

## 6.0 Roding

### 6.1 Community Roding Maketu – Town Point Road Footpath

The Town Point Road footpath project is 95% complete. The remaining section has been scheduled for construction within the coming months, subject to unforeseen events.

### 6.2 Maketu Road Proposed Cycle Trail

A site tour / meeting is being scheduled with the Community Board and staff to reassess route options, the proposed date is 16 March 2018, but is yet to be confirmed.

### 6.3 Community Roding Account

Current Account Opening Balance 1 July 2017	\$60,289
Allocation for 2017/18	\$67,340
<b>Sub total</b>	<b>\$127,629</b>
<b>Less:</b>	
Debt funding for year	\$26,688
Projected Current Account 30 June 2018 Balance	\$100,941
<u>Note:</u>	
Loan Balance as at 30 June 2017 \$92,502	
The loan will be repaid June 2021	

The Board could undertake a planning exercise to determine priorities for the community roding budget e.g. kerb & channel and footpaths.

Current projects that could be funded from the Community Roding Fund include:

- Williams Crescent and Rauporoa Road
- Beach Road – Wilson Road intersection

# Community Board Report

## MAKETU COMMUNITY BOARD 6/12/2016

Remit Title	<b>Future Car Parking Arrangements</b>
Remit Number	MC116 6.2
Owner	TOM/RFM
Status	COMPLETE
Complete Date	6 March 2018
Confidential	
Resolution	The Deputy Chief Executive advised that parking arrangements for the Hauora building were being discussed with owner/occupiers of the building, which would see the development and enhancement of the corner site opposite the Hauora on Wilson Road by the roundabout providing parking for the users of the building and for the public. Two disability car park spaces would be identified and allocated within the Maketu Community Centre parking area.
Actions	<p><b>6 March 2018: Construction of the carpark is nearing completion. The Project Manager is in the process of applying for a Code Compliance Certificate for the building.</b></p> <p>18 Jan 2018: There has been no change from the previous update. The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>13 Nov 2017: There has been no change from the previous update. The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>12 Sept 2017: There has been no change from the previous update. The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>21 August 2017: The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>28 July 2017: The applicant is working with local iwi towards securing a parking arrangement that is consistent with the original consent. This will result in not having a new parking area at Wilson Road North.</p> <p>7 July 2017: The applicant has not secured agreement with adjacent property owners on issues relating to property access and has tried to negotiate other options. Staff have instructed the applicant to go ahead with the parking and consult staff in relation to providing access for the adjacent section.</p> <p>24 May 2017: The applicant is in the process of consulting with property owners affected by the proposed on-street parking. Once this is completed, the parking plan can be approved and construction occur.</p> <p>4 April 2017: Arrangements have been agreed on and a variation to the consent is being processed.</p> <p>8 March 2017: Parking arrangements are still in the process of being worked out between Council and the developers of the Hauora building to allow the consent issues to be addressed.</p> <p>Staff are waiting for a final response from the Hauora on the detailed design and timing of the establishment of the required carparks.</p>

There is also the need for the Hauora to obtain a variation to their Resource Consent to reflect the change in car parking provision. (Location).

13 January 2017: A parking arrangement has been worked out between Council and the developers of the Hauora building to allow the consent issues to be addressed.

**MAKETU COMMUNITY BOARD 9/08/2016**

Remit Title	<b>Water Tank Face Lift</b>
Remit Number	MC2216 3.11
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson advised that he would contact a local graffiti artist, and liaise with the Community Engagement Team to see if some designs could be applied to Council's water tank, subject to funding being made available for the work to be undertaken.
Actions	<p><b>5 March 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</b></p> <p>15 January 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</p> <p>26 Oct 2017: The Chairperson will provide a progress update at the Community Board meeting in November.</p> <p>13 Sept 2017: The Chairperson will provide a progress update at the Community Board meeting in October.</p> <p>22 August 2017: The Chairperson will provide a progress update at the Community Board meeting in September.</p> <p>7 July 2017: The Chairperson will provide a progress update at the Community Board meeting in July.</p> <p>22 May 2017: The Chairperson will provide a progress update at the Community Board meeting in June.</p> <p>13 April 2017: The Chairperson will provide a progress update at the Community Board meeting in May.</p> <p>27 February 2017: The Chairperson will provide a progress update at the Community Board Meeting in March.</p> <p>13 January 2017 – No change. Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank.</p> <p>1/12/16- No change</p> <p>17/11/16 - No change.</p> <p>15/10/16 - No Change</p> <p>14/9 16 - No change, Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank</p>

**MAKETU COMMUNITY BOARD 5/04/2016**

Remit Title	<b>Spencer Avenue Reserve Levelling</b>
Remit Number	MC1916 3.2
Owner	RFO2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>In discussion of the Spencer Avenue Reserve levelling, the Board considered that the proposed cost of up to \$10,000, comprising of \$2,000 for one site and \$8,000 for the other site, was unacceptably high for the work required. Following advice from the Group Manager Customer and Community Services, it was agreed that three further quotes could be obtained for the Board's consideration</p> <p>Resolved:       Members Beech / Cantlon</p> <p>THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided, and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.</p>
Actions	<p><b>14 Feb 2018: Reserves Officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.</b></p> <p><b>The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.</b></p> <p>15 January 2018: No change</p> <p>10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.</p> <p>25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m<sup>3</sup>. That quantity will be arranged as soil becomes available.</p> <p>22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored</p> <p>7 July 2017: No change.</p> <p>22 May 2017: To be progressed as and when resources permit.</p> <p>10 April 2017: No changes to comments below.</p> <p>8 March 2017: No change due to other unexpected staff resources.</p> <p>12 January 2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.</p> <p>8 December 2016: Resource Consent is still required</p> <p>17 November 2016: Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height.</p> <p>The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.</p>

25 October 2016: Processing resource consent.

15 September 2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future.

22. August 2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.

12 July 2016 - New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.

15 June 2016 -Still waiting additional quotes.

23 May 2016 - Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.

18 April 2016: The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Avenue.

**MAKETU COMMUNITY BOARD 2/05/2017**

Remit Title	<b>Future Development at No. 7 Little Waihi Road</b>
Remit Number	MC417 3.7
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Reserves and Facilities Manager advised that tenders had been advertised for the suggested fencing and bollards to be installed at No.7 Little Waihi Road. To-date two tender prices had been received.</p> <p>The Board was advised that the corrugated iron would be moved to the Information Office side of the section and re-erected.</p>
Actions	<p><b>5 March 2018: The fencing contractor has programmed the work to be completed by the end of March.</b></p> <p>15 January 2018: This project is partially completed. Bollards have been installed.</p> <p>13 Nov 2017: The Reserves and Facilities Officer is finalising the Scope of Works with the fencing contractor.</p> <p>13 Sept 2017: There has been no change to the previous update. The work is still in progress.</p> <p>22 August 2017: Staff have reviewed the quotes received and are approving a quote and will initiate the work. Timing will be subject to contractor availability.</p> <p>The fencing will fully utilise the Community Board allocation of \$15,000.</p> <p>7 July 2017: Staff to follow up on fencing contractors with the Chairman.</p> <p>23 May 2017: Further quotes to be sought for fence/bollards, once the local fencer's details have been provided to staff.</p>

**MAKETU COMMUNITY BOARD 5/09/2017**

Remit Title	<b>Kerb and Channel Williams Crescent - MAS Reference MC6 17.4.56</b>
Remit Number	MC717 6.21
Owner	RFM
Status	COMPLETE
Complete Date	6 March 2018
Confidential	
Resolution	<p>The Board was advised that a report had been provided to the Utilities Manager. Erosion on Williams Crescent and Rauporoa Road had been noted and discussed with the Transportation Operations Manager for consideration as a Maketu Community Transportation project in the Long Term Plan.</p> <p>The Reserves and Facilities Manager would check if this inclusion in the Long Term Plan was to be undertaken by the Transportation Operations Manager or the Maketu Community Board.</p>
Actions	<p><b>6 March 2018: The Board will need to make a submission to the 2018/28 Long Term Plan requesting funding for the work.</b></p> <p><b>Refer to MC1018 6.2. It would be appropriate for the Board to meet the Roading Engineer on site to assess the issues and discuss potential solutions.</b></p> <p><b>Kerb &amp; Channel can be funded from the Community Roading Budget.</b></p> <p>15 January 2018: No change</p> <p>14 Nov 2017: The Transportation Manager has confirmed that the Community Board will need to make submission to the 2018/28 Long Term Plan and request funding for the requested improvements.</p> <p>The Board could consider funding this from the community roading budget.</p>



**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title	<b>Kohanga Reo</b>
Remit Number	MC817 2.4
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>THAT the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017.</p>
Actions	<p><b>5 March 2018: Staff are still liaising with the Kohanga Reo on progressing the proposed improvements.</b></p> <p>17 January 2018: Staff continue to liaise with the Kohanga Reo on progressing the proposed improvements.</p> <p>13 Nov 2017: Funding to be confirmed once the quotes for the work have been received.</p>

**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title	<b>Outdoor Fitness Equipment</b>
Remit Number	MC817 2.6
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he and Councillors Marsh and Scrimgeour had met with a Maketu Rotary representative at the Park Road Reserve and discussed the most suitable site for the future placement of outdoor fitness equipment.</p> <p>It was reiterated that Maketu Rotary needed to contact the Reserves and Facilities Manager in regard to the preferred siting of the equipment before any placement was confirmed.</p>
Actions	<p><b>5 March 2018: Staff have been in discussions with the Rotary Club and will provide a letter of support for inclusion in funding applications.</b></p> <p>15 January 2018: No Change</p> <p>13 Nov 2017: Councillor Marsh has confirmed the location of the proposed outdoor fitness equipment. Staff have been advised that the Kaimoana Festival has been cancelled for 2018. On this basis, the funding for the equipment may be delayed.</p>

**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title	<b>Beach Road - MAS Reference MC6 17 4.4.4</b>
Remit Number	MC817 5.12
Owner	RE1
Status	COMPLETED
Complete Date	14 February 2018
Confidential	
Resolution	<p>It was clarified that there was no intention to have the parking area on Te Arawa Lakes land on Beach Road closed off - rather that the approaches and seal edges be tidied and clearly defined to stop people parking on the corner of the road edge and inhibiting sight lines at the Beach Road/Wilson Road intersection.</p> <p>The Chairperson would approach representatives of Te Arawa Lakes Trust and inform them of the intended work.</p> <p>There was an indication that the kerb and channel could be installed on the immediate corners of the intersection paid for out of the Maketu Community Rooding Account. The Deputy Chief Executive advised that this work would be notified to Westlink.</p> <p>It was also reported that there was a very large pot hole on Beach Road and a Service Request to have this filled would be instigated.</p>
Actions	<p><b>14 February 2018: Recommendation to accept the design work noted in 16 January 2018 update is included in the Engineering Services Report.</b></p> <p>16 January 2018: WestLink have replied with an estimated cost for design work alone of between \$5,000 - \$7,000 – this includes site visits, concept designs for consultation, topographical survey, construction plan and schedule of quantities. Awaiting a decision from Community Board before proceeding further.</p> <p>6 Nov 2017: This work has been notified to WestRoads to investigate and price with the following points that are outside contract requirements:</p> <ol style="list-style-type: none"> <li>1. The approaches on Te Arawa Lakes Land on Beach Road be sealed and the edges tidied / clearly defined.</li> <li>2. Kerb and channel be installed on the immediate corners of the intersection of Te Arawa Lakes land on Beach Road, to prevent people parking on the corner of the road edge and inhibiting sight lines at the Beach Road/Wilson Road intersection.</li> <li>3. There is an area on Beach Road that is uneven that requires levelling out.</li> </ol> <p>The Board could consider funding this from the community roading budget.</p>

**MAKETU COMMUNITY BOARD 17/10/2017**

Remit Title	<b>Removal of Gum Trees - MAS Reference MC6 17 4.5.5</b>
Remit Number	MC817 5.18
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he understood that a local forestry contractor had been given permission to drop the large gum trees onto the Te Arawa Lakes Trust land on the corner of Bledisloe Park Avenue and Arawa Avenue.</p> <p>Council staff advised that the work to cut down the gum trees would have to be undertaken with the required notifiable work safe and road safety and traffic management plans in place.</p> <p>The Reserves and Facilities Manager would contact Mr Walters in the first instance to confirm the Te Arawa Trust Board permissions were in place for a private and independent contractor to fell the trees directly onto Te Arawa Lakes Trust land. Council may offer to put the required traffic management plans in place for the work and it would be made clear that Council would not be engaging the contractor directly to do the work.</p> <p>The contractor would be required to liaise with Council staff in advising when the work was to be done.</p>
Actions	<p><b>6 March 2018: Arrangements are being progressed. The intention is to drop the gum trees onto Te Arawa Land with their permission before used as firewood.</b></p> <p>15 January 2018: RFM still liaising with Te Arawa Lakes Trust.</p> <p>14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.</p>

**MAKETU COMMUNITY BOARD 17/10/2017**

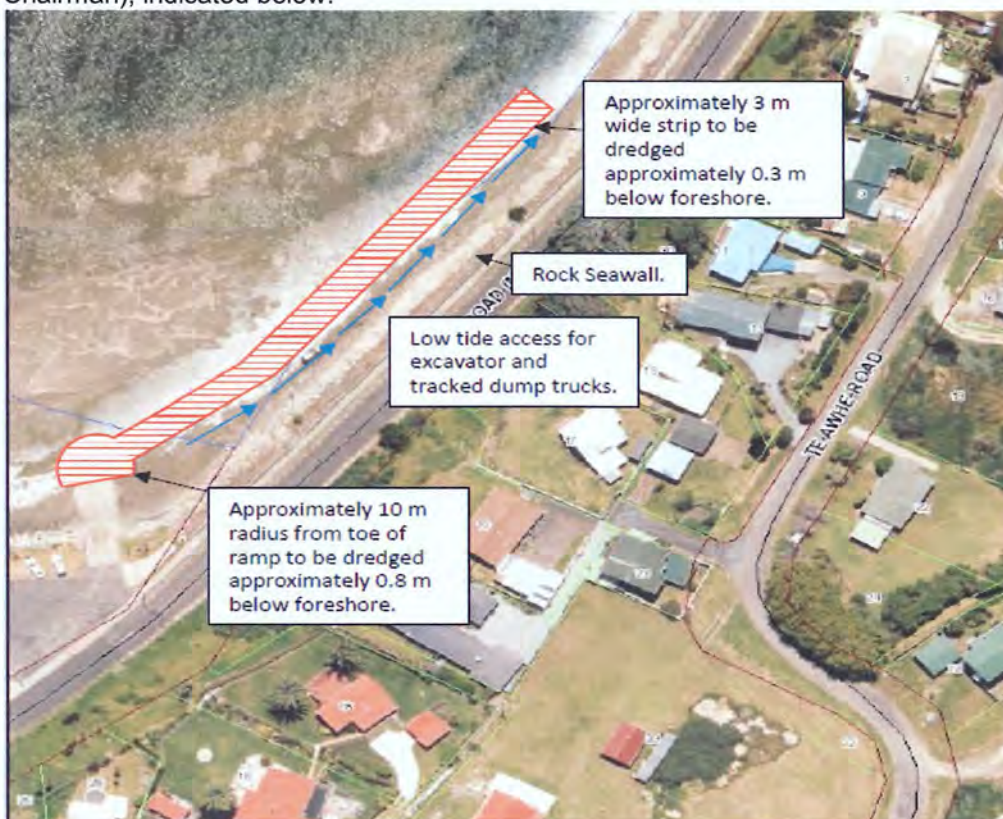
Remit Title	<b>Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1</b>
Remit Number	MC817 5.7
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that the required Resource Consent was currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.</p> <p>Further consideration was required to understand the concerns from Tangata Whenua.</p> <p>The Board requested that the option to remove the channel dredging component from the Resource Consent application so that it (future channel dredging) may be considered as a separate matter in the future.</p> <p>It was also noted that repairs and safety improvements to the rock revetment needed to be undertaken as soon as possible as there were now some hazardous areas of the structure that presented specific health and safety risk issues.</p>
Actions	<p><b>5 Feb 2018: Council's consultant and staff have been working with local hapu on various issues they have raised.</b></p> <p><b>Once a position is reached, the revised application will be re-submitted to the Regional Council.</b></p> <p>16 January 2018: A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organized to present the revised application and conclude feedback.</p> <p>A date for the Hui is likely to be late February.</p> <p>It is noted that the recent storm surge event of 5 January has lowered the beach level in this location, further exposing the car park foundations; however, there is no increase of risk to the structure at this stage.</p> <p>6 Dec 2017: Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.</p> <p>14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.</p> <p>27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.</p> <p>11 Sept 2017: Resource Consent is processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.</p> <p>Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:</p>

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future
- OR
2. Withdrawal of the application in its entirety. This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.

28 July 2017: No change from the previous update because consent application has been lodged.

3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment. The area of dredging proposed (which was consulted with the Board Chairman), indicated below:



22 May 2017: No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

24 April 2017: Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017: Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12/1/2017: A revised concept design draft for the preferred concrete steps option was

distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December.

The only feedback received was from Ngati Pikiāo Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

8/12/2016: The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17/11/2016: A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

14/10/2016: Preferred concrete design and pricing underway which will be presented to the Board and Tangata whenua when available.

14/9/2016: The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12/8/2016: assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13/7/2016: Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.  
15/6/2016: Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23/5/2016: Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

**MAKETU COMMUNITY BOARD 28/11/2017**

Remit Title	<b>Maketu Project Coordinator</b>
Remit Number	MC917 2.1
Owner	CEM
Status	COMPLETE
Complete Date	14 February 2018
Confidential	
Resolution	THAT the Maketu Community Board prepare a formal request to the 2018-2028 Long Term Plan for funding assistance for the engagement of a Maketu Project Coordinator for Maketu.
Actions	<p><b>14 Feb 2018: We recommend that the Community Board present the request as a submission to the LTP at the “Have Your Say” event on 19 April 2018 at Council Chambers.</b></p> <p>18 Jan 2018: No change. MC21 16 3.1 combined with this MAS.</p> <p>11 Dec 20147: No change from November comments.</p> <p>6 Dec 2017: Noted. Council awaits the submission from the Maketu Community Board to the Long Term Plan on this subject.</p> <p>14 Nov 2017: As per below. The Community Board will be seeking partial funding from Council or the Board for the coordinator position. The Chair was also advised to apply for external funding that may be available.</p> <p>21 September 2017: No change.</p> <p>21 August 2017: No change.</p> <p>22 June 2017: No change.</p> <p>19 May 2017: No change.</p> <p>3 May 2017: No change. Any proposal for a Maketu events coordinator needs to come from the Community Board and there is no request or discussion at this time.</p> <p>7 April 2017: No change. Have discussed recently with Community Board Chair what his thoughts are.</p> <p>9 February 2017: Community Board continuing discussions on the role and person sought. Funding arrangements still be agreed by the Board.</p> <p>13 January 2017: Still awaiting further information before taking to new Board.</p> <p>14 November 2016: No change Committee voted in last week. To discuss with new Board Chair.</p> <p>14 October 2016: No change. Awaiting committee appointments.</p> <p>8 September 2016: Awaiting outcome of local elections before any further discussion on this topic.</p> <p>19 August 2016: CEO has advised Maketu Board chair of possible options.</p> <p>13 July 2016: CEO is looking further into this request.</p>



**MAKETU COMMUNITY BOARD 28/11/2017**

Remit Title	<b>Maketu Project Team - Cycleway into Maketu - MAS Reference MC8 17 5.3</b>
Remit Number	MC917 4.9
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board received the Safety Review on the Cycleway into Maketu from the Westlink Senior Transportation and Safety Engineer and noted that Option 1 Alignment along the estuary side of Maketu Road was the preferred option indicated by the Deputy Chief Executive.</p> <p>The Chairperson and Board members expressed their frustration in regard to the indicated route for the proposed cycleway into Maketu as they felt that none of their input had been given proper consideration.</p> <p>The Chairperson noted the following points:</p> <ul style="list-style-type: none"> <li>• A meeting had been held with residents (along the proposed route) and a Council staff member some 12 months ago and nothing had been heard from Council since</li> <li>• It was the opinion of the Board that the Safety Review should have been done by an independent contractor not a Westlink staff member.</li> <li>• The Safety Review had been done without a visit to the proposed site.</li> <li>• The points raised by the community had not been listened to and the recommendation relating to the options were against what the community wanted.</li> </ul> <p>Board Members had spoken to immediate residents along the route, cycling groups who regularly used the roadway, members of the Maketu Projects Team and locals who were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.</p> <p>The Board Chairperson summarised road accident numbers reported over the past seven years along Maketu Road.</p> <p>The Board and the community at large were very much in favour of the cycleway and wanted to see it completed as soon as possible. The Board would like a meeting to be organised with Board members, Council staff and affected residents, local cyclists and the author of the safety assessment report in order to ensure that an informative and consultative process was undertaken in regard to the future route for the Maketu Road cycleway.</p> <p>The Reserves and Facilities Manager advised that he would provide the Board's feedback to the Deputy Chief Executive with a suggestion that a meeting be held in the new year to review the safety assessment and proposed options.</p>
Actions	<p><b>26 Feb 2018: A site/tour of the proposed cycleway has been organized to take place on 16 March.</b></p> <p>17 Jan 2018: Arrangements are currently being made for a consultation meeting with the Board and locals to review both the route options and the safety report. NOTE: This action sheet replaces MC116.6.4</p>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Maketu Road</b>
Remit Number	MC1018 3.3
Owner	GM1
Status	COMPLETE
Complete Date	14 February 2018
Confidential	
Resolution	The Board reiterated that Maketu Road was becoming a dumping ground with rubbish continuously strewn along the roadway. More and more bus groups and tourists were coming into Maketu and to be confronted by rubbish along our main route was extremely disappointing and frustrating.
Actions	<p><b>14 Feb 2018: The Board's comments are noted.</b></p> <p><b>As advised at the meeting:</b></p> <ol style="list-style-type: none"> <li>1. Loose litter is collected once per month under the roading Contract.</li> <li>2. Dumped rubbish - a large quantity in a single location is handled on an individual basis.</li> <li>3. When identifying details are found in dumped rubbish, it is followed up by Compliance staff.</li> <li>4. The specific complaint provided in the public forum has been followed up with presenters.</li> <li>5. Staff are working on a protocol and template that may be suitable for volunteer groups that wish to undertake roadside litter pickup.</li> </ol>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Service Providers / Contractors</b>
Remit Number	MC1018 3.4
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that during a recent drive around Maketu with Member Cantlon and Councillor Marsh it was clearly evident that the required levels of service were not being met. The contractors were not performing to the required standard and there had been comments about the untidy state of the township from many people.</p> <p>Specific points raised referred to the new footpath on Town Point Road that was now covered with weeds that were growing over the footpath and the state of the Maketu Cemetery (with cut grass strewn about after not being mown for six weeks).</p> <p>The Board was clear that they did not want to know why the contractor did not perform - only that the required levels of services for maintenance was undertaken when and to the standard required because at the moment the standard of work was not good enough or it was not being done at all.</p> <p>The Board was advised that the Roothing Engineer (East/West) had been out to Maketu with a Westlink representative and seen what was required to bring the maintenance up to standard and a response relating to contractor performance had been requested.</p>
Actions	<p><b>14 Feb 2018: Council staff have undertaken inspections and have followed up with WestLink re level of service delivery and locations.</b></p> <p><b>The extraordinarily high rainfall over the summer period has been putting pressure on all vegetation control activities across the District.</b></p>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Lawlessness</b>
Remit Number	MC1018 3.6
Owner	EO2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>Board members spoke of a number of incidents and ongoing unlawful behaviors that were continuously happening at Maketu. These included exceeding speed limits, parking on yellow lines, using unregistered vehicles, riding trailbikes without helmets, children riding on the back of vehicles along with other general anti-social behavior. There was no regular police presence at Maketu and the behaviors and flaunting of the law would continue until addressed by law enforcement officers.</p> <p>The Board would write to a New Zealand Police representative at the Tauranga City Central Police Station outlining the problems and request assistance from the police to come to Maketu on a regular basis to address the problems highlighted. Board members noted that the availability and associated visibility of police staff for Maketu and Te Puke seemed to be very limited and under-represented in specific community areas where their presence was needed the most.</p>
Actions	<p><b>14 Feb 2018: The Chairperson will compile the letter with assistance from Board member Cantlon.</b></p>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Kohunga Reo</b>
Remit Number	MC1018 3.7
Owner	RFM
Status	COMPLETED
Complete Date	6 March 2018
Confidential	
Resolution	The Board advised that none of the agreed work had been undertaken at the Kohanga Reo and cars were still parking on the footpath area immediately in front of the premises and this was extremely disappointing.
Actions	<b>6 March 2018: This MAS has been signed off as complete as the matter is reported under MAS817 2.4.</b>  <b>The disappointment in the lack of progress has been noted.</b>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Maketu Project team - Cycleway into Maketu - MAS Reference MC817 5.3</b>
Remit Number	MC1018 6.1
Owner	GM1
Status	COMPLETED
Complete Date	26 February 2018
Confidential	
Resolution	The Deputy Chief Executive advised that a meeting date and time was to be confirmed and advised. The Chairperson advised that a number of people from the community also wished to be at the on-site meeting about the proposed cycleway route and he would invite those interested to also attend the meeting.
Actions	<b>26 Feb 2018: Refer to Minute Action Sheet MC917 4.9.</b>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Kerb and Channel Williams Crescent - MAS Reference MC617 4.56</b>
Remit Number	MC1018 6.2
Owner	RE1
Status	COMPLETE
Complete Date	
Confidential	
Resolution	The Roading Engineer (East/West) advised that he was happy to meet with Board members on site to discuss exactly what was required to improve the current state of the roadway at Williams Crescent.
Actions	<b>14 Feb 2018: A site meeting can be undertaken if the Board Chairman requests this.</b>

**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Beach Road - MAS Reference MC617 4.4</b>
Remit Number	MC1018 6.3
Owner	MA
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	THAT the Maketu Community Board approve of the expenditure of the estimated design work (between \$5,000 - \$7,000) which includes site visits, concept designs for consultation, topographical survey, construction plan and schedule of quantities for the improvements works requested on the corner of Beach Road and Wilson Road intersection at Maketu allocated from the Maketu Community Board Roding Account.
Actions	<b>14 Feb 2018: Funding transfer will be completed by 31 March 2018.</b>



**MAKETU COMMUNITY BOARD 7/02/2018**

Remit Title	<b>Maintenance of Main Stormwater Drains and Culverts - Maketu Road Culvert - MAS Reference MC917 4.10</b>
Remit Number	MC1018 6.4
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that as part of the wider flood management review, Bay of Plenty Regional Council had installed a tide measuring device that provided feedback on the height of tides. This had been tested during the recent storm event of January 2018.</p> <p>The Deputy Chief Executive advised that the Land Management Officer from the Bay of Plenty Regional Council (Pim de Monchy) would be invited to the next Maketu Community Board Meeting on 20 March 2018 to provide an update on the proposed Kaituna River re-diversion and measures considered in relation to future flood events and the management of the Maketu Road culvert.</p>
Actions	<b>14 Feb 2018: Pim de Monchy of BOPRC has been invited and accepted the invitation to speak at the March Community Board Meeting.</b>

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**Western Bay of Plenty District Council**  
**Maketu Community Board**  
**Financial Report Maketu – January 2018**

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**Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 31 January 2018 (**Attachment A**).

Total operational costs are under budget for the year to date and include contingency expenses, grants, mileage allowance, salaries, security and inter-department charges.

**Grant payments made to date:**

	\$
<b>Total grants to date</b>	<b>\$0</b>

**Committed – Operational expenditure**

	\$
<b>Total outstanding operational commitments</b>	<b>\$0</b>

**2017/18 reserve analysis:**

2017/18 Opening balance	\$149,410
Maketu Information Centre Courtyard enhancement [MC20.3.2]	\$(5,000)
<b>2017/18 Closing balance</b>	<b>\$144,410</b>

Date  
Subject

22 February 2018  
Financial Report Maketu – January 2018

**Open Session**

### Committed reserves expenditure

Maketu Community Hub Feasibility Study [MC14.3.5]	Up to \$(20,000)
Upgrade work at No. 7 Little Waihi Road [MC1.6.1]	Up to \$(15,000)
Entrance signs into Maketu [MC14.3.6]	Up to \$(5,000)
<b>2017/18 Closing balance</b>	<b>\$104,410</b>

### Recommendation

***THAT the Management Accountant's report dated 22 February 2018 and titled "Financial Report Maketu – January 2018" be received.***

  
Christie Tromans  
**Management Accountant**

Approved

  
Ian Butler  
**Finance Manager**

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council  
Draft Income and Expenditure Statement  
For the period ended 31 January 2018**

**Maketu Community Board**

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Contingency - [see breakdown below]	3,037	9,919	6,883	<input checked="" type="checkbox"/>	17,000	5,276
Grants	0	2,919	2,919	<input checked="" type="checkbox"/>	5,000	3,277
Mileage Allowance	61	581	520	<input checked="" type="checkbox"/>	1,000	384
Salaries	8,120	9,364	1,244	<input checked="" type="checkbox"/>	16,159	13,264
Security	0	1,169	1,169	<input checked="" type="checkbox"/>	2,000	0
Inter Department Charges	19,614	19,614	0	<input checked="" type="checkbox"/>	33,627	33,624
<b>Total Operating Costs</b>	<b>30,831</b>	<b>43,566</b>	<b>12,735</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>55,825</b>
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(9,274)
<b>Total Direct Costs</b>	<b>30,831</b>	<b>43,566</b>	<b>12,735</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>46,551</b>
<b>Total Costs</b>	<b>30,831</b>	<b>43,566</b>	<b>12,735</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>46,551</b>
<b>Income</b>						
Rate Income	44,363	43,631	732	<input checked="" type="checkbox"/>	74,786	75,939
<b>Total Direct Income</b>	<b>44,363</b>	<b>43,631</b>	<b>732</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>75,939</b>
<b>Net Cost of Service</b>	<b>13,532</b>	<b>65</b>	<b>13,467</b>	<input checked="" type="checkbox"/>	<b>0</b>	<b>29,388</b>
<b>Contingency - breakdown</b>						
CCTV at Maketu Surf Club	3,037					
<b>Year to date contingency costs</b>	<b>3,037</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>149,410</b>					
Maketu Information Centre Courtyard Enhancement [MC20.3.2]	(5,000)					
<b>(Decrease) Increase in year</b>	<b>(5,000)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>144,410</b>					

**Western Bay of Plenty District Council  
Formal Meeting Schedule 2018**

<b>MARCH 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Joint Road Safety Committee	6 March	10.00am	Chambers
Waihi Beach Community Board	12 March	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	13 March	7.00pm	Omokoroa Community Church
Katikati Community Board	14 March	7.00pm	Katikati Library and Service Centre
Long Term and Annual Plan Committee	15 March	9.30am	Chambers
Community Committee	15 March	10.00am	Chambers
Maketu Community Board	20 March	7.00pm	Maketu Community Centre
Te Puke Community Board	22 March	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	28 March	9.30am	Chambers
<b>Good Friday - 30 March and Easter Monday - 2 April</b>			
<b>APRIL 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Council	5 April	9.30am	Chambers
Rural Committee	10 April	9.30am	Chambers
Waihi Beach Community Board	23 April	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	24 April	7.00pm	Omokoroa Community Church
<b>ANZAC Day - 25 April</b>			
Community Committee	26 April	9.30am / 10.00am	TBC
<b>MAY 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Maketu Community Board	1 May	7.00pm	Maketu Community Centre
Policy Committee	2 May	9.30am	Chambers
Katikati Community Board	2 May	7.00pm	Katikati Library and Service Centre
Te Puke Community Board	3 May	7.00pm	Te Puke Library and Service Centre