



# MEETING — AGENDA —

*Ngā Take*

[www.westernbay.govt.nz](http://www.westernbay.govt.nz)



# MAKETU COMMUNITY BOARD

*Poari Hapori*

---

**MC15**

**Tuesday, 4 September 2018**

**Maketu Community Centre**

**7.00pm**



# Notice of Meeting No MC15 Te Karere

## Maketu Community Board Poari Hapori

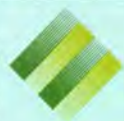
**Tuesday, 4 September 2018**  
**Maketu Community Centre**  
**7.00pm**

Members:

S Beech (Chairperson)  
G Cantlon (Deputy Chairperson)  
R Clark  
W McFadyen  
Councillor K Marsh  
Councillor J Scrimgeour

Media  
Staff

Miriam Taris  
**Chief Executive Officer**  
**Western Bay of Plenty District Council**



*Western Bay of Plenty*  
*District Council*

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

[www.westernbay.govt.nz](http://www.westernbay.govt.nz)



# Maketu Community Board

## Mangai Te Kaunihera

### Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

### Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

# Agenda for Meeting No. MC15

Pages

**Present  
In Attendance  
Apologies**

## **Public Excluded Items**

The Community Board may by resolution require any item of business contained in the public excluded section of the agenda to be dealt with while the public are present.

## **Public Forum (If Required)**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Recommendation**

*THAT the meeting adjourn for the purpose of holding a public forum.*

MC15.1

## **Minutes of Meeting No. MC14 of the Maketu Community Board Held on 24 July 2018**

7-23

A copy of the minutes is attached.

## **Recommendation**

*THAT the minutes of Meeting No. MC14 of the Maketu Community Board held on 24 July 2018 as circulated with the agenda be received and confirmed as a true and correct record.*

MC15.2	<b>Chairperson's Report</b>	24-32
	Attached is a report from the Chairperson dated 22 August 2018.	
MC15.3	<b>Councillor's Report</b>	33-34
	Attached is a report from Councillor Marsh dated 22 August 2018.	
MC15.4	<b>Infrastructure Services Report Maketu - September 2018</b>	35-56
	Attached is a report from the Deputy Chief Executive dated 20 August 2018.	
MC15.5	<b>Financial Report Maketu - July 2018</b>	57-59
	Attached is a report from the Management Accountant dated 13 August 2018.	
MC15.6	<b>Council, Standing Committee and Community Board Meetings</b>	60
	Attached is a schedule of meetings for the months of September and October 2018.	
	<b>Recommendation</b>	
	<i>THAT the schedule of meetings for September and October 2018 be received.</i>	

## **Local Government Official Information and Meetings Act**

### **Exclusion of the Public**

#### **Schedule 2A**

**Resolved:** /

*THAT the public be excluded from the following part of this meeting namely:*

- *Upgrade of CCTV Equipment at Maketu - September 2018*

*The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b><i>General subject of each matter to be considered</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground(s) under Section 48(1) for the passing of this resolution</i></b>
<i>Upgrade of CCTV Equipment at Maketu – In Confidence</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

## Western Bay of Plenty District Council

**Minutes of Meeting No. MC14 of the  
Maketu Community Board held on 24 July 2018  
in the Maketu Community Centre  
commencing at 7.00pm**

### **Present**

Members G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

### **In Attendance**

R Davie (Group Manager Policy Planning and Regulatory Services), P Watson (Reserves and Facilities Manager), B Whitton (Customer Relationships Manager), C Ertel (Project and Design Engineer Team Leader) and A Alty (Democracy Advisor)

### **Others**

Five members of the public and others as named in the minutes one member of the press.

### **Apologies**

An apology for absence was received from Chairperson Beech.

**Resolved:** Member McFadyen / Councillor Marsh

*THAT the apology for absence from Chairperson Beech be accepted.*

### **Public Forum**

**Resolved:** Councillor Scrimgeour / Member Clark

*THAT the meeting adjourn for the purpose of holding a public forum.*

### **Wilson Road Kerb and Channelling**

Max Johnson spoke to an item that he raised in public forum at the last Maketu Community Board Meeting held on 12 June 2018 where he asked for the section of roadway from

528 Wilson Road to School Road to be widened and improved. Mr Johnson advised that as soon as there was any rain, the road became covered in mud, carried onto the road from the underwidth carriageway. The area was dangerous and slippery in wet conditions. He noted that he had spoken to a representative from Westlink who had agreed that there was a water problem along the roadway. Mr Johnson implored the Board to use Board funding to undertake remedial work as soon as possible.

The Deputy Chairperson advised that the item was included in the Chairpersons Report and the Roothing Engineer had discussed the issue with Westlink to provide design and cost estimates for the required work and he would provide a report back to the Board.

### **Change to Speed Limit / Signage**

A request was made to have the speed limit on Waewaetutuki Road reduced to 70km/h. The intersection of Waewaetutuki Road and Arawa Avenue was very dangerous and the placement of the speed limit sign needed to be looked at as soon as possible.

A Service Request would be instigated for this item.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the meeting be re-convened in formal session at 7.07pm.*

## **MC14.1 Presentations**

### **MC14.1.1 Waiari Water Scheme Project**

Representatives from Tauranga City Council were in attendance and gave update presentation to the Board in regard to the Waiari Water Scheme Project. Howard Severinson and Jennifer Pearson spoke to the presentation, noting the following:

- The project blessing at the Waiari Stream had been held
- Construction of stream access roads had started
- Consultation with landowners would be undertaken during August and December 2018
- Consultation about proposed vegetation plan and future planting with tangata whenua, environmental groups and local landowners would be undertaken
- A project blessing for the eastern side of the stream would be held
- Community consultation was continuing with information meetings being held and information available on website and social media avenues
- The works timeline indicated
  - No.1 Road access track and Bridge
  - Pipeline route and design finalised
  - Tender process to be undertaken in August/September 2018
  - Work to begin December 2018/January 2019



- Consultants would work with the Western Bay of Plenty District Council in the development of the best route for a future potential cycleway.

The representatives from Tauranga City Council thanked the Board for the opportunity to provide an update and asked Board members to contact them if they had any concerns or queries about the project.

**Resolved:** Member McFadyen / Councillor Marsh

*THAT the update presentation from Tauranga City Council representative in regard to the Waiari Water Scheme Project be received.*

#### MC14.1.2

#### **Maketu Stormwater Catchment Management Plan**

The Western Bay of Plenty District Council Project and Design Engineer Team Leader and the Associate Director (Water) and Principal Planner from consulting partners to Council were in attendance and gave an update on the Western Bay of Plenty Draft Catchment Management Plan for Eastern Catchments.

The presenters noted the following:

- The Catchment Management Plan had been prepared and the Comprehensive Stormwater Consent lodged with the Bay of Plenty Regional Council in April 2013 to address expired consents.
- Due to lack of community consultation and iwi engagement prior to lodgement the application was placed on hold.
- Further research and investigations had been undertaken to prepare a more comprehensive management plan to accompany the Comprehensive Stormwater Consent.
- Thirty individual consent were combined into one overall consent.
- The Catchment Management Plan would allow better control of stormwater discharge from land within the four urban catchment area.
- The Catchment Management Plan could be updated to incorporate new information and implement actions for protection of the environment.
- The consultants were working with the Western Bay of Plenty District Māori Relationships and Engagement Advisor in association with their consultation with iwi and hapu.
- Public open days and community consultation events would be held. It was suggested that the presenters attend the next Maketu Market Day to be held on Sunday 19 August at the Village Green. The details of the contact person for the local market day event would be provided to the consultants.

The Deputy Chairperson thanked the attendees for their presentation.

**Resolved:** Member McFadyen / Councillor Scrimgeour

*THAT the update presentation from Western Bay of Plenty District Council staff in regard to the Stormwater Catchment Management Plan for the eastern areas of the district be received.*

MC14.2 **Minutes of Meeting No. MC13 of the Maketu Community Board Held on 12 June 2018**

The Board considered the minutes of meeting MC13 of the Maketu Community Board held on 12 June 2018 as circulated with the agenda.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the minutes of Meeting No. MC13 of the Maketu Community Board held on 12 June 2018 as circulated with the agenda be received and confirmed as a true and correct record.*

MC14.3 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Customer Relationships Manager summarised the process relating to the Representation Review as outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post)
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:
  - Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide
  - Replacing our five community boards with three community committees, aligned to the three ward boundaries.
  - Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.

- Disestablish five current community boards and establish three community committees

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councilors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure – generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Customer Relationships Manager noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The following comments were noted:

- "As a Board member I don't know anything about this - why don't I know?"
- We feel we have been left out of all discussion regarding the review.
- We are disappointed that we have not been involved in this process.
- There has not been enough exposure to the public about this.
- The Representation Review 2018 – Initial proposed public consultation at Maketu would not get many people coming along as they don't know anything about the proposal. How was the public being informed?

- There was a concern that Council would have the 'say' in the nomination and appointment of community committee members and this was worrying.
- There was a comparison made that Community Board members were elected as representatives of their community, and members of a community committee would be by Council appointment.
- It was suggested that some current Board representation does not reflect the age, ethnicity demographic of the district.
- There are people out in the communities that have specific expertise and skills that they can bring to the table.
- The nomination process for representation for a community committee would be robust and ensure that there was broad representation of diversity in knowledge, expertise and skills and experience of those who indicated their interest and commitment to being nominated for appointment.

The Board was reminded that in the review representation arrangement, Council must take into account three key things:

- What are our communities of interest?
- What is the most effective representation of our communities of interest (total number of councillors, number of wards and community boards or committees)?
- Ensure fair representation of communities of interest (each councillor represents about the same number of people, within plus or minus 10 percent).

The three points were underpinned by a set of guiding principles under the Local Electoral Act (in addition to what is required by law) Council had established the following principles to guide the development of the initial proposal for the representation review: The principles are that the proposal should:

- Cover the entire District
- Enable community informed decision making
- Encourage community leadership
- Build community capacity and networks
- Support strong community relationships
- Recognise that technology had changed in the way engagement with communities was now undertaken.

The Customer Services Manager advised that community events would be held from 24 July to 24 August 2018 to allow for community engagement and conversations about the representation review.

The Board was advised that the Initial Proposal for the Representation Review - public consultation at Maketu would be held on Tuesday 31 July at 5.00pm.

**Resolved:** Member Clark / Councillor Scrimgeour

*THAT the report from Barbara Whitton, Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received*

### **Change to Order of Business**

The Deputy Chairperson requested that the next item of business be consideration of the Community Board Grant Applications - July 2018, in order to release the members of the public in attendance in regard to this item.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT in accordance with Standing Orders the order of business be changed and that the item Community Grant Applications - July 2018 be dealt with as the next item of business.*

#### **MC14.4 Community Grant Applications - July 2018**

The Board considered a report from the Democracy Advisor dated 11 July 2018 as circulated with the agenda.

Two applications were received from:

##### **a) Maketu Community Development Team**

The Maketu Community Development Team had applied for funding assistance for the awards event to be held on Friday 27 July 2018 that recognises Maketu youth 'Stars of the Community'.

Board members noted that Stars of Maketu event recognised young people of the community who had excelled in achievements associated with arts, academics, sport and community services and kia kaha. The awards would be presented by recognised leaders who had a connection to Maketu.

##### **b) St Thomas Anglican Church Maketu**

St Thomas Church at Maketu had applied for funding assistance for costs associated with the forthcoming celebration for the 150<sup>th</sup> anniversary of the establishment of the church at Maketu.

Board members welcomed input from representatives of the St Thomas Church who provided an overview of the planned celebrations. The Board acknowledged the significance and uniqueness of the anniversary celebrations for the church in the Maketu community and the district.

**Resolved:** Councillor Scrimgeour / Member McFadyen

1. *THAT the report from the Democracy Advisor dated 11 July 2018 titled Community Grant Applications – July 2018 be received.*
2. *THAT the Maketu Community Board approve the following grants to be funded from the Maketu Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

<i>Maketu Youth Development Team.....</i>	<i>\$500.00</i>
<i>St Thomas Anglican Church Maketu.....</i>	<i>\$1,000.00</i>

## MC14.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 9 July 2018 as circulated with the agenda.

### MC14.5.1 **Level of Service - Drainage Maintenance**

The extremely wet weather of late had caused our storm water drains to work overtime and some locals had complained about blocked drains causing flooding. Members of the public were encouraged to contact council if they were concerned about blocked drains or drains not working properly, as WestLink had a responsibility to maintain and make sure our storm water system was working properly.

The Board was advised that from an operational perspective the drainage systems appear to be operating well. Reference to the blocked drains was assumed to be with the catch pit grates being blocked. The Community Board Chair had direct contact with the Utilities Network drainage supervisor regarding any issue.

### MC14.5.2 **Irresponsible Illegal Rubbish Dumping**

Evidence of random dumping and leaving rubbish around our roads was continuing. The Board acknowledge and thank the kind people that were giving up their time and resources to keep our roads looking tidy and people were encouraged to phone Council if they see this unsightly behaviour happening. Members of the public should phone **0800 926 732** to lodge a service request.

The Board was advised that Council had been following up on evidence collected from alleged illegal dumpers. If personal items or documentation that could serve as evidence, was provided or found in dumped rubbish Council would write to the alleged offender informing them that dumping was an offence under the Litter Act and could result in an infringement notice for \$300.00 or, on conviction, a fine of up to \$5,000.00 for a private individual.

Illegal dumpers were also informed that Council's contractor had to clear up the dumped rubbish and the identified illegal dumpers were required to reimburse Council the cost of the clean fee of \$150.00. If payment was received within 21 days of notice no further action was taken.

If no payment was received or contact made with Council within the given period the matter may be referred to our legal department which could result in a prosecution action being taken in the Tauranga District Court. In the majority of cases Councils actions led to a dead end as people often

no longer resided (or had no association) at the address information found in dumped rubbish bags. Illegal rubbish dumping was a continuing and frustrating issue for Council and those who were diligent in reporting illegal dumping.

The Roading Engineer (East/West) advised that he had spoken to West Link about a generic traffic management plan to cover volunteer workers within the legal road.

Western Bay of Plenty District Council can provide Hi-Vis vests, gloves and bags for the Community Board to hand out to volunteers if required. However, volunteers needed to communicate with West Link on locations and times of work and a health and safety briefing would be required for any volunteer collections undertaken.

#### MC14.5.3

#### **Closing of the Kaituna Boat Ramp for the Period of the Kaituna River Re-Diversion Project - Car Parking on Reserve Land**

Negotiations were in place with Council regarding the closing of the Kaituna boat ramp for two years. Parking, retrieving and launching boats and a safe navigable channel were all being discussed.

The Reserves and Facilities Manager advised that in relation to car parking on reserve land it was recommended that a wait and see approach be taken to see if there was sufficient demand for extra car parks as a result of the boat ramp closure. This item was reported under Minute Action Reference MC13 18 5.1

#### **-Boat Channel Access**

In reference to the requirement to keep the channel clear - a copy of the Western Bay of Plenty District Council application that included dredging had been provided to Bay of Plenty Regional Council staff. This item was reported under Minute Action Reference MC13 18 2.2 2 in the Infrastructure Services Report July 2018.

#### MC14.5.4

#### **Placement of Drinking Fountains on Maketu Reserves**

In May 2018 the Board approved funding for the placement of two drinking fountains - one to be placed by the public barbeque on Park Road and the other on the wing of the Maketu Surf Club building.

At a site meeting with the Reserves and Facilities Officer (East) and the Chairperson it was ascertained that the placement of a drinking fountain on the surf club wing wall as proposed was not appropriate.

The Chairperson would further discuss the placement of a second fountain at an alternative location on Te Arawa Lakes Trust land adjoining the surf

club reserve and report back to back to staff and the Board with the outcome of his discussions.

MC14.5.5 **Water Testing**

The Board was advised that Utilities Operational staff had undertaken testing at three property locations in Little Waihi Road. A meeting had been held with residents and the Chairperson and the information of the laboratory results had been provided at this meeting.

MC14.5.6 **Representation Review**

The community was being asked by the Community Board to make their views clear on the upcoming review on community boards.

MC14.5.7 **Water Tank Face Lift and Other Points of Interest for Placement of Graffiti Art - Minute Action Reference MC22 16 3.11**

Meetings were taking place with a professional graffiti artist about painting on several canvases around Maketu. The water reservoir, toilet block at the village green and the information centre are just a few sites that were being considered for the placement of graffiti art.

The Board was also advised that any discussions around painting of the concrete water tank should be consulted with the Utilities Manager as there were a number of options around funding and the type of art that may be considered and agreed to. The Utilities Manager had advised that he was happy to discuss this matter further with the Community Board.

MC14.5.8 **Replace Culvert Under Maketu Road**

As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to storm water ponding at Spencer Ave was the lack of capacity through the culvert under the road.

The Board was advised that this item was referred to under Minute Action Reference MC12 18 5.2 2 in the Infrastructure Services Report July 2018 and was under discussion with the Catchment Manager of the Bay of Plenty Regional Council.

MC14.5.9 **Maketu Seawall Maintenance**

The sea wall required regular maintenance and replacing of the decaying rocks.



The Board was advised that the requirements for the maintenance work were being scoped out and a price proposal would be sought from Westlink.

**MC14.5.10 New Footpath on Spencer Avenue to Cemetery**

The Board indicated that this was a route for foot traffic, extensively used by pedestrians normally from the Marae to the cemetery and it made sense to have an all-weather safe footpath.

The Board was advised that an assessment of the feasibility of achieving a footpath between Wilson Road North and the Cemetery would be initiated. The length of footpath required was approximately 320 metres long.

The Board would need to determine their footpath priorities that were funded from the Community Roothing Account and add the request for a footpath along Spencer Ave to the cemetery to the programme

**MC14.5.11 Kerb and Channelling on Williams Crescent**

The Board requested that kerb and channelling be installed on Williams Crescent which would reduce flooding to several properties and stabilise the road verge along the roadway.

The Board was advised at their meeting MC10 February 2018 that the Roothing Engineer (East/West) was happy to meet with Board members on site to discuss exactly what was required to improve the current state of the roadway at Williams Crescent.

Staff had recently visited the site to view this area and understood the storm water issues. A design proposal and cost estimate would be discussed with West Link and provided to the Community Board for approval.

**MC14.5.12 New Car Parks on Wilson Roan North / Maketu Road**

The Board requested that future car parking development options on the corner of Wilson Road and Maketu Road need to be given consideration.

The Roothing Engineer (East/West) advised that he would arrange a site meeting if required to scope out the suggested carpark development options. The development of car parking in this area would be subject to funding being available.

MC14.5.13      **Build a Safe Lookout Area at Intersection Williams Crescent and Arawa Avenue**

The intersection area of Williams Crescent and Arawa Avenue had one of the best elevated points of the Western Bay of Plenty with unlimited sea views all the way past the Coromandel Peninsula and out to sea. This was a popular stopping point for cyclists and tourists, and could be made a lot safer with the construction of a designated pull off area and safe lookout view point.

The Roding Engineer (East/West) advised that he would arrange to meet with the Chairperson to discuss this suggestion further and identify the scope of works.

MC14.5.14      **Dredging of Boat Channel**

The Board recognised the importance for a continuous useable boat channel for the Coastguard/Surf Club rescue craft.

The Board was advised that this item is addressed under Minute Action Reference MC13 18 2.2 in the Infrastructure Services Report July 2018.

MC14.5.15      **New Footpath on Arawa Avenue**

There had been a number of requests by residents a footpath to be installed along Arawa Avenue joining up to the existing one at the western end.

The Board was reminded that at the Board meeting held on 7 February 2018 (MC10) the Board advised that they would further discuss this at a workshop and determine their priorities that were to be funded from the Community Roding Account and add the request for a footpath along Arawa Avenue in the priority order they agreed to.

The footpath would traverse from No.82 to No.4 Arawa Avenue travelling north continuing on from the existing footpath.

An offer of service had been requested from WestLink for a design proposal and cost estimate for this work.

MC14.5.16      **Town Point Road Top Level**

The road siding area from number 80 to 105 Town Point Road needed to be included in the regular (mowing) maintenance programme.

The Roding Engineer (East/West) advised that he would arrange to meet with the Chairman to discuss the level of service of maintenance required for the siding embankment area.

**MC14.5.17 Wilson Road Kerb and Channelling**

At the last Community Board meeting held on 12 June 2018 (MC13) it was brought to the Board's attention that some years ago the widening of Wilson Road had been undertaken but had stopped at the 70 kmph road sign. The section of the road from outside section 528 Wilson Road to Maketu School Road needed to be widened and kerb and channel installed for an approximate length of 155 metres.

Comment had been made that often widening a road tended to make drivers speed up due to an increased sense of space. The Roading Engineer (East/West) advised that he would discuss the proposed work with WestLink and provide design and cost estimates to the Community Board.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the Chairperson's Report to the Maketu Community Board for July 2018 be received.*

**MC14.6 Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 9 July 2018 as circulated with the agenda.

**Te Puke Wastewater Consent Renewal**

The Board was advised that the application to renew the discharge consent for the Te Puke Wastewater Treatment Plant had been lodged with the Bay of Plenty Regional Council. The application sought a 35 year term for discharge and the timeframes for notification of the application and hearings have not been set by Regional Council. Council can continue to operate the treatment plant under the current consent until the Consent application process was complete. A working group had been formed that included Tangata Whenua, Councillors and Community Board representatives and it was hoped to be able meet on a more regular basis and move forward with the required process.

**Update on Seal Extensions**

The Board was advised that there was some disquiet from various sectors of the district about Council's seal extension programme. This item would be further discussed at the next Operations and Monitoring Committee meeting to be held on 2 August 2018.

## **Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and thanks were extended to all those who took part in the process. Below is a copy of the 28 June 2018 media statement relating to the adoption of the Long Term Plan.

### **Council adopts Long Term Plan 2018-2028 "Steady as we grow"**

"Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018-2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for 2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a 'steady as we grow' approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

**Walkway and cycleway investment** – implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

**Western Bay Museum funding** – provide \$70,000 annually in support through District-wide rates for the next ten years.

**Arts and Culture investment** – enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

**Debt management approach** – reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the report from Councillor Scrimgeour dated 9 July 2018 be received.*

#### MC14.7

#### **Infrastructure Services Report Maketu - July 2018**

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

The Reserves and Facilities Manager advised the following updates relating to the Minute Actions Sheets included in the Infrastructure Services Report:

#### **Water Tank Face Lift - Minute Action Sheet Reference MC22 16 3.11**

Staff and the Chairperson were working with a local graffiti artist on a proposal and the Utilities Manager would also be consulted when the proposal was received.

#### **Surf Club Car Park Reserve Rock Revetment - Minute Action Sheet Reference MC8 17 5.7**

Council was still working through the requirement for limited notification with the Bay of Plenty Regional Council.

**Maketu Project Team - Cycleway into Maketu - Minute Action Sheet Reference MC8 17 5.3**

A meeting with staff, Councillor Marsh and the landowner would be arranged.

**Improvements to Culvert Capacity - Minute Action Sheet Reference MC12 18 5.2**

The Kaituna Catchment Manager from the Bay of Plenty Regional Council and Council staff had discussed options to increase the culvert capacity for future stormwater management and flood protection measures.

**Closing of the Kaituna Boat Ramp for the period of the Kaituna Re-Diversion Project - Minute Action Reference MC13 18 2.2**

The Reserves and Facilities Manager advised that he and the Board Chairperson had met with the Kaituna Catchment Manager from the Bay of Plenty Regional Council at the Kaituna Boat Ramp and spoken about the result of an impromptu survey that had indicated boaties would use the Maketu Boat ramp during the period of the Kaituna boat ramp closure. The Kaituna Catchment Manager was aware of the need to ensure that coastguard vessels were able to be launched and negotiate the Maketu channel.

**Car Parking on Reserve Land - Minute Action Reference MC13 18 5.1**

The Reserves and Facilities Manager advised that if a parking area for vehicles with boat trailers was needed, it would have to be policed and a local person would be the best person to do this. Meantime a wait and see approach would be adopted to see if the need for extra parking would be required.

**Resolved:** Councillor Marsh / Member Clark

*THAT the Deputy Chief Executive Officer's Report dated 26 June 2018 and titled Infrastructure Services Report Maketu July 2018 be received.*

MC14.8

**Draft Financial Report Maketu - June 2018**

The Board considered a report from the Management Accountant dated 5 July 2018 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the Management Accountant's report dated 5 July 2018 and titled "Draft Financial Report Maketu - June 2018" be received.*

**MC14.9 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

**Resolved:** Members Clark / McFadyen

*THAT the schedule of meetings for August and September 2018 be received.*

The meeting concluded at 8.58pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
S Beech  
Chairperson  
Maketu Community Board

\_\_\_\_\_  
Date

MC14

---

## Western Bay of Plenty District Council

### Maketu Community Board

## Chairperson's Report – September 2018

---

#### 1. Use of Community Centre

It's good to see that the police are planning to hold onsite interactions with the public, by being available on a regular basis at the Maketu Community Centre.

#### 2. Roothing Meeting

A good onsite roading meeting was held with Council staff and the Community Board. Some members of the public also came along to discuss issues happening in and around the Maketu area.

#### 3. Stars of Maketu

The recent 'Stars of Maketu' event held in Maketu was a huge success. Mainly targeting the youth of Maketu and acknowledging their efforts and achievements.

#### 4. Upgrade intersection Beach/Little Waihi Road

The Board has received a price from Westlink to do the upgrading of the intersection of Beach Road and Little Waihi Road.

The Roothing Engineer has advised that he would provide a report on the design/costings and timing for the requested work for the next meeting.

#### 5. Graffiti Art

The Board has received a price from a graffiti artists to do a painting on the water reservoir. We also received another price from a graffiti artist to do a mural on the Park Road toilet block and the info centre. Attached are drafts of the suggested murals for the respective sites.

**Attachment A**



**6. Council Representation**

What a huge turnout to the recent council representation on the "have your say about community boards". With over 70 members of the public attending and standing room only sent a very clear picture to Council that the Maketu community want to retain its community board. With loads of submissions coming in I hope that the Council listen to what the community wants.

**7. Kaituna Boat Ramp Closure**

With the closure of the Kaituna boat ramp we are starting to get more vehicles and boat trailers using the Maketu boat ramp and as I feared with a beautiful Sunday weather and the market day on parking is at a premium.

**8. Kaituna Re-Diversion Works – Impact of Heavy Traffic**

A number of concerns have been raised relating to heavy trucks using local roadways while working on the Kaituna Re-Diversion project being undertaken by the Bay of Plenty Regional Council. Concerns have been voiced about the speed of the trucks, damage to the roads, incidents of pot holes caused by the frequency of heavy traffic using the roadways in association with the re-diversion work.

The Board would like an assurance that the local roadways will be monitored and maintained as required during the course of the works and brought back to the required standard by the Bay of Plenty Regional Council at the conclusion of the re-diversion work.

**9. St Thomas Anglican Church 150 years Celebration**

I would like to congratulate the St Thomas Anglican Church who are celebrating their 150 year celebration August 25 and 26 2018. What a huge milestone to be able to celebrate in the oldest church in the Western Bay of Plenty and one of the oldest in New Zealand.

**10. Correspondence:****Attachment B**

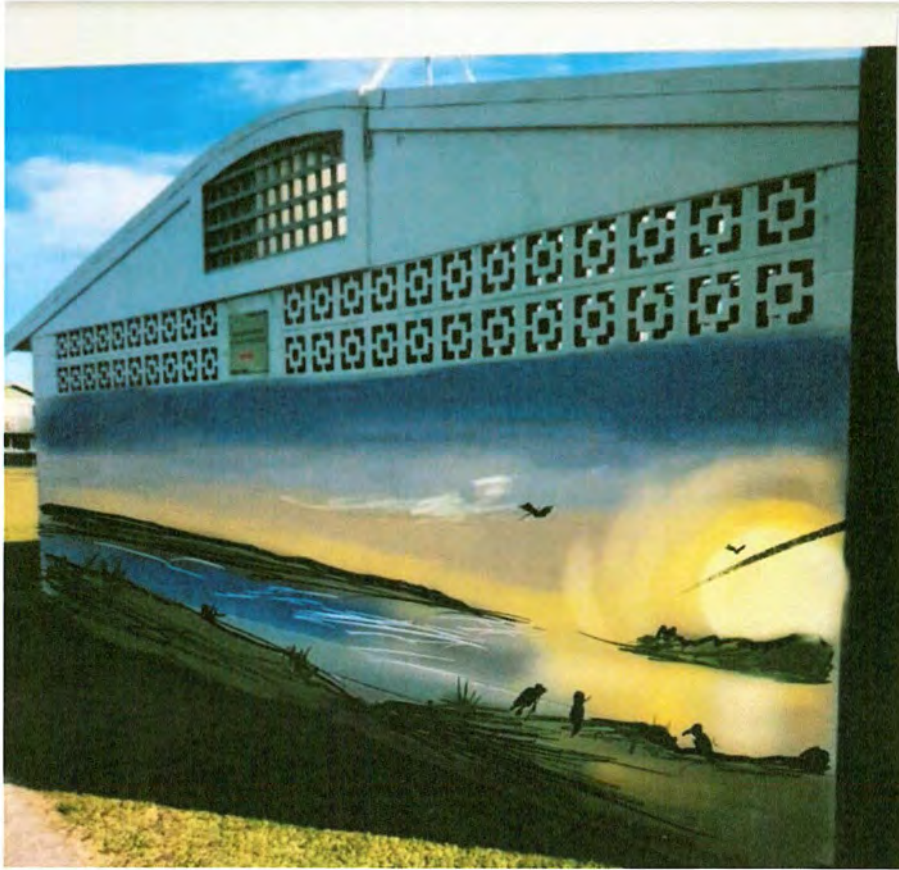
Attached for your information are letters from:

- The Maketu Anzac Committee
- Maketu Community development & projects Committee

## Recommendation

*THAT the Chairperson's Report to the Maketu Community Board for September 2018 be received.*

Shane Beech  
**Chairperson**  
**Maketu Community Board**



Park Road Maketu \$4349.00  
Image will be wrapped around the outside walls



Little Waihi Road- Information Centre \$5220.00

Bledisloe Park Ave Water Tank Mural Proposal \$13920.00

There will be 3 images- Pink is sunrise, Blue is midday and orange is sunset

The images will wrap around the tank with the sunset being on Bledisloe park Ave and sunrise on the Arawa Ave side.



Morning



Midday



Sunset

Maketu Anzac Committee  
5 Little Waihi Road  
Maketu 3189

22.8.18

Shane Beech  
Chairman  
Maketu Community Board  
Maketu

Tena koe Shane

On behalf of the Maketu Anzac Committee I wish to extend our heartfelt respect, gratitude and appreciation.

We acknowledge the great support we have always had from the Community Board, for their willingness to help with financial assistance, information, direction and general assistance. Added to that, to attend the Maketu Dawn Service.


We acknowledge the great support we received and the willingness to help. Your assistance helped us to provide a memorable commemoration. It was the biggest parade we have seen in a long time and more youth attended.

Maketu is one of 2 places that have Dawn service in the Western Bay and it is not specifically funded as other commemorations are. Alongside that the Anzac Committee is not big in numbers and, as you can imagine, not filled with young and spritely people. So, without your assistance it makes it a lot harder to have our commemorations.

Again, a huge heartfelt thank you to the Maketu Community Board.

If need be you can contact me at the above address or phone: 027-5332 559 or [maketu.projects@gmail.com](mailto:maketu.projects@gmail.com)

Nga Mihí o te Ra



Clester Eru  
(secretary elect)  
Maketu Anzac Committee



Maketu Community Development & Projects  
5 Little Waihi Rd  
Maketu 3189

22.8.18

Shane Beech  
Chairman  
Maketu Community Board  
Maketu

Tena Koe Shane

On behalf of the Maketu youth, community and Maketu Community Development I wish to extend our heartfelt gratitude and appreciation to the Maketu Community Board.

This year, on Friday 27<sup>th</sup> July at the Maketu Health & Social Services premises, we had our Maketu Stars Awards for the Youth of Maketu. It was an uplifting, amazing evening.

We had 6 categories which were for Academics, Arts, Achievements, Community, Sports and a Kia Kaha award. For the 6 categories we had 13 youth from Maketu who received the awards. It was an amazing turn out of youth, whanau and community. It was pleasing to see there were 8 youth recipients who had completed our YES program.

Our presenters were either from Maketu or are have a connection to Maketu. Our volunteers were from Maketu and all the work involved and presented was done by Maketu community. The premises are in Maketu, the caterers were the Hauora staff, the certificates were provided by Rotary Maketu, and of course Maketu Community Development. A true meaning to the concept of "By Maketu for Maketu".

The concept of these awards for the youth is to promote recognition and acknowledgement, pride, self-awareness, leadership skills, confidence, resilience, acceptance, unity as they are a part of the community and last but the most important is that they are loved.

The concept for the community is to honour our own, - not wait for others to recognise them -, self-reliant community, recognition, acknowledgement to ourselves, unity, pride, acceptance, strength, and sharing of knowledge for the next generation. Everyone is a star.

The recipients received a free dinner, a certificate depicting Aotearoa with the seven stars of Matariki and an eighth star marking Maketu. The writing stated to (the recipient) for excellence in (whichever category) from Maketu Community. They also received a \$30.00 gift a harakeke taonga and a share in a trophy. The trophies were carved by Winiata Tapsell (another Maketu son). Much to our pleasure and surprise some whanau expressed their joy, pride and humility and cried tears of joy. It certainly added to the significance of the evening.

So, because of the assistance from the board we were able to have an evening full of accolades, joy, acknowledgement and definite pride.

Again, a huge heartfelt thank you to the Maketu Community Board.

Nga Mihi O Te Ra



Clester Eru  
Maketu Community Led Development Co-ordinator



---

## Western Bay of Plenty District Council

### Maketu Community Board

### Councillors Report – September 2018

---

#### **Representation Review**

As we are in the process for determining representation across the district I am in a difficult position, as I am required to remain impartial until the representation process is completed. Until then, and only then am I able to vote in accordance with my own understanding of the wishes of the people, of whom I am their servant. Hearings of submissions on this will take place on 3<sup>rd</sup> September, and Council will determine the final decision at the Council meeting on 20<sup>th</sup> September.

However, when reading through the minutes of our July meeting, it is apparent to me, that Maketu Community Board punches well above its weight and the Maketu Community Board, Council and residents of Maketu are very well served by this Community Board. It was also encouraging for democracy to see so many Maketu residents at the recent public meeting.

#### **Update on Current Items**

I imagine that items to be resolved from the last meeting will no doubt be reported on but to update Community Board members on the following:

##### **Beach Road**

Drawing have been prepared and finance has been allocated to the kerb and channeling at the intersection of Beach Road - Now awaiting further input from Board members.

##### **Stormwater Issues**

I have had conversations with Gary Allis regarding storm water issues at Little Waihi, and am hopeful this will be resolved in the near future. (If you're anything like me, you will share my frustration with the amount of rain we have received this Winter.)

##### **Water Line Breaks**

More water issues have been experienced with the recent unfortunate mains breaks on Beach Road and Little Waihi Road. Although residents were disadvantaged by this, I was pleased to hear that water was available at various points and that water was restored around 2.30pm. Hopefully, residents were kept well informed of progress, via various media with Maketu FB pages well utilised. A bouquet to staff for speedy and effective work.

**Representation Commitments**

Board members may be interested that over the next four weeks, I will be attending the following meetings: Te Maru o Kaituna River Authority, Bledisloe Park Board, Tauranga Moana / Te Arawa ki Takutai Partnership Forum, Waiāri Kaitiaki Advisory Group, and Kaituna Control Scheme Advisory Group.

**St Thomas Anglican Church 150 Year Commemoration Celebrations**

The weekend of 25/26<sup>th</sup> August is most significant for Maketu's St Thomas Anglican Church celebrating 150 years. I am aware of the huge amount of work being done in readiness for the weekends events. I am sure it will be a very special and memorable time for many, and I look forward to attending.

Kevin Marsh  
**Councillor**  
**Maketu Community Board**

---

## Western Bay of Plenty District Council

### Maketu Community Board

## Infrastructure Services Report Maketu September 2018

---

### Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board.

### Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

### Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 20 August 2018 and titled Infrastructure Services Report Maketu September 2018 be received.***

Approved



---

Gary Allis  
**Deputy Chief Executive**

## 1.0 Utilities

### 1.1 Maketu Stormwater Catchment Areas

The maintenance inspections have commenced on the storm water open drains.

### 1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through [www.eventfinda.co.nz](http://www.eventfinda.co.nz)

### 1.3 Licensing Waste Collectors - Waste Management and Minimisation Bylaw 2013

Letters have been sent to known waste collectors to apply and pay to operate as a licenced waste collector in the District as per the requirements of the Waste Management and Minimisation Bylaw 2013.

A Public Notice to Licence appeared in the District newspapers during May 2018. Information to this effect was also placed on Council's website on 16 May 2018.

Applications are being processed and where required further information is sought. JJ Richards & Sons, Kleana Bins and Katikati Bin Hire have been approved for a licence and are in the process of being issued.

### 1.4 Te Puke Recycling Centre Extended Opening Hour Trial

Trial Te Puke Recycling Centre is extending opening hours in September for a three-month trial.

The centre will open from 8am to 5pm on Tuesdays and Thursdays with Saturday hours remaining the same from 8am until 4pm. Western Bay of Plenty District Council has been granted resource consent to extend the hours in response to community demand.

The extended hours on Tuesdays and Thursdays will enable people to drop off their recyclables on their way to or from work. The three-month trial starts on Tuesday, 4 September 2018 and ends on 29 November 2018.

## 2.0 Reserves

### 2.1 Dotterel Point Reserve Capital Development (Pukehina)

The septic tank effluent discharge beyond consented limits continues, but usually only during the weekends. Some minor system improvements are being implemented to ascertain if enough of a difference can be made for compliance. This includes; the replacement of one of the toilet cisterns, adjusting or replacing push-button taps, reducing cistern volume down from a flush of 9 litres, replacing the urinal sensor solenoid & battery.

Monitoring of the system will remain ongoing and likely to remain this way until the Surf Club begin construction of their new facilities, the timing of which is subject to their funding being secured.

### 3.0 Strategic Property

Nothing new to report this month.

### 4.0 Development Engineering and Projects

#### 4.1 Te Puke Highways – Pah Road Slip Reinstatement

Opus is currently preparing documentation for the procurement of suitable contractors to commence with the construction of this project. It is expected that this project will be completed by the end of this year.

### 5.0 Emergency Management

#### 5.1 Update – Te Puke

The Te Puke Community Response team are in the process of developing their draft Community Response Plan. On Thursday 2 August Emergency Management Bay of Plenty staff attended a meeting with the Community Response Team and received a presentation on the final draft Community Response Plan. The plan is now with Emergency Management Bay of Plenty for final formatting and minor amendments.

#### 5.2 Training

CDEM Inductions. Since 1 June 2018, two WBOPDC staff have received CDEM Induction training. One of those staff is now an EOC Volunteer Coordinator in the Operations Team, and the other is in a back-up role for the Intelligence Team.

ITF Intermediate training in Whakatāne on 25-26 July, which included two Intelligence Team (GIS) staff from the Western Zone EOC. The net course is scheduled for 21-22 August in Tauranga

Exercise Ruapehu II: This was a facilitated desktop discussion centred on the scenario of a volcanic ash fall. The exercise took place in the Western Zone EOC Chambers on 29 June 2018, and involved the Incident Management Team. The key objectives for the exercise were firstly to introduce the newly developed Checklist Compendium (attached) which we have produced over the past year in response to demand for more structured guidance to managing the response to emergencies. Secondly, we discussed key principles of successful function team management; and finally we integrated these two objectives through exercising an Incident Management Team (IMT) meeting and developing an Incident Action Plan.

Checklist Compendium: The Emergency Operations Centre Incident Management Team each have a copy of the Checklist Compendium, and several copies are also located in each of the Team boxes in the CDEM storeroom at WBOPDC. Future exercises will focus on staff familiarity with this key resource.

November 2018 Exercise: Planning is underway for a Tier 1 exercise in November, which will involve all of the Bay of Plenty Emergency Operation Centres participating independently on separate days. The focus of the training will be on staff gaining familiarity with the Checklist Compendium, principally their Emergency Operations Centre roles and function team processes.

### 5.3 New Community Resilience Staff

Over July Nick Barnes and Theo Ursum both started with the Emergency Management Bay of Plenty, Community Resilience team. Theo and Nick are welcome arrivals and fill two long standing vacancies left within the team. Theo will be taking the lead working with the community response teams in the Western Bay of Plenty to continue the great work that has been done in this space to date.

### 5.4 Diverse Response Seminar

On Wednesday 27 June 2018 the annual welfare forum was hosted in Tauranga themed "Diverse Response". The seminar was designed to highlight the importance of understanding our increasingly diverse communities in the Bay of Plenty. A number of speakers from Korea, Indonesia, China, India and Pacifica shared their cultural and religious beliefs with the group. The Bay of Plenty Interpreting Services also demonstrated how CDEM could access the service which currently supports over 40 different languages. The day provided Civil Defence Emergency Management staff the opportunity to establish connections with some of the ethnic communities particularly in the Tauranga and Western Bay of Plenty.

## 6.0 Roding

### 6.1 Maketu Road Proposed Cycle Trail

Staff and Councillor Marsh met the landowner to discuss options to construct the cycleway partly over private property. This was unsuccessful.

The cycleway alignment will be designed and estimated based on three options:

- a) Wetlands side Maketu to Kaituna Road
- b) Estuary side Maketu to Kaituna Road (previously designed and estimated)
- c) Wetland side from Maketu to a crossing point with good visibility then coastal side to Kaituna Road.

The options and estimate will be reported back to the Board when completed.

### 6.2 Beach Road Intersection Kerb & Channel

WestLink have now completed the design and cost estimate of \$33-35k. This includes Archaeological Authority and kerb and channel works. Maketu Community Board have requested alternate quotes for the works.

### 6.3 Community Roading Account

Current Account	Costs (\$)	Status
Current Account Opening Balance 1 July 2018	\$100,933	
Allocation for 2018/19	\$66,360	
<b>Subtotal</b>	<b>\$167,293</b>	
<b>Committed Projects for 2017/18</b>		
Beach Road K & C Survey and Design	\$7,000	Complete
Debt Funding for year	\$26,688	
<b>Subtotal</b>	<b>\$33,688</b>	
<b>Proposed Projects for 2018/19</b>		
Beach Road K & C Construction	\$33,000	Awaiting Community Board approval
Arawa Avenue Footpath	\$ TBA	Price estimate to be provided - WestLink
Williams Crescent Lookout Point	\$ TBA	Price estimate to be provided - WestLink
Rauporoa Road K & C	\$ TBA	Price estimate to be provided - WestLink

# Community Board Report

## MAKETU COMMUNITY BOARD 9/08/2016

Remit Title	<b>Water Tank Face Lift</b>
Remit Number	MC2216 3.11
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson advised that he would contact a local graffiti artist, and liaise with the Community Engagement Team to see if some designs could be applied to Council's water tank, subject to funding being made available for the work to be undertaken.
Actions	<p><b>20 August 20148: Staff have received a proposal from a local graffiti artist. A copy of the proposal is attached to the Chairpersons Report for the MC15 Agenda.</b></p> <p>6 July 2018: Staff and the Chairperson are working with a local graffiti artist in a proposal. The Utilities Manager will be consulted once the proposal is received.</p> <p>25 May 2018: The Chairperson will provide a progress update at the Community Board meeting in June 2018.</p> <p>16 April 2018: The Chairperson will provide a progress update at the Community Board meeting in May 2018.</p> <p>5 March 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>15 January 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>26 Oct 2017: The Chairperson will provide a progress update at the Community Board meeting in November.</p> <p>13 Sept 2017: The Chairperson will provide a progress update at the Community Board meeting in October.</p> <p>22 August 2017: The Chairperson will provide a progress update at the Community Board meeting in September.</p> <p>7 July 2017: The Chairperson will provide a progress update at the Community Board meeting in July.</p> <p>22 May 2017: The Chairperson will provide a progress update at the Community Board meeting in June.</p> <p>13 April 2017: The Chairperson will provide a progress update at the Community Board meeting in May.</p> <p>27 February 2017: The Chairperson will provide a progress update at the Community Board Meeting in March.</p> <p>13 January 2017 – No change. Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank.</p> <p>1/12/16- No change</p>



17/11/16 - No change.

15/10/16 - No Change

14/9 16 - No change, Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank

## MAKETU COMMUNITY BOARD 5/04/2016

Remit Title	<b>Spencer Avenue Reserve Levelling</b>
Remit Number	MC1916 3.2
Owner	RFO2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>In discussion of the Spencer Avenue Reserve levelling, the Board considered that the proposed cost of up to \$10,000, comprising of \$2,000 for one site and \$8,000 for the other site, was unacceptably high for the work required. Following advice from the Group Manager Customer and Community Services, it was agreed that three further quotes could be obtained for the Board's consideration</p> <p>Resolved: Members Beech / Cantlon</p> <p>THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided, and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.</p>
Actions	<p><b>20 August 2018: Staff have been in contact with Tonkin and Taylor who have advised that they are still compiling the report.</b></p> <p>6 July 2018: On going correspondence with Tonkin and Taylor. Recent work completed by the Regional Council included battering back the drain within the Reserve and planting which will impact the processing of the Consent. Tonkin and Taylor have been informed.</p> <p>25 May 2018: Tonkin &amp; Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.</p> <p>17 April 2018: Reserves and Facilities Officer East has requested a quote from the Engineer for the Resource Consent.</p> <p>14 Feb 2018: Reserves Officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.</p> <p>The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.</p> <p>15 January 2018: No change</p> <p>10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.</p> <p>25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m<sup>3</sup>. That quantity will be arranged as soil becomes available.</p> <p>22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored</p> <p>7 July 2017: No change.</p>

22 May 2017: To be progressed as and when resources permit.

10 April 2017: No changes to comments below.

8 March 2017: No change due to other unexpected staff resources.

12 January 2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.

8 December 2016: Resource Consent is still required

17 November 2016: Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height.

The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.

25 October 2016: Processing resource consent.

15 September 2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future.

22. August 2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.

12 July 2016 - New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.

15 June 2016 -Still waiting additional quotes.

23 May 2016 - Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.

18 April 2016: The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Avenue.

## MAKETU COMMUNITY BOARD 17/10/2017

Remit Title	Kohanga Reo
Remit Number	MC817 2.4
Owner	RFM
Status	UNDER ACTION

Complete Date

Confidential

Resolution THAT the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017.

*"MAS Reference MC817 2.4 The Board expressed their frustration in regard to the lack of action relating to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. The Board had been advised that in order to achieve the agreed improvements the matter had been referred to the Chairperson of the Kohanga Reo but at this time no progress had been made.*

*The Reserves and Facilities Manager would consult with the Workforce Development and Cultural Advisor and organise a meeting with Kohanga Reo representatives."*

Actions

**17 August 2018: The parking issues continue to be monitored.**

6 July 2018: The Reserves & Facilities Manager visited Kohanga Reo on 6 July 2018 to discuss progress of the Kohanga Reo's actions resulting from the 27 September 2017 meeting.

MC1318 5.2 The Reserves and Facilities Manager will talk through the present situation with the Chief Executive Officer and the Group Manager Planning and Regulatory Services and report back to the Board.

A verbal update will be provided at the Community Board meeting.

25 May 2018: A meeting is being organized with Kohanga Reo. MAS MC817 2.4 has also been incorporated into this MAS.

16 April 2018: A verbal update on progress will be provide at the May Community Board Meeting.

5 March 2018: Staff are still liaising with the Kohanga Reo on progressing the proposed improvements.

17 January 2018: Staff continue to liaise with the Kohanga Reo on progressing the proposed improvements.

13 Nov 2017: Funding to be confirmed once the quotes for the work have been received.

**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title	<b>Outdoor Fitness Equipment</b>
Remit Number	MC817 2.6
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he and Councillors Marsh and Scrimgeour had met with a Maketu Rotary representative at the Park Road Reserve and discussed the most suitable site for the future placement of outdoor fitness equipment.</p> <p>It was reiterated that Maketu Rotary needed to contact the Reserves and Facilities Manager in regard to the preferred siting of the equipment before any placement was confirmed.</p>
Actions	<p><b>17 August 2018: The Rotary Club have made an application to Council's matching fund. The outcome of the application will be provided at the meeting.</b></p> <p>6 July 2018: There has been no further development since last month's update.</p> <p>25 May 2018: There has been no further development since last month's update.</p> <p>16 April 2018: A letter of support has been provided to Rotary who will contact staff once their funding is in place.</p> <p>5 March 2018: Staff have been in discussions with the Rotary Club and will provide a letter of support for inclusion in funding applications.</p> <p>15 January 2018: No Change</p> <p>13 Nov 2017: Councillor Marsh has confirmed the location of the proposed outdoor fitness equipment. Staff have been advised that the Kaimoana Festival has been cancelled for 2018. On this basis, the funding for the equipment may be delayed.</p>

**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title	<b>Removal of Gum Trees - MAS Reference MC6 17 4.5.5</b>
Remit Number	MC817 5.18
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he understood that a local forestry contractor had been given permission to drop the large gum trees onto the Te Arawa Lakes Trust land on the corner of Bledisloe Park Avenue and Arawa Avenue.</p> <p>Council staff advised that the work to cut down the gum trees would have to be undertaken with the required notifiable work safe and road safety and traffic management plans in place.</p> <p>The Reserves and Facilities Manager would contact Mr Walters in the first instance to confirm the Te Arawa Trust Board permissions were in place for a private and independent contractor to fell the trees directly onto Te Arawa Lakes Trust land. Council may offer to put the required traffic management plans in place for the work and it would be made clear that Council would not be engaging the contractor directly to do the work.</p> <p>The contractor would be required to liaise with Council staff in advising when the work was to be done.</p>
Actions	<p><b>20 August 2018: Planning for the tree removal is nearing completion. A verbal update will be provided to the Board at the meeting.</b></p> <p>26 June 2018: The site meeting has been organised with WestLink.</p> <p>25 May 2018: A site meeting is being co-ordinated to discuss the logistics of removing the trees.</p> <p>16 April 2018: Staff are preparing a methodology for removing the trees, before meeting on site with Trust representatives to seek their input and to ensure all parties agree and understand the proposal for removing the trees.</p> <p>Estimates for the work have yet to be fully determined.</p> <p>6 March 2018: Arrangements are being progressed. The intention is to drop the gum trees onto Te Arawa Land with their permission before used as firewood.</p> <p>15 January 2018: RFM still liaising with Te Arawa Lakes Trust.</p> <p>14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.</p>

**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title **Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1**

Remit Number MC817 5.7

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board was advised that the required Resource Consent was currently on hold due to objections to the proposed channel dredging associated with nourishment and improving navigable access from the boat ramp at Park Road.

Further consideration was required to understand the concerns from Tangata Whenua.

The Board requested that the option to remove the channel dredging component from the Resource Consent application so that it (future channel dredging) may be considered as a separate matter in the future.

It was also noted that repairs and safety improvements to the rock revetment needed to be undertaken as soon as possible as there were now some hazardous areas of the structure that presented specific health and safety risk issues.

Actions

**17 August 2018: There has been no significant change.**

6 July 2018: Council is still working through the requirement for limited notification with BOPRC.

25 May 2018: The Regional Council has sent the application to a Christchurch based consultant for processing.

The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives.

Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.

16 April 2018: Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.

13 March 2018: Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiarau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.

5 Feb 2018: Council's consultant and staff have been working with local hapu on various issues they have raised.

Once a position is reached, the revised application will be re-submitted to the Regional Council.

16 January 2018: A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organized to present the revised application and conclude feedback.

A date for the Hui is likely to be late February.

It is noted that the recent storm surge event of 5 January has lowered the beach level in this location, further exposing the car park foundations; however, there is no increase of

It is noted that the recent storm surge event of 5 January has lowered the beach level in this location, further exposing the car park foundations; however, there is no increase of risk to the structure at this stage.

6 Dec 2017: Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.

27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.

11 Sept 2017: Resource Consent is processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.

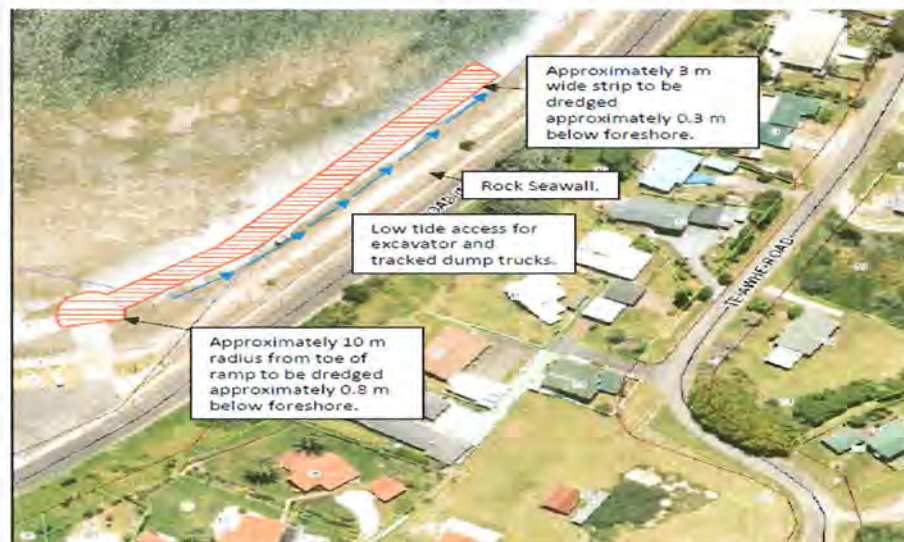
Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future
- OR
2. Withdrawal of the application in its entirety. This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.

28 July 2017: No change from the previous update because consent application has been lodged.

3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment. The area of dredging proposed (which was consulted with the Board Chairman), indicated overleaf:





priority over this one. Project risk from time delay is low.

24 April 2017: Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017: Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12/1/2017: A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December.

The only feedback received was from Ngati Pikiāo Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

8/12/2016: The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17/11/2016: A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

14/10/2016: Preferred concrete design and pricing underway which will be presented to the Board and Tangata whenua when available.

14/9/2016: The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12/8/2016: assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13/7/2016: Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.

15/6/2016: Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23/5/2016: Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

Remit Title	<b>Maketu Project Team - Cycleway into Maketu - MAS Reference MC8 17 5.3</b>
Remit Number	MC917 4.9
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board received the Safety Review on the Cycleway into Maketu from the Westlink Senior Transportation and Safety Engineer and noted that Option 1 Alignment along the estuary side of Maketu Road was the preferred option indicated by the Deputy Chief Executive.</p> <p>The Chairperson and Board members expressed their frustration in regard to the indicated route for the proposed cycleway into Maketu as they felt that none of their input had been given proper consideration.</p> <p>The Chairperson noted the following points:</p> <ul style="list-style-type: none"> <li>• A meeting had been held with residents (along the proposed route) and a Council staff member some 12 months ago and nothing had been heard from Council since</li> <li>• It was the opinion of the Board that the Safety Review should have been done by an independent contractor not a Westlink staff member.</li> <li>• The Safety Review had been done without a visit to the proposed site.</li> <li>• The points raised by the community had not been listened to and the recommendation relating to the options were against what the community wanted.</li> </ul> <p>Board Members had spoken to immediate residents along the route, cycling groups who regularly used the roadway, members of the Maketu Projects Team and locals who were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.</p> <p>The Board Chairperson summarised road accident numbers reported over the past seven years along Maketu Road.</p> <p>The Board and the community at large were very much in favour of the cycleway and wanted to see it completed as soon as possible. The Board would like a meeting to be organised with Board members, Council staff and affected residents, local cyclists and the author of the safety assessment report in order to ensure that an informative and consultative process was undertaken in regard to the future route for the Maketu Road cycleway.</p> <p>The Reserves and Facilities Manager advised that he would provide the Board's feedback to the Deputy Chief Executive with a suggestion that a meeting be held in the new year to review the safety assessment and proposed options.</p>
Actions	<p><b>20 August 2018: Staff and Councillor Marsh met the landowner on 10 August to discuss options to construct the cycleway partly over private property. This was unsuccessful.</b></p> <p><b>The cycleway alignment will be designed and estimated based on three options:</b></p> <ol style="list-style-type: none"> <li>a) Wetlands side Maketu to Kaituna Road</li> <li>b) Estuary side Maketu to Kaituna Road (previously designed and estimated)</li> <li>c) Wetland side from Maketu to a crossing point with good visibility then coastal side to Kaituna Road.</li> </ol> <p><b>The options and estimate will be reported back to the Board when completed.</b></p> <p>26 June 2018: A meeting is being arranged with Councillor Marsh, staff and the landowner.</p>

16 May 2018: The plan for the private land requirement has been provided to Councillor Marsh, who will contact the owner.

9 April 2018: Board Members, staff and members of the public met on site on 16 March to discuss options relating to the route for the proposed cycleway into Maketu.

The Reserves and Facilities Manager advised that it had been agreed to fully cost the cycleway route along the eastern side (wetland side - right-hand side) of the roadway into Maketu.

The Chairperson noted that the site meeting was very positive and the decision to locate the proposed cycleway into Maketu on the right-hand side of the roadway into Maketu had been unanimously supported.

The revised design and estimate is expected mid-year and will be presented back to a similar community meeting.

26 Feb 2018: A site/tour of the proposed cycleway has been organized to take place on 16 March.

17 Jan 2018: Arrangements are currently being made for a consultation meeting with the Board and locals to review both the route options and the safety report.  
NOTE: This action sheet replaces MC116.6.4

**MAKETU COMMUNITY BOARD 1/05/2018**

Remit Title	<b>Improvements to Culvert Capacity - Spencer Avenue</b>
Remit Number	MC1218 5.2
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson referred to the presentation from Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) and item reported to at the last meeting Maketu Community Board meeting (MC11 20 March 2018) in regard to the management of culverts - as outlined below:</p> <p><b>Management of the Culverts</b></p> <p>Mr De Monchy explained that the 12 box culverts linking the Kaituna River to the estuary would be operable remotely by the Flood Duty Officer. They would open and close on every tidal cycle to enable the re-diversion, as well as during very large flood events to comply with condition 26.4(c).</p> <p>Regional Council was also trying to improve flap-gated culverts around the lower Kaituna and Waihi Estuary catchments to ensure compliance with the Freshwater Fisheries Regulations 1983, which state that no structure shall prevent the passage of indigenous fish. To date, fish-friendly attachments have been fitted to the culverts under Maketu Rd at Spencer Ave (Otumakoro Stream), and at both ends of the Whakapoukorero wetland (un-named drain and Waitipua Stream). These operate by using a cantilever and a counter-weight to hold the gate open for about 60 minutes on the incoming tide to allow fish passage, but also had the benefit of reducing resistance for outgoing flows and thus increasing outflow capacity.</p> <p>As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to stormwater ponding at Spencer Ave was the lack of capacity through the culvert under the road (described by Chairman Beech as the plughole of Maketu). The fish-friendly attachments were not to blame.</p> <p>Councillor Marsh asked if Regional Council would still contribute to the installation of extra culvert capacity at this location, and Mr De Monchy responded that they would. He asked Western Bay of Plenty staff to bring a proposal to him for consideration.</p> <p>The Board advised that they had included a request to upgrade this culvert in their final Long Term Plan submission.</p> <p>The Board was advised that staff would liaise with Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) in regard to future requirements to increase the culvert capacity specifically for the management of Spencer Avenue stormwater and flood protection measures.</p>
Actions	<p><b>20 August 2018: The parallel with fish friendly flaps is being assessed before approaching the Regional Council with proposal for consideration of funding options.</b></p> <p>26 June 2018: Discussed with Pim de Monchy the option of a parallel pipe with the flap being assessed.</p> <p>25 May 2018: This is under review with BoPRC.</p>

**MAKETU COMMUNITY BOARD 12/06/2018**

Remit Title	<b>Closing of the Kaituna Boat Ramp for the period of the Kaituna Re-Diversion Project</b>
Remit Number	MC1318 2.2
Owner	RFM
Status	COMPLETE
Complete Date	
Confidential	
Resolution	<p>The Board has been advised that staff would report back regarding concerns raised relating to the impact of the increased use of the Maketu Boat ramps over the next two years while the Kaituna boat ramp was closed. It was imperative that the Maketu Coastguard were able to launch their rescue boats from the Maketu Boat Ramp and freely negotiate the channel.</p> <p>Staff would raise the matter of the requirement to keep the channel clear with the Bay of Plenty Regional Council staff and report back in due course.</p>
Actions	<p><b>17 August 2018: The Regional Council has upgraded navigational aides in anticipation of the increase in boat usage due to the closure of the Ford Road boat ramp.</b></p> <p>6 July 2018: A copy of WBOPDC's application that included dredging has been provided to BOPRC staff for review.</p>

**MAKETU COMMUNITY BOARD 12/06/2018**

Remit Title	<b>Car Parking on Reserve Land</b>
Remit Number	MC1318 5.1
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Board members asked if reserve land could be opened up to accommodate trailer boat and car parking that would be required due to increasing use of the Maketu Boat Ramp during the Kaituna River Re-Diversion works.</p> <p>The Reserves and Facilities Manager advised that this could be accommodated and he would liaise with the Board to advise future arrangements for this.</p>
Actions	<p><b>20 August 2018: Staff recommend that a key for the padlock be provided to the Chairman who can then assess the need for the area to be opened up when required.</b></p> <p>6 July 2018: The recommended approach is to wait and see if there is sufficient demand as a result of the re-diversion works. It is likely that a local person will need to open and close the area as and when required. Parking would be for boat trailers only.</p>

**MAKETU COMMUNITY BOARD 12/06/2018**

Remit Title	<b>Removal of Gum Trees - MAS Reference MC6 17 4.5.5</b>
Remit Number	MC1318 5.3
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Reserves and Facilities Manager advised that he was still negotiating the logistics of removing the large gum trees on the corner of Bledisloe Park Avenue and Arawa Avenue.</p> <p>Board members asked that priority be given to removing three large trees that were considered particularly dangerous and overhanging the road. This work needs to be undertaken as soon as possible. Negotiation with Te Arawa lakes Trust representatives to remove the remaining trees would continue.</p>
Actions	<p><b>20 August 2018: Staff will raise the timing of removing the three trees overhanging the road with WestLink and tree removal contractor and consider prioritising these trees.</b></p> <p>6 July 2018: Site meeting has been organised with WestLink to look at the staged removal of the trees.</p> <p>25 May 2018: A site meeting is being co-ordinated to discuss the logistics of removing the trees.</p> <p>16 April 2018: Staff are preparing a methodology for removing the trees, before meeting on site with Trust representatives to seek their input and to ensure all parties agree and understand the proposal for removing the trees.</p> <p>Estimates for the work have yet to be fully determined.</p> <p>6 March 2018: Arrangements are being progressed. The intention is to drop the gum trees onto Te Arawa Land with their permission before used as firewood.</p> <p>15 January 2018: RFM still liaising with Te Arawa Lakes Trust.</p> <p>14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.</p>

**MAKETU COMMUNITY BOARD 12/06/2018**

Remit Title	<b>Placement of Drinking Fountains on Maketu Reserves</b>
-------------	---

Remit Number	MC1318 5.6
--------------	------------

Owner	RFM
-------	-----

Status	UNDER ACTION
--------	--------------

Complete Date	
---------------	--

Confidential	
--------------	--

Resolution	<p>At the Maketu Community Board Meeting MC12 1 May 2018 the Board approved funding of up to \$2,500 allocated from the Maketu Community Board Reserve Fund for the purchase and installation of two drinking fountains to be located by the public barbeque on Park Road and on the wing wall of the Maketu Surf Club.</p>
------------	---

The Reserves and Facilities Manager advised that the purchase and arrangements for the installation of the drinking fountains was underway.

Actions	<p><b>17 August 2018: The drinking fountains have been ordered and should be available soon for installation before summer.</b></p> <p><b>The Chairperson is liaising with Te Arawa Lakes Trust to seek permission to place one of the fountains on their land next to the surf club.</b></p> <p>6 July 2018: The Chairperson and Reserves &amp; Facilities Officer have been working through requirements to establish the two drinking fountains.</p>
---------	---



---

**Western Bay of Plenty District Council**  
**Maketu Community Board**  
**Financial Report Maketu – July 2018**

---

**Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 31 July 2018 (**Attachment A**).

Total operational costs are under budget and include contingency expenses, grants, mileage allowance, salaries, security and inter-department charges.

**Grant payments made to date:**

	\$
<b>Total grants to date</b>	<b>\$0</b>

**Committed – Operational expenditure**

	\$
Maketu Youth Development Team	500
St Thomas Anglican Church Maketu	1,500
<b>Total outstanding operational commitments</b>	<b>\$3,000</b>

**2018/19 reserve analysis:**


2018/19 Opening balance	\$158,857
<b>2018/19 Closing balance</b>	<b>\$158,857</b>

**Committed reserves expenditure**

Maketu Community Hub Feasibility Study [MC14.3.5]	Up to \$(20,000)
Entrance signs into Maketu [MC14.3.6]	Up to \$(5,000)
Placement of drinking fountains on Maketu Reserves [MC12.2.2]	\$(2,500)
<b>2018/19 Closing balance</b>	<b>\$131,357</b>

**Recommendation**

***THAT the Management Accountant's report dated 13 August 2018 and titled "Financial Report Maketu – July 2018" be received.***

  
Christie Tromans  
**Management Accountant**

Approved

  
Ian Butler  
**Finance Manager**

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council  
Income and Expenditure Statement  
For the period ended 31 July 2017**

**Maketu Community Board**

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Contingency - [see breakdown below]	0	1,417	1,417	☑	17,000	3,332
Grants	0	417	417	☑	5,000	3,565
Mileage Allowance	0	83	83	☑	1,000	61
Salaries	1,107	1,265	158	☑	16,644	14,074
Security	68	335	267	☑	4,020	1,007
Inter Department Charges	0	0	0	☑	0	33,624
<b>Total Operating Costs</b>	<b>1,175</b>	<b>3,517</b>	<b>2,342</b>	☑	<b>43,664</b>	<b>55,663</b>
Interest Expense	0	0	0	☑	0	(8,965)
<b>Total Direct Costs</b>	<b>1,175</b>	<b>3,517</b>	<b>2,342</b>	☑	<b>43,664</b>	<b>46,698</b>
<b>Total Costs</b>	<b>1,175</b>	<b>3,517</b>	<b>2,342</b>	☑	<b>43,664</b>	<b>46,698</b>
<b>Income</b>						
Rate Income	0	6,441	(6,441)	⊗	77,291	76,145
<b>Total Direct Income</b>	<b>0</b>	<b>6,441</b>	<b>(6,441)</b>	⊗	<b>77,291</b>	<b>76,145</b>
<b>Net Cost of Service</b>	<b>(1,175)</b>	<b>2,924</b>	<b>(4,099)</b>	⊗	<b>33,627</b>	<b>29,447</b>
<u>Contingency - breakdown</u>						
Year to date contingency costs	0					
<u>Community Board Reserves</u>						
Opening Balance - Surplus (Deficit)	158,857					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	158,857					

## Western Bay of Plenty District Council

## Formal Meeting Schedule 2018

<b>SEPTEMBER 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Policy Committee	4 September	9.30am	Chambers
Maketu Community Board	4 September	7.00pm	Maketu Community Centre
Te Puke Community Board	6 September	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	13 September	9.30am	Chambers
Council	20 September	9.30am	Chambers
Rural Committee	25 September	9.30am	Chambers
Policy Committee	27 September	9.30 am	Chambers
<b>OCTOBER 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Waihi Beach Community Board	8 October	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	9 October	7.00pm	Omokoroa Community Church
Katikati Community Board	10 October	7.00pm	The Centre – Pātuki Manawa 21 Main Road Katikati
Community Committee	11 October	9.30am / 10.00am	Chambers
Maketu Community Board	16 October	7.00pm	Maketu Community Centre
Policy Committee	18 October	9.30am	Chambers
Te Puke Community Board	18 October	7.00pm	Te Puke Library and Service Centre
<b>Labour Day - 22 October</b>			
Operations and Monitoring Committee	25 October	9.30am	Chambers
Regulatory Hearings Committee (if required)	30 October	9.30am	Chambers
Regulatory Hearings Committee (if required)	31 October	9.30am	Chambers