



# MEETING — AGENDA —

*Ngā Take*

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Western Bay of Plenty  
District Council

# MAKETU COMMUNITY BOARD

*Poari Hapori*

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**MC10**  
**Wednesday, 7 February 2018**  
**Maketu Community Centre**  
**7.00pm**

# Notice of Meeting No MC10 Te Karere

## Maketu Community Board Poari Hapori

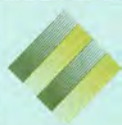
Wednesday, 7 February 2018  
Maketu Community Centre  
7.00pm

Members:

- S Beech (Chairperson)
- G Cantlon (Deputy Chairperson)
- R Clark
- W McFadyen
- Councillor K Marsh
- Councillor J Scrimgeour

Media  
Staff

Miriam Taris  
Chief Executive Officer  
Western Bay of Plenty District Council



Western Bay of Plenty  
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whareki ki Otamarakau ki te Uru

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# Maketu Community Board

## Mangai Te Kaunihera

### Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

### Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

# Agenda for Meeting No. MC10

Pages

**Present  
In Attendance  
Apologies**

## **Public Forum (If Required)**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **Recommendation**

*THAT the meeting adjourn for the purpose of holding a public forum.*

MC10.1

## **Presentation: Waiari Water Scheme Project**

6-9

Representatives from Tauranga City Council will be in attendance to give an update presentation to the Board in regard to the Waiari Water Scheme Project. A memorandum from the Manager, Infrastructure Deliver, Tauranga City Council is attached for information.

**Attachment I**

## **Recommendation**

*THAT the update presentation from Tauranga City Council representatives in regard to the Waiari Water Scheme Project be received.*

MC10.2	<p><b>Minutes of Meeting No. MC9 of the Maketu Community Board held on 28 November 2017</b></p> <p>A copy of the minutes is attached.</p> <p><b>Recommendation</b></p> <p><i>THAT the minutes of Meeting No. MC9 of the Maketu Community Board held on 28 November 2017 as circulated with the agenda be received and confirmed as a true and correct record.</i></p>	10-16
MC10.3	<p><b>Chairperson’s Report</b></p> <p>Attached is a report from the Chairperson dated 17 January 2018.</p>	17-25
MC10.4	<p><b>Councillor’s Report</b></p> <p>Attached is a report from Councillor Scrimgeour dated 23 January 2018.</p>	26
MC10.5	<p><b>Anzac Day Commemoration 2018</b></p> <p>Attached is a report from the Democracy Advisor dated 15 January 2018.</p>	27-28
MC10.6	<p><b>Infrastructure Services Report Maketu - February 2018</b></p> <p>Attached is a report from the Deputy Chief Executive dated 19 January 2018.</p>	29-51
MC10.7	<p><b>Financial Report Maketu - November 2017</b></p> <p>Attached is a report from the Management Accountant dated 5 January 2018.</p>	52-54
MC10.8	<p><b>Council, Standing Committee and Community Board Meetings</b></p> <p>Attached is a schedule of meetings for the months of January and February 2018.</p> <p><b>Recommendation</b></p> <p><i>THAT the schedule of meetings for January and February 2018 be received.</i></p>	55

**Report To:** Maketu/Te Puke Community Boards  
**Meeting Date:** 7/8 February  
**Report From:** Howard Severinsen, Manager Infrastructure Delivery, Tauranga City Council

## **Waiāri Water Supply Scheme Update – January 2018**

*Ko te wai te ora o ngā mea katoa  
 Water is the life giver of all things*

### **Executive Summary**

This report provides Western BOP Maketu and Te Puke Community boards with an update of the Waiāri Water Supply Scheme. The last update was provided in July 2017.

The first stage of the project involves access tracks from both No. 1 and Te Matai Roads, a bridge over the Waiāri Stream at the abstraction site and intake structure works. Tenders for this contract are currently being evaluated and work is expected to start early March.

Community engagement has occurred with the wider Te Puke and surrounding community to ensure they are kept up to date with the project and have the opportunity to feed into decisions where possible on how best to protect the Waiāri Stream. This engagement will continue for the length of the project.

#### **1. Purpose**

The purpose of this report is to update the Maketu and Te Puke Community Boards on the Waiāri Water Supply Scheme project.

#### **2. Background**

The Waiāri Water Supply Scheme will abstract water from Waiāri Stream to supply the growing population, including new residents in the growth areas along the coastal strip at Papamoa and Te Tumu.

In 2010 a resource consent was granted by BOPRC to Tauranga City Council and Western Bay of Plenty District Council to abstract up to 60,000m<sup>3</sup> from the Waiāri Stream per day. Due to population growth and increased demands for water, the initial build phase of the Waiāri Supply Scheme is now commencing. Tauranga City Council is the lead agency.

Tauranga City proposes to build a water abstraction site, pump and treatment stations and pipelines to Council's Poplar Lane Reservoir. A map is attached to this report.

The water from the Waiāri Stream will go through the treatment plant and then on to two main reservoirs at Papamoa and Welcome Bay. In the first stage the treatment plant will be set up to process up to 15,000m<sup>3</sup> peak daily demand.

One quarter of the water available is for WBOPDC needs. The water source will be a backup supply to the existing groundwater bores in the Te Puke area.

It is expected the project will be complete and plant operational by 2021.

### 3. Waiāri Kaitiaki Advisory Group

The Waiāri stream is a awatapu (sacred river) to tangata whenua, a place of significance where they live, source physical and spiritual sustenance and in the past defended themselves at times of warfare.

The project has recognised the intrinsic relationship tangata whenua have with the Waiāri by partnering with Iwi through the Waiāri Kaitiaki Advisory Group (WKAG).

The purpose of the WKAG is to:

- consider and report back on monitoring requirements undertaken per the consent
- to discuss any other monitoring undertaken
- determine any actions in response to the monitoring results
- advice on matters relevant to tangata whenua
- advice on water conservation strategy

An education component is also being considered in the design of the treatment plant. Tangata whenua input is recognised as important to ensure the telling of the history of the Waiāri Stream and educating on how best to protect the stream for the future.

### 4. Protecting the Waiāri Stream

The Strategic Objectives set for the Waiāri Water Supply Scheme include ensuring the project will minimize its impact on the natural and cultural environment.

Tauranga City Council has extensive stream flow and ecological monitoring programmes underway. Monitoring takes place each February above and below the proposed water abstraction point and above and below the Te Puke Wastewater Treatment Plant discharge point. Results from the 2017 survey are consistent with those recorded in baseline surveys undertaken in 2010 and 2012. Results from the 2017 survey indicate swift stream flows and well oxygenated water with normal pH levels at all sites indicating good water quality throughout the Waiāri Stream.

The protection of the mauri of the stream is also to be undertaken once water is being abstracted. A model of how this will be undertaken is currently being developed.

### 5. Community Engagement – Initial Outcomes

The Community Engagement Advisor has been engaging with the wider Te Puke and surrounding community to ensure they are kept up to date with the project and have the opportunity to feed into decisions where possible on how best to protect the Waiāri Stream. The project had a stand at the Te Puke Environment Forum and had many interesting discussions with members of the community. We have also updated the Te Maru o Kaituna River Authority.

So far in these discussions, the following actions have been identified as important by community, iwi and businesses in the area:

- Stream bank protection. This is likely to include fencing and riparian planting. Stream bank protection will encourage less erosion and nutrients going into the stream and also provide shade which will assist with managing the stream temperature. Any potential riparian management would include tangata whenua leadership.
- A safe swimming spot at the Waiāri Stream and safe pedestrian/cycle access across/bridge over Waiāri Stream - work will continue with WBOPDC staff to identify an appropriate area for a swimming hole and development of necessary facilities.
- A cycle path beside No 1 Road has also been identified by some stakeholders. Further work with WBOPDC staff will continue to assess this possibility.

### 6. Ongoing Community Engagement

As works progress community engagement will be increased to ensure those affected by the works are well informed and disturbance is minimized where possible. A fact sheet and FAQs sheet were produced in October

2017 and have been circulated around the community. Further fact sheets will be developed as work progresses.

Other communication tools planned include:

- Te Puke Times Columns
- Stand at Te Puke Market
- Filming the river from the source to the sea to be used in YouTube clips and other formats
- Business Expo with Te Puke EDG
- Direct communication with affected landowners on the route
- Community meetings
- Update WBOPDC Councillors 15 February

## 7. Works Programme

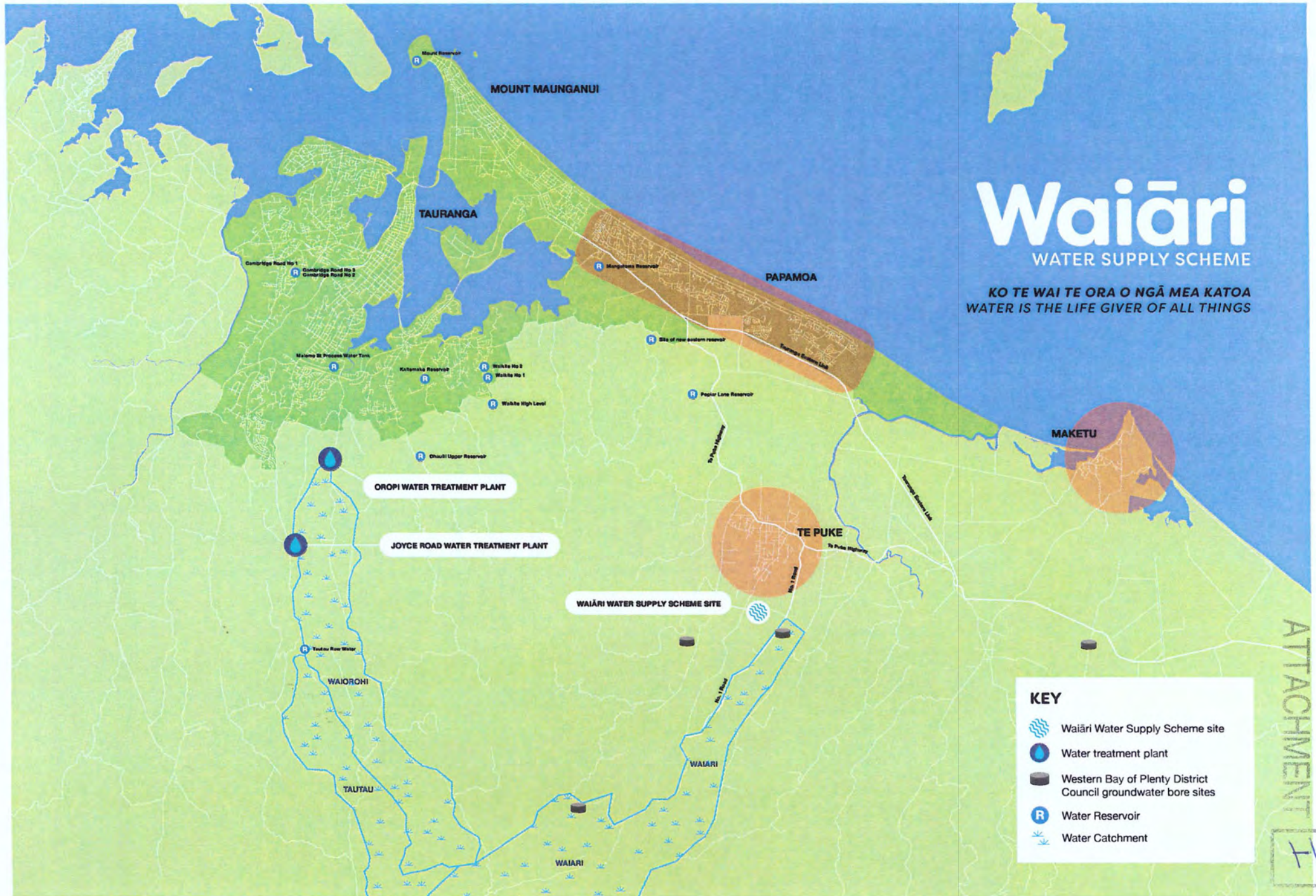
Resource consents have been received for the first stage of the project, which is the access route and abstraction site. Tenders have closed and are currently being evaluated. Work is planned to start in early March. A blessing of the project will take place 28 February.

The pipeline route is being finalized and this will be inked in by the end of March 2018. It is expected that works will commence in Spring 2018. Engagement with iwi and hapu on the proposed pipeline route is currently underway.

**Recommendation** : *THAT the presentation and report to the Maketu Community Board in regard to the Waiari Water Supply Scheme Update January 2018 be received.*

Howard Severinsen  
Manager Infrastructure Delivery  
Tauranga City Council





# Waiāri

## WATER SUPPLY SCHEME

KO TE WAI TE ORA O NGĀ MEA KATOA  
 WATER IS THE LIFE GIVER OF ALL THINGS

**KEY**

- Waiāri Water Supply Scheme site
- Water treatment plant
- Western Bay of Plenty District Council groundwater bore sites
- Water Reservoir
- Water Catchment

ATTACHMENT 1

## Western Bay of Plenty District Council

**Minutes of Meeting No. MC9 of the  
Maketu Community Board held on 28 November 2017  
in the Maketu Community Centre  
commencing at 7.00pm**

### Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors Marsh and Scrimgeour

### In Attendance

M Taris (Chief Executive Officer), K Perumal (Chief Financial Officer), P Watson (Reserves and Facilities Manager) and A Alty (Democracy Advisor)

### Other

One member of the press

MC9.1            **Minutes of Meeting No. MC8 of the Maketu Community Board held on 17 October 2017**

The Board considered the minutes of meeting MC8 of the Maketu Community Board held on 17 October 2017 as circulated with the agenda.

**Resolved:**        Councillors Marsh/ Scrimgeour

*THAT the minutes of Meeting No. MC8 of the Maketu Community Board held on 17 October 2017 as circulated with the agenda be received and confirmed as a true and correct record.*

MC9.2            **Chairperson's Report**

The Board considered a report from the Chairperson dated 15 November 2017 as circulated with the agenda.

**MC9.2.1 Maketu Project Coordinator**

The Chairperson advised that the Board had discussed options relating to partial funding for a Maketu based project coordinator at their last workshop and would prepare a formal request to the 2018 – 2028 Long Term Plan for funding assistance for the engagement of a Maketu Project Coordinator.

The Chief Executive Officer advised that the Board should provide as much information in their formal request about the expectations associated with the position and clearly define how the funding support would be applied.

It was suggested that the Board seek advice from Council's Community Engagement Manager in regard to options for external funding that could assist in securing the position of a designated community coordinator for Maketu.

**Resolved:** Members Beech / McFadyen

*THAT the Maketu Community Board prepare a formal request to the 2018-2028 Long Term Plan for funding assistance for the engagement of a Maketu Project Coordinator for Maketu.*

**MC9.2.2 Acknowledgement of the Passing of John Doggett**

Board members paid tribute to the late John Doggett, noting his past service as a Maketu Community Board member. He also served on various other committees and his strong support and advocacy for the Maketu community at large was acknowledged.

**Resolved:** Member Beech / Councillor Marsh

*THAT the Maketu Community Board Chairperson's Report dated 15 November 2017 be received.*

**MC9.3 Councillor's Report**

The Board considered a report from Councillor Marsh dated 15 November 2017 as circulated with the agenda.

Councillor Marsh reiterated that the approaches to the village were looking good, and while some work was still to be completed, credit should be given to those involved who had worked hard in bringing the Maketu area up to the state it was in.

Councillor Marsh also applauded the work of the volunteers within the community of Maketu who worked tirelessly for a number of specific services and causes for the Maketu community.

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the report from Councillor Marsh dated 15 November 2017 be received.*

MC9.4 **Infrastructure Services Report Maketu - November 2017**

The Board considered a report from the Deputy Chief Executive dated 13 November 2017 as circulated with the agenda.

The Reserves and Facilities Manager spoke to the report, advising that 20 of the 36 minute action sheets included in the Infrastructure Services Report were now able to be signed off as completed, or in some cases had been duplicated.

MC9.4.1 **Future Car Parking Arrangements - MAS Reference MC1 16 6.2**

The Board was aware that boxed garden structures were now being constructed at the rear of the Hauora building. The Reserves and Facilities Manager advised that the requirements of the original consent were still being worked through.

MC9.4.2 **Town Point Road Footpath - MAS Reference MC2 17 5.3.11**

The Reserves and Facilities Manager advised that instructions had been given to complete the unfinished section of the Town Point Road footpath.

MC9.4.3 **Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1 and MC8 17 5.7**

The Board was advised that the channel dredging component had been removed from the required resource consent application to progress the Surf Club Car Park Reserve Rock Revetment.

MC9.4.4 **Future Development at No-7 Little Waihi Road - MAS Reference MC4 17 3.7**

The Board was advised that the Reserves and Facilities Officer had met with the fencing contractor at the site and confirmed the scope of works required for the property. Work to tidy the site and install bollards would be undertaken as soon as possible, with the remainder of the work undertaken after Christmas.

MC9.4.5            **Kerb and Channel Williams Crescent - MAS Reference MC7 17 6.21**

The Board was advised that they should include a funding request for the proposed kerb and channel work on Williams Crescent in the 2018-2028 Long Term Plan.

MC9.4.6            **Outdoor Fitness Equipment - MAS Reference MC8 17 2.6**

The Board was advised that the proposed 2018 Kaimoana Festival had been cancelled. As this was to be a major fund raising venture by the local Maketu Rotary Club toward the proposal to install Outdoor Fitness equipment at Maketu, the project may be delayed.

The Board asked that this item remain as under action at this time, with the expectation that Maketu Rotary would come back to the Board in the future.

MC9.4.7            **Beach Road - MAS Reference MC8 17 5.12**

The Board was advised that WestRoads had been requested to investigate and price the requested work on Beach Road. The contractor will brief the Chairperson on the scope of works to be undertaken.

The Board would seek advice from the Deputy Chief Executive in regard to funding options that may be available for the proposed Beach Road improvement work when costs for the project were known.

MC9.4.8            **Removal of Gum Trees - MAS Reference MC8 17 5.18**

The Reserves and Facilities Manager advised that staff were working with a representative from Te Arawa Lakes Trust who was happy to liaise with Council to clarify arrangements regarding the felling of the large gum trees onto Te Arawa Lakes Trust land. It was also noted that a gum that was initially thought to have blown over, had actually been cut down and left across the road creating a significant public safety issue.

MC9.4.9            **Maketu Project Team - Cycleway into Maketu - MAS Reference MC8 17 5.3**

The Board received the Safety Review on the Cycleway into Maketu from the Westlink Senior Transportation and Safety Engineer and noted that Option 1 Alignment along the estuary side of Maketu Road was the preferred option indicated by the Deputy Chief Executive.

The Chairperson and Board members expressed their frustration in regard to the indicated route for the proposed cycleway into Maketu as they felt that none of their input had been given proper consideration.

The Chairperson noted the following points:

- A meeting had been held with residents (along the proposed route) and a Council staff member some 12 months ago and nothing had been heard from Council since.
- It was the opinion of the Board that the Safety Review should have been done by an independent contractor not a Westlink staff member.
- The Safety Review had been done without a visit to the proposed site.
- The points raised by the community had not been listened to and the recommendation relating to the options were against what the community wanted.

Board Members had spoken to immediate residents along the route, cycling groups who regularly used the roadway, members of the Maketu Projects Team and locals who were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.

The Board Chairperson summarised road accident numbers reported over the past seven years along Maketu Road.

The Board and the community at large were very much in favour of the cycleway and wanted to see it completed as soon as possible. The Board would like a meeting to be organised with Board members, Council staff and affected residents, local cyclists and the author of the safety assessment report in order to ensure that an informative and consultative process was undertaken in regard to the future route for the Maketu Road cycleway.

The Reserves and Facilities Manager advised that he would provide the Board's feedback to the Deputy Chief Executive with a suggestion that a meeting be held in the new year to review the safety assessment and proposed options.

MC9.4.10

#### **Maintenance of Main Stormwater Drains and Culverts - Maketu Road Culvert**

A question was asked why an update on the Maketu Road Culvert was not included in the Infrastructure Services Report.

The Board was reminded that this had been addressed during the 'walk around' meeting in August and the Utilities Manager had reported to the Board (Meeting MC7 September 2017) that the work was dependant on wider flood management decisions by Bay of Plenty Regional Council. The Board would like an update report on this item.

MC9.4.11

#### **Waitangi Improvements**

Member Cantlon noted his disappointment that the remaining construction work on the paths, kerbs and parking area at Waitangi as well as the

pedestrian crossing outside the Waitangi school were not expected to recommence until mid January 2018.

MC9.4.12 **Tall Weeds and Grass on Arawa Avenue**

The Board was advised that tall weeds and grass were growing up to the white roadside marker posts past the Gentlemen's Club and gum trees on Arawa Avenue.

A service request would be instigated to have the weeds and grass on Arawa Avenue sprayed.

**Resolved:** Members Beech / Cantlon

*THAT the Deputy Chief Executive Officer's Report dated 13 November 2017, and titled Infrastructure Services Report Maketu - November 2017 be received.*

MC9.5 **Financial Report Maketu - September 2017**

The Board considered a report from the Management Accountant dated 2 November 2017 as circulated with the agenda.

The Board noted that the following Committed Reserves Expenditure was not shown in the current 2017/18 reserve analysis as committed expenditure carried over from 2016/17 financial year and asked that this be shown in future financial reports for Maketu:

Maketu Community Hub Feasibility Study (MC14.3.5) .....	Up to \$20,000
Upgrade Work to No.7 Little Waihi Road (MC1 16 6.1) .....	Up to \$15,000
Entrance Signs into Maketu (MC14.3.6).....	Up to \$5,000
.....	\$40,000
2017/18 Closing balance within the reserve balance .....	\$109,410

**Resolved:** Members Cantlon / McFadyen

*THAT the Management Accountant's report dated 2 November 2017 and titled Financial Report Maketu - September 2017 be received.*

MC9.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of December 2017 as circulated with the agenda.

**Resolved:** Member Clark / Councillor Marsh

*THAT the schedule of meetings for December 2017 be received.*

**Local Government Official Information and Meetings Act****Exclusion of the Public****Schedule 2A****Resolved:** Members Beech / McFadyen*THAT the public be excluded from the following part of this meeting namely:*

- *In Confidence Minutes of Meeting MC8 held 17 October 2017*

*The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b><i>General subject of each matter to be considered</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground(s) under Section 48(1) for the passing of this resolution</i></b>
<i>In Confidence Minutes of Meeting MC8 meeting held 17 October 2017</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>



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## Western Bay of Plenty District Council

### Maketu Community Board

## Chairperson's Report – February 2018

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#### 1. Long Term Plan – Summary of Feedback

Please find attached an Update to Community Boards on the Long Term Plan 2018 - 28 from the Policy and Planning Manager. **Attachment A**

Also attached is a summary of the Long Term Plan – Community Conversation Phase 1 "It's About You" feedback that relates to Maketu. There is also a District Wide summarised section for information. **Attachment B**

#### 2. Summer Season

With the large influx of visitors over the holiday period Maketu has handled the increase well. It's great to see family and friends enjoying the lovely facilities that Maketu has to offer. The BBQs have been well utilised, playgrounds full of kids playing and families enjoying the green space areas, a pleasure seeing the people chilling out and enjoying the sunshine.

#### 3. Maketu Road

Sadly Maketu Road is becoming a dumping ground for rubbish and trash being left on the side of the road mainly between Young's Road and Kelly Road. The lazy buggers that can't be bothered to dispose of their rubbish properly and find it easier to just throw it out the window is just pure laziness. This is our main road into Maketu and it makes me wonder what impression this has on visitors and tourists coming to visit magic Maketu. Secondly the roading contractors that left the temporary 50km signs on the 5kms of Maketu Road three weeks after the works were completed is totally unacceptable. I'm sure council has received numerous complaints about both these issues.

#### 4. Service providers / Contractors

Yet again our contract providers have let us down over the busy season. A drive around Maketu over the holiday season by Councillor Marsh, Community Board member Gus Cantlon and myself looking at areas that should have been maintained, sadly a lot of these areas have not been attended to for quite some time.

- Our new footpath up Town Point Road has weeds growing all over it.
- Beach Road has not been mowed for some time and the curbing has up to a metre of grass growing past it.

- The trees along Arawa Ave are again forcing vehicles to drive on the wrong side of the road due to overhanging branches.
- The top part of Town Point Road that was meant to be added to the contract has only been mowed once in 18 months.

The Board has received many complaints from the residents about the untidiness. On a positive note the reserves, BBQs and toilets have been well cared for over the busy season.

## **5. King Tide flooding**

It was extremely stressful for some residents living in the lower parts of Maketu especially the ones that back onto the Maketu estuary. With the combination of a King Tide, large swell, wind and flooding of the Kaituna River saw many of these houses being flooded by the rising high tide. This brings to mind the hope that the Environmental Bay of Plenty modelling has got it right for the Kaituna re-diversion, if not then thought should be given to increasing the heights of the stop banks around the estuary.

## **6. CBD Green Area**

The Board is happy that the contract to erect a new fence and bollards around the CBD green area is to start shortly.

## **7. Lawlessness**

Board members have received numerous complaints lately from residents about the whereabouts of the law enforcement officers. It appears you can exceed the speed limits, parking on yellow lines is ok, riding unregistered trailbikes with no helmets, kids riding on backs of trucks, stopping at intersections holding up traffic while talking to your neighbour are all acceptable as there is little or no police presence in Maketu. The Board members will be taking this up with the Western Bay of Plenty District Council and contacting the police with discussion on how they can address this situation.

## **8. Town Point Road Slips**

Sadly there has been another large slip on the Okurei Bank exposing several houses extremely close to the cliff edge. The Western Bay of Plenty District Council and EQC have been informed.

## **9. Kaimoana Festival**

The Board has been advised by Maketu Rotary that this years Kaimoana Festival has been postponed until next year.

## **10. New Footpath for Arawa Ave**

The Board received a request with over 85 signatories by residents living on or around Arawa Avenue asking for a new footpath along Arawa Ave. The Board

acknowledged the request and will discuss this with Council about proceeding with this request.

**Attachment C**

## Recommendation

***THAT the Chairperson's Report to the Maketu Community Board for February 2018 be received.***

Shane Beech  
**Chairperson**  
**Maketu Community Board**

# Memorandum

<b>To:</b>	Community Board Chairs and Members
<b>Copy:</b>	Elected Members, Management Team, Aileen Alty
<b>From:</b>	Emily Watton
<b>Date:</b>	18/01/2018
<b>Subject</b>	Update to Community Boards on the Long Term Plan 2018-28

We are in the process of developing the Long Term Plan (LTP) for 2018-28, which must be adopted prior to 30 June 2018. We review this 10 year plan every three years, which sets out the expenditure of Council to deliver services and projects.

In developing the LTP, Council must undertake formal consultation that meets the requirements of s83 of the Local Government Act 2002 – otherwise known as the special consultative procedure. This will take place between 23 March and 4 May 2018. Council is required to produce a Consultation Document, which provides the basis for conversation with our communities.

Councillors will be asked to endorse an engagement plan for this consultation at the first LTP workshop on 8 February 2018. A further update to Community Boards will be provided following this. At this stage, the following information can be provided to Community Boards:

- The first three weeks of the consultation period (23 March to 13 April) will be used to raise awareness about the Consultation Document and promote the upcoming events around the District.
- From 14 April until 3 May, place-based 'have your say' events will be run across the district. At this stage, the following dates and places have been booked as placeholders, with the venue and exact timing for each event to be confirmed in due course:
  - 14 April – Katikati
  - 15 April – Te Puke
  - 17 April – Paengaroa/Pongakawa/Pukehina (evening)
  - 19 April – Council Chambers
  - 21 April – Omokoroa
  - 28 April – Waihi Beach
  - 29 April – Maketu
  - 1 May – Te Puna (evening)
  - 3 May – Oropi/Ohauti/Pyes Pa (evening)
- These events will act as both a drop in day (information sharing) and an opportunity to 'have your say' the community. They will replace formal hearings. Ward Councillors and Community Board members are encouraged to attend the events in their area, and may attend any other events as they wish.
- Community Boards submitted their budgets in late 2017. Community Boards may provide feedback during the consultation period (23 March-4 May).

## Executive Summary

The Long Term Plan Phase 1 – Its About You Summary of Feedback the Council received at community open days, the Have Your Say website site, from the events that were run by Community Boards themselves and via email. Please refer to the full summary document for full text. The boldness and size of text reflects a higher frequency of responses for that topic.

A wide range of issues were raised by the community, some of which Council may respond to through the LTP and some through alternative mechanisms. A summary of issues raised in each area of the district is listed in the following pages; the most common issues raised throughout the district were:

- Reduce the **Speed Limit** around schools throughout the district, particularly Waihi Beach, Omanawa Rd, Te Puna, No 3 Rd, Oropi Rd/School and Paengaroa
- A lack of **Parking** is an issue raised in almost all parts of the district, with several alternatives suggested by locals
- **Community Hubs** proposed for Omokoroa, Te Puke (in particular), and Maketu
- **Rates affordability**
- **Reserves** improvements requested at ANZAC Bay, 3 Mile Creek, Digglemann park, Previous Reserve, Omokoroa Domain, Centennial Park, Spencer Ave, and Broadlands Block
- Additional **cycleways** in the district which are safe and accessible for all
- Additional **buses** needed to link the Western Bay with Tauranga
- **Recycling** including kerbside bin collection, better opening hours, and more recyclable wastes
- Improvements to the **streetscape**, particularly Katikati, Te Puke and Paengaroa
- **Housing shortage** needs to be solved, including affordable housing and alternative living such as Tiny Houses.
- Complete **seal extensions**
- **Park-and-ride** options for public transport, with bus services or passenger rail

## District Wide Topics

Topics raised which apply to the whole district:

- **Housing shortage could be solved by the likes of Tiny Houses** [raised in Te Puke]
- Issue permits to grow hemp (like in Waikato) [raised online, from Maketu]
- Alternative route to SH29 - Tunnel under Kaimais [raised online, from Maketu]
- Use existing rail line for park and ride Te Puke/Papamoa – to CBD; Omokoroa/Te Puna – to CBD [raised in Te Puke, Te Puna, Omokoroa, and Waihi Beach]
- All playgrounds need sunshades [raised at Waihi Beach and via email]
- 'Have your say' is a waste of time, council does whatever it wants anyway [raised at Te Puke and via email]

- **Rates affordability** [raised in Katikati, Te Puke, through the rates survey and via email]
- Rural property rates should only be for usable area, not unusable e.g. bush [raised from Kaimai area]

## Maketu

### General

- Spencer Ave drainage needs maintaining
- Spencer Ave lawns need moving more regularly
- Roaming dog are an issue
- Menacing dogs neutering scheme needs to be extended to include households that can't afford to neuter their puppies
- Maketu Fire Station keen to put up roadside sign for visibility and offer help
- Too many power cuts – power supply unreliable
- Need a petrol station at Maketu
- Homeless in Maketu need support
- Want to help with **homelessness** project / enable community to help
- Call for Community Board to help with homelessness in Maketu area
- Need event to promote community

### Facilities

- Need **Community Hub**

### Reserves

- Seawall along the parade needs fixing
- Urupa needs to be separately defined from Cemetery, and maintained by locals.
- Set speed restriction for jet skis in the estuary
- Residents need somewhere to go when tsunami hits – suggest School as Civil Defence area like used to be.
- Need basketball half court on Maketu Reserve
- Need BMX track on Spencer Ave Reserve
- Need skate path on Spencer Ave Reserve, perhaps lead by local youths

### Transport

- Parking near pre-school is an issue
- Cycleways are a great idea
- Need more parking outside Kohangareo
- Tunnel through Kaimais
- Is there still a Kaituna to Maketu cycleway?
- Need pedestrian crossing across Te Puke Highway to the start of the new walkway
- No 1 Road needs 60km/h limit
- Footpath needed on Arawa Ave

We the undersigned would like to see a footpath

on Arawa Avenue

Name	Address	Phone	Signature
ALLAN BOYT	48 Arawa Ave	5332466	
HENRIETTA SAMUELS	32 ARAWA AVE	022 587 5507	H Samuels.
Dyanna Martin	54 Arawa Ave.	027 3334482	
RAYMOND WATERHOUSE	126 DOWN ON RD	027 3934837	
MILLIE SAMSON	40 ARAWA AVE	027 7344843	
HENRY SAMSON	" " "	027 5500178	
Michelle Clark	36 Arawa Ave	027 4179954	
Kerry Clark	36 Arawa Ave	021 998674	
Jamie Clark	" " "	027 7671318	
Steve Nigro	30 " "	021 2745900	
Greta Hands.	20 " "	2180201	
Sheila Honeyfield-Koss	3 Williams Cres	533 2132	
Ray Honeyfield-Koss	3 Williams Cres.	533 2132	
Shirley Nicholson	6 Williams Cres	5332962	S B. Nicholson
Lawrence Nicholson	" " "	" "	
Esther Geerlings	12 Williams Cres.	0275055591	
Norman Khanawar-Gwynne	11 Williams Cres	022 4364775	
Christina Forrest	11 Williams Cres	022 192 6332	Christina Forrest
Heidi Lichtwork	13 Williams Cres	027 4372931	
Allan McNamee	20 ARAWA AVE	021 943866	
Lance + Mameaia	89. Arawa Ave	07.5332443	MK
MARK Sheehan	132 Little Wrahi Rd	027 6071770	
Heather Kevin Smith	64 Arawa Ave	07 5332110	

We the undersigned would like to see a footpath  
on Arawa Avenue

Name	Address	Phone	Signature
HARON TAPSELL	50 ARAWA AVE,	5332619	
TERRY TAPSELL	50 ARAWA AVE,	5332619	
Frances Craven	46 Arawa Ave	3332475	
Yany Boy T.	48 Arawa Ave,	5332466.	
Ivan Hastings	15 maketu rd	5332966	
Krishla Reid	6 CHURCH RD	0223258012	K Reid
Ivela Hinuhunu	6 Church Rd	027221071254	
Ana Matete	40 Spencer Ave	0226480248	
Rutua Mohi	Littlewaihi Rd	0221061423	
Richard Robinson	Littlewaihi Rd	0221061423	
Smoky Anaru	Otini St	02102367607	
Stacy Jones	29 little waihi rd	0220159678	
ANGELA HOTENE	16 LYNDBURST AVE	0273076924	
Zangi Whare	596 Willis Road	0220371173	R Whare
JUNIOR BUTLER	24 TE AWHE RD	0221635231	
Tania Pirave	364 Kaituna Rd	" — "	Pirave
Crystal Staples	24 Te Awhe Rd	0221635231	estaples
Niru Broughton	19 Little Waihi Rd	5332993	
Stewart Wilson	16 Kiroto Place	021844102	
James Wilson	16 Kiroto Place	021672586	
Grant + Karen Wilson	21 Te Awhe Road	021997511	
Denise Ewart	73313 maketu Rd	—	D Ewart
Waata Cribb	" " " "	—	W Cribb
Merry Lee Paul	8 Kauri place	0279125027	
Erica Paul	12 Kauri Place	0223804273	



WE THE UNDERSIGNED WOULD LIKE TO SEE A FOOTPATH  
ON ARAWA AVENUE

NAME	ADDRESS	PHONE	SIGNATURE
Joyce Riland	9 Kio Kio Pl Maketu	07 533 2285	
Bob Mackey	688 Mackey Rd	07 533 2012	
Pikita Dittar	56 Arawa Ave Mkt	07 533 2051	
Judy De Har	56 Arawa Ave	07 533 2051	
Treene Rodcliffe	74 Townpoint Rd	027446041	
Richard Rika	74 Townpoint Rd	0274460630	
Samantha Rika	74 Townpoint Rd	02108943972	S. Rika
Eddie Kameta	74 Townpoint Rd	0274735967	
Richie Rika, Inv	74 townpoint Rd	0279373985	
Alex Kameta	74 townpoint Rd	-	
MURRAY TRAINER	23 Williams Cues	5332656	
CATHERINE CLIFF	18 NGAPARAOA DRIVE	6224365948	
Cathy W Spymans	5 Whenuariri Ave	0272510389	
Jacki Elsworth	2 Bledisloe Park Ave	0276715489	
Artera Smith	2 Bledisloe Park Ave	0226739864	
Gayne Huiraina	2 " " "	0211955237	
Miristin Smith	2 Bledisloe Park Ave	0211180152	
Mike Hickson	92 ARAWA AVE	027 7840658	
Maria Hoang	92 ✓ ✓	027 2910777	
Korolton Doughton	18 Ngaparaoa Drive	0272441729	
Margaret Mearns	16 Whaparaoa Drive	0211147073	
Rene Mearns	16 Whaparaoa Drive	027 2913145	
WONNA HINGSTON	27 NGAPARAOA DRIVE	0226504460	
BEAU WALTERS	" " "	021 254 5547	
ALYSHA HINGSTON	1534 WILSON RD	0274673605	
PEKA TAPSELL	" " "	0274673605	
KESHIA JACOBS	27 NGAPARAOA DR	02041351772	
Cecil Thomas	06 Ngaparaoa Dr	021 183 0207	
Helenora Kora	6 Ngaparaoa Drive	02108897528	
Tara Thompson	5 Whenuariri street Pt Grey	02102579324	
Aidin King	82 Arawa Ave	0220756773	
Michael Tehuri	82 Arawa Ave	027 257 2867	
Angelica King	82 Arawa Ave		
Jacqui Short	62 Arawa Ave	0211484036	
Judy Wright	2 Rauporoa Rd, Maketu	075332226	
JACK ELSWORTH	14 TIO PL LITTLE WAIHI	075332385	
ALLEN ELSWORTH	14 TIO PL LITTLE WAIHI	075332385	

## **Western Bay of Plenty District Council**

### **Maketu Community Board**

#### **Councillors Report – February 2018**

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Councillor Scrimgeour will provide a verbal update on the following items:

##### **Long Term Plan**

Council is currently in the process of concluding the draft document which will be released for comment / submissions in March.

##### **Representation Review**

It looks likely that there will be a poll of ratepayers called to see whether Council's decision to provide for Maori Wards will proceed or not. While Council has not yet discussed it the next steps in the Representation Review will be for Council to look at the bigger picture of ward and community board representation and there appears to be a wide variety of views in the community at large. Clearly this will be another interesting and challenging discussion.

John Scrimgeour  
**Councillor**  
**Maketu Community Board**

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## Western Bay of Plenty District Council

### Maketu Community Board

### Anzac Day Commemoration 2018

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#### Purpose and Summary

The Maketu Community Board is required to make a decision regarding attendance and presentation of a wreath at the Anzac Service at Maketu on Anzac Day Wednesday 25 April 2018.

#### Funding Implications for Maketu Community Board

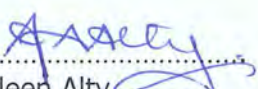
The cost of a wreath up to \$200 funded from the Maketu Community Board Contingency Account.

#### Delegated Authority of the Maketu Community Board

The Community Board has delegated authority.

#### Recommendation

- 1. THAT the Democracy Support Officer's report dated 15 January 2018 and titled Anzac Day Commemoration 2018 be received.*
- 2. THAT the Maketu Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).*
- 3. THAT ..... represents the Maketu Community Board at the ANZAC Day Service at Maketu on 25 April 2018.*

  
Aileen Alty  
Democracy Advisor

## 1. Background

Community Boards have participated in Anzac Day Services in their respective areas in the past and so Community Board Chairpersons are requested to liaise with their elected members to co-ordinate their representatives to attend services across the Western Bay of Plenty District Council region on Wednesday 25 April 2018.

## 2. Statutory Compliance

The Board has appropriate delegation under the auspices of the Local Government Act 2002.

### Funding/Budget Implications

Budget Funding Information	Relevant Detail
Maketu Community Board Contingency Account	Funding of up to \$200 for a wreath to be laid by Maketu Community Board Representatives on Anzac Day 2018.

## 3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Maketu and Te Puke Returned Services Association Representatives	The Democracy Advisor will advise the Maketu and Te Puke Returned Services Association representatives of the attending Maketu Community Board Representatives at the Anzac Service to be held on 25 April 2018.	

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## Western Bay of Plenty District Council

### Maketu Community Board

## Infrastructure Services Report Maketu February 2018

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### Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board.

### Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

### Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 19 January 2018 and titled Infrastructure Services Report Maketu February 2018 be received.***

Approved



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Gary Allis  
Deputy Chief Executive

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## 1.0 Utilities

### 1.1 Maketu Stormwater Catchment Areas

New maintenance round started in January 2018. Inspection of all drains underway.

### 1.2 Pongakawa Water Treatment Plant

On line and operating.

### 1.3 Home Worm Composting Workshops

New dates for 2018 are now available on the website at <http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through [www.eventfinda.co.nz](http://www.eventfinda.co.nz)

### 1.4 Review of Waste Minimisation Management Plan (WMMP)

The reviewed WMMP was adopted by Council on 5 December 2017 and came into effect on 12 December 2017. A copy of the plan is available at <http://www.westernbay.govt.nz/our-council/policies-plans-bylaws/Pages/default.aspx>

The plan allows Council to address four main actions with the biggest priority for action to actively investigate alternative rubbish and recycling collection models to achieve better oversight and management of solid waste in the district.

## 2.0 Reserves

### 2.1 Dotterel Point Reserve Capital Development (Pukehina)

Although the system is operational, water and wastewater monitoring using dataloggers since installation (required by Resource Consent) shows that the daily consented discharge volume is being regularly exceeded. It is suspected that motor home owners are discharging their waste water tanks into the toilet system on some days.

The most economical solution involves the installation of a new 5m<sup>3</sup> buffer tank so that discharge volumes can be spread evenly over time. This issue is being consulted with BOPRC to confirm solution.

## 3.0 Strategic Property

Nil to report.

## 4.0 Development Engineering and Projects

### 4.1 Te Puke Highways - Town Centre Upgrade

Following on from meetings with the PCG we have addressed the concerns as follows:

1. **Bollard height at pedestrian crossings** - Based on the schematic plan prepared by Boffa Miskel and the subsequent site visit by PCG prior to Christmas, the bollards outside the Plaza pedestrian crossing have been cut and reshaped.
2. **Plaza area seating** - As agreed at the pre Christmas PCG meeting, the street furniture (seating) has now been ordered and is due for installation in February 2018.
3. Sight line improvements at Oxford and Queen Street intersection - Markings now completed.
4. Sunstrike and queueing at peak hour signs at approach to No 1 Road - Installed.
5. **Plunket - Queen Street** - Drawings for additional carparking and miscellaneous construction works are currently being prepared with construction proposed for early February 2018.

#### **4.2 Te Puke Highways - Northern Entrance (Raparapahoe Bridge to Old Railway Station)**

Defects liability period has now been extended to end of January 2018 upon which time the project will be handed on to WestLink to maintain.

#### **4.3 Te Puke Highways - Pavement Works Waitangi**

This project is scheduled to commence 21 January 2018.

#### **4.4 Waitangi Improvements**

The remaining construction works on the paths, kerbs, parking area, Urupa and the pedestrian crossing outside the school are due to recommence in January 2018 and are scheduled for completion by end of February 2018.

#### **4.5 Te Puke Highways – Pah Road Slip Reinstatement**

NZTA has agreed to fund this project for construction in the next financial year.

Project designs complete and resource consent applied for. Construction work scheduled to commence February / March 2018.

## **5.0 Emergency Management**

### **5.1 General Emergency Management Activities**

The Western Zone Emergency Operations Centre was activated on Friday 5 January 2018 in response to the heavy rain, high tides and storm surge impacts across the Western Bay and Tauranga. Localised flooding occurred in Te Puna, Waihi Beach and Pukehina. There were a number of small incidents across the district with trees down, debris on road and power outages but no major damage from the storm.

The damage across the District is in the vicinity of \$300,000 to \$400,000.

## **6.0 Roding**

### **6.1 Community Roding Maketu – Town Point Road Footpath**

The Town Point Road footpath project is 90% complete. The remaining section has been scheduled for construction in the coming month, subject to unforeseen events.

## 6.2 Maketu Road Proposed Cycle Trail

Refer MAS MC917.4.9.

## 6.3 Community Roding Account

Current Account Opening Balance 1 July 2017	\$60,289
Allocation for 2017/18	\$67,340
Sub total	<u>127,629</u>
Less	
Debt funding for year	\$26,688
Projected Current Account 30 June 2018 Balance	<u>\$100,941</u>

Note:

Loan Balance as at 30 June 2017 \$92,502  
 The loan will be repaid June 2021

The Board could undertake a planning exercise to determine priorities for the community roading budget e.g. kerb & channel and footpaths.

Current projects that could be funded from the Community Roding Fund include:

- Williams Crescent and Rauporoa Road
- Beach Road – Wilson Road intersection



# Community Board Report

<b>MAKETU COMMUNITY BOARD 6/12/2016</b>	
Remit Title	<b>Maketu Project Team - Cycleway into Maketu</b>
Remit Number	MC116 6.4
Owner	RFM
Status	COMPLETE
Complete Date	
Confidential	
Resolution	<p>The Board received a letter from the Chairperson of the Maketu Project Team suggesting that the proposed cycleway into Maketu be on the right-hand-side of the entrance road into Maketu. Board members concurred with the viewpoint put forward by the writer. The Chairperson advised that he had met with the group to discuss the Whakapoukorero Te Arawa Wetland Revised Work Plan 2016 - 18 that set out the priority actions to be undertaken in terms of the biodiversity management of the wetland areas near Maketu.</p> <p>The Biodiversity Management Plan showed future development of the wetland areas on the right-hand roadway entrance into Maketu. It was suggested that a cycle way be built on this side of the road would be more suitable rather than a cycleway negotiating around the power poles on the opposite side of the road.</p> <p>Regular local cycle groups had been approached and asked if they would use a cycle trail on the left-hand side of the Maketu entrance roadway and they had indicated that they would not. It was noted that more experienced cyclists tended to use developed roadways while more recreational cyclists groups used designated cycleways.</p> <p>The Deputy Chief Executive advised that designated cycleways were being developed across the district with more focus on recreational destination cyclists. The safety of cyclists using designated cycleways was paramount and the proposed route had been designed with this in mind.</p> <p>The Deputy Chief Executive advised that he would liaise with Pim de Monchy from the Bay of Plenty Regional Council and representatives from the Maketu Projects Team regarding the proposed wetland future developments in the area.</p>
Actions	<p><b>17 January 2018: Arrangements are currently being made for a consultation meeting with local residents, cyclists and the Community Board. Replaced by new MAS MC917.4.9.</b></p> <p>14 Nov 2017: The Group Manager Infrastructure Services has provided a safety Audit from WestLink in MAS MC817 5.3.</p> <p>13 Sept 2017: Staff are waiting to receive the safety audit from WestLink.</p> <p>22 August 2017: A review of the cycleway route with a reassessment of the alignment. Following a predesign safety audit, it has been determined to pursue the LHS from Kaituna Road to Maketu. This will include assessment of environmental effects, power poles etc.</p> <p>The safety audit has identified that the left hand side of the road is the safest side to establish the cycleway on.</p> <p>7 July 2017: Staff have met on site with BoP Regional Council staff and a representative from Te Arawa Lakes Trust and looked at the options for a cycle route through or around the wetlands. The option to go around the back of the wetlands was not considered feasible, as there was considerable work and cost</p>

required to upgrade a track through the boggy areas on this route. The best option would be to cycle along the proposed maintenance track just inside the wetlands, which runs parallel with the road. Staff will continue to work.

The Reserves and Facilities Manager advised at the previous Board meeting that he had met with Bay of Plenty Regional Council and Te Arawa Lakes Trust representatives on site and walked around proposed cycleway route options.

The project was moving forward in a very positive manner and a Memorandum of Understanding outlining future management and maintenance of the proposed cycleway tracks was being developed.

23 May 2017: Staff continue to work with Regional Council and Te Arawa Lakes Trust on cycleway options.

6 April 2017: The roadside section of the trail is being progressed by WestLink. The wetland section, including through Spencer Avenue Reserve is being progressed by Council and BOPRC as a jointly used path.

8 March 2017: Options – A route alongside Maketu Road and within the wetland area are under review. A meeting has been held with BoPRC to consider including a cycleway on the maintenance track in the wetlands area. Arrangements will need to be confirmed in writing with Te Arawa Lakes trust prior to any track development proceeding.

7 February 2017: Options – A route alongside Maketu Road and within the wetland area are under review.

17 January 2017: Initial discussions have been held with BOP Regional Council (BOPRC) who are involved through the biodiversity management plan in place with Te Arawa Lakes Trust. BOPRC believe the proposal has merit and have suggested a meeting be held between Council, BOPRC and a representative of the Te Arawa Lakes Trust in their capacity as the landowner. A meeting date/time is being scheduled.

<b>MAKETU COMMUNITY BOARD 28/11/2017</b>	
Remit Title	<b>Maketu Project Team - Cycleway into Maketu - MAS Reference MC8 17 5.3</b>
Remit Number	MC917 4.9
Owner	GM1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board received the Safety Review on the Cycleway into Maketu from the Westlink Senior Transportation and Safety Engineer and noted that Option 1 Alignment along the estuary side of Maketu Road was the preferred option indicated by the Deputy Chief Executive.</p> <p>The Chairperson and Board members expressed their frustration in regard to the indicated route for the proposed cycleway into Maketu as they felt that none of their input had been given proper consideration.</p> <p>The Chairperson noted the following points:</p> <ul style="list-style-type: none"> <li>• A meeting had been held with residents (along the proposed route) and a Council staff member some 12 months ago and nothing had been heard from Council since</li> <li>• It was the opinion of the Board that the Safety Review should have been done by an independent contractor not a Westlink staff member.</li> </ul> <p>• The Safety Review had been done without a visit to the proposed site.          • The points raised by the community had not been listened to and the recommendation relating to the options were against what the community wanted.</p> <p>Board Members had spoken to immediate residents along the route, cycling groups who regularly used the roadway, members of the Maketu Projects Team and locals who were clear that they did not want the cycleway to be on the left hand side of the roadway coming into Maketu.</p> <p>The Board Chairperson summarised road accident numbers reported over the past seven years along Maketu Road.</p> <p>The Board and the community at large were very much in favour of the cycleway and wanted to see it completed as soon as possible. The Board would like a meeting to be organised with Board members, Council staff and affected residents, local cyclists and the author of the safety assessment report in order to ensure that an informative and consultative process was undertaken in regard to the future route for the Maketu Road cycleway.</p> <p>The Reserves and Facilities Manager advised that he would provide the Board's feedback to the Deputy Chief Executive with a suggestion that a meeting be held in the new year to review the safety assessment and proposed options.</p>
Actions	<p><b>17 Jan 2018: Arrangements are currently being made for a consultation meeting with the Board and locals to review both the route options and the safety report.</b></p> <p><b>NOTE: This action sheet replaces MC116.6.4</b></p>

<b>MAKETU COMMUNITY BOARD 6/12/2016</b>	
Remit Title	<b>Future Car Parking Arrangements</b>
Remit Number	MC116 6.2
Owner	TOM/RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Deputy Chief Executive advised that parking arrangements for the Hauora building were being discussed with owner/occupiers of the building, which would see the development and enhancement of the corner site opposite the Hauora on Wilson Road by the roundabout providing parking for the users of the building and for the public. Two disability car park spaces would be identified and allocated within the Maketu Community Centre parking area.
Actions	<p><b>18 Jan 2018: There has been no change from the previous update. The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</b></p> <p>13 Nov 2017: There has been no change from the previous update. The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>12 Sept 2017: There has been no change from the previous update. The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>21 August 2017: The applicant is still working with local Te Arawa Lakes Trust towards securing the parking arrangement consistent with the original consent.</p> <p>28 July 2017: The applicant is working with local iwi towards securing a parking arrangement that is consistent with the original consent. This will result in not having a new parking area at Wilson Road North.</p> <p>7 July 2017: The applicant has not secured agreement with adjacent property owners on issues relating to property access and has tried to negotiate other options. Staff have instructed the applicant to go ahead with the parking and consult staff in relation to providing access for the adjacent section.</p> <p>24 May 2017: The applicant is in the process of consulting with property owners affected by the proposed on-street parking. Once this is completed, the parking plan can be approved and construction occur.</p> <p>4 April 2017: Arrangements have been agreed on and a variation to the consent is being processed.</p> <p>8 March 2017: Parking arrangements are still in the process of being worked out between Council and the developers of the Hauora building to allow the consent issues to be addressed.</p> <p>Staff are waiting for a final response from the Hauora on the detailed design and timing of the establishment of the required carparks. There is also the need for the Hauora to obtain a variation to their Resource Consent to reflect the change in car parking provision. (Location).</p> <p>13 January 2017: A parking arrangement has been worked out between Council and the developers of the Hauora building to allow the consent issues to be addressed.</p>

<b>MAKETU COMMUNITY BOARD 9/08/2016</b>	
Remit Title	<b>Water Tank Face Lift</b>
Remit Number	MC2216 3.11
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson advised that he would contact a local graffiti artist, and liaise with the Community Engagement Team to see if some designs could be applied to Council's water tank, subject to funding being made available for the work to be undertaken.
Actions	<p><b>15 January 2018: The Chairperson will provide a progress update at the Community Board meeting in February 2018.</b></p> <p>26 Oct 2017: The Chairperson will provide a progress update at the Community Board meeting in November.</p> <p>13 Sept 2017: The Chairperson will provide a progress update at the Community Board meeting in October.</p> <p>22 August 2017: The Chairperson will provide a progress update at the Community Board meeting in September.</p> <p>7 July 2017: The Chairperson will provide a progress update at the Community Board meeting in July.</p> <p>22 May 2017: The Chairperson will provide a progress update at the Community Board meeting in June.</p> <p>13 April 2017: The Chairperson will provide a progress update at the Community Board meeting in May.</p> <p>27 February 2017: The Chairperson will provide a progress update at the Community Board Meeting in March.</p> <p>13 January 2017 – No change. Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank.</p> <p>1/12/16- No change</p> <p>17/11/16 - No change.</p> <p>15/10/16 - No Change</p> <p>14/9 16 - No change, Chairperson to contact local graffiti artist. Utilities Manager has been advised about the proposal to paint the council owned water tank</p>

<b>MAKETU COMMUNITY BOARD 5/04/2016</b>	
Remit Title	<b>Spencer Avenue Reserve Levelling</b>
Remit Number	MC1916 3.2
Owner	RFO2
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>In discussion of the Spencer Avenue Reserve levelling, the Board considered that the proposed cost of up to \$10,000, comprising of \$2,000 for one site and \$8,000 for the other site, was unacceptably high for the work required. Following advice from the Group Manager Customer and Community Services, it was agreed that three further quotes could be obtained for the Board's consideration</p> <p>Resolved:       Members Beech / Cantlon</p> <p>THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided, and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.</p>
Actions	<p><b>15 January 2018: No change</b></p> <p>10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.</p> <p>25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m<sup>3</sup>. That quantity will be arranged as soil becomes available.</p> <p>22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored</p> <p>7 July 2017: No change.</p> <p>22 May 2017: To be progressed as and when resources permit.</p> <p>10 April 2017: No changes to comments below.</p> <p>8 March 2017: No change due to other unexpected staff resources.</p> <p>12 January 2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.</p> <p>8 December 2016: Resource Consent is still required</p> <p>17 November 2016: Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height. The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.</p> <p>25 October 2016: Processing resource consent.</p> <p>15 September 2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future.</p> <p>22. August 2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.</p>

	<p>12 July 2016 - New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.</p> <p>15 June 2016 -Still waiting additional quotes.</p> <p>23 May 2016 - Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.</p> <p>18 April 2016: The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Avenue.</p>

<b>MAKETU COMMUNITY BOARD 2/05/2017</b>	
Remit Title	<b>Future Development at No. 7 Little Waihi Road</b>
Remit Number	MC417 3.7
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Reserves and Facilities Manager advised that tenders had been advertised for the suggested fencing and bollards to be installed at No.7 Little Waihi Road. To-date two tender prices had been received.</p> <p>The Board was advised that the corrugated iron would be moved to the Information Office side of the section and re-erected.</p>
Actions	<p><b>15 January 2018: This project is partially completed. Bollards have been installed.</b></p> <p>13 Nov 2017: The Reserves and Facilities Officer is finalising the Scope of Works with the fencing contractor.</p> <p>13 Sept 2017: There has been no change to the previous update. The work is still in progress.</p> <p>22 August 2017: Staff have reviewed the quotes received and are approving a quote and will initiate the work. Timing will be subject to contractor availability.</p> <p>The fencing will fully utilise the Community Board allocation of \$15,000.</p> <p>7 July 2017: Staff to follow up on fencing contractors with the Chairman.</p> <p>23 May 2017: Further quotes to be sought for fence/bollards, once the local fencer's details have been provided to staff.</p>



<b>MAKETU COMMUNITY BOARD 25/07/2017</b>	
Remit Title	<b>CBD Weekly Cleaning</b>
Remit Number	MC617 4.4.9
Owner	TOM
Status	COMPLETED
Complete Date	16 January 2018
Confidential	
Resolution	It had been agreed to extend the weekly CBD cleaning to the Fire Station on Wilson Road north and to the sports field entrance on Maketu Road. The Transportation Operations Manager would ensure this variation was added to the Westlink contract.
Actions	<p><b>16 January 2018: This job has been completed. No further Action is required.</b></p> <p>6 Nov 2017: The additional sweeping in Maketu is part of a larger collection of minor variations that has yet to be finalised. However WestLink commenced the additional weekly sweeping and litter pickup in mid August.</p> <p>The cost is \$1,100 per annum.</p> <p>12 Sept 2017: WestLink's pricing for the variation is being assessed by the Maintenance Contract Manager.</p> <p>3 August 2017: WestLink will include extended street cleaning as part of a variation to the existing maintenance contract. The extension to sweeping in Maketu CBD is being priced by the sub-contractor to WestLink.</p>

<b>MAKETU COMMUNITY BOARD 5/09/2017</b>	
Remit Title	<b>Kerb and Channel Williams Crescent - MAS Reference MC6 17.4.56</b>
Remit Number	MC717 6.21
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that a report had been provided to the Utilities Manager. Erosion on Williams Crescent and Rauporoa Road had been noted and discussed with the Transportation Operations Manager for consideration as a Maketu Community Transportation project in the Long Term Plan.</p> <p>The Reserves and Facilities Manager would check if this inclusion in the Long Term Plan was to be undertaken by the Transportation Operations Manager or the Maketu Community Board.</p>
Actions	<p><b>15 January 2018: No change</b></p> <p>14 Nov 2017: The Transportation Manager has confirmed that the Community Board will need to make submission to the 2018/28 Long Term Plan and request funding for the requested improvements.</p> <p>The Board could consider funding this from the community roading budget.</p>

<b>MAKETU COMMUNITY BOARD 17/10/2017</b>	
Remit Title	<b>Kohanga Reo</b>
Remit Number	MC817 2.4
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	THAT the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017.
Actions	<p><b>17 January 2018: Staff continue to liaise with the Kohanga Reo on progressing the proposed improvements.</b></p> <p>13 Nov 2017: Funding to be confirmed once the quotes for the work have been received.</p>

<b>MAKETU COMMUNITY BOARD 17/10/2017</b>	
Remit Title	<b>Outdoor Fitness Equipment</b>
Remit Number	MC817 2.6
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he and Councillors Marsh and Scrimgeour had met with a Maketu Rotary representative at the Park Road Reserve and discussed the most suitable site for the future placement of outdoor fitness equipment.</p> <p>It was reiterated that Maketu Rotary needed to contact the Reserves and Facilities Manager in regard to the preferred siting of the equipment before any placement was confirmed.</p>
Actions	<p><b>15 January 2018: No Change</b></p> <p><b>13 Nov 2017: Councillor Marsh has confirmed the location of the proposed outdoor fitness equipment. Staff have been advised that the Kaimoana Festival has been cancelled for 2018. On this basis, the funding for the equipment may be delayed.</b></p>

<b>MAKETU COMMUNITY BOARD 17/10/2017</b>	
Remit Title	<b>Beach Road - MAS Reference MC6 17 4.4.4</b>
Remit Number	MC817 5.12
Owner	RE1
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>It was clarified that there was no intention to have the parking area on Te Arawa Lakes land on Beach Road closed off - rather that the approaches and seal edges be tidied and clearly defined to stop people parking on the corner of the road edge and inhibiting sight lines at the Beach Road/Wilson Road intersection.</p> <p>The Chairperson would approach representatives of Te Arawa Lakes Trust and inform them of the intended work.</p> <p>There was an indication that the kerb and channel could be installed on the immediate corners of the intersection paid for out of the Maketu Community Roding Account. The Deputy Chief Executive advised that this work would be notified to Westlink.</p> <p>It was also reported that there was a very large pot hole on Beach Road and a Service Request to have this filled would be instigated.</p>
Actions	<p><b>16 January 2018: WestLink have replied with an estimated cost for design work alone of between \$5,000 - \$7,000 – this includes site visits, concept designs for consultation, topographical survey, construction plan and schedule of quantities. Awaiting a decision from Community Board before proceeding further.</b></p> <p>6 Nov 2017: This work has been notified to WestRoads to investigate and price with the following points that are outside contract requirements:</p> <ol style="list-style-type: none"> <li>1. The approaches on Te Arawa Lakes Land on Beach Road be sealed and the edges tidied / clearly defined.</li> <li>2. Kerb and channel be installed on the immediate corners of the intersection of Te Arawa Lakes land on Beach Road, to prevent people parking on the corner of the road edge and inhibiting sight lines at the Beach Road/Wilson Road intersection.</li> <li>3. There is an area on Beach Road that is uneven that requires levelling out.</li> </ol> <p>The Board could consider funding this from the community roading budget.</p>

<b>MAKETU COMMUNITY BOARD 17/10/2017</b>	
Remit Title	<b>Removal of Gum Trees - MAS Reference MC6 17 4.5.5</b>
Remit Number	MC817 5.18
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Chairperson advised that he understood that a local forestry contractor had been given permission to drop the large gum trees onto the Te Arawa Lakes Trust land on the corner of Bledisloe Park Avenue and Arawa Avenue.</p> <p>Council staff advised that the work to cut down the gum trees would have to be undertaken with the required notifiable work safe and road safety and traffic management plans in place.</p> <p>The Reserves and Facilities Manager would contact Mr Walters in the first instance to confirm the Te Arawa Trust Board permissions were in place for a private and independent contractor to fell the trees directly onto Te Arawa Lakes Trust land. Council may offer to put the required traffic management plans in place for the work and it would be made clear that Council would not be engaging the contractor directly to do the work.</p> <p>The contractor would be required to liaise with Council staff in advising when the work was to be done.</p>
Actions	<p><b>15 January 2018: RFM still liaising with Te Arawa Lakes Trust.</b></p> <p>14 Nov 2017: Staff are liaising with Te Arawa Lakes Trust to clarify arrangements regarding the felling of trees on to Te Arawa Lakes Trust land.</p>

<b>MAKETU COMMUNITY BOARD 17/10/2017</b>	
Remit Title	<b>Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1</b>
Remit Number	MC817 5.7
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	<p>The Board was advised that the required Resource Consent was currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.</p> <p>Further consideration was required to understand the concerns from Tangata Whenua.</p> <p>The Board requested that the option to remove the channel dredging component from the Resource Consent application so that it (future channel dredging) may be considered as a separate matter in the future.</p> <p>It was also noted that repairs and safety improvements to the rock revetment needed to be undertaken as soon as possible as there were now some hazardous areas of the structure that presented specific health and safety risk issues.</p>
Actions	<p><b>16 January 2018: A revised “Assessment of Environmental Effects” report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organized to present the revised application and conclude feedback.</b></p> <p><b>A date for the Hui is likely to be late February.</b></p> <p><b>It is noted that the recent storm surge event of 5 January has lowered the beach level in this location, further exposing the car park foundations; however, there is no increase of risk to the structure at this stage.</b></p> <p>6 Dec 2017: Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.</p> <p>14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.</p> <p>27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.</p> <p>11 Sept 2017: Resource Consent is processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road.</p> <p>Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:</p> <ol style="list-style-type: none"> <li>1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future</li> </ol> <p>OR</p> <ol style="list-style-type: none"> <li>2. Withdrawal of the application in its entirety. This means that planned future</li> </ol>

remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.

28 July 2017: No change from the previous update because consent application has been lodged.

3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment. The area of dredging proposed (which was consulted with the Board Chairman), indicated below:



22 May 2017: No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

24 April 2017: Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opueroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017: Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12/1/2017: A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December. The only feedback received was from Ngati Pikiao Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.



8/12/2016: The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17/11/2016: A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

14/10/2016: Preferred concrete design and pricing underway which will be presented to the Board and Tangata whenua when available.

14/9/2016: The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12/8/2016: assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13/7/2016: Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.

15/6/2016: Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23/5/2016: Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

<b>MAKETU COMMUNITY BOARD 28/11/2017</b>	
Remit Title	<b>Councillor's Report</b>
Remit Number	MC917 3
Owner	GM1
Status	COMPLETE
Complete Date	6 December 2017
Confidential	
Resolution	THAT the report from Councillor Marsh dated 15 November 2017 be received.
Actions	<b>6 Dec 2017: Noted</b>

<b>MAKETU COMMUNITY BOARD 28/11/2017</b>	
Remit Title	<b>Maintenance of Main Stormwater Drains and Culverts - Maketu Road Culvert</b>
Remit Number	MC917 4.10
Owner	GM1
Status	COMPLETE
Complete Date	18 January 2018
Confidential	
Resolution	<p>A question was asked why an update on the Maketu Road Culvert was not included in the Infrastructure Services Report.</p> <p>The Board was reminded that this had been addressed during the 'walk around' meeting in August and the Utilities Manager had reported to the Board (Meeting MC7 September 2017) that the work was dependent on wider flood management decisions by Bay of Plenty Regional Council. The Board would like an update report on this item.</p>
Actions	<p><b>18 Jan 2018: As part of the wider flood management review, BOPRC have installed a tide measuring device that provides feedback on the height of tides. This was tested during the recent storm event of January 2018.</b></p> <p><b>No further action is proposed until information has been gathered and analysed by BOPRC.</b></p>

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**Western Bay of Plenty District Council**

**Maketu Community Board**

**Financial Report Maketu – November 2017**

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### **Purpose and Summary**

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 30 November 2017 **(Attachment A)**.

Total operational costs are under budget for the year to date and include contingency expenses, grants, mileage allowance, salaries, security and inter-department charges.

#### **Grant payments made to date:**

	\$
<b>Total grants to date</b>	<b>\$0</b>

#### **Committed – Operational expenditure**

	\$
<b>Total outstanding operational commitments</b>	<b>\$0</b>

#### **2017/18 reserve analysis:**

2017/18 Opening balance	\$149,410
Maketu Information Centre Courtyard enhancement [MC20.3.2]	\$(5,000)
<b>2017/18 Closing balance</b>	<b>\$144,410</b>

Date  
Subject

05 January 2018  
Financial Report Maketu – November 2017


**Open Session**

### Committed reserves expenditure

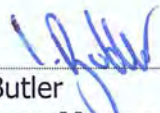
Maketu Community Hub Feasibility Study [MC14.3.5]	Up to \$(20,000)
Upgrade work at No. 7 Little Waihi Road [MC1.6.1]	Up to \$(15,000)
Entrance signs into Maketu [MC14.3.6]	Up to \$(5,000)
<b>2017/18 Closing balance</b>	<b>\$104,410</b>

### Recommendation

***THAT the Management Accountant's report dated 05 January 2018 and titled "Financial Report Maketu – November 2017" be received.***

  
Christie Tromans  
**Management Accountant**

Approved

  
Ian Butler  
**Finance Manager**

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM



**Western Bay of Plenty District Council  
Draft Income and Expenditure Statement  
For the period ended 30 November 2017**

**Maketu Community Board**

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Contingency - [see breakdown below]	3,037	7,085	4,049	<input checked="" type="checkbox"/>	17,000	5,276
Grants	0	2,085	2,085	<input checked="" type="checkbox"/>	5,000	3,277
Mileage Allowance	61	415	354	<input checked="" type="checkbox"/>	1,000	384
Salaries	5,413	6,795	1,382	<input checked="" type="checkbox"/>	16,159	13,264
Security	0	835	835	<input checked="" type="checkbox"/>	2,000	0
Inter Department Charges	14,010	14,010	0	<input checked="" type="checkbox"/>	33,627	33,624
<b>Total Operating Costs</b>	<b>22,521</b>	<b>31,225</b>	<b>8,704</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>55,825</b>
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(9,274)
<b>Total Direct Costs</b>	<b>22,521</b>	<b>31,225</b>	<b>8,704</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>46,551</b>
<b>Total Costs</b>	<b>22,521</b>	<b>31,225</b>	<b>8,704</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>46,551</b>
<b>Income</b>						
Rate Income	31,649	31,165	484	<input checked="" type="checkbox"/>	74,786	75,939
<b>Total Direct Income</b>	<b>31,649</b>	<b>31,165</b>	<b>484</b>	<input checked="" type="checkbox"/>	<b>74,786</b>	<b>75,939</b>
<b>Net Cost of Service</b>	<b>9,128</b>	<b>(60)</b>	<b>9,188</b>	<input checked="" type="checkbox"/>	<b>0</b>	<b>29,388</b>
<b>Contingency - breakdown</b>						
CCTV at Maketu Surf Club	3,037					
<b>Year to date contingency costs</b>	<b>3,037</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>149,410</b>					
Maketu Information Centre Courtyard Enhancement [MC20.3.2]	(5,000)					
<b>(Decrease) Increase in year</b>	<b>(5,000)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>144,410</b>					

**Western Bay of Plenty District Council  
Formal Meeting Schedule 2018**

<b>JANUARY 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
<b>Anniversary Day - 29 January</b>			
Omokoroa Community Board	30 January	7.00pm	Omokoroa Community Church
Katikati Community Board	31 January	7.00pm	Katikati Library and Service Centre
<b>FEBRUARY 2018</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Community Committee	1 February	10.00am	Lifeline Church 7 Oak Lane, Judea, Tauranga
Waihi Beach Community Board	5 February	6.30pm	Waihi Community Centre
<b>Waitangi Day - 6 February</b>			
Maketu Community Board	7 February	7.00pm	Maketu Community Centre
Policy Committee	8 February	9.30am	Chambers
Te Puke Community Board	8 February	7.00pm	Te Puke Library and Service Centre
Operations and Monitoring Committee	15 February	9.30am	Chambers
Rural Committee	20 February	9.30am	Chambers
Council	22 February	9.30am	Chambers