

MEETING — AGENDA —

Ngā Take

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LONG TERM AND ANNUAL PLAN COMMITTEE

Komiti Kaupapa Tiro Whakamua

LTAP8
Tuesday, 28 May 2019
Council Chambers
Barkes Corner, Tauranga
9.30am

Notice of Meeting No LTAP8 Te Karere

Long Term and Annual Plan Committee Komiti Kaupapa Tiro Whakamua

Tuesday, 28 May 2019
Council Chambers
Barkes Corner
9.30am

His Worship the Mayor

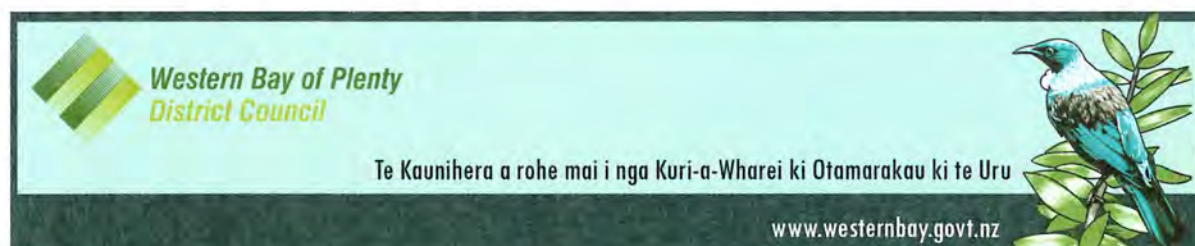
G J Webber

Councillors:

J Scrimgeour (Chairperson)
P Mackay (Deputy Chairperson)
G Dally
M Dean
M Lally
K Marsh
D Marshall
M Murray-Benge
J Palmer
D Thwaites
G Webber
M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Long Term and Annual Plan Committee Delegations Mangai o Te Kaunihera

Quorum:

The quorum for this meeting is six members.

Role

Subject to compliance with legislation to develop the Long Term and Annual Plans and associated strategies for the future direction of Council and its communities.

Delegations

To undertake on behalf of Council all processes and actions precedent to the final adoption of Long Term and Annual Plans including the development of consultation documents, community engagement and associated special consultative processes, policies, and strategies required to be adopted and consulted on under the Local Government Act 2002.

Subject to compliance with legislation and the Long Term Plan to resolve all matters of strategic policy which does not require, under the Local Government Act 2002, a resolution of Council. Strategic policy is defined as any matter relating but not limited to, the following:

- Overall Infrastructure Strategies and financial Planning/Action Plans
- Policy direction for asset management planning
- To set service standards including levels of service.
- Utilities services/ infrastructure policy and planning
- Road / Transport policy and planning

Other

Pursuant to clause 32(1) of Schedule 7 of the Local Government Act 2002, each of the Mayor and Councillors, whether individually or collectively, the power to listen to and receive the presentation of views by people and to engage in spoken interaction with people pursuant to section 83(1)(d) of the Local Government Act 2002 in relation to any processes Council undertakes to consult on under the Special Consultative Procedure as required by the Local Government Act 2002 or any other Act.

The Committee may without confirmation by Council exercise or perform any function, power or duty relating to those matters delegated by Council in like manner, and with the same effect, as the Council could itself have exercised or performed them.

The Committee may delegate any of its functions, duties or powers to a subcommittee subject to the restrictions on its delegations and provided that any sub-delegation to subcommittees includes a statement of purpose and specification of task.

The Committee may make recommendations to Council or its Committees on any matters to achieve the outcomes required in the role of the Committee but outside its delegated authorities.

Agenda for Meeting No. LTAP8

Pages

**Present
In Attendance
Apologies**

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Committee for up to three minutes on items that fall within the delegations of the Committee provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

LTAP8.1	Recommendatory Report from the Katikati Community Board - Katikati Bypass	7-8
	Attached is a report from the Senior Governance Advisor dated 6 May 2019.	
LTAP8.2	Deliberations on the Annual Plan 2019-2020 and proposed Long Term Plan Amendment	9-14
	Attached is a report from the Policy and Planning Manager, Finance Manager and Group Manager, Finance and Technology dated 17 May 2019.	
LTAP8.3	Deliberations on the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control)	15-54
	Attached is a report from the Customer Experience Manager dated 17 May 2019.	

LTAP8.4

Recommendation for Adoption of Dog Registration Fees and Charges (Dog Control Act 1996) 2019/2020 55-57

Attached is a report from the Group Manager Policy, Planning and Regulatory Services dated 6 May 2019.

Western Bay of Plenty District Council

Long Term and Annual Plan Committee

Recommendatory Report from the Katikati Community Board – Katikati Bypass

Summary

The Long Term and Annual Plan Committee is required to consider the recommendations and resolve accordingly. The following options are available to the Long Term and Annual Plan Committee and where appropriate the preferred option has been recommended.

Please note the following is a recommendation only.

The Long Term and Annual Plan Committee to resolve to:

- a. adopt as recommended
- b. to modify
- c. refer to another Committee
- d. to decline (giving reasons) and refer back to the Katikati Community Board

Recommendation from the Katikati Community Board - 27 March 2019

K19.7.1 **Katikati Bypass**

As reported within the Chairpersons Report, the Board advised that they would recommend to Council that full consideration of any options that may be available to facilitate the construction of a future bypass for Katikati be made. In noting the possible funding options listed below, the Board request that Council take the lead on possibilities for a future bypass for Katikati.

- Provincial Growth Fund
- Regional Development Fund
- Council borrowing from Central Government
- Rate Payer Funded across the district
- 2 lanes vs 4 lanes

The Board was advised that consideration to 'investigate the option of proceeding with the Katikati Bypass as a local road project' had been discussed within Annual Plan Workshop discussions.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board recommend that the Long Term and Annual Plan Committee continue to explore alternative funding options and give full consideration to any options to facilitate infrastructure funding for the construction of a future bypass for Katikati and report back to the Board.

Staff Comments

The subject was also addressed by Chairperson Jenny Hobbs within the Katikati Community Board Submission to the Annual Plan at the 'Have Your Say' Hearing held at Barkes Corner on 16 April 2019.

Recommendation

- 1. THAT the Senior Governance Advisor's Report dated 6 May 2019 and titled Recommendatory Report from Katikati Community Board – Katikati Bypass be received.***
- 2. THAT the Long Term and Annual Plan Committee continue to explore alternative funding options and give full consideration to any options to facilitate infrastructure funding for the construction of a future bypass for Katikati and report back to the Board.***



Aileen Alty
Senior Governance Advisor

Western Bay of Plenty District Council

Long Term and Annual Plan Committee

Deliberations on the Annual Plan 2019-20 and proposed Long Term Plan Amendment (LTPA)

Purpose

The purpose of this report is to facilitate decisions on the Annual Plan 2019-20 and proposed Long Term Plan Amendment (relating to the solid waste activity) (LTPA), following considerations of submissions and other matters raised, and to recommend to Council the adoption of the Annual Plan and LTPA.

Recommendation

1. ***THAT the Policy and Planning Manager and Finance Manager's report dated 17 May 2019 and titled Deliberations on the Annual Plan 2019-20 and proposed Long Term Plan Amendment (LTPA) be received.***
2. ***THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.***
3. ***THAT the Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 May 2019, as set out in the document titled Long Term Plan Amendment / Annual Plan 2019-2020 as circulated separately with this agenda.***

Proposed Long Term Plan Amendment – Solid Waste activity

4. ***THAT in relation to the Issues and Options papers for the proposed LTPA, the Committee resolves***

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Annual Plan 2019-20

5. ***THAT in relation to the matters arising from Council/Committee decisions in relation to the Annual Plan 2019-20, the Committee resolves***

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6. THAT in relation to the Issues and Options papers for the Annual Plan 2019-20, the Committee resolves

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7. THAT in relation to the internal submissions for the Annual Plan 2019-20, the Committee resolves:

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8. THAT in relation to the re-budget proposals for the Annual Plan 2019-20, the Committee resolves:

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-
-

9. THAT in relation to the proposed responses for the Annual Plan 2019-20, the Committee resolves to endorse the proposed responses [as amended] for the following topics, for inclusion in the decision document:

- **Eastern Corridor**
- **Seasonal workers**
- **Community project funding**
- **Coastal erosion**
- **Parks and reserves maintenance**
- **Parks and reserves capital works requests**
- **Highfields Pond**
- **Climate Change**
- **Rates affordability**

10. THAT it be recommended to Council that the Annual Plan 2019-20 and proposed LTPA be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019, and that the amended Annual Plan 2019-20 and LTPA be adopted.

11. THAT the Committee notes that the decision story will be prepared as the formal response to submitters, for adoption by Council alongside the Annual Plan 2019-20 and LTPA, and that the decision story will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019.

Date 17 May 2019 **Open Session**
Subject Deliberations on the Annual Plan 2019-20 and proposed Long Term Plan
Amendment (LTPA)



Emily Watton
Policy and Planning Manager



Ian Butler
Finance Manager



Kumaren Perumal
**Group Manager Finance and
Technology Services**

1. Background

The purpose of this report is firstly to provide the Committee with the feedback received (written and/or verbally) through the special consultative procedure on the Annual Plan 2019-20 and proposed Long Term Plan Amendment (LTPA), which took place between 18 March and 18 April 2019. Secondly, the issues and options papers, internal submissions and re-budget proposals are provided to enable the Committee to conclude its deliberations on the Annual Plan 2019-20 and LTPA.

Amendments to the Annual Plan 2019-20 and the LTPA given effect through this deliberations meeting will be reflected in the final plans, intended to be presented for adoption at the Council meeting on 26 June 2019.

2. Community engagement on the Annual Plan and proposed Long Term Plan Amendment

Using a combined consultation document, Council undertook concurrent consultation on the Annual Plan 2019-20 and a proposed LTPA to introduce Council-contracted kerbside rubbish and recycling services. This also included consultation on a proposed Revenue and Financing Policy for the Solid Waste activity, which forms part of the wider Long Term Plan Amendment proposal.

Council used the Local Government Act 2002 special consultative procedure to seek community views on the consultation items, which was deployed between 18 March and 18 April 2019. A range of bylaws and policies were also released for consultation for the same period, for which deliberations will be progressed through the Policy Committee.

Council received feedback from 78 people on the Annual Plan, and 609 people on the proposed Long Term Plan Amendment for solid waste. Feedback was received online through Council's Have Your Say site, through written submissions and in person at the seven drop in events run across the District during the consultation period. These events were attended by approximately 300 people. Two days were also set aside for interested people or groups to present to Council in a more formal manner, an opportunity which 17 groups took up. A range of communication methods were deployed to promote the consultation period, topics and opportunities to provide feedback.

The community views from consultation are reflected in the Issues and Options Papers to be considered through this deliberations meeting. These have been circulated separately with the agenda.

A summary of submissions (by issue) and the full submissions (written and transcribed verbal submissions) have also been circulated separately with the agenda.

3. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the

importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of *high* significance because the decisions made through the deliberations process will affect a range of Council activities, have significant cost implications (in total), the number of residents and ratepayers affected by the decisions, and the level of community interest the consultation topics. The proposed LTPA affects the level of service of a significant activity.

4. Issues and Options Assessment

Option A Committee makes decisions on all Issues and Options Papers, internal Submissions and re-budget proposals	
Assessment of option for advantages and disadvantages taking a sustainable approach	<p>Advantages:</p> <ul style="list-style-type: none"> Elected members can consider the practicable options, advantages and disadvantages of each option, and the financial implications of the options Staff are given clear direction on the amendments required to complete the Annual Plan 2019-20 and Long Term Plan Amendment for 26 June 2018 Enables a response to be prepared for those that gave feedback, as part of the decision story.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	The financial implications of each option are outlined in the document titled Long Term Plan Amendment / Annual Plan 2019-2020 as circulated separately with this agenda, as well as the proposed funding source.
Option B (If applicable) Committee does NOT make decisions on all Issues and Options Papers, internal submissions and re-budget proposals	
Assessment of option for advantages and disadvantages taking a sustainable approach	<p>Disadvantages:</p> <ul style="list-style-type: none"> Unresolved matters will jeopardise completion of the Annual Plan 2019-20 and proposed Long Term Plan Amendment. The Annual Plan is required by the Local Government Act 2002 to be adopted no later than 30 June 2019.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	Financial implications may be unclear.

5. Statutory Compliance

The recommendations of this report enable Council to complete its Annual Plan 2019-20 and proposed Long Term Plan Amendment, using the process and requirements determined by the Local Government Act 2002. This includes the completion of the special consultative procedure and requirements in relation to decision-making. The decisions are considered to be consistent with Council's strategies, plans, policies and bylaws, unless specifically identified as being inconsistent through the deliberations process.

6. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Annual Plan production budget and solid waste investigations budget	Within existing budget allocations

Western Bay of Plenty District Council**Long Term Plan and Annual Plan Committee****Deliberations on the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control)**

Purpose

The purpose of this report is to recommend the adoption of the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control) to Council for adoption alongside the final Annual Plan 2019-20.

Recommendation

- 1. THAT the Customer Experience Manager's report dated 17 May 2019 and titled *Deliberations on the Draft Schedule of Fees and Charges 2019-20 excluding Dog Control* be received.**
- 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT the Committee notes that a total of 17 submissions were received on the Draft Schedule of Fees and Charges 2019-20 excluding Dog Control.**
- 4. THAT it is recommended to Council that the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control) as set out in Attachment A to this report be adopted with the following amendments:**
 - Rangiuru Business Park financial contributions to be amended, in accordance with Quayside Properties Limited's submission and separately itemised in the Schedule**
 - Financial Contributions for the Katikati and Omokoroa Industrial areas be separately itemised in the Schedule**
 - The Financial Contributions Schedule to be updated to reflect Council's 2019 annual plan decisions.**
- 5. THAT Council adopts the proposed building and resource consent fees and charges in Attachment A and notes that the fees and charges are consistent with the Revenue and Finance Policy.**

Date
Subject

17 May 2019
Deliberations on the Draft Schedule of Fees and Charges 2019-20 excluding Dog Control

Open Session

6. THAT the Chief Executive be authorised to make minor editorial amendments to the final Schedule of Fees and Charges 2019-20 if required.



Barbara Whitton
Customer Experience Manager

Approved



.....
Kumaren Perumal
**Group Manager Finance and
Technology Services**

1. Background

A Statement of Proposal and the Draft Schedule of Fees and Charges 2019-20 (**Attachment A**) were adopted by the Long Term Plan and Annual Plan Committee on 7 March 2019 alongside the Consultation Document for the Annual Plan 2019-20 and its supporting information. A Special Consultative Procedure was undertaken between 18 March 2019 and 18 April 2019 pursuant to the Local Government Act 2002.

Feedback on the Draft Schedule of Fees and Charges 2019-20 was received from 17 people:

- 14 providing no comments other than 'agree' or 'disagree' (7 agree, 7 disagree)
- One providing comments regarding Building and Resource Consents
- One providing comments regarding Regulatory Services Strategy
- One providing comments regarding Financial Contributions

Please note that a separate report *Recommendation for Adoption of Dog Registration Fees and Charges (Dog Control Act 1996) 2019-20*, will be presented to Council for adoption at its meeting on 6 June 2019.

During a workshop on 16 May 2019, the Long Term and Annual Plan Committee considered two Issues and Options Papers prepared in response to submissions received on the Draft Schedule of Fees and Charges 2019-20. This report seeks the Committee's decision on amendments arising from the submissions.

2. Proposed amendment

There is one amendment proposed for inclusion in the final Schedule of Fees and Charges 2019-20 as set out below:

	Proposed amendment	Rationale
Financial Contributions Schedule	<ul style="list-style-type: none"> • Rangiuru Business Park financial contributions to be amended in accordance with Quayside Properties Limited's submission and separately itemised. • Katikati and Omokoroa Industrial areas financial contributions are to be referenced in the Schedule and separately itemised. • Financial Contributions Schedule to be updated to reflect Council's annual plan decisions. 	The Financial Contributions Schedule (Rangiuru Business Park) could not be amended until updated information was received from Quayside Properties Limited during the submission process. Other updates to the Schedule will be confirmed when the Annual Plan decision making is complete.

3. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of medium significance because it affects a large number of the community and the imposition of Financial Contributions has a moderate level of financial consequence on those members of the community impacted by the decision. Council has undertaken district-wide consultation and received 17 submissions on the draft Schedule of Fees and Charges 2019-20. The decision supports Council's capacity to perform its role and to manage the financial costs of carrying out Council functions and duties.

4. Issues and Options Assessment

Option A	
Recommend the Schedule of Fees and Charges to Council for adoption WITH the proposed amendments	
Assessment of option for advantages and disadvantages taking a sustainable approach	<p>Advantages</p> <ul style="list-style-type: none"> • Accurate representation of Financial Contributions based on up-to-date costs of Quayside Properties Limited development • Ensures visibility and provides certainty for all resource consent Applicants/Developers • Ensures Council can identify and recover the actual costs of development of infrastructure. <p>Disadvantages</p> <ul style="list-style-type: none"> • Nil.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	Financial Contributions will be set at a level which recovers the full cost of providing the infrastructure required to enable development.

Option B	
Recommend the Schedule of Fees and Charges to Council for adoption WITHOUT the proposed amendments	
Assessment of option for advantages and disadvantages taking a sustainable approach	<p>Advantages Nil.</p> <p>Disadvantages</p> <ul style="list-style-type: none"> • The current figures contained within the District Plan for Quayside Properties Limited land will result in an under-recovery of financial contributions • Lack of clarity on the relevant council webpages in the relevant fees and charges documentation may mean that Council's customers, applicants, their agents (and council staff) may risk missing required financial contributions • Financial contribution schedules will not be updated and consequently will not be accurate.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	<p>Council will under-collect it's Financial Contributions, leading to higher debt levels and interest costs. Council's debt will also take longer to repay.</p> <p>Developers will pay a Financial Contribution that does not adequately address the full effect of the growth caused by their development.</p>

5. Statutory Compliance

The recommendation meets the requirements of the Local Government Act 2002.

Council is authorised to set fees and charges under specific legislation, including:

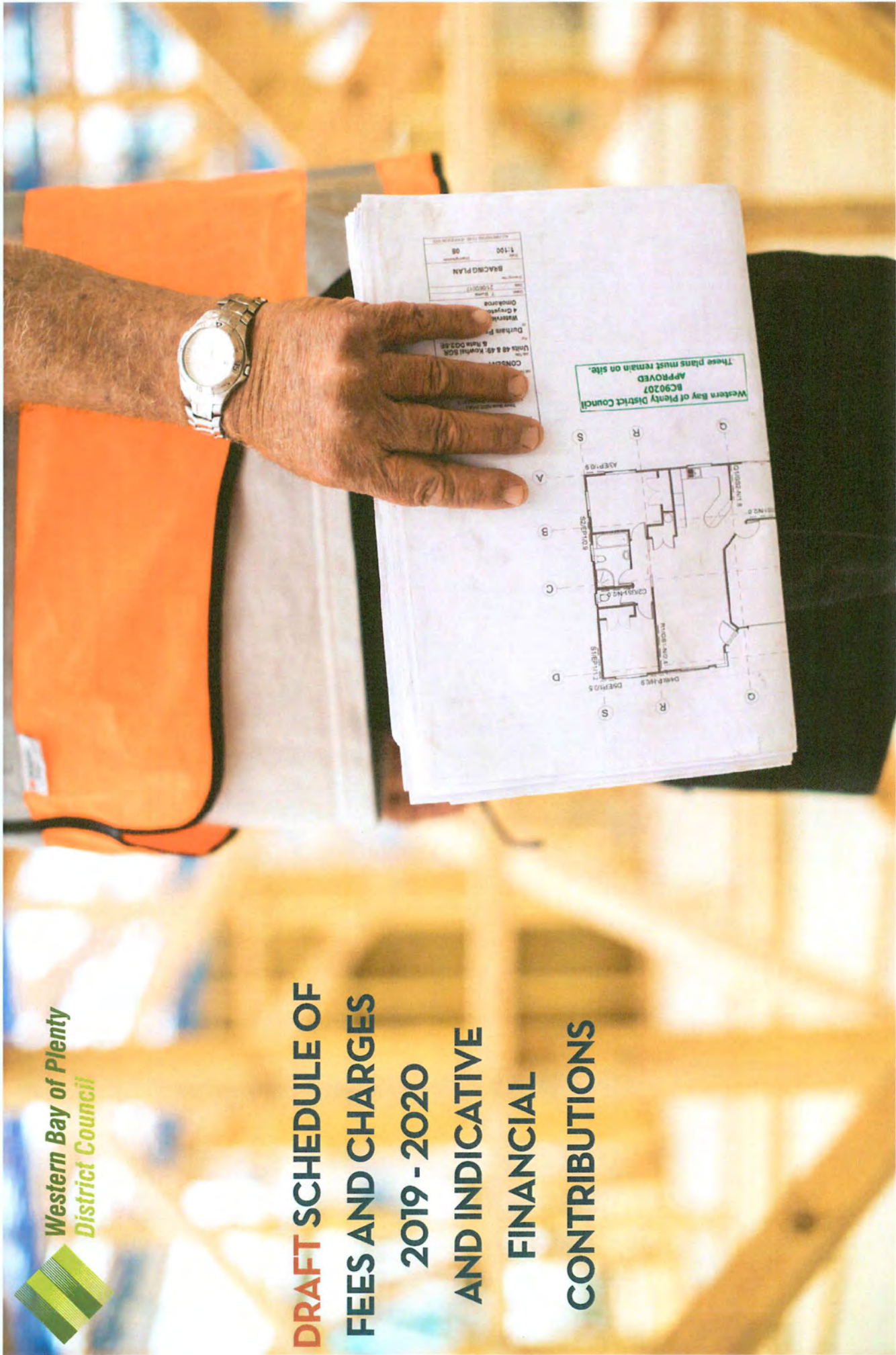
- Local Government Act 2002
- Resource Management Act 1991
- Dog Control Act 1996
- Building Act 2004
- Reserves Act 1977
- Waste Minimisation Act 2008
- Local Government Official Information and Meetings Act 1987
- Food Act 2014
- Food Hygiene Regulations 2015
- Impounding Act 1955
- Health Act 1956
- Sale of Alcohol Act 2012

A Draft Schedule of Fees and Charges 2019-20 was released for consultation alongside the Annual Plan consultation from 18 March 2019 to 18 April 2019.

With regard to the proposed amendment to the Financial Contributions Schedule; financial contributions are derived annually through the Annual Plan process and take effect in the 2019/2020 financial year. The Schedule of Financial Contributions is published within the respective "Schedule of Fees and Charges 2019/2020 and Indicative Financial Contributions" and the Resource Consents Fees and Charges" brochure and webpage.

6. Funding/Budget Implications

The fees and charges (and amendments) proposed in this report generate income for a range of activities and cost centres across the organisation.



**DRAFT SCHEDULE OF
FEES AND CHARGES
2019 - 2020
AND INDICATIVE
FINANCIAL
CONTRIBUTIONS**

DRAFT SCHEDULE OF FEES AND CHARGES 2019 - 2020

CONTENTS

GENERAL		BUILDING SERVICES		INFRASTRUCTURE SERVICES	
Digital property files	2	Specialist services	9	Properties / reserves - processing fee	23
Print and copy charges	2	Other fees	9	Site inspections	23
Scan charges	2	Building consent approval information	10	Lease/licence application and consents	23
GIS Service fee and print charges	2	Building consent vetting fee	10	Pensioner housing	23
Official information requests	2	Building consent fees and charges	11	Cemeteries	24
PUBLICATIONS AND SUBSCRIPTIONS		Rural numbers	13	RESERVES	
Asset management plans	3	HEALTH		Sports fields and courts	25
District-wide walkway brochure	3	Premises registered—Food Hygiene Regulations 1974 (existing operators prior to 1 March 2016)	14	Ground rentals for sport and recreation club buildings on Council land	26
District plan operative and maps	3	Food premises—operating under Voluntary Implementation programme (VIP) prior to 1 March 2016	14	Miscellaneous - reserve use charges	26
2009 development code	3	Food premises Food Act 2014 (new operator and transitioned premises from 1 March 2016)	14	TECT All Terrain Park Arrival Centre	26
Treasury policy	3	Non food premises (health) registration	14	Rental of Council buildings & facilities not listed	26
Annual reports	3	Bylaw licences	14	ROADING	
Various others	3	Fireworks permits	15	Vehicle crossing applications	27
New services	3	Club, On/Off Club Licence food inspection	15	Road services	27
CUSTOMER SERVICES		Liquor Licences	15	Road stock crossing cost recovery	27
Libraries	3	On/Off Club Licence	16	Road opening notices/Corridor Access Requests	27
Fees	3	RESOURCE CONSENTS		Other	27
Overdue charges	4	Subdivision consents (non-notified) - includes planning and engineering and deposits	19	Rentals for encroachments on Council land	28
Discount policy	4	Notified resource consent applications, designations, heritage orders and plan changes	20	Community information boards	28
Charges for meeting rooms in community hub (The Centre Pātuki Manawa)	4	Land use (non-notified) consent applications except subdivisions	20	As-built data - engineering records	28
POLICY, PLANNING, REGULATORY AND INFRASTRUCTURE SERVICES CHARGE OUT RATES		Planning advice	21	UTILITIES	
Charge out rates	5	Requests for information or other service not subject to specific fee	21	Water connection	29
LAND INFORMATION MEMORANDA (LIM)		Miscellaneous	21	Final water meter reading	29
Land information memoranda (LIM) charges	5	Monitoring and compliance	21	Stormwater connection	29
ANIMAL CONTROL SERVICES		Hydrant flow testing	21	Sewerage connection	29
Registration fees	6	Engineering design approval	22	Tradewaste bylaw charges	30
Dog adoption fee	7	Land subdivision and development fees	22	Annual tradewaste charges	30
Dog pound fees	7	Uncompleted works bonds	22	Trade waste reticulation and treatment charges	30
Stock pound fees	7	Maintenance bonds	22	Greenwaste drop-off charges (minimum charge applies)	30
Repeated impounding	7	Non-compliance	22	Recycling fees (at recycling centres only)	31
Sustenance	8			Other recyclables	31
Driving charges	8			Tents/equipment for solid waste/recycling	31
Advertising	8			Waste licensing fee	32
Other fees	8			Worm composting workshop	32
				Indicative financial contributions (for information only)	33

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

GENERAL

DIGITAL PROPERTY FILES

Digital Property File request - digital copy of property file records supplied as a downloadable file from the Council website.

30.00 Download file only

An additional fee to provide the Digital Property File on a portable digital media (USB) for pick-up from any of Councils service centres.

5.00 Additional charge per media device

An additional delivery charge of \$5.00 shall apply to any digital property file stored on USB and delivery via post/ courier is requested.

5.00 Additional charge for delivery

A property file request is not a Land Information Memorandum (LIM) and as such is not covered by any statutory requirement.

***PRINT AND COPY CHARGES**

Black and white

A4	0.20
A3	0.40
A2	1.50
A1	2.50

Colour

A4	2.00
A3	3.50

SCAN CHARGES

Scan per page 0.20

GIS SERVICE FEE AND PRINT CHARGES

Map creation, map data manipulation and printing - a quote will be supplied

For further information please refer to Western Bay of Plenty District Council's Geospatial Data Policy Statement

125.00 per hour Minimum charge \$80.00 plus GST

Map prints

A2	30.00
A1	40.00
A0	50.00

OFFICIAL INFORMATION REQUESTS - SUBJECT TO LEGISLATIVE CHANGE

Staff time - first hour

No charge

Staff time - ~~per half hour after first hour per hour~~

~~38.00 76.00~~

Work undertaken by external contractors and consultants charged at their normal hourly rate

Costs recovered from applicant

Printing

***See above for printing costs**

Costs recovered from applicant at standard Council print charges

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

PUBLICATIONS AND SUBSCRIPTIONS

Asset Management Plans (AMP)

Transportation AMP		500.00	
Water Supply AMP*		82.00	
Wastewater AMP*		82.00	
Stormwater AMP*		82.00	
Solid Waste AMP*		82.00	
Community Assets AMP*		82.00	

*Excludes appendices - price on application

District-wide walkway brochure

	Each	5.00	
District Plan operative	Text	120.00	Future updates are included in the costs for the text and maps
District Plan maps	A4	160.00	
2009 Development Code	Printed copy	350.00	The 2009 Development Code (or subsequent updates) can also be viewed and downloaded via Council's website www.westernbay.govt.nz
	Disc	30.00	
	Updates	No cost	
Treasury Policy		15.00	
Annual Reports		20.00	
Civil Defence Plan - to non-distribution list agencies		No charge	
Properties - copies of leases/licences		No charge	
Management Plans (per plan)		20.00	

NEW SERVICES

Council may implement new or additional services anytime through the financial year. Where new services are introduced that are not already included in fees and charges, a principle of 'actual and reasonable charges' will apply i.e. Council will only charge what is actual and reasonable to recover the costs of providing the service

CUSTOMER SERVICES

LIBRARIES - FEES

Reserve fee (adult)		1.00	
Replacement card		3.00	
Holiday membership		55.00	\$45.00 refundable upon return of all items
Interloan request fee	per book	8.00	Plus lending library's fee, if any
	per article	5.00	
Top Shelf (2 weeks)		3.00	
DVD and video (1 week)	single	3.00	

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

LIBRARIES - OVERDUE CHARGES

Adult items	per day	0.30	To a maximum of \$10.00 per item
Junior	per day	0.10	To a maximum of \$5.00 per item
DVD, video , Top Shelf	per day	1.00	
Administration fee		10.00	
Lost or unreturned items			
Replacement cost, administration fee, debt collection recovery			
Unpaid charges of \$50.00 and over			
Amount owed, debt collection recovery			

DISCOUNT POLICY

In addition to the regular 'free to borrow' collections, our libraries offer access to some 'pay to borrow' collections. These include a best seller collection named 'Top Shelf' **plus DVDs, audio-books, digital-compact discs and music-compact discs.**

Our pay collections are promoted using eye catching display units for storage, in-house topical displays and offering customers loyalty cards. Our loyalty card system rewards customers by offering one free pay item following the rental of four 'Top Shelf' items.

CHARGES FOR MEETING ROOMS IN COMMUNITY HUB (THE CENTRE PĀTUKI MANAWA)

COMMUNITY RATES

	2 hours	2 hours with kitchen	4 hours	4 hours with kitchen	Full day	Full day with kitchen
Tuapiro room	\$15	\$25	\$30	\$40	\$50	\$60
Tahawai room	\$15	\$25	\$30	\$40	\$50	\$60
Boyd room	\$15	\$25	\$30	\$40	\$50	\$60
McKinney	\$15	\$25	\$30	\$40	\$50	\$60
Uretara room	\$30	\$40	\$60	\$70	\$100	\$110

COMMERCIAL RATES

	2 hours	2 hours with kitchen	4 hours	4 hours with kitchen	Full day	Full day with kitchen
Tuapiro room	\$30	\$40	\$60	\$70	\$80	\$90
Tahawai room	\$30	\$40	\$60	\$70	\$80	\$90
Boyd room	\$30	\$40	\$60	\$70	\$80	\$90
McKinney	\$30	\$40	\$60	\$70	\$80	\$90
Uretara room	\$60	\$70	\$120	\$130	\$180	\$190

All figures include GST

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
POLICY, PLANNING, REGULATORY AND INFRASTRUCTURE SERVICES CHARGE OUT RATES		
Group Manager	250.00	
Environmental Consents Manager, Building Services Manager, Compliance and Monitoring Manager, Senior Managers (engineering, property, reserves)	220.00 200.00	
Team Leader Inspections, Team Leader Processing	200.00 190.00	
Senior Consents Planner, Senior Building Control Officer, Senior Land Development Engineer, Professional Engineer, Senior Engineers (includes site inspections)	180.00	
Building Control Officer, Consents Planner, Environmental Health Officer	170.00	
Building Warrant of Fitness Officer, Land Development Engineer, Compliance and Monitoring Officer	160.00 150.00	
Building Administrators, Consents Officers, Compliance Administrator Officers, Legal Property Officers, Property Officers, Reserves Officers, Engineering Officers	150.00 100.00	
Vehicles per kilometer	0.80 cents 0.75km	
LAND INFORMATION MEMORANDA (LIM)		
Standard 10 day service (electronic)	240.00	
4 day service* (electronic)	370.00	
LIMs involving multiple titles	Price on application	
*LIM provided as a printed, hardcopy format	15.00 Additional fee	
*LIM provided as a portable digital media	5.00 Additional fee	
*An additional delivery charge of \$5.00 shall apply to any LIM where postal / courier delivery is requested		
#The statutory target is 10 working days. Council does not accept liability for any losses arising from a failure to meet the 4 day service; however, a 100% money-back guarantee applies if the 4 day target is not met.		

All figures include GST

ANIMAL CONTROL SERVICES

REGISTRATION FEES 2019/20

CLASS OF DOG	REGISTRATION FEE (IF PAID ON OR BEFORE 1 AUGUST 2019) (\$)	REGISTRATION FEE DANGEROUS DOG (IF PAID ON OR BEFORE 1 AUGUST 2019) (\$)	PENALTY FEE (IF PAID AFTER 1 AUGUST 2019) (\$)	PENALTY FEE DANGEROUS DOG (IF PAID AFTER 1 AUGUST 2019) (\$)
All dogs unless otherwise categorised	88.00	132.00	132.00	198.00
Stock working dog (kept solely or principally for the purpose of herding or driving stock)	47.50	71.25	71.25	106.50
Spayed or neutered dog	70.00	105.00	105.00	157.50
Any dog(s) kept by:				
New Zealand Police				
Customs Department				
Ministry of Defence				
Ministry of Agriculture	-	-	-	-
Ministry of Fisheries				
Department of Conservation				
(for carrying out the function of the Police or Department of State)				
Security dog (kept by a security guard as defined in the Private Investigators and Security Guards Act 1974 – as a bona fide security dog)	-	-	-	-
Search and Rescue dog	-	-	-	-
Disability assist dog	-	-	-	-
Dogs domiciled on Matakana Island	42.50	63.75	63.75	95.50

Notes:

- (1) Dog owners who have more than 5 dogs may be entitled to discounted dog registration fees for the sixth and subsequent registration, on the following basis:
 - a) All dogs must be registered by 30 June to qualify.
 - b) All dogs must be microchipped.
 - c) No verified complaints have been received by Council in the previous registration year for welfare or nuisance complaints (e.g. barking, roaming).

Please note: No refund for deceased dogs will be paid to owners of more than 5 dogs where dogs were registered at a discounted or no charge, until the total number of dogs falls below 5.
- (2) Legislation regarding the micro-chipping of dogs came into force on 1 July 2006, the cost of this process is passed on to the dog owner. Dog owners will be referred to a veterinarian at their own cost to have the dog micro-chipped. Dogs that must be micro-chipped before being released from the pound will be micro-chipped by Council staff. The dog owner will be charged for the cost of this service.
- (3) **Disability assist dog** means a dog certified by one of the following organisations as being a dog trained to assist (or as being a dog in training to assist) a person with a disability:
 - (a) Hearing Dogs for Deaf People New Zealand.
 - (b) Mobility Assistance Dogs Trust.
 - (c) New Zealand Epilepsy Assist Dogs Trust.
 - (d) Royal New Zealand Foundation of the Blind.
 - (e) Top Dog Companion Trust.
 - (f) Assistance Dogs New Zealand.
 - (g) Perfect Partners Assistance Dogs Trust.

All figures include GST

DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
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DOG ADOPTION FEE

A dog adopted from a Western Bay of Plenty District Council pound (including registration until the end of the current year microchip, de-sexing and vaccination)

250 male dog
280 female dog

DOG POUND FEES (IMPOUNDING)

	Un-registered	Registered
First impounding	100.00 80.00	60.00 40.00
Second impounding (for same dog within 24 months)	200.00 160.00	120.00 80.00
Third and subsequent impounding (for same dog within 24 months)	200.00	200.00 160.00

DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
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DOG POUND FEES

Sustenance	per day	12.50
Seizure fees:		
First seizure fee		100.00 80.00
Second seizure fee		200.00 160.00
Third seizure fee		200.00
Euthanasia fee		45.00
Micro-chipping fee		20.00
Micro-chipping for third and subsequent dogs		20.00

STOCK POUND FEES

For every sheep, lamb or goat	40.00
For all other animals	80.00

REPEATED IMPOUNDING

Stock, not necessarily the same animal but owned by the same person, impounded on a second or subsequent occasion	
For every sheep, lamb or goat (for same person within 24 months)	80.00
For all animals (for same person within 24 months)	160.00

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

SUSTENANCE

Actual and Reasonable costs (minimum of \$2.00 per head of stock per day)

DRIVING CHARGES

Actual and reasonable costs incurred in moving the stock to the pound or where it is delivered to the owner

ADVERTISING

Where applicable, a notification fee of \$10.00 plus the actual cost of advertising impounded stock

OTHER FEES

Replacement tag each 7.50

Trading items (collars, leads, muzzles) are available and will be priced based on their cost plus a mark-up Price on application

~~High risk dog ownership licence
(subject to Dog Control Act Amendment 2017)~~ ~~280.00 deposit~~

Multiple dog owner application 50.00 Applies to new dog owners to District and dog owners who increase their number of dogs to greater than:

- (Greater than 2 dogs urban)
- (Greater than 5 dogs rural)

*additional charges of officer time may apply for revisit & assessment at hourly rate of \$150.00.

All figures include GST

BUILDING SERVICES

DRAFT FEES & CHARGES 2019/20 (\$)

NOTES

SPECIALIST SERVICES

More complex and larger projects may require the Council to refer documentation to specialists for checking for code compliance and to provide inspection services. Where specialist services are required, additional fees will be payable by the applicant based on actual cost. These may include:

Engineering structure or land stability, fire planning and precautions, electrical design check, heating, ventilation and air conditioning, mechanical services.

OTHER FEES

Extension of time for consents		100.00	75.00	
Application to amend building consents (plus building consent fee and additional levies, if any, as a result of change in project value)		195.00	120.00	Plus actual processing time
Application for waiver of New Zealand Building Code		120.00		
Code Compliance Certificate application *Note 1		100.00		See new table on page 11. This fee has been altered to show sliding scale fee
Code Compliance Certificate review of historical Building Consents (over 5 years old) - additional hourly charges are applicable		500.00		
Document Filing Fee including receiving details of exempt building work undertaken as per schedule 1 of the Building Act 2004 (other than Certificate of Acceptance)		100.00		
Inspections (charged per inspection type at the rate current on the inspection date)		195.00		
Late cancellation of booked inspection. (Charged where cancellation not received at least 1 working day prior to booking date.)		150.00	120.00	
Title endorsements under s73 Building Act (includes Land Registrar fees)	per lot	450.00		Legal fee component may vary and is cost recoverable
Title endorsements under s75 Building Act (includes Land Registrar fees)	per lot	450.00		Legal fee component may vary and is cost recoverable

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All figures include GST

BUILDING SERVICES

DRAFT FEES & CHARGES 2019/20 (\$)

NOTES

Application for Certificate of Public Use (S.363A BA 2004)

120.00
plus inspection fees

Compliance schedule and annual building warrant of fitness fees

Compliance Schedule base fee minimum fee¹ 140.00

Plus fee per feature identified in Schedule minimum fee¹ 30.00

Amendment of Compliance Schedule minimum fee¹ 100.00

Plus fee per feature (altered, added or removed) 30.00

Annual Building Warrant of Fitness minimum fee¹ 140.00

Expired Building Warrant of Fitness 140.00

Building Warrant of Fitness Site Audit minimum fee¹ 140.00

Compliance schedule review of historical building consents (over 5 years old) additional hourly charges are applicable 500.00

Fees, for non-routine inspections or services where fees have not otherwise been fixed, will be charged out at the Officer's hourly charge out rate plus incidental expenses Price on application

Compliance schedule and annual building warrant of fitness inspections requiring particular expertise, e.g. lifts, electrical heating, ventilation and air conditioning, fire safety measures or similar non-routine requests for information or services Actual cost incurred of expert's report

Applications for acceptance as independent qualified person (for Bay of Plenty/Waikato group) Price on application

Notes:

¹Minimum fee which includes half an hour of officers time to review documents. Any additional time incurred will be charged at the set hourly rate. This may include costs incurred by external parties on Council's behalf.

BUILDING CONSENT APPROVAL INFORMATION

Provided as required by (s217 Building Act 2004) printed and forwarded monthly - email preferred	per month	25.00
	per annum	200.00

BUILDING CONSENT VETTING FEE

Pre application lodgement meeting assessment fee

This service is to assist applicants to assemble all necessary information to support their application

This fee is charged at the discretion of Council and only charged where the service is necessary. Time taken may be charged and included in consent processing charges. Refer to hourly charge out rate.

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All figures include GST

BUILDING CONSENT FEES AND CHARGES					INSPECTIONS
VALUE OF PROJECT/TYPE OR WORK	APPLICATION ¹ (\$)	PI/TYPE ²	PLAN- PROCESSING ³	COUNCIL LODGE ⁴ MENT FEE ⁵ 2019/20 (\$)	
\$1 to \$5,000	100.00	105.00	212.50	447.00 417.50	Inspection fees payable on issue of building consent based on estimated number of inspections needed for the project. Inspections will be invoiced at the Councils inspection rate at completion of the project.
\$5,001 to \$20,000	210.00	210.00	425.00	955.00 845.00	
\$20,001 to \$100,000	280.00	375.00	680.00	1,395.00 1,335.00	
\$100,001 to \$400,000	450.00	380.00	1,020.00	2,080.00 1,850.00	
\$400,001 upwards	675.00	390.00	1,232.50	2,875.00 2,297.50	

APPLICATION FOR CODE OF COMPLIANCE CERTIFICATE	
VALUE OF PROJECT/TYPE OR WORK	COUNCIL LODGE ⁶ MENT FEE ⁷ 2019/20 (\$)
\$1 to \$5,000	143.75
\$5,001 to \$20,000	161.00
\$20,001 to \$100,000	356.50
\$100,001 to \$400,000	529.00
\$401,000 upwards	661.25

*As per page 9. The Code of Compliance Certificate fee has been altered to show a sliding scale fee

CERTIFICATE OF ACCEPTANCE		
VALUE OF PROJECT/ TYPE OF WORK	CERTIFICATE OF ACCEPTANCE LODGE ⁸ MENT FEE ⁹ 2019/20 (\$)	INSPECTIONS
\$1,000 to \$5,000	1,067.50	This is a minimum fee and actual processing time will be charged at the set hourly rate.
\$5,001 to \$20,000	1,595.00	
\$20,001 to \$100,000	2,235.00	Includes one inspection, additional inspections will be charged at the Councils rate for building consent inspections.
\$100,001 to \$400,000	2,900.00	
\$400,001 upwards	3,497.00	

**REQUEST FOR EXEMPTION FROM BUILDING CONSENT
SCHEDULE 1 BUILDING ACT**

VALUE OF PROJECT/TYPE OR WORK	COUNCIL LODGEMENT FEE ¹ 2019/20 (\$)
\$1,000 to \$5,000	312.50
\$5,001 to \$100,000	635.00
\$100,001 upwards	960.00

National Multiple-Use approvals granted by MBIE The Councils building consent fees apply to this work.

Solid fuel heater and domestic fireplace (includes Project Information Memorandum (PIM))	-	-	-	Freestanding 275.00*	Freestanding *One inspection includes discounted inspection cost Inbuilt *Two inspections includes discounted inspection cost includes Code Compliance certificate 425.00*
Compliance Inspection (3 yearly) for swimming pool fencing	-	-	-	180.00	One inspection
Re-inspection for swimming pool fencing	150.00	-	-	-	-

Also charged when consent is issued:

Building levy (payable to MBIE⁶⁵) \$2.01 GST inclusive for every \$1,000 value project valued at \$20,000 and over Levy for BRANZ (Building Research Authority) \$1.00 GST exempt for every \$1,000 value project valued at \$20,000 and over.

Notes

¹ This is a minimum fee. Actual processing time and costs associated with approving the consent over and above the minimum fee, will be directly charged to the applicant.

~~² This fee includes Building Consent Authority Accreditation and Assessment Levy.~~

³ This fee is non-refundable once the consent has been approved if you decide not to complete your project. If you cancel prior to approval a pro-rata charge will be made based on the processing undertaken. Actual processing time exceeding plan checking deposit will be invoiced.

~~⁴ Includes \$20.00 fee for Certificate of Title.~~

~~⁵ Council sustainability initiative—fees remitted.~~

⁶⁵ Statutory payments to BRANZ (Building Research Association NZ) and MBIE (Ministry of Business, Innovation and Employment) (previously DBH).

~~⁷ Where a Project Information Memorandum (PIM) has not been applied for, a Project Information Consideration (PIC) of the consent is still necessary and is charged accordingly.~~

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

ALSO ADD FEES FOR:

Rural numbers

Application and placement	45.00
Replacement rural number plates	15.00

Assessment required for District Plan, engineering, environmental health and dangerous goods

Assessments and site inspections charged at Officer's hourly charge-out rate or actual cost if external report required

HEALTH

****PREMISES REGISTERED—FOOD HYGIENE REGULATIONS 1974 (EXISTING OPERATORS PRIOR TO 1 MARCH 2016)**

Food premises (high risk): Following categories: restaurant/café, grocery/supermarket, butcher, deli, manufacture readily perishable foods, fish shop, takeaway, food packaging:	450.00
Food premises (low risk):	
Fruit and vegetable shop, pre packaged goods only:	290.00
Food premises—mobile	450.00
Change of Ownership of Premise	-100.00
Issue of Notice to Rectify/Non-Compliance	320.00
Additional inspections and mentoring	per hour 170.00

****FOOD PREMISES—OPERATING UNDER VOLUNTARY IMPLEMENTATION PROGRAMME (VIP) PRIOR TO 1 MARCH 2016**

New Food Act legislation was introduced in 2010. Fees for these services will be based on actual time involved in providing advisory and inspection services to assist premise owners implement food control plans

Administration charge (annual)—until transition to registration under Food Act 2014	150.00
Verification, inspection and audit	deposit 390.00
	plus additional 170.00 Additional fee per hour after the first 1.5 hours

****Note:** Late penalty fee of 10% applies to all licence registration fees unpaid after 60 days from date of invoice. [moved to page 13]

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

****FOOD PREMISES - FOOD ACT 2014 (NEW OPERATOR AND TRANSITIONED PREMISES FROM 1 MARCH 2016)**

Food Control Plans

Application for Registration of Food Control Plan (based on template or model)	application	220.00	
	plus additional	170.00	Additional fee per hour after the first hour
Application for renewal of registration of Food Control Plan (based on template or model)	application	150.00	
	plus additional	170.00	Additional fee per hour
Application for registration of an amendment to a Food Control Plan (based on a template or model)	application	150.00	
	plus additional	170.00	Additional fee per hour after the first hour
Verification, inspection and audit	deposit	450.00 390.00	
	plus additional	170.00	Additional fee per hour after the first 2 hours

National Programmes

Application for assessment and registration of national programme business	application	220.00	
	plus additional	170.00	Additional fee per hour after the first hour
Application for renewal of registration of national programme	application	150.00	
	plus additional	170.00	Additional fee per hour
Verification, inspection and audit	deposit	400.00 390.00	
	plus additional	170.00	Additional fee per hour after the first 2 hours

****NON FOOD PREMISES (HEALTH) REGISTRATION**

Hairdressers		*300.00	
Mortuaries		*300.00	
Camping grounds		*390.00	
Change of ownership		*100.00	
Issue of Notice to Rectify/Non Compliance		*340.00	
Property Inspections and reporting (Health Act 1956)		*170.00	
*Additional inspections and processing		170.00	Per hour

****BYLAW LICENCES**

Amusement devices - licence fees pursuant to Amusement Devices Regulations 1978		12.00	
Trading in Public Places Licence (individual operator)	per annum	330.00	
	per month	150.00	Application fee plus \$50.00 per month
Trading in Public Places Event Licence e.g. event - market, fair, festival		350.00	Plus additional monitoring time at \$150.00 - \$170.00 per hour
Public Places Licence - (permission to occupy footpath)	per annum	330.00	Fee for placement of tables & chairs on Council footpath/road reserve as outdoor seating for premises

****Note:** Late penalty fee of 10% applies to all licence registration fees unpaid after 60 days from date of invoice.

All figures include GST

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
FIREWORKS PERMITS		
Rural reserves	165.00	
Urban reserves	85.00	

CLUB, ON/OFF LICENCE FOOD INSPECTION		
Monitoring inspection - annual inspection of On, Off or Club Licence	per hour	170.00

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
LIQUOR LICENCES¹		
MANAGERS CERTIFICATES		
New or renewal	316.25	

SPECIAL LICENCES:		
Class 1	1 large event More than 2 medium events More than 12 small events	575.00 Large event 400 + people
Class 2	3 to 12 small events 1 to 3 medium events	207.00 Medium event
Class 3	1 or 2 small events	63.25 Small event Less than 100 people
Temporary Authority		296.70
Public notices - Sale and Supply of Alcohol Act		150.00

All figures include GST

ON / OFF / CLUB LICENCES

Fees vary depending on the “cost/risk rating” of each premises and consist of:

- an application fee, which licensees will have to pay when they apply for a new, renewed, or variation to a licence; and
- an annual fee, which must be paid by licensees each year.

Determining a premises' cost/risk rating

A premises' cost/risk rating will be determined by a combination of factors. Table 2 shows how a premises' cost/risk rating is determined. For example, a liquor store closing at 11:00 pm with two enforcements in the last 18 months would have an overall rating of 38.

Cost/risk rating of premises (direct from the regulations)

- (1) A territorial authority must assign a cost/risk rating to any premises for which an on-licence, off-licence, or club licence is held or sought.
- (2) The cost/risk rating of premises is the sum of the highest applicable weighting.
- (3) The weightings relating to the type of licensed premises are as follows:

	Type of premises	Weighting
On Licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other premises not otherwise specified	5
	BYO restaurants, theatres, cinemas, winery cellar doors	2
Off Licence	Supermarket, grocery store, bottle store	15
	Hotel, tavern	10
	Class 1, 2, or 3 club, remote sale premises, premises not otherwise specified	5
	Winery cellar doors	2
Club Licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2



Type of premises	Latest trading time allowed by licence (during 24 hour period from 6am to 6am)	Weighting
Premises for which an on-licence or club licence is held or sought	2am or earlier	0
	Between 2.01am and 3am	3
	Any time after 3am	5

All figures include GST

Type of premises	Latest trading time allowed by licence (during 24 hour period from 6am to 6am)	Weighting
Premises for which an off-licence is held or sought (other than remote sales premises)	10 pm or earlier	0
	Anytime after 10 pm	3
Remote sales premises	Not applicable	0



Number of enforcement holdings in last 18 months (applies to all types of premises)	Weighting
None	0
1	10
2 or more	20



Cost/Risk rating of premises	Fee category
0 - 2	Very low
3 - 5	Low
6 - 15	Medium
16 - 25	High
26 plus	Very High

Liquor Licences	Cost/risk Category (\$)	Application Fee (\$)	Annual Fee (\$)
Application for On, Off or Club Licence, renewal of these licences, variation of condition of Licence	Very Low	368.00	161.00
	Low	609.50	391.00
	Medium	816.50	632.50
	High	1,023.50	1,035.00
	Very High	1,207.50	1,437.50

All figures include GST

Class 1 club	means a club that has or applies for a club licence and - (a) has at least 1000 members of purchase age; and (b) in the opinion of the territorial authority, operates any part of the premises in the nature of a tavern at any time.
Class 2 club	means a club that has or applies for a club licence and is not a class 1 or class 3 club.
Class 3 club	means a club that has or applies for a club licence and - (a) has fewer than 250 members of purchase age; and (b) in the opinion of the territorial authority, operates a bar for no more than 40 hours each week.
Class 1 restaurant	means a restaurant that has or applies for an on-licence and - (a) has, in the opinion of the territorial authority, a significant separate bar area; and (b) in the opinion of the territorial authority, operates that bar area, at least 1 night a week, in the manner of a tavern.
Class 2 restaurant	means a restaurant that has or applies for an on-licence and - (a) has, in the opinion of the territorial authority, a separate bar; and (b) in the opinion of the territorial authority, does not operate that bar area in the manner of a tavern at any time.
Class 3 restaurant	means a restaurant that has or applies for an on-licence and that, in the opinion of the territorial authority, only serves alcohol to the table and does not have a separate bar area.
BYO restaurant	means a restaurant for which an on-licence is or will be endorsed under section 37 of the Act.
Enforcement holding	means a holding as defined in section 288 of the Act, or an offence under the Sale of Liquor Act 1989 for which a holding could have been made if the conduct had occurred after 18 December 2013.
Remote sales premises	means premises for which an off-licence is or will be endorsed under section 40 of the Act.

¹ These fees are set by legislation. If there are legislative changes the fees will be updated accordingly.

All figures include GST

RESOURCE CONSENTS

		DRAFT FEES & CHARGES 2019/20 (\$)	NOTES		
SUBDIVISION CONSENTS (NON-NOTIFIED) (INCLUDES PLANNING AND ENGINEERING AND DEPOSITS)					
Subdivision consents (non-notified applications)	minimum fee ^{1,7}		(See # 'new' table below)		
Controlled activity	minimum fee ¹	2,000.00			
Restricted discretionary activity	minimum fee ¹	2,000.00			
Discretionary activity	minimum fee ¹	3,000.00			
Non-complying activity	minimum fee ¹	4,000.00			
Protection lot subdivision/Subdivisions utilising transferable rights	minimum fee ^{1,3,4,7}	3,000.00			
Boundary adjustment	minimum fee ^{1,7}	1,300.00			
Cross lease plans – stage cross lease/conversion	minimum fee ^{1,7}	1,000.00			
Rights of way (s348 Local Government Act)	minimum fee ¹	700.00			
Certificates under s226 Resource Management Act	minimum fee ¹	700.00			
Lapsing of consent: extension of time (s125)	minimum fee ¹	1,400.00 1,300.00			
Change or cancellation of consent conditions (s127)/variation of Consent Notice (s221(3))	minimum fee ^{1,7}	2,000.00 1,300.00			
s223 Certificate - payable at 223 stage Resource Management Act	minimum fee ¹	500.00	(See *'223' table below)		
s32(2)(a) Certificate - unit titles	minimum fee ¹	500.00			
s224(c) Certificate - payable at 224 stage Resource Management Act	minimum fee ¹	800.00	(See @ '224' table below)		
s224(c) Certificate - unit titles	minimum fee ¹	800.00			
s357 Objection			- No fee		
Road/street naming	minimum fee ¹	500.00 550.00			
Engineering fee - payable only if engineering conditions apply (s.244 (c) process only)	minimum fee ¹	550.00	Includes external costs		
Reserves valuations - payable at 224 and not including financial contributions ⁵			- Fixed by Opteon		
First additional lot		230.00	Fixed by Opteon		
Two to four lots	per lot	51.75	Fixed by Opteon		
Five to ten lots	per lot	23.00	Fixed by Opteon		
Eleven or more lots	per lot	11.50	Fixed by Opteon		
Sundry applications: s221 Consent Notices/s241 Cancellation of Easement and other miscellaneous certificates		500.00			
Subdivision consents that proceed to hearing ⁶			- Actual and reasonable cost		
Application for esplanade reserve reduction or waiver		2,300.00			
NEW	DRAFT FEES & CHARGES 2018/19(\$)	* 223	DRAFT FEES & CHARGES 2018/19(\$)	@ 224	DRAFT FEES & CHARGES 2018/19(\$)
2-lots freehold	2,000.00	0-2 lots (including boundary adjustments)	250.00	0-2 lots (including boundary adjustments)	250.00
3-10 lots freehold	2,600.00	3-10 lots	350.00	3-10 lots	500.00
11-20 lots freehold	3,200.00	11 plus lots	690.00	11 plus lots	1,300.00
21 lots freehold	3,800.00	Unit title subdivisions	395.00	Unit title subdivisions	650.00
Unit title subdivisions (excl. s.32(2)(a) certification)	1,900.00	Section 32(2)(a) certification	650.00		

All figures include GST

		DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
NOTIFIED RESOURCE CONSENT APPLICATIONS, DESIGNATIONS, HERITAGE ORDERS AND PLAN CHANGES			
Public notification	minimum fee ^{1,6,7}	7,000.00 5,000.00	
Limited notification	minimum fee ^{1,6,7}	5,000.00 3,000.00	
LAND USE (NON-NOTIFIED) CONSENT APPLICATIONS EXCEPT SUBDIVISIONS (INCLUDES PLANNING AND ENGINEERING FEES AND DEPOSITS)			
Deemed permitted boundary activity/ deemed marginal activity (s.87BA Resource Management Act 1991)	minimum fee ¹	500.00 350.00	
Non notified applications:			
Controlled activity/fast track	minimum fee ¹	2,000.00 1,400.00	
Restricted discretionary activity	minimum fee ¹	2,000.00	
Discretionary activity	minimum fee ¹	3,000.00 2,500.00	
Non complying activity	minimum fee ¹	3,000.00 2,500.00	
Buildings in coastal erosion area - primary risk zone ^{3,4,7}	minimum fee ¹	3,000.00	
Landscape ecological and heritage applications and other applications subject to fees waiver under plan ^{2,7}	minimum fee ¹	o No fee ²	
Change or cancellation of consent conditions (s127) Resource Management Act ⁷	minimum fee ¹	2,000.00 1,300.00	
s357 Objection		o No fee	
Lapsing of consent/extension of time (s125) Resource Management Act	minimum fee ¹	1,400.00 1,300.00	
Consents that proceed to hearing ⁶		Actual and reasonable cost	
National Environmental Standard Assessment (soils/forestry/ telecommunications)	minimum fee ¹	900.00	

Notes

General - These fees do not include Financial Contributions that may be imposed as conditions of consent. Council requires payment of all fees and charges prior to release of a decision document and 223 and 224 Certificates.

¹ This is a minimum fee. All costs associated with processing the application over and above the minimum fee will be directly charged to the applicant. This may include costs incurred by external parties on Council's behalf.

² These fees are indicative only of the activity and are not payable by the applicant.

³ This fee includes the legal costs of preparing and registering a covenant on the title that will refer to the resource consent conditions. If the resource consent application is withdrawn or the consent is issued without a condition to require a covenant, then a fee refund of \$1,000.00 (GST inclusive) will be payable.

⁴ This fee includes the cost of monitoring the issued consent at ~~\$240.00~~ ~~\$225.00~~. Additional time incurred will be invoiced at ~~\$160.00~~ ~~\$150.00~~ per hour.

⁵ These fees only apply to subdivision applications that require Opteon calculations at 224 for the purpose of determining Recreation and Leisure Financial Contributions. Note that any Recreation and Leisure Financial Contributions are additional to these fees.

⁶ Council's funding policy requires that application (not subject to exemption) that proceed to Hearing will be charged 25% of the Elected Member's costs. **Note:** Exempted applications include any objection and any applications made by staff or Elected Members that would not normally proceed to a Hearing but are required, for transparency purposes, to be heard.

⁷ The application will attract an additional charge of \$60 where a referral has been made under the Resource Consents Consultation protocol.

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All figures include GST

DRAFT FEES & CHARGES 2019/20 (\$)

NOTES

PLANNING ADVICE

The Council would like to encourage good development outcomes. We believe that this can be achieved by engaging with developers during the early stages of the Planning Process. Council staff will arrange a meeting on request where the developer can discuss a development proposal with key staff members. A request for a meeting can be made through the Duty Planner on phone 0800 926 732.

Free advice Should be limited to 2 meetings. Each meeting to be no more than 1 hour duration. **After this time actual costs will be on-charged.**

REQUESTS FOR INFORMATION OR OTHER SERVICES NOT SUBJECT TO SPECIFIC FEE

Any requests for services or information that are not specifically related to District Plan applications or of a non-routine nature will be charged at Officer's hourly charge out rate

As per hourly charge out rates

MISCELLANEOUS

Outline plan waiver		500.00
Outline plan approval		1,400.00
Miscellaneous certificates (including consent notices) and authenticated copies of Council resolutions	minimum fee ¹	400.00
Overseas Investment Commission certificate	minimum fee ¹	600.00
Certificate of Compliance (except subdivisions) and Certificate of Existing Use Rights - Resource Management Act	minimum fee ¹	1,400.00 1,100.00
Compliance Certificate (Sale and Supply of Alcohol Act)	minimum fee ¹	500.00 200.00
Peer reviews	minimum fee ¹	Actual cost
Designations/notice of requirement (non notified)	minimum fee ¹	3,000.00 2,500.00
Surrender of Consent (s138) Resource Management Act	minimum fee ¹	500.00

MONITORING AND COMPLIANCE

Site visits required to inspect monitor and re-inspect conditions of resource consent	per site visit	225.00	Re-inspections will be charged where site inspections are failed
	plus additional	160.00 150.00	Additional fee per hour after the first 1.5 hours
Noise: return of property seized under an excessive noise direction or abatement notice		256.00	

HYDRANT FLOW TESTING

Hydrant ¹	56.00
Hydrants	77.00
Hydrant modelling for new connection purposes	153.00

¹ This is a minimum fee. All costs associated with processing the application and monitoring the issued consent over and above the minimum fee will be directly charged to the applicant. For discretionary or non-complying applications, Council may not be able to grant consent. In these cases all application fees are still payable.

All figures include GST

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
ENGINEERING DESIGN APPROVAL		
Engineering design review, construction monitoring.		The minimum Engineering fee is \$550.00 \$350.00 or 1.75% of the estimated value of the works at current market rates, whichever is the higher. This fee applies to all works proposed to be vested in Council or private works that may require engineering design and construction as a condition of consent.
Administration fee - plus land subdivision and development administration fee	350.00	
LAND SUBDIVISION AND DEVELOPMENT FEES (ENGINEERING FEES PAYABLE WHEN REQUESTING A SERVICE)		
Services rendered and not provided for in fixed per hour fee (may be waived at discretion), e.g. requests for extraordinary attendances including meetings, site visits, etc.	per hour 220.00 180.00 0.75c/km 0.80 cents per kilometer	Refer to hourly charge out rates plus 0.80c 75c /km disbursements and internal fees plus 15%.
UNCOMPLETED WORKS BONDS		
Administration process fee		
Uncompleted works bonds are calculated in accordance with our Development Code. However, the property owner undertaking the works will require Roading and/or Reserves consents prior to undertaking work outside their property.	500.00 400.00	
MAINTENANCE BONDS		
Administration process fee		
Construction maintenance bonds will be required where assets are to be vested to Council. The value of the construction maintenance bond will be calculated in accordance with our Development Code	500.00 400.00 Plus inspection fees	
NON-COMPLIANCE		
Inspection, miscertification charges and reinspection of previously non-complying works	220.00 180.00	Refer to hourly charge out rates plus 0.80c 75c /km disbursements and per hour internal fees plus 15%.

All figures include GST

INFRASTRUCTURE SERVICES

		DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
PROPERTIES / RESERVES - PROCESSING FEE			
Right of way easements subject to negotiation and valuation (excludes disbursements and consultation fees) survey costs and disbursements		500.00	
Easements (stormwater, water, etc.) subject to negotiation and valuation		307.00	
Exchange of land subject to negotiation and valuation	per half hour	75.00 50.00	Refer to hourly charge out rates plus 0.80c 75c/km disbursements and consultants internal fees plus 15%.
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose		150.00	Refer to hourly charge out rates plus 0.80c/km disbursements and consultants fees
Lease (excluding community groups) (excludes legal fees and disbursements)		276.00	Refer to hourly charge out rates plus 0.80c/km disbursements and consultants fees
Variation of lease (excluding community groups) (excludes legal fees and disbursements)		128.00	Refer to hourly charge out rates plus 0.80c/km disbursements and consultants fees
Renewal of lease (excluding community groups) (excludes legal fees and disbursements)		128.00	Refer to hourly charge out rates plus 0.80c 75c/km disbursements and consultants internal fees
Transfer of lease or subletting of lease (excluding community groups) (excludes legal fees and disbursements)		128.00	Refer to hourly charge out rates plus 0.80c 75c/km disbursements and consultants internal fees
Purchase of land	per half hour	75.00 50.00	Refer to hourly charge out rates plus 0.80c 75c/km disbursements and consultants internal fees plus 15%.
Partial/full release Memorandum of Encumbrance		128.00	
Esplanade strip instrument (excludes disbursement and consultant fees)		500.00 235.00	
Sundry applications	per half hour	75.00 50.00	Refer to hourly charge out rates plus 0.80c 75c/km disbursements and consultants internal fees plus 15%.
SITE INSPECTIONS			
Subdivision, reserves	per hour	180.00	Refer to hourly charge out rates plus 75c/km disbursements and internal fees plus 15%

LEASE/LICENCE APPLICATION AND CONSENTS

These fees and charges relate to the third party cost associated with lease/licences and consents.

- (1) Department of Conservation (DOC) fees at approximately \$50.00 per hour; and
- (2) legal costs from Council's solicitors; and
- (3) survey costs where applicable

PENSIONER HOUSING	FEES AND CHARGES 2019/20	
	NEW	OLD
Single unit per week	128.00 124.00	124.00 120.00
Double unit per week	183.00 177.00	177.00 172.00

All figures include GST

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
CEMETERIES		
Adult plot purchase	1,172.00	
Children's row plot	432.00	
Ashes plot purchase	318.00	
Ashes wall purchase	318.00	
Katikati Remembrance wall purchase	125.00	
Burial of ashes in existing plot	120.00	
Burial fee		
Adult	412.00	
Child	412.00	
Ashes	120.00	
Extra depth	120.00	
Re-opening fee (breaking of concrete)	120.00	
Disinterment and reinterment	Actual cost	

All figures include GST

RESERVES

SPORTS FIELDS AND COURTS

Ground charges

During the 2012-22 Long Term Plan process Council resolved to remove user charges for sports fields and courts. However, it is a requirement for Sports Clubs and casual users to still book fields/courts so Council can monitor usage, avoid booking conflicts and collect data for future demand analysis. Council also needs to programme maintenance e.g. mowing, turf renovation around users.

Bonds

Bonds may be required to ensure any potential damage or excessive wear and tear can be reinstated. Bonds are to be paid prior to confirmation of the booking and will range in value from \$150.00 up to \$2,000.00. Bonds are returned if premises are left clean, tidy and in good condition.

		DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
Centennial Park Ablution block (booked users only)			
Hot showers		Per day 20.00	Seasons are defined as: Winter - 1 April to 30 September Summer - 1 October to 31 March Sporting codes may overlap the seasons but only if fields/courts are available.
Centennial Park Changing Rooms			Note:
Casual use	per booking	52.00	1. Clubs and schools are still required to book sports fields/courts for casual/seasonal use.
Seasonal use		By agreement	2. Under the Reserves Act 1977 public shows, fairs with stalls, etc - public liability insurance for \$250,000 is required. Evidence of this must be presented to Council staff two weeks prior to the event.
Training lights		By agreement	3. Amusement devices such as merry-go-rounds and magic carpet rides must be registered by the owner with the Department of Occupational Health & Safety. Once registered a permit for use is available from Council.
Storage		By agreement	
Jubilee Park Cultural Courtyard Stage Hire			
	per day	50.00	Community use
	per day	250.00	Commercial use
	PLUS BOND	500.00	

All figures include GST

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
GROUND RENTALS FOR SPORT AND RECREATION CLUB BUILDINGS ON COUNCIL LAND - AS PER COUNCIL'S POLICY		
Annual lease/license fee for buildings on Council land. Excludes TECT Park and halls		Subject to individual lease conditions.
Annual administration fee:	250.00	The policy allows for fee waiver for certain organisations
Exclusive ground rental for buildings	0.80/m ²	
Exclusive land rental	0.10/m ²	
Commercial	Market rates	As agreed with lessee the lease
MISCELLANEOUS - RESERVE USE CHARGES		
By agreement / concession / or fee set by authorised staff member		
Motorhome rallies / organised events	per vehicle per night	5.00
TECT ALL TERRAIN PARK ARRIVAL CENTRE		
User group bookings		
No hire bond required		
\$50.00 key bond is required		
Hire fee:	Park user groups / clubs	per day
		30.00
General public bookings		
<i>Hire bond may be required</i>		
<i>\$50.00 key bond is required</i>		
Hire fee as follows:	per half day	50.00
	per whole day	75.00
Events space		By negotiation / agreement
Call out charge		
Call out charge for non-approved activities	per hour	100.00
<i>Please note: a cleaning fee will be invoiced if facility is left in an unacceptable condition.</i>		
RENTAL OF COUNCIL BUILDINGS AND FACILITIES NOT LISTED		
Fee varies depending on building or facility, actual fee in accordance with Council policy or by agreement.		

All figures include GST

ROADING

DRAFT FEES & CHARGES 2019/20 (\$)

NOTES

VEHICLE CROSSING APPLICATIONS

Administration, review and inspections		750.00	420.00	The application forms for both urban and rural vehicle crossings can be viewed and downloaded via Council's website www.westernbay.govt.nz
Re-inspection fee (if failed)			256.00	

ROAD SERVICES

Stock crossing Permit (No fee for a renewal)			105.00	One-off payment
Unpermitted Stock Crossing - Inspection Fee (where no permit or permit application exists)			105.00	Per inspection
Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose			150.00	

ROAD STOCK CROSSING COST RECOVERY - TO BE APPLIED WHERE:

Crossing is not permitted and stock have left effluent and debris on the road		Actual and reasonable costs		Costs incurred by Council's contracted road maintenance provider
Permitted crossing where permit conditions to clean the road surface have not been complied with		Actual and reasonable costs		
Stock permit inspection and re-inspection fee where there is non-compliance with stock crossing permit conditions			105.00	Per inspection. Plus staff time at charge out rates

ROAD OPENING NOTICES/CORRIDOR ACCESS REQUESTS

Consent to work on or below the road includes:				
Inspection and re-inspection where CAR (Carriage Way Access Request) or TMP (Traffic Management Plan) is not approved or complied with	per hour		220.00	Plus disbursements
Emergency works			51.00	
Minor works (connections and excavation less than 20 metres, on site)			51.00	
Major works			123.00	
Project work (work to exceed 28 days)			256.00	

OTHER

Applications for road closures and road use (including sporting, recreational or other events on the road)			123.00	
Assessment of Structures & Pavements	per hour	200.00	150.00	
Road stopping applications - processing fee (excluding appeal to Court)		750.00	613.00	
Application to discharge stormwater to road			123.00	
Decorative streetlighting (see District Plan rule 12.4.4.6)				Calculable
Overweight and over dimension permits			123.00	
Overweight permits requiring bridge analysis			256.00	Per application, plus
			200.00	Per bridge
Approval of a construction zone			256.00	
Capacity consumption calculations for discretionary activities - pavement widening rate	per m ²	160.00	140.00	
Inspection, complaint monitoring, re-inspection when property owners fail to maintain structures or obtain permission for works on roads.	per hour		220.00	Include cost of remedial work undertaken by Council to remedy
	per km		0.80	Inspection kilometers

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

RENTALS FOR ENCROACHMENTS ON COUNCIL LAND

Including but not limited to unformed road and esplanade reserves

Where Council land is used by a private entity for commercial gain, Council may charge a market rate to that entity for use of that land in accordance with its Policy on Rentals for Encroachments on Council land. The rental is based on the use of the land. Where the assessed rental charge is less than \$250.00 per annum, Council will not charge the annual rental.

Rates are subject to individual assessment of each lease agreement and will be determined on the factors set in the Policy.

Licence application fee

Licence to occupy legal unformed road to enable the carrying out of trade or business or for any other purpose

150.00

Usage		Approximate market rates per annum	
Forestry	Up to per Ha	100.00	As determined at time of agreement
Dairy	Up to per Ha	1,500.00	As determined at time of agreement
Grazing	Up to per Ha	650.00	As determined at time of agreement
Horticulture	Up to per Ha	3,500.00	As determined at time of agreement
Retail/Commercial	Up to per m ²	200.00	Katikati - As determined at time of agreement
	Up to per m ²	200.00	Te Puke - As determined at time of agreement
	Up to per m ²	65.00	Industrial - As determined at time of agreement
Kiwifruit - gold	Up to per Ha	*-	*5% of undeveloped adjoining land value
Kiwifruit - green	Up to per Ha	*-	*5% of undeveloped adjoining land value
Avocado	Up to per Ha	*-	*5% of undeveloped adjoining land value

COMMUNITY INFORMATION BOARDS

Business advertising signage

Supply and install signage	358.00
Replace damaged / missing signage	358.00

AS-BUILT DATA - ENGINEERING RECORDS

Receiving accurate/completed electronic as-built records for transfer to Council's Geographic Information System (GIS) and RAMM

	per subdivision	100.00
Correction of inaccurate or incomplete as-built records	per hour	160.00 155.00
Conversion to electronic format		
Electronic conversion from paper as-built records	per hour	160.00 155.00
Transfer of electronic as-built records to Council's GIS system	per hour	160.00 155.00
Transfer of electronic as-built records to RAMM	per hour	160.00

All figures include GST

UTILITIES

		DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
Charges for services rendered to the public in excess of 10 minutes (15 minutes at discretion)	10 minutes	25.00	
Services rendered for re-inspection of previously non-compliant works, plus internal fees	10 minutes	25.00	
To observe & certify water pressure test on new water reticulation		150.00	
To observe, test & certify residual chlorine test results on water reticulation		150.00	

WATER CONNECTION

Administration fee		105.00	
The physical connection to the water network will be undertaken by an approved contractor.			
Woodland Road Extension - new connection		4,511.45	Includes capital contribution as required by Council's Rural Water Supply Extension Policy 2014

FINAL WATER METER READING

Final water meter reading requesting for up to 48 hour notice period		100.00	
Final water meter reading requesting for up to five day notice period		50.00	

STORMWATER CONNECTION

Administration fee		105.00	
Inspection fee		105.00	

SEWERAGE CONNECTION

Administration fee		105.00	
Inspection fee		105.00	

*Ongare Point/Te Puna West/Maketu wastewater connection charge

Maketu and Te Puna West are on a pressured wastewater scheme and each individual property is required to have an onsite grinder pump. The onsite grinder pump are owned and managed by Council. For a connection to these wastewater scheme landowners are required to make an upfront payment of \$16,100 (includes GST). Council will then manage the installation of the tanks on the property. Actual costs for tank installation will be reviewed at the completion of construction and the balance will be either charged or refunded to the landowner

*Ongare Point properties are required to have a STEP tank instead of a grinder pump as noted above

Obtain quotes from any registered drainlayer. If the stormwater or wastewater connection is undertaken by Council's Network Maintenance Contractor, at a cost to the applicant, no inspection fee will be charged.

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

TRADEWASTE BY-LAW CHARGES

Initial application fee	155.00
Connection fee (where applicable)	365.00
Disconnection fee	365.00
Re-inspection fee	286.00
Compliance monitoring (lab testing)	Actual cost
Temporary discharge application fee	143.00
Special rates for loan charges	Actual cost

ANNUAL TRADEWASTE CHARGES

Annual management fee for discharge to cover the wastewater authority's costs.

Based on classification of tradewaste as specified below

A Permitted (not required)	N/A	B2 Conditional Medium Risk	\$572.00
B1 Conditional Low Risk	\$286.00	B3 Conditional High Risk	\$1,145.00
		C Prohibited (not consentable)	N/A

TRADE WASTE RETICULATION AND TREATMENT CHARGES

Based on Schedule 1C Tradewaste By-law 2008 and existing Reticulation and Wastewater Treatment Plant costs

GREENWASTE DROP-OFF CHARGES (MINIMUM CHARGE APPLIES)

Bagged greenwaste per bag

Minimum charge per bag - less than or equal to 50 litres	4.00
Black gardening bag - less than or equal to 250 litres	7.00
Woolbag - less than or equal to 500 litres	15.00

Loose greenwaste

All vehicles charged	per m ³	25.00	Amount charged per m ³
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Notes

Operator will measure vehicle loads and advise customer cost of disposal. Final charge will always be determined by the site operator.

All figures include GST

	DRAFT FEES & CHARGES 2019/20 (\$)	NOTES
RECYCLING FEES (AT RECYCLING CENTRES ONLY)		
FREE - there is no charge for recycling the following items:		
Newspapers		
Paper		
Cardboard		
Scrap steel		
Aluminium cans		
Metal cans		
Car batteries		
Waste motor oil		
Glass bottles (white/green/brown)		
Plastics (numbers 1 & 2)		
Plastic milk containers	No charge	
Plastic soft drink and juice bottles		
NOT ACCEPTED - the following items are not accepted:		
Mixed waste		
Domestic cooking oil		
Organic waste		
Demolition waste		
Plastics (numbers 3 - 7)		
Polystyrene		
Contaminated recyclables		
E-waste		
OTHER RECYCLABLES		
Large whiteware e.g. fridges, washing machines, driers, stoves	10.00	
Small whiteware e.g. microwaves, benchtop ovens and BBQs	5.00	
TENTS/EQUIPMENT FOR SOLID WASTE/RECYCLING		
Event Recycling Tents/Equipment (2 sets)		
Bond	per event/per set	100.00
User charge	per event/per set	75.00

All figures include GST

**DRAFT FEES &
CHARGES
2019/20
(\$)**

NOTES

WASTE LICENSING FEE

Register as a licensed waste collector in the Western Bay District. Fee includes first truck

350.00

Fee per additional trucks

50.00

WORM COMPOSTING WORKSHOP

Worm composting workshop

34.50



INDICATIVE FINANCIAL CONTRIBUTIONS - FOR INFORMATION ONLY

Financial Contributions are included in the fees and charges for information only and become effective on 1 July 2019. Financial Contributions are established based on the policy and methodology as presented in our District Plan in accordance with the Resource Management Act 1991. They may change in response to the capital works identified to be carried out as part of the Annual Plan.

Our District Plan contains the original infrastructure schedules used for calculating financial contributions. These are updated annually through the Annual Plan with respect to costs and time only and are presented below.

As the process for setting financial contributions is established in our District Plan, submissions through the Annual Plan public consultation process are limited to the quantum of the financial contributions as set through the costs and timing of the construction of the various infrastructure.

	PER ADDITIONAL LOT
WATER	\$
Western	4,592 4,639
Central	5,070 4,678
Eastern	12,687 12,773
WASTEWATER	
Waihi Beach	15,294 15,034
Katikati	6,296 5,730
Omokoroa	8,831 8,770
Te Puke	6,147 5,574
Maketu/Little Waihi	8,103 7,785
STORMWATER	
Waihi Beach	4,349 4,319
Katikati	5,232 5,358
Omokoroa	5,666 5,490
Te Puke	8,619 8,382
ECOLOGICAL	
Ecological	501
RECREATION AND LEISURE	
*Recreation and Leisure	8,461 7,423

*As a result of Plan Change 73 - Financial Contributions, that became operative on the 4 November 2016, the method of financial contribution calculations have changed from a fixed percentage based on land value to a fixed amount.

DWELLINGS ON MULTIPLE-OWNED MĀORI LAND

Applicable financial contributions are reduced by 50% where:

- (a) the applicant completes the Papakainga Toolkit process; or
- (b) the application has obtained funding through the Kainga Whenua Loan Scheme or the Kainga Whenua Infrastructure Grant to contribute towards the cost of financial contributions.

TRANSPORTATION	\$	
Margaret Place Extension	18,150	per lot
Access to Omokoroa Developments Limited (formerly Fiducia area)	28,714	per lot
Omokoroa Southern Industrial Area	3,418	per 100m ²
District-Wide	2,103 1,385	per lot

	PER ADDITIONAL LOT WITHOUT DISTRICT-WIDE TRANSPORTATION	PER ADDITIONAL LOT INCLUDING DISTRICT-WIDE TRANSPORTATION
URBAN ROADING	\$	\$
Waihi Beach	1,696 2,195	3,799 3,580
Katikati	3,020 3,002	5,123 4,387
Omokoroa	11,773 11,553	13,876 12,938
Te Puke	3,571 3,587	5,674 4,972
RURAL ROADING	\$	\$
Waihi Beach/Katikati Wards	9,534 8,763	11,637 10,148
Kaimai Ward	9,534 8,763	11,637 10,148
Te Puke/Maketu Wards	9,534 8,763	11,637 10,148

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Western Bay of Plenty District Council**Long Term and Annual Plan Committee****Recommendation for Adoption of Dog Registration Fees and Charges (Dog Control Act 1996) 2019/2020**

Purpose

To adopt the Dog Registration Fees and Charges for the 2019/2020 dog registration year

Comments have been sought from ratepayers and stakeholders through the 2019 – 2020 draft Annual Plan which includes the draft schedule of fees and charges. No submissions have been received on these fees.

No changes have been made to the dog registration fees for the 2019/2020 year. Therefore, these fees remain the same as those adopted by Council for the 2018/19 registration year.

Recommendation

- 1. THAT the Group Manager Policy, Planning and Regulatory Services report dated 2 May 2019 and titled 'Recommendation for Adoption of Dog Registration Fees (Dog Control Act 1996) 2019/2020' be received.***
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
- 3. THAT Long Term and Annual Plan Committee recommend to Council the adoption of the 2019 – 2020 dog control fees and charges and that they be approved for public notification in accordance with the Dog Control Act 1996.***



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Rachael Davie

Group Manager Policy, Planning & Regulatory Services

1. Background

In accordance with the Dog Control Act 1996, Council is required to adopt Dog Control Fees and Charges for the 2019 – 2020 year. These fees and charges must be publicly notified at least once during the month preceding the start of the registration year, being 1 July 2019.

Dog registration accounts are required to be sent to the parties responsible prior to their expiry date.

No changes have been made to dog registration fees for the 2019/20 year. Dog registration fees for the 2019/2020 year were included in the 2019/2020 draft schedule of Fees and Charges circulated as part of the Annual Plan consultation document and supporting information. During the consultation period, Council received no submissions relating to fees and charges proposed for dog activities.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance as it is not expected to have any major financial or social implications for the community.

3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Completed - Ratepayers, Dog owners and other stakeholders as part of the 2019-2020 draft Annual Plan consultation process.
Tangata Whenua	As above
General Public	As above

4. Issues and Options Assessment

THAT Long Term and Annual Plan Committee recommend to Council the adoption of the 2019 – 2020 dog control fees and charges and that they be approved for public notification in accordance with the Dog Control Act 1996	
Reasons why no options are available	Legislative or other reference
Council is required to set Dog Control Fees and Charges in advance of the registration expiry period. Dog fees and charges must be publicly notified at least once in the month immediately preceding the registration period on an annual basis.	S37, Dog Control Act 1996

5. Statutory Compliance

The resolutions contained within this report meet all relevant statutory requirements.

6. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Nil	Funding information for Dog Registration Fees and Charges has been considered as part of the overall 2019/2020 draft Annual Plan process.