

Western Bay of Plenty District Council

Minutes of Meeting No. OM16 of the Omokoroa Community Board held on 9 October 2018 at the Omokoroa Community Church Hall commencing at 7.00pm

Present

Members M Grainger (Chairperson), P Presland and Councillors M Murray-Benge and J Palmer

In Attendance

M Dowd (Acting Group Manager Customer Services and Information Technology and Services Manager) and J Paterson (Transportation Manager) and A Alty (Democracy Advisor)

Others

Councillor D Thwaites
Five members of the public

Apologies

It was noted that Members T Sage and D Sage were on leave of absence.

Public Forum

Resolved: Member Grainger/ Councillor Palmer

THAT the meeting adjourn for the purpose of holding a public forum.

Omokoroa Toy Library

Jo Farmer, representing Omokoroa Toy Library spoke to the Board outlining a proposal for the Omokoroa Community Board to give consideration to in regard to securing future premises for the toy library.

Ms Farmer outlined that the shed that was the current base for the toy library had no power, no computer facilities, no heating and was very dark and cold in the winter. Access to the building was through the roller door and was open to rain and wind. Due to the land

development and construction close to the current building the toy library shed was very dusty and in turn the library toys had to be constantly cleaned.

The Omokoroa Toy Library Group was hesitant to spend any money on the current premises as they had outgrown the shed and needed a bigger more suitable space.

At this point in time the toy library had 29 members with annual subscriptions, six casual hirers and 18 new hirers this year. Overall a 67% net growth for 2018. It was expected that as a result of the influx of young families and retiring grandparents coming into the immediate area the toy library patronage could grow to the extent where demand for the service could operate for a period of time over six days a week.

A preferred option for relocation was to the current Omokoroa Library building on McDonnell Street when it was vacated. With the library and Council service centre taking up an area within the Omokoroa Sports and Recreation Society new pavilion at the Western Avenue Sport Ground Reserve, the vacated library would be an ideal space for the toy library. This building could be shared by other interest/craft/activity groups which were greatly needed in Omokoroa.

The Omokoroa Toy Library had a small committee of highly motivated members who were working hard to significantly improve the toy lending service they had developed.

It was envisaged that the McDonnell Street building could become a shared space - 'community house'.

Board members thanked Ms Farmer for her excellent report that complimented the reference to the New Library – Old Library item reported within the Chairpersons Report for this meeting. It was advised that any decisions relating to the use of the old Omokoroa library building would be given further consideration at a later date by Council.

Proposed Footpath for Anderley Avenue

Anton Coetez from the Omokoroa Country Estate was in attendance and asked about the progress on the proposed footpath for Anderley Avenue.

The Transportation Manager advised that the footpath construction had been committed to the Council work programme and current design work for the footpath was being done. Underground services along the planned route were also being checked.

At this stage a definite timeline for the proposed work cannot be given until the design had been received but it was hoped to have the footpath construction completed by March 2019. The costings for the footpath would be presented to the Board for consideration and adoption as soon as they were available.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the meeting be re-convened in formal session at 7.14pm

OM16.1 **Minutes of Meeting No. OM15 of the Omokoroa Community Board Held on 28 August 2018**

The Board considered the minutes of OM15 of the Omokoroa Community Board held on 28 August 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the minutes of meeting no. OM15 of the Omokoroa Community Board held on 28 August 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM16.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 21 September 2018 as circulated with the agenda.

OM16.2.1 **New Library - Old Library**

Since the announcement of the Council proposal to move the Omokoroa Library and Service Centre to a purpose-built space attached to the proposed pavilion on the Western Ave Sports Ground, there had been approaches from various community groups about the fate of the McDonnell Street property and the existing pavilion building in Western Avenue. The chairperson advised that there had been suggestions of:

- Art space / Gallery for demonstrations and exhibitions.
- Toy Library
- Small rooms for meetings
- Police Constable visits
- Justice of the Peace Service Centre
- Meeting room for mobile businesses and their clients
- Meeting room established for Community Board/OEMI/etc.
- Family court meetings
- Citizens Advice Bureau
- After school and holiday programmes for small groups i.e. chess club
- Drop off point for library books for those not so mobile
- Menzshed

It was possible that some requirements may be provided for in the new Service Centre for which detailed interior floor plans were still being developed.

Proposed New Library Floor Plan

Board members had received draft plans for the proposed new Omokoroa Library and Service Centre to be attached to the planned Omokoroa District Sports pavilion. The plans included additional space on the ground floor of the building for use by the local community. The exterior of the

building would be identical in design and material as that proposed for the Sport and Recreation building. The Strategic Property Manager had request input/comments relating to the plan be forwarded to him by 12 October 2018.

Questions asked about the plans were:

- Garage - Was this for a specific vehicle or was it for storage space. It was noted that the Community Patrol was looking for storage space for their patrol vehicle.
- Outside Lift - This was not expected. The Board thought that there were to be access ramps that would be suitable for disabled access. A lift was expensive and required expensive ongoing certification and maintenance. It was also asked if the lift would operate after hours or operate during library hours only.

The Chairperson had forwarded a question to the Strategic Property Manager asking if some downstairs space would be designated as satellite work spaces for Council staff and was this included in the proposed floor plan.

Concern had also been raised that a separate shower /changing area for respective sports/match officials was not shown on the Omokoroa District Sports pavilion floor plan.

In response to a question raised about the future of the old pavilion Member Preston advised that the building was in a poor state of repair but a decision on the future use had not yet been made by the Sport and Recreation Society.

In relation to the overall development of the new sport pavilion and the incorporation of the Council Service Centre and Library it was important not to lose focus on the possible future use of the vacated service centre and library building on McDonnell Street.

OM16.2.2

Representation Review

The future of this Community Board was discussed at the Council meeting of 20 September. As part of the required Representation Review the Western Bay of Plenty District Council proposed that the current five Community Boards be disestablished and replaced with three Ward based Community Committees.

After considering the feedback received from the extensive public consultation the Council suggested five different options for consideration at that meeting.

Option 1: (The original proposal, no Community Boards, three Community Committees) That the five current Community Boards are disestablished and replaced with three appointed Community Committees aligned to the three ward boundaries.

Option 2: (Four Community Boards and three Councillor Committees) That the Waihi Beach, Maketu and Te Puke Community Boards be retained in their current boundaries, the Katikati Community Board be retained in the adjusted boundary and the Omokoroa Community Board be disestablished.

A Ward Councillor Committee consisting of all Ward Councillors be established for each of the following areas:

- Whole of Kaimai Ward
- Eastern end of the Maketu - Te Puke Ward i.e. all the areas not included in the Te Puke and Maketu Community Boards
- Matakana Island and Rangiwaia Island of the Katikati-Waihi Beach Ward i.e. all the areas not included in the Waihi Beach and Katikati Community Boards.

Option 3: (Three ward-based Community Boards) That the five current Community Boards are disestablished and replaced with three ward-based Community Boards, subdivided by communities of interest or with members elected at large across the three wards.

Option 4: (No Community Boards, no Community Committees - Councillors only) That Community Boards are disestablished and elected representation for constituents of the Western Bay of Plenty District be provided by the 11 elected Councillors and the Mayor only.

Option 5: (Status quo) That the five elected Community Boards using the current Community Board boundaries as directed by the Local Government Commission following the 2013 Representation Review be retained.

The second option was unanimously agreed by Council which means, pending the outcome of any appeals that the Omokoroa Community Board will cease to exist in October 2019.

OM16.2.3

Long Term Plan Priorities

At a workshop held on 3 September, Community Board members discussed and confirmed the following expenditure priorities in relation to the Long Term Plan Project 294701 (\$200k budget) were given:

- Precious reserve - \$50k - for landscaping/filling the northern section of the reserve
- Playground additional \$100k - to complete the Stage Two Playground project
- Playground path connection to the new pavilion building - \$50k

Western Avenue Playground

The ceremonial turning of the first sod for the Stage Two of the new playground at the Skatepath in Western Avenue was held on 25 September 2018.

OM16.2.4 Signboard - Corner of Hamurana Road

The cost of the new Omokoroa aluminium sign that was to be installed on the corner of Hamurana Road had been confirmed.

Resolved: Councillor Murray-Benge / Member Grainger

THAT the Omokoroa Community Board approve the cost of the development and installation of the aluminium sign of \$764.75 to be installed on the corner of Hamurana Road funded from the Omokoroa Community Board Contingency Account.

OM16.2.5 Community Groups

- Omokoroa District Sports and Recreation

Member Presland reported that Rick Gerrish was the acting Chairperson of the Omokoroa District Sports and Recreation Society. Event fundraising was continuing with a summer festival being the main focus of fund raising in the New Year.

Resolved: Member Grainger / Councillor Palmer

THAT the Chairperson's Report to the Omokoroa Community Board for October 2018 be received.

OM16.3 Councillor's Report

The Board considered a report from the Councillor Palmer dated 24 September 2018 as circulated with the agenda.

OM16.3.1 Representation Review Final Proposal

Council received 460 submissions and on 20 September adopted a final proposal.

The key decisions were:

- Number of councillors elected from the three wards remain unchanged at 11
- A minor boundary adjustment to shift the Pahoia area from the Kaimai Ward to the Katikati/Waihi Beach Ward
- Disestablishment of the Omokoroa Community Board
- The retention of the Katikati, Waihi Beach, Te Puke and Maketu Community Boards
- Establishment of three ward committees
 - Kaimai Ward (including Omokoroa)
 - Eastern end of Maketu/Te Puke ward
 - Matakana and Rangiwaea Islands

The proposal was publicly notified on 2 October and appeals can be lodged up until 2 November. The final determination will be made by the Local Government Commission by the end of April and will take effect for the 2019 elections.

OM16.3.2 **Regulatory Committee Meeting - Appointment of Independent Commissioner**

Councillor Palmer advised that at the Regulatory Committee Meeting held on Monday 8 October 2018 an Independent Commissioner (Russell de Luca) had been appointed to hear the Western Bay of Plenty District Council application for new library and service centre to be incorporated into the Omokoroa District Sports new pavilion on Western Avenue Reserve Land.

A summary of the process relating to the appointment of an independent commissioner would be forwarded to Member Presland for clarification.

Resolved: Councillor Murray-Benge / Member Preston

THAT the report from Councillor Palmer dated 24 September 2018 be received.

OM16.4 **Council Community Matching Fund - 2018/2019 Successful Applications**

The Board considered an information report from the Community Relationship Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the information report from the Community Relationship Advisor dated 19 September 2018 be received.

OM16.5 **Update to Community Boards on upcoming Speed Limits Bylaw and Traffic and Parking Enforcement Bylaw Reviews**

The Board considered a memorandum from the Roading Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 as circulated with the agenda.

It was noted that the new parking proposal for The Esplanade at Omokoroa included the installation of a bus stop. The placement of the bus stop needed to be considered in liaison with Council and Bay of Plenty Regional Transport Planning staff.

The Transportation Manager advised that he would be meeting with Regional Council staff at Omokoroa later in the week to discuss bus stop locations at Omokoroa.

Resolved: Members Grainger / Presland

THAT the memorandum from the Roding Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 be received.

OM16.6 **Infrastructure Services Report Omokoroa - October 2018**

The Board considered a report from Deputy Chief Executive dated 24 September 2018 as circulated with the agenda.

The Transportation Manager provided a verbal update noting that:

- The Omokoroa Road had been exceptionally complex due to weather delays, shortage of construction crews, materials roundabout and intersection builds, adjoining developer requests and the construction of multiple underground services with different utility authority ownership.
- Development of the park-n-ride near Prole Road intersection was progressing
- Construction of the cycleway from State Highway Two to the fire station would be delivered when the roading works had been completed.
- The installation of an additional sewer main to the wastewater transfer station was planned for October/November.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the Deputy Chief Executive Officer's Report dated 24 September 2018 and titled Infrastructure Services Report Omokoroa October 2018 be received.

OM16.7 **Financial Report Omokoroa - August 2018**

The Board considered a report from the Management Accountant dated 18 September 2018 as circulated with the agenda.

Resolved: Members Grainger / Presland

THAT the Management Accountant's report dated 18 September 2018 and titled "Financial Report Omokoroa - August 2018" be received.

OM16.8 **Draft 2019/2020 Annual Operating Budget - October 2018**

The Board considered a report from the Democracy Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member Grainger

1. *THAT the report from the Democracy Advisor dated 19 September 2018 titled Draft 2019/2020 Annual Operating Budget be received.*
2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Omokoroa Community Board Draft 2019/2020 Annual Operating Budget be:*

Operating Costs	2020	
Conference/Training	500	500
Contingency	4,000	3,500
Grants	7,000	7,000
Mileage Allowance	1,500	2,000
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

OM16.9

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of October, November and December 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the schedule of meetings for October, November and December 2018 be received.

The meeting concluded at 8.26pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM16