

# Western Bay of Plenty District Council

**Minutes of Meeting No. MC14 of the  
Maketu Community Board held on 24 July 2018  
in the Maketu Community Centre  
commencing at 7.00pm**

## **Present**

Members G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

## **In Attendance**

R Davie (Group Manager Policy Planning and Regulatory Services), P Watson (Reserves and Facilities Manager), B Whitton (Customer Relationships Manager), C Ertel (Project and Design Engineer Team Leader) and A Alty (Democracy Advisor)

## **Others**

Five members of the public and others as named in the minutes one member of the press.

## **Apologies**

An apology for absence was received from Chairperson Beech.

**Resolved:** Member McFadyen / Councillor Marsh

*THAT the apology for absence from Chairperson Beech be accepted.*

## **Public Forum**

**Resolved:** Councillor Scrimgeour / Member Clark

*THAT the meeting adjourn for the purpose of holding a public forum.*

## **Wilson Road Kerb and Channelling**

Max Johnson spoke to an item that he raised in public forum at the last Maketu Community Board Meeting held on 12 June 2018 where he asked for the section of roadway from

528 Wilson Road to School Road to be widened and improved. Mr Johnson advised that as soon as there was any rain, the road became covered in mud, carried onto the road from the underwidth carriageway. The area was dangerous and slippery in wet conditions. He noted that he had spoken to a representative from Westlink who had agreed that there was a water problem along the roadway. Mr Johnson implored the Board to use Board funding to undertake remedial work as soon as possible.

The Deputy Chairperson advised that the item was included in the Chairpersons Report and the Roding Engineer had discussed the issue with Westlink to provide design and cost estimates for the required work and he would provide a report back to the Board.

### **Change to Speed Limit / Signage**

A request was made to have the speed limit on Waewaetutuki Road reduced to 70km/h. The intersection of Waewaetutuki Road and Arawa Avenue was very dangerous and the placement of the speed limit sign needed to be looked at as soon as possible.

A Service Request would be instigated for this item.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the meeting be re-convened in formal session at 7.07pm.*

## MC14.1 **Presentations**

### MC14.1.1 **Waiari Water Scheme Project**

Representatives from Tauranga City Council were in attendance and gave update presentation to the Board in regard to the Waiari Water Scheme Project. Howard Severinson and Jennifer Pearson spoke to the presentation, noting the following:

- The project blessing at the Waiari Stream had been held
- Construction of stream access roads had started
- Consultation with landowners would be undertaken during August and December 2018
- Consultation about proposed vegetation plan and future planting with tangata whenua, environmental groups and local landowners would be undertaken
- A project blessing for the eastern side of the stream would be held
- Community consultation was continuing with information meetings being held and information available on website and social media avenues
- The works timeline indicated
  - No.1 Road access track and Bridge
  - Pipeline route and design finalised
  - Tender process to be undertaken in August/September 2018
  - Work to begin December 2018/January 2019

- Consultants would work with the Western Bay of Plenty District Council in the development of the best route for a future potential cycleway.

The representatives from Tauranga City Council thanked the Board for the opportunity to provide an update and asked Board members to contact them if they had any concerns or queries about the project.

**Resolved:** Member McFadyen / Councillor Marsh

*THAT the update presentation from Tauranga City Council representative in regard to the Waiari Water Scheme Project be received.*

#### MC14.1.2

#### **Maketu Stormwater Catchment Management Plan**

The Western Bay of Plenty District Council Project and Design Engineer Team Leader and the Associate Director (Water) and Principal Planner from consulting partners to Council were in attendance and gave an update on the Western Bay of Plenty Draft Catchment Management Plan for Eastern Catchments.

The presenters noted the following:

- The Catchment Management Plan had been prepared and the Comprehensive Stormwater Consent lodged with the Bay of Plenty Regional Council in April 2013 to address expired consents.
- Due to lack of community consultation and iwi engagement prior to lodgement the application was placed on hold.
- Further research and investigations had been undertaken to prepare a more comprehensive management plan to accompany the Comprehensive Stormwater Consent.
- Thirty individual consent were combined into one overall consent.
- The Catchment Management Plan would allow better control of stormwater discharge from land within the four urban catchment area.
- The Catchment Management Plan could be updated to incorporate new information and implement actions for protection of the environment.
- The consultants were working with the Western Bay of Plenty District Māori Relationships and Engagement Advisor in association with their consultation with iwi and hapu.
- Public open days and community consultation events would be held. It was suggested that the presenters attend the next Maketu Market Day to be held on Sunday 19 August at the Village Green. The details of the contact person for the local market day event would be provided to the consultants.

The Deputy Chairperson thanked the attendees for their presentation.

**Resolved:** Member McFadyen / Councillor Scrimgeour

*THAT the update presentation from Western Bay of Plenty District Council staff in regard to the Stormwater Catchment Management Plan for the eastern areas of the district be received.*

MC14.2 **Minutes of Meeting No. MC13 of the Maketu Community Board Held on 12 June 2018**

The Board considered the minutes of meeting MC13 of the Maketu Community Board held on 12 June 2018 as circulated with the agenda.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the minutes of Meeting No. MC13 of the Maketu Community Board held on 12 June 2018 as circulated with the agenda be received and confirmed as a true and correct record.*

MC14.3 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Customer Relationships Manager summarised the process relating to the Representation Review as outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post)
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:
  - Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide
  - Replacing our five community boards with three community committees, aligned to the three ward boundaries.
  - Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.

- Disestablish five current community boards and establish three community committees

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councillors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure – generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Customer Relationships Manager noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The following comments were noted:

- "As a Board member I don't know anything about this - why don't I know?"
- We feel we have been left out of all discussion regarding the review.
- We are disappointed that we have not been involved in this process.
- There has not been enough exposure to the public about this.
- The Representation Review 2018 – Initial proposed public consultation at Maketu would not get many people coming along as they don't know anything about the proposal. How was the public being informed?

- There was a concern that Council would have the 'say' in the nomination and appointment of community committee members and this was worrying.
- There was a comparison made that Community Board members were elected as representatives of their community, and members of a community committee would be by Council appointment.
- It was suggested that some current Board representation does not reflect the age, ethnicity demographic of the district.
- There are people out in the communities that have specific expertise and skills that they can bring to the table.
- The nomination process for representation for a community committee would be robust and ensure that there was broad representation of diversity in knowledge, expertise and skills and experience of those who indicated their interest and commitment to being nominated for appointment.

The Board was reminded that in the review representation arrangement, Council must take into account three key things:

- What are our communities of interest?
- What is the most effective representation of our communities of interest (total number of councillors, number of wards and community boards or committees)?
- Ensure fair representation of communities of interest (each councillor represents about the same number of people, within plus or minus 10 percent).

The three points were underpinned by a set of guiding principles under the Local Electoral Act (in addition to what is required by law) Council had established the following principles to guide the development of the initial proposal for the representation review: The principles are that the proposal should:

- Cover the entire District
- Enable community informed decision making
- Encourage community leadership
- Build community capacity and networks
- Support strong community relationships
- Recognise that technology had changed in the way engagement with communities was now undertaken.

The Customer Services Manager advised that community events would be held from 24 July to 24 August 2018 to allow for community engagement and conversations about the representation review.

The Board was advised that the Initial Proposal for the Representation Review - public consultation at Maketu would be held on Tuesday 31 July at 5.00pm.

**Resolved:** Member Clark / Councillor Scrimgeour

*THAT the report from Barbara Whitton, Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received*

## **Change to Order of Business**

The Deputy Chairperson requested that the next item of business be consideration of the Community Board Grant Applications - July 2018, in order to release the members of the public in attendance in regard to this item.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT in accordance with Standing Orders the order of business be changed and that the item Community Grant Applications - July 2018 be dealt with as the next item of business.*

### MC14.4 **Community Grant Applications - July 2018**

The Board considered a report from the Democracy Advisor dated 11 July 2018 as circulated with the agenda.

Two applications were received from:

#### **a) Maketu Community Development Team**

The Maketu Community Development Team had applied for funding assistance for the awards event to be held on Friday 27 July 2018 that recognises Maketu youth 'Stars of the Community'.

Board members noted that Stars of Maketu event recognised young people of the community who had excelled in achievements associated with arts, academics, sport and community services and kia kaha. The awards would be presented by recognised leaders who had a connection to Maketu.

#### **b) St Thomas Anglican Church Maketu**

St Thomas Church at Maketu had applied for funding assistance for costs associated with the forthcoming celebration for the 150<sup>th</sup> anniversary of the establishment of the church at Maketu.

Board members welcomed input from representatives of the St Thomas Church who provided an overview of the planned celebrations. The Board acknowledged the significance and uniqueness of the anniversary celebrations for the church in the Maketu community and the district.

**Resolved:** Councillor Scrimgeour / Member McFadyen

- 1. THAT the report from the Democracy Advisor dated 11 July 2018 titled Community Grant Applications – July 2018 be received.*
- 2. THAT the Maketu Community Board approve the following grants to be funded from the Maketu Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

*Maketu Youth Development Team .....\$500.00*  
*St Thomas Anglican Church Maketu .....\$1,000.00*

## MC14.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 9 July 2018 as circulated with the agenda.

### MC14.5.1 **Level of Service - Drainage Maintenance**

The extremely wet weather of late had caused our storm water drains to work overtime and some locals had complained about blocked drains causing flooding. Members of the public were encouraged to contact council if they were concerned about blocked drains or drains not working properly, as WestLink had a responsibility to maintain and make sure our storm water system was working properly.

The Board was advised that from an operational perspective the drainage systems appear to be operating well. Reference to the blocked drains was assumed to be with the catch pit grates being blocked. The Community Board Chair had direct contact with the Utilities Network drainage supervisor regarding any issue.

### MC14.5.2 **Irresponsible Illegal Rubbish Dumping**

Evidence of random dumping and leaving rubbish around our roads was continuing. The Board acknowledge and thank the kind people that were giving up their time and resources to keep our roads looking tidy and people were encouraged to phone Council if they see this unsightly behaviour happening. Members of the public should phone **0800 926 732** to lodge a service request.

The Board was advised that Council had been following up on evidence collected from alleged illegal dumpers. If personal items or documentation that could serve as evidence, was provided or found in dumped rubbish Council would write to the alleged offender informing them that dumping was an offence under the Litter Act and could result in an infringement notice for \$300.00 or, on conviction, a fine of up to \$5,000.00 for a private individual.

Illegal dumpers were also informed that Council's contractor had to clear up the dumped rubbish and the identified illegal dumpers were required to reimburse Council the cost of the clean fee of \$150.00. If payment was received within 21 days of notice no further action was taken.

If no payment was received or contact made with Council within the given period the matter may be referred to our legal department which could result in a prosecution action being taken in the Tauranga District Court. In the majority of cases Councils actions led to a dead end as people often



no longer resided (or had no association) at the address information found in dumped rubbish bags. Illegal rubbish dumping was a continuing and frustrating issue for Council and those who were diligent in reporting illegal dumping.

The Roding Engineer (East/West) advised that he had spoken to West Link about a generic traffic management plan to cover volunteer workers within the legal road.

Western Bay of Plenty District Council can provide Hi-Vis vests, gloves and bags for the Community Board to hand out to volunteers if required. However, volunteers needed to communicate with West Link on locations and times of work and a health and safety briefing would be required for any volunteer collections undertaken.

MC14.5.3      **Closing of the Kaituna Boat Ramp for the Period of the Kaituna River Re-Diversion Project  
- Car Parking on Reserve Land**

Negotiations were in place with Council regarding the closing of the Kaituna boat ramp for two years. Parking, retrieving and launching boats and a safe navigable channel were all being discussed.

The Reserves and Facilities Manager advised that in relation to car parking on reserve land it was recommended that a wait and see approach be taken to see if there was sufficient demand for extra car parks as a result of the boat ramp closure. This item was reported under Minute Action Reference MC13 18 5.1

**-Boat Channel Access**

In reference to the requirement to keep the channel clear - a copy of the Western Bay of Plenty District Council application that included dredging had been provided to Bay of Plenty Regional Council staff. This item was reported under Minute Action Reference MC13 18 2.2 2 in the Infrastructure Services Report July 2018.

MC14.5.4      **Placement of Drinking Fountains on Maketu Reserves**

In May 2018 the Board approved funding for the placement of two drinking fountains - one to be placed by the public barbeque on Park Road and the other on the wing of the Maketu Surf Club building.

At a site meeting with the Reserves and Facilities Officer (East) and the Chairperson it was ascertained that the placement of a drinking fountain on the surf club wing wall as proposed was not appropriate.

The Chairperson would further discuss the placement of a second fountain at an alternative location on Te Arawa Lakes Trust land adjoining the surf

club reserve and report back to back to staff and the Board with the outcome of his discussions.

MC14.5.5 **Water Testing**

The Board was advised that Utilities Operational staff had undertaken testing at three property locations in Little Waihi Road. A meeting had been held with residents and the Chairperson and the information of the laboratory results had been provided at this meeting.

MC14.5.6 **Representation Review**

The community was being asked by the Community Board to make their views clear on the upcoming review on community boards.

MC14.5.7 **Water Tank Face Lift and Other Points of Interest for Placement of Graffiti Art - Minute Action Reference MC22 16 3.11**

Meetings were taking place with a professional graffiti artist about painting on several canvases around Maketu. The water reservoir, toilet block at the village green and the information centre are just a few sites that were being considered for the placement of graffiti art.

The Board was also advised that any discussions around painting of the concrete water tank should be consulted with the Utilities Manager as there were a number of options around funding and the type of art that may be considered and agreed to. The Utilities Manager had advised that he was happy to discuss this matter further with the Community Board.

MC14.5.8 **Replace Culvert Under Maketu Road**

As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to storm water ponding at Spencer Ave was the lack of capacity through the culvert under the road.

The Board was advised that this item was referred to under Minute Action Reference MC12 18 5.2 2 in the Infrastructure Services Report July 2018 and was under discussion with the Catchment Manager of the Bay of Plenty Regional Council.

MC14.5.9 **Maketu Seawall Maintenance**

The sea wall required regular maintenance and replacing of the decaying rocks.

The Board was advised that the requirements for the maintenance work were being scoped out and a price proposal would be sought from Westlink.

#### MC14.5.10 **New Footpath on Spencer Avenue to Cemetery**

The Board indicated that this was a route for foot traffic, extensively used by pedestrians normally from the Marae to the cemetery and it made sense to have an all-weather safe footpath.

The Board was advised that an assessment of the feasibility of achieving a footpath between Wilson Road North and the Cemetery would be initiated. The length of footpath required was approximately 320 metres long.

The Board would need to determine their footpath priorities that were funded from the Community Roding Account and add the request for a footpath along Spencer Ave to the cemetery to the programme

#### MC14.5.11 **Kerb and Channelling on Williams Crescent**

The Board requested that kerb and channelling be installed on Williams Crescent which would reduce flooding to several properties and stabilise the road verge along the roadway.

The Board was advised at their meeting MC10 February 2018 that the Roding Engineer (East/West) was happy to meet with Board members on site to discuss exactly what was required to improve the current state of the roadway at Williams Crescent.

Staff had recently visited the site to view this area and understood the storm water issues. A design proposal and cost estimate would be discussed with West Link and provided to the Community Board for approval.

#### MC14.5.12 **New Car Parks on Wilson Roan North / Maketu Road**

The Board requested that future car parking development options on the corner of Wilson Road and Maketu Road need to be given consideration.

The Roding Engineer (East/West) advised that he would arrange a site meeting if required to scope out the suggested carpark development options. The development of car parking in this area would be subject to funding being available.

MC14.5.13      **Build a Safe Lookout Area at Intersection Williams Crescent and Awara Avenue**

The intersection area of Williams Crescent and Arawa Avenue had one of the best elevated points of the Western Bay of Plenty with unlimited sea views all the way past the Coromandel Peninsula and out to sea. This was a popular stopping point for cyclists and tourists, and could be made a lot safer with the construction of a designated pull off area and safe lookout view point.

The Roothing Engineer (East/West) advised that he would arrange to meet with the Chairperson to discuss this suggestion further and identify the scope of works.

MC14.5.14      **Dredging of Boat Channel**

The Board recognised the importance for a continuous useable boat channel for the Coastguard/Surf Club rescue craft.

The Board was advised that this item is addressed under Minute Action Reference MC13 18 2.2 in the Infrastructure Services Report July 2018.

MC14.5.15      **New Footpath on Awara Avenue**

There had been a number of requests by residents a footpath to be installed along Arawa Avenue joining up to the existing one at the western end.

The Board was reminded that at the Board meeting held on 7 February 2018 (MC10) the Board advised that they would further discuss this at a workshop and determine their priorities that were to be funded from the Community Roothing Account and add the request for a footpath along Arawa Avenue in the priority order they agreed to.

The footpath would traverse from No.82 to No.4 Arawa Avenue travelling north continuing on from the existing footpath.

An offer of service had been requested from WestLink for a design proposal and cost estimate for this work.

MC14.5.16      **Town Point Road Top Level**

The road siding area from number 80 to 105 Town Point Road needed to be included in the regular (mowing) maintenance programme.

The Roothing Engineer (East/West) advised that he would arrange to meet with the Chairman to discuss the level of service of maintenance required for the siding embankment area.

**MC14.5.17 Wilson Road Kerb and Channelling**

At the last Community Board meeting held on 12 June 2018 (MC13) it was brought to the Board's attention that some years ago the widening of Wilson Road had been undertaken but had stopped at the 70 kmph road sign. The section of the road from outside section 528 Wilson Road to Maketu School Road needed to be widened and kerb and channel installed for an approximate length of 155 metres.

Comment had been made that often widening a road tended to make drivers speed up due to an increased sense of space. The Roothing Engineer (East/West) advised that he would discuss the proposed work with WestLink and provide design and cost estimates to the Community Board.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the Chairperson's Report to the Maketu Community Board for July 2018 be received.*

**MC14.6 Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 9 July 2018 as circulated with the agenda.

**Te Puke Wastewater Consent Renewal**

The Board was advised that the application to renew the discharge consent for the Te Puke Wastewater Treatment Plant had been lodged with the Bay of Plenty Regional Council. The application sought a 35 year term for discharge and the timeframes for notification of the application and hearings have not been set by Regional Council. Council can continue to operate the treatment plant under the current consent until the Consent application process was complete. A working group had been formed that included Tangata Whenua, Councillors and Community Board representatives and it was hoped to be able meet on a more regular basis and move forward with the required process.

**Update on Seal Extensions**

The Board was advised that there was some disquiet from various sectors of the district about Council's seal extension programme. This item would be further discussed at the next Operations and Monitoring Committee meeting to be held on 2 August 2018.

## **Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and thanks were extended to all those who took part in the process. Below is a copy of the 28 June 2018 media statement relating to the adoption of the Long Term Plan.

### **Council adopts Long Term Plan 2018-2028 "Steady as we grow"**

"Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018-2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for 2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a 'steady as we grow' approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

**Walkway and cycleway investment** – implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

**Western Bay Museum funding** – provide \$70,000 annually in support through District-wide rates for the next ten years.

**Arts and Culture investment** – enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

**Debt management approach** – reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the report from Councillor Scrimgeour dated 9 July 2018 be received.*

#### MC14.7

#### **Infrastructure Services Report Maketu - July 2018**

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

The Reserves and Facilities Manager advised the following updates relating to the Minute Actions Sheets included in the Infrastructure Services Report:

#### **Water Tank Face Lift - Minute Action Sheet Reference MC22 16 3.11**

Staff and the Chairperson were working with a local graffiti artist on a proposal and the Utilities Manager would also be consulted when the proposal was received.

#### **Surf Club Car Park Reserve Rock Revetment - Minute Action Sheet Reference MC8 17 5.7**

Council was still working through the requirement for limited notification with the Bay of Plenty Regional Council.

**Maketu Project Team - Cycleway into Maketu - Minute Action Sheet Reference MC8 17 5.3**

A meeting with staff, Councillor Marsh and the landowner would be arranged.

**Improvements to Culvert Capacity - Minute Action Sheet Reference MC12 18 5.2**

The Kaituna Catchment Manager from the Bay of Plenty Regional Council and Council staff had discussed options to increase the culvert capacity for future stormwater management and flood protection measures.

**Closing of the Kaituna Boat Ramp for the period of the Kaituna Re-Diversion Project - Minute Action Reference MC13 18 2.2**

The Reserves and Facilities Manager advised that he and the Board Chairperson had met with the Kaituna Catchment Manager from the Bay of Plenty Regional Council at the Kaituna Boat Ramp and spoken about the result of an impromptu survey that had indicated boaties would use the Maketu Boat ramp during the period of the Kaituna boat ramp closure. The Kaituna Catchment Manager was aware of the need to ensure that coastguard vessels were able to be launched and negotiate the Maketu channel.

**Car Parking on Reserve Land - Minute Action Reference MC13 18 5.1**

The Reserves and Facilities Manager advised that if a parking area for vehicles with boat trailers was needed, it would have to be policed and a local person would be the best person to do this. Meantime a wait and see approach would be adopted to see if the need for extra parking would be required.

**Resolved:** Councillor Marsh / Member Clark

*THAT the Deputy Chief Executive Officer's Report dated 26 June 2018 and titled Infrastructure Services Report Maketu July 2018 be received.*

MC14.8

**Draft Financial Report Maketu - June 2018**

The Board considered a report from the Management Accountant dated 5 July 2018 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the Management Accountant's report dated 5 July 2018 and titled "Draft Financial Report Maketu - June 2018" be received.*



MC14.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

**Resolved:** Members Clark / McFadyen

*THAT the schedule of meetings for August and September 2018 be received.*

The meeting concluded at 8.58pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
S Beech  
Chairperson  
Maketu Community Board

\_\_\_\_\_  
Date

MC14