

## **Western Bay of Plenty District Council**

**Minutes of Meeting No. OM1 of the  
Omokoroa Community Board held on 19 November 2019  
at the Omokoroa Community Church Hall  
commencing at 7.00pm**

### **Welcome**

The Chairperson welcomed Mayor Garry Webber, attending members of the public and staff and Board Members to the first business meeting of the Omokoroa Community for the 2019-2022 Triennium.

### **Present**

Members T Sage (Chairperson), P Presland (Deputy Chairperson), Councillors Grainger and Thwaites

Members elect J Evans, D Sage

### **In Attendance**

J Pedersen (Group Manager People and Customer Services), A Hall (Roading Engineer West), L Arrowsmith (Governance Support Administrator) and A Alty (Senior Governance Advisor)

### **Declaration by Community Board Members John Evans and Derek Sage**

Members J Evans and D Sage took their oaths and signed their declarations.

The making and attesting of the Declarations by Omokoroa Community Board Members Evans and D Sage were witnessed by Mayor Garry Webber.

### **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting

on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

There were no Declarations of Interest declared for items within this agenda.

## **Public Forum**

**Resolved:** Member T Sage / Councillor Thwaites

*THAT the meeting adjourn for the purpose of holding a public forum.*

## **Congratulations to the Board**

Jim Boyes extended congratulations to all Board members on the recent election results.

## **Parking outside the Omokoroa Point School on Hamurana Road**

Mr Boyes expressed frustration that the berm outside the Omokoroa Point School was a constant mud area and improvements had been programmed for the past three years but nothing had been done.

The Roading Engineer (West) advised that the project had been approved and he would discuss commencement with contractors to get the proposed parking improvement work to be undertaken in the forthcoming summer school holidays.

## **Press Release from Ministry of Education – Two new schools for Omokoroa**

Mayor Webber advised that four parcels of land had been purchased for an education facility that would accommodate both a primary and secondary school on a campus-like facility at Prole Road, Omokoroa.

Two parcels had been acquired from private land owners and two parcels of land were acquired from western Bay of Plenty District Council. The Education Minister advised " these purchases are part of our comprehensive plan to support growth in the fast-growing Otumoetai catchment."

**Resolved:** Councillor Grainger / Member Presland

*THAT the meeting be re-convened in formal session at 7.11 pm*

## **OM1.1 Presentations**

The Board received the presentation from Western Bay of Plenty District Council staff and Tim Lander (LOAM Landscape Architects) on the Omokoroa Domain Playground Design.

The presenters provided an overview of the process undertaken to gather ideas in regard to the Omokoroa Domain Playground Upgrade. The group advised that school children from 5 local primary schools had been asked to have input on what they would like to see in a playground. The children put together an amazing array of ideas that were displayed at an interactive open day.

Options for the upgrade to the Omokoroa Domain Playground were now ready to go out to the wider public for consultation.

It was important that the children who contributed their ideas were informed about the ideas collected and how they had been used in the concept plan. Council staff would schedule a meeting at the main contributing primary schools to show the concept plan ideas. This should be undertaken before the end of the 2019 school year.

Board members were aware that the provision of shade needed to be accommodated into any future improvements to playgrounds.

In regard to the improvements of the overall Domain Area, parking had been considered and while there was no ideal solution at this time, options would be made available at peak holiday use periods.

The Roading Engineer (West) advised that he would check that the correct signage for parking areas in the Domain were installed.

It was important to acknowledge the playground upgrade was part of the wider upgrade of the overall Omokoroa Domain area.

**Resolved:** Members D Sage / Presland

*THAT the presentation from WBOPDC staff and Tim Lander from LOAM Landscape Architects on the Omokoroa Domain Playground Design be received.*

OM1.2 **Minutes of Meeting No. OM-IN of the Omokoroa Community Board held on 7 November 2019**

The Board considered the minutes of OM-IN of the Omokoroa Community Board held on 7 November 2019 as circulated with the agenda.

**Resolved:** Councillor Thwaites / Member Presland

*THAT the minutes of meeting No. OM-IN of the Omokoroa Community Board held on 7 November 2019 as circulated with the agenda, be confirmed as a true and accurate record.*

OM1.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 12 November 2019 as circulated with the agenda.

OM1.3.1 **Installation of BBQ on Western Avenue Sports Ground**

Minute Reference OM22.4.3 30 July 2019

Advice was provided to the Board that the cost for a double plate BBQ with shelter over top would be in the order of \$15,000 with an additional cost of up to \$10,000 - \$15,000 estimated for an electrical supply to the BBQ unit.

The Reserves and Facilities Officer had met with the Community Board Chairperson to identify the proposed siting of a BBQ on the Western Avenue Sports Reserve. Board members received copies of design styles and costs of BBQ's.

It was resolved *THAT the Omokoroa Community Board confirm the installation of a (Christie model) BBQ and a 4 pole shelter funded from the Omokoroa Community Board Reserves Fund. The cost of power for the BBQ unit would be advised as soon as possible and included in the final funding. The Board asked that the BBQ unit and shelter be installed as soon as possible.*

In October 2019, the Reserves and Facilities and Assets Manager advised that the cost of the BBQ unit with a 4 post shelter would be \$38,263 which is \$8,263 over and above the original recommendation.

The previous Board Chairperson contacted Omokoroa Community Board Members and secured agreement to cover the extra costs in order to expedite the installation of the BBQ to ensure it is ready by Christmas.

During this interregnum period, under Delegated Authority the Chief Executive Officer, confirmed the agreement of the extra expenditure on the understanding that there was consensus from the Omokoroa Community Board to facilitate the ordering of the BBQ.

The Board was advised that the BBQ would be installed before Christmas and extended thanks to the previous Community Board for decisions made relating to this item.

**Resolved:** Councillor Grainer / Member D Sage

*THAT the Omokoroa Community Board confirm the total expenditure of \$38,263 for the installation of a BBQ on Western Avenue Sports Ground funded from the Omokoroa Community Board Reserve Account.*

### OM1.3.3 **Western Avenue Sports Pavilion**

The construction of the Western Avenue sports pavilion had commenced and excavation of the ground for the foundations was being undertaken.

### OM13.4 **Installation of Bike Racks Throughout Omokoroa**

At the Omokoroa Community Board Meeting held on 18 June 2019, the Board suggested the following locations for the installation of bike racks:

- Cooney Reserve
- Park and Ride area at Prole Road
- Esplanade – Café – Playground area – Boat Club
- Western Avenue Sports Ground
- Settlers Hall

The Roading Engineer (West) advised that bike racks would be installed at: Park and Ride area at Prole Road (in the near future)

Cooney Reserve (later in the year)  
Esplanade – Café – Playground area – Boat Club (in hand with the upgrade of the Omokoroa Domain)  
Western Avenue Sport Ground bike rack (on completion of the BBQ installation)

The Roading Engineer (West) advised that he was yet to talk to the Settlers Hall Committee about the placement of a bike rack in the immediate vicinity of the Hall and took the advice of the Board that a bike rack was urgently needed at this site.

The Roading Engineer (West) has advised that the cost of the bike racks to be installed will be covered by Councils operational budget. The installation of additional bike racks would be able to be notified as required in the future.

OM1.3.5      **Precious Reserve**  
The Precious Reserve area was looking good with the raised ground level, which has been grassed. The area where the fill was being kept had been re-grassed.

OM1.3.6      **Omokoroa Community Garden**  
Rick Peers from the Community Garden had extended his appreciation to the previous board members for approving the grant allocation to the garden group. The Community Garden Group was not fully funded and they had installed the first 20 beds. There was a working bee on the weekend of the 15<sup>th</sup> November. They are now calling on community volunteers to join the garden group and become members. The Group was very pleased with the outcome so far and envisage that the Community Garden will become a very important hub for the community.

OM1.3.7      **Omokoroa Anchor Stone**  
The Anchor Stone has been installed on the Omokoroa Domain reserve area and looks very impressive and is already a drawcard for visitors to the area.

OM1.3.8      **Omokoroa Coastal Challenge**  
For the fifth year running the Omokoroa Coastal Challenge has been held, with 604 entries. The final amount raised was \$10,000. Distribution of the funds were made as follows:

Awhina House	\$6,000
Omokoroa Community Garden	\$1,500
Omokoroa Sea Scouts	\$450
Omokoroa Community Patrol	\$1,500
Omokoroa Fire brigade	\$210
First responders	\$210

This was a huge success, and the event was getting bigger each year which is a credit to the Coastal Challenge group and such a benefit for Omokoroa.

**OM1.3.9 Speed/Vehicle Access on Omokoroa Road**

Members of the community had expressed concerns over the access points from The Doctors, the Indian Restaurant, the Liquor Store, Pizza Place and Fresh Choice retail businesses entrance and exit points onto Omokoroa Road.

There was a general opinion that it was unsafe and difficult to negotiate this piece of roading. Also, there is a concern about traffic speed in the area.

The Board asked what traffic calming/restrictions could be put in place to mitigate the concerns that had been raised.

The Roading Engineer (West) advised that as part of the Omokoroa Road rehabilitation work, the design of the entrance/exit commercial business area may be adjusted. There was some re-work of the entrance/exit areas that needed to be undertaken by the respective commercial property owners. He would refer the concerns of the Board to the Engineering and Special Projects Manager and request a report back to the Board.

Consideration of speed reducing calming measures needed to be considered. The installation of speed humps was not practical. It was suggested that NO RIGHT TURN signage be installed as required. It was also suggested that plastic stand posts (as installed along the centre line on State Highway 2) be installed to counter dangerous (and illegal) right hand turning. The installation of the plastic posts may also have a speed reducing effect in the vicinity of the commercial development on Omokoroa Road.

The Board was advised that they would be able to make a submission to the forthcoming Speed Limit Bylaw Review.

**OM1.3.10 Christmas Rubbish at Domain over the Christmas/New Year Holiday Period**

A number of requests have been received to increase the rubbish collection around the domain over the Christmas New Year Period.

Staff advise that the level of service for litter collection in Omokoroa includes daily inspection during the period 23 December to 6 January. Staff will monitor the situation over this period. Member of the public are encouraged to report to Council (through the CCR Service Request System) any instances of excess rubbish that required collection from public reserves.

**OM1.3.11 Toilet Block Cooney Reserve**

The Board was advised that during the 2018/2028 Long Term Plan it was agreed to re-allocate funding previously identified for a toilet block at Cooney Reserve towards other projects within Omokoroa.

OM1.3.12      **Anderley Avenue**

A number of comments have been received relating to the resurfacing of Anderley Avenue, questioning why this was done and not Omokoroa Road.

Staff advise that the resurfacing of Anderley Avenue was undertaken as part of the general maintenance contract. Upgrade to Omokoroa Road was waiting for New Zealand Transport Agency business case approval.

OM1.3.13      **Settlers Hall**

Staff advised that Council was working with the Settlers Hall Committee to facilitate the sealing of the driveway and car parking area. The work would be funded from the Halls current balance in the Councils accounts.

OM1.3.14      **Omokoroa and District Lions Club – Thanks for Funding Allocation for the Drinking Fountain**

The Board received a letter of thanks from the Omokoroa and Districts Lions Club for grant funding assistance towards the installation of a new drinking fountain at the Western Avenue Sport Ground.

**Resolved:**      Members Presland / D Sage

*That the Chairperson's Report to the Omokoroa Community Board for November 2019 be received.*

OM1.4      **Councillor's Report**

The Board considered a verbal report from the Councillor Grainger

Councillor Grainger advised that he was pleased to be appointed to the Board as a representing Western Bay of Plenty District Councillor. He noted that installation of seating throughout various points of Omokoroa was proceeding well. The purchase and installation of the seats had been funded by members of the public. As the seats were installed some members of the public were still expressing an interest in donating to this cause.

**Resolved:**      Councillors Grainger / Thwaites

*THAT the verbal report from Councillor Grainger be received.*

OM1.5      **Appointment of Omokoroa Community Board Members on Outside Bodies**

The Board considered a report from the Senior Governance Advisor dated 8 November 2019 as circulated with the agenda.

**Resolved:** Members T Sage / D Sage

1. *That the Senior Governance Advisor's report dated 11 November 2019 and titled "Appointment of Omokoroa Community Board Members on Outside Bodies" be received.*
2. *That Omokoroa Community Board members be appointed to outside bodies as follows:*

<i>Omokoroa Community Policing Group</i>	<i>Member Teresa Sage</i>
<i>Omokoroa District Sports and Recreation Society (Incorporated)</i>	<i>Member Peter Presland</i>
<i>Omokoroa Environmental Managers</i>	<i>Member John Evans</i>
<i>Omokoroa Settlers' Hall Committee Society (Incorporated)</i>	<i>Member Derek Sage</i>
<i>Western BOP Safer Communities Forum</i>	<i>Member John Evans</i>

OM1.6

**Local Government New Zealand - Call For Nominations For The Election Of The New Zealand Community Boards' Executive Committee (NZCBEC)**

The Board considered a report from the Senior Governance Advisor dated 19 November 2019 as circulated with the agenda.

**Resolved:** Members Presland / T Sage

*That the report from the Senior Governance Advisor dated 11 November 2019 regarding Local Government NZ – Zone 2 representation be received.*

OM1.7

**Infrastructure Services Report Omokoroa – November 2019**

The Board considered a report from Deputy Chief Executive dated 11 November 2019 as circulated with the agenda.

The Board received information on the following items:

OM1.7.1

**CSZ - Construct Additional Bore**

As the Central Water Supply zone continued to grow, largely due to the development in Omokoroa the zone requires additional storage and supply. To meet the additional demand another groundwater bore was currently being investigated near the Ohourere Water Treatment Plant.

Preliminary investigations had been completed such as geophysical studies and an exploratory bore leading to further understanding of the aquifer systems. Currently the project team have engaged a contractor to construct an exploratory bore with the anticipation to construct a future production well.

If the test results from the exploratory bore was successful the team would move quickly to install the production well and connect to the Ohourere Water Treatment Plant.

**OM1.7.2 Omokoroa Rubbish Collection and Greenwaste**

The Omokoroa Greenwaste drop-off would be **closed** on Wednesday, 25 December (Christmas Day) and Wednesday, 1 January 2020, (New Year's Day). The Omokoroa Greenwaste drop-off would be open on the Saturdays after from 2pm to 4pm as per normal open hours. No other days for the drop-off are affected.

**OM1.7.3 Kerbside Rubbish & Recycling Collections**

Rubbish pick up would occur as per normal throughout the District but there would be no kerbside collections on Wednesday, 25 December 2019 and Wednesday, 1 January 2020. Affected areas in the District are Te Puna, Minden, Omokoroa & Kaimai. These areas would be serviced on the Saturday following. The Link to website for Waste Management Ltd with collection information can be found at <https://www.wastemanagement.co.nz/my-region/tauranga>

Wheelie bins and bags were to be placed on the kerb by 7:30am for collection. Non collection of waste should to be reported to Waste Management Ltd directly.

**OM1.7.4 Omokoroa Golf Course Bund**

The full project had been tendered with the tender price approximately double current funding. Staging the project was currently being negotiated with the likely staging being:

- Stage One: Culvert structures and partial length bunding.
- Stage Two: Completion of bunding, planting and gravel surfacing.

The Board requested clarification of statement that the delineation of a temporary pathway / separation between the golf course users and walkway/cycleway users that would be managed with signage.

**OM1.7.5 Omokoroa to Tauranga Cycleway**

**Sections 1 to 8** (through to Plummers Point Road) have been completed, except for the planned loop around Mangawhai Pa.

**Proposed connection between Josephine Place/Bert-Wall Drive to boardwalk trail Section 2**

Council has advised that they had been negotiating for several years with the developer of the land at the end of Josephine Place to acquire a link to the Omokoroa to Tauranga cycle trail. The agreement to acquire the link and adjacent land has very recently been signed. Public access was not yet available. The timing for the construction of a linking walking/cycling trail was yet to be decided and is subject to funding.

The Board was very pleased to hear of the progress relating to the proposed connection between Josephine Place to the Boardwalk Trail.

OM1.7.6 **Wairoa Bridge**  
 Brian Perry Civil had established their construction site at the Wairoa Bridge and completion of the proposed works was forecast for March 2020.

OM1.7.7 **Omokoroa Roading Structure Plan - Catchment**  
 The Project is going through the NZTA business case process. Until this is determined the physical project cannot commence.

OM1.7.8 **Omokoroa Roading Structure Plan - Catchment Cycle and Walkways**  
 Investigation into the bridge options for Omokoroa Road continues. The timing of two further bridges servicing development areas was being considered.

OM1.7.9 **LED Street Lighting Conversion – What has happened since October 2019**  
 Western Bay of Plenty District Council (WBOPDC) and WestLink have been in consultation with Tauranga City Council (TCC), PowerCo and Horizons to establish areas where further details will be required and the finished look of converted street lighting. Further consultation is required with Council to explore decorative street lights prior to any decision by staff being made. The standard “like for like” replacements begin early 2019 and works are predicted to go for approximately 12-18 months.

**Resolved:** Councillor Thwaites / Member D Sage

*THAT the Deputy Chief Executive report dated 11 November 2019 and titled Infrastructure Services Report Omokoroa November 2019 be received.*

OM10.8 **Financial Report Omokoroa – September 2019**

The Board considered a report from the Management Accountant dated 19 November 2019 as circulated with the agenda.

It was brought to the Board’s attention that the Community Board Reserve Account allocations approved at the Omokoroa Community Board Meeting OM20 (7 May 2019) as outlined below were not showing in the presented Financial Report – September 2019:

*“THAT the projects as listed below be approved for construction funded from the Omokoroa Community Board Reserve Account:*

<b>Community Board Reserve account</b>			163,221	Board reserve
Two Barbeques, Western Ave	1	25,000	(25,000)	Reserve
Develop passive reserve at Western Ave extn, paths and planting	2	45,000	(45,000)	Reserve

<i>Bus shelters (two) [When Omokoroa Road rehabilitation is undertaken]</i>	<i>3</i>	<i>50,000</i>	<i>(50,000)</i>	<i>Reserve</i>
<b>Total (est)</b>			<b>(120,000)</b>	
<i>Balance</i>			<i>43,221</i>	

**Resolved:** Members T Sage / D Sage

*THAT the Management Accountant's report dated 19 November 2019 and titled Financial Report Omokoroa - September 2019 be received subject to the updated reserve expenditure summary showing the approved expenditure (as at August 2019) being circulated to all Omokoroa Community Board members as soon as possible.*

OM10.9

**Draft 2020/21 Annual Operation Budget**

The Board considered a report from Senior Governance Advisor dated 11 November 2019 as circulated with the agenda.

The Board requested a summary balance sheet of the expenditure for the 2018/19 Financial Year (ended 30 June 2019).

**Resolved:** Members T Sage / Presland

- 1. That the report from the Senior Governance Advisor dated 11 November 2019 and titled Draft 2020/2021 Annual Operating Budget be received subject:*
- 2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Omokoroa Community Board Draft 2020/2021 Annual Operating Budget be:*

<b>Operating Costs</b>	<b>2020/21</b>	
<b>Conference/Training</b>	<i>2,500</i>	
<b>Contingency</b>	<i>4,000</i>	
<b>Grants</b>	<i>7,500</i>	
<b>Mileage Allowance</b>	<i>1,500</i>	
<b>Salaries</b>	<i>Determined by Remuneration Authority</i>	
<b>Inter Department Charges</b>	<i>Determined by Overhead Cost Allocation</i>	
<b>TOTAL OPERATING COST</b>		

- 3. That this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

OM10.10 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2019 as circulated with the agenda.

The Board was advised that there was an additional Council meeting to be held on Tuesday 17 December – immediately following the Annual Plan and Long Term Plan Committee Meeting.

**Resolved:** Members T Sage / P Presland

*THAT the schedule of meetings for November and December 2019 be received.*

The meeting concluded at 8.18 pm

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T Sage  
Chairperson  
Omokoroa Community Board

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Date

OM1