

# Western Bay of Plenty District Council

## Minutes of Meeting No. MC12 of the Maketu Community Board held on 1 May 2018 in the Maketu Community Centre commencing at 7.00pm

### Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

### In Attendance

G Allis (Deputy Chief Executive), P Watson (Reserves and Facilities Manager) and A Alty (Democracy Advisor)

### Others

Pim De Monchy (Kaituna Catchments Manager Bay of Plenty Regional Council) and one member of the press

### Public Forum

**Resolved:** Members Cantlon / McFadyen

*THAT the meeting adjourn for the purpose of holding a public forum.*

### Kaituna River Re-Diversion Project

Pim De Monchy gave the Board an update on the proposed Kaituna River re-diversion advising the following:

- J Swap Contractors had been awarded the contract for construction works.
- The construction programme would be completed in May with site possession was expected to be June 2018.
- Construction work was expected to start in July 2018.
- Iwi, stakeholder and public meetings would be held in May to introduce the contractors and outline the process and timeframes for the proposed work before it started.
- The road, stop bank and boat ramp closures would be in place from 1 August 2018
  - Ford Road (from Ford's Cut bridge to the Te Tumu Cut) would be closed to all vehicle and pedestrian access from 1 August to 20 December 2018.
  - Traffic restrictions would remain in place at Ford's Cut bridge until June 2020.

- Ford Road Boat Ramp and the stop bank west of Ford Road would be closed to the public from 1 August 2018 to 30 June 2020.
- Advice would be given to use alternative boat ramps at Bell Road and the Maketu Estuary would be used during this time.
- Creation of additional wetlands upstream in the Lower Kaituna Wildlife Management Reserve was ongoing. Restoration work and planting was ongoing, being undertaken by volunteers and contractors.
- A public meeting would be held at the Maketu Fire Station on 2 May 2018 to enable people to see the latest presentation update.

Mr De Monchy advised that he would be providing regular updates to the Community Board.

In answer to questions raised by Board members Mr De Monchy advised:

- There would signage at the relevant roadways/ junctions advising the pending road and boat ramp closures.
- Boaties would be advised that they could use the Bell Road and Maketu boat ramps.
- Some parking would be developed for whitebaiters. Parking for whitebaiters was recognised as an issue and suggestions relating to the management of this would be welcomed.

The Te Tumu knoll area (first developed in 1956) would be improved, with the development of upgraded access and carparking to the immediate vicinity. The improvement works would be undertaken while the roadway was closed.

Board members raised concerns that extra vehicles using the Maketu boat ramp would bring added pressure for more parking in Maketu. The closure of the Ford Road Boat Ramp would impact on current limited parking areas in Maketu. It was suggested that now was the right time to look at the 'big picture' for parking at Maketu to consider options for the future.

It was suggested that consideration be given to dredging the channel between the boat ramp and the bar as an interim step to ensure that boat launching was still available to the public whilst the river diversion work was being completed. Staff advised that they would raise the matter with Regional Council staff and report back to the Board in due course.

Board members thanked Mr De Monchy for his attendance and update.

**Resolved:** Member Cantlon / Councillor Scrimgeour

*THAT the meeting be re-convened in formal session at 7.21pm.*

MC12.1      **Minutes of Meeting No. MC11 of the Maketu Community Board Held on 20 March 2018**

The Board considered the minutes of meeting MC11 of the Maketu Community Board held on 20 March 2018 as circulated with the agenda.

**Resolved:** Councillor Marsh / Member Cantlon

*THAT the minutes of Meeting No. MC11 of the Maketu Community Board held on 20 March 2018 as circulated with the agenda be received and confirmed as a true and correct record.*

MC12.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 17 April 2018 as circulated with the agenda.

MC12.2.1 **Letter of Reply from the Tauranga Police Area Commander**

A letter of reply dated 17 April 2018 had been received and forwarded to Board Members. Inspector Clifford Paxton, Area Commander of the Western Bay of Plenty Police advised that he had forwarded the concerns raised by the Board to the Public Safety Team Supervisor at the Te Puke police station and the Road Policing Co-Ordinator for the Western Bay of Plenty.

MC12.2.2 **Placement of Drinking Fountains on Maketu Reserves**

The Board advised that they would like to see two drinking fountains installed on the Park Road reserve in the vicinity of the public barbeque and on the outside wing wall of the Maketu Surf Club building. The installation of the drinking fountains would be undertaken in liaison with staff from the Reserves and Facilities team.

**Resolved:** Members Beech / McFadyen

*THAT the Maketu Community Board approve funding up to \$2,500 allocated from the Maketu Community Board Reserve Fund for the purchase and installation of two drinking fountains to be located by the public barbeque on Park Road and on the wing wall of the Maketu Surf Club building.*

MC12.2.3 **Meeting with Westlink**

The Chairperson advised that a recent meeting with Council and Westlink staff had been very favourable.

MC12.2.4 **Property Improvements at No. 7 Little Waihi Road**

The Reserves and Facilities Manager advised that some tidying work was to be done at No. 7 Little Waihi Road. The Board was happy to see the bollards and new fencing completed which made the area look clean and tidy.

**MC12.2.5 Community Matching Fund**

The Board was advised of the forthcoming Community Matching Fund application process that opened on 12 June through to the 12 July 2018. Community Groups would be encouraged to be aware of the opportunity to put forward an application for the available funding.

**Resolved:** Member Beech / Councillor Marsh

*THAT the Chairperson's Report to the Maketu Community Board for May 2018 be received.*

**MC12.3 Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 17 April 2018 as circulated with the agenda.

**Maketu Flooding**

Councillor Scrimgeour, along with the Chairperson and Council staff and Bay of Plenty Regional Council representatives had met with residents from the Whakapoukorero Stream/Spencer Avenue area. The residents expressed their concerns and views relating to the management of the floodgates and the flooding to their respective properties that occurred during the 2018 January storm event.

**2018 Anzac Day Commemoration Service at Maketu**

Members advised that the 2018 Anzac Day Commemoration Service at Maketu had been well attending and was a very successful occasion.

**Long Term Plan 2018-2028**

Submission to the Draft Long Term Plan consultation document close on Friday 4 May 2018. The last round of submissions would then be collated for consideration by Council before final adoption of the Long Term Plan.

**Representation Review**

The Board was advised of key dates relating to current Representation Review:

Poll for the establishment of a Māori Ward:

- Voting to close at noon on 19 May 2018
- Official declaration of results 21 May 2018
- Public notice of results 23 May 2018

## Representative Review - Community Engagement

- Phase 1 Community Engagement - March 2018
- Phase 2 Initial proposal consideration - end of May to June 2018
- Initial Proposal resolution - July 2018
- Initial proposal public notice - end July 2018
- Submission period - August 2018
- Hearing of submissions - September 2018
- Final proposal resolution - End September 2018
- Final proposal public notice - End September 2018
- Appeal/Objection period - October 2018
- Basis of election public notice / or appeals/objections - November 2018
- Local Government Commission determination by 10 April 2019

**Resolved:** Councillor Scrimgeour / Member Beech

*THAT the report from Councillor Scrimgeour dated 17 April 2018 be received.*

## MC12.4

**Community Board Grant Application - May 2018**

The Board considered a report from the Democracy Advisor dated 17 April 2018 as circulated with the agenda.

The Board considered an application for funding from the Maketu Historic Research Unit for funding of \$1,391.00 for the construction of a display cabinet for Taonga donated to the group from Mr Bob Johnston and others. The cabinet would be installed in the Maketu Information Centre.

The Board was advised that the Information Centre building was insured by Council, but it was the responsibility of the users of the Information Centre to ensure the contents were appropriately insured. The Board asked that evidence of the specific contents insurance be provided by the Maketu Historic Research Group on an annual basis.

Advice from the Western Bay Heritage Museum Manager would be sought and passed onto the Maketu Historic Research Group to ensure that the right processes were undertaken to ensure agreement/ownership and use of specific display items from donors was fully understood and appropriately registered.

**Resolved:** Members Cantlon / McFadyen

1. *THAT the report from the Democracy Advisor dated 17 April 2018 titled Community Grant Application May 2018 be received.*
2. *THAT the Maketu Community Board approve the following grant to be funded from the Maketu Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

*Maketu Historic Research Unit (Maketu Information Centre)  
\$1,391.00*

## MC12.5 **Infrastructure Services Report Maketu - May 2018**

The Board considered a report from the Deputy Chief Executive dated 14 April 2018 as circulated with the agenda.

### MC12.5.1 **Kohanga Reo - MAS Reference MC817 2.4**

The Board expressed their frustration in regard to the lack of action relating to the agreement reached in September 2017 with Kohanga Reo representatives to achieve improvements to parking access for the Kohanga Reo. The Board had been advised that in order to achieve the agreed improvements the matter had been referred to the Chairperson of the Kohanga Reo but at this time no progress had been made.

The Reserves and Facilities Manager would consult with the Workforce Development and Cultural Advisor and organise a meeting with Kohanga Reo representatives.

### MC12.5.2 **Improvements to Culvert Capacity - Spencer Avenue**

The Chairperson referred to the presentation from Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) and item reported to at the last meeting Maketu Community Board meeting (MC11 20 March 2018) in regard to the management of culverts - as outlined below:

#### **Management of the Culverts**

- Mr De Monchy explained that the 12 box culverts linking the Kaituna River to the estuary would be operable remotely by the Flood Duty Officer. They would open and close on every tidal cycle to enable the re-diversion, as well as during very large flood events to comply with condition 26.4(c).
- Regional Council was also trying to improve flap-gated culverts around the lower Kaituna and Waihi Estuary catchments to ensure compliance with the Freshwater Fisheries Regulations 1983, which state that no structure shall prevent the passage of indigenous fish. To date, fish-friendly attachments have been fitted to the culverts under Maketū Rd at Spencer Ave (Otumakoro Stream), and at both ends of the Whakapoukorero wetland (un-named drain and Waitipua Stream). These operate by using a cantilever and a counter-weight to hold the gate open for about 60 minutes on the incoming tide to allow fish passage, but also had the benefit of reducing resistance for outgoing flows and thus increasing outflow capacity.
- As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to

stormwater ponding at Spencer Ave was the lack of capacity through the culvert under the road (described by Chairman Beech as the plughole of Maketū). The fish-friendly attachments were not to blame.

- Councillor Marsh asked if Regional Council would still contribute to the installation of extra culvert capacity at this location, and Mr De Monchy responded that they would. He asked Western Bay of Plenty staff to bring a proposal to him for consideration.

The Board advised that they had included a request to upgrade this culvert in their final Long Term Plan submission.

The Board was advised that staff would liaise with Pim De Monchy (Kaituna Catchment Manager, Bay of Plenty Regional Council) in regard to future requirements to increase the culvert capacity specifically for the management of Spencer Avenue stormwater and flood protection measures.

### MC12.5.3 **Lyndhurst Avenue Stormwater**

The Deputy Chief Executive advised that he would ensure that the Roothing Engineer (East/West) was appraised of the issues relating to the Lyndhurst stormwater/flood events and investigate a solution that may be put in place now to alleviate the situation.

The matter would be dealt with through the existing service request as opposed to a new minute action sheet.

**Resolved:** Councillor Scrimgeour / Member McFadyen

*THAT the Deputy Chief Executive Officer's Report dated 14 April 2018 and titled Infrastructure Services Report Maketu May 2018 be received.*

### MC12.6 **Financial Report Maketu - February 2018**

The Board considered a report from the Management Accountant dated 3 April 2018 as circulated with the agenda.

**Resolved:** Councillor Marsh / Member Clark

*THAT the Management Accountant's report dated 3 April 2018 and titled "Financial Report Maketu - February 2018" be received.*

### MC12.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2018 as circulated with the agenda.

**Resolved:** Members Cantlon / McFadyen

*THAT the schedule of meetings for May and June 2018 be received.*

The meeting concluded at 8.07pm.

Confirmed as a true and correct record.

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S Beech  
Chairperson  
Maketu Community Board

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Date

MC12