



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

MAKETU COMMUNITY BOARD

Poari Hapori

MC13
Tuesday, 12 June 2018
Maketu Community Centre
7.00pm

Notice of Meeting No MC13 Te Karere

Maketu Community Board Poari Hapori

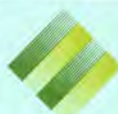
Tuesday, 12 June 2018
Maketu Community Centre
7.00pm

Members:

S Beech (Chairperson)
G Cantlon (Deputy Chairperson)
R Clark
W McFadyen
Councillor K Marsh
Councillor J Scrimgeour

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru

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Maketu Community Board

Mangai Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. MC13

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

MC13.1 **Minutes of Meeting No. MC12 of the Maketu Community Board held on 1 May 2018** 6-13

A copy of the minutes is attached.

Recommendation

THAT the minutes of Meeting No. MC12 of the Maketu Community Board held on 1 May 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC13.2 **Chairperson's Report** 14-16

Attached is a report from the Chairperson dated 30 May 2018

MC13.3	<p>Councillor's Report</p> <p>Attached is a report from Councillor Marsh dated 31 May 2018.</p>	17
MC13.4	<p>Community Board Grant Application - June 2018</p> <p>Attached is a report from the Democracy Advisor dated 29 May 2018.</p>	18-19
MC13.5	<p>Infrastructure Services Report Maketu - June 2018</p> <p>Attached is a report from the Deputy Chief Executive dated 10 May 2018.</p>	20-38
MC13.6	<p>Financial Report Maketu - April 2018</p> <p>Attached is a report from the Management Accountant dated 15 May 2018.</p>	39-41
MC13.7	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of June and July 2018.</p> <p>Recommendation</p> <p><i>THAT the schedule of meetings for June and July 2018 be received.</i></p>	42

Western Bay of Plenty District Council

**Minutes of Meeting No. MC12 of the
Maketu Community Board held on 1 May 2018
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive), P Watson (Reserves and Facilities Manager) and A Alty (Democracy Advisor)

Others

Pim De Monchy (Kaituna Catchments Manager Bay of Plenty Regional Council) and one member of the press

Public Forum

Resolved: Members Cantlon / McFadyen

THAT the meeting adjourn for the purpose of holding a public forum.

Kaituna River Re-Diversion Project

Pim De Monchy gave the Board an update on the proposed Kaituna River re-diversion advising the following:

- J Swap Contractors had been awarded the contract for construction works.
- The construction programme would be completed in May with site possession was expected to be June 2018.
- Construction work was expected to start in July 2018.
- Iwi, stakeholder and public meetings would be held in May to introduce the contractors and outline the process and timeframes for the proposed work before it started.
- The road, stop bank and boat ramp closures would be in place from 1 August 2018
 - Ford Road (from Ford's Cut bridge to the Te Tumu Cut) would be closed to all vehicle and pedestrian access from 1 August to 20 December 2018.
 - Traffic restrictions would remain in place at Ford's Cut bridge until June 2020.

- Ford Road Boat Ramp and the stop bank west of Ford Road would be closed to the public from 1 August 2018 to 30 June 2020.
- Advice would be given to use alternative boat ramps at Bell Road and the Maketu Estuary would be used during this time.
- Creation of additional wetlands upstream in the Lower Kaituna Wildlife Management Reserve was ongoing. Restoration work and planting was ongoing, being undertaken by volunteers and contractors.
- A public meeting would be held at the Maketu Fire Station on 2 May 2018 to enable people to see the latest presentation update.

Mr De Monchy advised that he would be providing regular updates to the Community Board.

In answer to questions raised by Board members Mr De Monchy advised:

- There would signage at the relevant roadways/ junctions advising the pending road and boat ramp closures.
- Boaties would be advised that they could use the Bell Road and Maketu boat ramps.
- Some parking would be developed for whitebaiters. Parking for whitebaiters was recognised as an issue and suggestions relating to the management of this would be welcomed.

The Te Tumu knoll area (first developed in 1956) would be improved, with the development of upgraded access and carparking to the immediate vicinity. The improvement works would be undertaken while the roadway was closed.

Board members raised concerns that extra vehicles using the Maketu boat ramp would bring added pressure for more parking in Maketu. The closure of the Ford Road Boat Ramp would impact on current limited parking areas in Maketu. It was suggested that now was the right time to look at the 'big picture' for parking at Maketu to consider options for the future.

It was suggested that consideration be given to dredging the channel between the boat ramp and the bar as an interim step to ensure that boat launching was still available to the public whilst the river diversion work was being completed. Staff advised that they would raise the matter with Regional Council staff and report back to the Board in due course.

Board members thanked Mr De Monchy for his attendance and update.

Resolved: Member Cantlon / Councillor Scrimgeour

THAT the meeting be re-convened in formal session at 7.21pm.

MC12.1 **Minutes of Meeting No. MC11 of the Maketu Community Board Held on 20 March 2018**

The Board considered the minutes of meeting MC11 of the Maketu Community Board held on 20 March 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member Cantlon

THAT the minutes of Meeting No. MC11 of the Maketu Community Board held on 20 March 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC12.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 17 April 2018 as circulated with the agenda.

MC12.2.1 **Letter of Reply from the Tauranga Police Area Commander**

A letter of reply dated 17 April 2018 had been received and forwarded to Board Members. Inspector Clifford Paxton, Area Commander of the Western Bay of Plenty Police advised that he had forwarded the concerns raised by the Board to the Public Safety Team Supervisor at the Te Puke police station and the Road Policing Co-Ordinator for the Western Bay of Plenty.

MC12.2.2 **Placement of Drinking Fountains on Maketu Reserves**

The Board advised that they would like to see two drinking fountains installed on the Park Road reserve in the vicinity of the public barbeque and on the outside wing wall of the Maketu Surf Club building. The installation of the drinking fountains would be undertaken in liaison with staff from the Reserves and Facilities team.

Resolved: Members Beech / McFadyen

THAT the Maketu Community Board approve funding up to \$2,500 allocated from the Maketu Community Board Reserve Fund for the purchase and installation of two drinking fountains to be located by the public barbeque on Park Road and on the wing wall of the Maketu Surf Club building.

MC12.2.3 **Meeting with Westlink**

The Chairperson advised that a recent meeting with Council and Westlink staff had been very favourable.

MC12.2.4 **Property Improvements at No. 7 Little Waihi Road**

The Reserves and Facilities Manager advised that some tidying work was to be done at No. 7 Little Waihi Road. The Board was happy to see the bollards and new fencing completed which made the area look clean and tidy.

MC12.2.5 Community Matching Fund

The Board was advised of the forthcoming Community Matching Fund application process that opened on 12 June through to the 12 July 2018. Community Groups would be encouraged to be aware of the opportunity to put forward an application for the available funding.

Resolved: Member Beech / Councillor Marsh

THAT the Chairperson's Report to the Maketu Community Board for May 2018 be received.

MC12.3 Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 17 April 2018 as circulated with the agenda.

Maketu Flooding

Councillor Scrimgeour, along with the Chairperson and Council staff and Bay of Plenty Regional Council representatives had met with residents from the Whakapoukorero Stream/Spencer Avenue area. The residents expressed their concerns and views relating to the management of the floodgates and the flooding to their respective properties that occurred during the 2018 January storm event.

2018 Anzac Day Commemoration Service at Maketu

Members advised that the 2018 Anzac Day Commemoration Service at Maketu had been well attending and was a very successful occasion.

Long Term Plan 2018-2028

Submission to the Draft Long Term Plan consultation document close on Friday 4 May 2018. The last round of submissions would then be collated for consideration by Council before final adoption of the Long Term Plan.

Representation Review

The Board was advised of key dates relating to current Representation Review:

Poll for the establishment of a Māori Ward:

- Voting to close at noon on 19 May 2018
- Official declaration of results 21 May 2018
- Public notice of results 23 May 2018

Representative Review - Community Engagement

- Phase 1 Community Engagement - March 2018
- Phase 2 Initial proposal consideration - end of May to June 2018
- Initial Proposal resolution - July 2018
- Initial proposal public notice - end July 2018
- Submission period - August 2018
- Hearing of submissions - September 2018
- Final proposal resolution - End September 2018
- Final proposal public notice - End September 2018
- Appeal/Objection period - October 2018
- Basis of election public notice / or appeals/objections - November 2018
- Local Government Commission determination by 10 April 2019

Resolved: Councillor Scrimgeour / Member Beech

THAT the report from Councillor Scrimgeour dated 17 April 2018 be received.

MC12.4

Community Board Grant Application - May 2018

The Board considered a report from the Democracy Advisor dated 17 April 2018 as circulated with the agenda.

The Board considered an application for funding from the Maketu Historic Research Unit for funding of \$1,391.00 for the construction of a display cabinet for Taonga donated to the group from Mr Bob Johnston and others. The cabinet would be installed in the Maketu Information Centre.

The Board was advised that the Information Centre building was insured by Council, but it was the responsibility of the users of the Information Centre to ensure the contents were appropriately insured. The Board asked that evidence of the specific contents insurance be provided by the Maketu Historic Research Group on an annual basis.

Advice from the Western Bay Heritage Museum Manager would be sought and passed onto the Maketu Historic Research Group to ensure that the right processes were undertaken to ensure agreement/ownership and use of specific display items from donors was fully understood and appropriately registered.

Resolved: Members Cantlon / McFadyen

1. *THAT the report from the Democracy Advisor dated 17 April 2018 titled Community Grant Application May 2018 be received.*
2. *THAT the Maketu Community Board approve the following grant to be funded from the Maketu Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

Maketu Historic Research Unit (Maketu Information Centre)
\$1,391.00

MC12.5 Infrastructure Services Report Maketu - May 2018

The Board considered a report from the Deputy Chief Executive dated 14 April 2018 as circulated with the agenda.

MC12.5.1 Kohanga Reo - MAS Reference MC817 2.4

The Board expressed their frustration in regard to the lack of action relating to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. The Board had been advised that in order to achieve the agreed improvements the matter had been referred to the Chairperson of the Kohanga Reo but at this time no progress had been made.

The Reserves and Facilities Manager would consult with the Workforce Development and Cultural Advisor and organise a meeting with Kohanga Reo representatives.

MC12.5.2 Improvements to Culvert Capacity - Spencer Avenue

The Chairperson referred to the presentation from Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) and item reported to at the last meeting Maketu Community Board meeting (MC11 20 March 2018) in regard to the management of culverts - as outlined below:

Management of the Culverts

- Mr De Monchy explained that the 12 box culverts linking the Kaituna River to the estuary would be operable remotely by the Flood Duty Officer. They would open and close on every tidal cycle to enable the re-diversion, as well as during very large flood events to comply with condition 26.4(c).
- Regional Council was also trying to improve flap-gated culverts around the lower Kaituna and Waihi Estuary catchments to ensure compliance with the Freshwater Fisheries Regulations 1983, which state that no structure shall prevent the passage of indigenous fish. To date, fish-friendly attachments have been fitted to the culverts under Maketū Rd at Spencer Ave (Otumakoro Stream), and at both ends of the Whakapoukorero wetland (un-named drain and Waitipua Stream). These operate by using a cantilever and a counter-weight to hold the gate open for about 60 minutes on the incoming tide to allow fish passage, but also had the benefit of reducing resistance for outgoing flows and thus increasing outflow capacity.
- As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to

stormwater ponding at Spencer Ave was the lack of capacity through the culvert under the road (described by Chairman Beech as the plughole of Maketū). The fish-friendly attachments were not to blame.

- Councillor Marsh asked if Regional Council would still contribute to the installation of extra culvert capacity at this location, and Mr De Monchy responded that they would. He asked Western Bay of Plenty staff to bring a proposal to him for consideration.

The Board advised that they had included a request to upgrade this culvert in their final Long Term Plan submission.

The Board was advised that staff would liaise with Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) in regard to future requirements to increase the culvert capacity specifically for the management of Spencer Avenue stormwater and flood protection measures.

MC12.5.3

Lyndhurst Avenue Stormwater

The Deputy Chief Executive advised that he would ensure that the Roding Engineer (East/West) was appraised of the issues relating to the Lyndhurst stormwater/flood events and investigate a solution that may be put in place now to alleviate the situation.

The matter would be dealt with through the existing service request as opposed to a new minute action sheet.

Resolved: Councillor Scrimgeour / Member McFadyen

THAT the Deputy Chief Executive Officer's Report dated 14 April 2018 and titled Infrastructure Services Report Maketu May 2018 be received.

MC12.6

Financial Report Maketu - February 2018

The Board considered a report from the Management Accountant dated 3 April 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member Clark

THAT the Management Accountant's report dated 3 April 2018 and titled "Financial Report Maketu - February 2018" be received.

MC12.7

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of May and June 2018 as circulated with the agenda.

Resolved: Members Cantlon / McFadyen

THAT the schedule of meetings for May and June 2018 be received.

The meeting concluded at 8.07pm.

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC12

Western Bay of Plenty District Council

Maketu Community Board

Chairperson's Report – June 2018

1. **Kaituna River Re-Diversion Project**

The Maketu Community Board is extremely excited to finally hear that the Kaituna re-diversion project has been tendered out and the works is planned to start in August.

2. **Closing of the Kaituna Boat Ramp for period of Re-Diversion Project**

It has been brought to my attention with the closing of the Kaituna boat ramp for two years that there will be a larger impact on the Maketu Boat ramp over that time. Maketu Coastguard will also be unable to work out of the Kaituna during the construction period. The Coastguard requirement is to look at dredging the boat channel only, to allow their rescue boats to be launched over this period.

Staff Advise:

This concern was raised at the last Community Board Meeting K12 1 May 2018 and staff advised that they would raise the mater with Regional Council staff and report back to the Board in due course.

3. **Freedom Campers**

While the Maketu Community Board accepts genuine freedom campers over the Easter – Labour weekend period. But at this time of year there are big issues with seasonal workers claiming to be freedom campers but abusing the facilities, staying weeks on end, leaving rubbish laying around, putting up unsightly structures, trespassing onto businesses and using their utilities, Council needs to monitor this more frequently and move the non-compliant campers on when required.

The Reserves and Facilities Manager will provide a verbal up-date on this topic at the meeting.

4. **Maketu Pest Eradication**

It is great to see this group up and running and doing their best to eradicate these horrible pests.

5. **Flooding Issues at Lyndhurst Avenue**

A positive onsite meeting with Maketu Community Board and staff members was held at Lyndhurst Avenue addressing specific flooding issues.

6. **Maketu Community Board – Workshop Items**

6.1. **Considerations for Waste Management at Maketu**

Consideration needs to be given to another way of removing household rubbish from the Maketu area, with the large distance to the waste management site and the hours that the recycling centre is open in Te Puke; maybe a contractor can do an alternative day collection.

Staff Advise:

As part of the Waste Minimisation Management Plan review stakeholders will have the opportunity to express their thoughts and ideas around alternative service delivery options. Staff will provide costings for such options, which could as an example be a stand-alone community drop off recycling and waste centre. It is suggested that the Utilities Manager and Environmental Solid Waste Team Leader meet with the Maketu Community Board at the next planned workshop to provide more detailed information.

6.2. **Water Contamination**

Water contamination, there appears to be several properties in the low level of Maketu that are experiencing some oily black substance in their water supply.

Staff Advise:

Ongoing investigations are continuing with a number of customers involved in a trial, which sees a fine filter being installed at the customer's boundary connection point. The aim is to ascertain if the oily black substance is coming from Councils network water supply or the possibility that the problem exists within the property owners internal reticulation. The investigation is also comparing the age of the property, water consumption, number of complaints to help in locating the possible cause of the issue. Recent results from the filters installed appears to show little signs of the oil substance being trapped.

6.3. **Increasing Sewerage Rates**

The increasing sewage rates. Residents expressed their concerns at a public meeting held in Maketu before the implementation of the new sewage system that there was to be 100% connection and that there was a set price for the residents over that time frame of the special loan that was put in place for this system.

The cost of the Maketu Wastewater Plant did receive some Government funding and this was for the capital cost of the plant and not for ongoing maintenance costs.

Staff Advise:

The Finance Manager has advised that Maketu / Little Waihi Wastewater charges in the Draft LTP have remained the same as the 2017/18 Annual Plan. This includes Availability Charge (\$453.72), Connection Charge (\$907.43) and Multiple Pan Charge (\$761.22). These charges are uniform across the whole District.

7. Pukehina and Maketu Community Open Days – Tsunami Modelling

A good public display was put on by Environment Bay of Plenty, Western Bay of Plenty District Council and Bay of Plenty Regional Council staff highlighting aspects of a tsunami threat to cover our area and how we can be prepared.

8. Representation Review

The Maketu Community Board is asking the community to make their views clear on the upcoming Representation Review and the impact of alternate options to the current model of community representation, communication, engagement and action.

9. Options Relating to Payment of Maketu Beach Road Seawall Loan

Council has considered a submission from the Maketu Community Board requesting Council pay the remaining Maketu Beach Road Seawall Loan of \$92,000. Repayment each year amount to approximately \$27,000 per annum with the loan due to be fully repaid by 2021.

It was noted that current reserves balances for the Maketu Community Board Reserve and the Maketu Community Roading Account stand at \$137,000 and \$100,000 respectively.

Council will consider the submitters proposal to repay the Beach Road Seawall loan balance on 7 June with the final decision made on 28 June 2018.

The Board give further consideration to options relating to the payment of the Maketu Beach Road Seawall Loan at the meeting.

Recommendation

THAT the Chairperson's Report to the Maketu Community Board for June 2018 be received.

Shane Beech
Chairperson
Maketu Community Board

Western Bay of Plenty District Council

Maketu Community Board

Councillors Report – June 2018

I look forward to hearing of progress of the issues discussed at the last Maketu Community Board, in particular:

- Parking developments round Maketu Kohanga Reo,
- Culvert capacity and management of Spencer Ave stormwater and flood protection measures in conjunction with Bay of Plenty Regional Council.
- Parking measures round Maketu Boat Ramp, with the limitations round the Kaituna Cut due to the commencement of the Kaituna Re-diversion.
- Dredging of the channel between the boat ramp and the bar at the Maketu Estuary. We must ensure that these works are completed well prior to the need. I guess Maketu Coastguard is busy enough and we must ensure that safety is not compromised while this re-diversion takes place.

Maketu Project Team – Cycleway into Maketu

I have been provided with a plan for the private land requirement associated with the future development of the cycleway into Maketu. I have spoken to one of the land owners concerned and can advise that we will have a response back in the near future.

Representation Review

As Board members will be aware, Council has commenced the Representation Review for the whole District for the 2019 Local Body Elections, with consideration of the Initial Proposal, leading to an initial resolution, by July, followed by public notice, submissions and hearings prior to Council making a final decision. This process is concerned with the allocation of Wards, which at the last review amalgamated both Maketu and Te Puke Wards, due to population balances.

This review will not be considering the establishment of a Maori Ward, following the results of the binding referendum held in May, after a successful poll, which reversed the Council decision of December, 2017. I do not wish to reopen discussion on this topic, which I have to say was divisive, and unpleasant at Council. If Community Board members are interested I will have something I wrote in response to a request from Te Puke Times at our next Community Board meeting. When I stood for Council, I promised honesty and accountability, which is why I am happy to share my convictions with you.

Kevin Marsh
Councillor
Maketu Community Board

Western Bay of Plenty District Council**Maketu Community Board****Community Board Grant Application – June 2018****Purpose and Summary**

The Maketu Community Board is required to make a decision regarding applications for Community Board Grant Funding. The application and supporting information for a Community Board Grant has been forwarded to members separate to this agenda.

Funding Implications for Maketu Community Board

Grants will be funded from the Maketu Community Board Grants Account.

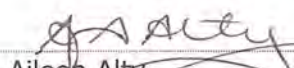
Delegated Authority of Maketu Community Board

The Community Board has delegated authority.

Recommendation

- 1. THAT the report from the Democracy Advisor dated 29 May 2018 titled Community Grant Application – June 2018 be received.**
- 2. THAT the Maketu Community Board approve /not approve the following grant to be funded from the Maketu Community Board Grants 2017/2018 Account subject to all accountabilities being met.**

..... \$.....


Aileen Alty
Democracy Advisor

1. Background

The Maketu Community Board has funding of \$5,000 for disbursement to community organisations for the 2017/18 financial year. At the last meeting of the Community Board \$750.00 was allocated to the Maketu ANZAC Committee from the Community Board Grant Funding.

ONE application been received for the Board's consideration at their meeting to be held on 20 March 2018.

- **Maketu Coastguard** has applied for funding assistance for the purchase of uniforms for the Coastguard Volunteers

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Maketu Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail								
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.								
Maketu Community Board Grant Fund	<table> <tr> <td>Annual Budget</td> <td>\$5,000.00</td> </tr> <tr> <td>Maketu Anzac Committee</td> <td>750.00</td> </tr> <tr> <td>Maketu Historic Research Unit</td> <td>\$1,391.00</td> </tr> <tr> <td>Balance</td> <td><u>\$2,859.00</u></td> </tr> </table>	Annual Budget	\$5,000.00	Maketu Anzac Committee	750.00	Maketu Historic Research Unit	\$1,391.00	Balance	<u>\$2,859.00</u>
Annual Budget	\$5,000.00								
Maketu Anzac Committee	750.00								
Maketu Historic Research Unit	\$1,391.00								
Balance	<u>\$2,859.00</u>								

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Maketu Coastguard	The applicant will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council

Maketu Community Board

Infrastructure Services Report Maketu June 2018

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 10 May 2018 and titled Infrastructure Services Report Maketu June 2018 be received.***

Approved



Gary Allis
Deputy Chief Executive

1.0 Utilities

1.1 Maketu Stormwater Catchment Areas

The new maintenance round started in January 2018. Inspection of all drains is complete, spraying has begun and an audit will be carried out in a couple of weeks to allow time for brown off of vegetation.

1.2 Home Worm Composting Workshops

New dates for 2018 are now available on the website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.3 Licensing waste collectors - Waste Management and Minimisation Bylaw 2013

Letters have been sent to known waste collectors to apply and pay to become a licenced waste collector in the District as per the requirements of the Waste Management and Minimisation Bylaw 2013. A Public Notice to Licence will appear in the different newspapers over the next 14 days. Information to this effect was also placed on Council's website from 16 May 2018. Applications to become a licenced waste collector in the District need to be in by 15 June 2018. Licences will be issued by 1 July 2018.

2.0 Reserves

2.1 Dotterel Point Reserve Capital Development (Pukehina)

The system is operational and the data logging in place is helping to ascertain the extent of any further system capacity improvements, given the frequency of discharge beyond the consented limit. This issue is being consulted with BOPRC to confirm a solution prior to any system modifications/improvements being implemented. If any improvements are confirmed, they will be implemented before Christmas 2018.

3.0 Strategic Property

Nothing new to report this month.

4.0 Development Engineering and Projects

4.1 Te Puke Highways – Pah Road Slip Reinstatement

This project will be constructed in next financial year due to delays in obtaining Resource Consent from BOPRC and the associated design changes.

5.0 Emergency Management

5.1 Training

Ongoing regular meetings with WBOPDC EOC roster staff to discuss their role and provide them with information and resources to further develop their skills and understanding.

5.2 Pukehina

The Community Response plan is complete and ready for the community to review and sign off. EMBOP staff attended a community response team meeting where they discussed the roll out of the Community Plan.

5.3 Pukehina and Maketū Community Open Days

EMBOP, WBOPDC and BOPRC staff attended two community open days on the recent tsunami modelling information for Pukehina and Maketū on Saturday, 5 May 2018. The Pukehina open day was well attended with over 30 locals attending, Maketū was less well attended with only 4 visitors.

5.4 Coming Up

Exercise Ruapehu II: A training exercise for the Incident Management Team at the Western Zone Emergency Operations Centre is planned for 29 June 2018. This three hour facilitated desktop discussion will focus on responding to a volcanic ash fall event.

The three key objectives for the exercise are:

- To introduce the Checklist Compendium which we have developed over the past year in response to demand for more structured guidance to event management;
- To discuss the key principles of successful function team management;
- To integrate these two objectives, through exercising an IMT meeting and the development of an Incident Action Plan.

6.0 Roothing

6.1 Maketu Road Proposed Cycle Trail

A meeting was held with local residents, Community Board, Council staff, WestLink and local cycle clubs on 16 March 2018. The outcome of this meeting was to revisit the current design - the initial revised design stage is now complete. Currently on hold awaiting land negotiations with between the landowners and Councillor Marsh.

6.2 Community Roothing Account

Current Account:	\$	Status
Current Account Opening Balance 1 July 2017	\$60,289	
Allocation for 2017/18	\$67,340	
Subtotal	\$127,629	
Less:		
Debt funding for year	\$26,688	
Beach Road Kerb & Channel Survey /Design	\$7,000	
Projected Current Account 30 June 2018 Balance	\$93,941	
Note:		
Loan Balance as at 30 June 2017 \$92,502		
The loan will be repaid June 2021		
Current projects that could be funded from the Community Roothing Fund include:		
Williams Crescent and Rauporoa Road	\$TBA	
Beach Road – Wilson Road intersection	\$TBA	

The Board could undertake a planning exercise to determine priorities for the community roading budget e.g. kerb & channel and footpaths.

Community Board Report

MAKETU COMMUNITY BOARD 9/08/2016

Remit Title	Water Tank Face Lift
Remit Number	MC2216 3.11
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson advised that he would contact a local graffiti artist, and liaise with the Community Engagement Team to see if some designs could be applied to Council's water tank, subject to funding being made available for the work to be undertaken.
Actions	<p>25 May 2018: The Chairperson will provide a progress update at the Community Board meeting in June 2018.</p> <p>16 April 2018: The Chairperson will provide a progress update at the Community Board meeting in May 2018.</p> <p>5 March 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>15 January 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>26 Oct 2017: The Chairperson will provide a progress update at the Community Board meeting in November.</p> <p>13 Sept 2017: The Chairperson will provide a progress update at the Community Board meeting in October.</p> <p>22 August 2017: The Chairperson will provide a progress update at the Community Board meeting in September.</p> <p>7 July 2017: The Chairperson will provide a progress update at the Community Board meeting in July.</p> <p>22 May 2017: The Chairperson will provide a progress update at the Community Board meeting in June.</p> <p>13 April 2017: The Chairperson will provide a progress update at the Community Board meeting in May.</p> <p>27 February 2017: The Chairperson will provide a progress update at the Community Board Meeting in March.</p> <p>13 January 2017 – No change. Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank.</p> <p>1/12/16- No change</p> <p>17/11/16 - No change.</p> <p>15/10/16 - No Change</p> <p>14/9 16 - No change, Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank.</p>

MAKETU COMMUNITY BOARD 5/04/2016

Remit Title **Spencer Avenue Reserve Levelling**
 Remit Number MC1916 3.2
 Owner RFO2
 Status UNDER ACTION

Complete Date

Confidential

Resolution

In discussion of the Spencer Avenue Reserve levelling, the Board considered that the proposed cost of up to \$10,000, comprising of \$2,000 for one site and \$8,000 for the other site, was unacceptably high for the work required. Following advice from the Group Manager Customer and Community Services, it was agreed that three further quotes could be obtained for the Board's consideration

Resolved: Members Beech / Cantlon

THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided, and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.

Actions

25 May 2018: Tonkin & Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.

17 April 2018: Reserves and Facilities Officer East has requested a quote from the Engineer for the Resource Consent.

14 Feb 2018: Reserves Officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.

The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.

15 January 2018: No change

10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.

25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m³. That quantity will be arranged as soil becomes available.

22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored

7 July 2017: No change.

22 May 2017: To be progressed as and when resources permit.

10 April 2017: No changes to comments below.

8 March 2017: No change due to other unexpected staff resources.

12 January 2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.

8 December 2016: Resource Consent is still required

17 November 2016: Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height.

The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.

25 October 2016: Processing resource consent.

15 September 2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future.

22 August 2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.

12 July 2016 - New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.

15 June 2016 -Still waiting additional quotes.

23 May 2016 - Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.

18 April 2016: The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Avenue.

MAKETU COMMUNITY BOARD 2/05/2017

Remit Title	Future Development at No. 7 Little Waihi Road
Remit Number	MC417 3.7
Owner	RFM
Status	COMPLETED
Complete Date	25 May 2018
Confidential	
Resolution	<p>The Reserves and Facilities Manager advised that tenders had been advertised for the suggested fencing and bollards to be installed at No.7 Little Waihi Road. To-date two tender prices had been received.</p> <p>The Board was advised that the corrugated iron would be moved to the Information Office side of the section and re-erected.</p>
Actions	<p>25 May 2018: The fencing has been completed to a satisfactory standard and the area is looking well maintained.</p> <p>16 April 2018: The fencing has been completed, however there are some issues relating to the standard of completion that staff are working through with the contractor.</p> <p>5 March 2018: The fencing contractor has programmed the work to be completed by the end of March.</p> <p>15 January 2018: This project is partially completed. Bollards have been installed.</p> <p>13 Nov 2017: The Reserves and Facilities Officer is finalising the Scope of Works with the fencing contractor.</p> <p>13 Sept 2017: There has been no change to the previous update. The work is still in progress.</p> <p>22 August 2017: Staff have reviewed the quotes received and are approving a quote and will initiate the work. Timing will be subject to contractor availability.</p> <p>The fencing will fully utilise the Community Board allocation of \$15,000.</p> <p>7 July 2017: Staff to follow up on fencing contractors with the Chairman.</p> <p>23 May 2017: Further quotes to be sought for fence/bollards, once the local fencer's details have been provided to staff.</p>

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title **Kohanga Reo**
 Remit Number MC817 2.4
 Owner RFM
 Status UNDER ACTION

Complete Date

Confidential

Resolution

THAT the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017.

***"MAS Reference MC817 2.4** The Board expressed their frustration in regard to the lack of action relating to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. The Board had been advised that in order to achieve the agreed improvements the matter had been referred to the Chairperson of the Kohanga Reo but at this time no progress had been made.*

The Reserves and Facilities Manager would consult with the Workforce Development and Cultural Advisor and organise a meeting with Kohanga Reo representatives."

Actions

25 May 2018: A meeting is being organized with Kohanga Reo. MAS MC817 2.4 has also been incorporated into this MAS.

16 April 2018: A verbal update on progress will be provide at the May Community Board Meeting.

5 March 2018: Staff are still liaising with the Kohanga Reo on progressing the proposed improvements.

17 January 2018: Staff continue to liaise with the Kohanga Reo on progressing the proposed improvements.

13 Nov 2017: Funding to be confirmed once the quotes for the work have been received.

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title **Outdoor Fitness Equipment**

Remit Number MC817 2.6

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Chairperson advised that he and Councillors Marsh and Scrimgeour had met with a Maketu Rotary representative at the Park Road Reserve and discussed the most suitable site for the future placement of outdoor fitness equipment.

It was reiterated that Maketu Rotary needed to contact the Reserves and Facilities Manager in regard to the preferred siting of the equipment before any placement was confirmed.

Actions **25 May 2018: There has been no further development since last month's update.**

16 April 2018: A letter of support has been provided to Rotary who will contact staff once their funding is in place.

5 March 2018: Staff have been in discussions with the Rotary Club and will provide a letter of support for inclusion in funding applications.

15 January 2018: No Change

13 Nov 2017: Councillor Marsh has confirmed the location of the proposed outdoor fitness equipment. Staff have been advised that the Kaimoana Festival has been cancelled for 2018. On this basis, the funding for the equipment may be delayed.

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title **Removal of Gum Trees - MAS Reference MC6 17 4.5.5**

Remit Number MC817 5.18

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Chairperson advised that he understood that a local forestry contractor had been given permission to drop the large gum trees onto the Te Arawa Lakes Trust land on the corner of Bledisloe Park Avenue and Arawa Avenue.

Council staff advised that the work to cut down the gum trees would have to be undertaken with the required notifiable work safe and road safety and traffic management plans in place.

The Reserves and Facilities Manager would contact Mr Walters in the first instance to confirm the Te Arawa Trust Board permissions were in place for a private and independent contractor to fell the trees directly onto Te Arawa Lakes Trust land. Council may offer to put the required traffic management plans in place for the work and it would be made clear that Council would not be engaging the contractor directly to do the work.

The contractor would be required to liaise with Council staff in advising when the work was to be done.

Actions **25 May 2018: A site meeting is being co-ordinated to discuss the logistics of removing the trees.**

16 April 2018: Staff are preparing a methodology for removing the trees, before meeting on site with Trust representatives to seek their input and to ensure all parties agree and understand the proposal for removing the trees.

Estimates for the work have yet to be fully determined.

6 March 2018: Arrangements are being progressed. The intention is to drop the gum trees onto Te Arawa Land with their permission before used as firewood.

15 January 2018: RFM still liaising with Te Arawa Lakes Trust.

14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.

MAKETU COMMUNITY BOARD 17/10/2017

Remit Title **Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1**

Remit Number MC817 5.7

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board was advised that the required Resource Consent was currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.

Further consideration was required to understand the concerns from Tangata Whenua.

The Board requested that the option to remove the channel dredging component from the Resource Consent application so that it (future channel dredging) may be considered as a separate matter in the future.

It was also noted that repairs and safety improvements to the rock revetment needed to be undertaken as soon as possible as there were now some hazardous areas of the structure that presented specific health and safety risk issues.

Actions **25 May 2018: The Regional Council has sent the application to a Christchurch based consultant for processing.**

The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives.

Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.

16 April 2018: Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.

13 March 2018: Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakauae was positive and feedback from Ngati Pikiarau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.

5 Feb 2018: Council's consultant and staff have been working with local hapu on various issues they have raised.

Once a position is reached, the revised application will be re-submitted to the Regional Council.

16 January 2018: A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organized to present the revised application and conclude feedback.

A date for the Hui is likely to be late February.

It is noted that the recent storm surge event of 5 January has lowered the beach level in this location, further exposing the car park foundations; however, there is no increase of risk to the structure at this stage.

6 Dec 2017: Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.

27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.

11 Sept 2017: Resource Consent is processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.

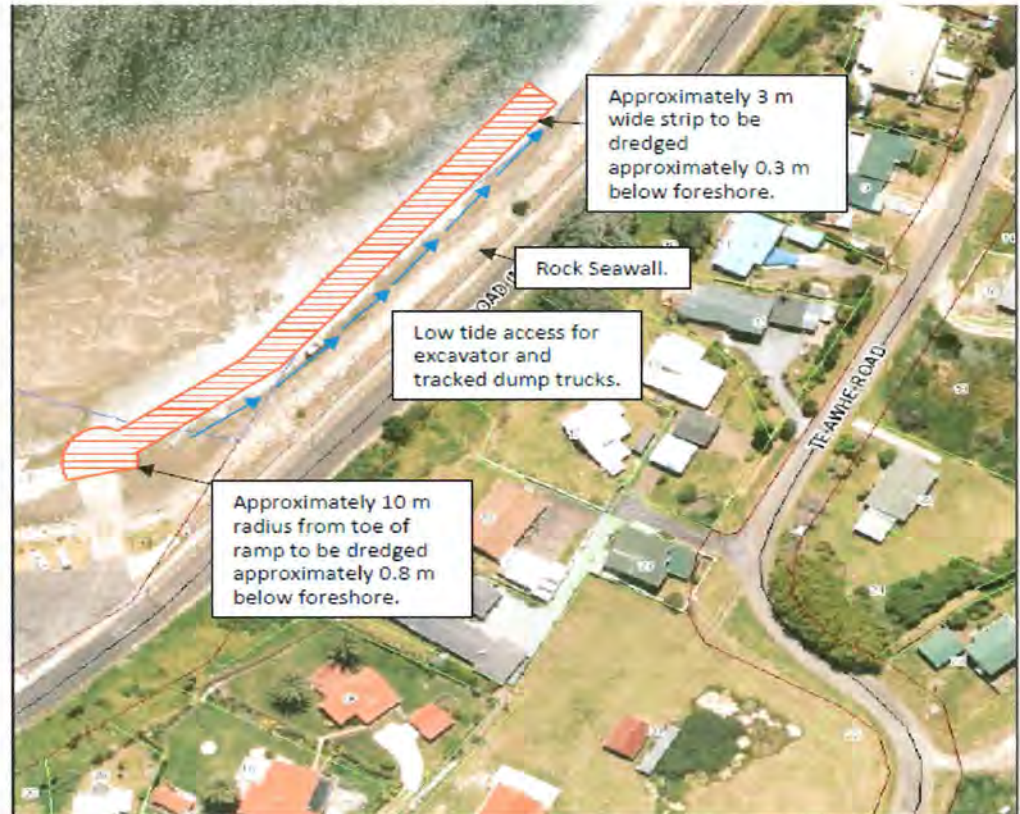
Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future
- OR
2. Withdrawal of the application in its entirety. This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.

28 July 2017: No change from the previous update because consent application has been lodged.

3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment. The area of dredging proposed (which was consulted with the Board Chairman), indicated overleaf:



22 May 2017: No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

24 April 2017: Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017: Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12/1/2017: A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December.

The only feedback received was from Ngati Pikiāo Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

8/12/2016: The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17/11/2016: A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

14/10/2016: Preferred concrete design and pricing underway which will be presented to the Board and Tangata whenua when available.

14/9/2016: The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12/8/2016: assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13/7/2016: Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.
15/6/2016: Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23/5/2016: Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

MAKETU COMMUNITY BOARD 28/11/2017

Remit Title **Maketu Project Team - Cycleway into Maketu - MAS Reference MC8 17 5.3**

Remit Number MC917 4.9

Owner GM1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board received the Safety Review on the Cycleway into Maketu from the Westlink Senior Transportation and Safety Engineer and noted that Option 1 Alignment along the estuary side of Maketu Road was the preferred option indicated by the Deputy Chief Executive.

The Chairperson and Board members expressed their frustration in regard to the indicated route for the proposed cycleway into Maketu as they felt that none of their input had been given proper consideration.

The Chairperson noted the following points:

- A meeting had been held with residents (along the proposed route) and a Council staff member some 12 months ago and nothing had been heard from Council since
- It was the opinion of the Board that the Safety Review should have been done by an independent contractor not a Westlink staff member.

The Safety Review had been done without a visit to the proposed site.

- The points raised by the community had not been listened to and the recommendation relating to the options were against what the community wanted.

Board Members had spoken to immediate residents along the route, cycling groups who regularly used the roadway, members of the Maketu Projects Team and locals who were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.

The Board Chairperson summarised road accident numbers reported over the past seven years along Maketu Road.

The Board and the community at large were very much in favour of the cycleway and wanted to see it completed as soon as possible. The Board would like a meeting to be organised with Board members, Council staff and affected residents, local cyclists and the author of the safety assessment report in order to ensure that an informative and consultative process was undertaken in regard to the future route for the Maketu Road cycleway.

The Reserves and Facilities Manager advised that he would provide the Board's feedback to the Deputy Chief Executive with a suggestion that a meeting be held in the new year to review the safety assessment and proposed options.

Actions

16 May 2018: The plan for the private land requirement has been provided to Councillor Marsh, who will contact the owner.

9 April 2018: Board Members, staff and members of the public met on site on 16 March to discuss options relating to the route for the proposed cycleway into Maketu.

The Reserves and Facilities Manager advised that it had been agreed to fully cost the cycleway route along the eastern side (wetland side - right-hand side) of the roadway into Maketu.

The Chairperson noted that the site meeting was very positive and the decision to locate the proposed cycleway into Maketu on the right-hand side of the roadway into Maketu had been unanimously supported.

The revised design and estimate is expected mid-year and will be presented back to a similar community meeting.

26 Feb 2018: A site/tour of the proposed cycleway has been organized to take place on 16 March.

17 Jan 2018: Arrangements are currently being made for a consultation meeting with the Board and locals to review both the route options and the safety report.
NOTE: This action sheet replaces MC116.6.4

MAKETU COMMUNITY BOARD 1/05/2018

Remit Title **Kohanga Reo - MAS Reference MC817 2.4**

Remit Number MC1218 5.1

Owner RFM

Status COMPLETE

Complete Date 25 May 2018

Confidential

Resolution

The Board expressed their frustration in regard to the lack of action relating to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. The Board had been advised that in order to achieve the agreed improvements the matter had been referred to the Chairperson of the Kohanga Reo but at this time no progress had been made.

The Reserves and Facilities Manager would consult with the Workforce Development and Cultural Advisor and organise a meeting with Kohanga Reo representatives.

Actions

25 May 2018: This MAS has been closed, please refer to MAS MC817 2.4 for future updates.

MAKETU COMMUNITY BOARD 1/05/2018

Remit Title **Improvements to Culvert Capacity - Spencer Avenue**

Remit Number MC1218 5.2

Owner GM1

Status UNDER ACTION

Complete Date

Confidential

Resolution The Chairperson referred to the presentation from Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) and item reported to at the last meeting Maketu Community Board meeting (MC11 20 March 2018) in regard to the management of culverts - as outlined below:

Management of the Culverts

Mr De Monchy explained that the 12 box culverts linking the Kaituna River to the estuary would be operable remotely by the Flood Duty Officer. They would open and close on every tidal cycle to enable the re-diversion, as well as during very large flood events to comply with condition 26.4(c).

Regional Council was also trying to improve flap-gated culverts around the lower Kaituna and Waihi Estuary catchments to ensure compliance with the Freshwater Fisheries Regulations 1983, which state that no structure shall prevent the passage of indigenous fish. To date, fish-friendly attachments have been fitted to the culverts under Maketu Rd at Spencer Ave (Otumakoro Stream), and at both ends of the Whakapoukorero wetland (un-named drain and Waitipuia Stream). These operate by using a cantilever and a counter-weight to hold the gate open for about 60 minutes on the incoming tide to allow fish passage, but also had the benefit of reducing resistance for outgoing flows and thus increasing outflow capacity.

As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to stormwater ponding at Spencer Ave was the lack of capacity through the culvert under the road (described by Chairman Beech as the plughole of Maketu). The fish-friendly attachments were not to blame.

Councillor Marsh asked if Regional Council would still contribute to the installation of extra culvert capacity at this location, and Mr De Monchy responded that they would. He asked Western Bay of Plenty staff to bring a proposal to him for consideration.

The Board advised that they had included a request to upgrade this culvert in their final Long Term Plan submission.

The Board was advised that staff would liaise with Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) in regard to future requirements to increase the culvert capacity specifically for the management of Spencer Avenue stormwater and flood protection measures.

Actions

25 May 2018: This is under review with BoPRC.

Western Bay of Plenty District Council
Maketu Community Board
Financial Report Maketu – April 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 30 April 2018 (**Attachment A**).

Total operational costs are under budget for the year to date and include contingency expenses, grants, mileage allowance, salaries, security and inter-department charges.

Grant payments made to date:

	\$
Maketu ANZAC Committee	750
Total grants to date	\$750

Committed – Operational expenditure

	\$
ANZAC Day Commemoration Wreath	200
Grant for Maketu Historic Research Unit	1,391
Total outstanding operational commitments	\$1,591

2017/18 reserve analysis:

2017/18 Opening balance	\$149,410
Maketu Information Centre Courtyard enhancement [MC20.3.2]	\$(5,000)
Upgrade work at No. 7 Little Waihi Road [MC1.6.1]	\$(8,886)
2017/18 Closing balance	\$135,524

Date
Subject

15 May 2018
Financial Report Maketu – April 2018


Open Session

Committed reserves expenditure

Maketu Community Hub Feasibility Study [MC14.3.5]	Up to \$(20,000)
Upgrade work at No. 7 Little Waihi Road [MC1.6.1]	Up to \$(6,114)
Entrance signs into Maketu [MC14.3.6]	Up to \$(5,000)
Placement of drinking fountains on Maketu Reserves [MC12.2.2]	\$(2,500)
2017/18 Closing balance	\$101,910

Recommendation

THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Maketu – April 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Draft Income and Expenditure Statement
For the period ended 30 April 2018**

Maketu Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Contingency - [see breakdown below]	3,152	14,170	11,018	☑	17,000	5,276
Grants	750	4,170	3,420	☑	5,000	3,277
Mileage Allowance	61	830	769	☑	1,000	384
Salaries	11,368	13,703	2,335	☑	16,159	13,264
Security	0	1,670	1,670	☑	2,000	0
Inter Department Charges	28,020	28,020	0	☑	33,627	33,624
Total Operating Costs	43,351	62,563	19,212	☑	74,786	55,825
Interest Expense	0	0	0	☑	0	(9,274)
Total Direct Costs	43,351	62,563	19,212	☑	74,786	46,551
Total Costs	43,351	62,563	19,212	☑	74,786	46,551
Income						
Rate Income	63,432	62,330	1,102	☑	74,786	75,939
Total Direct Income	63,432	62,330	1,102	☑	74,786	75,939
Net Cost of Service	20,081	(233)	20,314	☑	0	29,388
Contingency - breakdown						
CCTV at Maketu Surf Club	3,037					
Advertisement for grants in Te Puke Times	116					
Year to date contingency costs	3,152					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	149,410					
Maketu Information Centre Courtyard Enhancement [MC20.3.2]	(5,000)					
Upgrade at 7 Little Waihi Road [MC1.6.1]	(8,886)					
(Decrease) Increase in year	(13,886)					
Closing Balance - Surplus (Deficit)	135,524					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

JUNE 2018			
Queen's Birthday - 4 June			
Omokoroa Community Board	5 June	7.00pm	Omokoroa Community Church
Community Committee	6 June	9.30am / 10.00am	Chambers
Katikati Community Board	6 June	7.00pm	Katikati Library and Service Centre
Long Term and Annual Plan Committee	7 June	9.30am	Chambers
Waihi Beach Community Board	11 June	6.30pm	Waihi Beach Community Board
Maketu Community Board	12 June	7.00pm	Maketu Community Centre
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	13 June	3.30pm	Chambers
Policy Committee	14 June	9.30am	Chambers
Te Puke Community Board	14 June	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	21 June	9.30am	Chambers
Council	28 June	9.30am	Chambers
JULY 2018			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	3 July	9.30am	Chambers
Regulatory Hearings Committee (if required)	4 July	9.30am	Chambers
Rural Committee	10 July	9.30am	Chambers
Waihi Beach Community Board	16 July	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	17 July	7.00pm	Omokoroa Community Church
Katikati Community Board	18 July	7.00pm	Katikati Library and Service Centre
Maketu Community Board	24 July	7.00pm	Maketu Community Centre
Policy Committee	26 July	9.30am	Chambers
Te Puke Community Board	26 July	7.00pm	Te Puke Library and Service Centre