



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

MAKETU COMMUNITY BOARD

Poari Hapori

MC18

Tuesday, 19 February 2019
Maketu Community Centre
7.00pm



Te Kaunihera a rohe mai i nga Kuri-a-Whareī ki Otamarakau ki te Uru

Notice of Meeting No MC18 Te Karere

Maketu Community Board Poari Hapori

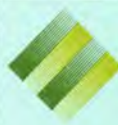
Tuesday, 19 February 2019
Maketu Community Centre
7.00pm

Members:

S Beech (Chairperson)
G Cantlon (Deputy Chairperson)
R Clark
W McFadyen
Councillor K Marsh
Councillor J Scrimgeour

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Maketu Community Board

Mangai Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. MC18

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

MC18.1

Presentation

Waiari Water Scheme Project

Representatives from Tauranga City Council will be in attendance to give an update presentation to the Board in regard to the Waiari Water Scheme Project.

Recommendation

THAT the presentation from Tauranga City Council representatives in regard to the Waiari Water Scheme project be received.

MC18.2	<p>Minutes of Meeting No. MC17 of the Maketu Community Board held on 27 November 2018</p> <p>A copy of the minutes is attached.</p> <p>Recommendation</p> <p><i>THAT the minutes of Meeting No. MC17of the Maketu Community Board held on 27 November 2018 as circulated with the agenda be received and confirmed as a true and correct record.</i></p>	7-14
MC18.3	<p>Chairperson’s Report</p> <p>Attached is a report from the Chairperson dated 4 February 2019</p>	15-18
MC18.4	<p>Councillor’s Report</p> <p>Attached is a report from Councillor Scrimgeour dated 7 February 2019</p>	19
MC18.5	<p>Anzac Commemoration 2019</p> <p>Attached is a report from the Democracy Advisor dated 16 January 2019.</p>	20-21
MC18.6	<p>Community Board Grant Application – February 2019</p> <p>Attached is a report from the Democracy Advisor dated 31 January 2019.</p>	22-23
MC18.7	<p>Infrastructure Services Report Maketu – February 2019</p> <p>Attached is a report from the Deputy Chief Executive dated 1 February 2019.</p>	24-48
MC18.8	<p>Financial Report Maketu – December 2018</p> <p>Attached is a report from the Management Accountant dated 18 January 2019.</p>	49-51
MC18.9	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of February and March 2019.</p>	52-53

Recommendation

THAT the schedule of meetings for February and March 2019 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. MC17 of the
Maketu Community Board held on 27 November 2018
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), R Clark and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

M Dowd (Information Technology and Services Manager), P Watson (Reserves and Facilities Manager), S Harvey (Roading Engineer (East)) and A Alty (Democracy Advisor)

Others

Three members of the public.

Apologies

An apology for absence was received from Member Cantlon.

Resolved: Members Beech / Clark

THAT the apology for absence from Member Cantlon be accepted.

Public Forum

Resolved: Councillor Marsh / Scrimgeour

THAT the meeting adjourn for the purpose of holding a public forum.

Rubbish Along Maketu Road

Two residents of Maketu spoke of their frustration in seeing rubbish constantly strewn along Maketu Road.

They raised the following points:

- As travellers along Maketu Road almost everyday they see rubbish that had been on the roadside for long periods of time.
- They felt that as ratepayers they were not getting the service that they paid for within their rates.
- Residents do pick up rubbish but they should not have to or be expected to do this.
- They were aware of the Health and Safety risks in picking up rubbish on the roadside.
- The last time a rubbish pickup had been done by residents - it was obvious that the rubbish that was picked up had been dumped for sometime.
- Cameras should be installed on a temporary basis to identify 'usual suspects' who regularly dumped rubbish in specific areas along the roadway.
- Could large recycling bins be located at Maketu for residents to be encouraged to use - rather than randomly dumping rubbish along the roadway and throughout Maketu?
- The residents would like to see a regular and concentrated effort to clean up the rubbish from the road on a regular basis.
- It was shameful to our township that this was happening - first time visitors to Maketu were faced with seeing the roadside strewn with rubbish and that was their first impression of our township.
- Residents would like to see the roadway into Maketu cleaned up of all rubbish before Christmas.

The Chairperson advised that he and Board Members shared the same frustrations and it seemed that ratepayers were paying for a service that was not being provided.

The Roading Engineer (East) advised that he would provide the contractor pick-up schedule for roadside rubbish collections to the residents who spoke of their concerns this topic.

The Chairperson thanked the residents for attending and advising their concerns.

Resolved: Councillor Scrimgeour / Member Clark

THAT the meeting be re-convened in formal session at 7.13pm.

MC17.1 **Minutes of Meeting No. MC16 of the Maketu Community Board Held on 16 October 2018**

The Board considered the minutes of meeting MC16 of the Maketu Community Board held on 16 October 2018 as circulated with the agenda.

Resolved: Councillors Marsh / Scrimgeour

THAT the minutes of meeting no. MC16 of the Maketu Community Board held on 16 October 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC17.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 12 November 2018 as circulated with the agenda.

MC17.2.1 Additional New Picnic Tables

The Community Board agreed that the grassed area beside the Maketu Community Centre was looking good with the new fence and bollards now in place. It was suggested that some picnic tables be placed in the immediate area.

The Reserves and Facilities Manager advised that he was happy to provide two new picnic tables for the area and liaise with the Chairperson about the specific placement of the tables.

MC17.2.2 Upgrade to Intersection Beach / Little Waihi Road

The Roading Engineer (East) advised that the proposed work on the Beach Road / Little Waihi Road intersection would not proceed before Christmas. Advice had been received that the area would be treated by Heritage New Zealand as a site of archaeological significance and therefore the required assessments would need to be undertaken before any work commenced.

The Board was disappointed to receive this advice given that there was a road already formed on the site for the proposed improvements, it was unlikely that anything of archaeological significance would in the area now. The Chairperson read a text statement from Member Cantlon reiterating frustration at the time it was taking to have the proposed improvement works done, particularly when the Board expressly asked for the work to be completed by Christmas.

Given the current situation the Board was in agreement that the work remain a priority and be undertaken in the adjusted timeframe in the New Year, noting that they wanted the improvements undertaken sooner rather than later.

MC17.2.3 Reflections of 2018

The Chairperson reported within his report that a lot of hard work had been achieved over the last 12 months by the Maketu Community Board and Maketu village was gearing up for a busy summer and holiday period.

The parks and reserves were looking in good shape with well-kept grounds and playground equipment. The murals were starting to take place and the completed one on the village green toilets looked good. With the Maketu twilight markets starting shortly the village green was going to be the 'go to' place to visit.

MC17.2.4 Thanks and Seasons Greetings

The Chairperson noted that there had been some really great feedback from the community lately from the Board workshop meetings, which were

giving the Board some good ideas on moving our community forward. There were still a lot of projects in the pipeline to be authorised and priced.

The Chairperson finished his report with a note of thanks to Community Board members for their commitment and extended a huge thank you to the community for their faith and assurance in retaining the Maketu Community Board.

Resolved: Member Beech / Councillor Marsh

THAT the Maketu Community Board Chairperson's Report dated 12 November 2018 be received.

MC17.3

Councillor's Report

The Board considered a report from Councillor Marsh dated 15 November 2018 as circulated with the agenda.

Kaituna / Maketu Estuary Water Flow

Councillor Marsh advised that he had attended a recent walk around meeting visiting the Kaituna Estuary re-development area. This had been well attended by members of the public. It was advised at the meeting that the project was currently progressing ahead of the programmed work schedule.

Spencer Avenue Culvert Under the Road

It had been ascertained that there was financial support from the Bay of Plenty Regional Council for the required culvert work and the Western Bay of Plenty District Council needed to ensure liaison with the Kaituna Catchment Manager and Bay of Plenty Regional Council representatives regarding this.

Maketu Coastguard

Councillor Marsh acknowledge the work of the Maketu Coastguard, who had recently picked up some regional and national awards for their specific rescue and community fundraising and engagement efforts. Extensive fundraising effort had recently culminated in the launch of a new rescue boat. The coastguard was a small group of people totally committed to the cause and they had received deserved accolades from throughout New Zealand.

Te Puke High School Senior Prize Giving

The recent Te Puke High School Prize giving, recognised Ashleigh Ngow, Head Girl of the school who was the recipient of the Rotary Club's Award for Service Above Self and numerous other awards and was also the Te Puke High School Dux. Ashleigh was one of several young people from Maketu recognised for their academic ability and community commitment and Maketu was very proud of their achievements.

Duke and Duchess of Sussex Royal Visit to Rotorua

Congratulations were also extended to renowned chefs Karena and Kasey Bird on being given the honour of preparing a meal for the Duke and Duchess of Sussex at Ohinemutu on their recent royal visit to Rotorua. Karena and Kasey now had world standing in recognition of their achievements and they had put their home of Maketu on the map during their world wide travels.

Christmas Wishes

Councillor Marsh extended best wishes for the coming festive season to Board Members, members of the community and staff. He thanked staff who had consistently supported the Maketu Community Board and community over the past year.

Resolved: Councillor Marsh / Member Beech

THAT the report from Councillor Marsh dated 15 November 2018 be received.

MC17.4 Infrastructure Services Report Maketu - November 2018

The Board considered a report from the Deputy Chief Executive dated 12 November 2018 as circulated with the agenda.

MC17.4.1 Removal of Gum Trees - Minute Action Reference MC6 17 4.4.5 and MC8 17 5.18

The Roding Engineer (East) asked for clarification in regard to the excess wood that would be made available to members of the public following the removal of the gum trees adjacent to Arawa Avenue to be felled onto Te Arawa Lakes Trust land.

The removal of the trees would be undertaken during 5-10 December 2018 and all road closure and traffic management requirements were in place. He asked for clarification on how the excess wood was to be made available for public collection.

It was agreed that:

- The excess logs would be taken to Spencer Avenue Reserve.
- A professional logging contractor would be engaged to ring/slab the wood for manageable collection by members of the public. The engagement of the logging contractor for this task would be paid for by Council.
- It was important that wood collectors did not come onto the Spencer Avenue Reserve site with their own chainsaws with members of the public in close proximity.
- A specific time for members of the public to collect the wood off-cuts would be advised.
- People who wanted to collect wood directly from the Te Arawa Lakes Trust land (after the tree felling was completed) would need to directly approach Te Arawa Lakes Trust representatives for permission to do this.

The Roding Engineer (East) advised that all information relating to the felling of the gum trees, road closure and subsequent tree removal would be advised on the Council website.

7.47pm Councillor Scrimgeour left the meeting at this time.

MC17.4.2 **Community Roding Account**

Proposed Projects Priority Listing

The Chairperson advised that the Board would set the priorities of their Community Roding Account at their next workshop.

MC17.4.3 **Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16 2.1 and MC8 17.5.7**

The Reserves and Facilities Manager advised that a reply had been received from the Bay of Plenty Regional Council advising that the repairs and safety improvements to the Surf Club Car Park Reserve rock revetment may be undertaken under limited application notification.

If there were objections under the limited application notification then the proposed work would need to be advanced to a full hearing process.

The Board advised their consensus to go ahead with the limited application notification process, reiterating that they wanted to see the safety repairs and improvements to the rock revetment undertaken as soon as possible.

MC17.4.4 **Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18 5.2 and MC15 18 4.6**

The Board was advised that the Bay of Plenty Regional Council had some funding for improvements to the Spencer Avenue culvert capacity.

The Board noted that:

- Tender prices were being sought for the works.
- The expected time for completion was January-February 2019.
- The works were to be part of a comprehensive stormwater consent process.
- \$30,000 had been committed from the Bay of Plenty Regional Council with the balance to be funded by Western Bay of Plenty District Council.
- Design for the project was underway and being managed in-house.

MC17.4.5 **Maketu Memorial Monument**

The Chairperson thanked Council staff for their advice relating to the repair and renovation of the Maketu Memorial Monument.

Discussions with Te Arawa Lakes Trust Board representatives would continue and the Board would advise any updates on this project as they came to hand.

Resolved: Councillor Marsh / Member Beech

THAT the Deputy Chief Executive report dated 12 November 2018 and titled Infrastructure Services Report Maketu - November 2018 be received.

MC17.5 **Financial Report Maketu - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member McFadyen

THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Maketu - October 2018 be received.

MC17.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2018 as circulated with the agenda.

Resolved: Members Clark/ McFadyen

THAT the schedule of meetings for November and December 2018 be received.

The meeting concluded at 8.07pm.

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC17

Western Bay of Plenty District Council

Maketu Community Board

Chairperson's Report – February 2019

2018/19 Summer Season

It's been a great long hot summer period for the Maketu area meaning large crowds of people enjoying the long warm days on the beach and enjoying our parks and reserves. It's great to see the majority of the people respecting our fine facilities. Sadly there has been some wilful damage done and hopefully the culprits will be accountable for their actions.

Unfortunately one of the BBQs wasn't working over the holiday period but has since been repaired.

The new water fountains and picnic tables were installed just in time for the summer season and are being well used.

It's pleasing to see the Sunday Maketu Market and the Twilight Market being well patronised.

Priority Works Programme

At the recent board workshop the following four projects planned for this year have been prioritised

1. Kerb and Channelling Williams Cres
2. Look out area Rauporoa Road
3. New footpath Arawa Ave
4. Road shaping / footpath Spencer Ave

Itinerant Campers / Freedom Camping

Itinerant Campers (rather than the majority of Freedom campers) has been a huge issue for the local community over the busy holiday period. This needs to have some firm discussion moving forward as the local community are not prepared to put up with the bad behaviour and the damage that irresponsible campers leave behind. Staff have advised that the Freedom Camping Bylaw is up for review this year and the Board will be able to have input to the review process.

Notice of Rahui – Okurei Point Maketu

It is saddening to hear of the displacement of the urupa on Okurei Point due to large land slips.

Attached for information is a public notice from representatives from the Te Arawa Lakes Trust relating to the Prohibition Notice at Okurei Point Maketu.

Attachment A

Katituna River Re-Diversion Work

Its pleasing to hear that the Kaituna re-diversion work is running ahead of schedule as we all look forward to the finished project.

Updates and Discussion Points

Updates on the following points have been requested:

- Cycleway
An update on this item is included in the Minute Action Sheet Reports attached to the Infrastructure Services Report.
 - Te Tumu road name change
 - Waste Management / Glass Collection
 - Maketu Surf Club carpark retaining wall
- An update on this item is included in the Minute Action Sheet Reports attached to the Infrastructure Services Report
- Tsunami Road signs
 - Sewage system (grinder pumps)

Speed Limit Review

At this time the Board has no changes/ additions for the forthcoming speed limit review process. The Board is aware that with the development and completion of the planned cycleway along Maketu Road, the speed limit along specific crossover points on the road should be looked at in the interest of both cycle and walkway users and motorist.

Recommendation

THAT the Chairperson's Report to the Maketu Community Board for February 2019 be received.

Shane Beech
Chairperson
Maketu Community Board



Notice of Rahui – Okurei Point - Maketu

A Rahui (Prohibition) has been imposed due to a serious landslide that has occurred on Okurei Point Maketu and which has caused Koiwi a tangata - Human remains (possibly pre European) - to have become dislodged and disinterred and have washed into the surrounding ocean including Newdicks beach.

Area

The Rahui is hereby imposed in respect of the eastern side of Okurei Point Maketu including all of Newdicks Beach and will extend 5 miles to the south toward Little Waihi Beach. It will also cover 500 metres to the North.

Prohibition

No Kaimoana shellfish or other any other seafood of whatever kind or nature is to be collected from this area for human consumption until all Koiwi a tangata (human remains) have been retrieved and properly re interred. The Public are asked to avoid the area. The rahui will be in force for 6 weeks but may be subject to review at that time. Your co operation will be appreciated.

Dated the 14th day of January 2019

By Authority of

Sir Toby Curtis, Liam Tapsell and Tony Wihapi

for and on behalf of
Te Arawa Lakes Trust,
Maketu Taiapure, Ngati Whakaue ki Maketu,
Tapuika, and NZ Police

Tel: Te Arawa Lakes Trust 07 346 1761



The Signs *4 to be as follows – 1 m * 1 m

He Rahui – A Prohibition Notice – Okurei Point Maketu

A Rahui has been imposed in respect of Okurei Point Maketu due to a serious landslide that has occurred. Human remains have been disinterred and fallen into the sea. The area includes the area of the slip and includes all of Newdicks Beach and 5 miles to the south. The rahui will be for a period of 6 weeks and may be reviewed at that time, No shellfish or seafood of any kind is to be collected for human consumption in this period. The Public are asked to avoid the area. Your co operation will be appreciated

Dated 14th day of January 2019

By Order

Sir Toby Curtis Liam Tapsell Tony Wihapi

For Te Arawa Lakes Trust

Maketu Taiapure Ngati Whakaue ki te Ihu o Te Waka

Tapuika and NZ Police

Tony Wihapi

Western Bay of Plenty District Council

Maketu Community Board

Councillors Report – February 2019

Financial Contributions

In the first half of the financial year these have been about twice as earlier budgeted for. This has had a positive impact on debt levels.

Rangiuru Business Park

Council has agreed in principle to support the development of the Rangiuru Business Park by providing up to \$15 million to facilitate development of infrastructure which will be recouped when subdivision or development takes place.

Also Council will support Quayside Holdings to apply to the Provincial Growth Fund for funds to build an interchange with the TEL.

Annual Plan

The draft Plan is almost ready to be approved and released for consultation.

The most significant issue is the overall process for Council to be involved in developing new contracts with waste collectors to provide increased access for recycling and reduce the volume of waste going to landfill.

John Scrimgeour
Councillor
Maketu Community Board

Western Bay of Plenty District Council

Maketu Community Board

Anzac Day Commemoration 2019

Purpose and Summary

The Maketu Community Board is required to make a decision regarding attendance and presentation of a wreath at the Anzac Service at Maketu on Anzac Day Thursday 25 April 2019.

Funding Implications for Maketu Community Board

The cost of a wreath up to \$200 will be funded from the Maketu Community Board Contingency Account.

Delegated Authority of the Maketu Community Board

The Community Board has delegated authority pursuant to Schedule 7 LGA 2002 to make decisions on the subject matter in this report.

Recommendation

- 1. THAT the Democracy Support Officer's report dated 16 January 2019 and titled Anzac Day Commemoration 2019 be received.***
- 2. THAT the Maketu Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).***
- 3. THAT Maketu Community Board represent the Maketu Community Board at the ANZAC Day Service at Maketu on 25 April 2019.***

.....
Aileen Alty
Democracy Advisor

1. Background

Community Boards have participated in Anzac Day Services in their respective areas in the past and so Community Board Chairpersons are requested to liaise with their elected members to co-ordinate their representatives to attend services across the Western Bay of Plenty District Council region on Thursday 25 April 2019.

2. Statutory Compliance

The Community Board has delegated authority pursuant to Schedule 7 LGA 2002 to make decisions on the subject matter in this report.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Maketu Community Board Contingency Account	Funding of up to \$200 for a wreath to be laid by Maketu Community Board Representatives on Anzac Day 2019.

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Maketu and Te Puke Returned Services Association Representatives	The Democracy Advisor will advise the Maketu and Te Puke Returned Services Association representatives of the attending Maketu Community Board Representatives at the Anzac Service to be held on 25 April 2019.	

Western Bay of Plenty District Council**Maketu Community Board****Community Board Grant Application – February 2019**

Purpose and Summary

The Maketu Community Board is required to make a decision regarding applications for Community Board Grant Funding.

Funding Implications for Maketu Community Board

Grants will be funded from the Maketu Community Board Grants Account.

Delegated Authority of Maketu Community Board

The Community Board has delegated authority.

Recommendation

- 1. THAT the report from the Democracy Advisor dated 31 January 2019 titled Community Grant Application February 2019 be received.***
- 2. THAT the Maketu Community Board approve /not approve the following grant to be funded from the Maketu Community Board Grants 2018/2019 Account subject to all accountabilities being met.***

..... \$.....

Aileen Alty
Democracy Advisor

1. Background

The Maketu Community Board has funding of \$5,000 for disbursement to community organisations for the 2018/19 financial year.

ONE application been received for the Board's consideration at their meeting to be held on 19 February 2019.

- Maketu Anzac Committee has applied for funding assistance for the 2019 Anzac Day Commemorations.

2. Statutory Compliance

The Maketu Community Board has delegated authority pursuant to the LGA 2002 to make decisions on the subject matter in this report.

Funding/Budget Implications

Budget Funding Information	Relevant Detail
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.
Maketu Community Board Grant Fund	Annual Budget \$5,000.00 Balance <u>\$2,000.00</u>

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Maketu Anzac Committee	The applicant will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council

Maketu Community Board

Infrastructure Services Report Maketu February 2019

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 1 February 2019 and titled Infrastructure Services Report Maketu February 2019 be received.***

Approved



Gary Allis
Deputy Chief Executive

1.0 Utilities

1.1 Maketu Stormwater Catchment Areas

Inspections were carried out in January with spraying and mechanical clearing to follow in February, March and April 2019.

1.2 Comprehensive Stormwater Consents - Eastern Zone

The Catchment Management Plan for the Eastern Catchment was lodged with the Bay of Plenty Regional Council prior to Christmas. The Eastern Zone includes the urban areas of Maketu, Te Puke, Pukehina and Paengaroa. The Catchment Management Plan will form the basis for the Comprehensive Stormwater Consent Application.

Consultation was held on the catchment management plan with the community prior to it being lodged. Positive feedback was received.

1.3 Home Worm Composting Workshops

Dates for 2019 are being planned with the trainers and will be available on Council's website once confirmed at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.4 Te Puke Recycling Centre Extended Opening Hour Trial

Te Puke Recycling Centre extended its opening hours during September 2018 for a three month trial. The extended hours were continued in December. There is proven support for the extended opening hours and ratification for the increased level of service will be sought from Council in February 2019.

2.0 Reserves

2.1 Dotterel Point Reserve Capital Development (Pukehina)

Monitoring of the upgraded septic tank system will remain ongoing and likely to remain this way until the Surf Club begin construction of their new facilities, the timing of which is subject to their funding being secured.

3.0 Strategic Property

Nothing new to report this month.

4.0 Projects

4.1 Te Puke Highways – Pah Road Slip Reinstatement

The Resource Consent has finally been granted by the Bay of Plenty Regional Council for the reinstatement of the Pah Road Slip. NZTA is managing the contract documents and tendering process for the construction of this project.

5.0 Emergency Management

5.1 Exercise Shakeout

Sixty five percent of WBOP schools committed to supporting ShakeOut (the national earthquake drill and tsunami hikoi).

6.0 Roothing

6.1 Maketu Road Proposed Cycle Trail

The Preliminary design options and cost estimates have been completed by WestLink. The detailed design and archaeological authority will commence around late February to mid-March.

6.2 Beach Road Intersection Kerb & Channel

The design work is complete. To minimise costs, Archaeological Authority application will be carried out in conjunction with Maketu Cycleway. Estimated project start date is May 2019.

6.3 Community Roothing Account

Current Account	Costs (\$)	Status
Current Account Opening Balance 1 July 2018	\$100,933	
Allocation for 2018/19	\$66,360	
Subtotal	\$167,293	
Committed Projects for 2017/18		
Beach Road Kerb & Channel Construction	\$33,000	<ul style="list-style-type: none"> Project start date postponed. Archaeological Authority to be carried out in conjunction with Maketu Cycleway.
Debt Funding for year	\$26,688	
Subtotal	\$66,688	
Proposed Projects for 2018/19		
Arawa Avenue Footpath	\$ TBA	Price estimate to be provided - WestLink
Williams Crescent Lookout Point	\$ TBA	Price estimate to be provided - WestLink
Rauporoa Road K & C	\$ TBA	Price estimate to be provided - WestLink

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title **Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1**

Remit Number MC817 5.7

Owner RFAM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board was advised that the required Resource Consent was currently on hold due to objections to the proposed channel dredging associated with nourishment and improving navigable access from the boat ramp at Park Road.

Further consideration was required to understand the concerns from Tangata Whenua.

The Board requested that the option to remove the channel dredging component from the Resource Consent application so that it (future channel dredging) may be considered as a separate matter in the future.

It was also noted that repairs and safety improvements to the rock revetment needed to be undertaken as soon as possible as there were now some hazardous areas of the structure that presented specific health and safety risk issues.

Actions

31 Jan 2019: Bay of Plenty Regional Council have sought a limited notification process on this Resource Consent Application with specific iwi/hapu.

Three responses have been received, one in support of the proposal and two against. The submitters have requested a hearing. On this basis, a report will be presented to the Operations & Monitoring Committee outlining the process and potential costs that Council would incur should the matter go to another hearing and potentially the Environment Court. The Board will be advised of the outcome.

12 Nov 2018: There has been little change since the previous update. Staff are waiting for a response from BoPRC regarding a suggested way forward with the Resource Consent application.

1 Oct 2018: Staff continue to work with the Regional Council on the issue of Limited Notification. WBOPDC will need to consider whether or not if it continues to a hearing stage, following the Limited Notification process, as a hearing process would be costly and has the potential to go to the Environmental Court.

17 August 2018: There has been no significant change. The Regional Council is assessing navigation issues given the expected increase in boat usage at Park Road Boat Ramp.

6 July 2018: Council is still working through the requirement for limited notification with BOPRC.

25 May 2018: The Regional Council has sent the application to a Christchurch based consultant for processing.

The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives.

Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.

16 April 2018: Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.

13 March 2018: Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiao was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.

5 Feb 2018: Council's consultant and staff have been working with local hapu on various issues they have raised.

Once a position is reached, the revised application will be re-submitted to the Regional Council.

16 January 2018: A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organized to present the revised application and conclude feedback.

A date for the Hui is likely to be late February.

It is noted that the recent storm surge event of 5 January has lowered the beach level in this location, further exposing the car park foundations; however, there is no increase of risk to the structure at this stage.

6 Dec 2017: Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.

27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.

11 Sept 2017: Resource Consent is processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.

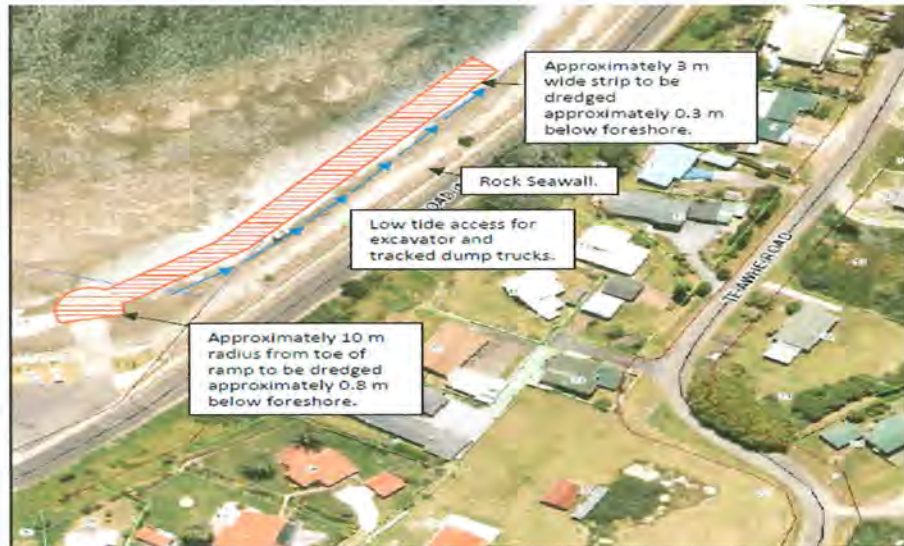
Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future
- OR
2. Withdrawal of the application in its entirety. This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.

28 July 2017: No change from the previous update because consent application has been lodged.

3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment. The area of dredging proposed (which was consulted with the Board Chairman), indicated overleaf:



22 May 2017: No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

24 April 2017: Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017: Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12/1/2017: A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December.

The only feedback received was from Ngati Pikiaio Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

8/12/2016: The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17/11/2016: A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

14/10/2016: Preferred concrete design and pricing underway which will be presented to the Board and Tangata whenua when available.

14/9/2016: The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12/8/2016: assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13/7/2016: Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.
15/6/2016: Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23/5/2016: Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

Community Board Report

MAKETU COMMUNITY BOARD 9/08/2016

Remit Title	Water Tank Face Lift
Remit Number	MC2216 3.11
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson advised that he would contact a local graffiti artist, and liaise with the Community Engagement Team to see if some designs could be applied to Council's water tank, subject to funding being made available for the work to be undertaken.
Actions	<p>31 Jan 2019: The Park Road Toilet mural has been completed.</p> <p>The water tank mural option remains on hold.</p> <p>12 Nov 2018: The water tank mural option continues to be on hold.</p> <p>1 Oct 2018: The Board has agreed to proceed with a mural on the Park Road Toilet. The water tank mural option is on hold.</p> <p>20 August 20148: Staff have received a proposal from a local graffiti artist. A copy of the proposal will be sent to Board members prior to the meeting.</p> <p>6 July 2018: Staff and the Chairperson are working with a local graffiti artist in a proposal. The Utilities Manager will be consulted once the proposal is received.</p> <p>25 May 2018: The Chairperson will provide a progress update at the Community Board meeting in June 2018.</p> <p>16 April 2018: The Chairperson will provide a progress update at the Community Board meeting in May 2018.</p> <p>5 March 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>15 January 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>26 Oct 2017: The Chairperson will provide a progress update at the Community Board meeting in November.</p> <p>13 Sept 2017: The Chairperson will provide a progress update at the Community Board meeting in October.</p> <p>22 August 2017: The Chairperson will provide a progress update at the Community Board meeting in September.</p> <p>7 July 2017: The Chairperson will provide a progress update at the Community Board meeting in July.</p> <p>22 May 2017: The Chairperson will provide a progress update at the Community Board meeting in June.</p> <p>13 April 2017: The Chairperson will provide a progress update at the Community Board meeting in May.</p>

27 February 2017: The Chairperson will provide a progress update at the Community Board Meeting in March.

13 January 2017 – No change. Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank.

1/12/16- No change

17/11/16 - No change.

15/10/16 - No Change

14/9 16 - No change, Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank

MAKETU COMMUNITY BOARD 5/04/2016

Remit Title **Spencer Avenue Reserve Levelling**
 Remit Number MC1916 3.2
 Owner RFO2
 Status UNDER ACTION

Complete Date

Confidential

Resolution

In discussion of the Spencer Avenue Reserve levelling, the Board considered that the proposed cost of up to \$10,000, comprising of \$2,000 for one site and \$8,000 for the other site, was unacceptably high for the work required. Following advice from the Group Manager Customer and Community Services, it was agreed that three further quotes could be obtained for the Board's consideration

Resolved: Members Beech / Cantlon

THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided, and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.

Actions

31 Jan 2019: Staff have followed up with the consultant on their offer of service letter. A verbal update will be provided at the Board meeting.

28 Nov 2018: There has been no change since the previous update, as per comments below the letter of engagement is yet to be received and a follow up email to Tonkin & Taylor has been sent.

12 Nov 2018: An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.

1 Oct 2018: Ongoing discussion with Tonkin and Taylor to ascertain the impact of the recent installation of the culverts by Regional Council from Maketu Road on the hydrology of the Reserve for the Resource Consent. Also finalizing agreement with Tonkin and Taylor.

20 August 2018: Staff have been in contact with Tonkin and Taylor who have advised that they are still compiling the report.

6 July 2018: On going correspondence with Tonkin and Taylor. Recent work completed by the Regional Council included battering back the drain within the Reserve and planting which will impact the processing of the Consent. Tonkin and Taylor have been informed.

25 May 2018: Tonkin & Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.

17 April 2018: Reserves and Facilities Officer East has requested a quote form the Engineer for the Resource Consent.

14 Feb 2018: Reserves Officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.

The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.

15 January 2018: No change

10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.

25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m³. That quantity will be arranged as soil becomes available.

22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored

7 July 2017: No change.

22 May 2017: To be progressed as and when resources permit.

10 April 2017: No changes to comments below.

8 March 2017: No change due to other unexpected staff resources.

12 January 2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.

8 December 2016: Resource Consent is still required

17 November 2016: Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height.

The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.

25 October 2016: Processing resource consent.

15 September 2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future.

22. August 2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.

12 July 2016 - New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.

15 June 2016 -Still waiting additional quotes.

23 May 2016 - Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.

18 April 2016: The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Avenue.

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title **Kohanga Reo**
 Remit Number MC817 2.4
 Owner RFM
 Status UNDER ACTION
 Complete Date
 Confidential
 Resolution

THAT the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017.

"MAS Reference MC817 2.4 The Board expressed their frustration in regard to the lack of action relating to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. The Board had been advised that in order to achieve the agreed improvements the matter had been referred to the Chairperson of the Kohanga Reo but at this time no progress had been made.

The Reserves and Facilities Manager would consult with the Workforce Development and Cultural Advisor and organise a meeting with Kohanga Reo representatives."

Actions

31 Jan 2019: There has been no acknowledgement of the letter sent to Kohanga Reo. Consideration is being given to arranging another site meeting.

12 Nov 2018: A letter has been sent to the Kohanga Reo. The parking issues continue to be monitored.

1 Oct 2018: No significant change to last month's update. The parking issues continue to be monitored.

17 August 2018: The parking issues continue to be monitored.

6 July 2018: The Reserves & Facilities Manager visited Kohanga Reo on 6 July 2018 to discuss progress of the Kohanga Reo's actions resulting from the 27 September 2017 meeting.

MC1318 5.2 The Reserves and Facilities Manager will talk through the present situation with the Chief Executive Officer and the Group Manager Planning and Regulatory Services and report back to the Board.

A verbal update will be provided at the Community Board meeting.

25 May 2018: A meeting is being organized with Kohanga Reo. MAS MC817 2.4 has also been incorporated into this MAS.

16 April 2018: A verbal update on progress will be provide at the May Community Board Meeting.

5 March 2018: Staff are still liaising with the Kohanga Reo on progressing the proposed improvements.

17 January 2018: Staff continue to liaise with the Kohanga Reo on progressing the proposed improvements.

13 Nov 2017: Funding to be confirmed once the quotes for the work have been received.

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title	Outdoor Fitness Equipment
Remit Number	MC817 2.6
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he and Councillors Marsh and Scrimgeour had met with a Maketu Rotary representative at the Park Road Reserve and discussed the most suitable site for the future placement of outdoor fitness equipment.</p> <p>It was reiterated that Maketu Rotary needed to contact the Reserves and Facilities Manager in regard to the preferred siting of the equipment before any placement was confirmed.</p>
Actions	<p>31 Jan 2019: There has been no significant change to this MAS. The Rotary Club will approach staff as soon as funding has been put in place.</p> <p>5 Nov 2018: No significant change. Rotary Club to approach staff once funding is in place.</p> <p>1 Oct 2018: Council has agreed to provide a \$5,000 grant from the matching fund.</p> <p>The Rotary Club will need to raise the balance of the required funds before installing the equipment.</p> <p>17 August 2018: The Rotary Club have made an application to Council's matching fund. The outcome of the application will be provided at the meeting.</p> <p>6 July 2018: There has been no further development since last month's update.</p> <p>25 May 2018: There has been no further development since last month's update.</p> <p>16 April 2018: A letter of support has been provided to Rotary who will contact staff once their funding is in place.</p> <p>5 March 2018: Staff have been in discussions with the Rotary Club and will provide a letter of support for inclusion in funding applications.</p> <p>15 January 2018: No Change</p> <p>13 Nov 2017: Councillor Marsh has confirmed the location of the proposed outdoor fitness equipment. Staff have been advised that the Kaimoana Festival has been cancelled for 2018. On this basis, the funding for the equipment may be delayed.</p>

MAKETU COMMUNITY BOARD 28/11/2017

Remit Title **Maketu Project Team - Cycleway into Maketu - MAS Reference MC8 17 5.3**
 Remit Number MC917 4.9
 Owner RE1
 Status UNDER ACTION

Complete Date

Confidential

Resolution

The Board received the Safety Review on the Cycleway into Maketu from the Westlink Senior Transportation and Safety Engineer and noted that Option 1 Alignment along the estuary side of Maketu Road was the preferred option indicated by the Deputy Chief Executive.

The Chairperson and Board members expressed their frustration in regard to the indicated route for the proposed cycleway into Maketu as they felt that none of their input had been given proper consideration.

The Chairperson noted the following points:

- A meeting had been held with residents (along the proposed route) and a Council staff member some 12 months ago and nothing had been heard from Council since
- It was the opinion of the Board that the Safety Review should have been done by an independent contractor not a Westlink staff member.
- The Safety Review had been done without a visit to the proposed site.
- The points raised by the community had not been listened to and the recommendation relating to the options were against what the community wanted.

Board Members had spoken to immediate residents along the route, cycling groups who regularly used the roadway, members of the Maketu Projects Team and locals who were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.

The Board Chairperson summarised road accident numbers reported over the past seven years along Maketu Road.

The Board and the community at large were very much in favour of the cycleway and wanted to see it completed as soon as possible. The Board would like a meeting to be organised with Board members, Council staff and affected residents, local cyclists and the author of the safety assessment report in order to ensure that an informative and consultative process was undertaken in regard to the future route for the Maketu Road cycleway.

The Reserves and Facilities Manager advised that he would provide the Board's feedback to the Deputy Chief Executive with a suggestion that a meeting be held in the new year to review the safety assessment and proposed options.

Actions

24 Jan 2019: WestLink design progressing well. Detailed design should be available for community to comment by end of February early March.

5 Nov 2018: An additional survey has been undertaken to assist the design.

2 Oct 2018: The design review and estimate is underway and will be advise to the Board once complete.

20 August 2018: Staff and Councillor Marsh met the landowner on 10 August to discuss options to construct the cycleway partly over private property. This was unsuccessful.

The cycleway alignment will be designed and estimated based on three options:

- a) Wetlands side Maketu to Kaituna Road

- b) Estuary side Maketu to Kaituna Road (previously designed and estimated)
- c) Wetland side from Maketu to a crossing point with good visibility then coastal side to Kaituna Road.

The options and estimate will be reported back to the Board when completed.

26 June 2018: A meeting is being arranged with Councillor Marsh, staff and the landowner.

16 May 2018: The plan for the private land requirement has been provided to Councillor Marsh, who will contact the owner.

9 April 2018: Board Members, staff and members of the public met on site on 16 March to discuss options relating to the route for the proposed cycleway into Maketu.

The Reserves and Facilities Manager advised that it had been agreed to fully cost the cycleway route along the eastern side (wetland side - right-hand side) of the roadway into Maketu.

The Chairperson noted that the site meeting was very positive and the decision to locate the proposed cycleway into Maketu on the right-hand side of the roadway into Maketu had been unanimously supported.

The revised design and estimate is expected mid-year and will be presented back to a similar community meeting.

26 Feb 2018: A site/tour of the proposed cycleway has been organized to take place on 16 March.

17 Jan 2018: Arrangements are currently being made for a consultation meeting with the Board and locals to review both the route options and the safety report.
NOTE: This action sheet replaces MC116.6.4

MAKETU COMMUNITY BOARD 12/06/2018

Remit Title	Placement of Drinking Fountains on Maketu Reserves
Remit Number	MC1318 5.6
Owner	RFO2
Status	COMPLETE
Complete Date	31 January 2019

Confidential

Resolution At the Maketu Community Board Meeting MC12 1 May 2018 the Board approved funding of up to \$2,500 allocated from the Maketu Community Board Reserve Fund for the purchase and installation of two drinking fountains to be located by the public barbeque on Park Road and on the wing wall of the Maketu Surf Club.

The Reserves and Facilities Manager advised that the purchase and arrangements for the installation of the drinking fountains was underway.

Actions **31 Jan 2019: The drinking fountains were installed prior to Christmas.**

12 Nov 2018: The Contractor has been appointed to install drinking fountains. The date of the install is yet to be confirmed.

1 Oct 2018: Te Arawa Lakes Trust representative has provided verbal approval to install one of the drinking fountains on their land adjacent to the surf club building.

Arrangements have been made for the installation prior to November 2018.

17 August 2018: The drinking fountains have been ordered and should be available soon for installation before summer.

The Chairperson is liaising with Te Arawa Lakes Trust to seek permission to place one of the fountains on their land next to the surf club.

6 July 2018: The Chairperson and Reserves & Facilities Officer have been working through requirements to establish the two drinking fountains.

MAKETU COMMUNITY BOARD 4/09/2018

Remit Title	Removal of Gum Trees - Minute Action Reference MC6 17 4.4.5 and MC8 17 5.18
Remit Number	MC1518 4.4
Owner	RE1
Status	COMPLETE
Complete Date	22 January 2019
Confidential	
Resolution	The Reserves and Facilities Manager advised that negotiations for the removal of the gum trees were being finalised and parties associated with the land and the trees had recently met on site and agreed that the trees should be removed as soon as possible.
Actions	<p>The Reserves and Facilities Manager would now implement the required road stopping notice to enable the work to be undertaken in November/December 2018.</p> <p>22 Jan 2019: Works were completed on 23 December 2019. The trees have now been removed.</p> <p>9 Nov 2018: Works have been approved and will commence on 10 Dec 2018.</p> <p>1 Oct 2018: Roading staff are working with the tree felling contractor on the logistics for removing the trees.</p> <p>There has been some feedback from some locals who believe the trees have some historic significance and question the need to remove all of the trees.</p> <p>Updates from MAS MC 1318 5.3 below:</p> <p>20 August 2018: Staff will raise the timing of removing the three trees overhanging the road with WestLink and tree removal contractor and consider prioritising these trees.</p> <p>6 July 2018: Site meeting has been organised with WestLink to look at the staged removal of the trees.</p> <p>25 May 2018: A site meeting is being co-ordinated to discuss the logistics of removing the trees.</p> <p>16 April 2018: Staff are preparing a methodology for removing the trees, before meeting on site with Trust representatives to seek their input and to ensure all parties agree and understand the proposal for removing the trees.</p> <p>Estimates for the work have yet to be fully determined.</p> <p>6 March 2018: Arrangements are being progressed. The intention is to drop the gum trees onto Te Arawa Land with their permission before used as firewood.</p> <p>15 January 2018: RFM still liaising with Te Arawa Lakes Trust.</p> <p>14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.</p> <p>Updates from MC1318 5.3 below</p> <p>20 August 2018: Planning for the tree removal is nearing completion. A verbal update will be provided to the Board at the meeting.</p>

26 June 2018: The site meeting has been organised with WestLink.

25 May 2018: A site meeting is being co-ordinated to discuss the logistics of removing the trees.

16 April 2018: Staff are preparing a methodology for removing the trees, before meeting on site with Trust representatives to seek their input and to ensure all parties agree and understand the proposal for removing the trees.

Estimates for the work have yet to be fully determined.

6 March 2018: Arrangements are being progressed. The intention is to drop the gum trees onto Te Arawa Land with their permission before used as firewood.

15 January 2018: RFM still liaising with Te Arawa Lakes Trust.

14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.

MAKETU COMMUNITY BOARD 4/09/2018

Remit Title **Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18 5.2**

Remit Number MC1518 4.6

Owner UM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board was advised that the parallel pipe with fish friendly flaps was being assessed before approaches were made to the Bay of Plenty Regional Council with a proposal for consideration of funding options.

The Board was clear that they wanted to see the increased capacity to remove accumulated stormwater (- meaning increased culvert capacity -) specifically for the management of Spencer Avenue stormwater and flood protection agreed and installed as soon as possible.

The Reserves and Facilities Manager advised that the Kaituna Catchment Manager was waiting for further input from the Western Bay of Plenty Utilities Manager with progress on this matter reported back to the Board.

Actions **24 Jan 2019: Tender prices to be received in February 2019 based in a similar sized outlet pipe to existing with flood gate arrangement to end of pipe.**

29 Oct 2018: The Utilities Manager has met with BoPRC Pim de Monchy.

Discussion held with BoPRC Pim de Monchy in late October with agreement reached to install a second culvert pipe with a floodgate.

Tender prices are being sought for works. The expected timeframe for completion is Jan-Feb 2019.

The works to be part of a comprehensive stormwater consent process.

Funding of \$30k from BoPRC and the balance funded by WBoPDC.

The design is underway and is being managed in-house, staff are managing the works.

1 Oct 2018: Staff have arranged a meeting with Bay of Plenty Regional Council to progress an option for a second culvert pipe of similar size to the existing culvert with a flood gate. A detailed plan and costing will be prepared for consideration and arrangement of funding.

MAKETU COMMUNITY BOARD 4/09/2018

Remit Title	Closing of the Kaituna Boat Ramp for the Period of the Kaituna Re-Diversion Project - Minute Action Reference MC13 18 2.2
Remit Number	MC1518 4.7
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board noted that while the Bay of Plenty Regional Council had upgraded navigational aides in anticipation of the increased boat usage at the Maketu Boat Ramp, these were totally independent to the dredging of the channel which the Board wished to be undertaken.
Actions	<p>31 Jan 2019: The Regional Council have not confirmed whether or not they are pursuing dredging of the channel. Given the objections to the proposed coastal works in front of the Surf Club carpark, it is unlikely that dredging will be pursued.</p> <p>12 Nov 2018: The Regional Council have been provided with a copy of the WBOPDC original application for dredging the channel for their consideration. Given the issues that WBOPDC encountered with the dredging of the channel, it is highly unlikely that Regional Council will be pursuing dredging of the channel.</p> <p>1 Oct 2018: An update on the Regional Council's response to the request for channel dredging will be provided at the Board meeting.</p>

MAKETU COMMUNITY BOARD 8/10/2018

Remit Title **Maketu Memorial Monument**

Remit Number MC1618 2.7

Owner RFAM

Status UNDER ACTION

Complete Date

Confidential

Resolution **THAT Maketu Community Board authorise Council staff to make an application for external funding to facilitate the repair and renovation of the Maketu Memorial Monument.**

Actions **22 Jan 2019: There has been no change since the last update. The Board are to discuss requirements directly with Te Arawa Lakes Trust.**

12 Nov 2018: This topic was discussed with Democracy to get a better understanding of the background to this MAS. Agreed that RFAM would meet with MCB Chairman during the CEO meeting on 12 November 2018 to discuss requirements. Note - in order for any funding application to be made, a detailed repair specification for the monument and cost estimate will need to be supplied. This project should be best left to the MCB Project Team which are better placed to work jointly with Te Arawa Lakes Trust.

At the meeting held with the Board Chair and CEO on 12 November 2018, It was agreed to defer any further staff involvement until conversations have been held with Te Arawa Lakes Trust Board (who own the land and the monument) to clarify project and co-ordination responsibilities.

In the interim, Maketu Community Board will provide Te Arawa Lakes Trust Board with all information and any quotes it receives to assist their project.

The Reserves & Facilities Asset Manager explained that before any funding applications can be made by the Board, the Board need to be clear about what Te Arawa Lakes Trust Board's expectations are with the Maketu Community Board's offer of assistance.

MAKETU COMMUNITY BOARD 8/10/2018

Remit Title **Re-Instatement of Boating Channel**

Remit Number MC1618 7.10

Owner GM1

Status COMPLETE

Complete Date 23 January 2019

Confidential

Resolution The Board expressed concern that the Maketu boat channel need to be maintained in the interim and in the long term. They requested that the reinstatement of the boating channel be progressed through discussion with the Bay of Plenty Regional Council. The channel was now having significantly more boating use due to the closure of the Ford Road ramp and the build up of sand was a constraint and a safety hazard.

Actions **23 Jan 2019: This has been deferred until the Kaituna Diversion is in place and the effect of the increased water flow is assessed.**

5 Nov 2018: To be discussed further with BoPRC. However, previous discussions indicate that this would wait until the diversion is in place.

MAKETU COMMUNITY BOARD 8/10/2018

Remit Title	Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16.2.1 and MC8 17 5.7
Remit Number	MC1618 7.4
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board highlighted their frustration in regard to the time it was taking to progress any of the proposed work on the Surf Club Car Park Reserve Rock Revetment. It was extremely disappointing that one person's point of view could delay progress on work that needed to be done with urgency. The rock revetment was dangerous in its current state and there had been a number of reported accidents where people had fallen or tripped as a result of the unsafe rocks in the immediate area. The area was now dangerous and needed remediation as soon as possible.</p> <p>The Board requested that rock revetment improvements be actioned as soon as possible. The Chairperson agreed to obtain accident reports or a statement on the number of accidents from the Fire Chief and provide them to staff.</p>
Actions	<p>23 Jan 2019: The details to assist with the consent process have not yet been provided.</p> <p>5 Nov 2018: The Chair to provide details of accidents to assist with the consent process.</p>

MAKETU COMMUNITY BOARD 8/10/2018

Remit Title	Removal of Gum Trees
Remit Number	MC1618 7.8
Owner	RE1
Status	COMPLETE
Complete Date	22 January 2019
Confidential	
Resolution	<p>The Roothing Engineer advised that rooding staff were working with a tree felling contractor to remove the large gum trees.</p> <p>The closure of the road during the tree felling work had been advertised to start on 10 December over a five day period to the 15 December from 6.00am to 6.00pm. It was noted that the advertised road closure was for 6 days to allow for any unforeseen contingency. Locals living in the immediate vicinity of the area would have access to their property.</p> <p>The Chairperson would work with Community Groups regarding cutting some of the wood as a fund raiser. Staff would liaise with the land owner/occupier as to whether community groups could undertake this on the land otherwise a quantity of wood could be trucked to an accessible spot (Spencer Avenue) as a fund raising exercise for a community group. It was noted that health and safety requirements would need to be adhered to by any community groups cutting up the wood for community use. There was not going to be unrestricted public access to the wood.</p>
Actions	<p>22 Jan 2019: The works are now complete.</p> <p>8 November 2018: The Roothing Engineer will work with the Community Board on managing the public firewood process.</p>

MAKETU COMMUNITY BOARD 8/10/2018

Remit Title	Suggested Jetty/Pole Installation at Bell Road Boat Ramp
Remit Number	MC1618 7.9
Owner	RFTL
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>At the last Maketu Community Board meeting it was suggested that installation of a basic jetty at the end of Bell Road would assist boaties who were now using this boat ramp/access.</p> <p>The Board was advised that there was no funding available for a jetty.</p> <p>It was suggested that some posts be installed on the river bank to enable boaties to tie/anchor their boats when embarking and disembarking at the Bell Road boat access.</p> <p>The Deputy Chief Executive Officer advised that he would investigate options that may be available to achieve this.</p>
Actions	<p>30 Jan 2019: The Reserves & Facilities Team leader has inspected the area in Bell Road. Staff are organising for land based mooring posts to be installed.</p> <p>23 Oct 2018: The installation of posts or boat tie up points on the river bank is being investigated further.</p>

Western Bay of Plenty District Council

Maketu Community Board

Financial Report Maketu – December 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 31 December 2018 (**Attachment A**).

Total operational costs are under budget and include contingency expenses, mileage allowance, salaries and inter-department charges.

Grants are over budget year to date and security is over budget for the year.

Grant payments made to date:

	\$
Maketu Youth Development Team	500
St Thomas Anglican Church Maketu	1,000
Maketu Fire Brigade	1,500
Total grants to date	\$3,000

Committed – Operational expenditure

	\$
Total outstanding operational commitments	\$0

2018/19 reserve analysis:

2018/19 Opening balance	\$158,857
Placement of drinking fountains on Maketu Reserves [MC12.2.2]	\$(2,500)
Graffiti art mural design for Park Rd toilet block [MC15.2.2]	\$(4,348)
2018/19 Closing balance	\$152,009

Committed reserves expenditure

Maketu Community Hub Feasibility Study [MC14.3.5]	Up to \$(20,000)
Entrance signs into Maketu [MC14.3.6]	Up to \$(5,000)
2018/19 Closing balance	\$127,009

Recommendation

THAT the Management Accountant's report dated 18 January 2019 and titled "Financial Report Maketu – December 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 31 December 2018**

Maketu Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Contingency - [see breakdown below]	0	6,800	6,800	☑	17,000	3,332
Grants	3,000	2,900	(100)	⊗	5,000	3,565
Mileage Allowance	0	400	400	☑	1,000	61
Salaries	7,150	8,380	1,230	☑	16,644	14,074
Security	7,337	1,648	(5,689)	⊗	4,020	1,007
Inter Department Charges	16,812	16,812	0	☑	33,627	33,624
Total Operating Costs	34,299	36,940	2,641	☑	77,291	55,663
Interest Expense	0	0	0	☑	0	(8,965)
Total Direct Costs	34,299	36,940	2,641	☑	77,291	46,698
Total Costs	34,299	36,940	2,641	☑	77,291	46,698
Income						
Rate Income	37,116	38,646	(1,530)	⊗	77,291	76,145
Total Direct Income	37,116	38,646	(1,530)	⊗	77,291	76,145
Net Cost of Service	2,818	1,706	1,112	☑	0	29,447
Contingency - breakdown						
Year to date contingency costs	0					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	158,857					
Placement of drinking fountains on Maketu Reserves [MC12.2.2]	(2,500)					
Graffiti art mural design for Park Rd toilet block [MC15.2.2]	(4,348)					
(Decrease) Increase in year	(6,848)					
Closing Balance - Surplus (Deficit)	152,009					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019**

JANUARY 2019			
Meeting	Date	Time	Venue
Anniversary Day - 28 January			
FEBRUARY 2019			
Meeting	Date	Time	Venue
Waitangi Day - 6 February			
Council	7 February	9.30am	Chambers
Waihi Beach Community Board	11 February	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	12 February	7.00pm	Omokoroa Community Church
Katikati Community Board	13 February	7.00pm	The Centre. Pātuki Manawa
Community Committee	14 February	9.30am / 10.00am	The Gallery Te Puna Quarry Park 108 Te Puna Quarry Road
Maketu Community Board	19 February	7.00pm	Maketu Community Centre
Policy Committee	21 February	9.30am	Chambers
Te Puke Community Board	21 February	7.00pm	Te Puke Library and Service Centre
Joint Road Safety Committee	26 February	10.00am	Chambers
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	27 February	TBC	Chambers
Operations and Monitoring Committee	28 February	9.30am	Chambers
Rural Committee	28 February	3.00 pm	Chambers
MARCH 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	5 March	9.30am	Chambers
Regulatory Hearings Committee (if required)	6 March	9.30am	Chambers
Council	7 March	9.30am	Chambers
Policy Committee	12 March	9.30am	Chambers
Waihi Beach Community Board	25 March	6.30pm	Waihi Beach Community Board

Omokoroa Community Board	26 March	7.00pm	Omokoroa Community Church
Katikati Community Board	27 March	7.00pm	The Centre. Pātuki Manawa
Community Committee	28 March	9.30am / 10.00am	TBC