Bill

Carol agreed to do the catering. Bill to send out invitations to all members.

AP/Bill

25. Patrol Training Sessions. Peter has sent out emails requesting Patrollers attend this training so that we are better aligned with the requirement of Paul Wrigley.

Discussion on Patrol Reports quality. Moved that approx. \$180 be approved for venue/equipment hire at the Community Church.

Tony/Peter.

26. Glenn asked Cathy and Peter for newsy input to the monthly Omelette article.

Next meeting: Thursday 6th Dec. 2018, 2:30pm at Jim Boyes place, 122 Hamurana Road.

There being no further business, the meeting closed at 4:42pm

Confirmed by:

Date:

Western Bay of Plenty District Council
Omokoroa Community Board
Councillors Report – November 2018

Councillor Murray-Benge will provide a verbal update on the following items:

- State Highway Two Safety Improvements
- Omokoroa Intersection
- Omokoroa Domain

A copy of the adopted Omokoroa Domain and Esplanade Concept Plan is attached for information. **Attachment A**

The next steps are for the 'overflow' car parking area at the northern end of the Domain to be opened up for use this summer, with signage installed to encourage its use. Work is also under way on the detailed design of the playground / BBQ area, with physical work planned for the second half of 2019.

Congratulations are extended to staff who worked on this plan, that has been compiled and confirmed as a result of community feedback through numerous consultation meetings and processes.

Margaret Murray-Benge
Councillor
Omokoroa Community Board

Concept Plan...



Tauranga Harbour



Legend

1. New boat ramp and pontoon facilities to accommodate increased demand (8m wide double ramp, 4m wide single ramp)
2. New jetty facilities with wider separation from boat ramps and extended pontoon for additional mooring opportunities
3. Dingy racks and small vessel ramp facilities
4. Bus parking space for pick-ups and drop-offs
5. Monitored parking spaces (short term and long term)
6. Multi-purpose paved space adjacent to playground and café / store with seating and bicycle parking
7. Reconfigured boat trailer parking area, including changes to parking bay alignment and increased permeable paving areas
8. Freedom camping parking area
9. Long term parking area
10. Covered public barbecue and picnic facilities
11. Upgraded playground zone with boardwalk surrounds and shade trees
12. Low mounding to facilitate play equipment and create interest
13. Resurface internal road with textured paving surfaces
14. 2.5m wide promenade along waterfront with picnic areas and bench seating located at intervals
15. Retain existing informal grassed parking
16. Additional informal grassed parking
17. Swale / raingardens to manage and treat stormwater
18. Additional formal parking spaces off road to Sea Scout Hall
19. Peak season overflow parking area (including boat trailer parking)
20. Sea Scout small vessel ramp facilities
21. Fitness activity zone with appropriate equipment stations
22. Footpath extension from promenade to Harbour View Road
23. Extension of coastal edge protection to safeguard Domain from coastal erosion processes and create space for promenade
24. Improve open drainage around the central open space to provide for better year round usability
25. Formal pedestrian crossing
26. Extension of one additional 10 bay parking section and footpath
27. Retain informal path along coastal edge down The Esplanade

General Notes

- Improved signage leading to and within Omokoroa Domain
- Cultural interpretation and recognition design elements integrated into final overall design
- Omokoroa Cycle Trail to formally begin at Cooney Reserve. Entrance gateway feature and bicycle parking facilities are to be located at start of trail.

Parking

- Parking Spaces before: 87 paved, 65 grassed (approx), 23 boat trailer
- Parking Spaces after: 103 paved, 80 grassed (approx), 23 boat trailer, 1 bus (excludes overflow area)

22

ATTACHMENT

Council Adoption - Stage 3

Omokoroa Domain & Esplanade

www.westernbay.govt.nz | customerservice@westernbay.govt.nz | 07 571 8008



Western Bay of Plenty District Council

Omokoroa Community Board

Speed Limit By-Law Review 2018/19

Purpose

The Council is planning a Speed Limit Bylaw Review in 2018/19. Initial feedback and recommendations are requested.

The recommendations from the Board will be referred to the Policy Committee for consideration and inclusion in the formal Bylaw amendment process.

The Board can amend, add or delete from the schedule, which has been derived from Board and public feedback.

Note: PSL stands for Posted Speed Limit.

Recommendation

- 1. THAT the report from the Roding Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.**
- 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT it be recommended to the Policy Committee that the speed limit changes as listed be included in the Speed Limit Bylaw Review.**

Recommendation:

Road	From	To	Current PSL	Requested PSL
Omokoroa Road	Anderley Avenue	Current start of 50km zone	60km	50km
Omokoroa Road	SH2	Tralee Avenue	80/60	60
Omokoroa Road	Kaimai Views	Tralee Avenue	60	50
Esplanade, Omokoroa	All		50	30
Harbour View Road	All		50km/h	40km/h
Omokoroa Beach Road	Esplanade		50	30

Date
Subject

5 November 2018
Speed Limit By-Law Review 2018/2019

Open Session



Stuart Harvey
Roading Engineer



Approved

Gary Allis
Deputy Chief Executive

1. Background

The rationale of this By-Law is to set and review speed limits on all roads within the Western Bay of Plenty District boundaries.

The Speed Limit By-Law is made under the authority of:

- Section 22A and 22B of the Land Transport Act
- Land Transport Rule: Setting of Speed Limits 2017

The process includes a technical review of recommendations, a decision to include in the review by the Policy Committee and a consultation process followed by final decision making.

The formal Policy process is expected to commence in February with a decision by August 2019.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy.

In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of medium significance.

3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Local residents of Omokoroa Business owners of Omokoroa Town Centre Omokoroa Community Board
Tangata Whenua	N/A

4. Statutory Compliance

The recommendation(s) meets:

- Section 22A and 22B of the Land Transport Act
- Land Transport Rule : Setting of Speed Limits 2017

5. Funding/Budget Implications

Budget Funding Information	Road Project	Relevant Detail
Road Signs	\$1,000 per sign	
Installation Costs	Included in price above	

Western Bay of Plenty District Council**Omokoroa Community Board****Infrastructure Services Report Omokoroa November
2018**

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 5 November 2018 and titled Infrastructure Services Report Omokoroa November 2018 be received.***
- 2. THAT the New Footpath on Anderley Avenue left hand side at a cost of \$30,892.33 be approved funded from the Omokoroa Community Roding account.***

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Home Worm Composting Workshops

Dates for the next workshops are available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

The Worm Workshop was held on 10 November in Omokoroa.

1.2 Minden Road

A new trunk water main is being installed between Minden Reservoir and Florence Lane. Work commenced in late July with completion expected mid October 2018. Electrics and controls are being commissioned with completion date of November.

1.3 Christmas & New Year Rubbish Collection Information

Christmas and New Year fall on a Tuesday this year. There will be no private rubbish or recycling collected from the kerbside on Tuesday, 25 December 2018 or Tuesday, 1 January 2019.

Waste Management (Environmental Green Bins) has advised that the collection for the affected areas will be on the Saturdays prior to Christmas Day and New Year's Day. Collection will be on Saturday, 22 December (for Christmas Day) and Saturday 29 December (for New Year's Day). The areas affected are: Upper Papamoa, Maketu, Paengaroa, and rural Welcome Bay. All other areas in the District's rubbish will be collected on the usual collection day

1.4 Boxing day & 2 January 2019 Opening Day - Changes to Omokoroa Greenwaste Drop-off days

The Omokoroa green waste drop-off will be closed on Wednesday, 26 December 2018, (Boxing Day) this year but will open on Thursday, 27 December 2018 from 2pm to 4pm.

The centre will also be closed on Wednesday, 2 January 2019 but will be open on Thursday, 3 January 2019 to collect greenwaste. Saturdays remain unchanged with normal operating hours from 2pm to 4pm. No change. The Omokoroa Lion's volunteers have been briefed and will operate the site on the Thursdays as mentioned.

1.5 Omokoroa Water Main Improvements

Construction is still underway on the new water mains, rider mains hydrants, valves and service lines in Hamurana Road, Vivian Street, Myrtle Avenue and Walnut Grove. Also in Munro Road and a short section of Crawford Road. Work has started, due for completion in November.

2. Reserves

2.1 Omokoroa to Tauranga Cycleway

Sections 1 & 2 (through to Lynley Park) have been completed.

Omokoroa User Statistics as follows:

	Total Traffic for the Analysed Period	Daily Average	Busiest Day of the Week	Busiest Month of the Year	Distribution	
					IN	OUT
Pedestrians	53,074	107	Sunday	December 17: 5,748	57	43
Cyclists	17,916	36	Sunday	January 18: 1,691	48	52

IN: Towards Omokoroa Beach

OUT: Towards Tauranga



Section 3: Lynley Park to railway - The archaeological authority application remains delayed while further information required by Heritage New Zealand is provided. This will be resubmitted soon.

Section 4: Tamihana Park to Kiwirail Bridge – Final surfacing along this section was recently completed although the track remains closed until all Kiwirail approvals & lease agreement in place. Powerco and Ultra Fast Fibre have finished installing buried ducting along this section to provide services for future Omokoroa growth. The official opening of this section will be coordinated with the Plummers Point section to Huharua Park so that a route destination is enabled. Completion now expected March/April 2019.

Section 5: Bridge across Mangawhai inlet – completed but the track will remain closed until the cycleway connection with Huharua Park is in place.

Section 6: Plummers Point trail from bridge to Huharua Park is now under construction with completion expected March/April 2019. A bridge to cross the gap between the esplanade and Huharua Park has been installed which now provides a link between Huharua Park and the esplanade reserve fronting Pats Lane.

Attachment B

NOTE: The commuter route section proposed to connect between Bridge1 and Plummers Point Road is not being constructed until funding is confirmed and public access enabled (legalisation process also required).

2.2 Omokoroa Sportsground Playground

Installation of play equipment is well underway. The initial stage completion will be open to the public by Christmas and a formal opening will be arranged (date yet to be confirmed).

The Omokoroa Community Board has allocated additional \$100,000 funding to achieve the majority of the concept design from which staff are seeking to procure the net/bridge play structure across the skate-path.

2.3 Omokoroa Ferry to Opureora/Matakana Island – Facilities Upgrade

The bulletin board (confirmed by the Island community) is to be installed at the Opureora Boat Ramp. Installation has been delayed but now expect this to be installed November/December prior to Christmas.

2.4 Omokoroa Slips

There has been no change in the situation of those most affected by slips in 2017.

A proposal to repair a slip from No 69 Omokoroa Road onto Council walkway has been approved in principle. As of late on 26 October, the owner advised the repair is likely to take the form of a tied back timber pole structure.

2.5 Omokoroa Reserves Development Project Funding: \$350,000

The funding in 2018/19 is for reserve development. A recent Omokoroa Community Board workshop supports the following allocations (three items):

- Precious Reserve \$50k of earthworks / site filling / landscaping development. The joint Consent process with the Omokoroa Golf Club is underway.
- Sports Ground reserve - \$50k new path between playground and linking to new facility building – initial design work is underway to confirm route and specification.
- Sports Ground reserve - \$100k added to playground project – as per the playground update, staff are investigating the procurement of a rope tunnel bridge structure across the skate path nearby (as per the concept plan).

2.6 Damaged walkway reserve land - Ruamoana Place to Bramley Drive

As at 1 Nov 2018, the clean up and restoration works are 95% complete. Additional works have been added to the final restoration works. This includes a set of steps to replace existing steps that are nearing the end of life.

Concrete pathway and access repairs remain to be completed.

Opening of the walkway is expected at the end of November.

2.7 Opureora Marae Public Toilet

Staff are working through a quote the maintenance contractor to undertake repairs to the toilet building.

Timing is now likely to be early next year subject to contractor resource availability and the outcome of the asbestos inspection currently being undertaken.

3. Strategic Property

Nothing new to report this month.

4. Engineering and Special Projects

4.1 Omokoroa Industrial Road – Stormwater Detention Pond Investigation, Design & Construction

Following the draft Scheme Assessment report for the industrial road, Harrison Grierson has been asked to prepare the options for servicing the properties at the end of the industrial road so the property owners can develop their land in future. Options are also being investigated for building the new stormwater pond between the industrial road and State Highway 2. NZTA, BOPRC and other stakeholders will be consulted once the draft scheme plans are completed.

We are expecting that the final design of the industrial road will be completed by the end of this year with the construction work commencing in March 2019 and completed by end of December 2019. The timing for the design and construction of the stormwater pond will be dependent on resource consent and land acquisition.

4.2 Omokoroa Road Urbanisation – Western Avenue to Tralee Street

The section of Omokoroa Road from Western Avenue to Tralee Street including the Tralee Street intersection is currently being designed for construction in the 2018/19 and 2019/20 financial years. The current Omokoroa Road will be widened from 7.0m to 11.5m with provision for two lanes of traffic in each direction with right turning facilities at several intersections. The road will include 1.5m footpath on the western side and 2.5m shared pedestrian and cycle path on the eastern side. There will be several bus stops placed at strategic locations on both sides of the road. Lighting will be included to illuminate both the on road traffic and off road pedestrian and cycle traffic. Power along the road is planned to be undergrounded and the space between kerb and channel and road boundary will be either grassed or landscaped and planted similar to the section south of Western Avenue. Tralee Street intersection will include a roundabout to facilitate traffic movements and improve safety of the intersection. Timing of the roundabout and the design is currently under consideration.

4.3 Omokoroa Stormwater PO2 Construction

The Contract for the construction of the Omokoroa Pond has been awarded to Map Projects Contractors for \$3.04 million. The physical works will commence on 5 November and expected to be completed by the end of April 2019. When completed, the pond will accommodate stormwater runoff from the residential development of Special Housing Area, Goldstone Block and Neil Group block and areas beyond the currently zoned urban land. The Project includes extensive planting in the gully and access tracks.

5. Emergency Management

5.1 Exercise Shakeout

New Zealand ShakeOut, our national earthquake drill and tsunami hīkoi, took place on Thursday 18 October 2018 at 9:30 am. ShakeOut is held across the world to remind people of the right action to take during an earthquake, Drop, Cover and Hold - and to practise a tsunami hīkoi (evacuation) if in a coastal area. We had a total of just under 64,000 people take part in the Bay of Plenty, which was higher than the national average (23% v 19%).

5.2 Ex Ranginui

On 17 November 2018, WBOP Council staff will undertake a practical response exercise as part of building their capability to manage responses. This exercise is a learning opportunity facilitated by EMBOP, centred on the scenario of severe weather, flooding and landslides. It will take place in the Western Zone Emergency Operations Centre (EOC) Chambers, and will involve all EOC staff. The aims of the exercise are for EOC staff to use EMBOP's recent developed Checklist Compendium to become familiar, practiced and confident with their roles, and with the key EOC processes involved in the development of their function team's outputs. All Community Response Teams have been invited to have representatives observe in the exercise.

5.3 Waihi Beach

Emergency Management Bay of Plenty met with the Waihi and Waihi Beach Community Response Teams in September and October.

5.4 Omokoroa

Emergency Management Bay of Plenty engaged with the Community Response Team over August - September to progress the review of the Response Plan. Opportunities to promote the plan at a local event are now being sought.

5.5 Katikati

The Community Response Plan has been finalised. Opportunities to promote the plan at a local event are now being sought.

6. Roding

6.1 Anderley Avenue Footpath

A cost estimate has been provided to the Board Chairperson for the construction of a 1.5m wide footpath on the left hand side of Anderley Avenue. (A copy of the costing will be provided to Board Members at the meeting.)

A Board recommendation approving the funding for the construction of the new footpath on Anderley Avenue is outlined on the front page of the Infrastructure Services Report.

6.2 Omokoroa Road Construction - State Highway to Railway

The Omokoroa Road upgrade has been an exceptionally complex project due to weather delays, shortage of construction crews, roundabout and intersection builds, adjoining developer requests and the construction of multiple underground services with different utility authority ownership.

Most of the new road pavement has now been completed.

The \$12.9 million project, with the physical works beginning early in 2017, also hit setbacks with the discovery of multiple archaeological sites and the removal of redundant asbestos water main pipes requiring specialist handling and disposal.

Underground services installed during the construction have included new water mains, a new gravity sewer main, a new storm water main, new road culverts, communications and power cables, Ultrafast broadband fibre optic cabling and the

relocation of sections of the Omokoroa sewer transfer main. The sewer transfer main airvalue, which was situated under the road shoulder, has now been relocated during an overnight shutdown.

The remaining construction works include the street light installations, sections of the cycleway, berm top soiling, second coat surfacing and final pavement markings. A section of the cycleway will not be surfaced with concrete in the area adjacent to the planned industrial road intersection because its final level will be determined by the new kerbing levels when they are designed and constructed. The roads chip seal surfaces will be getting their second coat seals applied during November/December and an asphalt surface will be applied to the Omokoroa Carriers entranceway intersection to accommodate the heavy traffic turning requirements. The reseal is being delayed to allow the first coat as much time as possible to cure before the second coat is applied, as this should improve the outcome by reducing the bitumen bleeding risks. The projects target completion date is still 20 December 2018 except for the sewer main duplication into the transfer station, this will depend on suitably qualified drain layers being available to undertake the work in the new year.

The vegetation maintenance requirements and levels of service for this area are being developed. In the short term this will include berm mowing and after the developers maintenance period ends the planted embankments requirements.

6.3 Community Roading Account

Current Account:	\$	Status
Current Account Opening Balance 1 July 2018		
Balance as at 30 June 2018	\$216,726	
Allocation for 2018/19	\$94,770	
Funds Available for 2018/19 Year	\$311,496	
Approved Projects:		
Anderley Avenue Footpath OM617.6.4	\$5,000	Ongoing
	\$5,000	
Proposed Projects & Estimates		
Anderley Avenue Footpath	\$30,892	
Western Avenue Carpark (2 bays)	\$65,000	
Parking on Hamurana Road near Point School	\$160,000	
Omokoroa Road Cycleway Bridge over Railway	\$150,000	
Subtotal:	\$405,892	
Projected Current Account Balance 30 June 201	\$306,496	

Community Board Report

OMOKOROA COMMUNITY BOARD 28/08/2018

Remit Title	Omokoroa Sportsground Playground - Amenity Planting - Minute Action Reference OM14 18 6.3
Remit Number	OM1518 4.3
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Board members sought further clarification relating to the statement that no amenity planting along the boundary with the Abron Development which was consistent with the concept plan adopted in 2014, and reaffirmed in the Kaimai Ward Management Plan adopted in August 2016.</p> <p>Councillor Palmer advised that there was a budget set aside for the amenity planting, and the Board did not agree with the Reserves and Facilities comment.</p> <p>The Board would seek clarification to this item at their workshop.</p>
Actions	<p>5 Nov 2018: The proposed planting will be considered in the New Year.</p> <p>24 Sept 2018: Staff met with the Board on 3 September 2018. It was agreed that planting options would be considered along the boundary and following consultation with the adjoining neighbours, planting could be undertaken in Autumn 2019.</p>

OMOKOROA COMMUNITY BOARD 9/10/2018

Remit Title **New Library - Old Library**

Remit Number OM1618 2.1

Owner SPM

Status COMPLETE

Complete Date 2 November 2018

Confidential

Resolution Since the announcement of the Council proposal to move the Omokoroa Library and Service Centre to a purpose-built space attached to the proposed pavilion on the Western Ave Sports Ground, there had been approaches from various community groups about the fate of the McDonnell Street property and the existing pavilion building in Western Avenue. The chairperson advised that there had been suggestions of

- Art space / Gallery for demonstrations and exhibitions.
- Toy Library
- Small rooms for meetings
- Police Constable visits
- Justice of the Peace Service Centre
- Meeting room for mobile businesses and their clients
- Meeting room established for Community Board/OEMI/etc.
- Family court meetings
- Citizens Advice Bureau
- After school and holiday programmes for small groups i.e. chess club
- Drop off point for library books for those not so mobile
- Menzshed

It was possible that some requirements may be provided for in the new Service Centre for which detailed interior floor plans were still being developed.

Proposed New Library Floor Plan

Board members had received draft plans for the proposed new Omokoroa Library and Service Centre to be attached to the planned Omokoroa District Sports pavilion. The plans included additional space on the ground floor of the building for use by the local community. The exterior of the building would be identical in design and material as that proposed for the Sport and Recreation building. The Strategic Property Manager had request input/comments relating to the plan be forwarded to him by 12 October 2018.

Questions asked about the plans were:

- Garage - Was this for a specific vehicle or was it for storage space. It was noted that the Community Patrol was looking for storage space for their patrol vehicle
- Outside Lift - This was not expected. The Board thought that there were to be access ramps that would be suitable for disabled access. A lift was expensive and required expensive ongoing certification and maintenance. It was also asked if the lift would operate after hours or operate during library hours only.

The Chairperson had forwarded a question to the Strategic Property Manager asking if some downstairs space would be designated as satellite work spaces for Council staff and was this included in the proposed floor plan.

Concern had also been raised that a separate shower /changing area for respective sports/match officials was not shown on the Omokoroa District Sports pavilion floor plan.

In response to a question raised about the future of the old pavilion Member Preston advised that the building was in a poor state of repair but a decision on the future use had not yet been made by the Sport and Recreation Society.

In relation to the overall development of the new sport pavilion and the incorporation of the Council Service Centre and Library it was important not to loose focus on the possible future use of the vacated service centre and library building on McDonnell Street.

Actions

2 Nov 2018: The Strategic Property Manager held a meeting with Councillor Palmer and Chair Grainger regarding the design, the matters resolved.

OMOKOROA COMMUNITY BOARD 9/10/2018

Remit Title **Long Term Plan Priorities**

Remit Number OM1618 2.3

Owner RFAM

Status UNDER ACTION

Complete Date

Confidential

Resolution At a workshop held on 3 September, Community Board members discussed and confirmed the following expenditure priorities in relation to the Long Term Plan Project 294701 (\$200k budget) were given.

1. Precious reserve - \$50k - for landscaping/filling the northern section of the reserve
2. Playground additional \$100k - to complete the Stage Two Playground project
3. Playground path connection to the new pavilion building - \$50k

Western Avenue Playground

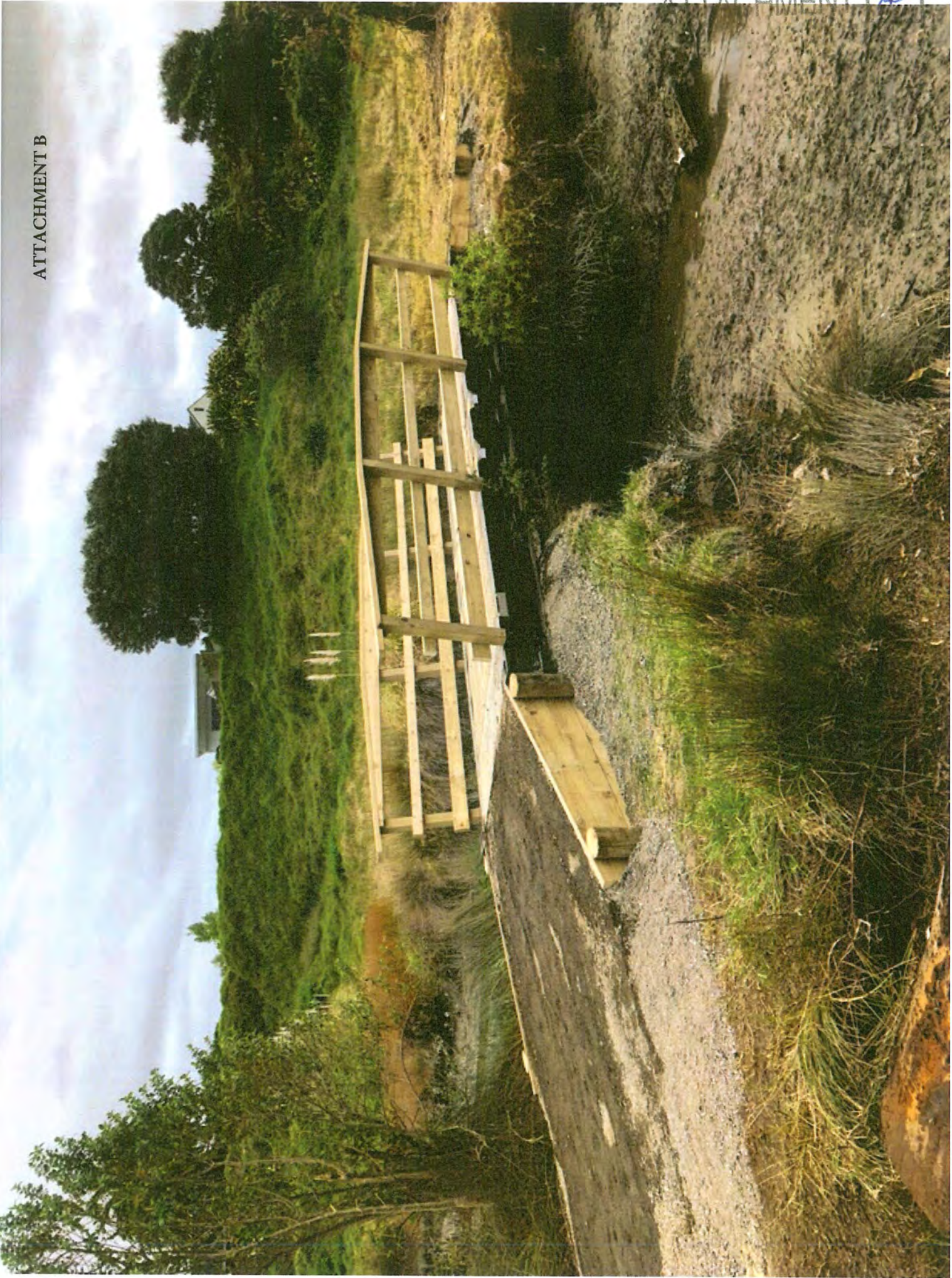
The ceremonial turning of the first sod for the Stage Two of the new playground at the Skatepath in Western Avenue was held on 25 September 2018.

Actions

2 Nov 2018:

1. **Precious Reserve: \$50k allocation noted. Expenditure / timing of Resource Consent and earthworks will be co-ordinated with the Golf Course over the remainder of the financial year.**
2. **Playground: \$100k allocation. The intention with additional funding is to design and construct a rope tunnel play structure over a section of the skate park. Indicative "off the shelf" solutions are in excess of \$100k so staff are exploring other ways to achieve this.**
3. **A path connection route is being designed to accommodate shared use from the end of Western Avenue (where it connects to the path to Hamurana Road) to Omokoroa Road. The route will be partially within the sports ground reserve and the road reserve. Construction timing is dependent on other factors, i.e. the playground completion, pavilion building construction timing, Western Avenue urbanisation design and construction.**

ATTACHMENT B



Western Bay of Plenty District Council

Omokoroa Community Board

Financial Report Omokoroa – September 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 30 September 2018 (**Attachment A**).

Total operational costs are lower than budget and include conference expenses, contingency expenses, grants, mileage allowance, salaries and inter-department charges.

Grant payments made to date:

	\$
Total grants to date	\$0

Committed - Operational expenditure

	\$
Signboard on corner of Hamurana Road [OM16.2.4]	765
Total outstanding operational commitments	\$765

2018/19 reserve analysis:


2018/19 Opening Balance	\$246,441
Contribution towards the cost of the new sports pavilion on the Western Avenue sports ground [OM9.4.2]. \$29,780 funded in 2016-18	\$(7,650)
2018/19 Closing Balance	\$238,791

Committed - Reserve expenditure

Contribution towards the cost of the new sports pavilion on the Western Avenue sports ground [OM9.4.2]. \$29,780 funded in 2016-18	\$(62,570)
Contribution towards the cost of a placement of an Anchor Stone sculpture next to Omokoroa Fisherman's Club on the Esplanade [OM9.4.5]	\$(3,000)
Contribution towards the cost of amenity seating at various view points throughout Omokoroa [OM14.4.1]	\$(10,000)
2018/19 Closing Balance after committed expenditure	\$163,221

Recommendation

THAT the Management Accountant's report dated 30 October 2018 and titled "Financial Report Omokoroa – September 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 30 September 2018**

Omokoroa Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	☑	0	0
Bylaw Enforcements	0	0	0	☑	0	0
Conference Expenses	55	300	245	☑	2,500	87
Contingency - [see breakdown below]	48	443	395	☑	4,000	484
Grants	0	650	650	☑	6,500	666
Mileage Allowance	0	150	150	☑	1,500	1,622
Salaries	4,528	5,973	1,445	☑	26,198	19,285
Inter Department Charges	0	8,121	8,121	☑	32,480	32,484
Total Operating Costs	4,631	15,637	11,006	☑	73,178	54,628
Interest Expense	0	0	0	☑	0	(17,878)
Total Direct Costs	4,631	15,637	11,006	☑	73,178	36,751
Costs Allocated	0	0	0	☑	0	0
Total Costs	4,631	15,637	11,006	☑	73,178	36,751
Income						
Rate Income	18,915	18,297	618	☑	73,178	77,085
Total Direct Income	18,915	18,297	618	☑	73,178	77,085
Net Cost of Service	14,283	2,660	11,623	☑	0	40,334
Contingency - breakdown						
Hall hire	48					
Year to date contingency costs	48					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	246,441					
Sports Pavilion contribution [OM9.4.2]	(7,650)					
(Decrease) Increase in year	(7,650)					
Closing Balance - Surplus (Deficit)	238,791					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

NOVEMBER 2018			
Meeting	Date	Time	Venue
Waihi Beach Community Board	19 November	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	20 November	7.00pm	Omokoroa Community Church
Katikati Community Board	21 November	7.00pm	Katikati Library and Service Centre
Rural Committee	27 November	3.30am	Chamber
Maketu Community Board	27 November	7.00pm	Maketu Community Centre
Policy Committee	29 November	9.30am	Chambers
Te Puke Community Board	29 November	7.00pm	Te Puke Library and Service Centre
DECEMBER 2018			
Meeting	Date	Time	Venue
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	5 December	3.00pm	Chambers
Operations and Monitoring Committee	6 December	9.30am	Chambers
Council	13 December	9.30am	Chambers