

Western Bay of Plenty District Council

Minutes of Meeting No. K17 of the Katikati Community Board held on 21 November 2018 at The Centre. Pātuki Manawa commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo, B Warren and Councillors P Mackay and M Williams

In Attendance

B Williams (Strategic Property Officer), A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

Others

Councillor D Marshall and eight members of the public.

Public Forum

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in Standing Orders for the Katikati Community Board. She invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Earle Drive Parking

George Van Dyke, representing the Western Ward Residents and Ratepayers Association, advised that he and Community Board Member Mayo had visited business owners/operators in Earle Drive to ascertain what they wished to see in relation to improving the vehicle parking and access congestion problems in the immediate vicinity.

He stated that it had been 26 years since the Earle Drive commercial area had been developed and there had been minimal maintenance on the roadway/footpaths undertaken

since then. The area was now busier than anticipated and there was general concern for the safety of the public (particularly when they were walking in the area) with cars and commercial vehicles coming and going and working under conditions of limited visibility and space in a very congested area.

The Chairperson thanked Mr Van Dyke for his address and advised that this item would be formally addressed later in the meeting.

7.07pm Member Warren joined the meeting.

State of Footpaths in Katikati Town Centre

Jacqui Knight spoke to the Board outlining concern regarding the bad state of footpaths within the immediate Katikati town centre. In 2010 a survey had been undertaken asking townspeople what they wanted most to improve the township and at that time it was improvement to the footpaths, which was still the case today. The footpaths were in a bad state of repair, they were mismatched and uneven, dirty and very ugly.

"We need to look after our retail sector and address the unsafe, uneven, mismatched patchwork footpath that we currently have with urgency. Now that the announcement had been made that there would be no work on a proposed Katikati Bypass, the focus must be given to improving our town centre, and new footpaths were needed to be installed as soon as possible."

Jim Bartee spoke to the Board as a retailer reiterating that the footpaths were dangerous and untidy. He had travelled to many regions in New Zealand (and overseas) and the footpaths in Katikati were the most ugly of any he had seen. He was embarrassed that he had to apologise about the state of our town centre footpaths to customers and overseas visitors. "There was a duty of care to provide safe walkways in our town centre and the footpaths were unsafe. New footpaths would beautify our township and energise the town centre linking with the new library and the proposed upgrade for the Talisman Drive area."

Kelly Franks reiterated that "the cracks and general state of the footpaths in the town centre were shocking. It was important to give focus to improving the retail sector now that the decision on the proposed bypass was known. We want to encourage people to come to our township, so now we need to focus on the development and beautification of the town centre and new footpaths were needed with urgency as part of the Main Street upgrade."

Rugby Ball Structure and Story Board in Digglemann Park

A question was asked if there had been any progress in ascertaining the ownership of the rugby ball structure and the replacement of the associated story board on Diggleman Park. The Board was advised that the Reserves and Facilities Manager had been advised of the concerns and asked to liaise with the Katikati Open Air Art group.

An update on this item would be advised at the next Community Board meeting.

Resolved: Member Hobbs / Councillor Williams

THAT the meeting be re-convened in formal session at 7.18pm.

K17.1 **Presentation: Katikati Emergency Response Team**

Eris Boyack spoke to the Board outlining the history of the Katikati Emergency Response Team that had been formed in 2012 after a feasibility study funded by the Board had been undertaken. An initial community response plan had been developed but the initial community response team was initially inactive. In 2014 the Community Response Team was re-established with a working plan developed to assist the community in an emergency situation to sustain life until outside help arrived. In general planning was based on supporting a community for at least three days. The plan covered the Katikati Township within the 50 kilometres per hour zoning either side of the township on State Highway Two.

The current Community Response Team had met consistently every month over the past four years and need support and encouragement from the Board and the community.

Within the new Library and Service Centre a room had been dedicated for use by the Community Response Team in an emergency situation. Mrs Boyack outlined a number of items that were needed by the Community Response Team being:

- Cabinets for housing the base radio
- Hand held radios on a charging base
- Large table maps
- Street banner
- Survival kits
- General stationery

A large water container also needed to be stored in the room.

The Community Response Team wanted to know where the generator would be housed and who would be responsible for the petrol for the generator. The generator and fuel needed to be checked on a regular basis.

The Strategic Property Manager advised that the purchase of a base radio set had been authorised.

The Board asked that a list summarising what the Community Response Team currently had (in regards to equipment) and what they specifically needed, be provided to the Board for information and consideration at the next Community Board Workshop to be held on Friday 18 January 2019.

Resolved: Members Hobbs / Gibbs

THAT the presentation from the Katikati Emergency Response Team Eris Boyack be received.

K17.2 **Minutes of Meeting No. K16 of the Katikati Community Board Held on 10 October 2018**

The Board considered the minutes of K16 of the Katikati Community Board held on 10 October 2018 as circulated with the agenda.

Resolved: Member Hobbs / Councillor Mackay

THAT the minutes of meeting no. K16 of the Katikati Community Board held on 10 October 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K17.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 5 November 2018 as circulated with the agenda.

K17.3.1 **Armistice Day 100 Years On**

Acknowledgements were extended to all concerned for the colossal effort that went into marking the centenary of Armistice Day in Katikati on the 10 and 11 November. The Western Bay Museum exhibition *Those Who Served* opened on 3 November 2018, the *War is Over Dance* was a resounding success, a big crowd gathered on Memorial Square at the eleventh hour on 11 November 2018 to mark the end of World War I and remember the fallen, both men and war horses, and a new plaque was installed and unveiled to acknowledge the Town Clock, donated to the people of Katikati by the family of Lt Russell Walford who was killed during World War II.

K17.3.2 **Results of Bore Monitoring at Highfields Stormwater Pond**

The Assets and Capital Manager (Utilities) provided an update report on the Highfield Stormwater Pond noting that:

- The draft ground water monitoring report had been received and this had indicated that the water level in the pond could be raised, initially on a trial basis for recreational purposes.
- Calculations were to be undertaken to confirm that with a raised water level the pond still undertook its required function as a stilling basin to reduce silt into the Uretara.
- Indicatively Council was looking at including the funding of a trial raising of the water level in the 2019/20 Annual Plan.

- The trial would include changes to the outlet structure and further ground water and embankment monitoring along with resident monitoring of the pond condition, insect life and odour.

The ground water monitoring report and full analysis was expected for both the next Board agenda and the Operations and Monitoring Committee.

K17.3.3 **Lighting at Digglemann Park**

The light down the walkway between State Highway Two and Heron Crescent was now working. The Roading Engineer was arranging for the light pole to be lowered, and with a brighter globe installed the overall lighting behind the toilet block would be more effective.

K17.3.4 **Fencing Behind the Arts Junction / Katikati Heritage Museum**

The Chairperson advised that she met with the Reserves and Facilities Team Leader Operations, Councillor Williams, Jacqui Knight (Katch Katikati) and Paula Gaelic (Western Bay Museum) and subsequently put together a proposal for improving the area behind the Katikati Arts Junction and the Western Bay Heritage Museum. This had been costed and Fotheringham Contractors Ltd had offered a competitive price and the Chairperson reported that work had now started on improving the area which would result in a more open and spacious area.

Planting behind the remaining section of fence behind the Arts Junction would occur immediately after ground work was completed so the fence could be removed as soon as the planting was mature enough, in 12-18 months time.

K17.3.5 **Moore Park Bus Shelter**

Costing for the proposed bus shelter were included in the Katikati Roading Programme Report 2018/19.

K17.3.6 **Beach Road Loop Track**

The Katikati Tuesday Walking Group had asked that their sincere compliments be conveyed to Parks and Reserves staff, contractors and Katikati Trails Development Group volunteers in relation to the work undertaken on the Beach Road Loop Track.

K17.3.7 **Acknowledgement of Volunteers**

The Board would like to organise a 'thank you' function recognising the work of volunteers in our community.

Resolved: Councillor Mackay / Members Gibbs

THAT the Katikati Community Board commit funding of up to \$1,000 from the Katikati Community Contingency Account for an afternoon tea to be held at a yet to be advised date and venue early in the new year to acknowledge and celebrate our local volunteers.

K17.3.8 **Library Signage**

The Strategic Property Manager advised that a design for a 'Library' sign, and placement on Main Street would be undertaken.

K17.3.9 **New Zealand Transport Agency Signage**

At the last Community Board Meeting, Paula Gaelic spoke to the Board about the proposed signage installations that had now been approved by the New Zealand Transport Agency.

A question was asked if the organisers of the signs had applied for funding from Tourism Bay of Plenty noting that the qualification of the criteria for signage was aimed at tourism. The signage would be installed to direct tourists (as well as locals) to various attractions within the Katikati area and would be beneficial to various business operators.

The Board supported the installation of the signage and asked that the organisers make an approach to Tourism Bay of Plenty for funding for the production and installation of the proposed signs. The organisers would be asked to report back to the Board advising if a request for external funding had been successful or not.

Resolved: Member Gibbs / Councillor Mackay

THAT the Katikati Community Board agree to fund up to \$4,557.68 from the Katikati Community Board Reserve Account for the installation of the proposed signage subject to an application for a funding contribution being made to Tourism Bay of Plenty by the signage organisers.

K17.3.10 **Thanks and Seasons Greetings**

The Chairperson thanked Members of the Katikati Community Board, staff and Council for their work over the last year and extend best wishes on behalf of the Board for a happy, safe and relaxing festive holiday.

K17.4 **Councillor's Report**

The Board considered a report from Councillor Williams dated 8 November 2018 as circulated with the agenda. Councillor Williams spoke to the following items:

State Highway Two Safety Improvements

The proposed State Highway Two safety enhancements would deliver improvements along the highway with driveways upgraded and intersections made safer.

Katikati Bypass

While it had been a huge disappointment to hear that the proposed Katikati Bypass would not be undertaken in the near future, it was now time to concentrate on improvements to the Katikati Main Street retail/town centre. Much needed improvements to the footpaths should be looked at with urgency in liaison with the New Zealand Transport Agency.

Katikati Boating Club

It was very pleasing to see that the Katikati Boating Club had been successful in achieving the location of a container storage shed on a section of the Katikati Esplanade Reserve. The shed made the operation of the growing 'Learn to Sail' yachting and water safety programmes in the community much more manageable.

Tauriko Boundary Change

Council had approved an application to alter the territorial boundary located at Tauriko West between Western Bay District and Tauranga City Council land area for lodgement with the Local Government Commission for final approval.

Ongare Point Wastewater Scheme

The new wastewater scheme for Ongare Point was expected to be completed by the end of November. This project had been a good example of residents and Council working together to achieve a positive outcome.

Western Bay of Plenty District Council's Rating from Standard and Poor's for 2018

Council had achieved an AA long term and A-1+ short term issuer credit rating from Standard and Poor's for 2018. This was the highest rating a Council could receive and was testament to prudent financial management that our Council was now in a very good financial position compared to where it had been ten years ago.

Resolved: Councillors Williams / Mackay

THAT the report from Councillor Williams dated 8 November 2018 be received.

K17.5

Katikati Roothing Programme 2018/19

The Board considered a report from the Roothing Engineer dated 13 September 2018 as circulated with the agenda.

The Board discussed at length the options included in the report for construction work in the 2018/19 year.

The attending Roothing Engineer (West) provided advice to the Board in regard to the following:

- The installation of kerb and channel on Henry Road needed to be done as soon as possible given the increased number of users on this road since the opening of walkway/cycleway bridge.
- Board members noted that the positioning of the bus shelter proposed for Middlebrook Drive needed to consider the prevailing wind and adverse weather aspects in the immediate vicinity.
- While aware that Earle Drive had not had any substantial maintenance undertaken since it was first developed 26 years ago, the proposed improvement options needed to be re-looked at. The Board requested that a clearer set of options be developed and that a workshop meeting be organized before the next Community Board meeting in February 2019 for Board members, Council Roothing staff and Westlink staff to fully discuss future proposed remedial development and required safety work for the Earle Drive commercial area/industrial area roadway and future maintenance. The Board asked that a comprehensive design be put together showing clearly any proposed road re-alignment, footpath remediation and parking areas for Earle Drive.
- The design and construction and cost of the Beach Road footpath be given further consideration before being confirmed as a priority on the programme of works.

Resolved: Member Mayo / Councillor Williams

1. *THAT the Roothing Engineer's report dated 13 September 2018 titled Katikati Community Roothing Programme 2018/19 be received.*

2. *THAT the report lay on the table at this time subject to full discussion relating to the roading costing designs and priorities.*

K17.6

Speed Limit By-Law Review 2018/19

The Board considered a report from the Roading Engineer dated 5 November 2018 as circulated with the agenda.

Resolved: Members Hobbs / Councillor Mackay

1. *THAT the report from the Roading Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Katikati Community Board recommends to the Policy Committee that the following matters be considered in the development of the relevant draft bylaws for community consultation:*

Speed Limit Bylaw

Road	From	To	Current PSL	Requested PSL
<i>Beach Road, Katikati</i>	<i>Outside Katikati Primary School</i>		<i>50</i>	<i>40</i>
<i>Beach Road and Wills Road Intersection</i>	<i>Beach Road and Wills Road Intersection</i>	<i>MacMillan Reserve</i>	<i>70</i>	<i>50</i>
<i>Wills Road Tetley Road</i>	<i>The Dog pound</i>	<i>Marshall Road</i>	<i>70</i>	<i>50</i>

K17.6.1

Kotahi Lane - Go Slow Signage

The Board asked that a Service Request be initiated for a 'Go Slow' sign to be installed at the most appropriate entrance point to Kotahi Lane.

K17.7

Infrastructure Services Report Katikati - November 2018

The Board considered a report from the Deputy Chief Executive dated 6 November 2018 as circulated with the agenda.

K17.7.1 Worm Composting Workshop

Comment was made that perhaps a different approach be given to recycling education. While recognising the value of the worm composting workshops they were only reaching the people that could afford the initial cost to attend a workshop and there needed to be an avenue to equally reach the wider population about recycling education.

K17.7.2 Kotahi Lane Car Park - Minutes Action Reference K15 18 2.8

The Board received advice that Westlink had been approached to level, re-chip and compact the Kotahi Lane Carpark.

In regard to altering the flow of traffic out of the access way, the Roading Engineer had been requested to investigate this suggestion and would consult with the current land/retail premise owners regarding the suggestion. Options for this suggestion would be further discussed with New Zealand Transport Agency in hand with future proposed town centre improvements, particularly in regard to the location of traffic lights.

Resolved: Councillor Williams / Members Hobbs

THAT the Deputy Chief Executive report dated 6 November 2018 and titled Infrastructure Services Report Katikati - November 2018 be received.

K17.8 Financial Report Katikati - September 2018

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Members Hobbs / Warren

THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Katikati - September 2018 be received.

K17.9 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of November and December 2018.

Resolved: Member Gibbs / Councillor Mackay

THAT the schedule of meetings for November and December 2018 be received.

The meeting concluded at 9.06pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K17