

# Western Bay of Plenty District Council

**Minutes of Meeting No. LTAP8 of the Long Term and Annual Plan Committee  
held on 28 May 2019 in the Council Chamber, Barkes Corner, Tauranga  
commencing at 9.30am**

## **Present**

Councillor J Scrimgeour (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, D Thwaites, M Williams and His Worship the Mayor G J Webber

## **In Attendance**

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy, Planning and Regulatory Services), G Payne (Strategic Advisor), P Hennessey (Communications Director), K Hill (Utilities Manager), I Kruis (Resource Recovery and Waste Team Manager), P Watson (Reserves and Facilities Manager), E Watton (Policy and Planning Manager), M Leighton (Senior Policy Analyst), I Butler (Finance Manager), D Jensen (Senior Financial Planner), and M Parnell (Governance Advisor)

## **Community Board**

M Grainger (Chairperson, Omokoroa Community Board) and Joan Dugmore (Member, Te Puke Community Board)

## **Others**

Two members of the public and one member of the media.

## **Public Forum**

**Resolved:** Thwaites / Marshall

*THAT the meeting adjourn for the purpose of holding a public forum.*

Mr Peter Malcolm introduced himself to the Committee and spoke to a tabled document regarding income equality in New Zealand. The following was discussed:

- Issues that created inequality including minimum wage, benefits and capital gain tax.
- Free bus transport for school aged children would be a very important step forward, and Mr Malcolm had submitted to the Bay of Plenty Regional Council on this topic.

In response to questions, Mr Malcolm advised the following:

- In terms of what Local Government could do regarding this issue he recommended advocating for change with Central Government, advocate for change in rating so it was more equitable and make it part of the agreement with contractors that they are required to pay the living wage.
- He believed that Council should have more authority to decide what land should be available for housing.
- One of the issues that Mr Malcolm advocated for was the capping of salaries for executives, some of which he found to be exorbitant.
- Council should advocate for free school buses.

It was suggested that free buses within school zones may be a compromise.

**Resolved:** Murray-Benge / Mackay

*THAT the meeting be reconvened in formal session at 9.49am.*

LTAP8.1 **Recommendatory Report from the Katikati Community Board - Katikati Bypass**

The Committee considered a report from the Senior Governance Advisor dated 6 May 2019 as circulated with the agenda.

It was clarified that point 2 of the resolution allowed for investigation into funding options. Elected Members suggested this be done with some sensitivity regarding funding.

**Resolved:** Mackay / Williams

*1. THAT the Senior Governance Advisor's Report dated 6 May 2019 and titled Recommendatory Report from Katikati Community Board – Katikati Bypass be received.*

*2. THAT the Long Term and Annual Plan Committee continue to explore alternative funding options and give full consideration to any options to facilitate infrastructure funding for the construction of a future bypass for Katikati and report back to the Board.*

Councillor Lally voted against the motion.

LTAP8.2 **Deliberations on the Annual Plan 2019-2020 and proposed Long Term Plan Amendment**

The Committee considered a report from the Policy and Planning Manager and Finance Manager dated 17 May 2019 as circulated with the agenda.

**Resolved:** Mayor Webber / Thwaites

1. *THAT the Policy and Planning Manager and Finance Manager's report dated 17 May 2019 and titled Deliberations on the Annual Plan 2019-20 and proposed Long Term Plan Amendment (LTPA) be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 May 2019, as set out in the document titled Long Term Plan Amendment / Annual Plan 2019-2020 as circulated separately with this agenda.*

*Proposed Long Term Plan Amendment - Solid Waste activity*

4. *THAT in relation to the Issues and Options papers for the proposed LTPA, the Committee resolves as follows:*

LTAP8.2.1

**Topic LTP19 - Solid Waste - Issue 01 - Kerbside Waste Services**

The Committee considered the issues and options paper as circulated separately with the agenda. The Senior Policy Analyst introduced the report and provided a summary of the feedback collected during the consultation period. It was advised that the procurement process would likely take approximately a year with service starting in approximately July 2021.

In response to questions, staff advised:

- Costings and options would be fully investigated during the procurement process.
- Work had been done with Eunomia regarding the costs of the services so the figures that were consulted on were indicative but fairly accurate.

**Resolved:** Williams / Marshall

<b>Decision</b>
<i>THAT Council takes an increased role in kerbside waste services;</i>
<i>AND</i>
<i>THAT Council initiate procurement of a kerbside collection service for glass and recyclables, to become operational in 2021 funded by a targeted rate;</i>
<i>AND</i>
<i>THAT Council initiate procurement of a kerbside collection service of food waste in urban areas, to become operational in 2021 funded by a targeted rate;</i>
<i>AND</i>

**Decision**

*THAT Council initiate procurement of a pay per pick-up kerbside rubbish collection service, to become operational in 2021;*

*AND*

*THAT the LTP 2018-28 is amended to reflect these changes;*

*AND*

*THAT the budget included in the Annual Plan 2019/20 is increased by \$30,000.*

*AND*

*THAT the proposed changes to the Revenue and Financing Policy, as set out in attachment B, be approved.*

**Reasons for Decision**

- Aligns with public feedback.
- Improves diversion of recyclable or compostable waste from landfill, aligning to overarching Waste Minimisation and Management Plan vision.
- High quantity of recyclables can be collected.
- Flexible rubbish collection – pick up available on a weekly basis, household pays per pick up as required.
- Increased price incentive to reduce waste.
- Perceived to be fair as those that make more rubbish pay more.
- Cost savings for average households and increased level of service.

Councillor Lally voted against the motion.

LTAP8.2.2

**Topic LTP19 - Solid Waste - Issue 03 - Kerbside Waste Services - Service Design**

The Committee considered the issues and options paper as circulated separately with the agenda. The Senior Policy Analyst described the initial investigations that had been made regarding the type of service Council was after. He noted that 13 submitters had asked that Council also consider collecting greenwaste.

**Resolved:** Thwaites / Murray-Benge

**Decision**

*THAT Council explores further service design options and raises the following issues as part of any potential future procurement process:*

- a. Bin sizes*
- b. Location of service*
- c. Plastics 3-7*
- d. Frequency of collections*

<p><b>Decision</b></p> <p><i>e. Baches/holiday homes</i>  <i>f. Limited mobility</i>  <i>g. Long driveways</i>  <i>h. Farms</i>  <i>i. Home composter</i>  <i>j. Complexes, gated communities and multi unit dwellings</i>  <i>k. Other</i></p> <p>AND</p> <p><i>THAT Council does not look to establish a Council contracted kerbside greenwaste collection service.</i></p>
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<p><b>Reasons for Decision</b></p> <ul style="list-style-type: none"> <li>• Allows greater time for the identification of the scale of issues and initial staff analysis.</li> <li>• Allows for industry comment and input. This means that it can reflect market and operational realities.</li> <li>• Reflects community concerns.</li> <li>• Allows for Council decision at a later point, when industry positions regarding greenwaste are better understood.</li> <li>• Aligns with advice and decision made early in the investigatory process.</li> <li>• Additional project to investigate the viability of a Council contracted greenwaste service is not required because they do not offer a significant opportunity for increased diversion, often come at a large cost and Council may decide to revisit the greenwaste collection services at a later point, once an assessment of how any other changes have performed.</li> </ul>
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LTAP8.2.3

**Topic LTP19 - Solid Waste - Issue 02 - Rural Recycling Drop-off Points**

The Committee considered the issues and options paper as circulated separately with the agenda. 387 submissions were received on this topic and discussed the options before the Committee.

Elected Member comments:

- The location of the trial would need to be carefully considered.
- The trial was necessary to help determine what would happen in the future.

In response to questions, staff advised that the cost would be district wide and that the Eastern location was chosen based on need in the community, but further consideration would be given to that.

**Resolved:** Williams / Dean

<p><b>Decision</b></p> <p><i>THAT Council includes \$93,000 in the 2019/2020 year to establish one trial</i></p>
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<b>Decision</b>
<p><i>rural recycling drop-off point, and that this be loan funded;</i></p> <p><i>AND</i></p> <p><i>THAT Council include \$16,300 for setup and operational costs for the 2019/2020 year, and \$6,500 in operational costs for the 2020/2021 year, to be funded from the Waste Minimisation Levy;</i></p> <p><i>AND</i></p> <p><i>THAT Council investigate locations in the Eastern Area and consult with the relevant community to determine a suitable location;</i></p> <p><i>AND</i></p> <p><i>THAT Council review the trial to determine if it should be expanded, through the development of the Long Term Plan 2021-2031.</i></p>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Aligns in part with the feedback received through community consultation.</li> <li>• Site established quicker.</li> <li>• Improves access to recycling.</li> <li>• Encourages local community input and involvement.</li> <li>• Little post collection processing of recycling needed.</li> <li>• Allows for a trial before major investment.</li> </ul>

A division was called.

Voting on the motion was as follows:

For the motion: 6

Against the motion: 6

The motion was tied.

The Chairperson used his casting vote in favour of the motion and it was carried.

LTAP8.2.4

**Topic LTP19 - Solid Waste - Issue 04 - Community Reuse Facility, Central Government Advocacy, Other**

The Committee considered the issues and options paper as circulated separately with the agenda. The Senior Policy Analyst advised of the implications of this item and confirmed the budget for this. The submissions for this item were also discussed.

Elected Members suggested a joint venture with Tauranga City Council and advised of a model in Raglan that staff could investigate.

**Resolved:** Dean / Dally

<b>Decision</b>
<i>THAT Council explore the establishment of a community led – reuse facility with interested parties;</i>
<i>AND</i>
<i>THAT Council approve expenditure of \$25,000 for the 2019/20 year and \$15,000 for the 2020/21 year to undertake initial work;</i>
<i>AND</i>
<i>THAT Council fund this through the Waste Minimisation Levy.</i>
<i>AND</i>
<i>THAT Council take an increased advocacy role with regards to rubbish and recycling matters at a Central Government level.</i>
<i>AND</i>
<i>THAT Council defers comments on other matters to another process to be addressed as required.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Supports cooperation between Council and community groups.</li> <li>• Encourages recovery of construction and demolition waste for reuse or recycling.</li> <li>• Potentially enables the provision of cheap materials for the community.</li> <li>• Council can give a larger voice to community matters.</li> <li>• Advocacy encourages Central Government to consider these views in the development of national policies and projects.</li> <li>• Consistent with Waste Minimisation and Management Plan.</li> </ul>

LTAP8.2.5

### **Topic LTP19 - Solid Waste - Issue 05 - Interim Actions**

The Committee considered the issues and options paper as circulated separately with the agenda. The Senior Policy Analyst advised that the kerbside service would not be online until approximately July 2021 and that the following were options for what Council could do in the meantime.

Elected Members noted the support for this option from the submission process.

Staff advised that the cost to the ratepayer in the General Rate would be approximately \$2.00.

**Resolved:** Thwaites / Mayor

<b>Decision</b>
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<i>THAT Council does not include \$260,000 a year to install and service a glass drop-off point in the Te Puna/Minden area , Omokoroa, Maketu and Pongakawa/Paengaroa/Pukehina areas, for the 2019/20 and 2020/21 years.</i>
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*AND*

<i>THAT Council extend the Athenree Community Recycling Centre hours to open on the Monday of long weekends, and that \$15,000 is budgeted to deliver this to be recovered through the Western Solid Waste Targeted Rate.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• No addition to rates for glass drop-off points around the district.</li> <li>• Encourages usage of Council's Community Recycling Centres.</li> <li>• Increased recycling centre hours to make it more convenient for customers and more suitable for bach owners at the end of the long weekends.</li> <li>• Responds to points raised by some submitters.</li> </ul> |
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10.38am The meeting adjourned for morning tea.

10.58am The meeting reconvened.

***Annual Plan 2019-20***

*5. THAT in relation to the following Issues and Options paper for the Annual Plan 2019-20, the Committee resolves the following:*

LTAP8.2.6

**AP19-01 - Finance - Issues 02, 03, 04 & 05 - Changes to Targeted Rates for Te Puna West and Ongare Point Wastewater Rates and Black Road and Woodlands Road Water Supply Rates and Early Payment of Rates Policy**

The Committee considered the issues and options paper as circulated separately with the agenda. The Group Manager Finance and Technology Services spoke to the issues and options paper and advised that the options allowed for the increase in targeted rates for the areas mentioned and the adoption of the Early Payment of Rates Policy.

**Resolved:** Murray-Benge / Marshall

<b>Decision</b>
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<i>THAT Council proceed with establishing a new wastewater targeted rate for the Ongare Point and Te Puna West wastewater schemes, targeted over the area of benefit.</i>
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<b>Decision</b>
<p><i>AND</i></p> <p><i>THAT Council proceed with establishing a new water supply targeted rate for connection to Council's water supply network within the Black Road and Woodlands Road connection area.</i></p> <p><i>AND</i></p> <p><i>THAT Council proceed with adopting the Early Payment of Rates Policy, giving impacted ratepayers the choice between settling their share of the capital cost in one single payment or over a number of years as a targeted rate.</i></p>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Secure rating mechanisms (Early Payment of Rates for Subsequent Years Policy and UTR) in place to recover costs incurred under the scheme.</li> <li>• Enables affected ratepayers to have a choice in how best to pay their share of the capital cost.</li> <li>• Council is able to offer affected ratepayers who decide to settle their share of the capital cost in one single payment a discount equivalent to the interest component of the charge.</li> </ul>

6. *THAT in relation to the following matters arising from Council/Committee decisions in relation to the Annual Plan 2019-20, the Committee resolves as follows:*

LTAP8.2.7

#### **Matters Arising - Reserves and Facilities - TECT All Terrain Park - Capital Works Programme**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive introduced the report.

Staff advised that Tauranga City Council's contribution to the budget was set.

Elected Members commented on the ability for the TECT All Terrain Park to be self-sufficient and the importance of taking a long term view on projects such as the Park.

**Resolved:** Dean / Lally

<b>Decision</b>
<p><i>THAT in accordance with the resolution from the Joint Governance Committee, Council approves the TECT All Terrain Park Capital Works Programme funded from the TECT Park Forestry Income Reserve as listed.</i></p>

<b>Decision</b>
<i>AND</i>
<i>THAT applications be made for external grants to support the capital work programme.</i>
<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Aligns with previously approved Council resolution C25.10.</li> <li>• Next stage of park infrastructure will be developed.</li> </ul>

LTAP8.2.8

### **Matters Arising - Water, Wastewater and Stormwater - Omokoroa Industrial Road Structure Plan Review (Three Waters) and Kayelene Place Stormwater Pond**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised of the origins of the project and noted the capital cost and income from the land sale.

**Resolved:** Palmer / Murray-Benge

<b>Decision</b>
<i>THAT Council increase Omokoroa – Water Structure Plan works by \$120,000 to allow construction of the industrial road watermain in 2019/20 AND THAT Council Re-budget \$1.2M of the stormwater activity structure plan budget to the 2020/21 financial year to allow the construction of the Industrial Road infrastructure;</i>
<i>AND</i>
<i>THAT Council decrease the Omokoroa Wastewater Structure Plan works budget by \$2,476,000 to recognise works completed in previous years;</i>
<i>AND</i>
<i>THAT Council re budgets \$650,000 from the 2019/20 financial year to the 2020/21 financial year for wastewater structure plan works;</i>
<i>AND</i>
<i>THAT Council increase the Omokoroa Stormwater Structure Plan budget by \$30,000 in the 2019/20 financial year and \$150,000 in the 2020/21 financial year to allow the pond construction at Kayelene Place.</i>
<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Aligns with previously approved Council resolution C25.10.</li> </ul>

LTAP8.2.9 **Matter Arising - Recreation and Leisure - Kayelene Place Walkway/Cycleway**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Dean

<p><b>Decision</b></p> <p><i>THAT \$25,000 for the easement and design/consenting requirements be funded in the 2019/20 financial year from the Recreation and Leisure financial contributions;</i></p> <p><i>AND</i></p> <p><i>THAT \$75,000 for the construction of the walkway/cycleway linking Kayelene Place and Hamurana Road Extension be funded in the 2020/21 financial year from the Recreation and Leisure financial contributions.</i></p>
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<p><b>Reasons for Decision</b></p> <ul style="list-style-type: none"> <li>• The agreement with the Property Developer would be satisfied.</li> <li>• Adds to the local walkway/cycleway network.</li> </ul>
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LTAP8.2.10 **Matters Arising - Reserves and Facilities - Sapphire Springs Cemetery / Urupa Budget to Commence Work**

The Committee considered the issues and options paper as circulated separately with the agenda.

It was clarified that any of the member of the public was able to utilise a public cemetery.

**Resolved:** Williams / Mackay

<p><b>Decision</b></p> <p><i>THAT Council include \$60,000 in the 2019/20 and \$60,000 in the 2020/21 Annual Plan Budget for the design and consenting required for Stage One.</i></p>
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<p><b>Reasons for Decision</b></p> <ul style="list-style-type: none"> <li>• Community and Tangata Whenua expectations will be met.</li> <li>• Subject to the geotechnical investigations, Council can progress to the design phase of the project.</li> <li>• Removes risk of declining cemetery and Urupa capacity for future burials.</li> </ul>
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7. *THAT in relation to the following Issues and Options papers for the Annual Plan 2019-20, the Committee resolves the following:*

LTAP8.2.11      **Topic AP19-2 - Miscellaneous Capital Improvement- Issue 1 - Capital Improvement**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive introduced the report.

Elected Members thought it better not to rely on funding from the New Zealand Transport Agency.

In response to questions, staff advised that Option 1 was the status quo.

**Resolved:**      Thwaites / Mackay

<b>Decision</b>
<i>THAT Council continues with its annual plan capital works roading programme at the current funding levels for 2019/2020.</i>
<i>AND</i>
<i>THAT Council investigates debt funding of capital road improvements during development of the 2020/21 Draft Annual Plan.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Current funding levels already allows the delivery of planned works and improves the network;</li> <li>• Provide an opportunity for co-investment funding, and improves road safety by lowering user risks.</li> </ul>

LTAP8.2.12      **AP19-03 - Roding and Transportation - Issue 3 - Road Maintenance**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive discussed the options before the Committee.

In response to questions, staff advised that Omokoroa Road was sealed.

**Resolved:**      Williams / Mayor Webber

<b>Decision</b>
<i>THAT Council retains its road maintenance funding allocation for 2019/2020 and the road maintenance submissions received are to generate service requests to permit site specific investigation and responses back to the submitters.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Maintenance, operations and renewals are undertaken from existing budgets.</li> <li>• No change to levels of service.</li> <li>• No rates increases.</li> </ul>

LTAP8.2.13      **AP19-02 - Road Maintenance - Issue 03 - Street Tree Maintenance Funding**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised of the details of the paper for the amenity of the community. He advised that the current tree maintenance programme was for health and safety purposes, rather than amenity and health of the trees.

Elected Members commented on the need to look into this issue in the future and suggested model used in Cambridge and Waihi that staff could investigate further.

The right sort of trees and the damage they did to infrastructure should be considered as a part of this.

**Resolved:**            Williams / Mayor Webber

<b>Decision</b>
<i>THAT Council retains the annual funding allocation for street tree maintenance in 2019/2020.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• No cost increases in the 2019/2020 year.</li> <li>• Work prioritised based on community feedback.</li> <li>• Safety remains the main level of service.</li> </ul>

LTAP8.2.14      **AP19-07 - Town Centre Development - Issue 03 - Katikati**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised that while the submission had asked for \$20,000 and staff had recommended that this be increased to \$40,000.

The Chief Executive Officer clarified that the rate was established for the purpose of upgrading the town centre.

Elected Members commented that the purpose of this item was to improve the ambience of the town centre.

**Resolved:**            Dean / Thwaites

<b>Decision</b>
<i>THAT Council approve the provision of up to \$40 000 for a Landscape and Urban design study for Katikati, to be funded from the Katikati Town Centre Reserve.</i>

<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Enable planned design of parking, traffic flow and pedestrian flow to underpin Town Centre Planning.</li> <li>• Links into the proposed bypass feasibility study.</li> <li>• Funding is available from the Town Centre Reserve.</li> </ul> |
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LTAP8.2.15      **AP19 - Katikati Main Street Amenity - Issue 07 - Town Centre Development**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised that this issue had been raised in a submission from the Katikati Community Board in light of the proposed bypass and noted that this would be a cosmetic upgrade for Katikati. He also confirmed that this would work alongside the previous item.

Elected members noted that this work had been deferred for many years, and that Katikati was in need of a refresh. Concerns were raised that this would result in the bypass being deferred further.

The Deputy Chief Executive to explain the origin of the JOG funding to the Committee and the purpose for that funding.

**Resolved:**      Mackay / Marshall

<b>Decision</b>
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<i>THAT an amenity and aesthetic upgrade of Katikati Town Centre be undertaken at a budget of \$200,000 funded by bringing forward \$200,000 of the Katikati Bypass JOG Fund from 2022/23 to 2019/20.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Would create pride in the town and reduce complaints.</li> <li>• Improves the look and feel of the Katikati Town Centre.</li> </ul> |
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LTAP8.2.16      **Transportation - Katikati Bypass**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:**      Mayor Webber / Williams

<b>Decision</b>
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<i>THAT Council confirms an allocation of \$200,000 for an investigation of a local road standard option for Katikati Bypass, including consideration of:</i>
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| <ul style="list-style-type: none"> <li>• <i>Design Standard</i></li> <li>• <i>Alignment</i></li> <li>• <i>Walking and Cycling</i></li> <li>• <i>Speed Environment</i></li> <li>• <i>Intersections with State Highway 2</i></li> <li>• <i>Housing Development</i></li> </ul> |
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<b>Decision</b>
<ul style="list-style-type: none"> <li>• <i>Financing</i></li> <li>• <i>Funding</i></li> </ul>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Council may be able to accelerate the construction of the Katikati Bypass as a local road project.</li> </ul>

LTAP8.2.17      **AP19-08 - Community Halls and Hubs - Issue 01 - Te Puke Centre**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Executive Officer introduced the paper to the Committee and advised of the proposed community services that would be provided through this initiative.

The Elected Member debated the merits of each option including the funds and the option for a service delivery contract.

**Resolved:** Mayor Webber / Scrimgeour

<b>Decision</b>
<i>THAT Council provides a grant of \$30,000 from General Rates towards set up costs for one year to add to the \$15,000 contribution from the Te Puke Community Board.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Relationship building with the Trust.</li> <li>• Gives some funding certainty to the Trust for their first year of operations and to establish itself.</li> <li>• Gives staff time to consider an ongoing service delivery contract.</li> <li>• Provides confidence to other funders.</li> </ul>

Councillor Lally abstained from voting.

LTAP8.2.18      **AP19-08 - Community Halls and Hubs - Issue 02 - Oropi Hall**

The Committee considered the issues and options paper as circulated separately with the agenda.

Councillor Dean declared a conflict of interest for this item and the next.

**Resolved:** Thwaites / Mayor Webber

<b>Decision</b>
<i>THAT at the request of the Oropi Memorial Hall Committee, Council does not proceed with rating the Hall area of benefit for maintenance, and reduces the per rating unit annual rate from \$71.99 to \$44.62 to reflect this.</i>

<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• New information has been made available</li> <li>• Reduction in rating for the hall area of benefit.</li> </ul> |
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LTAP8.2.19      **AP19/20 - Community Infrastructure - Oropi Hall Carpark**

The Committee considered the issues and options paper as circulated separately with the agenda.

Councillor Dean conflict of interest for this item was noted.

**Resolved:**      Thwaites / Murray-Benge

<b>Decision</b>
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<i>THAT the sealing and drainage of the extension to Oropi Hall and cemetery carpark, at an indicative cost of \$60,000 be included in the 2019/20 Annual Plan funded from the Rural Communities Roading allocation.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Sealed car park available to community, hall, cemetery, and school visitors.</li> <li>• Funding exists in the rural communities roading allocation, so there is no rates impact.</li> </ul> |
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LTAP8.2.20      **AP19-08 - Community Halls and Hubs - Issue 03 - Katikati Memorial Hall**

The Committee considered the issues and options paper as circulated separately with the agenda.

Councillor Mackay declared an interest in this item.

**Resolved:**      Marshall / Murray-Benge

<b>Decision</b>
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<i>THAT Council agree to the Hall Committee request to increase the Katikati Hall rate from \$7.00 to \$10.00 per rating unit within the Katikati Hall Area of Benefit.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Committee can further its plans for construction.</li> <li>• The request is reasonable within the context of other Hall Committee rates.</li> <li>• Will enable better funding opportunities.</li> <li>• Supports the implementation of the Town Centre Plan.</li> </ul> |
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LTAP8.2.21      **AP19-08 - Community Halls and Hubs - Issue 04 - Te Puke War Memorial Hall**



The Committee considered the issues and options paper as circulated separately with the agenda.

Councillor Dally declared an interest in this item.

In response to questions, staff advised that the loan repayments would be over ten years

**Resolved:** Thwaites / Mayor Webber

<b>Decision</b>
<i>THAT Council grant a loan of \$220,000 to the Te Puke War Memorial Hall with a 10 year repayment period for remediation of the hall building.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Will enable the Hall Committee to undertake repairs to remediate a Health and Safety issue.</li> <li>• Will ensure all areas within the Hall can used by the community.</li> </ul>

LTAP8.2.22

#### **AP08 - Community Halls and Hubs - Issue 14 - Te Puke War Memorial Hall**

The Committee considered the issues and options paper as circulated separately with the agenda.

Elected Members noted that in granting a loan for the remediation of the hall building in the previous item, that enabling the hall to continue operating safely was the sensible option.

**Resolved:** Scrimgeour / Williams

<b>Decision</b>
<i>THAT Council approve the increase in the Te Puke War Memorial rate per rating unit for repairs and maintenance from \$8.81 to \$12.08 noting that including the asbestos removal loan the total proposed rate is \$36.34 per rating unit.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• The Committee will be able to carry out identified maintenance.</li> </ul>

LTAP8.2.23

#### **Community Halls and Hubs - Paengaroa Hall**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Marsh / Scrimgeour

<b>Decision</b>
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<i>THAT at the request of the Paengaroa Hall Committee, Council increases the repairs and maintenance rate for the Paengaroa Hall to \$12.10 per rating unit.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Enables the Hall Committee to undertake needed repairs and maintenance.</li> </ul> |
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LTAP8.2.24

**Community Halls and Hubs - Omanawa Hall**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Murray-Benge

<b>Decision</b>
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<i>THAT at the request of the Omanawa Hall Committee, Council increase the rate from \$12.12 to \$20.00 per rating unit.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• The Hall Committee will be able to fund the work that they require to be done.</li> <li>• Provide for the insurance costs to maintain the insurance over the Hall.</li> </ul> |
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LTAP8.2.25

**Community Halls and Hubs - Waihi Beach Community Centre**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised that staff had recommended the rate stay the same to create a financial buffer for the Hall Committee.

**Resolved:** Mackay / Williams

<b>Decision</b>
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<i>THAT Council retain the proposed targeted rate per rating unit of \$10.00 for the 2019/20 financial year which would enable the Hall Committee to build up funding for future projects, and manage existing maintenance requirements.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Hall Committee can build up funds for future repairs and maintenance projects.</li> <li>• Community certainty with regard to future Hall rates.</li> </ul> |
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LTAP8.2.26      **AP19-09 - Service Delivery Contracts - Issue 01 - Tourism Service Delivery Contract - Te Puke Economic Development Group (EDG)**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Executive Officer spoke to the issues and options paper.

It was noted that the Te Puke EDG had requested funding for tourism a number of times. Elected Members discussed the service already provided by Tourism Bay of Plenty.

**Resolved:** Marsh / Dean

<b>Decision</b>
<i>THAT Council supports the continuity of the three-year community service contracts with Te Puke EDG;</i>
<i>AND</i>
<i>Declines request for \$20,000 for promotional proposals;</i>
<i>AND</i>
<i>Does not broaden services or introduce a new fund at this time.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• No impact on rates.</li> <li>• Gives certainty to Council's service delivery contractors that the contracts are over a 3-year period and that KPIs are set from the start.</li> <li>• Enables Council to monitor and review the performance of existing community service contracts before making a decision about additional funding requirements (if any).</li> </ul>

LTAP8.2.27      **AP19-09 - Service Delivery Contracts - Issue 102- Awhina House**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Williams

<b>Decision</b>
<i>THAT Council does not provide funding for Awhina House's Client Management System for one year. Instead Council will refer the submitter to the Community Matching Fund with applications opening from 29 April to 29 May 2019.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Creates an opportunity for staff to discuss options further with Awhina House, to support an application to the Community Matching Fund.</li> <li>• Gives elected members the ability to consider the request and its</li> </ul>

<b>Reasons for Decision</b>
<p>merits against those of other organisations that are working to achieve community outcomes.</p> <ul style="list-style-type: none"> <li>• No impact on rates.</li> </ul>

LTAP8.2.28 **AP19-09 - Service Delivery Contracts - Issue 03 - Water Safety**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Executive Officer advised this was a one off request for funding alongside an existing service delivery contract.

Staff were unable to confirm if Tauranga City Council supported this request.

**Resolved:** Dean / Williams

<b>Decision</b>
<p><i>THAT Council does not provide a funding contribution towards the Sport Bay of Plenty Water Safety Manager Role;</i></p> <p><i>AND</i></p> <p><i>THAT staff continue to engage with Sport Bay of Plenty and Water Safety New Zealand via the Tauranga Western Bay Safer Communities Programme on the Strategy implementation, including:</i></p> <ul style="list-style-type: none"> <li>- <i>Providing more detail in the funding required to implement the Water Safety Strategy</i></li> <li>- <i>The development of signage</i></li> <li>- <i>Building relationships with Māori</i></li> <li>- <i>Including the Water Safety Strategy key messages in community communications.</i></li> </ul>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Creates opportunity to consider programme alignment and establish who the funding partners for the strategy implementation are or will be, and to be more specific about Council's funding contribution</li> <li>• No impact on rates.</li> </ul>

LTAP8.2.29 **AP190-10 - Events - Issue 01 - ANZAC Day Commemorations**

The Committee considered the issues and options paper as circulated separately with the agenda.

Elected Members noted the need for caution in moving forward regarding creating precedent. It was estimated that at least a couple of groups in Te Puke were interested in supporting the running of ANZAC Day Commemorations.

**Resolved:** Dally / Mackay

<b>Decision</b>
<i>THAT Council's Community Team meet with the Te Puke RSA Club to debrief on this year's ANZAC Day Commemorations. Support may be advice and in-kind guidance rather than financial.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• There is no rates impact.</li> </ul>

Councillor Lally voted against the motion.

LTAP8.2.30 **AP19-14 - Community Funding - Issue 01 - Community Matching Fund**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Executive Officer confirmed that multiple options would be investigated through the Communities Strategy for alternate funding sources for consenting expenses.

The Elected Members did not believe the Community Matching Fund to be the appropriate avenue for consenting fees.

**Resolved:** Murray-Benge / Mackay

<b>Decision</b>
<i>THAT Council does not open the Community Matching Fund to either projected or retrospective applications for consent fees and refers to Communities Strategy for further consideration.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Does not set a precedent for retrospective applications.</li> <li>• Will not create a precedent that will incur further clarification, categorisation or arbitration.</li> <li>• Will avoid creating an assumption from the community that other charges such as bonds and booking fees might also be paid by Council.</li> <li>• Will not divert the intention of the fund.</li> </ul>

LTAP8.2.31 **AP19-12 - Governance - Issue 01 - Community Boards**

The Committee considered the issues and options paper as circulated separately with the agenda.

The Chief Executive Officer advised that this was a legal responsibility of the new Council and would be completed as a matter of due course.

**Resolved:** Mayor Webber / Murray-Benge

<b>Decision</b>
<i>THAT Council defers consideration of the issue of Community Board delegations until a new council is elected</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• The issue can be considered by incoming councillors alongside of</li> <li>• the choice of a decision-making model.</li> <li>• The consideration of the issue will become part of the overall</li> <li>• strategic approach to governance.</li> <li>• There will be no immediate requirement for operational change that</li> <li>• may result from responsibility devolving to current community</li> <li>• boards.</li> </ul>

LTAP8.2.32

**AP19-13 - Stormwater - Issue 02 - Te Puke**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive explained the options before the Committee.

**Resolved:** Mayor Webber / Marsh

<b>Decision</b>
<i>THAT Council declines the request for funding from the Bay of Plenty Regional Council and directs staff and the Mayor and Deputy Mayor to work with the Bay of Plenty Regional Council to determine the best method of stormwater management within the Te Puke Catchment.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• No further funding required.</li> <li>• Ensures Councils work together to determine better management of stormwater.</li> </ul>

LTAP8.2.33

**Wastewater - Rangioru Business Park Improvements to Te Puke Wastewater Treatment Plant (Externally Funded)**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive introduced the report and explained the upgrade process and funding.

**Resolved:** Thwaites / Mayor Webber

<b>Decision</b>
<i>THAT Council include \$200,000 (externally funded) to undertake a review and initial design of upgrades required in order for the Te Puke Waste Water Treatment Plant to accept waste from Rangioru Business Park.</i>

Reasons for Decision
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| <ul style="list-style-type: none"> <li>• Recognises project and funding required for Rangiora Business Park.</li> <li>• Prudent financial and asset management planning.</li> <li>• Can ensure compliance with likely discharge consent conditions.</li> </ul> |
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LTAP8.2.34

**AP19-15 - Tauranga Moana Biosecurity Capital - Issues 02 - Funding Support of \$10,000 for Tauranga Moana Biosecurity Capital**

The Committee considered the issues and options paper as circulated separately with the agenda. The Policy and Planning Manager introduced the report.

**Resolved:** Dean / Mackay

Decision
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<p><i>THAT Council approves funding of \$10,000 in the 2019/20 Annual Plan, to be funded from the existing Environmental Protection Rate, as a contribution towards:</i></p> <ul style="list-style-type: none"> <li>- <i>The Tauranga Moana Biosecurity Capital 2019 biosecurity symposium</i></li> <li>- <i>Events held in the Western Bay of Plenty during Biosecurity Week 2019.</i></li> </ul>
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Reasons for Decision
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| <ul style="list-style-type: none"> <li>• Enables symposium and events to have certainty of funding, and can be used as leverage with other potential funding partners.</li> <li>• Enables Council to seek events being held in the Western Bay of Plenty District.</li> <li>• Supports the TMBC partnership to deliver its approved work programme.</li> <li>• Can be funded from an existing funding source (environmental protection rate). The purpose of the Environmental Protection Rate is to fund the following activities: wastewater, environmental protection, and recreation and leisure.</li> </ul> |
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LTAP8.2.35

**AP19-03 - Planning For the Future - Issue 27 - CCTV Policy**

The Committee considered the issues and options paper as circulated separately with the agenda. The Policy and Planning Manager explained the following:

- The issue had been raised by one submitter who had requested CCTV cameras in particular areas in Omokoroa.
- The Policy Committee would be developing a policy regarding CCTV for the whole district that would be completed within the 2019/20 financial year.
- There was already a camera in one of the areas that one was requested, installed by the New Zealand Transport Agency at the request of the Omokoroa Community Board.

Elected Members also noted the delegation to Community Boards regarding crime prevention cameras.

**Resolved:** Marshall / Palmer

<b>Decision</b>
<i>THAT Council defers consideration of installation of CCTV in Omokoroa until the development of a policy approach, as signalled in the Policy Committee's 2019 work programme.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Ensures clarity can be reached on operational models, ownership and funding considerations before allocating funding towards CCTV.</li> <li>• Enables the full diversity of views on the role of and need for CCTV in communities to be understood in forming a policy approach.</li> <li>• Any required funding can be reconsidered through the next Annual Plan (2020/21) when policy approach is operative.</li> </ul>

#### LTAP8.2.36 **AP19-15 - Planning For the Future - Issue 02 - Housing**

The Committee considered the issues and options paper as circulated separately with the agenda. The Group Manager Policy, Planning and Regulatory Services spoke to the report and advised of the submission that had triggered this issue. Elected Member were reminded of the sub-regional housing strategy and also Council's own Housing Action Plan.

Elected Members noted the success of the Omokoroa Affordable Housing project.

**Resolved:** Mayor Webber / Murray-Benge

<b>Decision</b>
<i>THAT Council confirms its commitment to progressing the actions in the Western Bay of Plenty District Council Housing Action Plan;</i>
<i>AND</i>
<i>Continues to fund the actions through existing budgets.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• No additional rates funding required.</li> <li>• Existing budgets create opportunities to progress key actions.</li> <li>• Reaffirms the Housing Action Plan and Council resolution to work with the Housing Affordability Forum on the Omokoroa site.</li> </ul>

#### LTAP8.2.37 **AP19-04 - Wages - Issue 06 - Living Wage**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Executive Officer noted the presenter in the public forum of this meeting. It was confirmed that the



Council currently paid their employees at least living wage but the submission received asked Council to consider a requirement for its contractors to pay their staff the living wage.

Elected Member expressed concerns as to the practicality of monitoring contractors regarding what they paid their employees.

**Resolved:** Williams / Mackay

<b>Decision</b>
<i>THAT Council does not proceed with requiring all associated contractors and Council Controlled Organisation to provide the living wage to their employees.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• No further cost added to service contracts, which will have a flow on effect on Council's operational costs.</li> <li>• Contractors continue to manage their operations based on contractual cost structures.</li> <li>• Council can reconsider supporting the living wage programme in the future through the Long Term Plan Process or at any future point.</li> </ul>

Councillor Dean voted against the motion.

LTAP8.2.38 **AP19-03 - Housing - Issue 30 - Air BnB**

The Committee considered the issues and options paper as circulated separately with the agenda. The Group Manager Policy, Planning and Regulatory Services advised that this issue had come up in the 2018-28 Long Term Plan.

Councillor Dean declared an interest in the item.

**Resolved:** Mayor Webber / Murray-Benge

<b>Decision</b>
<i>THAT Council does not undertake any action to further control visitor and short-term accommodation at this time.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Does not change existing work programmes.</li> <li>• The matter is quite complex and an investigation is not likely to resolve the submitter's concerns.</li> </ul>

12.24pm The meeting adjourned for lunch.

12.57pm The meeting reconvened.

8. *THAT in relation to the following matters arising from Council/Committee decisions in relation to the Annual Plan 2019-20, the Committee resolves as follows:*

LTAP8.2.39 **Matters Arising - Reserves and Facilities- KiwiCamp - Potential Costs for an Alternative Site**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised of the options before the Committee.

**Resolved:** Mackay / Mayor Webber

<b>Decision</b>
<i>That Council include \$90,000 in the 2019/20 Annual Plan for the required consents and connection services for the KiwiCamp facility, funded from the General Rate Reserve and \$10,000 opex funded from general rate.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Meets Council's obligations under funding agreement with the Ministry of Business Innovation and Employment.</li> <li>• Helps management of freedom camping issues at Waihi Beach.</li> <li>• User pays system helps cover maintenance costs.</li> <li>• Aligns with consultation feedback.</li> </ul>

LTAP8.2.40 **AP19-02 - Matters Arising - Issue 5 - Te Puke Hot Water Showers - Commerce Lane**

The Committee considered the issues and options paper as circulated separately with the agenda.

During discussion, the following was noted:

- There were concerns raised that the hot showers would further exacerbate an existing issue with homelessness in Commerce Lane.
- Council was currently working with local packhouses to help support District Plan change to facilitate seasonal worker accommodation. Some of the local packhouses had washing facilities that their employees could use though they did not have overnight accommodations.

**Moved:** Dally / Dean

<b>Decision</b>
<i>THAT \$100,000 be included in the 2019/20 Annual Plan for the construction of two modular hot shower units, adjacent to the Commerce Lane toilets, Te Puke</i>
<i>AND</i>
<i>THAT \$10,000 be included in the 2019/20 and future Annual Plans for the</i>

**Decision**

*day to day maintenance of the shower units, funded from general rates.*

**Moved Amendment:** Mayor Webber / Murray-Benge

**Decision**

*THAT \$100,000 is not included in the 2019/20 Annual Plan for the construction of two modular hot shower units, adjacent to the Commerce Lane toilets, Te Puke*

*AND*

*THAT \$10,000 is not included in the 2019/20 and future Annual Plans for the day to day maintenance of the shower units, funded from general rates*

*AND*

*THAT this subject be referred to the Seasonal Worker Accommodation work plan.*

The amendment was put and carried.

The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.

**Resolved:** Mayor Webber / Murray-Benge

**Decision**

*THAT \$100,000 is not included in the 2019/20 Annual Plan for the construction of two modular hot shower units, adjacent to the Commerce Lane toilets, Te Puke;*

*AND*

*THAT \$10,000 is not included in the 2019/20 and future Annual Plans for the day to day maintenance of the shower units, funded from general rates;*

*AND*

*THAT this subject be referred to the Seasonal Worker Accommodation work plan.*

**Reasons for Decision**

- No rates funding required.
- Potential concerns from the community will be mitigated.
- The perceived need for ablution facilities can be considered in context.

Councillor Mackay abstained from voting.

9. *THAT in relation to the following Issues and Options paper for the Annual Plan 2019-20, the Committee resolves the following:*

LTAP8.2.41 **AP19-02 - Walking and Cycling Facilities - Issue 2 - No. 1 Road Cycleway**

The Committee considered the issues and options paper as circulated separately with the agenda. Staff clarified the following:

- Proposed funding would include some of the subsidy from the New Zealand Transport Agency and the balance would be debt funded over the next ten years.
- While provision had been made for the balance of the funding via debt funding, contributions from other funding partners would be sought.

It was confirmed that the Te Puke Community Board did not currently have the funds. There was discussion regarding a fully debt funded project. The option was the worst case scenario

**Resolved:** Marsh / Lally

<b>Decision</b>
<p><i>THAT Council continues to implement its prioritised cycle routes in partnership with central government, other local authorities and community funding trusts;</i></p> <p><i>AND</i></p> <p><i>THAT the district walking and cycling budget be increased by \$600,000 in 2019/20 funded by:</i></p> <ul style="list-style-type: none"> <li>• <i>New Zealand Transport Agency Low Cost Low Risk work category \$306,000.</i></li> <li>• <i>Council loan of \$294,000 funded over ten years in order to progress the No 1 Road cycleway as a lower specification metal surface cycleway.</i></li> <li>• <i>The annual loan cost of \$40,760 be funded from the existing district walking and cycling budget;</i></li> </ul> <p><i>AND</i></p> <p><i>THAT Council seeks a contribution from Trevelyan's Pack House towards the project;</i></p> <p><i>AND</i></p> <p><i>THAT the Te Puke Community Board be requested to contribute to the construction of the project.</i></p>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Maintains current funding model and budget.</li> <li>• Partnership approach to route development and funding.</li> <li>• No. 1 Road walk/cycleway to the Trevelyan's Packhouse will be</li> </ul>

Reasons for Decision
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| <p>achieved and provide a safe commuting option.</p> <ul style="list-style-type: none"> <li>• Improved road safety and customer satisfaction.</li> <li>• NZTA Low Cost Low Risk (LCLR) subsidy.</li> <li>• Potential contribution from Trevelyan's Packhouse.</li> <li>• Supports current strategies of Council.</li> </ul> |
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*10. THAT in relation to the internal submissions for the Annual Plan 2019-20, the Committee resolves the following:*

LTAP8.2.42      **Internal Submissions - Water - Omokoroa Road Water Upgrade**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive spoke to the paper.

Elected Members were assured that should there be any change to the proposed funding from external parties that the project would be referred back to Council and a decision moving forward.

**Resolved:**      Murray-Benge / Mayor Webber

Decision
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<p><i>THAT Council approves funding of \$265,000, for the construction of a new 1.20km long, mm diameter rider water main along Omokoroa Road, from Western Avenue to Tralee Street, during the road urbanisation project;</i></p>
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*AND*

<p><i>THAT Council approves additional funding of \$90,000 for the relocation of the existing water main to enable the Omokoroa Road urbanisation.</i></p>
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Reasons for Decision
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| <ul style="list-style-type: none"> <li>• Provides increased security of water supply to customers.</li> <li>• Improves network hydraulic capacity.</li> <li>• Increases fire fighting supply points.</li> <li>• Potentially reduces maintenance and reinstatement costs.</li> </ul> |
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LTAP8.2.43      **Internal Submissions - Freedom Camping Monitoring and / Enforcement - Additional Monitoring**

The Committee considered the issues and options paper as circulated separately with the agenda. The Policy and Planning Manager explained that this issue had come up as a part of the consultation for the Freedom Camping Bylaw and discussed the options with Elected Members.

Staff advised that tourism funding would be sought with regards to Freedom Camping.

**Resolved:** Williams / Murray-Benge

<b>Decision</b>
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<i>THAT the Annual Plan include an additional \$26,000 from General Rates for the additional freedom camping compliance monitoring for the 2019/20 year.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Monitoring for freedom camping will be maintained in Te Puke, Paengaroa, Maketu, Pukehina, Omokoroa and Te Puna, for the peak season (summer).</li> <li>• Public feedback seeking increased monitoring will be ratified.</li> </ul> |
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LTAP8.2.44

**Internal Submissions - Reserves and Facilities - Reserve Purchases**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive explained that this was funded through financial contributions and discussed the current acquisitions.

**Resolved:** Murray-Benge / Mayor Webber

<b>Decision</b>
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<i>THAT the General Reserve acquisition budget be increased by \$600,000 for the 2019/20 and by \$600,00 for the 2020/21 financial years in the FINCO model;</i>
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*AND*

<i>THAT the proposed alteration to the Omokoroa Library, estimated cost and funding as set out in the report to the May Operations and Monitoring meeting, be noted.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• Implements approved structure plans.</li> <li>• Provides recreational land for the community.</li> <li>• Allows better cash flow for predicted reserve acquisitions.</li> <li>• Aligns purchases with subdivision timing.</li> </ul> |
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LTAP8.2.45

**AP19-04 - Internal Submissions - Issue 04 - Lund Road Concept Plan Consenting Cost**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive discussed the options before the Committee.

**Resolved:** Williams / Mackay

<p><b>Decision</b></p> <p><i>THAT Council completes the already funded Traffic Impact Assessment, allocates no further funding, and refers next steps back to Council and the Katikati Recreational Park Development Group to make a decision how to proceed with the project.</i></p>
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<p><b>Reasons for Decision</b></p> <ul style="list-style-type: none"> <li>• No budget impact.</li> <li>• Project progresses to allow Council and the Katikati Recreational Park Development Group to decide how to proceed to the next stage.</li> </ul>
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LTAP8.2.46 **Internal Submissions - The Centre, Patuki Manawa - Operable Wall**

The Committee considered the issues and options paper as circulated separately with the agenda.

Elected Members debated the requirement for the operable wall and noted the following:

- The wall had been part of the initial design but had been deferred to allow the project to go ahead on budget.
- Previous discussions regarding the General Rate Reserve had favoured building that back up and this project would deplete it.
- While the wall was of benefit to the hub, it was not essential.

A concern was raised that until Pātuki Manawa was completed as intended that other community facilities may not have projects started in them. Staff assured Elected Members that this was not the case.

**Resolved:** Thwaites / Williams

<p><b>Decision</b></p> <p><i>THAT Council approve \$45,000 in the 2019/20 financial year to fund the installation of a second operable wall, as originally planned, for The Centre, Pātuki Manawa, community hub. The options to fund the operable wall are depreciation reserve, or general rates reserve.</i></p>
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A division was called.

Voting on the motion was as follows:

For the Motion: 4

Against the Motion: 5

**The motion was lost.**

<p><b>Decision</b></p> <p><i>THAT Council does not approve funding of an additional \$45,000 in the 2019/20 financial year to fund the installation of a second operable wall, as originally planned, for The Centre, Pātuki Manawa, community hub;</i></p> <p><i>AND</i></p> <p><i>THAT Council will apply for a community grant through appropriate charities.</i></p>
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<p><b>Reasons for Decision</b></p> <ul style="list-style-type: none"> <li>• No budget impact.</li> </ul>
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11. *THAT in relation to the re-budget proposals for the Annual Plan 2019-20, the Committee resolves the following:*

#### LTAP8.2.47 **Rebudgets - All Activities**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive introduced the report. He advised that the changes were to do with projects not being able to be completed in the current financial year and the need to reprioritise some projects.

It was noted that one of the re-budgets had not been included in the meeting pack, and staff advised it would be included in the Council meeting on 26 June 2019.

**Resolved:** Williams / Mayor Webber

<p><b>Decision</b></p> <p><i>THAT Council approves the rebudgeting as set out in the attached Activity Rebudget Plan (Appendix A to the report)</i></p>
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<p><b>Reasons for Decision</b></p> <ul style="list-style-type: none"> <li>• Council budgets and project budgets updated to reflect expected work programme.</li> <li>• Timing changes reflect community expectations.</li> </ul>
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12. *THAT in relation to the following Issues and Options paper for the Annual Plan 2019-20, the Committee resolves the following:*

#### LTAP8.2.48 **Finance - Uniform Annual Targeted Rate (UATR) (for Water, Wastewater and Stormwater)**

The Committee considered the issues and options paper as circulated separately with the agenda. The Group Manager Finance and Technology



Services spoke to the report and discussed the options that were consulted on. It was the recommendation of staff that this item be deliberated on in tandem with LTAP8.2.50 – AP19-04 – Debt Management.

The Group Manager Finance and Technology Services explained the work staff had done calculating the rating implications for a 1%, 2% and 3% reduction to the Uniform Annual Targeted Rates for water, wastewater and stormwater.

**Resolved:** Mayor Webber / Mackay

<b>Decision</b>
<i>THAT Council reduce the Uniform Annual Targeted Rate from 3% to 2%.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Council can reduce its overall rate increase while remaining within the Financial Strategy limits and thresholds.</li> <li>• Council can address some of the rates affordability concerns raised by some community members during the Annual Plan consultation period.</li> </ul>

Councillor Thwaites voted against this and requested his vote to be recorded.

LTAP8.2.49 **AP19-04 - Debt Management - Issue 01 - Council's Debt Management Approach**

The Committee considered the issues and options paper as circulated separately with the agenda.

The following comments were made by Elected Members:

- Debt had been reduced considerably in recent years so Council could afford to be bolder in their approach to reducing rates and reduce the amount paid towards debt further.
- Some Councillors commented on the need to be prudent and learn from the lessons of the past.
- It was noted that the smaller the rates increase this year, the larger it would be next year. Staff noted that the rate increase for both the 2019/20 and 2020/21 financial years were both below the 4% threshold.
- Expenditure by Council still needed to be lowered.

**Moved:** Dally / Palmer

<b>Decision</b>
<i>THAT Council change the debt management approach to contribute \$500,000 of rates to interest and debt repayments for 2019/20.</i>

**Moved Amendment:** Mayor Webber / Murray-Benge

**Decision**

*THAT Council change the debt management approach to contribute \$750,000 of rates to interest and debt repayments for 2019/20.*

*The amendment was put and carried.*

*The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.*

**Resolved:** Mayor Webber / Murray-Benge

**Decision**

*THAT Council change the debt management approach to contribute \$750,000 of rates to interest and debt repayments for 2019/20.*

**Reasons for Decision**

- Improve affordability of rates while maintaining prudent financial management.

Councillors Dally and Palmer voted against the motion and requested their votes be recorded.

LTAP8.2.50

**Proposed Responses**

The Committee considered the issues and options paper as circulated separately with the agenda. The Group Manager Finance and Technology Services gave a summary of the submissions received regarding rates affordability. He advised that this Council had met all its financial benchmarks and that the draft Annual Plan had met all its critical requirements.

There was a discussion about what should be included in the Decision Story, including Council's financial status.

As Elected Members had given staff the direction to provide individual responses to some of the smaller issues raised by submitters, the Committee resolved as follows:

**Resolved:** Scrimgeour / Mackay

- 13. THAT the Committee directs staff to prepare a decision document as the formal response to all submitters, to include the Long Term Plan Amendment for solid waste, debt management proposal, key changes to rates, targeted rate changes and early payment of rates policy, being the key matters on which Council sought feedback in its consultation document, and in addition directs staff to prepare individual letters/emails responding to the remaining submissions points, in general accordance with the Issues and Options papers and the resolutions of this meeting.*

**Resolved:** Thwaites / Williams

*14. THAT it be recommended to Council that the Annual Plan 2019-20 and proposed LTPA be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019, and that the amended Annual Plan 2019-20 and LTPA be adopted.*

**Resolved:** Palmer / Murray-Benge

*15. THAT the Committee notes that the decision story will be prepared as the formal response to submitters, for adoption by Council alongside the Annual Plan 2019-20 and LTPA, and that the decision story will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019.*

LTAP8.3

**Deliberations on the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control)**

The Committee considered a report from the Customer Experience Manager dated 17 May 2019 as circulated with the agenda.

**Resolved:** Murray-Benge / Mayor Webber

- 1. THAT the Customer Experience Manager's report dated 17 May 2019 and titled Deliberations on the Draft Schedule of Fees and Charges 2019-20 excluding Dog Control be received.*
- 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
- 3. THAT the Committee notes that a total of 17 submissions were received on the Draft Schedule of Fees and Charges 2019-20 excluding Dog Control.*
- 4. THAT it is recommended to Council that the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control) as set out in Attachment A to this report be adopted with the following amendments:*
  - Rangioru Business Park financial contributions to be amended, in accordance with Quayside Properties Limited's submission and separately itemised in the Schedule*
  - Financial Contributions for the Katikati and Omokoroa Industrial areas be separately itemised in the Schedule*
  - The Financial Contributions Schedule to be updated to reflect Council's 2019 annual plan decisions.*

5. *THAT Council adopts the proposed building and resource consent fees and charges in Attachment A and notes that the fees and charges are consistent with the Revenue and Finance Policy.*
6. *THAT the Chief Executive be authorised to make minor editorial amendments to the final Schedule of Fees and Charges 2019-20 if required.*

LTAP8.4      **Recommendation for Adoption of Dog Registration Fees and Charges (Dog Control Act 1996) 2019/2020**

The Committee considered a report from the Group Manager Policy, Planning and Regulatory Services dated 6 May 2019 as circulated with the agenda.

**Resolved:**      Mackay / Murray-Benge

1. *THAT the Group Manager Policy, Planning and Regulatory Services report dated 2 May 2019 and titled Recommendation for Adoption of Dog Registration Fees (Dog Control Act 1996) 2019/2020 be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Long Term and Annual Plan Committee recommend to Council the adoption of the 2019-2020 dog control fees and charges and that they be approved for public notification in accordance with the Dog Control Act 1996.*

The Committee thanked the staff for their work on the Annual Plan 2019/20 and the Mayor thanked the Chairperson for his leadership of the Annual Plan 2019/20 process.

The meeting concluded at 2.27pm.

LTAP8