

# Western Bay of Plenty District Council

## Minutes of Meeting No. MC15 of the Maketu Community Board held on 4 September 2018 in the Maketu Community Centre commencing at 7.00pm

### Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

### In Attendance

M Taris (Chief Executive Officer), P Watson (Reserves and Facilities Officer) and A Alty (Democracy Advisor)

### Others

One member of the press.

#### MC15.1 **Minutes of Meeting No. MC14 of the Maketu Community Board Held on 24 July 2018**

The Board considered the minutes of meeting MC14 of the Maketu Community Board held on 24 July 2018 as circulated with the agenda.

**Resolved:** Councillor Marsh / Member Cantlon

*THAT the minutes of Meeting No. MC14 of the Maketu Community Board held on 24 July 2018 as circulated with the agenda be received and confirmed as a true and correct record.*

#### MC15.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 22 August 2018 as circulated with the agenda.

### MC15.2.1 **Upgrade Intersection Beach / Little Waihi Road**

The Board had received a price from Westlink to do the upgrade of the intersection of Beach Road and Little Waihi Road. The first quote for the Beach Road Kerb and Channel construction work had been priced at \$33,000 and the Board wished to see two further quotes for the required work.

The Roading Engineer had advised at a recent site meeting he would make inquiries regarding the requested extra quotes.

The Roading Engineer had advised that he would provide a report on the design/costings and timing for the requested work for the next meeting.

The Board reiterated that they wished to see this work completed by Christmas.

### MC15.2.2 **Graffiti Art**

The Board had received designs and pricing from a local graffiti artist for a mural on the Park Road toilet block and the Maketu Information Centre wall. Design suggestions and costings for a mural on the water tanks on the corner of Wilson Road North and Arawa Avenue had also been received and these would be considered at a later date.

The Board agreed to go ahead with the mural design as shown for the Park Road toilet block and seek ideas from the community as to what they may want for a mural on the information centre. It was suggested that the Board initiate assistance from a community arts group and/or engage in the community seeking options favoured by the 'people's choice' for mural ideas.

The Board was advised that the Reserves and Facilities Officer (East) would liaise with the Chairperson and the artist to facilitate the painting of the mural on the Park Road Toilet Block.

**Resolved:** Members Cantlon / McFadyen

*THAT the Maketu Community Board commit to the graffiti art mural design as shown for the Park Road Toilet Block for \$4,349.00 funded from the Maketu Community Board Reserve Fund.*

### MC15.2.3 **Council Representation**

The Chairperson made comment relating to the recent "have your say about community boards" as part of the Representation Review noting that over 70 members of the public attending, a very clear picture was indicated to Council that the Maketu community wanted to retain its community board.

**MC15.2.4 Kaituna Boat Ramp Closure**

With the closure of the Kaituna boat ramp there were more vehicles and boat trailers using the Maketu boat ramp. On a recent Sunday, the culmination of beautiful weather, the Maketu Sunday Market and ideal fishing conditions showed that parking was at a premium.

The Reserves and Facilities Manager advised that a key for the padlock for the extra identified parking site would be provided to the Chairperson to open and close the area as/when required.

**MC15.2.5 Kaituna Re-Diversion Works****A. Impact of Heavy Traffic**

The Chairperson advised that a number of concerns had been raised relating to heavy trucks using local roadways while working on the Kaituna Re-Diversion project being undertaken by the Bay of Plenty Regional Council. Concerns had been voiced about the speed of the trucks, damage to the roads, incidents of pot holes caused by the frequency of heavy traffic using the roadways in association with the re-diversion work.

The Board would like an assurance that the local roadways would be monitored and maintained as required during the course of the works and brought back to the required standard by the Bay of Plenty Regional Council at the conclusion of the re-diversion work.

The Chief Executive Officer advised that the Deputy Chief Executive Officer had had discussions relating to the heavy vehicles on the roadways during the Kaituna Re-Diversion work. Discussions were ongoing and the designation of the affected roads was to be clarified.

**B. Bell Road - Suggestion to Install a Jetty**

It was suggested that the installation of a basic jetty at the end of Bell Road would assist boaties who were now using this boat ramp/access. The Maketu Boat ramp was not suitable for bigger boats and this would be a welcome alternative during the Kaituna Re-Diversion works.

The Reserves and Facilities Manager advised that he would advise the Kaituna Catchment Manager, Bay of Plenty Regional Council of this suggestion.

**MC15.2.6 St Thomas Anglican Church 150 Years Celebration**

The Board extended congratulations to the St Thomas Anglican Church congregation at Maketu for the recent celebration of their 150 year

establishment anniversary on August 25 and 26 2018. It was a huge milestone to be able to celebrate the inception of the oldest church in the Western Bay of Plenty and one of the oldest in New Zealand. The significant occasion had been very well attended and was extremely well run, and given due acknowledgement of the auspicious commemoration that it had been.

**Resolved:** Member Beech / Councillor Marsh

*THAT the Chairperson's Report to the Maketu Community Board for September 2018 be received.*

### MC15.3

#### **Councillor's Report**

The Board considered a report from Councillor Marsh dated 22 August 2018 as circulated with the agenda.

#### **Representation Review**

Council were currently process for determining representation across the district and Council Marsh advised of his requirement to remain impartial in this matter. Hearings of submissions on the Representation review took place on 3 September 2018, and Council would determine the final decision at the Council meeting on 20 September 2018.

Member Cantlon asked that it be recorded in the minutes of this meeting at this point, that he was disappointed in the manner in which the Mayor cut short the speaking time for the verbal submission from David Campbell at the Representation Review submission hearing held in the Council chamber on Monday 3 September 2018.

**Resolved:** Councillor Marsh / Member Beech

*THAT the report from Councillor Marsh dated 22 August 2018 be received.*

### MC15.4

#### **Infrastructure Services Report Maketu - September 2018**

The Board considered a report from the Deputy Chief Executive dated 20 August 2018 as circulated with the agenda.

### MC15.4.1

#### **Emergency Management**

The Board was working through the development of their community response plan and were at the point that they needed to discuss the plan with Emergency Management staff. The Reserves and Facilities Manager advised that he would contact the Emergency Management Manager and ask her to contact the Chair or Deputy Chairperson.

MC15.4.2      **Water Tank Face Life - Minute Action Sheet Reference MC22 16 3.11**

The Board had been presented with some mural designs for the Park Road Toilet Block, the Maketu Information Centre and the water tanks. The Board had resolved to commit funding for a mural on the Park Road Toilet Block and this would be facilitated in liaison with the Reserves and Facilities Officer (East) and the Chairperson to have the mural painted as soon as possible.

Development of a mural for the water tanks would be considered at a later date. Board members noted that the equipment shed in front of the water tank should also be considered as a future canvas for a mural.

MC15.4.3      **Kohanga Reo Parking Issues - Minute Action Sheet Reference MC8 17 2.4**

The Reserves and Facilities Manager advised that the parking issues continued to be monitored.

The Board made reference to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. At the meeting on 27 September 2017 (Maketu Community Board Minutes Reference MC8.2.4) referred "It had been agreed that an entrance gate to the premise be relocated and an overhead shelter from the designated car park area to the Kohanga Reo entrance be constructed. At the meeting, it had been indicated that the Community Board would financially assist the Kohanga Reo to achieve improved parking arrangements and access."

Improvements to the parking area had not yet been put in place as liaison with Kohanga Reo representatives had been difficult to achieve.

The Board advised that there were large pot holes at the entrance area to the reserve and the area also needed to be metalled. Members stressed that children were being put at risk having to walk on the road due to the dangerous parking of vehicles on the footpath outside the Kohanga Reo. The Board would like to see some movement to try and resolve this ongoing issue as soon as possible.

The Reserves and Facilities Manager advised that a formal letter would be sent to the Kohanga Reo summarising the previous meeting agreement (as per Minute Reference MC8.2.4) advising that the Board was willing to progress the agreed actions, with a request for a formal response from the Kohanga Reo representatives to reaffirm that the Kohanga Reo were willing to undertake the agreed actions as discussed on 27 September 2017.

MC15.4.4           **Removal of Gum Tress - Minute Action Reference MC6 17 4.4.5 and MC8 17 5.18**

The Reserves and Facilities Manager advised that negotiations for the removal of the gum trees were being finalised and parties associated with the land and the trees had recently met on site and agreed that the trees should be removed as soon as possible.

The Reserves and Facilities Manager would now implement the required road stopping notice to enable the work to be undertaken in November/December 2018.

MC15.4.5           **Maketu Project Team - Cycleway into Maketu - Minute Action Reference MC8 17 5.3 and MC9 17 4.9**

The Board thanked Councillor Marsh for meeting with Council staff and the landowner to discuss options to construct the cycleway partly over private property. In light of the decision by the landowner not to surrender any land for the proposed cycleway, the Deputy Chief Executive Officer had advised that cycleway alignment would be designed with estimates based on three options being:

- a) Wetlands side Maketu to Kaituna
- b) Estuary side Maketu to Kaituna Road (previously designed and estimated)
- c) Wetland side from Maketu to a crossing point with good visibility then coastal side to Kaituna Road.

The Board advised that they would like to see another two options for a proposed cycleway (d) and e)) - noting their earlier statement that immediate residents along the route, cycling groups who regularly used the roadway, members of Maketu Projects Team and locals were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.

The Board looked forward to receiving the options report as soon as possible.

MC15.4.6           **Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18 5.2**

The Board was advised that the parallel pipe with fish friendly flaps was being assessed before approaches were made to the Bay of Plenty Regional Council with a proposal for consideration of funding options.

The Board was clear that they wanted to see the increased capacity to remove accumulated stormwater (- meaning increased culvert capacity -) specifically for the management of Spencer Avenue stormwater and flood protection agreed and installed as soon as possible.

The Reserves and Facilities Manager advised that the Kaituna Catchment Manager was waiting for further input from the Western Bay of Plenty Utilities Manager with progress on this matter reported back to the Board.

**MC15.4.7 Closing of the Kaituna Boat Ramp for the Period of the Kaituna Re-Diversion Project - Minute Action Reference MC13 18 2.2**

The Board noted that while the Bay of Plenty Regional Council had upgraded navigational aides in anticipation of the increased boat usage at the Maketu Boat Ramp, these were totally independent to the dredging of the channel which the Board wished to be undertaken.

**MC15.4.8 Placement of Drinking Fountain on Maketu Reserve - Minute Action Reference MC13 18 5.6**

The Board was advised that verbal approval from Te Arawa Lakes Trust had been given for a drinking fountain to be installed on Te Arawa land on the grassed area to the left of the surf club near the footpath.

**Resolved:** Members Cantlon / McFadyen

*THAT the Deputy Chief Executive Officer's Report dated 20 August 2018 and titled Infrastructure Services Report Maketu - September 2018 be received.*

**MC15.5 Financial Report Maketu - July 2018**

The Board considered a report from the Management Accountant dated 13 August 2018 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the Management Accountant's report dated 13 August 2018 and titled "Financial Report Maketu - July 2018" be received.*

**MC15.6 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of September and October 2018 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the schedule of meetings for September and October 2018 be received.*

**Local Government Official Information and Meetings Act**

**Exclusion of the Public**

**Schedule 2A**

**Resolved:** Member Beech / Councillor Marsh

*THAT the public be excluded from the following part of this meeting namely:*

- *Upgrade of CCTV Equipment at Maketu - September 2018*

*The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<i>Upgrade of CCTV Equipment at Maketu – In Confidence</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

**Transferred to Open Business**

**MC15.7 Upgrade of CCTV Equipment at Maketu - September 2018 (In Confidence)**

**Resolved:** Members Clark / Cantlon

1. *THAT the In Confidence report from the Democracy Advisor dated 22 August 2018 and titled Upgrade of CCTV Equipment at Maketu - September 2018 be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.*
3. *That the Board approve the upgrade and replacement of the CCTV cameras for the Park Road Reserve at Maketu funded from the Maketu Community Board Reserves Account as follows:*
  - a. *New Hikvision 2MP DarkFighter PTZ (\$3,172.50) and associated costs as indicated in the quote provided to the total of \$5,502.08 + GST.*



*Subject to confirmation of the final placement of the new camera following consultation between the Board Chairperson and the security provider.*

4. *THAT the recommendation be transferred into the Open Section of the Maketu Community Board meeting held on 4 September 2018 forthwith.*