

# Western Bay of Plenty District Council

## Minutes of Meeting No. K20 of the Katikati Community Board held on 08 May 2019 in The Centre. Pātuki Manawa commencing at 7.00pm

### Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

### In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

### Others

9 members of the public and 5 others as named in the minutes.

### Public Forum

**Resolved:** Members Hobbs/ Gibbs

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the Public Forum.

### Katikati Community Response Team

Eris Boyack advised the Community Board that she had prepared a letter to the Strategic Property Manager requesting information relating to the purchase of a generator for the Community Response Team. The letter also requested information relating to the power services at the Katikati Library and Service Centre to ensure that the service centre power source would match emergency service requirements as and when needed.

### Yellow Hatch Lines – Beach Road and State Highway 2 Intersection

The Board was advised that the yellow hatch lines at the intersection of Beach Road and State Highway 2 were faded, hard to see and needed re-painting.

A service request would be instigated for this item.

### **Main Street Pedestrian Crossing Timing**

In reply to a query about the timing of the pedestrian crossing lights on Main Street, the Board advised that the crossing timing was monitored and responded to in relation to traffic frequency and volumes.

In response to a question asked for a all weather shelter on either side of the Main Street pedestrian crossing, the Board advised that any shelter would inhibit traffic sight lines and cause footpath congestion and would not be permitted by the New Zealand Transport Agency.

### **Kerbside Rubbish Charges**

George Van Dyke advised the Board that as a matter of interest he had looked back at rubbish collection charges and established that rubbish collection contractor JJ Richards had not increased their bin collection prices in 10 years.

### **Dave Hume Pool Trust**

Anne Billing spoke on behalf of the Dave Hume Pool Trust and voiced frustration for the amount of time it had taken to receive a report from the Reserves and Facilities Asset Manager relating to options for forward planning for the Dave Hume Pool. Anne also noted the following:

- The Dave Hume Pool was an integral facility for the community and was run by a dedicated group of volunteers and committed trust members.
- The pool was over 50 years old and no longer fit for purpose and trust members had worked many hours to keep the pool running.
- The Spaces and Places Report had suggested that there needed to be four new swimming pools in the overall district.
- In June 2018 the Dave Hume Pool Trust members made a presentation to the Katikati Community Board about a proposed aquatic centre in Katikati. Trust members had met with the Reserves and Facilities team members in October 2018 and had been advised that a feasibility brief would be forwarded to them by November 2018. A feasibility tender report had been received two weeks ago and the length of time taken to receive this report had been extremely frustrating.

The Board advised that they would discuss this item at their next workshop.

### **Upgrade of Main Street Playground by the Arts Junction**

Jacqui Knight from Katch Katikati and the Arts Junction spoke to the Board about a concept for some new playground equipment in the playground on Main Street between the Heritage Museum and the Katikati Arts Junction.

Renewal of the playground equipment had been programmed in the planned playground upgrade works to be undertaken later this year. The Reserves and Facilities Manager had advised Ms Knight that she needed to provide further quotes for the specific equipment shown in the playground concept plan.

The Board congratulated Ms Knight on the avocado themed playground concept and advised that they would further discuss this item at their next workshop. Ms Knight would provide the required quotes to the Board Chairperson as soon as they were available.

### **Katikati Arts Junction Cinema Programme**

Jacqui Knight advised the Board of the opening night at the local Arts Junction Cinema on 20 May 2019 and tabled a programme of movies to be shown over the next few months.

The Board congratulated those volunteers who had worked hard to see the cinema now operating for the community.

**Resolved:** Member Hobbs / Councillor Mackay

*THAT the meeting be re-convened in formal session at 7.26 pm*

## **K20.1 Presentations**

### **a) SuperGrans:**

The Board received the presentation from Anita Rapson representing the Katikati SuperGrans who spoke about the work of the SuperGrans Volunteer Group. She highlighted that:

- SuperGrans was a national organisation who shared life skills and experience.
- SuperGrans Western Bay was established in 2017 and was based in Katikati.
- Mentors were trained and matched to individuals, groups or families who may benefit from the guidance and support of a SuperGran in their daily lives.
- SuperGrans facilitated workshops that covered a wide range of topics from mentoring and teaching, sharing skills relating to growing food, wise shopping, craft work, cooking, preparing for employment etc.

It was noted that not all SuperGrans were female or an older person but were people who had life experience to share and skills to pass on.

The Chairperson and Board members acknowledged the work and dedication of the Katikati SuperGrans who had a very positive influence in Katikati.

### **Bay of Plenty Regional Council E.coli Investigation – Uretara Stream Health**

The Board received a presentation from Braden Rowson, Land Management Officer (Tauranga Catchments) Bay of Plenty Regional Council Toi Moana, regarding the water quality of Uretara Stream. The Board was advised:

- Water Quality Monitoring that had been undertaken over the period 2012 to 2017.

- High average levels of E.coli measures over a period of time indicated the failure of specific areas of the stream.
- The swim ability of the Henry Road swimming hole had been failing over the last few summers.
- Bay of Plenty Regional Council Land Management staff had visited landowners with property adjoining the Uretara Stream router to highlight what was happening to the stream. Staff would continue to work with pastoral/agricultural/horticultural farmers to check what was coming off the land into the stream.
- Checks for bacteria and sediment were ongoing.
- Orchards using chicken manure were being checked to ensure any manure used met the required guidelines for manure production.
- Bird populations were also being monitored.

Board members questioned if the deterioration of the health of the stream had been known for a number of years why only now were action seen to be taken to monitor and rectify the situation.

The Land Management Officer advised that the 15 year data showed a clear pattern that the bacteria levels of the stream in the winter months was relatively low and increased over the summer period. The data was required to establish measurable patterns and these were monitored. He stressed that E.coli was not a bacteria that made a person sick but was an indicator of pathogens being present.

Board members stressed that the water quality of the stream was a community concern. There was particular concern around the increasing pest bird population in the district. The Canadian Geese population had markedly increased and there were reports of significant loss of grass due to their grazing and fouling of agriculture land.

**Resolved:** Member Hobbs / Councillor Williams

*THAT the presentations from SuperGrans and Bay of Plenty Regional Council representatives be received.*

K20.2

**Minutes of Meeting No. K19 of the Katikati Community Board held on 27 March 2019**

The Board considered the minutes of K19 of the Katikati Community Board held on 27 March 2019 as circulated with the agenda.

**Resolved:** Member Gibbs / Councillor Mackay

*THAT the minutes of meeting no. K19 of the Katikati Community Board held on 27 March 2019 as circulated with the agenda, be confirmed as a true and accurate record.*

**K20.3 Chairperson's Report**

The Board considered a report from the Chairperson dated 29 April 2019 as circulated with the agenda.

**K20.3.1 Submission to the 2019 Annual Plan**

The Board received a copy of their 2019 Annual Plan submission that had been presented by the Chairperson at the 'Have Your Say' meeting at Barkes Corner on 16 April 2019. The presentation stressed the lack of any kind of potential to build a bypass road around Katikati. This had a huge impact on the community and there had not been any opportunity for a conversation about the future of the town centre and there had been no real visionary planning for Katikati's future for the last 20 years. The Katikati Community Board had recommended to the Long Term and Annual Plan Committee that Council continue to explore other funding options for a designer/architect to meet with them to discuss potential plans for a town centre design and future development.

The Katikati Community Board understood that \$200,000.00 had been granted for a feasibility study to investigate an alternative road around Katikati. Until there was better roading the Board felt that new housing development should be restricted until roading infrastructure was in place.

A workshop with New Zealand Transport Agency and Council was needed to look for a visionary way of working through options for an alternative road.

**K20.3.2 Presentation from New Zealand Transport Agency- NZTA Safe Roads - SH2 Waihi to Omokoroa Project Briefing**

Representatives from New Zealand Transport Agency (NZTA) Safe Roads were in attendance and supported a presentation on the SH2 – Waihi to Omokoroa Safety Improvements. Project Manager Alister McCaw spoke to the presentation and advised the following:

- The safety improvement work had been divided into ten sections with two separate contractor groups working on the safety improvements. One group would undertake work north of Katikati and the other would do the work south of Katikati.
- Road safety measures would include:
  - widening the road
  - installing wide centre line
  - installing safety barriers
  - making 26 intersections along the highway safer
- Contractors would try to maintain two open traffic lanes at all times during the safety improvement work.
- There would be an NZTA site office in Katikati township to enable residents to look at and ask questions about the safety improvement projects.

- In answering a question about the speed limit on the highway, the Board was advised that the overall speed limit on the highway would be reduced for the duration of the safety works.
- Overall national state highway speed limits were yet to be advised.

In the overall management of the safety improvement measures the project team was looking at more effective ways to:

- Determine “acceptable” delay times and manage these.
- Coordinate all activities within the corridor with all stakeholders (power, phone, utility services etc)
- Capture and disseminate customizable journey information.

The Board was advised that no funding had been approved for any bridge widening along the SH2 corridor route. The Chairperson reiterated that the volume of traffic travelling through the township continued to have a negative impact on the health, social, economic and overall wellbeing of everyday day life of the people who worked and lived in Katikati and the surrounding district.

The Chairperson thanked the NZTA Safe Roads project team members for the presentation. Their attendance was very much appreciated and the Board looked forward to seeing the safety improvements started and receiving future communications and updates from the Safe Roads team.

It was important to maintain focus on options for a future bypass, which was separate to the state highway safety improvements to be undertaken.

### K20.3.3

#### **Planting of Trees in New Subdivisions**

The Board was aware that there were no trees planted in Maniaroa Drive by the subdivision developers. Residents had expressed an interest in having some trees planted in the street and had been informed the street was narrower than a normal street and there was no space to plant any trees without being too close to the roadside or obstructing service lines.

The Board needed to understand the planting protocols that specifically applied to new development as there needed to be consistency when and where suitable and approved street trees could/could not be planted.

The Group Manager Policy Planning and Regulatory Services advised that there were two main tools that governed the way subdivision design/development merged. One was by way of the District Plan that governed the rules and methods for urban design and the other was by the Infrastructure Code which was the engineering bible. There was a fine balance between good urban design to include amenity value and hard infrastructure.

Council was currently undertaking a significant project review of its entire policy of residential zoning, and this was where street trees sat. This was

a huge project and involved statutory process. The Community Board would be included as part of consultation to the overall strategy.

In the event where a developer had planted trees without consent –a blanket response could not be given at this time as it would depend on the specific subdivision consent given at the time of development.

#### **K20.3.4 Replacement of Bus Shelter - Killen Road**

The bus shelter on Killen Road Katikati became derelict and was removed months ago. It had not been replaced and with winter approaching the Community Board would like to see this done immediately. There were 10 kids catching the bus at this point daily and they needed shelter while they waited for the bus.

The Roothing Engineer (West) will check with the Westlink contractors about the status of the bus shelter and report back to the Board.

#### **K20.3.5 Replacement of Public Bench Seat**

The Board advised that the public bench seat past the Uretara Bridge across the road from the Highfields subdivision by Twickenham House on the corner of Mulgan Street was damaged and needed to be replaced.

The Roothing Engineer (West) advised that he would check with Westlink contractors and report back to the Board.

#### **K20.3.6 Community Facilities - Structure of Bookings and Future Events**

The Chairperson advised that there were concerns in the community about bookings for and the duplication of use of ocommunity spaces in Katikati. She would facilitate a workshop for those involved in the community facilities to come together and discuss what each facility had to offer, what sectors of the community were involved with, what was available and how the events and bookings were developed and managed for each community facility. The outcome of the discussion would provide a summary of options for the best use of our facilities for our community.

It was noted that the Katikati Action Centre was a community facility and representatives from this facility should be invited to the workshop.

The Chairperson offered to liaise with the Strategic Property Manager and the Customer Experience Manager, to set up a workshop time and venue.

### K20.3.7 **Significant Council Processes - Community Engagement**

#### **(a) Community Matching Fund - 2019**

The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications opened on 29 April and closed on 29 May 2019.

#### **(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)**

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at [info@remauthority.govt.nz](mailto:info@remauthority.govt.nz) by Friday 31 May 2019.

**Resolved:** Members Hobbs / Warren

*THAT the Katikati Community Board Chairperson's Report dated 29 April 2019 be received.*

### K20.4 **Councillor's Report**

The Board considered a report from Councillor Mackay dated 23 April 2019 as circulated with the agenda.

#### **2019/20 Annual Plan 'Have Your Say' events**

Councillor Mackay advised that the 'Have Your Say' events and overall public consultation process had been very successful and it was a credit to staff who had been involved in the overall process.

#### **Katikati Bypass – Possible future options**

Given recent publicity it was unlikely that a Katikati bypass route would be constructed soon. Councilor Mackay reiterated that \$200,000.00 had been allocated for a feasibility study to investigate an alternative road around Katikati and if the community wished to see the construction of a bypass in the foreseeable future, then the community needed to work with Council and consider options and initiatives for a viable plan.

#### **Ward and District Development Trends**

The Board was advised that statistics highlighted strong levels of subdivision activity with 568 new lots created in the nine months to 31 March 2019.

The number of residential and rural dwelling consents issued at 31 March 2019 was 289.



**Future Changes to the Katikati-Waihi Beach Ward Boundary**

In regard to the recent Local Government Commission decision, the Council's proposal for the retention of the existing three wards subject to the boundary alteration between the Katikati-Waihi Beach and Kaimai wards electing a total of 11 councillors had been approved.

**Resolved:** Councillors Mackay / Williams

*THAT the report from Councillor Mackay dated 23 April 2019 be received.*

K20.5

**Community Board Grant Applications - May 2019**

The Board considered a report from the Senior Governance Advisor dated 26 April 2019 as circulated with the agenda. The Board considered two Grant Applications from:

**Te Runanga O Ngaitamawhariua**

The Chairperson invited the attending organisers of the Te Runanga O Ngaitamawhariua Fun Day to be held on 17 July 2019 with a focus on rangatahi/youth. Over sixty exhibitors were to attend the event which would cover a wide range of activities and information items to advise what was available to the youth in the community.

The Board extended congratulations to the organisers of the event and acknowledged the background work that had been undertaken to bring this event to the community. The Board wished Te Runanga O Ngaitamawhariua every success for their event.

**Christina Productions**

The Board considered an application for funding from Christina Production for costs associated with the production of a publication of memoirs from the Sunday Scribblers Group.

**Resolved:** Members Warren / Mayo

- 1. THAT the report from the Senior Governance Advisor dated 26 April 2019 titled Community Board Grant Applications – May 2019 be received.*
- 2. THAT the Katikati Community Board approve the following grant to be funded from the Katikati Community Grants 2018/2019 account subject to all accountabilities being met:*

*Te Runanga O Ngaitamawhariua Inc                      \$2,000*

*THAT the Katikati Community Board not approve the grant application from Christina Productions Incorporated.*

**K20.6 Infrastructure Services Report Katikati - May 2019**

The Board considered a report from the Deputy Chief Executive dated 24 April 2019 as circulated with the agenda.

**K20.6.1 Kauri Point Slip Repairs**

The Board was advised of various aspects of the Kauri Point Slip Repair status. The Board was aware that local Kauri Point residents needed to be informed on what was happening in regard to the remediation of various slip sites at Kauri Point. While some information was available on the Council Website not all residents had access to this media.

The Board asked that representatives of the Kauri Point Residents and Ratepayers Association be given regular updates and they would in turn inform their fellow residents about the on going repairs remediation work at Kauri Point.

The Board thanked Councillor Marshall for the liaison work he had undertaken for the affected residents.

**K20.6.2 Katikati Bypass Update**

The Board noted that within the current Annual Plan process Council would deliberate future funding options for the review of a bypass to be undertaken as a local road.

The Board looked forward to updates on this item.

**K20.6.3 Kotahi Lane**

The Roading Engineer (West) advised that work on Kotahi Lane had been programmed.

**K20.6.4 Middlebrook Drive Bus Shelter**

Discussions with the bus shelter manufacturer and associated suppliers were underway for the bus shelter to be installed in the near future.

**K20.6.5 Earl Drive Loading and Parking Restructure**

The Roading Engineer (West) advised that design options for the proposed Earl Drive loading and parking restructure had commenced.

**K20.6.6 Uretara Steam Water Quality**

The Board requested that the Bay of Plenty Regional Council monitoring and management of the Uretara Stream be reported back to the Board on a regular basis.

**K20.6.7 Historic Cricket Pavilion - Minute Action Reference K19 15 5.7**

The Board noted that a contractor would be engaged to undertake maintenance on this building.

The Board stressed that it was crucially important that the historical aspects of the building be preserved and protected when the maintenance on the Historic Cricket pavilion work was undertaken. The Reserves and Facilities Asset Manager would be advised of this request.

**Resolved:** Member Gibbs / Councillor Mackay

*THAT the Deputy Chief Executive Officer's Report dated 24 April 2019 and titled Infrastructure Services Report Katikati May 2019 be received.*

**K20.7 Financial Report Katikati - March 2019**

The Board considered a report from the Management Accountant dated 11 April 2019 as circulated with the agenda.

**Resolved:** Member Hobbs / Councillor Williams

*THAT the Management Accountant's report dated 11 April 2019 and titled Financial Report Katikati – March 2019 be received.*

**K20.8 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2019.

**Resolved:** Member Hobbs / Councillor Mackay

*THAT the schedule of meetings for May and June 2019 be received.*

The meeting concluded at 9.33 pm.

Confirmed as a true and correct record.

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J Hobbs  
Chairperson  
Katikati Community Board

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Date

K20