

Western Bay of Plenty District Council

Minutes of Meeting No. MC16 of the Maketu Community Board held on 08 October 2018 in the Maketu Community Centre commencing at 7.00pm

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive Officer), S Harvey (Roading Engineer East/West) and A Alty (Democracy Advisor)

MC16.1 **Minutes of Meeting No. MC15 of the Maketu Community Board Held on 4 September 2018**

The Board considered the minutes of meeting MC15 of the Maketu Community Board held on 4 September 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member Cantlon

THAT the minutes of Meeting No. MC15 of the Maketu Community Board held on 4 September 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC16.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 3 October 2018 as circulated with the agenda.

MC16.2.1 **Gum Trees**

The Chairperson advised that an onsite meeting was held between Contractors, Council staff, Te Arawa Trust representatives and Community Board members to discuss the removal of the Arawa Ave gum trees. It was unanimously agreed that the trees were dangerous and causing

concern to the public and road users, with several motor vehicle accidents already occurred and power lines taken down by falling limbs and a lot of traffic users refusing to use that stretch of road. A price was supplied by the contractors to remove the trees, so the Board looked forward to their removal being undertaken in the near future.

The Roothing Engineer advised that this item was reported in the Minute Action Sheet Attachment A to the Infrastructure Services Report.

MC16.2.2 **Upgrade CCTV Camera**

The Maketu Community Board Chairman had met with the CCTV camera supplier about relocating the new camera at the village green on the existing light pole and advised that the change was achievable and could be installed at the same quoted price previously adopted by the Board.

MC16.2.3 **Maketu Expos**

There were two successful expos held in Maketu during the last month. A two and a half day expo was held at the local Marae where volunteer groups, paid organisation and business's got to show off what they had to offer. The expo was a huge success with many people visiting the event.

The second expo was held by the local Hauora and a number of organisations and business's showcased what they had to offer our community.

MC16.2.4 **Upgrade intersection Beach/Little Waihi Road**

The Board was looking forward to work starting shortly on the upgrading of the intersection of Beach Road and Little Waihi Road.

The Board was advised that the Infrastructure Services Report included a recommendation for the commitment of funding to facilitate the improvements to the Beach Road/Waihi Beach intersection.

MC16.2.5 **Council Representation**

The Board acknowledged the Council decision to retain the Maketu Community Board. The Chairperson noted that he was extremely pleased with the large amount of submitters from the community showing their faith and support to retain the Maketu Community Board.

MC16.2.6 **TECT Supreme Award**

The Board was advised that at the recent Coastguard Gala Awards the Maketu Coastguard won the Youth Volunteer awards, Rescue of the Year

award and Unit of the Year award, and to top this off they won the TECT Supreme award at the recent district awards night.

On Sunday 30 September 2018 the Maketu Volunteer Coastguard launched their new rescue boat "Kohinui Rescue" to a community crowd of over 300 people with both mayors from Western Bay of Plenty District Council and Rotorua praising their commitment and support to their community.

MC16.2.7 **Maketu Memorial Monument**

The Chairperson advised that he had had discussion with Te Arawa Lakes Board representatives about Te Arawa Lakes Trust wish to re-furbish, level and preserve the Maketu Memorial monument on Beach Road. The Board would like to assist Te Arawa Lakes Board in achieving this in the near future. A copy of the Maketu Projects booklet page that showed a photograph of the Memorial Monument had been circulated to Board members with the Chairpersons Report for this meeting. The Deputy Chief Executive Officer advised that there may some external funding providers that may be interested in contributing to this community project.

The Board was advised that Member Cantlon had sought and received an initial quote from a geotech company (based in Wellington) to level the base and fill the cracks in the monument. Full consultation with Te Arawa Lakes Trust representatives needed to be undertaken to ascertain what was required along with a breakdown of costs for the repairs and renovation of the memorial.

The Board supported the proposed repair and renovation work to have the memorial monument re-levelled and cleaned in principal.

It was noted that any proposed preservation work should be advised to the Reserves and Facilities Manager who may have specific information and expertise required for the renovation of historical structures.

Resolved: Members Cantlon / MacFadyen

THAT Maketu Community Board authorise Council staff to make an application for external funding to facilitate the repair and renovation of the Maketu Memorial Monument.

Resolved: Member Beech / Councillor Marsh

THAT the Chairperson's Report to the Maketu Community Board for October 2018 be received.

MC16.3 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 2 October 2018 as circulated with the agenda.

Annual Report

The Board was advised that the Draft Financial Statements for Year ended 30 June 2018 and the Annual Report 2017/18 had been adopted by Council on 20 September 2018.

It was noted that:

- Council maintained an AA credit rating from Standard Poor
- Reduced net debt by \$1.95 million to \$98m had been achieved
- A 'steady as we grow' approach relating to the provision of essential services and regulations had been adopted.
- From 2015 - 2018 net debt to revenue had dropped from 169% to 103%
- Net debt/property had dropped from \$6,070 to \$4,650

Kiwi Camp Facility Trial

Government Funding had been offered to Council to install a trial Kiwi Camp Facility. Council investigated various sites and confirmed placement at the Waihi Beach Community Centre car park on a trial basis. After the trial period it had been suggested that the facility may be moved to Te Puke during the kiwifruit season to assist in providing facilities for seasonal agricultural workers. While there would be a cost incurred to move the facility, the kiwi camp set-up would fulfil a very much required need.

Roading Repairs

The Board was advised that as a result of recent extreme storm events over the past four years, the cost of unexpected damage repairs had escalated. Much of the damage was at the eastern end of the district and while the costs were borne on a district wide basis it was challenging and concerning if the frequency of extreme weather events continued.

Resolved: Councillor Scrimgeour / Member Beech

THAT the report from Councillor Scrimgeour dated 2 October 2018 be received.

MC16.4

Community Matching Fund - 2018 Successful Recipients

The Board considered a report from the Community Relationship Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Members Clark/ Cantlon.

THAT the report from Community Relationship Advisor dated 19 September 2018 be received.

MC16.5 Community Board Grant Application - October 2018

The Board considered a report from the Democracy Advisor dated 2 October 2018 as circulated with the agenda.

Declaration of Interest

As a member of the Maketu Volunteer Fire Brigade Chairperson Beech declared an interest in this item and took no part in the discussion or voting thereon.

The Board considered an application for funding for the Maketu Volunteer Fire Brigade for the purchase of furniture. The Board noted that the Maketu Volunteer Fire Brigade was a volunteer organisation that was very prominent in the community and their commitment to Maketu and the surrounding area was acknowledged.

Resolved: Councillor Marsh / Member Cantlon

- 1. THAT the report from the Democracy Advisor dated 2 October 2018 titled Community Grant Application - October 2018 be received.*
- 2. THAT the Maketu Community Board approve the following grant to be funded from the Maketu Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

Maketu Volunteer Fire Brigade..... \$1,500

MC16.6 Update to Community Boards on Upcoming Speed Limits Bylaw and Traffic and Parking Enforcement Bylaw Reviews

The Board considered a memorandum from the Roading Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 as circulated with the agenda.

Resolved: Members Beech / Cantlon

THAT the memorandum from the Roading Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 be received.

MC16.7 Infrastructure Services Report Maketu - October 2018

The Board considered a report from the Deputy Chief Executive dated 1 October 2018 as circulated with the agenda.

MC16.7.1 **Water Tank Face Lift - Minute Action Sheet Reference MC22 16 3 11**

The Board would continue to liaise with an artist for the installation of a mural on the Maketu Water Tank and report back with a design and costing at a later date.

MC16.7.2 **Kohanga Reo - Minute Action Reference MC15 18 4.3 and MC8 17 2.4**

The Board noted that a further letter had been sent to the Kohanga Reo but this had not yet been acknowledged.

The Board asked that some metal be put down over the pot holes at the reserve entrance next to the Kohanga Reo as soon as possible to give immediate improvement to the driveway.

MC16.7.3 **Outdoor Fitness Equipment - Minute Action Sheet Reference MC8 17 2.6**

The Board endorsed their support of the Maketu Rotary Club to install some outdoor fitness equipment on the Park Road reserve.

MC16.7.4 **Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16.2.1 and MC8 17 5.7**

The Board highlighted their frustration in regard to the time it was taking to progress any of the proposed work on the Surf Club Car Park Reserve Rock Revetment. It was extremely disappointing that one person's point of view could delay progress on work that needed to be done with urgency. The rock revetment was dangerous in its current state and there had been a number of reported accidents where people had fallen or tripped as a result of the unsafe rocks in the immediate area. The area was now dangerous and needed remediation as soon as possible.

The Board requested that rock revetment improvements be actioned as soon as possible. The Chairperson agreed to obtain accident reports or a statement on the number of accidents from the Fire Chief and provide them to staff.

MC16.7.5 **Maketu Project Team - Cycleway into Maketu - Minute Action Reference MC8 17 5.3 and MC9 17 4.9**

The Deputy Chief Executive Officer advised that the design review and estimate was underway and would be advised to the Board as soon as it was available. The focus was on the practical design of the cycleway on the wetlands side - taking into account that there was no ability land

purchase and there were constraints with roadside drainage and available width.

MC16.7.6 **Improvements to Culvert Capacity - Spencer Avenue - Minute Action Sheet Reference MC12 16 5.2**

The Deputy Chief Executive Officer advised that the Bay of Plenty Regional Kaituna Catchment Manager was aware of the catchment assessment that was yet to be undertaken.

MC16.7.7 **Upgrade Intersection Beach / Little Waihi Road - Minute Action Reference MC15 18 2.1**

The Board was advised that the quote for the upgrade of the intersection of Beach Road and Little Waihi Road of \$33,000 included the \$7,000 committed for the design of the proposed upgrade work. The Board noted concern relating to any archaeological assessments that could be required within the work site. Any archaeological finds would be assessed by the authorised archaeologist.

MC16.7.8 **Removal of Gum Trees**

The Roding Engineer advised that roading staff were working with a tree felling contractor to remove the large gum trees.

The closure of the road during the tree felling work had been advertised to start on 10 December over a five day period to the 15 December from 6.00am to 6.00pm. It was noted that the advertised road closure was for 6 days to allow for any unforeseen contingency. Locals living in the immediate vicinity of the area would have access to their property.

The Chairperson would work with Community Groups regarding cutting some of the wood as a fund raiser. Staff would liaise with the land owner/occupier as to whether community groups could undertake this on the land otherwise a quantity of wood could be trucked to an accessible spot (Spencer Avenue) as a fund raising exercise for a community group. It was noted that health and safety requirements would need to be adhered to by any community groups cutting up the wood for community use. There was not going to be unrestricted public access to the wood.

MC16.7.9 **Suggested Jetty/Pole Installation at Bell Road Boat Ramp**

At the last Maketu Community Board meeting it was suggested that installation of a basic jetty at the end of Bell Road would assist boaties whop were now using this boat ramp/access.

The Board was advised that there was no funding available for a jetty.

It was suggested that some posts be installed on the river bank to enable boaties to tie/anchor their boats when embarking and disembarking at the Bell Road boat access.

The Deputy Chief Executive Office advised that he would investigate options that may be available to achieve this.

MC16.7.10 **Re-Instatement of Boating Channel**

The Board expressed concern that the Maketu boat channel need to be maintained in the interim and in the long term. They requested that the reinstatement of the boating channel be progressed through discussion with the Bay of Plenty Regional Council. The channel was now having significantly more boating use due to the closure of the Ford Road ramp and the build up of sand was a constraint and a safety hazard.

Resolved: Member Cantlon / Councillor Marsh

- 1. THAT the Deputy Chief Executive Officer's Report dated 1 October 2018 and titled Infrastructure Services Report Maketu October 2018 be received.*
- 2. THAT the Board approves the construction of Beach Road intersection kerb and channel at the estimated cost of \$33,000 funded from the Maketu Community Roading account subject to it being completed before 20 December 2018.*

MC16.8 **Financial Report Maketu - August 2018**

The Board considered a report from the Management Accountant dated 18 September 2018 as circulated with the agenda.

Resolved: Members MacFadyen / Clark

THAT the Management Accountant's report dated 18 September 2018 and titled "Financial Report Maketu - August 2018" be received.

MC16.9 **Draft Annual Budget - October 2018**

The Board considered a report from the Democracy Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Members Beech / McFadyen

- 1. THAT the report from the Democracy Advisor dated 19 September 2018 and titled Draft 2019/2020 Annual Operating Budget be received.*

2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Maketu Community Board Draft 2019/2020 Annual Operating Budget be:*

Operating Costs	2020	
Contingency	17,000	
Grants	5,000	
Mileage Allowance	1,000	
Security	4,020	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

MC16.10

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of October, November and December 2018 as circulated with the agenda.

Resolved: Members Cantlon / Beech

THAT the schedule of meetings for October, November and December 2018 be received.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Members Beech / Councillor Scrimgeour

THAT the public be excluded from the following part of this meeting namely:

- *Minutes of Maketu Community Board Meeting MC15 (Closed)*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Minutes of Closed Minutes MC15 – 4 September 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>