



MEETING — AGENDA —

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Western Bay of Plenty
District Council

OMOKOROA COMMUNITY BOARD

Poari Hapori

OM13

Tuesday, 5 June 2018

Omokoroa Community Church Hall

7.00pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No OM13 Te Karere

Omokoroa Community Board Paori Hapori

Tuesday, 5 June 2018
Omokoroa Community Church Hall
7.00pm

Members:

M Grainger (Chairperson)
T Sage (Deputy Chairperson)
P Presland
D Sage
Councillor M Murray-Benge
Councillor J Palmer

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



*Western Bay of Plenty
District Council*

Te Kaunihera a rohe mai i nga Kuri-a-Whareki ki Otamarakau ki te Uru

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Omokoroa Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. OM13

Pages

**Present
In Attendance
Apologies**

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

OM13.1

Presentation: Bay of Plenty Regional Council - Planned Bus Routes

Joe Metcalf, Senior Planner from the Bay of Plenty Regional Council Toi Moana will give a presentation to the Board on developments associated with a proposed new bus service for Omokoroa.

OM13.2

Minutes of Meeting No. OM12 of the Omokoroa Community Board held on 24 April 2018

6-11

A copy of the minutes are attached.

Recommendation

THAT the minutes of meeting no. OM12 of the Omokoroa

Community Board held on 24 April 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM13.3 **Chairperson's Report** 12-19

Attached is a report from the Chairperson dated 14 May 2018.

OM13.4 **Councillor's Report** 20-21

Attached is a report from Councillor Murray-Benge dated 23 May 2018.

OM13.5 **Infrastructure Services Report Omokoroa - June 2018** 22-30

Attached is a report from the Deputy Chief Executive dated 10 May 2018.

OM13.6 **Financial Report Omokoroa - April 2018** 31-33

Attached is a report from the Management Accountant dated 15 May 2018.

OM13.7 **Council, Standing Committee and Community Board Meetings** 34

Attached is a schedule of meetings for the months of June and July 2018.

Recommendation

THAT the schedule of meetings for June and July 2018 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. OM12 of the
Omokoroa Community Board held on 24 April 2018
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), and D Sage and Councillors M Murray-Benge and J Palmer

In Attendance

K Perumal (Chief Financial Officer), J Paterson (Transportation Manager) and A Alty (Democracy Advisor)

Apologies

There were no apologies to hand. It was noted that Member Presland was on leave of absence.

OM12.1 **Minutes of Meeting No. O11 of the Omokoroa Community Board held on 13 March 2018**

The Board considered the minutes of OM12 of the Omokoroa Community Board held on 13 March 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member Grainger

THAT the minutes of meeting no. OM11 of the Omokoroa Community Board held on 13 March 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM12.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 5 April 2018 as circulated with the agenda.

OM12.2.1 **Future Focus Meeting - The Omokoroa Intersection and State Highway Two**

The Chairperson noted that the Draft Regional Land Transport Plan had come out before the Draft Government Strategy Transport Plan and it was important that the Northern Corridor proposal for State Highway Two and the Omokoroa intersection treatment proposal did not fall into any cracks at this stage.

Before the change in government the proposed works on State Highway Two northern corridor and the Omokoroa intersection were all but ready to go out to tender. At the moment under the new government, all proposed works were on hold. The Western Bay of Plenty District Council would be making a submission to the Government Policy Statement.

The Bay of Plenty Regional Transport Committee would be deliberating on submissions to the Draft Regional Transport Committee on 8 May 2018. Submission feedback would also be included in the Regional Transport Plan submission to the Government. The Government Draft Policy Statement on the state highway investment programme would be released in August 2018.

OM12.2.2 **Open Air Art Group - Anchor Stone**

The Chairperson advised that he had had the opportunity to see the Anchor Stone sculpture in its current state as a work in progress and met with the sculptor. The finished sculpture, with incorporated Māori designs would be stunning when finally in place outside the Omokoroa Boat Club.

OM12.2.3 **Access Way to Reserve Area Beside the Omokoroa Bowling Club**

The Reserves and Facilities Officer provided answers to the queries raised by Anne Sandel at the last Community Board Meeting (OM11) about anti-social behaviours in the reserve area adjacent to the Omokoroa Bowling Club on Hamurana Road, Omokoroa. A copy of the reply would be forwarded to Ms Sandel.

OM12.2.4 **Omokoroa Road Works - Contractor Traffic Management and Consideration**

A Board member raised concerns regarding contractor behaviour and consideration whilst working on Omokoroa Road. There had been various traffic hold-ups and issues with traffic management when an influx of 600+ children had come into Omokoroa to use the playing fields for regular sports games.

Personnel running the sports fixtures needed to make sure they were booked through the Council and the Council staff would then advise the contractors of the programmed events.

From now and during the winter the junior soccer season there would mean a regular influx of traffic into the area for Saturday morning football and the roading contractors needed to be aware of this – as well as specific training nights during the week that may potentially create high volume traffic congestion.

The Transportation Manager advised that he would speak to the Roothing Construction managers to ensure they were notified of the pending events that would result in high traffic volumes to the main road into and out of Omokoroa.

OM12.2.5 **Submission to the Regional Transport Committee**

Councillor Murray-Benge congratulated the Chairperson on his submission to the Regional Land Transport Committee, which was well researched and clearly summarised the issues relating to the State Highway Two Waihi to Tauranga highway including safety and capacity improvements between Te Puna and Omokoroa and safety improvements between Omokoroa and Waihi and the Katikati bypass.

OM12.2.6 **Omokoroa Community Board Submission to the Long Term Plan**

The Chairperson advised that he had presented the Omokoroa Community Board submission to the 2018-2028 Long Term Plan to Council on 19 April 2018.

OM12.2.7 **Community Matching Fund**

The Board was advised of the forthcoming Community Matching Fund application process that opened on 12 June through to 12 July 2018. Community Groups would be encouraged to be aware of the opportunity to put forward an application.

Resolved: Members Grainger / T Sage

THAT the Omokoroa Community Board Chairperson's Report dated 5 April 2018 is received.

OM12.3 **Councillor's Report**

The Board considered a report from the Councillor Palmer dated 10 April 2018 as circulated with the agenda.

OM12.3.1 **Kaimai Reserve Management Plan**

Councillor Palmer advised that considerations relating to the Precious Reserve within the Kaimai Reserve Management had been withdrawn at this time.

A draft concept plan for the Omokoroa Domain was expected to be presented in the near future.

OM12.3.2 **Long Term Plan Update**

Councillor Palmer noted that, while the Boards submission to the Long Term Plan had been submitted, he quoted a number of projects that were listed in the Kaimai Ward Projects List within the Long Term Plan advising that if there was to be any change to priorities or funding from the Boards point of view these needed to be advised before the 4 May.

The final listed projects and allocated funding may be subject to some change when the Long Term Plan would be adopted on 28 June 2018.

The Chairperson advised that the recently adopted Omokoroa Community Plan outlined what the community wanted and the priority of those projects was yet to be confirmed.

Resolved: Members Grainger/ D Sage

THAT the report from Councillor Palmer dated 10 April 2018 be received.

OM12.4 **Infrastructure Services Report Omokoroa - April 2018**

The Board considered a report from Deputy Chief Executive dated 9 April 2018 as circulated with the agenda.

OM12.4.1 **Te Puna Wastewater Scheme**

Comment was made that the Te Puna Wastewater scheme project had been a successful Council project with the affected property owners informed along the way from start to finish.

OM12.4.2 **Omokoroa Sportsground Playground**

The Board received a copy of the draft Concept Plan of the playground to be constructed on the Omokoroa Sportsground, which had been circulated for community feedback. It was advised that the project may be split into two separate stages so that external funding can be obtained in which case the project may extend into 2018/19.

The Board noted that consideration must be given to the availability of parking in the immediate area in both the short and long term in association with the Western Avenue and Omokoroa Road proposed upgrade. The slope of the proposed playground site was also a concern relating to user safety.

OM12.4.3 **Omokoroa Cell Phone Tower Construction**

The Board was advised that the construction of a cell phone tower at Omokoroa would commence in the first half of 2018.

OM12.4.4 **Omokoroa Road Construction**

The Transportation Manager provided a verbal update to the summary provided within the Infrastructure Services Report.

OM12.4.5 **Application to Tourism Infrastructure Fund**

The Tourism Infrastructure Fund had been established "to protect and enhance New Zealand's reputation domestically and internationally by supporting robust infrastructure which in turn contributed to quality experiences for visitors and maintained the social licences for the sector to operate." A question was asked if an application to the Tourism Infrastructure Fund to provide financial support for local tourism-related infrastructure being local walkways and cycleways had been submitted.

It was felt that the ongoing development of the district walkways and cycleways were worthy of an application being submitted to this funding source.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the Deputy Chief Executive report dated 9 April 2018 and titled Infrastructure Services Report Omokoroa April 2018 be received.

OM12.5 **Financial Report Omokoroa - February 2018**

The Board considered a report from the Management Accountant dated 3 April 2018 as circulated with the agenda.

Resolved: Members Grainger / D Sage

THAT the Management Accountant's report dated 3 April 2018 and titled Financial Report Omokoroa February 2018 be received.

OM12.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / D Sage

THAT the schedule of meetings for May and June 2018 be received.

The meeting concluded at 8.18pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM12

Western Bay of Plenty District Council

Omokoroa Community Board

Chairperson's Report – June 2018

1. Domain and Esplanade Area

The Omokoroa Community Plan includes the following action:

Action 35: "Ensure recreational use of the esplanade and Domain meets the needs of the growing population. The esplanade, Domain and boat ramp area should be developed to ensure environmental protection and accommodate boating, junior sailing, swimming, recreational and commercial activities including management of parking and boat trailer congestion."

Council already has a reserve management plan in place for the Domain which sets out the key purpose and vision for the reserve.

At open days held last year, Council received a lot of feedback on what people want to see happen with the Domain / boat ramp / esplanade. It is an area that is treasured by the community – but some are concerned with how it will cater for the growth in the area, and there are current issues with it being congested at certain times.

To find out more about how the area is being used, cameras have been installed. These monitor use of the area and give a good picture of when it's busy and when it's quiet, and where conflicts of use are happening. User surveys have also been carried out at both the Domain and boat ramp. Sixty users were interviewed over 2 days.

By the date of this meeting, the initial stakeholder meeting will have been held (30 May) to get input into developing a master plan for the area.

The purpose of the workshop was to get community input to build a master plan for the development of the Domain and Esplanade area. The next actions are:

July - public open days in July to get wider feedback,
September - Council to sign off on the Plan...ready to get under way with some actions.

The invited groups were:

- 1.Omokoroa Environmental Managers Inc
- 2.Te Awanui Hauora (Matakana Island)
- 3.Rangatahi Advisory Group (Matakana Island)

- 4.Omokoroa Point School
- 5.Omokoroa Lions
- 6.Omokoroa Boat Club (and junior sailing club)
- 7.Omokoroa Community Policing Group
- 8.Ferry Operator
- 9.Ferry Operator (tours)
- 10.Matakana Hauora
- 11.Sport BOP
- 12.Omokoroa Junior Sailing Club
- 13.Omokoroa Sea scouts
- 14.NZMCA
- 15.Omokoroa Sport and Recreation Society
- 16.Pirirakau
- 17.Ngati Taka
- 18.Richard Francis – resident representative for Harbour View Drive
- 19.Janet Barratt – resident representative for The Esplanade
- 20.Omokoroa Centre Trust
21. Omokoroa Community Plan Team

2. Omokoroa Road upgrade end in sight

The Omokoroa Road upgrade has been an exceptionally complex project due to weather delays, shortage of construction crews, roundabout and intersection builds, developer requests and underground installation of multi-utility services.

However most of the road's new pavement is expected to be completed in June. The \$12.9 million project for which physical works began early in 2017, also hit setbacks with the discovery of multiple archaeological sites and the removal of old, unused asbestos watermain pipes that needed specialist handling and disposal.

Underground services installed during the construction have included new water mains, gravity sewer main, stormwater main, new road culverts, communications and power cables, broadband fibre optic cabling and the relocation of sections of the Omokoroa sewer transfer main.

Works will continue until September on installing the stormwater main connection into the Kaimai Views special housing area; development of the park-n-ride near the Prole Road intersection; construction of a cycleway from SH2 to the fire station and installation of an additional sewer main to the wastewater transfer station.

3. Community Installed Access.

An access way that is not something either Westlink or Reserves have installed or maintained has been created adjacent to #34 Harbour View Rd, Omokoroa. The steps appear to have been constructed and put in place by the locals. They are steep steps with a rope handhold that are currently in an unsafe condition.

It was not visible in 2009 video but a post can be seen in the 2013 video so they are maybe about 5 years old. If it were an official structure it would be maintained by Reserves as it provides a path between the road and the sea.

We could also provide a new structure but since this will end up being maintained by Reserves it might make more sense to have them build it.



Options are to remove or provide and maintain a new, safe, structure.

Staff Comment:

The Reserves and Facilities Manager has advised that the steps lead directly onto private property. On this basis, Council should not be considering upgrading the steps. If the Community Board want to see access to the Domain near this point then a site specific design would need to be prepared. The Board may wish to consider requesting an options report with costs for the next Board meeting in July.

4. Community Groups

- Omokoroa Community Policing Group (M Grainger) The AGM was held in May, Minutes and Chairman's report are attached. **Attachment A**
- Omokoroa District Sports and Recreation (P Presland)
- Omokoroa Environmental Managers (M Grainger)
- Meeting held on 22 May.
- Omokoroa Settlers' Hall Committee Society (T Sage)
- Western BOP Safer Communities Forum (M Grainger)
- Meeting held on 30 May.

5. Note of thanks

A note of thanks from the Omokoroa Anzac Committee for the Omokoroa Community Board Grant funding allocation has been received.

Recommendation

THAT the Chairperson's Report to the Omokoroa Community Board for April 2018 be received.

Murray Grainger
Chairperson
Omokoroa Community Board

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE OMOKOROA
COMMUNITY POLICING GROUP CHARITABLE TRUST HELD AT THE
OMOKOROA BOWLING CLUB, HAMURANA RD, AT 4PM ON SUNDAY, 6TH MAY
2018**

Attendees: Tony Hawkins (Chairman), Bill Jacob (Secretary / Treasurer), Jim Boyes, Carol Dodd, Steve Ingall, Lynda Middleton, Cathy Taylor, Marjorie Imm, Rex Martin, Pat Harrison, Annette Hawkins, Maureen Jacob, Merle Bray, Jill Roest, Peter Mitchell, David & Jean Flockhart.

The meeting commenced at 4:10pm. The Chairman welcomed all present and expressed disappointment at the low turnout of members.

Apologies: Glenn Whittaker, Tom Boyd, Greg Taylor, Brian Frith, Heather Wilson, Ross Hamlin, Paul Wrigley (Police).

Moved: Marjorie Imm; Seconded: Steve Ingall.

Minutes of the AGM 30th April, 2017 had previously been distributed and were taken as read.

Steve Ingall/Carol Dodd

Matters arising:

- Lynda asked about progress on the CCTV security cameras: no progress to date due to the roadworks not being complete and privacy issues.
- Tony advised that the changes to Trustees had not be implemented as he wished to withdraw from the appointment.

Trustees: Moved that Jim Boyes be appointed a Trustee of the Trust.

Marjorie Imm/Cathy Taylor

Chairman's report – Presented by Tony Hawkins. See attachment.

Tony Hawkins/David Flockhart

Treasurer's Report – Presented by Bill Jacob.

The reviewed Financial Statements have been emailed to you all so I will take them as read.

We have been very successful in gaining good support from our sponsors this year as well as maintaining little change to our expenses, and this has resulted in a healthy result for the year. We acknowledge the goodwill we receive from our sponsors and others who provide services in kind. I report that the Trust is in a sound financial position with reserves set aside for the time when the Patrol Vehicle may need replacing.

Moved the approval of the Financial Accounts for the 12 Months up to 31st March 2018.

Jim Boyes/Pat Harrison.

Election of Officers:

Chairman – Pat Harrison

Secretary / Treasurer – Bill Jacob

Coordinators:

Community Patrol: No nomination.

PIC: Carol Dodd

Neighbourhood Support: Glenn Whittaker

Graffiti Busters: David Flockhart

Patrol Roster: Peter Mitchell

Patrol Trainer: Marjorie Imm

Glenn Whittaker/Marjorie Imm
Rex Martin/Marjorie Imm

Jean Flockhart/Jim Boyes

Rex Martin/Pat Harrison

Jean Flockhart/Marjorie Imm

Marjorie Imm/Merle Bray

Peter Mitchell/Jean Flockhart

Patrol Training Documents: Jim Boyes

Patrol Statistics: Steve Ingall

Patrol Vehicle: Rex Martin

Neighbourhood Support assistants: Cathy Taylor & Lynda Middleton.

Carol Dodd/Jean Flockhart

General Business:

1. Maureen Jacob voiced her concern that as a Neighbourhood Support Street Coordinator for three years she had not received any communications from the Trust NS Coordinator to send out to people in her street. Why can't some of the information sent out as Patrol Taskings also be sent out to Street Coordinators? They could then better assist the Police in reducing crime.
2. Merle Bray suggested we do a mail drop amongst the Neighbourhood Support members to garner support for more committee members and generally let everyone, particularly the newcomers, know what the Trust is all about.
3. Tony requested that all Patrol Reports be sent to Steve Ingall at 49 Hamurana Road on Mondays.
4. Bill Jacob requested that he be advised of any email/address/phone number updates if members had any changes.
5. Bill Jacob advised that the Cellphone (which died on one weekend Patrol) is now reactivated after adding more money to the pre-pay account.
6. Pat Harrison extended a vote of thanks to Tony Hawkins for his substantial work in the roles of Chairman, Community Patrol and Graffiti Busters. All agreed with acclamation.

Meeting closed at 5.08pm

Confirmed:



OMOKOROA COMMUNITY POLICING GROUP

Annual General Meeting 2018

Chairman's Report for the period ending 31 March 2018

The Group is now in its eleventh year of operation. The committee has met five times throughout the year to manage the affairs and facilitate the running of the Omokoroa Community Policing Group. The resignations of Helen Hoff, Dave and Helen Woodhouse and the death of Merv Richards meant the committee used its right to co-opt new committee members, Steve Ingall, Cathy Taylor and Lynda Middleton. I would like to acknowledge the work and time that Merv put into the Group's activities. Our group endeavours to foster a culture of safety, care, security and the identification and control of anti-social behaviour and crime in the community. It also endeavours to encourage communication within street communities with neighbours looking after neighbours. Incidences of antisocial behaviour within our community are pretty much static although in recent months the number of burglaries has increased, particularly at new house building sites. It is my belief that as Omokoroa grows our role will become more important. Again this year the OCPG Trust won the Trust Power Communities Health and Wellbeing Award.

All four of our activities rely on the support of the NZ Police and we had good support from our Community Constable, Senior Constable Paul Wrigley.

Our Neighbourhood Support Coordinator Glen Whittaker with the assistance of Cathy Taylor and Lynda Middleton has undertaken to refresh the Omokoroa system. With the increase in new housing areas and the general movement both in and out of Omokoroa new groups and street coordinators will need to be established.

The Police Information Centre continues to be an effective point of contact for community members to meet our Police Representatives and to report incidences or concerns. It is surprising as to how many contacts are made. The volunteer numbers sit at 15 and are well coordinated by Carol Dodd. I also wish to acknowledge the help and support given by the library staff and the WBOP District Council at the PIC.

The Community Patrol continues to function effectively as an operation. It received three Awards from the Bay Of Plenty CPNZ Committee. (Display awards)The police expectation of community patrols is growing and a number of our patrollers have attended extra training with police and it would appear that all have enjoyed it. Patroller numbers have dropped down to around 80 and it is likely the new committee will have to run a recruiting drive to



increase these numbers. I ask that patrollers stick to their training and maintain a high level of observation. Health and Safety must always be to the fore and I would remind all volunteers that they must take all reasonable care for their own health and safety. I wish to thank Rex Martin for his continued support in maintaining the Patrol vehicle and for the team at the Country Estate for allowing us to house the vehicle there.

There has been very little graffiti to deal with this year although the toilet blocks down on the foreshore reserve and Western Ave. continues to be targeted on a regular basis. Fortunately we have members who walk these area regularly and report it.

The effectiveness of our group depends on the support we receive from our partners and backers and so the committee would like to thank the following people and organisations for their ongoing support, the WBOP District Council through the Community Board and CEO, the NZ Police, particularly Senior Constable Paul Wrigley, Shirley Vincent from CPNZ and Keith Herbert for his assistants helping with the balance sheet and financial review.

Our Secretary/Treasurer, Bill Jacob, should be congratulated on the presentation of the financial report and Carol Dodd for her continued work in obtaining operating finances for the group. We have been fortunate to have received funding from WBOPDC, 1st National Real Estate, Lions, Trust Power and The Centre. Every year we have to seek funding wherever we can I would ask that if any of you have knowledge of any business of organisation that may assist us to this end please let the committee know. We find ourselves in a reasonably sound financial position.

A big thank you to all of our volunteers for the effort you have put in this year as the OCPG continues to provide the community with the security and safety they enjoy.

Finally, a big thank you to the committee and all of you that have assisted through the year. As I commented last year, the group is unlikely to fail due to any shortage of volunteers for street coordinators, PIC or patrollers, but unless we can attract people prepared to come on to the committee to take up key positions there may be future problems in maintaining the group. Our constitution says we must have a Chairman and because we are affiliated to CPNZ we must have a patrol coordinator. Some of the current committee members have indicated that they would be standing down having been on the committee since the group's inception nearly 11 years ago.

Tony Hawkins
Chairman

Western Bay of Plenty District Council

Omokoroa Community Board

Councillors Report – June 2018

Councillor Murray-Benge will provide a verbal update on the following items at the meeting:

- **Long Term Plan Update**

Overall public consultation has gone very well. Council are now entering the final phase of deliberating options.

- **Poll to establish Māori Wards in the Western Bay of Plenty District**

The following is a summary of the press release relating to the recent poll to establish Māori Wards in the Western Bay of Plenty District:

“In November 2017, the majority of councillors (9 for, 3 against) voted to establish one or more Māori wards as part of a six yearly representation review that legally requires Council to consider Māori representation. Consequently, a valid independent petition from over 5% of Western Bay District electors who opposed the move was handed to Council in February 2018, requiring a poll. As a result, a poll, which involved voting papers being sent to all eligible electors on both the General and Māori Parliamentary Electoral Rolls, opened on Friday 27 April and closed at midday Saturday 19 May.

Results of a binding poll show Western Bay electors have voted against Māori representation around the Council table.

Voter turnout was around 40% of eligible electors
21.5% of electors who voted were for Māori wards
78.2% of electors who voted were against Māori wards

Mayor Garry Webber says he accepts the result. “In announcing its decision in November last year Council acknowledged that not everyone would agree. We were also clear that due process, which included the call for a poll, would be followed and the result of that process respected. Today’s result, which is binding for the 2019 and 2022 elections, is clear so it’s time for Council to move on with the rest of the representation review.”

Final results will be available on Monday 21 May, once all valid special votes have been counted. The official public notice of final results will be appear in papers on Wednesday 23 May.

- **Representation Review – Community Engagement**

The next phase of the representation review focuses on whether current representation arrangements (Mayor, 11 Councillors, three wards, five community boards and 20 community board members), provides for fair and effective representation, or if changes can be made to improve the District's representation. Council is considering feedback and will go back to the community with an initial proposal for future representation arrangements in the second half of 2018.

It is important that our local communities are aware of and have an understanding of the forthcoming representation review, particularly relating to the role and effectiveness of elected members in the lives of ratepayers and residents in the area where they live.

Margaret Murray-Benge
Councillor
Omokoroa Community Board

Western Bay of Plenty District Council**Omokoroa Community Board****Infrastructure Services Report Omokoroa
June 2018**

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 10 May 2018 and titled Infrastructure Services Report Omokoroa June 2018 be received.*

Approved



Gary Allis
Deputy Chief Executive

1. Utilities

1.1 Home Worm Composting Workshops

Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.2 Licensing waste collectors - Waste Management and Minimisation Bylaw 2013

Letters have gone out to known waste collectors to apply and pay to become a licenced waste collector in the district as per the requirements of the Waste Management and Minimisation Bylaw 2013. A Public Notice to Licence will appear in the different newspapers over the next 14 days. Information to the effect is also on Council's website from 16 May 2018. Applications to become a licenced waste collector in the district need to be in by 15 June 2018. Licences will be issued by 1 July 2018.

2. Reserves

2.1 Omokoroa to Tauranga Cycleway

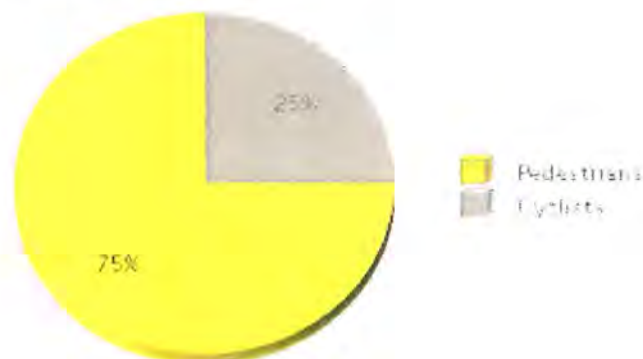
Section 1: Omokoroa Boat Ramp to Tinopai Reserve - there has been significant delay with delivery of timber to construct 120m of boardwalk. The latest delivery estimate from the mill is 23 May - construction can be expected to begin asap after this date. Note that when construction begins, this section will be closed to the public. Signage will be in place to detour users via Tinopai Drive. The remainder of this section is complete.

Omokoroa User Statistics for the period 27 June 2017 – 16 May 2018 as follows:

	Total Traffic for the Analysed Period	Daily Average	Busiest Day of the Week	Busiest Month of the Year	Distribution	
					IN	OUT
Pedestrians	38 243	118	Sunday	December 17 5 748	58	42
Cyclists	12 788	39	Sunday	January 18 1 691	49	51

IN Towards Omokoroa Beach

OUT Towards Tauranga



Section 3:

Lynley Park to railway - No change from the last report. - The Archaeological Authority application to Heritage NZ for construction of a small section of the cycleway over the Mangiwhai Pa has now been lodged. The timing of this affects the construction of this section. In the meantime, users will be required to follow the local street network to connect to other completed sections.

Section 4:

Tamihana Park to Kiwirail Bridge – License to occupy application paperwork has been concluded including license fees. Final construction surfacing for this section will begin once permit to enter authorisation has been received. The completion of this section will be coordinated with the Plummers Point section to Huharua Park so that a route destination is enabled.

Section 5:

Bridge across Mangawhai inlet - construction will be complete minus the southern bridge approach by Friday 25 May. NOTE: Once this bridge is finished, the track will remain closed until the cycleway connection with Huharua Park is in place.

Section 6:

Plummers Point trail from bridge to Huharua Park. Detailed design has been completed. Construction will begin as soon as archaeological authority and resource consent has been obtained.

2.2 Omokoroa Sportsground Playground

Tenders for the supply of playground equipment close on Friday, 19 May and will be evaluated by the Project Team the following week. It is expected that project will be split into two separate stages so that external funding can be obtained, in which case the project may extend into 2018/19.

2.3 Omokoroa Sports Ground – Tennis Courts 3 and 4

The courts (including synthetic turf surfacing) have been completed and are being played on. The volley wall, turf surface, and floodlights are the responsibility of the tennis club.

2.4 Omokoroa Ferry to Opureora/Matakana Island – Facilities Upgrade

The construction of a new weather shelter and seating for installation on the new concrete hardstand adjoining the ramp and road has started and will be completed before the end of May.

OPUREORA JETTY RENEWAL: The final concept design has been endorsed by the Matakana Community and a report is being prepared for Council adoption. Construction is scheduled for the next financial year subject to the normal tendering and approvals process.

2.5 Omokoroa Slips

Complex and frustrating issues remain for affected homeowners and are yet unresolved.

A local member of parliament is now taking an interest.

Council has been approached by the owner of No. 69 Omokoroa Road seeking a repair to a major slip on the seaward side of his property. During the storms of April 2017, the slip fell from a steep bank on the property and closed Council's walkway below. Staff are working with the owner's consultant to follow a process enabling a satisfactory repair to be made.

- 2.6 Damaged walkway reserve land - Ruamoana Place to Bramley Drive**
As at 17 May 2018: Two tenders were received and rejected as both prices far exceeded the budget and engineers' estimate.

Resource Consents have been received from both Councils.

The works have now been split into smaller focused packages and negotiations with selected contractors commenced. Earthworks have now started, although progress will be constrained by weather.

3. Strategic Property

3.1 Omokoroa Cell Phone Tower

Construction has commenced on the cell phone tower and whilst completion date is unknown it is anticipated construction would be completed by the end of June 2018.

3.2 Kaimai Views - Sales Update

Seven dwellings are in various stages of completion and consent has been applied for, for a further six dwellings.

Stage 3 of the development is now open to prospective purchasers.

Earthworks on the land set aside for the HAF pilot are almost complete but given we are beyond the earthwork season, will only be completed in the early stages of the next earthwork season.

4. Development Engineering and Projects

4.1 Omokoroa Industrial Road - Investigation / Design

Scoping for design and construction has been confirmed. Currently briefing selected consultants to tender for the investigation and design of the project.

4.2 Omokoroa Industrial Road - Stormwater detention pond

Scoping for design and construction has been confirmed. Currently briefing selected consultants to tender for the investigation and design of the project.

5. Emergency Management

5.1 Training

Ongoing regular meetings with WBOPDC EOC roster staff to discuss their role and provide them with information and resources to further develop their skills and understanding.

5.2 Coming up

Exercise Ruapehu II: A training exercise for the Incident Management Team at the Western Zone Emergency Operations Centre is planned for 29 June 2018. This three hour facilitated desktop discussion will focus on responding to a volcanic ash fall event.

The three key objectives for the exercise are:

- To introduce the Checklist Compendium which we have developed over the past year in response to demand for more structured guidance to event management;
- To discuss the key principles of successful function team management;
- To integrate these two objectives, through exercising an IMT meeting and the development of an Incident Action Plan.

6. Roading

6.1 Omokoroa Road Construction - State Highway to Railway

The Omokoroa Road upgrade has been an exceptionally complex project due to weather delays, shortage of construction crews, roundabout and intersection builds, adjoining developer requests and the construction of multiple underground services with different utility authority ownership.

However, most of the road's new pavement is expected to be completed in June 2018.

The \$12.9 million project, with the physical works beginning early in 2017 also hit setbacks with the discovery of multiple archaeological sites and removal of redundant asbestos water main pipes requiring specialist handling and disposal.

Underground services installed during the construction have included new water mains, a new gravity sewer main, a new storm water main, new road culverts, communications and power cables, Ultrafast broadband fibre optic cabling and the relocation of sections of the Omokoroa sewer transfer main.

Works will continue until September 2018 on installing the storm water main connection into the Kaimai Views Special Housing Area; development of the park-n-ride near the Prole Road intersection; construction of a cycleway from SH2 to the fire station and installation of an additional sewer main to the wastewater transfer station.

6.2 Omokoroa Footpath Repairs

Kayelene Place footpath maintenance now complete.

Beach Grove on track to be completed by end of June 2018.

6.3 Community Roding Account

Budget Funding Information	Relevant Detail																		
Omokoroa Community Roding Account	<table> <tr> <td data-bbox="587 667 946 701">Balance as at 30 June 2017</td> <td data-bbox="1145 667 1161 678">-</td> <td data-bbox="1257 667 1377 701">\$221,956</td> </tr> <tr> <td data-bbox="587 701 874 734">Allocation for 2017/18</td> <td></td> <td data-bbox="1273 701 1377 734">\$94,770</td> </tr> <tr> <td data-bbox="587 779 826 813">Approved Projects</td> <td></td> <td></td> </tr> <tr> <td data-bbox="587 813 1034 846">Omokoroa to Tauranga Cycle Trail</td> <td></td> <td data-bbox="1257 813 1377 846">\$100,000</td> </tr> <tr> <td data-bbox="587 846 1082 880">Anderley Avenue Footpath OM617.6.4</td> <td></td> <td data-bbox="1289 846 1377 880">\$5,000</td> </tr> <tr> <td data-bbox="587 913 1002 947">Projected 30 June 2018 Balance</td> <td></td> <td data-bbox="1257 913 1377 947"><u>\$211,726</u></td> </tr> </table>	Balance as at 30 June 2017	-	\$221,956	Allocation for 2017/18		\$94,770	Approved Projects			Omokoroa to Tauranga Cycle Trail		\$100,000	Anderley Avenue Footpath OM617.6.4		\$5,000	Projected 30 June 2018 Balance		<u>\$211,726</u>
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Community Board Report

OMOKOROA COMMUNITY BOARD 30/01/2018

Remit Title **Omokoroa ANZAC Group**

Remit Number OM1018 2.3

Owner RFM

Status COMPLETE

Complete Date 23 April 2018

Confidential

Resolution The Chairperson advised that the Omokoroa ANZAC Group would be making an application to the next Board meeting for funding for the 2018 Anzac Day commemoration events at Omokoroa.

The Omokoroa Anzac Group would also be seeking funding and permission to plant a 'peace tree' in Crapp Reserve to commemorate the end of the First World War. The Group would need to liaise with the Reserves and Facilities Manager in regard to the type and positioning of the tree.

Actions **15 May 2018: The tree was planted in time for Anzac Day.**

9 April 2018: Planting of the tree is being arranged.

26 Feb 2018: The Reserves & Facilities Manager is waiting to hear from a representative of the group prior to arranging to meet onsite and agree on a location and type of tree.

OMOKOROA COMMUNITY BOARD 13/03/2018

Remit Title	Omokoroa Signage - Proposed Map for Refurbish Noticeboard at McDonnell Street Omokoroa
Remit Number	OM1118 2.4
Owner	TM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that the notice board at McDonnell Street Omokoroa needed refurbishing. When the noticeboard had been renovated a new map of Omokoroa would be produced for placement in the noticeboard. Board Members agreed with the concept design and were advised that some editorial changes to the map would be undertaken before the final version was produced.</p> <p>A question was asked if it would be possible to have the same type of map installed on a noticeboard in the vicinity of The Esplanade and Omokoroa Domain. This was a high visitor and pedestrian area and the map showing points of interest throughout Omokoroa would be a valuable reference point.</p> <p>The Transportation Manager advised that some thought needed to be given as to where such an information sign would be best placed in the Esplanade/Domain vicinity. It was important that people looking at the sign would not be in the way of or hindering any vehicular traffic. There may be other points throughout the peninsula where a map could also be placed.</p>
Actions	<p>15 May 2018: Still awaiting Community Board feedback.</p> <p>4 April 2018: Awaiting Community Board feedback.</p>

OMOKOROA COMMUNITY BOARD 24/04/2018

Remit Title **Application to Tourism Infrastructure Fund**

Remit Number OM1218 4.5

Owner GM1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Tourism Infrastructure Fund had been established "to protect and enhance New Zealand's reputation domestically and internationally by supporting robust infrastructure which in turn contributed to quality experiences for visitors and maintained the social licenses for the sector to operate." A question was asked if an application to the Tourism Infrastructure Fund to provide financial support for local tourism-related infrastructure being local walkways and cycleways had been submitted.

It was felt that the ongoing development of the district walkways and cycleways were worthy of an application being submitted to this funding source.

Actions **16 May 2018: Applications to the fund are being developed, including"**

- **Waihi Beach Dam toilet and carpark**
- **Paengaroa to Rotoiti Cycle Trail**
- **Wairoa Road / SH2 toilet upgrade**

Applications to the Provincial Growth Fund will also be considered.

Western Bay of Plenty District Council
Omokoroa Community Board
Financial Report Omokoroa – April 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 30 April 2018 (**Attachment A**).

Total operational costs are lower than budget and include contingency expenses, grants, mileage allowance, salaries and inter-department charges.

Conference expenses are over budget for the year.

Grant payments made to date:

	\$
Total grants to date	\$0

Committed - Operational expenditure

	\$
ANZAC Day Commemoration Wreath	200
Grant to Omokoroa ANZAC Committee	1,000
Total outstanding operational commitments	\$1,200

2017/18 reserve analysis:


2017/18 Opening Balance	\$297,964
Funding for the proposed Tinopai Reserve to Lynley Park Walkway [OM1.9].	(60,000)
2017/18 Closing Balance	\$237,964

Committed - Reserve expenditure


Contribution towards the cost of the new sports pavilion on the Western Avenue sports ground [OM9.4.2]. \$6,300 funded in 2016/17.	\$(93,700)
Contribution towards the cost of a placement of an Anchor Stone sculpture next to Omokoroa Fisherman's Club on the Esplanade [OM9.4.5].	\$(3,000)
2017/18 Closing Balance after committed expenditure	\$141,264

Recommendation

THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Omokoroa – April 2018" be received.


 Christie Tromans
Management Accountant

Approved


 Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Draft Income and Expenditure Statement
For the period ended 30 April 2018**

Omokoroa Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Bylaw Enforcements	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	87	0	(87)	<input checked="" type="checkbox"/>	0	0
Contingency - [see breakdown below]	279	4,170	3,891	<input checked="" type="checkbox"/>	5,000	3,686
Grants	0	4,170	4,170	<input checked="" type="checkbox"/>	5,000	3,833
Mileage Allowance	1,333	1,670	337	<input checked="" type="checkbox"/>	2,000	884
Salaries	15,577	21,568	5,991	<input checked="" type="checkbox"/>	25,435	19,689
Inter Department Charges	27,070	27,070	0	<input checked="" type="checkbox"/>	32,480	32,484
Total Operating Costs	44,345	58,648	14,303	<input checked="" type="checkbox"/>	69,915	60,576
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(19,821)
Total Direct Costs	44,345	58,648	14,303	<input checked="" type="checkbox"/>	69,915	40,755
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Costs	44,345	58,648	14,303	<input checked="" type="checkbox"/>	69,915	40,755
Income						
Rate Income	64,183	58,270	5,913	<input checked="" type="checkbox"/>	69,915	74,666
Total Direct Income	64,183	58,270	5,913	<input checked="" type="checkbox"/>	69,915	74,666
Net Cost of Service	19,837	(378)	20,215	<input checked="" type="checkbox"/>	0	33,911
Contingency - breakdown						
Hall Hire - Meetings	239					
Classified Advertisement Lizard News	40					
Year to date contingency costs	279					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	297,964					
Funding Tinopai Reserve to Lynley Park Walkway	(60,000)					
(Decrease) Increase in year	(60,000)					
Closing Balance - Surplus (Deficit)	237,964					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

JUNE 2018			
Queen's Birthday - 4 June			
Omokoroa Community Board	5 June	7.00pm	Omokoroa Community Church
Community Committee	6 June	9.30am / 10.00am	Chambers
Katikati Community Board	6 June	7.00pm	Katikati Library and Service Centre
Long Term and Annual Plan Committee	7 June	9.30am	Chambers
Waihi Beach Community Board	11 June	6.30pm	Waihi Beach Community Board
Maketu Community Board	12 June	7.00pm	Maketu Community Centre
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	13 June	3.30pm	Chambers
Policy Committee	14 June	9.30am	Chambers
Te Puke Community Board	14 June	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	21 June	9.30am	Chambers
Council	28 June	9.30am	Chambers
JULY 2018			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	3 July	9.30am	Chambers
Regulatory Hearings Committee (if required)	4 July	9.30am	Chambers
Rural Committee	10 July	9.30am	Chambers
Waihi Beach Community Board	16 July	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	17 July	7.00pm	Omokoroa Community Church
Katikati Community Board	18 July	7.00pm	Katikati Library and Service Centre
Maketu Community Board	24 July	7.00pm	Maketu Community Centre
Policy Committee	26 July	9.30am	Chambers
Te Puke Community Board	26 July	7.00pm	Te Puke Library and Service Centre