

Western Bay of Plenty District Council

Minutes of Meeting No. MC20 of the Maketu Community Board held on 14 May 2019 in the Maketu Community Centre commencing at 7.00pm

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive Officer), S Harvey (Roading Engineer East) and A Alty (Senior Governance Advisor)

Others

1 member of the public and 2 others as named in the minutes.
1 members of the press

Public Forum

Resolved: Councillor Marsh / Member Clark

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. The Chairperson invited the attending member of the public to take part in the Public Forum.

Rubbish Dumping and General Littering at the Kaituna Sand Spit and Recreation Reserve

Laurel Rae spoke to the Board about the amount of rubbish and general litter that was constantly being dumped in the vicinity of the Kaituna Sand Spit and Recreation Reserve by the groyne/bar entrance. She advised that on 29 April she along with other people had picked up a substantial amount of rubbish and generally cleaned up the area. On checking the reserve a week later almost the same amount of rubbish was apparent in the area. Most of the dumped rubbish consisted of empty plastic bottles, alcohol bottles, plastic bags, bait bags, gas canisters and general household rubbish.

The rubbish bins in the reserve never seemed to be full and were generally not used. Most of the littering seemed to occur during the night.

Ms Rae asked if a No Littering sign could be put up on a trial basis and if that did not curb the random dumping, it was suggested that a camera be installed to record the offenders activities of offending during the night.

Vermin in the Reserve Area at the Kaituna Sand Spit and Recreation Reserve

The Board was advised that some people were using the picnic tables to clean and gut fish and the tables were left unclean after use. This in turn had attracted an infestation of rats. Ms Rae advised that there had been a cull of feral cats in the area and now there was an increase of rats in the immediate vicinity and the dumping of rubbish had exacerbated the current situation.

The Chairperson advised that random dumping of rubbish was one of the biggest problems in the area. It was envisaged that when the Kaituna re-diversion work was completed, planned landscaping of the area would improve the look of the reserve and this may discourage illegal rubbish dumping. It was important that all incidents of illegal dumping were reported to the Western Bay of Plenty District Council Office.

The concerns raised regarding illegal rubbish dumping and the report of the increase in rats at the Kaituna Sand Spit and Recreation Reserve would be reported through the CCR (Service Request) system and referred to the Reserves and Facilities staff.

Resolved: Councillor Scrimgeour / Member Cantlon

THAT the meeting be re-convened in formal session at 7.08 pm

MC20.1 Presentation

The Board received the presentation from Theo Ursum from Emergency Management Bay of Plenty regarding an update on the Emergency Management Community Response Team & Plan.

Theo Ursum (Emergency Management Advisor) and Wendy Rapana (Maketu Community Response Team Co-Ordinator) reported on the work undertaken to-date in the development of the Maketu Community Response Plan. The Civil Defence Emergency Management Community Guide outlined what needed to be done for personnel and community preparedness in an emergency situation in a booklet and this would be distributed to all Maketu households in the near future. Information about the booklet and Civil Defence Emergency Management preparedness had been given out at the Maketu markets.

It was important that there was community awareness of self responsibility and community resilience for a seven day period if and when required in an emergency situation. The community knew their own people, their vulnerabilities, accessibility and topography of the immediate area. The availability of resources and the Community Response Plan framework provided information specific to the Maketu community. Two Memorandum of Understanding agreements were being developed for the

premises that had been identified for use in the community in an emergency situation.

The updated Tsunami signage was due to be installed at Maketu in the near future.

The community connection with the local volunteer Fire Brigade, Maketu Coastguard and Maketu Surf Lifesaving Club was vital, and while these groups had been involved in civil defence operations for many years, there needed to be clear communication and understanding of the requirements in place for the community and the Maketu Community Response Plan would outline this.

The Chairperson thanked the attendees for their presentation.

Resolved: Member Beech / Councillor Marsh

THAT the presentation from Theo Ursum regarding an update on the Emergency Management Community Response Team & Plan be received.

MC20.2 **Minutes of Meeting No. MC19 of the Maketu Community Board held on 2 April 2019**

The Board considered the minutes of meeting MC19 of the Maketu Community Board held on 2 April 2019 as circulated with the agenda.

Resolved: Members Cantlon/ McFadyen

THAT the minutes of Meeting No. MC19 of the Maketu Community Board held on 2 April 2019 as circulated with the agenda be received and confirmed as a true and correct record.

MC20.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 30 April 2019 as circulated with the agenda.

MC20.3.1 **Cycleway into Maketu**

The Chairperson advised that it was pleasing to see the draft plan for the new cycle way into Maketu. The community was pleased that the Council had considered their input regarding the placement of the new cycleway. The Chairperson had had some good conversations with the local cycle groups and some residents who had given their input on the new cycleway. The Board would further discuss the plans at the next workshop.

MC20.3.2 **Y.E.S Program**

The third Y.E.S (Youth in Emergency Services) program had been completed with the emergency services and recruits from the Maketu area were involved in the program. It was great to see the growth in confidence of the participating young people as they progressed through the program, ending with their graduation at the local Marae. Clester Eru and local community emergency services were sincerely thanked for their huge voluntary input in this programme.

MC20.3.3 **Community Hub Feasibility Study**

The Board acknowledged the two local residents for committing themselves to undertake a feasibility study with the community looking at the options for a community hub in Maketu. They were two very enthusiastic and competent people and had done great job in fulfilling the process that was required to progress the feasibility study.

In the 2014 Annual Plan the Board allocated \$20,000 (MC14.3.5) for a Maketu Community Hub Feasibility Study, and land adjacent to the current Maketu Community Centre had been acquired in 2016 with the future development of a Community Hub in mind. This was recorded as Committed Reserves Expenditure within the Community Board Financial Report – March 2019.

It was pointed out that the first step for this study was the registration of the group as an incorporated society. The Community Board funding was then to be released for the feasibility study. The incorporated society was expected to work as per the projected timelines. The project was led by the society and Council would work with them to achieve the projected outcomes.

The proposed strategy for the feasibility study was outlined as follows:

<i>April 2019</i>	<i>May 2019</i>	<i>June 2019</i>	<i>July 2019</i>	<i>August 2019</i>
Organisation				
<i>Create Maketu Community Building Incorporated Society</i>				
<i>Contact Community Development Officer and possible stakeholders</i>				
<i>Create background information Leaflet/information for public</i>				
	Develop Information Streams: <ul style="list-style-type: none"> • Website • Facebook Page • Maketu Newsletter 			
	INFORM			

		<i>Public participation Process – using information streams</i>	
		INVOLVE/COLLABORATE <i>Seek involvement from stakeholders</i> <i>Gain lists of key attributes</i>	
		<ul style="list-style-type: none"> • <i>Hold community meetings</i> • <i>Provide information through community newsletters</i> • <i>Use idea boards to allow for comments to be made outside of formal forums</i> • <i>Community Questionnaire</i> 	
			<i>Develop ideas created through involvement process to create draft plans</i> <ul style="list-style-type: none"> • <i>Make draft plans available for comment</i> • <i>Review feedback</i> • <i>Consult with the local Council re proposed plan to check the feasibility.</i>
			<i>Decision/Plans Created</i> <ul style="list-style-type: none"> • <i>Information feedback to community stating reasons for decisions</i> • <i>The process undertaken to get to this point.</i>

MC20.3.4 Freedom Campers

As the kiwifruit season was now underway there was an influx of seasonal/freedom campers taking over the carpark reserves. This was huge bugbear to many of the residents as they witnessed incidents of bad behaviour, littering, lighting fires, leaving beer bottles on the beach, showering outside and not using the public toilets.

The Chairperson advised that any unsightly or illegal activity should be reported to the Western Bay of Plenty District Council as soon as possible.

MC20.3.5 ANZAC Commemorations

The 2019 Anzac Day commemoration service at Maketu was attended by hundreds of people who gathered at the Maketu Memorial and the

Whakaue Marae to pay tribute to the Anzacs and all service personnel. The dawn service was well organised and enhanced by the sun rise over the Maketu estuary.

MC20.3.6 **Kaituna River Rediversion**

The landscape was changing on Ford Road and contractors were well into the project of realigning the Kaituna River to enable more fresh water into the Maketu estuary.

MC20.3.7 **Significant Council Processes - Community Engagement**

(a) Community Matching Fund - 2019

The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications opened 29 April and would close on 29 May 2019.

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by Friday 31 May 2019.

Resolved: Member Beech / Councillor Marsh

THAT the Maketu Community Board Chairperson's Report dated 30 April 2019 be received.

MC20.4 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 2 May 2019 as circulated with the agenda.

2019 Triennial Elections

At the Council meeting held on 18 April 2019 Council adopted that for the 2019 triennial elections nominees names listed on voting papers be in pseudo-random order (as done in previous elections). The key dates relating to the forthcoming election were noted:

- Nominations open on 19 July and close on 16 August 2019
- Voting papers to be distributed from 20 September 2019
- Voting to be closed at noon on 12 October 2019

Kaituna Rediversion

At a recent update from the Bay of Plenty Regional Council it was advised that construction work was about 6 months ahead of schedule.

Concerns had been expressed about the water quality in the Little Waihi Estuary. The Bay of Plenty Regional Council Kaituna Catchment Manager had advised that it was expected that the water quality within the Maketu Estuary and the wetland would improve with increased water flow into the immediate area.

The water quality of the Little Waihi Estuary was also a concern and the Kaituna Catchment Manager had advised that there was work being undertaken to monitor and improve this water area.

Te Puke Recycling Centre

The trial of the extended opening hours of 8am to 5pm on Tuesday's and Thursdays at the Te Puke Recycling Centre had proven to be worthwhile and had now been made permanent.

Representation Arrangements for Western Bay of Plenty District Council

On 8 April 2018 the Local Government Commission announced its decision relating to the representation arrangements for the Western Bay of Plenty District Council that would apply for the 2019 local authority elections. The Commission had endorsed the decision of Western Bay of Plenty District Council that the existing arrangements of 11 councillors elected from three wards, with one boundary alteration, would apply for the October elections.

Resolved: Councillor Scrimgeour / Member Beech

THAT the Councillor's Report dated 2 May 2019 and titled Maketu Community Board Councillor's Report – May 2019 be received.

MC20.5

Infrastructure Services Report Maketu - May 2019

The Board considered a report from the Deputy Chief Executive dated 1 May 2019 as circulated with the agenda.

MC20.5.1

Maketu Road Proposal Cycle Trail

The Board was pleased to know that the survey work for the cycleway had been completed. The Roding Engineer (East) had to review the design with Westlink and discuss pricing and project commencement dates.

The Roding Engineer (East) advised that he would attend the next Maketu Community Board Workshop scheduled for Tuesday 4 June 2019 to

ensure that specific points of concern raised by interested community members and groups were noted for consideration in the final design of the cycleway.

The Chairperson expressed concern regarding the road crossover point that needed to be closer to Spencer Avenue – it was noted that having the crossover point closer to the entrance Pou was too close to the 100 km/h speed zone and was dangerous as vehicles tended to pick up speed and visibility was not good at this point on the roadway.

It was signalled that there had been a suggestion of developing the cycleway through the closed off section of Spencer Avenue as there was already a walkway through the area. The locked gate across the closed off section of the land would need to be opened permanently.

MC20.5.2 **Maketu Road Culvert**

It was expected that the consents for the work on the Spencer Avenue culvert improvements would be undertaken in conjunction with the cycleway development.

MC20.5.3 **Spencer Avenue Reserve Levelling - Minute Action Reference MC1916 3.2**

The Board was advised that Resource Consent was required for this reserve as it was now deemed to be a flood plain area. The original requirements for the reserve ascertained that no consent had been required from the Bay of Plenty Regional Council, but one had been required from the Western Bay of Plenty District Council for soil quantities greater than 5m³.

The Board noted that a subdivision directly across the road was being pre-loaded with soil and there was another property that had a large quantity of sand being deposited on it, seemingly without any consent restrictions.

MC20.5.4 **Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16.2.1 and MC8 17 5.7**

The Board was advised that the signage had been erected advising the need for caution when accessing the beach from the Surf Club Car Park.

The Chairperson reported that some of the sand bags were ripped and requested that an on-site meeting at the Maketu Surf Club be scheduled with Council's Reserves and Facilities Asset Manager to view and ascertain the maintenance work required.

MC20.5.5 Kohanga Reo - Minute Action Reference MC18 19 7.3

The Minutes of the Maketu Community Board Meeting MC8 held on 17 October 2017 reported the following:

"The Chairperson advised that he and Councillor Marsh and Council staff had met with representatives of the Kohanga Reo on Wednesday 27 September 2017 and discussed issues relating to parking outside the Kohanga Reo.

It had been agreed that an entrance gate to the premise be relocated and an overhead shelter from the designated car park area to the Kohanga Reo entrance also be constructed. At the meeting, it had been indicated that the Community Board would financially assist the Kohanga Reo to achieve improved parking arrangements.

The required work would be coordinated in liaison between Council Reserves and Facilities staff and members of the Kohanga Reo.

It was resolved that the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017."

The Board received advice from the Reserves and Facilities Officer (East) that outlined a quote to complete fencing at the Kohanga Reo.

The quote was for:

- Realigning the Maketu Road paling fence to remove the parking bay
- Adjusting the vehicle entry gates in this section to enable service vehicle access
- Removing the pedestrian gate to the boundary fence between the sports field and the Kohanga Reo

The Board received the quote and asked that the Roading Engineer (East) liaise with the Reserves and Facilities Officer (East) and members of the Kohanga Reo to ensure coordination of the agreed works.

Resolved: Councillors Scrimgeour / Marsh

THAT the Maketu Community Board approve funding up to \$5,000 allocated from the Maketu Community Board Reserve Account to undertake the approved fencing work as outlined in the provided quote from the Reserves and Facilities Officer (East).

Resolved: Members Cantlon / McFadyen

THAT the Deputy Chief Executive Officer's Report dated 1 May 2019 and titled Infrastructure Services Report Maketu May 2019 be received.

MC20.6 **Financial Report Maketu - March 2019**

The Board considered a report from the Management Accountant dated 11 April 2019 as circulated with the agenda.

Resolved: Member Cantlon / Councillor Marsh

THAT the Management Accountant's report dated 11 April 2019 and titled "Financial Report Maketu – March 2019" be received.

MC20.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2019 as circulated with the agenda.

Resolved: Members Beech / Cantlon.

THAT the schedule of meetings for May and June 2019 be received.

The meeting concluded at 8.21 pm

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC20